

Jacksonville Tree Commission

Wednesday October 16, 2024, 9:30 AM

**Ed Ball Building, 10th Floor, Conference Room 5
and Zoom Webinar**

Commissioners: Curtis Hart, Chair
Susan Fraser
Chris Miller
Nina Sickler
John Moscarillo
William Burke
Patrick Howell

Advisors: Jonathan Colburn
Shannon MacGillis
Jose Regueiro
Justin Gearhart

Staff: Charles Hayes

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order** - Chair
- 2. Roll Call and Verification of Quorum** – Chair
- 3. Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers’ cards will be available.
- 4. Public Comment:**
- 5. Action Items:**
 - a) Approval of Minutes September 18, 2024 – Chair
 - b) Level 3 Project Proposal - **NONE**
 - c) Level 2 Project Proposal - **NONE**
- 6. Reports:**
 - a) Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
 - b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
 - c) Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
 - d) Parks Department Project Update – Kathleen McGovern/Jill Enz

7. New Business:

- a) Urban Planting Task Force meeting announcement November 8, 1:30pm-5:00pm
ED Ball, Conference Rm 5 – Shannon McGillis
- b) OGC Opinion discussion – Susan Fraser

8. Old Business:

- a) Urban Forest Management Plan and JTA Tree Planting Project update – Valerie
Feinberg
- b) State Street Project approval discussion – Susan Fraser

9. Adjournment – Next meeting November 20, 2024, 9:30am-11:30am as a Hybrid/Webinar meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission

Minutes

Wednesday September 18, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Charles Hayes kennethh@coj.net]

For approval October 16, 2024

Commissioners:

Nina Sickler, Director of Public Works
Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
William Burke (Mayor Appointee; 2023-0695-A)
Alden Howell (Council Appointee; 2024-0388-A)
Chris Miller Council Liaison

Advisors:

Jonathan Colburn - Urban Forestry Manager
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair

Commissioners present:

Curtis Hart, Chair
Susan Fraser
Nina Sickler
William Burke
Chris Miller
Alden Holden

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card): Chair

Chair explained to remain in compliance with Sunshine Laws the public can speak prior to action items discussed.

Action Items:

1. Prior Meeting Minutes.

Issue: The minutes for June 28, 2024, pending approval

Motion: Approve June 28, 2024, minutes

Moved by: William Burke

Second: Alden Holden

Vote: Approved, unanimous

Issue: The minutes for July 17, 2024, pending approval

Moved by: William Burke

Second: Nina Sickler

Vote: Approved, unanimous

2. Level 2 Project State Street

Issue: Tree planting design services project has been requested for renovation of approximately 75 trees and associated tree planting beds along State Street. City Council District 7. (See Attachment 1)

Jonathan Colburn: briefed on proposal. Tree planting design services project for renovation of approximately 75 trees and associated tree planting beds along State Street. Includes design services for planting of a variety of trees that will serve as an aesthetic improvement, reduce the urban heat island, and help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. The design would include associated tree removals as necessary. The current request is for services by PROSSER, who is retained by the city to provide design services. Stated requested amount is just short of \$300,000 and explained that no trees would be planted but it is intended that the design would be submitted in the future to Tree Commission for the future planting of trees.

Nina Sickler: (background on proposal) explained that State Street is a DOT Road. DOT is allowed to authorize the planting of tree in the public right of way by state or local entities. DOT they had reached out to Public Works and said we need you to take out all the trees and all the tree wells because they are not in good shape, as tripping and ADA hazard. Rather than filling areas with concrete Mowing and Landscaping proposed to

use the opportunity to achieve the administration's goals for a thriving urban tree corridor. The design portion is part of the process to develop what is needed for 75 trees to thrive in an urban environment, State Street. Ultimately, the intent is to also look at Union Street. These are opportunities to not just leave major urban corridors lined with sidewalks, but instead thriving urban trees.

William Burke: (point of information) stated that while the fee appeared high, upon looking at it more, looking at scope of work, there is a lot more to it; it looks like an opportunity.

Tree Commission paused by Chair due to Mayor Deegan visit. Mayor's comments are contained as Item 3, below.

Chair resumed State Street discussion.

Burke: (point of information) stated that while the fee appeared high, upon looking at it more, looking at scope of work, including that it is a project with DOT, the quote covers a host of aspects for a complex planting project, which includes potential for structural soils/ Silva Cells.

Susan Fraser: stated concern about the design fee being the entire right of way corridor.

Sickler: stated that project started at over \$700,000 but has been working with DOT to narrow it down.

General discussion on different cost associated with a survey and cost of the trees and DOT's ability to plant trees.

Fraser: Explained it is an economic investment for the city and she would like to see 1000 trees be planted for the cost of 75.

Hart: Pointed out that State Street is a main road to the sports venue area; questions who has control over trees once planted; DOT can come anytime and cut them down and would like a commitment from them [suggested 20 years].

Audience/participant Dave McDaniel: advised on the history of the trees that currently survive on State Street, including that those were City planted. Any agreement would likely state that since City planted the trees City would have to remove the

trees. Compared to the project to the previous project on Main Street.

Sickler: MOAs with DOT were currently getting worked on and specific agreements can be worked on.

Hart: Explained that this is phase 1 that must be done in order to even try to plant trees on that important corridor. He would like to see a matching grant.

Colburn: pointed out that the current cut outs for trees are too small. He pointed out that Tree Commission has been successful planting for years, but most of the easy places to plant are fewer to find. State Street is a harder place to plant but is good project.

Fraser: if City is to become the designer on DOT projects, there should be a more formal agreement with DOT.

Audience/participant Dave McDaniel offered that City can plant faster than DOT.

Motion: As is the Level 2 planting project State Street design with condition future construction and planting the Tree Commission or City sit down with DOT and make agreements about who is planting, maintaining the planting, and agreement about the duration of maintenance.

Moved by: William Burke
Second by: Alden Holden

Discussion:

CM Chris Miller: asked if DOT says it all on the city is and decide not to move on to planting phase what would happen.

Sickler: explained that the planning is providing urban tree details that can be applied to future urban projects.

Audience/participant Tracy Arpen: explained legal ramifications with spending money on planning and would look for soil amendments (structured soils/ Silva Cells) should be funded by Public Works.

Hart: stated he would like to see this project started but acknowledged that there is long way to go prior to a tree being planted. Hart cautioned about the previous use of mitigation

funds. Hart believes this is not like the problematic previous use of mitigation funds.

Burke: explained that this project and the planning of this project is emblematic of the good use of tree mitigation funds because planting a tree and replacing it because it is not in good medium, over and over is not a good use of fund, but that learning a new way of thinking going forward so trees last is the best use of tree mitigation funds for the long term.

Colburn: stated that planting on State Street impacts current heat islands, offers resiliency, improve long term canopy, State Street is fallow, most of the planted trees are not well and are limited in size. Better survival requires adequate soil and cut outs. Larger trees have an important role in the overall canopy. This project can show how to balance grey infrastructure with green infrastructure, and the overall impact on all infrastructure.

Fraser: asked if the quote can be divided into separate tasks; asked if 75 trees is the max or is there possibility to plant more giving flexibility to make this investment the best investment.

Sickler: stated the designer will make a preliminary location map and cand come back to the Commission to show where they are anticipating, and members can go out to see if there are other locations to plant and add supplemental agreement to add.

Amendment to motion: Add condition that the designer come with a preliminary location map and during the work that the consultant come back to the commission to allow for commission to propose additional planting prior to finalizing their design.

Amendment offered by: Sickler

Second by: Burke

Vote on amendment: Approved, unanimous

Call on Motion as Amended: William Burke

Vote on Motion as Amended: Approved, unanimous

3. Mayor Deegan remarks (summarized; in substance)

Mayor thanked committee for the dedicated work keeping the city green and vibrant. Mayor explained that trees are infrastructure and spoke about how the tree canopy is personally important to her administration. Mayor announced that it was critical to move

faster on approving more tree planting projects especially in the urban core and that tree funds stand around \$23M; that in the past year only a small portion of this has been spent. Mayor wants Tree Commission to move faster for approving projects. Mayor is making sure the commission is getting the support that is needed from the administration. Mayor mentioned that there is committed funding from the Office of Resilience to develop an urban forestry management plan to support the work of the Commission. The Mayor announced that the Office of General Counsel issued legal interpretation that clarifies the allowable uses of the Tree Mitigation fund as the ordinance currently stands. Explained it was essential that funding all elements that allow for successful tree planting: planning, planting and maintenance, and supporting technologies that will allow for safe placement of trees in constrained right of ways. Explained that trees are essential to the city's health, environment, and overall quality of life. Mayor urged Tree Commission to approve the projects that are now before the Commission. Mayor requested to work on the process to expedite the projects. Mayor stated that throughout the City Mayor wants things to move faster. Mayor referenced bureaucracy, and spending taxpayers' dollars in a responsible way. Mayor welcomed Tree Commission feedback on how to expedite projects. Mayor stated that it may be confusing work and there have been discussions about what is and what is not appropriate [use of Tree Mitigation funding] and that is what the OGC Memo handout is about. Mayor offered to take questions and offered Anne Coglianese or Nina Sickler (Commission member) to answer questions.

Anne Coglianese announced that she had the OGC handout and wanted to make sure Tree Commission had clarity on what are allowable uses [presumably, of the Tree Mitigation funds].

[There were no questions asked; Mayor left meeting]

[Discussion of Item 2 continued; See Item 2]

Hart: referencing the Mayor's comments, reminded the Commission that while the Commission does due diligence reviewing each planting project brought to Commission, the Tree Commission has not turned down any project. Hart encouraged members of Public Works to bring projects to Tree Commission. Hart acknowledged that funds are available. Hart reminded the Commission that the

Commission is spending faster than the funds are coming in. Hart reiterated that if the administration wants Tree Commission to use Tree Mitigation funds on the administration's tree planting goals, the administration needs to bring projects to Tree Commission.

Fraser: stated that the lack of projects approved by Tree Commission is directly tied to the administration's staffing levels which are wholly inadequate compared to the amount of Tree Mitigation funds. Fraser contemplated that if there were more Arborists and Urban Forestry managers at City, then City could plan planting projects to bring to Tree Commission. Fraser stated that Tree Commission is here to serve but is limited to voting on what is on the agenda.

4. Financial Report: Jose Regueiro: Briefed finances year to date, combined revenues were \$5.5M, decrease of \$4M year on year and expenses year to date are \$5.26M compared to \$4M, combined revenues for August were \$510K compared to \$1M for August 23, expenses were \$95K and \$351K, total unallocated funds were 22M. (See Attachment 2)

Request for action/follow-up- Hart: Request breakdown of money income: if from commercial versus residential; perhaps planning department may be able to find that number. Hart suggested that perhaps there may be a movement towards using more grass in lieu of asphalt in large parking.

5. Fund Status of 630-City, Remove & Replace, and Level 2 Programs. Jonathan Colburn: Briefed allocated from replace is at \$2.9M, 630-CITY \$2.2M, Level 2 \$4.9M, and Level 3 \$3.6M.

6. Level 2 Updates:
Jonathan Colburn: Briefed JTA bus stop Phase 1 has been approved for planting.

7. Parks Department Project Update. Jill Enz: Briefed Senior Center Community Center planting 12 locations completed, Scenic Drive complete, plans for 10 different park projects coming next month.

8. New Business:

Emerald Trail-Hogan Street Project (introduction):

Sickler: Briefed first phase that would be presented to commission within a few months. Putting in cycle track, widening sidewalks, number of bio planters, provide more pedestrian and bicycle activity with green infrastructure. Will be constructed in phases with Water Street to Bay Street will be first request for funding with canopy trees.

(See Attachment 3)

9. Annual Report:

Fraser: Inquired about the format and content of intended presentation compared to previous years of going from committee to committee of Council; Explained there more data is probably best to inform about what direction tree funds.

Hart: suggested that meeting individually with each Council person in a packet on an appointment basis; tailored to the involvement level desired by each Council person.

Miller: advised that because Council has not had a major turnover, more of an update with data to help inform decisions is what is most beneficial for the report.

10. Update on UFMP: [intermittently audible] discussion of project scope and contractor.

11. Old Business: Fraser asked of the status on the Urban Planting Task Force. Hart stated that he will issue the Charge Memo promptly.

12. Miller asked if City (JFRD) is or can be exempted from tree mitigation fines; Hart asked if it is in the Charter.

Request for action/follow-up- Hart to MacGillis: is it law (State Statutes; Charter, etc.) or policy.

MEETING ENDED 1055



State Street Level II Tree Planting Design Services

Scope of Work

Description:

A tree planting design services project has been requested for renovation of approximately 75 trees and associated tree planting beds along State Street. This project will take place in City Council District 7 and includes design services for the planting of a variety of trees that will serve as an aesthetic improvement, reduce the urban heat island, and help to filter and slow down stormwater runoff before reaching the city’s stormwater management infrastructure. The design will included associated tree removals as necessary. Below is a map of the area along State Street that is included in the project scope:

Approximate location of planting project within Duval County.



COJ PUBLIC WORKS - MOWING & LANDSCAPE MAINTENANCE
DOWNTOWN LANDSCAPE FOR TREE PLANTINGS ALONG STATE ST. - PROJECT LIMITS
REV. 8/12/2024



August 12, 2024

Mr. Dave McDaniel
Chief, Mowing & Landscape Maintenance Division
609 St Johns Bluff Road
Jacksonville 32225

RE: Proposal for Professional Design Services to Develop Landscape Tree Plantings
Along State St.
Duval County, Florida
COJ Contract #: P-32-20 – Landscape Architectural & Support Professional
Services

Dear Dave:

Thank you very much for this opportunity to submit a proposal for professional design services to provide landscape architectural services to Develop Landscape Tree Plantings along State Street. This project includes developing street tree planting plans for approximately 1.2 miles on State Street, starting near the I-95 ramps heading east to the west side of Liberty Street, see attached Exhibit 'A'.

The scope of services described in this proposal entails the development of preliminary design level overall plans, which after your approval, we will then proceed with preparing final construction / bid documents. This scope is limited to a total of 75 modified and/or new tree planting locations. Below is the scope of services, based on our recent site visit and additional discussions.

Project Scope

In coordination with the City's Arborist, develop guidelines for tree plantings within City rights of ways. To include recommendations and details for:

- Review of regulatory design controls to include FDOT Multimodal Access Management Guidebook, FDOT Design Manual, ADA and PROWAG guidelines
- Tree selection and tree design recommendations
- Modular sub-grade pavement systems (Silva Cells), potentially utilizing structural soils.
- Tree planter locations and sizing
- Tree support and staking
- Utility coordination both overhead and below ground
- Permitting

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Professional Design Services for Tree Plantings Along State St.
August 12, 2024
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Develop Tree Planting and Hardscape Plans along the shoulders of State Street, per attached Exhibit 'A', to include:

- Demolition plans, details & notes
- Modifications to existing street tree planting areas to remain
- Modifications to existing hardscape areas for new planting areas
- Layout plans for plantings areas
- Tree planting plans and details
- MOT Plans and Details
- Limited City technical specifications

Task #1 - Survey, Base File Preparation & Tree Planting Preliminary Plans

Prosser|PrimeAE will begin by obtaining a professional survey from our subconsultant, Smith Surveying, see attached proposals. The survey areas are limited to the roadway shoulders as identified in Exhibit 'A', attached. The survey will identify the right of way (R/W), curb openings, existing tree planter areas, visual utilities and hardscape elements, excluding areas within the travel lanes. Included will be subsurface utility engineering (SUE) for up to 75 locations with a 20' radius at each location. The SUE will be Quality level "B" investigation, to include sub-surface geophysical methods such as ground penetrating radar. Test holes to visually verify utilities are excluded. The survey and SUE locations will serve as the base plan for the tree planting design plans.

Prosser|PrimeAE will coordinate with the utility owners to obtain mark-ups of their utility facilities within the project limits. The utility locations will be input into the AutoCAD utility coordination file. Site reviews will be performed to ground truth the survey and obtain the necessary information to develop the project base file. Prosser|PrimeAE reviews will be limited to visual means, sub-grade and destructive utility verifications are excluded.

Based on information provided from the survey and geotechnical testing, Prosser|PrimeAE will develop a preliminary level tree planting design for the project limits, per Exhibit 'A'. We understand the landscape design is envisioned to be limited to trees only, with potentially shrubs and groundcover beds within tree planter areas, with all plantings occurring along the roadway shoulders. Tree planting designs may include modifications to existing tree planters to promote long term tree success. New planter areas will be developed along the roadway shoulders, where appropriate. Conflicts with both overhead electric lines and underground utilities will be critical to coordinate for tree plantings. It is envisioned that some of the existing trees will be removed due to poor health of the trees, with planting areas expanded to provide the appropriate area for sustainable tree growth.

The design plans will be in plan view only, describing the various tree and hardscape modifications to include soil modifications. The preliminary plans will include a plant schedule with specifications for the proposed plantings, as well as illustrating the

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August 12, 2024
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existing conditions. A Conceptual Opinion of Probable Construction Cost will be developed.

The preliminary plans will be prepared in black and white only, and then submitted to the City for review. Prosser|PrimeAE will receive comments from the City, incorporating them into the final preliminary design plans. A total of one revision to the preliminary plans is included. The final preliminary plans and cost opinion will be used to submit to the Tree Commission, per Task #3 below.

The following will be provided in final form:

- a. Professional Survey
- b. Preliminary Landscape Plan
- c. Landscape Construction Details
- d. Conceptual Opinion of Probable Construction Cost

Task #2 - Jacksonville Tree Commission, DDRB, FDOT and COJ Permit Plans

We will coordinate with the City for submission of plans and materials to the Tree Commission. Attendance by a Prosser|PrimeAE Landscape Architect to a Tree Commission meeting is included.

The project limits are within the Downtown Overlay Zoning Code which requires application and presentation to the Downtown Development Review Board (DDRB).

Prosser will develop a project plans package to be submitted to FDOT to obtain an Access/Driveway Permit, as well as to the COJ for 10-set approval. A pre-application meeting will be held with FDOT to review the project and the City's goals & objectives. Revisions to the permit plans and resubmittals to the permitting agencies are included as needed to obtain permits. Application fees for permitting are not included.

The following will be provided in final form:

- a. Landscape Permit Plans
- b. Landscape Permit Details
- c. DDRB Attendance & Presentation
- d. FDOT Access Permit Application and Submittal(s)
- e. COJ 10-Set Application and Submittal(s)

Task #3 - Construction / Bid Documents

Upon approval by the Tree Commission and the City, Prosser|PrimeAE will incorporate any comments and then prepare construction level planting plans to include tree planting locations, plant schedule, notes as well as special planting details.

The construction documents will be submitted to the City at 90% completion for review and comments. We will incorporate all comments from this review to complete 100% plans set. Maintenance of Traffic (MOT) design plans and details are included in this scope. The Opinion of Probable Construction Cost will be updated at each of the submittals.

The following will be provided in final form:



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- a. Demolition Plans, Details & Notes
- b. Landscape/Hardscape Construction Plans
- c. Landscape/Hardscape Construction Details
- d. MOT Design Plans and Details
- e. Updated Opinion of Probable Construction Cost

Task #4 – Limited City Technical Bid Specifications

Prosser|PrimeAE will assist the City with the preparation of a bid specification book. The focus for Prosser|PrimeAE’s efforts will be for project specific specifications limited to sections #30 Scope of Work, #31 Special Conditions, #144 Landscaping and Irrigation specifications. The specification sections will be submitted for review by the City, with comments incorporated into the final submittal. The City shall supply Prosser|PrimeAE with the applicable City standard sections, as well as coordination with Procurement as required to obtain approval. All submittals will be electronic, with the final submittal in electronic format only.

The following will be provided in final form:

- a. Limited Technical Specification sections as listed above

Task #5 – Meetings & Project Coordination

During the execution of these services, Prosser|PrimeAE will discuss the project as needed with various City staff. This subtask includes meetings, correspondence, project coordination with the City, and associated relevant entities regarding the project. This task does not include meetings or coordination with those included with each task. We have allocated twenty-five (25) project coordination meetings with City staff.

Fee Amount:

See attached Fee Summary for additional information:

Tasks# 1 thru #5	Total Fee:	\$165,641.23
Reimbursable Expenses	Lump Sum:	\$751.25
Prosser Fee	Sub-Total:	\$166,392.48
Surveyor – Smith Surveying Group	Lump Sum:	\$132,376.88
	Total	\$298,769.36

ADDITIONAL SERVICES:

Any services requested outside of the scope of work above will be charged hourly according to the rate schedule attached. Prosser|PrimeAE will obtain proposals for other subconsultant services as necessary to complete the proposed work, then submit to you for review & approval. We will assist with coordinating the work of all subconsultants by providing them with site information and data, as and when requested.



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Our scope of work for this project does not include the following:



- Civil Engineering design plans, details and permitting, excluding MOT design plans noted above
- Urban Planting Design Report
- Construction Administration Services
- Geotechnical Investigation and Report
- FDOT Design Reports, Engineering Design Exception or Design Variance
- Structural, Utility and Electrical Engineering
- Hardscape plans to include elements other than described above
- Environmental assessments, Contaminated Soil Testing or Permitting
- Utility or transportation improvements, stormwater, modeling, or design
- Presentation color renderings

OUT-OF-POCKET EXPENSES:

All job-related travel, reprographic, printing and plotting costs and supplies, mail and courier delivery services will be billed per the amounts in the executed continuous services contract.

It is our pleasure to provide this professional services proposal to you. If you wish to authorize us to proceed, we ask that you sign and return one copy of the signed proposal to our office. If you have any questions regarding our proposal, we remain available to discuss it with you at your convenience.

Sincerely,

<p>Prosser PrimeAE</p>  <p>Shawn Bliss, RLA, LEED AP Principal</p>	 <p>Paul S. Moss, Jr., RLA Senior Landscape Architect</p>
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CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART ONE - GENERAL				
1. PROJECT Tree Plantings in Urban Areas Along State St.		2. PROPOSAL NUMBER P-32-20		
3. CONSULTANT Prosser PrimeAE		4. DATE OF PROPOSAL 8/13/2024		
PART TWO - LABOR RELATED COSTS				
5. DIRECT LABOR	HOURLY RATE	ESTIMATED HOURS	ESTIMATED COST	TOTAL
Principal	\$ 83.27	46	\$ 3,830.42	
Project Manager (Reg. Prof.)	\$ 81.73	108	\$ 8,826.84	
Senior Engineer (Reg.)	\$ 60.25	148	\$ 8,917.00	
Senior Landscape Architect	\$ 58.50	212	\$ 12,402.00	
Design Landscape Architect (Reg.)	\$ 49.70	266	\$ 13,220.20	
Designer	\$ 39.00	181	\$ 7,059.00	
CADD Operator / Drafter	\$ 29.95	140	\$ 4,193.00	
Clerical	\$ 30.29	8	\$ 242.32	
TOTAL DIRECT LABOR				\$ 58,690.78
6. OVERHEAD (COMBINE FRINGE BENEFIT AND ADMINISTRATIVE) OVERHEAD RATE - 156.57% X TOTAL DIRECT LABOR				\$ 91,892.15
7. SUBTOTAL - LABOR + OVERHEAD (ITEMS 5 & 6)				\$ 150,582.93
8. PROFIT - LABOR RELATED COSTS (ITEM 7) X 10%				\$ 15,058.29
PART THREE - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
24" x 36" Black/White plans (.15/sf x 6 = \$0.90ea)			\$135.00	
11 X 17 Copies Black/White Copy			\$145.00	
11 X 17 Copies Full Color Copy			\$189.75	
8.5" x 11" Copies Black/White Copy			\$72.50	
8.5" x 11" Copies Black/White Copy			\$158.75	
Travel - Mileage			\$50.25	
Courier - Same Day			\$0.00	
				\$751.25
10. SUBCONTRACTS - LUMP SUM				
Survey - Smith Engineering				\$ 132,376.88
SUB-CONTRACT SUBTOTAL				\$ 132,376.88
TOTAL LUMP SUM AMOUNT (ITEMS 5,6,8,9 &10)				\$ 298,769.36
11. REIMBURSABLE COSTS (LIMITING AMOUNT)				
OTHER (SPECIFY)				
SUBTOTAL REIMBURSABLE				\$ -
PART FOUR - SUMMARY				
TOTAL AMOUNT OF CONTRACT (LUMP SUM PLUS REIMBURSABLE) ITEMS 5,6,8,9,10,&11				\$ 298,769.36

L:\121\121056_01 COJ Landscape Arch\Admin\Contract\Project Proposals\State & Union St. Tree Planting\2024-08-12_COJ_Downtown-Tree-Planting_Fee Summary.xls

City of Jacksonville
Tree Commission
Financial Highlights
August 31, 2024

1. Combined Revenues YTD are \$5.54 million compared to \$9.5 million on Aug-23. A decrease of \$3.96 million year-on-year.
2. Combined Expenses YTD are \$5.26 million compared to \$4.0 million on Aug-23. An increase of \$1.26 million year-on-year.
3. Combined Revenues for Aug-24 were \$510.3 thousand compared to \$1.0 million for August 23, a decrease of \$491 thousand. Meanwhile, expenses were \$95.4 thousand and \$351.3 thousand on Aug-24 and Aug-23, respectively.
4. Total unallocated funds were \$22.0 million for Aug- 24.

BID NO. CDB-0058-23

Design-Build Services

For Downtown Complete Streets & Urban Trails Projects

INTRODUCTION PRESENTATION:

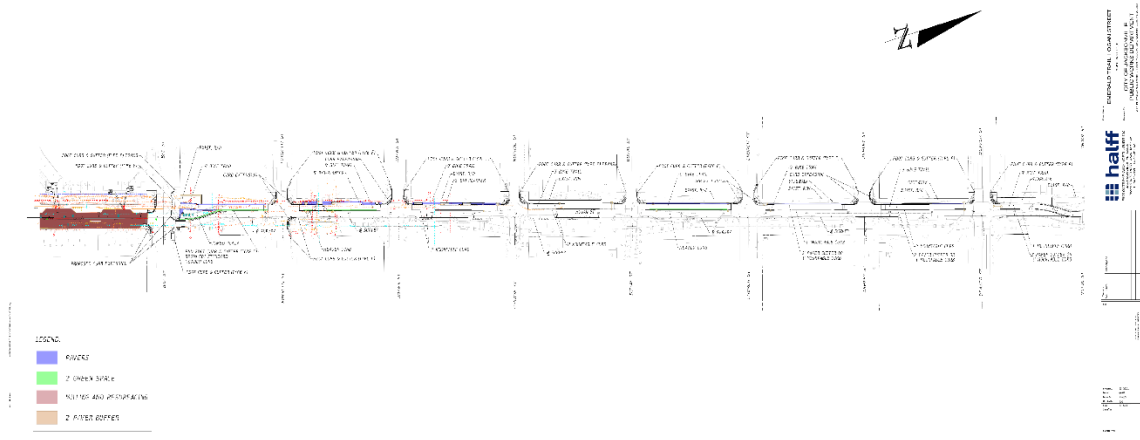
Emerald Trail and Hogan Street Corridor (Water Street to Bay Street)

BAKER
Design Build

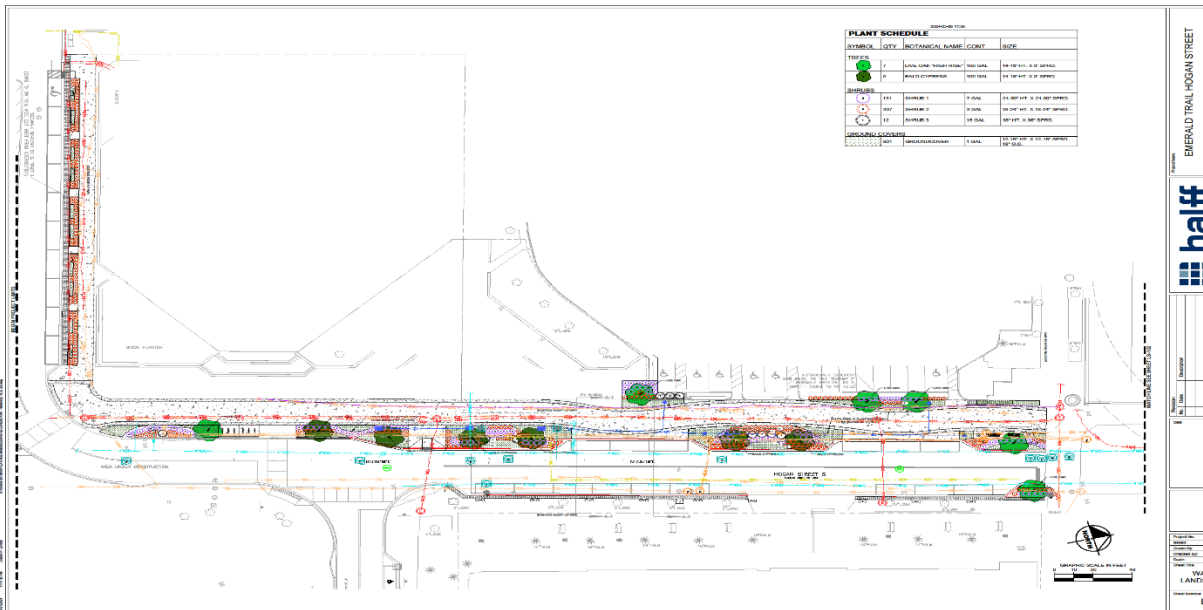
Presentation AGENDA

- 1 Project Introduction
- 2 Plan Views, Cross Sections, Landscaping
- 3 **PRELIMINARY** Schedule
- 4 Trees, Landscaping, Irrigation Needs

Overall Project: Water Street to Union Street



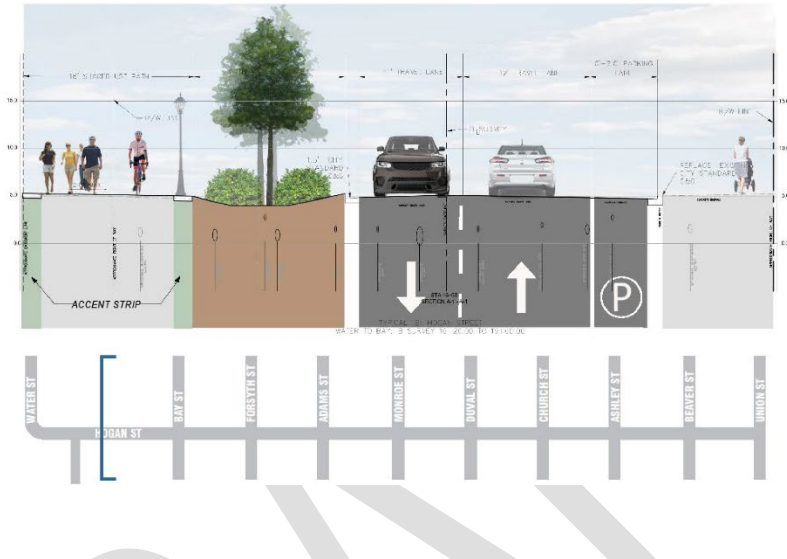
Plan View – Water St to Bay St



Typical Section – Water St to Bay St



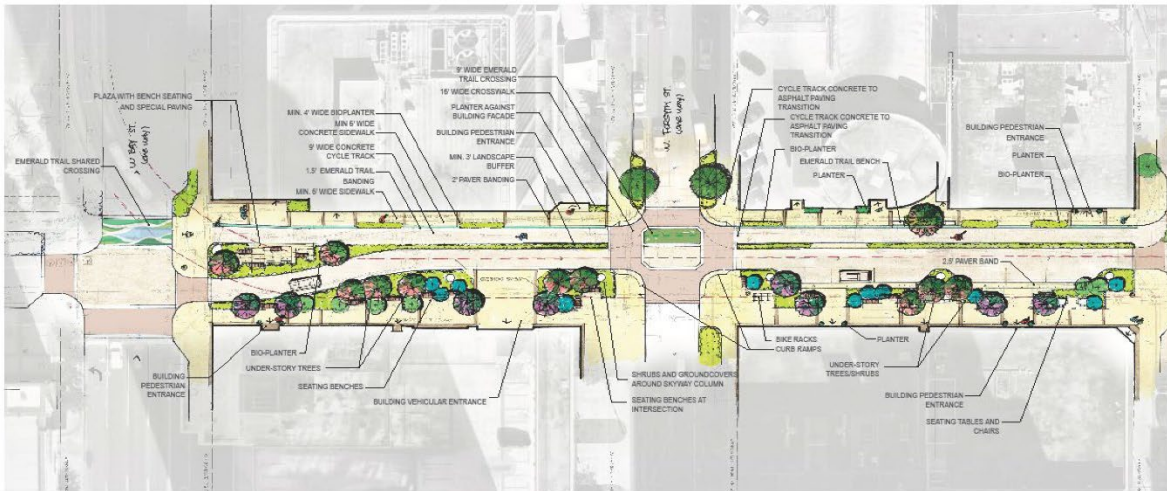
SITE SECTIONS | WATER TO BAY



Bay Street to Adams Street



Concept Plan



Plant Materials



Materials

PLANTING

TREES



SHRUBS AND GROUNDCOVERS

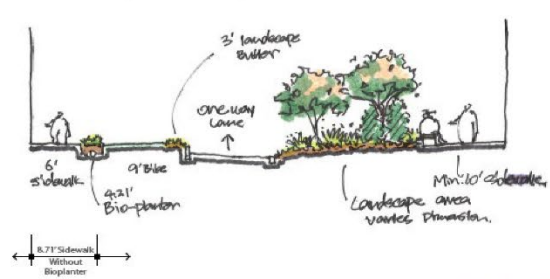
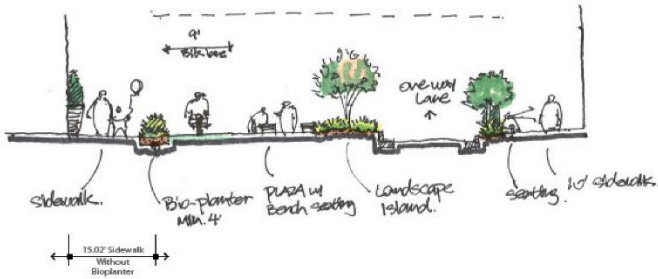


Bay Street to Adams Street – Typical Sections



SECTION 1-1 (STA. 20+12.00)

SECTION 2-2 (STA. 21 + 50.00)



Reference Images



Character Images



Hogan Street Redevelopment

W Bay St to Adams St, Jacksonville, FL

halff
08.22.2024

Project Requests



- *Silva Cell**
- *Structural Soil**
- *Irrigation**
- *Trees, Shrubs, Sod, etc.**
- *Tree Mitigation**

**Request Range:
Up to \$750K to \$1.5M**

Level 2 or Level 3 Project

City of Jacksonville

Tree Commission

Financial Highlights

September 30, 2024

1. Combined Revenues YTD are \$6.61 million compared to \$10.3 million on Sep-23. A decrease of \$3.69 million year-on-year.
2. Combined Expenses YTD are \$6.04 million compared to \$4.9 million on Sep-23. An increase of \$1.14 million year-on-year.
3. Combined Revenues for Sep-24 were \$1.07 million compared to \$778 thousand for September 23, an increase of \$292 thousand. Meanwhile, expenses were \$782 thousand and \$864 thousand on Sep-24 and Sep-23, respectively.
4. Total unallocated funds were \$23.6 million for Sep-24.

**City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
September 30, 2024**

Cash	35,815,370.64	
-------------	---------------	--

Accounts Payable	292.32	
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Fund Balance		
Beginning Fund Balance	35,242,058.16	
YTD Gain\Loss	573,020.16	
Adjusted Fund Balance	<u>35,815,078.32</u>	

Available Balance Calculation

Cash	35,815,370.64	Bank Funds
Less:		
AP	292.32	Accounts Payable
Funds Available	10,806,305.74	Appropriated Funds by City Council
Encumbrances (Open POs)	3,167,564.19	Appropriated and Allocated
Sub-Total Adjustments	<u>13,974,162.25</u>	
Unappropriated/Unallocated	<u>21,841,208.39</u>	
Appropriated/Unallocated *	<u>1,717,826.00</u>	Better Jacksonville Plan *
		Moved to County-Wide Tree Prog
Total Unallocated Funds	<u><u>23,559,034.39</u></u>	

* Better Jacksonville funds were appropriated to Activity 378 - County Wide Tree Prog Right of Way Not in Ordinance Fund.

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
September 30, 2024

	Actuals		Budget
	30-Sep	YTD	
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	299,841.00	1,626,065.40	
Investment Pool Earnings	-	1,222,106.35	
Contributions From Private Sources	769,842.00	3,724,635.00	
Misc Sales and Charges	-	2,200.20	
Contribution-Loss Deductible	-	37,714.87	
Transfer from fund balance	-	-	
Total	1,069,683.00	6,612,721.82	530,506.00
Expenses			
Summarized expenses	781,925.01	6,039,701.66 *	18,721,906.88
Net	287,757.99	573,020.16	(18,191,400.88)

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
September 30, 2024

<u>Equity in Pooled Cash</u>	25,594,899.18
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<u>Accounts Payable</u>	292.32
--------------------------------	--------

<u>Fund Balance</u>	
Beginning Fund Balance	26,175,218.96
YTD Gain\Loss	<u>(580,612.10)</u>
Adjusted Fund Balance	<u>25,594,606.86</u>

<u>Available Balance Calculation</u>	
Cash	25,594,606.86
Less:	
AP	292.32
Funds Available(Budget)	10,806,305.74
Encumbrances (Open POs)	<u>3,167,564.19</u>
Sub-Total Adjustments	<u>13,974,162.25</u>

<u>Unappropriated/Unallocated</u>	<u><u>11,620,444.61</u></u>
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City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
September 30, 2024

	<u>30-Sep</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	114,057.00	797,684.40	
Investment Pool Earnings	-	896,855.09	
Contributions From Private Sources	769,842.00	3,724,635.00	
Misc Sales and Charges	-	2,200.20	
Contribution-Loss Deductible	-	37,714.87	
Total Revenue	<u>883,899.00</u>	<u>5,459,089.56</u>	<u>530,506.00</u>
Expenses			
Expenses *	781,925.01	6,039,701.66	18,721,906.88
Net	<u>101,973.99</u>	<u>(580,612.10)</u>	<u>(18,191,400.88)</u>

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
September 30, 2024

<u>Equity in Pooled Cash</u>	10,220,471.46
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<u>Accounts Payable</u>	-
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<u>Fund Balance</u>	
Beginning Fund Balance 10/1/22	9,066,839.20
YTD Gain\Loss	<u>1,153,632.26</u>
Adjusted Fund Balance	<u>10,220,471.46</u>

Available Balance Calculation	
Cash	10,220,471.46
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	<u>-</u>
Sub-total	<u>-</u>

Unappropriated/Unallocated	<u><u>10,220,471.46</u></u>
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City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
September 30, 2024

	Actuals		Budget
	30-Sep	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	185,784.00	828,381.00	
Investment Pool Earnings	-	325,251.26	
	185,784.00	1,153,632.26	
Expenses			-
	-	-	
Net	185,784.00	1,153,632.26	-

Month of: As of 9/30/2024

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	27,171,052.86	1,353,287.52	511,500.26	28,012,840.12
104201	Cash - JP Accounts Payable	-109,104.00	0.00	24,309.00	-133,413.00
104206	Cash - JP General Deposit	113,365.12	5,603,574.42	7,055,435.94	-1,338,496.40
104299	Bank Clearing	-129,194.29	7,081,326.76	7,479,202.90	-527,070.43
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-450,212.43	8,512,792.45	8,062,872.34	-292.32
216101	Accrued Payroll Payable	-1,727.19	1,727.19	0.00	0.00
284101	Fund Balance - Unassigned Account	-26,175,218.96	0.00	0.00	-26,175,218.96
					580,612.10
					-25,594,606.86
343750	Tree Mitigation Funds - Article 25	0.00	0.00	797,684.40	-797,684.40
361101	Investment Pool Earnings	0.00	87,959.85	984,814.94	-896,855.09
366020	Contributions From Private Sources	0.00	37,674.00	3,762,309.00	-3,724,635.00
369050	Miscellaneous Sales and Charges	0.00	0.00	2,200.20	-2,200.20
369400	Contribution-Loss Deductible	0.00	0.00	37,714.87	-37,714.87
512010	Permanent and Probationary Salaries	0.00	64,868.39	1,523.85	63,344.54
521020	Medicare Tax	0.00	880.32	20.48	859.84
522070	Disability Trust Fund-ER	0.00	194.53	4.57	189.96
522130	GEPP Defined Contribution DC-ER	0.00	7,589.67	178.29	7,411.38
523010	Group Dental Plan	0.00	165.00	0.00	165.00
523030	Group Life Insurance	0.00	93.72	0.00	93.72
523040	Group Hospitalization Insurance	0.00	9,642.82	0.00	9,642.82
524001	City Employees Worker's Compensation	0.00	3,515.96	0.00	3,515.96
545020	General Liability Insurance	0.00	353.63	0.00	353.63
549006	Trust Fund Authorized Expenditures	0.00	7,250,439.32	1,296,454.51	5,953,984.81
549032	Clothing, Clean, Shoe Transfer Allow	0.00	140.00	0.00	140.00
Total for Fund 15304		0.00	30,016,225.55	30,016,225.55	580,612.10

Trial Balance Report

Report Date

10/1/2024

Month of: As of 9/30/24

Ledger

Fund 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	8,030,365.20	451,232.67	60,701.41	8,420,896.46
104201	Cash - JP Accounts Payable	-1,785.00	0.00	510.00	-2,295.00
104206	Cash - JP General Deposit	1,038,259.00	851,144.00	87,533.00	1,801,870.00
104299	Bank Clearing	0.00	510.00	510.00	0.00
201101	Vouchers Payable Account	0.00	510.00	510.00	0.00
220902	Building Permit - Deposits	0.00	7,310.00	7,310.00	0.00
284101	Fund Balance - Unassigned Account	-9,066,839.20	0.00	0.00	-9,066,839.20
					-1,153,632.26
					-10,220,471.46
343750	Tree Mitigation	0.00	60,826.00	889,207.00	-828,381.00
361101	Investment Pool	0.00	26,378.41	351,629.67	-325,251.26
Total for		0.00	1,397,911.08	1,397,911.08	-1,153,632.26

10,220,471.46

End of Report

As of 9/30/2024

Budgetary Control Balances

Budget COJ Detail Budget

ch

Amount Type Year to date

* Budget Period Sep-24

Funds Available All amounts

Currency USD

* Fund 15304

* Center All Center Values

* Account 500000

* Project All Project Values

* Activity A

* Interfund A

* Future A

Balances

Transfer Budget

id	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expense
04	154006	514010	000000	00000000	00000	0000000	Sep-24	0.00	-3,655.79	-3,655.79	0.00	0.00	
04	154006	521020	000000	00000000	00000	0000000	Sep-24	1,023.00	-54.04	968.96	0.00	0.00	
04	154006	522070	000000	00000000	00000	0000000	Sep-24	211.00	-6.56	204.44	0.00	0.00	
04	154006	522130	000000	00000000	00000	0000000	Sep-24	8,227.00	-248.21	7,978.79	0.00	0.00	
04	154006	523010	000000	00000000	00000	0000000	Sep-24	180.00	-330.00	-150.00	0.00	0.00	
04	154006	523030	000000	00000000	00000	0000000	Sep-24	124.00	123.00	247.00	0.00	0.00	
04	154006	523040	000000	00000000	00000	0000000	Sep-24	10,519.00	-6,408.38	4,110.62	0.00	0.00	
04	154006	524001	000000	00000000	00000	0000000	Sep-24	3,516.00	-0.04	3,515.96	0.00	0.00	
04	154006	545020	000000	00000000	00000	0000000	Sep-24	327.00	26.63	353.63	0.00	0.00	
04	154006	549006	000000	00000000	00000	0000000	Sep-24	435,924.00	75,282.17	511,206.17	0.00	14,605.88	4,605.88
04	154006	549032	000000	00000000	00000	0000000	Sep-24	140.00	-240.00	-100.00	0.00	0.00	
04	154007	549006	000000	00000000	00000	0000000	Sep-24	0.00	2,812,553.02	2,812,553.02	0.00	167,110.08	3,167,564.19
al								530,506.00	18,191,400.88	18,721,906.88	0.00	3,167,564.19	6,051,175.08

	9/30/2024	8/31/2024	MoM Variance
Total Budget	18,721,906.88	18,721,906.88	-
Encumbrance	3,167,564.19	3,210,207.19	(42,643.00)
Available Funds	9,460,771.14	9,467,948.23	(7,177.09)

City of Jacksonville
Tree Commission
Activity/Project Status as of 9/30/2024

		Budget	Obligation	Expenditures	Funds Available
		9/30/2024	9/30/2024	9/30/2024	9/30/2024
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	3,593,411.85	1,034,164.76	2,338,906.20	220,340.89
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	10,283.00	-	-	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-	2,294.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	7,892,611.58	1,845,955.32	2,765,715.17	3,280,941.09
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	140,238.62	-	-	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	3,677,648.60	105,728.15	-	3,571,920.45
		15,316,488.38	2,985,848.23	5,104,621.37	7,226,018.78
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	592,865.48	14,605.88	589,212.06	(10,952.46)
	All Activity Values	592,865.48	14,605.88	589,212.06	(10,952.46)
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	2,812,553.02	167,110.08	399,738.12	2,245,704.82
	All Activity Values	2,812,553.02	167,110.08	399,738.12	2,245,704.82
		3,405,418.50			
		18,721,906.88	3,167,564.19	6,093,571.55	9,460,771.14
City - JTA Transprotation Project					
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	1,717,826.00	370,456.98	1,834.42	1,345,534.60
	Adjusted Totals	20,439,732.88	3,538,021.17	6,095,405.97	10,806,305.74



TREE MITIGATION CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance): \$25,020,772.86
15N (Charter): \$10,220,471.46
Total: \$35,241,244.32



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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Version: 1.0.0.6

Jacksonville Tree Commission

Available Funds Summary (as of October, 2024)

	Aug-24	Oct-24
15F Ordinance Funds Available for Council Appropriation (a)	\$11,554,391.61	\$25,020,772.86
Allocated for Remove and Replace to Public Works (b)	\$2,938,166.89	\$2,565,875.49
Allocated for 630-City to Public Works (c)	\$2,245,704.82	\$2,245,704.82
Available for Level 2 Allocation by Tree Commission (d)	\$4,883,184.28	\$4,780,941.09
Available for Level 3 Allocation by Tree Commission (e)	\$3,571,920.45	\$3,571,920.45
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$5,183,871.71	\$4,811,580.31
Total Available for Allocation by Tree Commission (d) + (e)	\$8,455,104.73	\$8,352,861.54
15N Charter Funds Available for Council Appropriation (f)	\$7,329,711.05	\$10,220,471.46
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$0.00	\$0.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$18,884,102.66	\$35,241,244.32
Total Avail for Allocation by Tree Commission (d) + (e)	\$8,455,104.73	\$8,352,861.54
Total Funds Not Obligated	\$27,339,207.39	\$43,594,105.86

Encumbered Funds Summary (as of October 2024)

	Aug-24	Aug-24
<i>Obligated Level 2 Proj Funds</i>	\$2,164,907.94	\$1,955,573.88
<i>Obligated Level 3 Proj Funds</i>	\$105,728.15	\$105,728.15
Total Funds Obligated	\$2,270,636.09	\$2,061,302.03

Since 2017

15F Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 10/01/2024 there is \$25,020,772.86

Appropriated	Date	Project	PO#	Purchase Order Amount	Date	Remainder	Status
\$300,000.00	Nov-18						
\$2,000,000.00	Nov-19						
\$2,000,000.00	Apr-21						
\$4,000,000.00	Dec-22						
		Remove and Replace	613920-21	\$1,250,000.00	11/18/2020	\$20,768.56	Open
		8th Street	643975-22	\$37,078.00	7/8/2022	\$1,854.00	Open
		Atlantic Blvd	646687-22	\$26,483.50	8/31/2022	\$2,628.10	Open
		Round 13	653865-23	\$14,300.00	1/17/2023	\$1,430.00	Open
		Parks Replacement (FY23)	658467-23	\$336,365.00	4/24/2023	\$88,620.00	Open
		Round 16	659329-23	\$34,070.55	5/11/2023	\$6,814.11	Open
		Round 18	664863-23	\$49,650.00	9/15/2023	\$11,254.00	Open
		Parks R&R Removals	667665-24	\$700,000.00	11/3/2023	\$249,532.45	Open
		PWML R&R Removals	667666-24	\$1,000,000.00	11/3/2023	\$122,159.37	Open
		Parks Replacement (FY24)	668883-24	\$500,000.00	11/27/2023	\$256,483.00	Open
		Round 19	668307-24	\$52,900.00	11/15/2023	\$10,580.00	Open
		Baymeadows R&R	670155-24	\$169,819.05	12/21/2023	\$33,963.81	Open
		Round 20	676382-24	\$63,000.00	1/19/2024	\$12,600.00	Open
		Old Saint Augustine R&R	672517-24	\$55,877.46	2/14/2024	\$11,175.49	Open
		Round 22	673673-24	\$25,425.81	3/6/2024	\$25,425.81	Open
		Fort Caroline R&R	674604-24	\$185,252.23	3/28/2024	\$37,050.45	Open
		8028 Concord Blvd W	676306-24	\$871.20	5/1/2024	\$174.24	Open
		2024-03	676305-24	\$90,400.00	5/2/2024	\$90,400.00	Open
		Greenland Road R&R	676623-24	\$101,044.45	5/8/2024	\$20,208.89	Open
		2024-04	676837-24	\$108,600.00	5/14/2024	\$108,600.00	Open

15F Remove and Replace

13304 Ordinance Funds Available for Appropriation: As of 10/01/2024 there is \$25,020,772.86

Appropriated	Date	Project	PO#	Purchase Order Amount	Date	Remainder	Status
\$8,300,000.00	Total	Total		\$8,673,123.36	Total	\$1,111,722.28	
					Available for 15F Remove and Replace Allocation	\$220,340.89	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

BIP Remove and Replace

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 08/01/2024 there is \$0

Appropriated	Date	Project	PO#	Purchase Order Amount	Date	Remainder	Status	
\$1,717,826.00	Jun-24							
		Courthouse R&R	681448-24	\$2,295.54	8/9/2024	459.12	Open	
		Main Street R&R	681389-24	\$369,995.86	8/9/2024	\$369,995.86	Open	
\$1,717,826.00	Total	Total		\$372,291.40	Total	\$370,454.98		
							Available for BIP Remove and Replace Allocation	\$1,345,534.60

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 10/01/2024 there is \$25,020,772.86

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Nov-21					
\$2,000,000.00	Dec-22					
		630-City Round 20	\$129,681.60	12/4/2023	\$25,936.32	Open
		630-City Round 21	\$74,140.80	2/2/2024	\$14,828.16	Open
		630-City Round 22	\$126,345.60	6/28/2024	\$126,345.60	Open
\$5,800,000.00	Total	Total	\$4,608,809.22	Total	\$167,110.08	
				Available for 630-City Allocation	\$2,245,704.82	

Definitions of Terms

Available for Appropriation - Requires City Council Approval

Allocated - Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation - Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 10/01/2024 there is \$25,020,772.86

Appropriated	Date	Project	Allocation	Date	PO#	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Feb-19								
\$2,000,000.00	Jan-20								
\$2,000,000.00	Jan-21								
\$2,000,000.00	Aug-21								
\$8,000,000.00	Jun-22								
		Park Street Rd Diet	\$399,526.00	6/16/2021	627876-21	\$399,526.00	8/24/2021	\$399,526.00	On Hold
		Jax Beach Level 2	\$277,789.50	9/22/2021	635456-22	\$277,789.50	1/12/2022	\$13,889.46	Open
		Columbia Parkway Retention Pond	\$51,840.00	12/15/2021	635922-22	\$51,840.00	1/21/2022	\$2,592.00	Open
		Jarboe Park	\$145,918.00	12/15/2021	636025-22	\$145,918.00	1/24/2022	\$7,295.90	Open
		Northbank Riverwalk	\$138,801.00	12/15/2021	641986-22	\$116,125.00	5/17/2022	\$5,806.25	Open
		Fishweir Park	\$40,014.00	3/23/2022	643483-22	\$40,014.00	6/23/2022	\$2,000.70	Open
		Hanna Park	\$268,584.80	6/13/2022	645797-22	\$268,584.80	8/15/2022	\$13,428.44	Open
		Saint Johns Bluff Rd	\$388,238.50	7/20/2022	646462-22	\$388,238.50	8/29/2022	\$38,823.84	Open
		Collins Road	\$338,265.00	9/21/2022	651453-23	\$338,265.00	11/23/2022	\$33,826.50	Open
		College Street Parking Medians	\$13,019.00	11/16/2022	652784-23	\$13,019.00	12/21/2022	\$650.95	Open
		Airport Center Drive East	\$153,643.00	11/16/2022	652783-23	\$153,643.00	12/29/2022	\$23,046.45	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	661801-23	\$1,141,500.00	7/14/2023	\$228,300.00	Open
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	656847-23	\$61,479.00	3/21/2023	\$9,221.85	Open
		Kernan Blvd N	\$591,059.00	2/15/2023	656956-23	\$591,059.00	3/23/2023	\$88,658.85	Open
		Price Park	\$27,216.00	4/19/2023	659331-23	\$27,216.00	5/11/2023	\$2,721.60	Open
		Amelia View Phase 2	\$62,370.00	4/19/2023	659333-23	\$62,370.00	5/11/2023	\$12,474.00	Open
		Parks Northwest Districts	\$321,440.00	4/19/2023	660246-23	\$321,440.00	6/6/2023	\$64,288.00	Open
		Fletcher and Hollywood Park	\$33,100.00	5/17/2023	661059-23	\$33,100.00	6/27/2023	\$6,400.00	Open
		Gator Bowl	\$41,185.00	7/19/2023	663008-23	\$41,185.00	8/10/2023	\$6,177.75	Open
		Westside Parks	\$402,600.00	7/19/2023	665133-24	\$402,600.00	10/4/2023	\$161,040.00	Open
		7th Street E	\$88,355.00	8/16/2023	664796-23	\$88,355.00	9/14/2023	\$13,253.75	Open
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	667454-24	\$75,451.50	11/1/2023	\$15,090.30	Open

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 10/01/2024 there is \$25,020,772.86

Appropriated	Date	Project	Allocation	Date	PO#	Purchase Order Amount	Date	Remainder	Status
		Hodges Blvd	\$137,667.34	10/18/2023	669765-24	\$137,667.34	12/14/2023	\$27,533.47	Open
		Sherfield Park	\$126,500.00	10/18/2023	670635-24	\$126,500.00	1/10/2024	\$25,300.00	Open
		Lift Ev'ry Voice and Sing Park	\$223,335.00	11/15/2023	670636-24	\$223,335.00	1/10/2024	\$89,334.00	Open
		Northbank Riverwalk Phase 2	\$76,642.50	1/17/2024	674826-24	\$76,642.50	4/2/2024	\$30,657.00	Open
		Parks Senior and Community Centers	\$172,450.00	1/17/2024	674827-24	\$172,450.00	4/2/2024	\$68,980.00	Open
		Southern S-Line Enhancement	\$131,600.00	1/17/2024	674825-24	\$131,600.00	4/2/2024	\$52,640.00	Open
		McGirts Creek Preserve Restoration (Planting)	\$182,750.00	1/17/2024	674828-24	\$182,750.00	4/2/2024	\$182,750.00	Open
		McGirts Creek Preserve Restoration (Consulting)	\$82,250.00	1/17/2024	681877-24	\$82,250.00	8/23/2024	\$82,250.00	Open
		Various Parks	\$136,800.00	4/17/2024	677561-24	\$136,800.00	5/29/2024	\$136,800.00	Open
		Alden Road	\$76,282.56	6/28/2024	679633-24	\$76,282.56	7/11/2024	\$76,282.56	Open
		JTA Bust Stops Phase 1	\$34,533.86	7/17/2024	681994-24	\$34,533.86	9/10/2024	\$34,533.86	Open
		Total	\$13,475,520.53	Total		\$11,176,379.22	Total	\$1,955,573.88	
		Total					Available for 15F Level 2 Allocation	\$3,280,941.09	

Definitions of Terms

- Available for Appropriation- Requires City Council Approval
- Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
- Encumbered- Funds have been assigned to a project and a purchase order has been issued
- Green fill indicates amount available in pool of money
- Orange fill indicated total money for column

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 10/01/2024 there is \$25,020,772.86

Appropriated Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00			May-20				
\$1,000,000.00			Dec-22				
\$2,000,000.00			Jun-24				
	Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
\$4,000,000.00	Total	\$450,789.35	Total	\$450,749.35	Total	\$105,728.15	
						Available for Level 3 Allocation	\$3,571,920.45

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Jax Beach Park and ROW	Trees within parks and right of way. 150 trees	Sep-21	Installation Complete	\$277,789.50	Liberty 2/yr
Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. 68 trees	Dec-21	Installation Complete	\$116,125.00	Liberty 2/yr
Jarboe Park	Trees along play areas and trails of Jarboe Park. 76 trees	Dec-21	Installation Complete	\$145,918.00	Liberty 2/yr
Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. 29 trees	Dec-21	Installation Complete	\$51,840.00	Liberty 2/yr
Fishweir Park	Trees along nature trail. 21 trees	Mar-22	Installation Complete	\$40,014.00	Liberty 2/yr
District 7 Parks	55 trees.	Mar-22	Installation Complete	\$106,000.00	Greenway/1yr
District 5 Parks	195 Trees	Mar-22	Installation Complete	\$452,600.00	Greenway/1yr
Hanna Park	106 trees	Jun-22	Installation Complete	\$264,584.80	Liberty 2/yr
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00	Liberty 2/yr
Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00	Liberty 2/yr
College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installation Complete	\$2,300,000.00	To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	\$62,370.00	Liberty 2/yr
Northwest Parks	Trees in parks. 202 trees	Apr-23	Installation Complete	\$321,440.00	Greenway/1yr
Fletcher and Hollywood Park	Trees in park. 21 trees	May-23	Installation Complete	\$33,100.00	Greenway/1yr
GatorBowl	Trees in Median. 8 trees	Jul-23	Installation Complete	\$41,185.00	Liberty/2yr
Westside Parks Level 2	Trees in Parks (242 trees)	Aug-23	Installation Complete	\$402,600.00	Greenway/1yr
7th Street East	Trees in right of way (42 trees)	Aug-23	Installation Complete	\$41,185.00	Liberty/2yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	Installation Complete	\$137,667.34	Liberty/2yr
Sheffield Park Level 2	In park (86 trees)	Oct-23	Installation Complete	\$126,500.00	Greenway/1yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	Scheduling	\$182,750.00	Greenway/no warranty
Lift Ev'ry Voice and Sing Park Level 2	In Park (90 trees)	Nov-24	Installation Complete	\$233,335.00	Greenway/1yr
Northbank Riverwalk Phase 2	36 trees	Jan-24	Installation Complete	\$76,642.50	Greenway/1yr
Parks Senior and Community Centers	81 trees	Jan-24	Installation Complete	\$172,450.00	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	Installation Complete	\$131,600.00	Greenway/1yr
Alden Road	41 Trees along ROW	May-24	Ongoing	\$76,282.56	Liberty 2/yr
Gate Parkway	49 Trees in median and ROW	Jul-24	Ongoing	\$123,681.46	Liberty 2/yr
JTA Bus Stops Phase 1	11 trees in ROW	Jul-24	Ongoing	\$34,533.86	Liberty 2/yr

Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps
 Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Approp.	Obligated	Contract/Warranty
Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending cost estimate per new countywide tree planting contract.	May-19	Complete	\$21,472.80	\$21,472.80	Liberty 3/mos
Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School; site visit complete - pending design and review.	May-19	Complete	\$20,414.48	\$20,414.48	Davey -1/yr
San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5, includes removal of damaged/diseased trees; site evaluation scheduled	Jun-19	Complete	\$247,749.52	\$247,749.52	Davey -1/yr
Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease; may include removals. Planting Plan pending.	Aug-19	Complete	\$124,202.62	\$124,202.62	Davey -1/yr
S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	Aug-19	Complete	\$30,949.40	\$30,949.40	Liberty 3/mos
City Cemetery - citizen request	18 Trees in right of ways on Ionia St. and Jessie St.	Dec-19	Complete	\$41,350.50	\$41,350.50	Liberty 2/yr
Baymeadows East Association Tree Planting	119 Trees in right of ways and medians on Baymeadows East and Fort Family Regional Park	Dec-19	Complete	\$284,900.07	\$284,900.07	Davey -1/yr
Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting, may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St.; site evaluation scheduled	Jan-20	Complete	\$120,371.14	\$120,371.14	Liberty 2/yr
Yates Building - Cultural Council of Greater Jacksonville	8 Trees to be installed around renovated fountain at building entrance	Jan-20	Complete	\$38,312.00	\$38,312.00	Liberty 2/yr
Ed Austin Park Tree Planting/Resident request	115 Trees in right of ways around and within Willowbranch Park	Jun-20	Complete	\$214,822.00	\$214,822.00	Liberty 2/yr
Neptune Beach/Residential requests - City of Neptune	Trees within residential Right of Ways - 47 trees	Jul-20	Complete	\$55,490.00	\$55,490.00	Liberty 3/mos
Nathan Krestul Park - Friends of Krestul Park	Trees within Park - 34 trees	Jul-20	Complete	\$63,423.00	\$63,423.00	Liberty 2/yr

Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

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Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Approp.	Obligated	Contract/Warranty
Alexandria Oaks Park/SMPS and Bolles School request	Trees within Park - 15 trees	Jul-20	Complete	\$28,593.00	\$28,593.00	Liberty 2/yr
Huntington Forest Park/Resident request to CM	Trees along Park Right of Way - Buffer - 15 trees	Jul-20	Complete	\$28,026.00	\$28,026.00	Liberty 2/yr
Canopy Place Tree Planting/resident request	Installation of 40 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Oct-20	Complete	\$117,483.97	\$117,483.97	Davey -1/yr
Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Oct-20	Complete	\$107,316.52	\$107,316.52	Davey -1/yr
Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Nov-20	Complete	\$147,562.80	\$147,562.80	Liberty 3/mos
Freedom Park/CM & Parks	Trees within newly established park (irrigated) - 38 trees	Dec-20	Complete	\$38,548.00	\$38,548.00	Liberty 3/mos
Blue Cypress Park Restoration/Parks	Trees within park - field restoration - 157 trees	Mar-21	Complete	\$187,154.40	\$187,154.40	Liberty 1/yr
Atlantic Beach/City of Atlantic Beach Phase 2	Trees within Atlantic Beach residential Right of Ways and Parks - 133 trees	May-21	Complete	\$164,404.80	\$164,404.80	Liberty 3/mos
Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Jun-20	Complete	\$192,922.00	\$192,922.00	Liberty 2/yr

Jacksonville Tree Commission

Minutes

Wednesday October 16, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Joe Rainey jrainey@coj.net]

For approval November 20, 2024

Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
John Moscarillo (Mayor Appointee; 2023-0696-A)
William Burke (Mayor Appointee; 2023-0695-A)
Alden Howell (Council Appointee; 2024-0388-A)
Chris Miller Council Liaison
Nina Sickler, Director of Public Works

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair, Commissioners present:

Curtis Hart, Chair
Susan Fraser
Nina Sickler
John Moscarillo
William Burke
Chris Miller
Alden Holden

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card):

- a) **John Nooney - (Public Speaker)** Requested his JSO trespassing citation from Jacksonville University to be part of the permanent record. Commented on public only has access to 10% of the water ways; offered property.

Action Items:

1. Prior Meeting Minutes.

Issue: The minutes from September 18, 2024, pending approval

Motion: Amend to reflect receipt of the OGC memo

Moved by: Susan Fraser

Second: Nina Sickler

Discussion: Fraser: Stated that minutes did not reflect the OGC memo was handed out and the actual memo was not attached with the minutes. **Shannon MacGillis:** Explained that the staff now has a copy, and it will be added to amended minutes to become part of the permanent record.

Vote: September Minutes, as Amended, approved, unanimous.

Hart: Stated he has asked General Counsel to get with Jason Teal to work on a memo that OGC and Tree Commission can agree on and asked General Counsel Shannon MacGillis to elaborate on some conclusions.

Shannon MacGillis: explained that the September OGC Memo does not directly affect the Tree Commission, per se, because it is general guidance due to the general nature of the questions asked. MacGillis provided some examples of the nature of the questions asked in the September Memo. MacGillis pointed out that certain items in the Memo were the subject of prior (similar) opinions, or clear by Ordinance.

2. Financial Report: Jose Regueiro: Briefed the year has not closed so September as of the 30th may change and will present final numbers once this is completed. Combined revenue 6.6M compared to 10.3M September 2023, combined expenses 6.04M compared to 4.9M, combined revenues for September were 1.7M compared to 778K, expenses 782K compared to 864K, total allocated funds were 23.6M. Stated that program is not compatible for the city's October to October year and by November this will a better reflection. (See Attachment1)

3. Fund Status of 630-City, Remove & Replace, and Level 2

Updates: Justin Gerhart: Fund has come down due to payments but showing for a 2-month period. Will have better remaining funds once accounting has everything switched over for FY25

4. Status of Level 2: Justin Gerhart: Briefed nothing dropped off. Park Senior and Community Center is complete, Southern S

Line installation complete. Alden Road, JTA bus stops, and Gate Parkway are on-going. Projects that have COJ parks planting are 90% complete.

5. Parks Department Project Update: Kathleen McGovern: Ribault is complete and the JTA bus stops are in progress.

Request for action/follow-up- Susan Fraser: requested a report on the success of Park's one-year warranty program, how many were installed and how many were replaced, to better gauge whether and when to use the 2-year warranty compared to the one-year warranty. **Hart:** added that he would like the report to include how many trees replaced in the first year compared to the second year. **Burke:** added that he would like the report to include numbers on trees that are irrigated compared to not.

6. New Business

Urban Forest Task Force, Hart: briefed date November 8, 2024, and it is an advertised meeting, anyone can come. Stated that Susan Fraser would be Chair. Had a general discussion on goals of the Trask Force and asked everyone to bring ideas.

October OGC Memo, Nina Sickler: Stated there was discussion in last meeting on how to accelerate projects, which prompted Sickler to ask OGC for an opinion on the use Tree Mitigation funds for specific staffing in Public Works to effectuate the planting programs of the Tree Commission.

October OGC Memo was handed out (See Attachment 2)

MacGillis: briefed on memo; **Hart:** requested all interested persons review the memo and come back to the next meeting with action items to present.

7. Old Business

State Street: Susan Fraser: Stated she felt some pressure to vote for project and now has had time to look at contract closer. Expressed concern that the fragmented project proposal may affect the Commission's control over the cost.

Hart: explained that if it does not pass Commission, it could be stopped at any time.

Sickler: explained the first part of the project gives them details they can use going forward even if the next stage of State Street funding is not approved by the Tree Commission.

Fraser: asked if the project could be halted prior to task three for a cost estimate, because it is not in the contract.

Gearhart: confirmed that the fragmented project proposal is so that Commission can pull out at certain points if desired, but

that the design phase will be useful in other downtown planting projects.

No Motion/ No Vote.

Approved

END OF MEETING 10:27AM

City of Jacksonville

Tree Commission

Financial Highlights

September 30, 2024

1. Combined Revenues YTD are \$6.61 million compared to \$10.3 million on Sep-23. A decrease of \$3.69 million year-on-year.
2. Combined Expenses YTD are \$6.04 million compared to \$4.9 million on Sep-23. An increase of \$1.14 million year-on-year.
3. Combined Revenues for Sep-24 were \$1.07 million compared to \$778 thousand for September 23, an increase of \$292 thousand. Meanwhile, expenses were \$782 thousand and \$864 thousand on Sep-24 and Sep-23, respectively.
4. Total unallocated funds were \$23.6 million for Sep-24.

Appri


ATTACHMENT 2

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE
117 WEST DUVAL STREET
SUITE 480
JACKSONVILLE, FL 32202
PHONE: (904) 255-5059



MEMORANDUM

TO: Anne Coglianese, Chief Resilience Officer

FROM: Jason R. Teal, Deputy, Land Use and Regulatory Department 

RE: Request for Interpretation of Tree Protection and Related Expenses Trust Fund

DATE: September 17, 2024

Tree mitigation funds are generated from two sources, Section 25.03 of the City's Charter and Section 656.1208 of the City's Ordinance Code. Each of those provisions requires the payment of mitigation funds or penalties for unlawfully removing protected trees into the Tree Protection and Related Expenses Trust Fund, which was established in Section 111.760, Ordinance Code. Monies from the Tree Protection and Related Expenses Trust Fund are eligible to be spent by the City to plant or replant trees, either in mitigation or anew, and to maintain trees.

Section 25.04, Charter, indicates that the funds contributed to the Tree Protection and Related Expenses Trust Fund, as mitigation for tree removals caused by the clearing of lands for development purposes, must be spent

exclusively for the planting or replanting of mitigation trees, and for their maintenance, along the public rights-of-way and on public lands within Duval County, Florida, so as to mitigate for the loss or destruction of protected trees during development.

Section 111.760, Ordinance Code, indicates that the funds contributed to the Tree Protection and Related Expenses Trust Fund in the form of civil penalties recovered through enforcement actions initiated by the City for the unauthorized removal of protected trees pursuant to Section 656.1208, Ordinance Code, must be spent

for providing trees, and maintaining trees, within City rights-of-way and on other lands owned by the City, its agencies or authorities, or upon which other ownership control may be exerted by the City, its agencies or authorities, including parks, public areas and easements, and also along all other public rights-of-way and on all other public lands in Duval County.

Therefore, generally Tree Protection and Related Expenses Trust Fund monies must be spent exclusively on planting and maintaining trees on public property with the goal of preserving the existing tree canopy and to plant new trees to mitigate for the loss of trees caused by development or property owner actions occurring on private and public properties. However, nowhere in the Charter or Ordinance Code are the terms “planting”, “maintenance” or “maintaining” defined. As such, the City’s policy in ascertaining whether Trust Fund monies can be spent for a specific project is determined on a case-by-case basis.

In light of this, you ask for an interpretation on the following proposed uses. Additionally, you have provided context and a justification for why you feel each proposed use is appropriate for funding from the Trust Fund. I have evaluated each request and provide this interpretation as follows:

Question I. Can [Tree Protection and Related Expenses Trust Fund] funds be used to fund (either in whole or in part) the salaries for additional arborist, urban forester, or tree planning positions? The Office of Resilience believes additional positions are vital to the success of the tree planting program and should be an eligible use of this funding. Perhaps there needs to be a clarification on how much funding can be spent on personnel? With federal or state grants, there is a percentage amount of total grant dollars that can be spent on administrative capacity. Typically, in the 2-5% range. A similar threshold would allow for the city to effectively staff and manage tree planning, planting, and maintenance in proportion with the total tree mitigation funds accrued.

Response: Section 111.760, Ordinance Code currently authorizes use of Trust Fund monies for one City arborist position, so long as the arborist is “exclusively focused on the planting of trees and other activities directly supporting planting projects in the City.” The code would support use of Trust Fund monies on an additional arborist, an urban forester and tree planning personnel, so long as it can be demonstrated that those additional positions would further the intent of the tree mitigation funds and there is a demonstrated need for additional personnel. The limitation placed on the existing arborist position would also apply to these new positions. In order to authorize the additional positions, Section 111.760, Ordinance Code, would have to be amended to create the new positions. It would be a policy decision whether there needs to be caps on how much funding can be spent on personnel; however, I would caution to keep in mind that the primary purpose of the Trust Fund is to plant and maintain trees. Costs for administering the Tree Fund projects should be kept to the minimum amount necessary.

Question II. Can [Tree Protection and Related Expenses Trust Fund] funds be spent on education and outreach for the tree planting program? Can this be an eligible use of staff time for individuals paid for out of the tree fund? Effective education and outreach are vital to the success of any tree planting project, and the city has already experienced occurrences where residents are not pleased when a tree planting happens in their neighborhood and trees have been sabotaged. To ensure that all trees the city plants have the best chance for success and healthy maturing, it is vital to have community-wide education as well as focused outreach in the community prior to all tree planting projects. Some residents associate trees with negative outcomes like crime and downed utility lines. Combating these misconceptions is vital to the tree planting program’s success.

are necessary to maintain the health of existing trees, then such actions are appropriately funded using Tree Fund monies. However, tree pruning for protection of power lines, City buildings or property, or generally for the protection of the public safety cannot be funded using Tree Fund dollars. Requests for pruning and maintenance projects from the Trust Fund must be carefully evaluated to ensure the project is being undertaken for the purpose of maintaining the health of the tree.

Please do not hesitate to contact me if you have additional questions.

EVIDENCE!
JSD TRSPPAS
2024-0571349

SPEAKER'S REQUEST TO BE HEARD CARD

NAME OF BOARD/COMMITTEE: _____

Please print and complete item 1 below for Board/Committee Public Hearing or item 2 below for Public Comments Section of Board/Committee agenda:

NAME: JOHN J. NOONEY 2023-0819 DATE: 10/16/2024

Address: 8356 BAYVIEW RD. PHONE: 904-434-0839

REPRESENTING: TRPA Commission PARK ON POTTSBURG CREEK

THAT IS CATEGORY 1 WETLANDS NEXT TO A FEMA-2024-0034

1: PUBLIC HEARING: Identify Agenda Item: House in Dist. 4. CPE-3
SCHOOL BOARDA DIST. 3
LSUPPORT _____ (or) OPPOSE _____ THIS Agenda Item: CHRIS MILLER WETLAND!

2: COMMENTS FROM THE PUBLIC: SUBJECT MATTER: CORRUPTION ON OUR WATERWAYS. I'LL SHOW ANYONE PUBLIC ACCESS TO OUR WATERWAYS FOR EVERYONE - 2024-0325 UP
SPEAKING TIME IS LIMITED TO THREE (3) MINUTES PER SPEAKER

COMMENTS FROM THE PUBLIC. Comments from the public shall be limited to no more than three minutes per person and no person shall be allowed to give or transfer his/her time to speak to another person.

ADDRESSING THE BOARD/COMMITTEE. At public hearings required by law or fixed by the Board/Committee, the presiding officer shall extend the floor to proponents and opponents of the subject matter of the public hearing, and those filing written requests or speakers cards shall be heard prior to other persons who appear at the hearing. Each person addressing the Board/Committee shall proceed to the place assigned for speaking, give his/her name in an audible tone of voice for the records, (if the person has not filled out a speaker's request card and returned it to the Board/Committee staff before addressing the Board/Committee, the person shall also give his/her address in an audible tone of voice for the records), and limit his/her comments to three (3) minutes, unless further time is granted by the Board/Committee. All remarks shall be addressed to the Board/Committee as a body and not to any member thereof. No person other than a Board/Committee Member or the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Board/Committee without the permission of the presiding officer. All questions to the Board/Committee shall be directed through the presiding officer.

WE'RE MAKING A MOVIE
JSEB PRODUCTIONS
McMillions - HBO DOCUMENTARY
McPARKS - T. ROOBIN, R. RANDOLPH, T. (JSEB) FREEMAN
G. GRANT



2024-0571349

EVIDENCE! SEE SOMETHING SAY SOMETHING
FOR THE 10/16/2024 TREE COMMISSION MEETING

Route To

Groups: DISTRICT 1, INTELLIGENCE

People: 9:30 AM FED BATH BLDG.

Incident Information

THIS IS REAL

9/17/2024 - 10/16/2024

Incident Location

121 FORSYTH ST E
JACKSONVILLE, FL 32202

Day/Date/Time Reported: Tuesday, 09/17/2024 11:28

Day/Date/Time Incident From: Monday, 09/16/2024 12:30 To: Monday, 09/16/2024 13:00

Is this a Corrections Information Report?: NO

Sub-sector: A2 TAZ: 40
Location Type: SCHOOL - COLLEGE/ UNIVERSITY
Primary Weapon Used: NOT APPLICABLE (NONE)

JU 2024-0107 MISSA THE RIBBON
CUTTING CEREMONY

School Name: School Number: Incident Occurred: Inside Location Incident Occurred in the Parking Lot at this Location?: NO

Miscellaneous

Drug Activity: NOT APPLICABLE Drug Type: NOT APPLICABLE

of Reasons: 1
of Victims: 0
of Suspects: 0

MCI Case: NO Follow-up By:
Was Hate Crime Involved?: NO Dating Violence Involved?: NO Is Offense(s) Related to Domestic Violence?: NO
If not Domestic Violence, Is it Domestic Related?: NO Any Children under 18 Involved as a Victim?: NO

NIBIN Leads

Report Reason

#1 TRESPASS/TRESPASS WARNING

Witness/Complainant #1 - SPATES, STEPHEN

Type: COMPLAINANT

Demographics

Race: BLACK Sex: MALE
Ethnicity: NOT OF HISPANIC ORIGIN
Age: 59

ACCORDING TO JSO TIM COST
THE PRESIDENT OF JU. IS THE
ONLY ONE WHO CAN
REMOVE THE TRESPASS

Contact Information

Home Phone #: Bus. Phone #:
Cell Phone #: (904) 349-5217 Cell Phone Provider:
Email Address:

Ext.: Alt. Phone #:

Home Address

121 FORSYTH ST E
JACKSONVILLE, FL 32202
Sub-sector: A2 TAZ: 40

Mailing Address

THIS IS LIFETIME

Employment/School

Employer: JU Occupation: SECURITY
School Last Attended:

Employer Address

2800 UNIVERSITY BLVD N
JACKSONVILLE, FL 32211
Sub-sector: E2 TAZ: 193

Subject #1 - NOONEY, JOHN J 2023-0819

Demographics

Race: WHITE Sex: MALE Date of Birth: 04/12/1958
Ethnicity: NOT OF HISPANIC ORIGIN

Primary Language: English - Secondary Language: NOT APPLICABLE

Age: 66 Height (inches): 5'10" Weight (lbs): 240
Hair Style: SHAVED Hair Color: GRAY/SALT & PEPPER Hair Length: SHORT
Build: Eye Color: BLUE Facial Hair: UNSHAVEN

Complexion: TANNED Voice: NORMAL

Clothing/Description:

Place of Birth: UNKNOWN, UNKNOWN

Nicknames:

Incident (Information) 2024-0571349 (Continued)

Aliases:

Distinguishing Marks (Scars, Marks, and Tattoos)

Contact Information

Home Phone #: Bus. Phone #: Ext.: Alt. Phone #:
Cell Phone #: (904) 434-8839 Cell Phone Provider:
Email Address:

Primary Identification

Type of ID Given: DRIVERS LICENSE ID: N500470581328 Issuing State: Jacksonville Sheriff's C
Home Address Mailing Address Alternate Address
8356 BASCOM RD
JACKSONVILLE, FL 32216
Sub-sector: J1 TAZ: 354

Employment/School

Employer: Occupation:
School Last Attended:

ECD Usage:

RTR Written Related to This Incident?: NO RTR Incident Year: RTR Incident #:
Drugs Involved?: UNKNOWN Alcohol Involved?: NO Computer Involved?: NO

Life Saving Measures

Used?: NO Type: Narcan Administered By: Narcan Outcome:

Related Reasons

TRESPASS/TRESPASS WARNING

Additional Information

On 09/17/2024 at 1128, I was dispatched to 2800 University Blvd. N. (Jacksonville University) in reference to a suspicious person at their Law campus located at 121 Forsyth St. E.

Upon arrival, I made contact with the head of campus security. He informed me that on 09/16/2024, at approximately 1230, the subject had entered the campus and asked staff about the date of the upcoming graduation. When staff provided the information, the subject then produced a custom-made shirt featuring a picture of a current law student (Lauren Fisher). The student advised she does not know the subject.

I subsequently contacted the suspect by phone. During our conversation, he confirmed his presence on campus around the reported time. I informed him that he was trespassed from all Jacksonville University campuses and warned that any return would result in arrest. The suspect acknowledged and understood the warning.

Information report closed.

Additional Question(s)

Body Worn Camera Footage	
01	Is there Body Worn Camera (BWC) footage for incident? YES
Risk Protection Order	
01	Subject poses a significant danger of causing personal injury to himself/herself or others: NO
02	Subject owns, has care, custody or control of, or has the ability to purchase, possess, or receive firearm(s) and/or ammunition:
03	Subject was involved in a recent act or threat of violence against himself/herself or others, whether or not such violence involved a firearm:
04	Subject has made a threat of violence in the past 12 months against himself/herself or others:
05	Subject is seriously mentally ill or has recurring mental health issues:
06	Subject was a respondent of, or violated, a previous/existing injunction related to domestic, dating, sexual, or repeat violence and/or stalking:
07	The subject has previously been issued an RPO:
08	Subject has previously violated the provisions of an RPO:
09	Subject has been convicted of, had adjudication withheld on, or pled nolo contendere to, a crime constituting domestic violence in any state:
10	Subject has used, or threatened to use, against himself/herself or others, any weapons or physical force:
11	Subject has unlawfully or recklessly used, displayed, or brandished a firearm:
12	Subject has stalked another person:
13	Subject has been arrested for, convicted of, had adjudication withheld, or pled nolo contendere to a crime or threat of violence in any other state:
14	Is evidence to demonstrate the abuse of controlled substances or alcohol by the subject:
15	Is evidence to demonstrate the subject has recently acquired firearm(s) or ammunition:

Incident (Information) 2024-0571349 (Continued)

16 Is there any other relevant information provided by a family/household member concerning the subject. (If yes, place information into the narrative):

Misc Information

Clearance Status: **INFORMATION REPORT CLOSED**

Clearance Code: **NOT APPLICABLE** Date Case Was Cleared:
Number of Cases Cleared:

Is there additional information included on a continuation report?: **NO**

Are there other Pertinent Reports?: **NO**

Did this incident qualify as a "Cargo Theft"? **N/A**

In your opinion is there significant reason to believe that the crime can be solved by a patrol follow-up investigation?:

Neighborhood Canvass Conducted?:

Case Card Information Left with: **Person**

Witness / Complainant (01) - **SPATES, STEPHEN**

Handouts

Bias Motivation(s)

Investigation Time #1

Hour(s): **02**

Minute(s): **00**

Cost Amount: **\$96.48**

Signature

Signature(s)

Reporting Officer #1: **C.D. BERNARD (#82029)**

Division: **PATROL**

Section/Unit: **ZONE 2**

Reporting Officer #2: **N/A**

Division:

Section/Unit:

Report submitted on: **09/17/2024 14:32**

Report Reviewer: **A.C. ARDIZZONE (#5828)**

Status: **Approved**

Report approved on: **09/17/2024 15:13**