SUBJECT: TRAFFIC SIGNAL UNIT PRICE CONSTRUCTION COUNTYWIDE

BID#: CS-0240-19 **OPEN DATE: 10/24/18**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – From date of contract execution through September 30, 2019 with two (2) one (1) year renewal options

AGENCY: Traffic Engineering

BASIS OF AWARD: Total base bid to the lowest responsive, responsible primary and secondary bidders

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED 3 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with primary vendor, James D. Hinson Electrical Contracting, Co. and secondary vendor, Traffic Control Devices, Inc. to add language for emergency work as stated in the attached memo. Fifteen percent (15%) of all work performed under the contract shall be emergency work and will be compensated at 10% over the regular contract unit price through the period ending September 30, 2019. Total not to exceed expenditure amount will remain unchanged at $2,000,000.00.

Funding for this award will be executed by formal contract amendment through the Office of General Counsel and encumbered via various accounts

Attachments: Recommendation Memo and Previous Awards

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John P. Pappas, Director, Public Works Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

ONE CITY. ONE JACKSONVILLE

MEMORANDUM **January 28, 2019**

TO: **Gregory W. Pease**
Chief of Procurement

THRU: **John P. Pappas, P.E., Director**

FROM: **Christopher W. LeDew, P.E., Chief**

SUBJECT: **Amend Award – Traffic Signal Unit Price Construction Countywide**
Bid No.: **CS-0240-19**
Bid Open Date: **October 24, 2018**
Award Amount: **$2,000,000.00**

The Department of Public Works would like to amend the above award to include Emergency Work. Both James D. Hinson Electrical Company, Inc. and Traffic Control Devices, Inc. have signified their agreement to this amendment by their attached respective emails.

The amendment is to include the following:

EMERGENCY WORK: It is estimated that fifteen percent (15%) of all work performed under this contract will be Emergency Work. Emergency Work is defined as work required to provide immediate safety and welfare of the public and will include all work necessary to repair or rebuild a signal installation, or parts of a signal installation, to the degree necessary for proper operation of the traffic signal. Emergency Work may be required as a result of traffic accidents, storms, vandalism, or equipment failures. Emergency Work is distinguished from regular work by the response time required to begin the work and by the time allotted to complete the work. Emergency Work will be authorized by the City and the Contractor may be given written or oral authorization to proceed. In all cases, a Purchase Order will follow the notice to proceed. Once the contractor has been given authorization to proceed with Emergency Work, such work shall begin as soon as possible, but must begin work within two (2) hours of such notice. The City will not require the emergency response time to be less than two (2) hours. Work requiring a response time of twenty-four (24) hours or greater shall not be considered Emergency Work. Once Emergency Work begins, the Contractor is to diligently pursue completion of the work and shall work beyond regular working hours and on weekends, if necessary, to restore the situation to the satisfaction of the City. Some work efforts, such as site restoration and clean up, may be delayed until the next work day if agreed to by the City.

Emergency Work will be compensated by the regular contract unit price plus 10%.

If a Purchase Order is issued for Emergency Work at a site and the City elects to have additional work done at the site on a non-emergency basis, the 10% additional payment will only be applied to the Emergency Work. All other work will be paid for at the unit price established in the Proposal.

Attachment: James D. Hinson Electrical Company, Inc. agreement email dated 1/24/2019
Traffic Control Devices, Inc. agreement email dated 1/21/2019

ab

From:	Danny Hinson
To:	Copeland, Carlton
Cc:	Chris Ginn; Deschenes, Fay; Boyd, Mason
Subject:	Re: CS-0240-19 Traffic Signal Unit Price Construction CW - Emergency Work Amendment
Date:	Thursday, January 24, 2019 11:37:30 AM

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes we are fine with adding the Amendment.

Thanks

J. Daniel Hinson, President
James D.Hinson Electrical Contracting Company, Inc.
11609 Columbia Park Drive West
Jacksonville, Florida 32258
(904)262-3805
Sent from my iPhone

On Jan 17, 2019, at 8:34 AM, Copeland, Carlton <Copeland@coj.net> wrote:

Danny,

Good morning. We are in the process of amending the contract to include the below language for **Emergency Work**. This is the same language that was in the previous contract.

Please reply with an acknowledgement and acceptance to help expedite the amendment. Thank you.

31.7 EMERGENCY WORK: It is estimated that fifteen percent (15%) of all work performed
under this contract will be Emergency Work Emergency Work is defined as work required to
provide immediate safety and welfare of the public and will include all work necessary to repair
or rebuild a signal installation, or parts of a signal installation, to the degree necessary for
proper operation of the traffic signal. Emergency Work may be required as a result of traffic
accidents, storms, vandalism, or equipment failures. Emergency Work is distinguished from
regular work by the response time required to begin the work and by the time allotted to
complete the work. Emergency Work will be authorized by the City and the Contractor

may be
given written or oral authorization to proceed. In all cases, a Purchase Order will follow the
notice to proceed. Once the contractor has been given authorization to proceed with Emergency Work, such work shall begin as soon as possible, but must begin work within two (2)
hours of such notice. The City will not require the emergency response time to be less than two
(2) hours. Work requiring a response time of twenty-four (24) hours or greater shall not be
considered Emergency Work. Once Emergency Work begins, the Contractor is to diligently
pursue completion of the work and shall work beyond regular working hours and on weekends,
if necessary, to restore the situation to the satisfaction of the City. Some work efforts, such as
site restoration and clean up, may be delated until the next work day if agreed to by the City.

Emergency Work will be compensated by the regular contract unit price multiplied by 10%.

If a Purchase Order is issued for Emergency Work at a site and the City elects to have additional
work done at the site on a non-emergency basis, the 10% multiplier will only be applied to the
Emergency Work. All other work will be paid for at the unit price established in the Proposal.

Carlton Copeland
IMSA Level III
Traffic Signal Supervisor, ITS Manager
Traffic Engineering
City of Jacksonville, Florida
Email: copeland@coj.net
Mobile: 904-729-3357
Office: 904-255-7552
Fax: 904-387-8894

From:	Eric Schultze
To:	Copeland, Carlton; "Larry Taylor" (larrytaylor@tcd-usa.com); George Hamil
Cc:	Deschenes, Fay; Boyd, Mason
Subject:	RE: CS-0240-19 Traffic Signal Unit Price Construction CW - Emergency Work Amendment
Date:	Monday, January 21, 2019 9:25:30 AM

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Carlton,

We are in agreement with the language below. Please send a contract amendment to me for processing.

Thank you,

Eric Schultze
Contracts Manager / Purchasing Manager

TRAFFIC CONTROL DEVICES, INC.

Traffic Control Devices, Inc.
242 N. Westmonte Drive
Altamonte Springs, FL 32714
407-869-5300 Office
e.schultze@tcd-usa.com

From: Copeland, Carlton [mailto:Copeland@coj.net]
Sent: Thursday, January 17, 2019 8:38 AM
To: 'Larry Taylor' (larrytaylor@tcd-usa.com) <larrytaylor@tcd-usa.com>; Eric Schultze <e.schultze@tcd-usa.com>; George Hamil <g.hamil@tcd-usa.com>
Cc: Deschenes, Fay <FayD@coj.net>; Boyd, Mason <MBoyd@coj.net>
Subject: CS-0240-19 Traffic Signal Unit Price Construction CW - Emergency Work Amendment

Eric,

Good morning. We are in the process of amending the contract to include the below language for **Emergency Work.** This is the same language that was in the previous contract.

Please reply with an acknowledgement and acceptance to help expedite the amendment. Thank you.

31.7 EMERGENCY WORK: It is estimated that fifteen percent (15%) of all work performed under this contract will be Emergency Work. Emergency Work is defined as work required to

provide immediate safety and welfare of the public and will include all work necessary to repair or rebuild a signal installation, or parts of a signal installation, to the degree necessary for proper operation of the traffic signal. Emergency Work may be required as a result of traffic accidents, storms, vandalism, or equipment failures. Emergency Work is distinguished from regular work by the response time required to begin the work and by the time allotted to complete the work. Emergency Work will be authorized by the City and the Contractor may be given written or oral authorization to proceed. In all cases, a Purchase Order will follow the notice to proceed. Once the contractor has been given authorization to proceed with Emergency Work, such work shall begin as soon as possible, but must begin work within two (2) hours of such notice. The City will not require the emergency response time to be less than two (2) hours. Work requiring a response time of twenty-four (24) hours or greater shall not be considered Emergency Work. Once Emergency Work begins, the Contractor is to diligently pursue completion of the work and shall work beyond regular working hours and on weekends, if necessary, to restore the situation to the satisfaction of the City. Some work efforts, such as site restoration and clean up, may be delated until the next work day if agreed to by the City.

Emergency Work will be compensated by the regular contract unit price multiplied by 10%.

If a Purchase Order is issued for Emergency Work at a site and the City elects to have additional work done at the site on a non-emergency basis, the 10% multiplier will only be applied to the Emergency Work. All other work will be paid for at the unit price established in the Proposal.

Carlton Copeland
IMSA Level III
Traffic Signal Supervisor, ITS Manager
Traffic Engineering
City of Jacksonville, Florida
Email: copeland@coj.net
Mobile: 904-729-3357
Office: 904-255-7552
Fax: 904-387-8894

EEO COMPLIANCE STATEMENT: Traffic Control Devices, Inc., does not discriminate on the grounds of race, color, religion, sex, national origin, age or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment.

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SUBJECT: TRAFFIC SIGNAL UNIT PRICE CONSTRUCTION COUNTYWIDE

BID#: CS-0240-19 **OPEN DATE: 10/24/18**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – From date of contract execution through September 30, 2019 with two (2) one (1) year renewal options

AGENCY: Traffic Engineering

BASIS OF AWARD: Total base bid to the lowest responsive, responsible primary and secondary bidders

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED 3 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with primary vendor, James D. Hinson Electrical Contracting, Co. and secondary vendor, Traffic Control Devices, Inc. to correct the period of service and to add language regarding contract execution. The period of service shall be from date of contract execution through September 30, 2019 with two (2) one (1) year renewal options. Total estimated annual expenditure for James D. Hinson in the amount of $1,000,000.00 and Traffic Control Devices, Inc. in the amount of $1,000,000.00 will remain unchanged, for a total expenditure not to exceed $2,000,000.00.

Funding for this award will be executed by formal contract through the Office of General Counsel and encumbered via various accounts

Attachments: Recommendation Memo and Previous Awards

Analyst: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John P. Pappas, Director, Public Works Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/06/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/06/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

SUBJECT: TRAFFIC SIGNAL UNIT PRICE CONSTRUCTION COUNTYWIDE

BID#: CS-0240-19 OPEN DATE: 10/24/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – From date of award through September 30, 2021

AGENCY: TRAFFIC ENGINEERING

BASIS OF AWARD: TOTAL BASE BID TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDERS

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED 3 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible primary vendor, James D. Hinson Electrical Contracting, Co. and secondary vendor, Traffic Control Devices, Inc. Period of service will be from date of award through September 30, 2021. Total estimated annual expenditure for James D. Hinson in the amount of $1,000,000.00 and Traffic Control Devices, Inc. in the amount of $1,000,000.00. Total expenditure not to exceed $2,000,000.00.

Funding Source: Various Accounts - To be encumbered by purchase orders

Attachments: Recommendation Memo, Tabulation and Scope of Work

Analyst: Annette Burney RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John P. Pappas, Director, Public Works Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/15/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/15/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007