

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

**MINUTES FOR Thursday, June 13, 2024, 10:00 a.m.**

Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e) if you wish to protest any of these items.

Committee Members: ✓Robert Waremburg, Chairman  
✓Brennan Merrell, Treasury  
✓James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Gary Goldsberry✓ <del>John Baxter</del>	1	P-07-24	Subcommittee Report Professional Design Services for Miscellaneous Dredge and Waterway Projects – Annual Contract Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four(4) proposals received in response to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) HDR Engineering, Inc. 1) RS&H, Inc. 3) Taylor Engineering, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiation may begin with <u>RS&amp;H, Inc.</u> , the number one (1) ranked firm.		Approved 4-0
<del>Steven Long</del> <del>Sheldon Gibbs</del> Alan Tablada✓	2	P-20-21	Contract Amendment No. 1 Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road Department of Public Works/Engineering & Construction Management Division	That Contract No. 70421-23, Originally executed June 26, 2023, between the City Of Jacksonville and STV, Inc., for Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road, be amended to incorporate the attached Scope of Services, identified as Exhibit 'C' and Fee Schedule identified as Exhibit 'D' to increase the lump sum amount for Design Services by \$1,099,134.97 to a new limit of \$1,479,112.17 and to increase the not-to-exceed limits for: Survey/SUE/Mapping by \$108,353.53 to a new limit of \$349,343.82 and Geotechnical by \$43,786.67 to a new limit of \$57,181.12 and to add new not to exceed limits for Utility Coordination in the amount of \$47,623.99 and Traffic Counts in the amount of \$14,300.84, thereby increasing the maximum indebtedness by \$1,313,200.00 to a new maximum indebtedness in the amount of \$1,947,598.94. All other terms and conditions shall remain the same.		Approved 4-0

<p><del>Bradley Elias</del></p> <p><del>Erika McManus</del></p> <p>Capt. Gail McCormick ✓</p>	<p>3</p>	<p>P-23-24</p>	<p><b>Introduce &amp; Review Scope Laboratory Services for JFRD</b>          Jacksonville Fire and Rescue Department</p>	<p>That the Committee approve the Scope of Service/Request for Proposal as Presented with such minor changes thereto as may be approved by the chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.</p>		<p>Approved 4-0</p>
<p>Meeting Adjourned: <u>10:18 A.M.</u></p>						