DEPARTMENT OF EMPLOYEE SERVICES

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Mary DiPerna, Chief, Compensation and Benefits
Carolina Teran-Oceguera, Manager, Compensation and Benefits

SUBJECT: Sole Source Justification – Statutory Death Policy

DATE: August 12, 2019

P-50-19-25#6

We would like to request a sole source approval for the Statutory Death Life Insurance Policy. We put one RFP to market with no response. Our current provider has offered to continue the coverage. I have attached a copy of their proposal for your review.

The contract shall be for a two-year period effective October 1, 2019 through September 30, 2021; the total indebtedness for FY 2019-2020 shall not exceed $186,663; the maximum indebtedness for the City of Jacksonville shall not exceed $373,326.

Attachment: Hartford Proposal

Office of Employee Benefits 117 W Duval St., Suite 150 Jacksonville, FL 32202
Phone: 904 630 1314 Fax: 904 630 1294 www.coj.net

Group Benefits from The Hartford

August 8, 2019

Gallagher
Ann Edenfield
10199 Southside Boulevard, Suite 102
Jacksonville, Florida 32256

Re: City of Jacksonville, Florida
ETB-112911
Renewal Date: October 1, 2019

Dear Ann,

We have prepared a competitive quote based on the renewal information received. Please initial the appropriate box below, and e-mail or fax it back to my attention.

Note: Once returned, this document will serve as your coverage binder.

Options	Premium	Initial
2 Year Rate Guarantee In Annual Installments of:	$186,663	
2 Years Prepaid Premium:	$347,992	
Do Not Renew Coverage:		

* Proposal and Rates are valid for 60 days.

We appreciate the opportunity to write this coverage for your client. Note, the renewal was rated including the following benefits:

- C-62 In the Line of Duty Coverage - $ 75,000.00
- C-64 Fresh Pursuit Coverage - $75,000
- C-31 Unlawful and Intentional Death Coverage - $225,000

The renewal documents will be forwarded to you within 7 business days following our receipt of this document indicating the premium option desired.

Regards,

Amber Darby

Accident Underwriting

Hartford Life Group Benefits Division
Business Travel Accident Underwriting
Toll Free 888 560 9632
Facsimile 678 762 0325
Mailing Address: P.O. Box 2250
Alpharetta, GA 30023

Expertise without equal
Benefits without burden.™

SD-0639-19
P-50-19
SS#6

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Employee Services/Comp and Benefits

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: ESCB571 - 04512

BRIEF DESCRIPTION OF GOODS/SERVICES:
Life insurance policy for police and fire.

AMOUNT OF PROJECT (attach quote): $186,663

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Life insurance policies for the following:
In the line of duty coverage : $75,000
Fresh pursuit coverage: $75,000
Unlawful and intentional death coverage :$225,000

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
We put out three RFP's, two in 2016 and one in 2019, with no response from the market.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
We put out three RFP's, two in 2016 and one in 2019, with no response from the market.

Submitted by: Mary DiPesna (Name) Chief, Comp & Benefits (Title)

Date: 8-9-19

Requesting Agency's Director's Signature:

Procurement Division ML

September, 2008