SINGLE SOURCE AWARD **BID # SS-0525-18**

Subject: Fuel System Component Parts and Repair

Department: Fleet Management Division

Description of Purchase: Subject purchase was previously solicited informally and encumbered via purchase order in the amount of $44,087.10.

Recommend approval to increase the single source award with E. J. Ward, Inc. by $25,000.00 for fuel system component parts and repair for the period ending September 30, 2018. Total revised expenditure amount not to exceed $69,087.10.

Funding Source: AFFM511FS-05213 – To be encumbered by purchase order

Single Source Award To: E.J. Ward, Inc.

Price Justification: N/A

Total Award: $69,087.10 **Requisition**: 218858/8A00348

Attachments: Recommendation Memo and Previous Awards

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY **DATE:** _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: July 10, 2018

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation to increase Informal SS PO8A00348 E.J. Ward Fuel System Components

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Fleet Management Division is requesting approval to increase Purchase Order 8A00348 to E.J. Ward, Inc . An increase of $25,000.00 should fund the Fuel System Component Part and Repair through September 30, 2018. The increase it necessary due to the unanticipated repairs and parts on the E.J. Ward Fuel System Components.

Total estimated expenditure not to exceed $69,087.10.

AFFM511FS-05213 will be utilized for these purchases.

Jacksonville
Where Florida Begins.

Purchase Order

City of Jacksonville
214 N Hogan St
Jacksonville, FL 32202

VENDOR

Vendor Number: 00000226
E.J. Ward, Inc.
8801 Tradeway
San Antonio, TX 78217

PO Date: 09/28/2017
Buyer: Williams, Sharon
Phone #: (904) 255 - 8825
FOB: F.O.B., Destination
Terms: Net 30

Purchase Order Number
PO8A00348

ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE MUST REFERENCE THIS NUMBER.

SHIP TO

Finance and Administration
Fleet Management Division
2581 Commonwealth Ave.
Jacksonville, FL 32254

Contact Sheryl Kurtz at (904)255-7465

INVOICE

Finance and Administration
Accounts Payable
117 W. Duval Street, Suite 375
Kale Newsome, Accounts Payable Supervisor
Jacksonville, FL 32202

Department	Bid Number	Requisition Number	Delivery Date
AF - Finance and Administration	009-18	REQ218858	10/18/2017

Item #	Item Description	Quantity	Unit	Unit Price	Total
1	Purchase of EJ Ward Fuel System Components - Repair Parts ---------Effective 10/09/17 thru 9/30/18.	1.00	EA	$30,000.00	$30,000.00
2	KIT-CVR-J19339-9 J1939 CVR KIT 2/9 ANT 400 4 @ $375.25 EACH	1.00	EA	$1,501.00	$1,501.00
3	KIT-CVR-J19339-9 J1939-2 KIT W/9PD2W/ANT 300-12 @ $375.25 EACH	1.00	EA	$4,503.00	$4,503.00
4	KIT-CVR12284 LDH J2284LDH-11 CVR KIT W/ANT 200-21 @ $356.25 EACH	1.00	EA	$7,481.25	$7,481.25
5	ANT-200 - 21 @ $22.50 EACH	1.00	EA	$472.50	$472.50
6	ESTIMATED SHIPPING / FREIGHT	1.00	EA	$129.35	$129.35

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Department	Bid Number	Requisition Number	Delivery Date
AF - Finance and Administration	009-18	REQ218858	10/18/2017

Item #	Item Description	Quantity	Unit	Unit Price	Total
				Subtotal:	$44,087.10
				Freight:	$0.00
				Discount:	$0.00
				TOTAL:	**$44,087.10**

THIS ORDER IS SUBJECT TO THE GENERAL CONDITIONS ATTACHED HERETO.

MANUFACTURER'S FEDERAL EXCISE TAX EXEMPT NO: 59-89-0120K

FLORIDA STATE SALES AND USE TAX EXEMPTION NO: 85-8012621607C-8

Approved By Gregory Pease, Chief
Procurement Division

Req # 218858

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Finance & Adm/Fleet Management

FUNDING SOURCE: AFFM511FS-05213

BRIEF DESCRIPTION OF GOODS/SERVICES:

E .J. Ward Fueling System Components and support for the period of October 1, 2017 through September 30 , 2018

AMOUNT OF PROJECT (attach quote): $30,000.00 - E. J. Ward

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Provide E. J. Ward Fuel System repair parts and support to the City of Jacksonville

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

E J Ward is the single supplier and support of the fuel control terminal and all the internal components. Only E. J Ward supplied devices are certified to operate simultaneously with the Ward Fuel Management System or its canceiver while plugged into the vehicles ECM.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Research complete

Submitted by: (Name) Chief, Fleet Management (Title)

Date: 8/31/2017

Requesting Agency's Director's Signature:

Procurement Division ____

March, 2017

SOLE SOURCE

January 1, 2017

Dear Customer,

For more than 40 years, E.J. Ward, Inc. (Ward), has been developing the most advanced fuel management technology. These solutions offer a new level of product reliability, technology, and system integration you will find unmatched in today's industry.

Ward is the original equipment manufacturer (OEM) of the Ward Fuel View Automated Fuel Management System™ (AFMS), and the Ward Fleet View GPS Asset Tracking System™ (ATS).

Ward owns the intellectual property and distribution rights to its AFMS, Telematics GPS /AVL solutions, along with the related Software Programs, Communication Systems and Documentation.

Ward is the sole supplier and support agent for its products, systems and solutions either direct or through its authorized agents. Ward designs, manufactures, assembles and quality checks all of its products, including but not limited to main boards, communications components, CANceivers™, hose modules, EM-Tags, firmware, related software programs and documentation utilized in the use and operation of its AFMS, Telematics GPS/AVL solutions.

Ward only supports its hardware products directly or through authorized service agents; and performs all of the software support direct.

At this time, Ward has not certified any other fuel management company's technology, vehicle installed devices OBDII or otherwise, global positioning system (GPS) other than those offered directly by Ward or its authorized agents to be installed in conjunction with or plugged into the vehicle Engine Control Module (ECM) port (e.g. OBD II etc.) in series or parallel with the Ward CANceiver. Only Ward supplied devices are certified to operate simultaneously with the Ward fuel management system and CANceiver while plugged into the vehicle ECM/OBDII port. Installing non-certified devices may affect operation of the Ward AFMS, or the CANceiver, and have a potential negative effect on vehicle functionality.
If you have any questions, please do not hesitate to give me a call.

Regards,

Robert E. Kettyle
VP Sales & Operations
rkettyle@ejward.com

8801 Tradeway • San Antonio, TX 78217 | Office 210.824.7383 • Mobile 713.806.3711 • Fax 210.824.2031