SUBJECT: Public Art Conservation for City-Owned Artworks and Memorials

BID #: ESC-0252-18 **OPEN DATE: 7/11/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of contract execution with three (3) one (1) year renewal options

AGENCY: Cultural Council

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) renewal options with EverGreene Architecture Arts, Inc. Period of service is from June 28, 2020 through June 27, 2021. Total revised annual expenditure amount is $199,700.00, for an expenditure amount not to exceed $399,400.00.

Funding Source: 11532.111201.567010.000000.00000000.00000.0000000 – To be executed by formal contract amendment and paid by check request

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Glenn Weiss, Director of Public Art Program, Cultural Council of Greater Jacksonville

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Cultural Council
OF GREATER JACKSONVILLE

June 8, 2020

MEMORANDUM:

TO: Greg Pease, Chief, Procurement

FR: Glenn Weiss, Director, Public Art Program

RE: **Contract Renewal Request**

The Cultural Council requests a contract renewal for Bid ESC-0252-18 due to delays associated COVID-19. The original requested time period of the agreement is for one year with three one-year renewal options upon signing on June 28, 2019. We request a 12-month extension expiring on June 28, 2021.

Attached is an updated schedule provided by the vendor, EverGreene Architectural Arts, detailing the estimated time necessary for the treatment of each artwork.

Please call me at 904-358-3600 X 12, or email at glenn@culturalcouncil.org for any questions.

CC:

Daniel Pearson, Purchasing Services Manager, Procurement
Ashley Wolfe, Public Art Program Coordinator, CCGJ

Attachments:

Bid ESC-0252-18 Award Package
Signed Contract

culturalcouncil.org
300 W. Water Street
Jacksonville, FL 32202
phone (904) 358-3600 fax (904) 353-5100

DocuSign Envelope ID: F1638677-0974-4956-9CF6-6CCA06A867AC

Cultural Council
OF GREATER JACKSONVILLE

June 22, 2020

MEMORANDUM:

TO: Mark Rabinowitz, Principal Conservator-Vice President,
EverGreene Architectural Arts

FR: Glenn Weiss, Director of Public Art Program,
Cultural Council of Greater Jacksonville

DocuSigned by: Glenn Weiss 46EAD18BADA143D 6/23/2020

RE: **Contract Renewal Request**

Dear Mr. Rabinowitz,

The Cultural Council would like to exercise the first renewal option for the Public Art Conservation contract (ESC-0252-18), which expires June 28, 2020. If you would like to renew for the period of June 28, 2020 through June 27, 2021 under the same term and conditions and pricing, please respond by letter stating your wish to renew. A response is needed by Wednesday, June 24, 2020.

If you agree to the renewal under the terms above, please sign here.

Agreed by DocuSigned by: Mark Rabinowitz 0CAA8C8E726D4B2... Date: 6/23/2020

Please call me at 904-358-3600 X 12, or email at glenn@culturalcouncil.org for any questions.

CC:

Chad Shores, Assistant Project Manager,
EverGreene Architectural Arts

Ashley Wolfe, Public Art Program Coordinator,
Cultural Council of Greater Jacksonville

Attachments:

Bid ESC-0252-18 Award Package
Signed Contract

culturalcouncil.org
300 W. Water Street
Jacksonville, FL 32202
phone (904) 358-3600 fax (904) 353-5100

Leslie-Burney, Annette

From:	Ashley Wolfe <ashley@culturalcouncil.org>
Sent:	Friday, June 19, 2020 3:31 PM
To:	Leslie-Burney, Annette
Cc:	Glenn Weiss
Subject:	Re: ESC-0252-18 Public Art Conservation Renewal
Attachments:	image001.png

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Annette,

The account info to pay EverGreene is as follows:

EverGreene (paying from old 64N subfund 06701 Public Art)
Fund: 11532
Center:111201
Account: 567010

Is this the information you needed?

On Fri, Jun 19, 2020 at 3:13 PM Glenn Weiss <glenn@culturalcouncil.org> wrote:

Annette,

1. Do you have a sample letter for a contract renewal? What should be included? We are strictly extending the contract for 12 months. No other changes.

2. Expenditure amount. We are not changing the $199,700 total contract.

3. Ashley. Can you get her the 1Cloud #

Thanks.

Glenn Weiss
Director, Public Art Program
Cultural Council of Greater Jacksonville
glenn@culturalcouncil.org
Cell: 561-665-0029

Text: 561-665-0029 or 5616650029@tmomail.net

Public Art Project Managers Available for Assistance
Cultural Council Main Phone: 904-358-3600
Hilda Ettedgui, hilda@culturalcouncil.org
Ashley Wolfe, ashley@culturalcouncil.org
General. publicartjax@culturalcouncil.org

On Fri, Jun 19, 2020 at 1:13 PM Leslie-Burney, Annette <ABurney@coj.net> wrote:

Ashley, two other pieces of information are needed:

Expenditure amount

1Cloud Charge Account

Thank you,

Annette L. Burney

Purchasing Analyst

Procurement Division

Finance and Administration Department

214 N. Hogan Street, Suite 800

Jacksonville, FL 32202

Ph.: 904-255-8810

Fax: 904-360-8527

Email: aburney@coj.net

SUBJECT: Public Art Conservation for City-Owned Artworks and Memorials

BID #: ESC-0252-18 **OPEN DATE: 7/11/18**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of contract execution with three (3) one (1) year renewal options

AGENCY: Cultural Council

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the highest scoring bidder, EverGreene Architecture Arts, Inc. based on the results of negotiations as outlined in the attached exhibits. Period of service is for one (1) year from date of contract execution with three (3) one (1) year renewal options. Total expenditure amount not to exceed $199,700.00.

Funding Source: AFPA64N-04938 – To be executed by formal contract and paid by check request

Attachments: Recommendation Memo, Tabulation and Scoring Sheets, Evaluation Criteria and Exhibits

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Christie Holechek, Director of Art in Public Places, Cultural Council of Greater Jacksonville

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/07/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 3/07/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05