

Jacksonville Tree Commission

Wednesday November 20, 2024, 9:30 AM

**Ed Ball Building, 10th Floor, Conference Room 5
and Zoom Webinar**

Commissioners: Curtis Hart, Chair
Susan Fraser
Chris Miller
Nina Sickler
William Burke
Patrick Howell

Advisors: Jonathan Colburn
Shannon MacGillis
Jose Regueiro
Justin Gearhart

Staff: Joe Rainey

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Chair**
- 3. Submittal of Speaker’s Cards – Chair**
 - a) A raised hand icon will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers’ cards will be available.
- 4. Public Comment:**
- 5. Action Items:**
 - a) Approval of Amended Minutes September 18, 2024 – Chair
 - b) Approval of Minutes October 16, 2024 – Chair
 - c) Level 3 Project Proposal
 - d) Level 2 Project Proposal
 - i. Gonzales Park – Justin Gearhart
 - ii. Merrill Road – Justin Gearhart
 - iii. Murray Hill – Justin Gearhart
 - iv. Black Hammock Island – Kathleen McGovern
 - v. Maxville Park – Kathleen McGovern
 - vi. Southside Park – Kathleen McGovern
 - e) Additions to Approved Species List – Justin Gearhart

6. Reports:

- a) Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c) Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d) Parks Department Project Update – Kathleen McGovern/Jill Enz

7. New Business:

- a) Urban Planting Task Force Update – Susan Fraser
 - i. Request for clarification on charge memo
- b) Ortega Tree Maintenance Project – Alden Howell

8. Old Business:

- 9. **Adjournment** – Next meeting December 18, 2024, 9:30am-11:30am as a Hybrid/Webinar meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission

Amended Minutes

Wednesday September 18, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Charles Hayes kennethh@coj.net]

For approval October 16, 2024

Commissioners:

Nina Sickler, Director of Public Works
Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
William Burke (Mayor Appointee; 2023-0695-A)
Alden Howell (Council Appointee; 2024-0388-A)
Chris Miller Council Liaison

Advisors:

Jonathan Colburn - Urban Forestry Manager
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair

Commissioners present:

Curtis Hart, Chair
Susan Fraser
Nina Sickler
William Burke
Chris Miller
Alden Holden

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card): Chair

Chair explained to remain in compliance with Sunshine Laws the public can speak prior to action items discussed.

Action Items:

1. Prior Meeting Minutes.

Issue: The minutes for June 28, 2024, pending approval

Motion: Approve June 28, 2024, minutes

Moved by: William Burke

Second: Alden Holden

Vote: Approved, unanimous

Issue: The minutes for July 17, 2024, pending approval

Moved by: William Burke

Second: Nina Sickler

Vote: Approved, unanimous

2. Level 2 Project State Street

Issue: Tree planting design services project has been requested for renovation of approximately 75 trees and associated tree planting beds along State Street. City Council District 7. (See Attachment 1)

Jonathan Colburn: briefed on proposal. Tree planting design services project for renovation of approximately 75 trees and associated tree planting beds along State Street. Includes design services for planting of a variety of trees that will serve as an aesthetic improvement, reduce the urban heat island, and help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. The design would include associated tree removals as necessary. The current request is for services by PROSSER, who is retained by the city to provide design services. Stated requested amount is just short of \$300,000 and explained that no trees would be planted but it is intended that the design would be submitted in the future to Tree Commission for the future planting of trees.

Nina Sickler: (background on proposal) explained that State Street is a DOT Road. DOT is allowed to authorize the planting of tree in the public right of way by state or local entities. DOT they had reached out to Public Works and said we need you to take out all the trees and all the tree wells because they are not in good shape, as tripping and ADA hazard. Rather than filling areas with concrete Mowing and Landscaping proposed to

use the opportunity to achieve the administration's goals for a thriving urban tree corridor. The design portion is part of the process to develop what is needed for 75 trees to thrive in an urban environment, State Street. Ultimately, the intent is to also look at Union Street. These are opportunities to not just leave major urban corridors lined with sidewalks, but instead thriving urban trees.

William Burke: (point of information) stated that while the fee appeared high, upon looking at it more, looking at scope of work, there is a lot more to it; it looks like an opportunity.

Tree Commission paused by Chair due to Mayor Deegan visit. Mayor's comments are contained as Item 3, below.

Chair resumed State Street discussion.

Burke: (point of information) stated that while the fee appeared high, upon looking at it more, looking at scope of work, including that it is a project with DOT, the quote covers a host of aspects for a complex planting project, which includes potential for structural soils/ Silva Cells.

Susan Fraser: stated concern about the design fee being the entire right of way corridor.

Sickler: stated that project started at over \$700,000 but has been working with DOT to narrow it down.

General discussion on different cost associated with a survey and cost of the trees and DOT's ability to plant trees.

Fraser: Explained it is an economic investment for the city and she would like to see 1000 trees be planted for the cost of 75.

Hart: Pointed out that State Street is a main road to the sports venue area; questions who has control over trees once planted; DOT can come anytime and cut them down and would like a commitment from them [suggested 20 years].

Audience/participant Dave McDaniel: advised on the history of the trees that currently survive on State Street, including that those were City planted. Any agreement would likely state that since City planted the trees City would have to remove the

trees. Compared to the project to the previous project on Main Street.

Sickler: MOAs with DOT were currently getting worked on and specific agreements can be worked on.

Hart: Explained that this is phase 1 that must be done in order to even try to plant trees on that important corridor. He would like to see a matching grant.

Colburn: pointed out that the current cut outs for trees are too small. He pointed out that Tree Commission has been successful planting for years, but most of the easy places to plant are fewer to find. State Street is a harder place to plant but is good project.

Fraser: if City is to become the designer on DOT projects, there should be a more formal agreement with DOT.

Audience/participant Dave McDaniel offered that City can plant faster than DOT.

Motion: As is the Level 2 planting project State Street design with condition future construction and planting the Tree Commission or City sit down with DOT and make agreements about who is planting, maintaining the planting, and agreement about the duration of maintenance.

Moved by: William Burke
Second by: Alden Holden

Discussion:

CM Chris Miller: asked if DOT says it all on the city is and decide not to move on to planting phase what would happen.

Sickler: explained that the planning is providing urban tree details that can be applied to future urban projects.

Audience/participant Tracy Arpen: explained legal ramifications with spending money on planning and would look for soil amendments (structured soils/ Silva Cells) should be funded by Public Works.

Hart: stated he would like to see this project started but acknowledged that there is long way to go prior to a tree being planted. Hart cautioned about the previous use of mitigation

funds. Hart believes this is not like the problematic previous use of mitigation funds.

Burke: explained that this project and the planning of this project is emblematic of the good use of tree mitigation funds because planting a tree and replacing it because it is not in good medium, over and over is not a good use of fund, but that learning a new way of thinking going forward so trees last is the best use of tree mitigation funds for the long term.

Colburn: stated that planting on State Street impacts current heat islands, offers resiliency, improve long term canopy, State Street is fallow, most of the planted trees are not well and are limited in size. Better survival requires adequate soil and cut outs. Larger trees have an important role in the overall canopy. This project can show how to balance grey infrastructure with green infrastructure, and the overall impact on all infrastructure.

Fraser: asked if the quote can be divided into separate tasks; asked if 75 trees is the max or is there possibility to plant more giving flexibility to make this investment the best investment.

Sickler: stated the designer will make a preliminary location map and cand come back to the Commission to show where they are anticipating, and members can go out to see if there are other locations to plant and add supplemental agreement to add.

Amendment to motion: Add condition that the designer come with a preliminary location map and during the work that the consultant come back to the commission to allow for commission to propose additional planting prior to finalizing their design.

Amendment offered by: Sickler

Second by: Burke

Vote on amendment: Approved, unanimous

Call on Motion as Amended: William Burke

Vote on Motion as Amended: Approved, unanimous

3. Mayor Deegan remarks (summarized; in substance)

Mayor thanked committee for the dedicated work keeping the city green and vibrant. Mayor explained that trees are infrastructure and spoke about how the tree canopy is personally important to her administration. Mayor announced that it was critical to move

faster on approving more tree planting projects especially in the urban core and that tree funds stand around \$23M; that in the past year only a small portion of this has been spent. Mayor wants Tree Commission to move faster for approving projects. Mayor is making sure the commission is getting the support that is needed from the administration. Mayor mentioned that there is committed funding from the Office of Resilience to develop an urban forestry management plan to support the work of the Commission. The Mayor announced that the Office of General Counsel issued legal interpretation that clarifies the allowable uses of the Tree Mitigation fund as the ordinance currently stands. Explained it was essential that funding all elements that allow for successful tree planting: planning, planting and maintenance, and supporting technologies that will allow for safe placement of trees in constrained right of ways. Explained that trees are essential to the city's health, environment, and overall quality of life. Mayor urged Tree Commission to approve the projects that are now before the Commission. Mayor requested to work on the process to expedite the projects. Mayor stated that throughout the City Mayor wants things to move faster. Mayor referenced bureaucracy, and spending taxpayers' dollars in a responsible way. Mayor welcomed Tree Commission feedback on how to expedite projects. Mayor stated that it may be confusing work and there have been discussions about what is and what is not appropriate [use of Tree Mitigation funding] and that is what the OGC Memo handout is about. Mayor offered to take questions and offered Anne Coglianese or Nina Sickler (Commission member) to answer questions.

Anne Coglianese announced that she possessed the OGC handout and that she "wanted to make sure [Tree Commission] had clarity on what allowable uses [presumably, of the Tree Mitigation funds] could be and we really want to see as many trees on the ground as possible".

[OGC Memo, J. Teal, September 17, 2024, distributed: attached]

[There were no questions asked; Mayor left meeting]

[Discussion of Item 2 continued, as memorialized above: Item 2]

Hart: referencing the Mayor's comments, reminded the Commission that while the Commission does due diligence reviewing each

planting project brought to Commission, the Tree Commission has not turned down any project. Hart encouraged members of Public Works to bring projects to Tree Commission. Hart acknowledged that funds are available. Hart reminded the Commission that the Commission is spending faster than the funds are coming in. Hart reiterated that if the administration wants Tree Commission to use Tree Mitigation funds on the administration's tree planting goals, the administration needs to bring projects to Tree Commission.

Fraser: stated that the lack of projects approved by Tree Commission is directly tied to the administration's staffing levels which are wholly inadequate compared to the amount of Tree Mitigation funds. Fraser contemplated that if there were more Arborists and Urban Forestry managers at City, then City could plan planting projects to bring to Tree Commission. Fraser stated that Tree Commission is here to serve but is limited to voting on what is on the agenda.

4. Financial Report: Jose Regueiro: Briefed finances year to date, combined revenues were \$5.5M, decrease of \$4M year on year and expenses year to date are \$5.26M compared to \$4M, combined revenues for August were \$510K compared to \$1M for August 23, expenses were \$95K and \$351K, total unallocated funds were 22M. (See Attachment 2)

Request for action/follow-up- Hart: Request breakdown of money income: if from commercial versus residential; perhaps planning department may be able to find that number. Hart suggested that perhaps there may be a movement towards using more grass in lieu of asphalt in large parking.

5. Fund Status of 630-City, Remove & Replace, and Level 2 Programs. Jonathan Colburn: Briefed allocated from replace is at \$2.9M, 630-CITY \$2.2M, Level 2 \$4.9M, and Level 3 \$3.6M.

6. Level 2 Updates:

Jonathan Colburn: Briefed JTA bus stop Phase 1 has been approved for planting.

7. Parks Department Project Update. Jill Enz: Briefed Senior Center Community Center planting 12 locations completed, Scenic

Drive complete, plans for 10 different park projects coming next month.

8. New Business:

Emerald Trail-Hogan Street Project (introduction):

Sickler: Briefed first phase that would be presented to commission within a few months. Putting in cycle track, widening sidewalks, number of bio planters, provide more pedestrian and bicycle activity with green infrastructure. Will be constructed in phases with Water Street to Bay Street will be first request for funding with canopy trees.

(See Attachment 3)

9. Annual Report:

Fraser: Inquired about the format and content of intended presentation compared to previous years of going from committee to committee of Council; Explained there more data is probably best to inform about what direction tree funds.

Hart: suggested that meeting individually with each Council person in a packet on an appointment basis; tailored to the involvement level desired by each Council person.

Miller: advised that because Council has not had a major turnover, more of an update with data to help inform decisions is what is most beneficial for the report.

10. Update on UFMP: [intermittently audible] discussion of project scope and contractor.

11. Old Business: Fraser asked of the status on the Urban Planting Task Force. Hart stated that he will issue the Charge Memo promptly.

12. Miller asked if City (JFRD) is or can be exempted from tree mitigation fines; Hart asked if it is in the Charter.

Request for action/follow-up- Hart to MacGillis: is it law (State Statutes; Charter, etc.) or policy.

MEETING ENDED 1055

ATTACHMENT 1

DRAFT



State Street Level II Tree Planting Design Services

Scope of Work

Description:

A tree planting design services project has been requested for renovation of approximately 75 trees and associated tree planting beds along State Street. This project will take place in City Council District 7 and includes design services for the planting of a variety of trees that will serve as an aesthetic improvement, reduce the urban heat island, and help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. The design will include associated tree removals as necessary. Below is a map of the area along State Street that is included in the project scope:

Approximate location of planting project within Duval County.





August 12, 2024

Mr. Dave McDaniel
Chief, Mowing & Landscape Maintenance Division
609 St Johns Bluff Road
Jacksonville 32225

RE: Proposal for Professional Design Services to Develop Landscape Tree Plantings
Along State St.
Duval County, Florida
COJ Contract #: P-32-20 – Landscape Architectural & Support Professional
Services

Dear Dave:

Thank you very much for this opportunity to submit a proposal for professional design services to provide landscape architectural services to Develop Landscape Tree Plantings along State Street. This project includes developing street tree planting plans for approximately 1.2 miles on State Street, starting near the I-95 ramps heading east to the west side of Liberty Street, see attached Exhibit 'A'.

The scope of services described in this proposal entails the development of preliminary design level overall plans, which after your approval, we will then proceed with preparing final construction / bid documents. This scope is limited to a total of 75 modified and/or new tree planting locations. Below is the scope of services, based on our recent site visit and additional discussions.

Project Scope

In coordination with the City's Arborist, develop guidelines for tree plantings within City rights of ways. To include recommendations and details for:

- Review of regulatory design controls to include FDOT Multimodal Access Management Guidebook, FDOT Design Manual, ADA and PROWAG guidelines
- Tree selection and tree design recommendations
- Modular sub-grade pavement systems (Silva Cells), potentially utilizing structural soils.
- Tree planter locations and sizing
- Tree support and staking
- Utility coordination both overhead and below ground
- Permitting

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Professional Design Services for Tree Plantings Along State St.
August 12, 2024
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Develop Tree Planting and Hardscape Plans along the shoulders of State Street, per attached Exhibit 'A', to include:

- Demolition plans, details & notes
- Modifications to existing street tree planting areas to remain
- Modifications to existing hardscape areas for new planting areas
- Layout plans for plantings areas
- Tree planting plans and details
- MOT Plans and Details
- Limited City technical specifications

Task #1 - Survey, Base File Preparation & Tree Planting Preliminary Plans

Prosser|PrimeAE will begin by obtaining a professional survey from our subconsultant, Smith Surveying, see attached proposals. The survey areas are limited to the roadway shoulders as identified in Exhibit 'A', attached. The survey will identify the right of way (R/W), curb openings, existing tree planter areas, visual utilities and hardscape elements, excluding areas within the travel lanes. Included will be subsurface utility engineering (SUE) for up to 75 locations with a 20' radius at each location. The SUE will be Quality level "B" investigation, to include sub-surface geophysical methods such as ground penetrating radar. Test holes to visually verify utilities are excluded. The survey and SUE locations will serve as the base plan for the tree planting design plans.

Prosser|PrimeAE will coordinate with the utility owners to obtain mark-ups of their utility facilities within the project limits. The utility locations will be input into the AutoCAD utility coordination file. Site reviews will be performed to ground truth the survey and obtain the necessary information to develop the project base file. Prosser|PrimeAE reviews will be limited to visual means, sub-grade and destructive utility verifications are excluded.

Based on information provided from the survey and geotechnical testing, Prosser|PrimeAE will develop a preliminary level tree planting design for the project limits, per Exhibit 'A'. We understand the landscape design is envisioned to be limited to trees only, with potentially shrubs and groundcover beds within tree planter areas, with all plantings occurring along the roadway shoulders. Tree planting designs may include modifications to existing tree planters to promote long term tree success. New planter areas will be developed along the roadway shoulders, where appropriate. Conflicts with both overhead electric lines and underground utilities will be critical to coordinate for tree plantings. It is envisioned that some of the existing trees will be removed due to poor health of the trees, with planting areas expanded to provide the appropriate area for sustainable tree growth.

The design plans will be in plan view only, describing the various tree and hardscape modifications to include soil modifications. The preliminary plans will include a plant schedule with specifications for the proposed plantings, as well as illustrating the

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August 12, 2024
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existing conditions. A Conceptual Opinion of Probable Construction Cost will be developed.

The preliminary plans will be prepared in black and white only, and then submitted to the City for review. Prosser|PrimeAE will receive comments from the City, incorporating them into the final preliminary design plans. A total of one revision to the preliminary plans is included. The final preliminary plans and cost opinion will be used to submit to the Tree Commission, per Task #3 below.

The following will be provided in final form:

- a. Professional Survey
- b. Preliminary Landscape Plan
- c. Landscape Construction Details
- d. Conceptual Opinion of Probable Construction Cost

Task #2 - Jacksonville Tree Commission, DDRB, FDOT and COJ Permit Plans

We will coordinate with the City for submission of plans and materials to the Tree Commission. Attendance by a Prosser|PrimeAE Landscape Architect to a Tree Commission meeting is included.

The project limits are within the Downtown Overlay Zoning Code which requires application and presentation to the Downtown Development Review Board (DDRB).

Prosser will develop a project plans package to be submitted to FDOT to obtain an Access/Driveway Permit, as well as to the COJ for 10-set approval. A pre-application meeting will be held with FDOT to review the project and the City's goals & objectives. Revisions to the permit plans and resubmittals to the permitting agencies are included as needed to obtain permits. Application fees for permitting are not included.

The following will be provided in final form:

- a. Landscape Permit Plans
- b. Landscape Permit Details
- c. DDRB Attendance & Presentation
- d. FDOT Access Permit Application and Submittal(s)
- e. COJ 10-Set Application and Submittal(s)

Task #3 - Construction / Bid Documents

Upon approval by the Tree Commission and the City, Prosser|PrimeAE will incorporate any comments and then prepare construction level planting plans to include tree planting locations, plant schedule, notes as well as special planting details.

The construction documents will be submitted to the City at 90% completion for review and comments. We will incorporate all comments from this review to complete 100% plans set. Maintenance of Traffic (MOT) design plans and details are included in this scope. The Opinion of Probable Construction Cost will be updated at each of the submittals.

The following will be provided in final form:



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- a. Demolition Plans, Details & Notes
- b. Landscape/Hardscape Construction Plans
- c. Landscape/Hardscape Construction Details
- d. MOT Design Plans and Details
- e. Updated Opinion of Probable Construction Cost

Task #4 – Limited City Technical Bid Specifications

Prosser|PrimeAE will assist the City with the preparation of a bid specification book. The focus for Prosser|PrimeAE’s efforts will be for project specific specifications limited to sections #30 Scope of Work, #31 Special Conditions, #144 Landscaping and Irrigation specifications. The specification sections will be submitted for review by the City, with comments incorporated into the final submittal. The City shall supply Prosser|PrimeAE with the applicable City standard sections, as well as coordination with Procurement as required to obtain approval. All submittals will be electronic, with the final submittal in electronic format only.

The following will be provided in final form:

- a. Limited Technical Specification sections as listed above

Task #5 – Meetings & Project Coordination

During the execution of these services, Prosser|PrimeAE will discuss the project as needed with various City staff. This subtask includes meetings, correspondence, project coordination with the City, and associated relevant entities regarding the project. This task does not include meetings or coordination with those included with each task. We have allocated twenty-five (25) project coordination meetings with City staff.

Fee Amount:

See attached Fee Summary for additional information:

Tasks# 1 thru #5	Total Fee:	\$165,641.23
Reimbursable Expenses	Lump Sum:	\$751.25
Prosser Fee	Sub-Total:	\$166,392.48
Surveyor – Smith Surveying Group	Lump Sum:	\$132,376.88
	Total	\$298,769.36

ADDITIONAL SERVICES:

Any services requested outside of the scope of work above will be charged hourly according to the rate schedule attached. Prosser|PrimeAE will obtain proposals for other subconsultant services as necessary to complete the proposed work, then submit to you for review & approval. We will assist with coordinating the work of all subconsultants by providing them with site information and data, as and when requested.



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Our scope of work for this project does not include the following:



- Civil Engineering design plans, details and permitting, excluding MOT design plans noted above
- Urban Planting Design Report
- Construction Administration Services
- Geotechnical Investigation and Report
- FDOT Design Reports, Engineering Design Exception or Design Variance
- Structural, Utility and Electrical Engineering
- Hardscape plans to include elements other than described above
- Environmental assessments, Contaminated Soil Testing or Permitting
- Utility or transportation improvements, stormwater, modeling, or design
- Presentation color renderings

OUT-OF-POCKET EXPENSES:

All job-related travel, reprographic, printing and plotting costs and supplies, mail and courier delivery services will be billed per the amounts in the executed continuous services contract.

It is our pleasure to provide this professional services proposal to you. If you wish to authorize us to proceed, we ask that you sign and return one copy of the signed proposal to our office. If you have any questions regarding our proposal, we remain available to discuss it with you at your convenience.

Sincerely,

<p>Prosser PrimeAE</p>  <p>Shawn Bliss, RLA, LEED AP Principal</p>	 <p>Paul S. Moss, Jr., RLA Senior Landscape Architect</p>
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CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA				
PART ONE - GENERAL				
1. PROJECT Tree Plantings in Urban Areas Along State St.		2. PROPOSAL NUMBER P-32-20		
3. CONSULTANT Prosser PrimeAE		4. DATE OF PROPOSAL 8/13/2024		
PART TWO - LABOR RELATED COSTS				
5. DIRECT LABOR	HOURLY RATE	ESTIMATED HOURS	ESTIMATED COST	TOTAL
Principal	\$ 83.27	46	\$ 3,830.42	
Project Manager (Reg. Prof.)	\$ 81.73	108	\$ 8,826.84	
Senior Engineer (Reg.)	\$ 60.25	148	\$ 8,917.00	
Senior Landscape Architect	\$ 58.50	212	\$ 12,402.00	
Design Landscape Architect (Reg.)	\$ 49.70	266	\$ 13,220.20	
Designer	\$ 39.00	181	\$ 7,059.00	
CADD Operator / Drafter	\$ 29.95	140	\$ 4,193.00	
Clerical	\$ 30.29	8	\$ 242.32	
TOTAL DIRECT LABOR				\$ 58,690.78
6. OVERHEAD (COMBINE FRINGE BENEFIT AND ADMINISTRATIVE) OVERHEAD RATE - 156.57% X TOTAL DIRECT LABOR				\$ 91,892.15
7. SUBTOTAL - LABOR + OVERHEAD (ITEMS 5 & 6)				\$ 150,582.93
8. PROFIT - LABOR RELATED COSTS (ITEM 7) X 10%				\$ 15,058.29
PART THREE - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
24" x 36" Black/White plans (.15/sf x 6 = \$0.90ea)			\$135.00	
11 X 17 Copies Black/White Copy			\$145.00	
11 X 17 Copies Full Color Copy			\$189.75	
8.5" x 11" Copies Black/White Copy			\$72.50	
8.5" x 11" Copies Black/White Copy			\$158.75	
Travel - Mileage			\$50.25	
Courier - Same Day			\$0.00	
				\$751.25
10. SUBCONTRACTS - LUMP SUM				
Survey - Smith Engineering				\$ 132,376.88
SUB-CONTRACT SUBTOTAL				\$ 132,376.88
TOTAL LUMP SUM AMOUNT (ITEMS 5,6,8,9 &10)				\$ 298,769.36
11. REIMBURSABLE COSTS (LIMITING AMOUNT)				
OTHER (SPECIFY)				
SUBTOTAL REIMBURSABLE				\$ -
PART FOUR - SUMMARY				
TOTAL AMOUNT OF CONTRACT (LUMP SUM PLUS REIMBURSABLE) ITEMS 5,6,8,9,10,&11				\$ 298,769.36

L:\121\121056_01 COJ Landscape Arch\Admin\Contract\Project Proposals\State & Union St. Tree Planting\2024-08-12_COJ_Downtown-Tree-Planting_Fee Summary.xls

City of Jacksonville
Tree Commission
Financial Highlights
August 31, 2024

1. Combined Revenues YTD are \$5.54 million compared to \$9.5 million on Aug-23. A decrease of \$3.96 million year-on-year.
2. Combined Expenses YTD are \$5.26 million compared to \$4.0 million on Aug-23. An increase of \$1.26 million year-on-year.
3. Combined Revenues for Aug-24 were \$510.3 thousand compared to \$1.0 million for August 23, a decrease of \$491 thousand. Meanwhile, expenses were \$95.4 thousand and \$351.3 thousand on Aug-24 and Aug-23, respectively.
4. Total unallocated funds were \$22.0 million for Aug- 24.

BID NO. CDB-0058-23

Design-Build Services
For Downtown Complete Streets & Urban Trails Projects

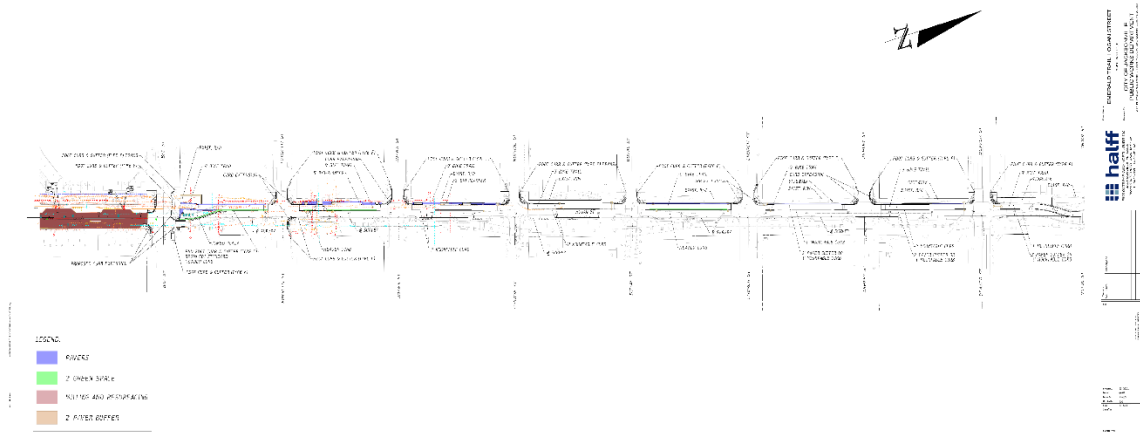
INTRODUCTION PRESENTATION:
Emerald Trail and Hogan Street Corridor
(Water Street to Bay Street)

BAKER
Design Build

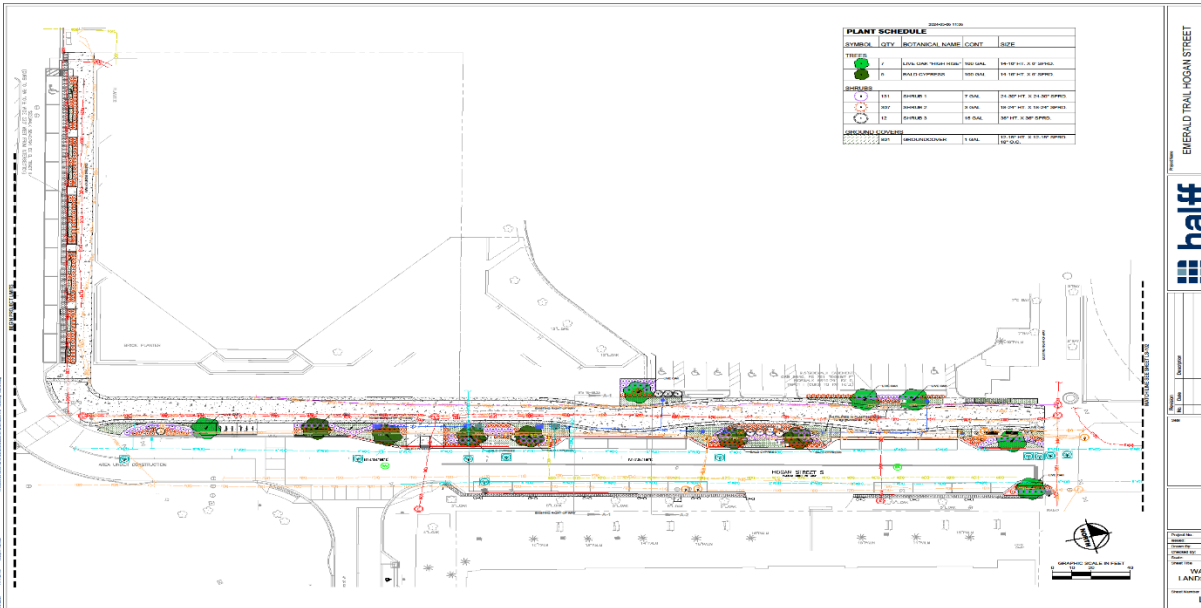
Presentation
AGENDA

- 1 Project Introduction
- 2 Plan Views, Cross Sections, Landscaping
- 3 **PRELIMINARY** Schedule
- 4 Trees, Landscaping, Irrigation Needs

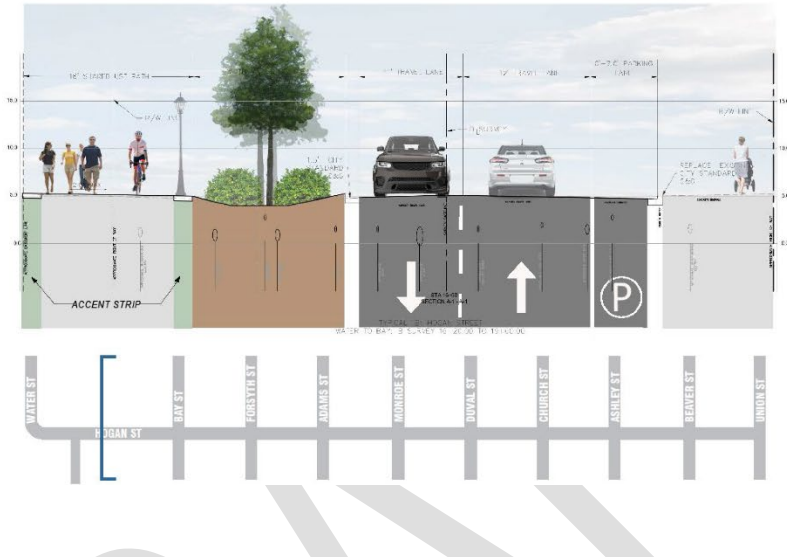
Overall Project: Water Street to Union Street



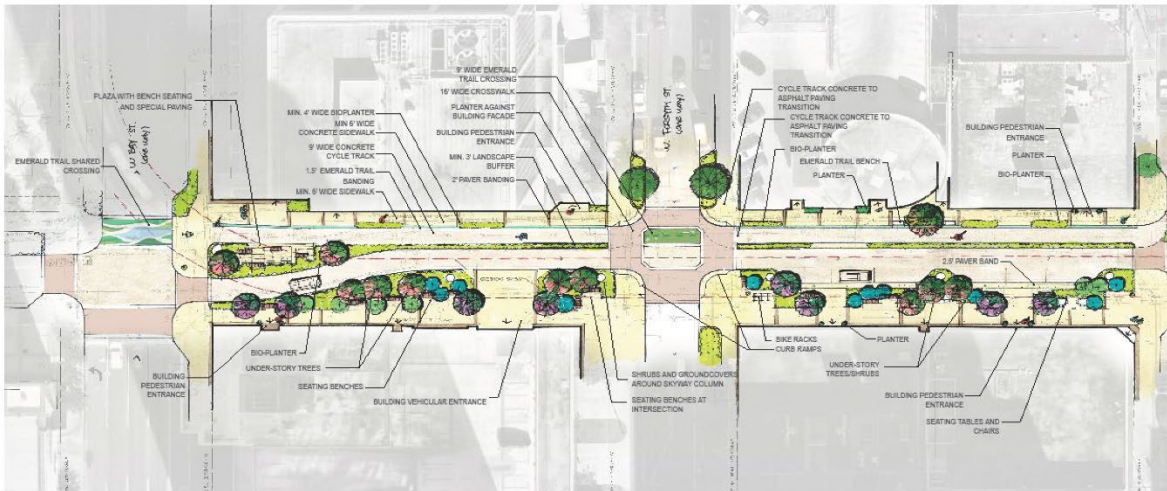
Plan View – Water St to Bay St



SITE SECTIONS | WATER TO BAY



Concept Plan



SCALE: 1"=40'-0"


 EXISTING TREES TO REMAIN

Plant Materials



Materials

PLANTING

TREES



SHRUBS AND GROUNDCOVERS

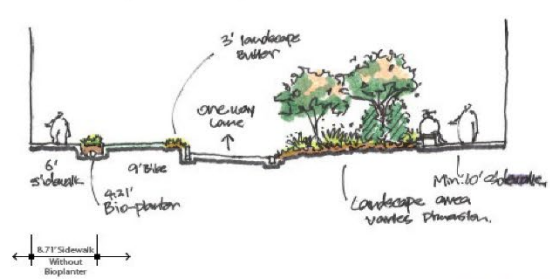
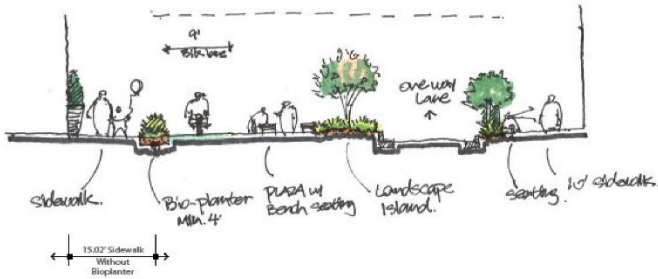


Bay Street to Adams Street – Typical Sections



SECTION 1-1 (STA. 20+12.00)

SECTION 2-2 (STA. 21 + 50.00)



Reference Images



Character Images



Hogan Street Redevelopment

W Bay St to Adams St, Jacksonville, FL

halff
08.22.2024

Project Requests



- *Silva Cell**
- *Structural Soil**
- *Irrigation**
- *Trees, Shrubs, Sod, etc.**
- *Tree Mitigation**

**Request Range:
Up to \$750K to \$1.5M**


Level 2 or Level 3 Project

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE
117 WEST DUVAL STREET
SUITE 480
JACKSONVILLE, FL 32202
PHONE: (904) 255-5059



MEMORANDUM

TO: Anne Coglianesse, Chief Resilience Officer

FROM: Jason R. Teal, Deputy, Land Use and Regulatory Department 

RE: Request for Interpretation of Tree Protection and Related Expenses Trust Fund

DATE: September 17, 2024

Tree mitigation funds are generated from two sources, Section 25.03 of the City's Charter and Section 656.1208 of the City's Ordinance Code. Each of those provisions requires the payment of mitigation funds or penalties for unlawfully removing protected trees into the Tree Protection and Related Expenses Trust Fund, which was established in Section 111.760, Ordinance Code. Monies from the Tree Protection and Related Expenses Trust Fund are eligible to be spent by the City to plant or replant trees, either in mitigation or anew, and to maintain trees.

Section 25.04, Charter, indicates that the funds contributed to the Tree Protection and Related Expenses Trust Fund, as mitigation for tree removals caused by the clearing of lands for development purposes, must be spent

exclusively for the planting or replanting of mitigation trees, and for their maintenance, along the public rights-of-way and on public lands within Duval County, Florida, so as to mitigate for the loss or destruction of protected trees during development.

Section 111.760, Ordinance Code, indicates that the funds contributed to the Tree Protection and Related Expenses Trust Fund in the form of civil penalties recovered through enforcement actions initiated by the City for the unauthorized removal of protected trees pursuant to Section 656.1208, Ordinance Code, must be spent

for providing trees, and maintaining trees, within City rights-of-way and on other lands owned by the City, its agencies or authorities, or upon which other ownership control may be exerted by the City, its agencies or authorities, including parks, public areas and easements, and also along all other public rights-of-way and on all other public lands in Duval County.

Therefore, generally Tree Protection and Related Expenses Trust Fund monies must be spent exclusively on planting and maintaining trees on public property with the goal of preserving the existing tree canopy and to plant new trees to mitigate for the loss of trees caused by development or property owner actions occurring on private and public properties. However, nowhere in the Charter or Ordinance Code are the terms “planting”, “maintenance” or “maintaining” defined. As such, the City’s policy in ascertaining whether Trust Fund monies can be spent for a specific project is determined on a case-by-case basis.

In light of this, you ask for an interpretation on the following proposed uses. Additionally, you have provided context and a justification for why you feel each proposed use is appropriate for funding from the Trust Fund. I have evaluated each request and provide this interpretation as follows:

Question I. Can [Tree Protection and Related Expenses Trust Fund] funds be used to fund (either in whole or in part) the salaries for additional arborist, urban forester, or tree planning positions? The Office of Resilience believes additional positions are vital to the success of the tree planting program and should be an eligible use of this funding. Perhaps there needs to be a clarification on how much funding can be spent on personnel? With federal or state grants, there is a percentage amount of total grant dollars that can be spent on administrative capacity. Typically, in the 2-5% range. A similar threshold would allow for the city to effectively staff and manage tree planning, planting, and maintenance in proportion with the total tree mitigation funds accrued.

Response: Section 111.760, Ordinance Code currently authorizes use of Trust Fund monies for one City arborist position, so long as the arborist is “exclusively focused on the planting of trees and other activities directly supporting planting projects in the City.” The code would support use of Trust Fund monies on an additional arborist, an urban forester and tree planning personnel, so long as it can be demonstrated that those additional positions would further the intent of the tree mitigation funds and there is a demonstrated need for additional personnel. The limitation placed on the existing arborist position would also apply to these new positions. In order to authorize the additional positions, Section 111.760, Ordinance Code, would have to be amended to create the new positions. It would be a policy decision whether there needs to be caps on how much funding can be spent on personnel; however, I would caution to keep in mind that the primary purpose of the Trust Fund is to plant and maintain trees. Costs for administering the Tree Fund projects should be kept to the minimum amount necessary.

Question II. Can [Tree Protection and Related Expenses Trust Fund] funds be spent on education and outreach for the tree planting program? Can this be an eligible use of staff time for individuals paid for out of the tree fund? Effective education and outreach are vital to the success of any tree planting project, and the city has already experienced occurrences where residents are not pleased when a tree planting happens in their neighborhood and trees have been sabotaged. To ensure that all trees the city plants have the best chance for success and healthy maturing, it is vital to have community-wide education as well as focused outreach in the community prior to all tree planting projects. Some residents associate trees with negative outcomes like crime and downed utility lines. Combating these misconceptions is vital to the tree planting program’s success.

Response: As discussed above, the Trust Fund is intended to be used to mitigate for trees lost as a result of development or unauthorized removal and to preserve existing trees on public property. You state that there is a need for public education and outreach because, based on your experience administering Tree Fund projects, trees on the public rights-of-way and other public properties are damaged or killed by individuals in the neighborhoods adjacent to the tree planting locations. You also state that it is your belief that community education and outreach will dispel some of the concerns leading to the trees' damage or destruction and will, ultimately, result in a higher survivability rate for the planted trees. Based on the description you have provided for the education and outreach campaigns, this proposed use would fall within the allowance for "maintenance" of mitigation trees and would be an appropriate use of Tree Fund dollars. However, the sole purpose of these campaigns must be related to protection of planted or existing trees. They cannot be "dual purpose" to educate about trees as well as other public or community interest matters unrelated to tree preservation.

Question III. Can technologies that allow for trees to be successful when planted in constrained environments qualify as an eligible use of [Tree Protection and Related Expenses Trust Fund] funds? Given the constrained rights-of-way in most parts of Jacksonville – particularly urban areas with excessive heat burden – the only option to plant a tree in many areas would require accompanying technology, in addition to the tree. These technologies, like silva cells or structural soils, can make the difference between a tree being planted or not. These technologies are essential to the effective planting of a tree and would dramatically expand the areas of Jacksonville that staff are able to consider for a new tree planting.

Response: One of the stated purposes of the City's tree protection and mitigation program is to use Trust Fund monies to plant trees within the public rights-of-way. Additionally, the City's rights-of-way are frequently used for various utility, transportation and other infrastructure, making the planting of trees in those areas challenging. Furthermore, as trees in the rights-of-way mature, tree root systems frequently damage road and sidewalk surfaces, as well as underground infrastructure. Damage to sidewalks caused by street trees frequently causes personal injuries to pedestrians. Based on your description in this Question, there are technologies which may be used to focus the growth of tree roots away from sensitive infrastructure and allow the planting of trees in areas where no tree planting could otherwise occur. Because use of these technologies is instrumental to support tree planting in eligible areas, Tree Fund monies can be used to fund the cost. However, it must be able to be demonstrated, on a case-by-case basis, that such technologies are necessary for planting the tree in that location.

Question IV. Can [Tree Protection and Related Expenses Trust Fund] funds be used for pruning or other associated maintenance to ensure the tree matures in a healthy way? The success of a tree maturing to have a robust tree canopy can hinge on effective pruning throughout the tree's lifespan. The Office of Resilience believes that Public Works and Parks Department staff should be able to propose pruning projects to the tree commission for funding from the mitigation fund.

Response: Because the Tree Fund authorizes monies to be used for maintenance of mitigation trees, if the City has competent evidence that pruning and other associated maintenance actions

are necessary to maintain the health of existing trees, then such actions are appropriately funded using Tree Fund monies. However, tree pruning for protection of power lines, City buildings or property, or generally for the protection of the public safety cannot be funded using Tree Fund dollars. Requests for pruning and maintenance projects from the Trust Fund must be carefully evaluated to ensure the project is being undertaken for the purpose of maintaining the health of the tree.

Please do not hesitate to contact me if you have additional questions.

Jacksonville Tree Commission

Minutes

Wednesday October 16, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Joe Rainey jrainey@coj.net]

For approval November 20, 2024

Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
John Moscarillo (Mayor Appointee; 2023-0696-A)
William Burke (Mayor Appointee; 2023-0695-A)
Alden Howell (Council Appointee; 2024-0388-A)
Chris Miller Council Liaison
Nina Sickler, Director of Public Works

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair, Commissioners present:

Curtis Hart, Chair
Susan Fraser
Nina Sickler
John Moscarillo
William Burke
Chris Miller
Alden Holden

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card):

- a) **John Nooney - (Public Speaker)** Requested his JSO trespassing citation from Jacksonville University to be part of the permanent record. Commented on public only has access to 10% of the water ways; offered property.

Action Items:

1. Prior Meeting Minutes.

Issue: The minutes from September 18, 2024, pending approval

Motion: Amend to reflect receipt of the OGC memo

Moved by: Susan Fraser

Second: Nina Sickler

Discussion: Fraser: Stated that minutes did not reflect the OGC memo was handed out and the actual memo was not attached with the minutes. **Shannon MacGillis:** Explained that the staff now has a copy, and it will be added to amended minutes to become part of the permanent record.

Vote: September Minutes, as Amended, approved, unanimous.

Hart: Stated he has asked General Counsel to get with Jason Teal to work on a memo that OGC and Tree Commission can agree on and asked General Counsel Shannon MacGillis to elaborate on some conclusions.

Shannon MacGillis: explained that the September OGC Memo does not directly affect the Tree Commission, per se, because it is general guidance due to the general nature of the questions asked. MacGillis provided some examples of the nature of the questions asked in the September Memo. MacGillis pointed out that certain items in the Memo were the subject of prior (similar) opinions, or clear by Ordinance.

2. Financial Report: Jose Regueiro: Briefed the year has not closed so September as of the 30th may change and will present final numbers once this is completed. Combined revenue 6.6M compared to 10.3M September 2023, combined expenses 6.04M compared to 4.9M, combined revenues for September were 1.7M compared to 778K, expenses 782K compared to 864K, total allocated funds were 23.6M. Stated that program is not compatible for the city's October to October year and by November this will a better reflection. (See Attachment1)

3. Fund Status of 630-City, Remove & Replace, and Level 2

Updates: Justin Gerhart: Fund has come down due to payments but showing for a 2-month period. Will have better remaining funds once accounting has everything switched over for FY25

4. Status of Level 2: Justin Gerhart: Briefed nothing dropped off. Park Senior and Community Center is complete, Southern S

Line installation complete. Alden Road, JTA bus stops, and Gate Parkway are on-going. Projects that have COJ parks planting are 90% complete.

5. Parks Department Project Update: Kathleen McGovern: Ribault is complete and the JTA bus stops are in progress.

Request for action/follow-up- Susan Fraser: requested a report on the success of Park's one-year warranty program, how many were installed and how many were replaced, to better gauge whether and when to use the 2-year warranty compared to the one-year warranty. **Hart:** added that he would like the report to include how many trees replaced in the first year compared to the second year. **Burke:** added that he would like the report to include numbers on trees that are irrigated compared to not.

6. New Business

Urban Forest Task Force, Hart: briefed date November 8, 2024, and it is an advertised meeting, anyone can come. Stated that Susan Fraser would be Chair. Had a general discussion on goals of the Trask Force and asked everyone to bring ideas.

October OGC Memo, Nina Sickler: Stated there was discussion in last meeting on how to accelerate projects, which prompted Sickler to ask OGC for an opinion on the use Tree Mitigation funds for specific staffing in Public Works to effectuate the planting programs of the Tree Commission.

October OGC Memo was handed out (See Attachment 2)

MacGillis: briefed on memo; **Hart:** requested all interested persons review the memo and come back to the next meeting with action items to present.

7. Old Business

State Street: Susan Fraser: Stated she felt some pressure to vote for project and now has had time to look at contract closer. Expressed concern that the fragmented project proposal may affect the Commission's control over the cost.

Hart: explained that if it does not pass Commission, it could be stopped at any time.

Sickler: explained the first part of the project gives them details they can use going forward even if the next stage of State Street funding is not approved by the Tree Commission.

Fraser: asked if the project could be halted prior to task three for a cost estimate, because it is not in the contract.

Gearhart: confirmed that the fragmented project proposal is so that Commission can pull out at certain points if desired, but

that the design phase will be useful in other downtown planting projects.

No Motion/ No Vote.

DRAFT

END OF MEETING 10:27AM

City of Jacksonville

Tree Commission

Financial Highlights

September 30, 2024

1. Combined Revenues YTD are \$6.61 million compared to \$10.3 million on Sep-23. A decrease of \$3.69 million year-on-year.
2. Combined Expenses YTD are \$6.04 million compared to \$4.9 million on Sep-23. An increase of \$1.14 million year-on-year.
3. Combined Revenues for Sep-24 were \$1.07 million compared to \$778 thousand for September 23, an increase of \$292 thousand. Meanwhile, expenses were \$782 thousand and \$864 thousand on Sep-24 and Sep-23, respectively.
4. Total unallocated funds were \$23.6 million for Sep-24.

DRAFT


ATTACHMENT 2

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE
117 WEST DUVAL STREET
SUITE 480
JACKSONVILLE, FL 32202
PHONE: (904) 255-5059



MEMORANDUM

TO: Anne Coglianese, Chief Resilience Officer

FROM: Jason R. Teal, Deputy, Land Use and Regulatory Department 

RE: Request for Interpretation of Tree Protection and Related Expenses Trust Fund

DATE: September 17, 2024

Tree mitigation funds are generated from two sources, Section 25.03 of the City's Charter and Section 656.1208 of the City's Ordinance Code. Each of those provisions requires the payment of mitigation funds or penalties for unlawfully removing protected trees into the Tree Protection and Related Expenses Trust Fund, which was established in Section 111.760, Ordinance Code. Monies from the Tree Protection and Related Expenses Trust Fund are eligible to be spent by the City to plant or replant trees, either in mitigation or anew, and to maintain trees.

Section 25.04, Charter, indicates that the funds contributed to the Tree Protection and Related Expenses Trust Fund, as mitigation for tree removals caused by the clearing of lands for development purposes, must be spent

exclusively for the planting or replanting of mitigation trees, and for their maintenance, along the public rights-of-way and on public lands within Duval County, Florida, so as to mitigate for the loss or destruction of protected trees during development.

Section 111.760, Ordinance Code, indicates that the funds contributed to the Tree Protection and Related Expenses Trust Fund in the form of civil penalties recovered through enforcement actions initiated by the City for the unauthorized removal of protected trees pursuant to Section 656.1208, Ordinance Code, must be spent

for providing trees, and maintaining trees, within City rights-of-way and on other lands owned by the City, its agencies or authorities, or upon which other ownership control may be exerted by the City, its agencies or authorities, including parks, public areas and easements, and also along all other public rights-of-way and on all other public lands in Duval County.

Therefore, generally Tree Protection and Related Expenses Trust Fund monies must be spent exclusively on planting and maintaining trees on public property with the goal of preserving the existing tree canopy and to plant new trees to mitigate for the loss of trees caused by development or property owner actions occurring on private and public properties. However, nowhere in the Charter or Ordinance Code are the terms “planting”, “maintenance” or “maintaining” defined. As such, the City’s policy in ascertaining whether Trust Fund monies can be spent for a specific project is determined on a case-by-case basis.

In light of this, you ask for an interpretation on the following proposed uses. Additionally, you have provided context and a justification for why you feel each proposed use is appropriate for funding from the Trust Fund. I have evaluated each request and provide this interpretation as follows:

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Response: Section 111.760, Ordinance Code currently authorizes use of Trust Fund monies for one City arborist position, so long as the arborist is “exclusively focused on the planting of trees and other activities directly supporting planting projects in the City.” The code would support use of Trust Fund monies on an additional arborist, an urban forester and tree planning personnel, so long as it can be demonstrated that those additional positions would further the intent of the tree mitigation funds and there is a demonstrated need for additional personnel. The limitation placed on the existing arborist position would also apply to these new positions. In order to authorize the additional positions, Section 111.760, Ordinance Code, would have to be amended to create the new positions. It would be a policy decision whether there needs to be caps on how much funding can be spent on personnel; however, I would caution to keep in mind that the primary purpose of the Trust Fund is to plant and maintain trees. Costs for administering the Tree Fund projects should be kept to the minimum amount necessary.

Question II. Can [Tree Protection and Related Expenses Trust Fund] funds be spent on education and outreach for the tree planting program? Can this be an eligible use of staff time for individuals paid for out of the tree fund? Effective education and outreach are vital to the success of any tree planting project, and the city has already experienced occurrences where residents are not pleased when a tree planting happens in their neighborhood and trees have been sabotaged. To ensure that all trees the city plants have the best chance for success and healthy maturing, it is vital to have community-wide education as well as focused outreach in the community prior to all tree planting projects. Some residents associate trees with negative outcomes like crime and downed utility lines. Combating these misconceptions is vital to the tree planting program’s success.

are necessary to maintain the health of existing trees, then such actions are appropriately funded using Tree Fund monies. However, tree pruning for protection of power lines, City buildings or property, or generally for the protection of the public safety cannot be funded using Tree Fund dollars. Requests for pruning and maintenance projects from the Trust Fund must be carefully evaluated to ensure the project is being undertaken for the purpose of maintaining the health of the tree.

Please do not hesitate to contact me if you have additional questions.



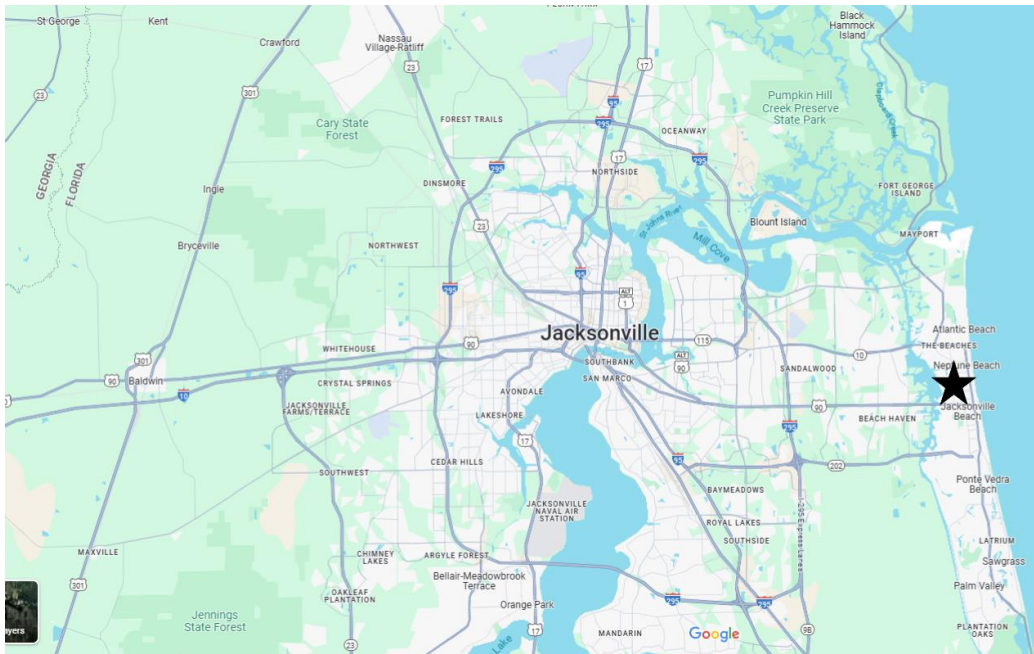
Gonzales Park Level II

Scope of Work

Description:

A tree planting project has been requested for planting in Gonzales Park in Jacksonville Beach. This project will take place in City Council District 13 and includes the planting of fifty trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 50 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Gonzales-Park>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project:
2. Legal name of organization/citizen making suggestion:
3. Organization or citizen mailing address:
4. Contact phone number:
Contact e-mail:
5. Location/address of planting project:
6. Has project information been shared with the Council Member of the district?
7. Rationale for project (include information about the public benefit of the project):
8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 50 Project Title: Gonzales Park Project is to be planted on Public Land
 Total number of trees to be removed 0 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	<input checked="" type="checkbox"/>
2 The number and placement of trees is appropriate.	<input checked="" type="checkbox"/>
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	<input checked="" type="checkbox"/>
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	<input checked="" type="checkbox"/>
5 Less than 25% of the total species of trees being planted are palms.	<input checked="" type="checkbox"/>
6 The planting will not interfere with utilities or sight line requirements.	<input checked="" type="checkbox"/>
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	<input checked="" type="checkbox"/>
8 Construction required? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	<input checked="" type="checkbox"/>
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	<input checked="" type="checkbox"/>
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	<input checked="" type="checkbox"/>
11 Low maintenance plants are utilized.	<input checked="" type="checkbox"/>
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	<input checked="" type="checkbox"/>
13 Species of trees being planted are beneficial to the City's tree canopy.	<input checked="" type="checkbox"/>
14 The project provides unique benefit to the neighborhood, Council District, or City.	<input checked="" type="checkbox"/>
15 The project has been reviewed with and meets the needs of the requesting entity.	<input checked="" type="checkbox"/>
16 The Councilmember has been notified of the project.	<input checked="" type="checkbox"/>

COMMENTS:



November 12, 2024

Re: Gonzales Park Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for Gonzales Park Level 2:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
12' Ht, 4' Spd, 65G or 36" B&B "Sabal Palm"	8	\$ 1,667.51	\$ 13,340.08
Quercus Virginiana 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, "Live Oak"	34	\$ 2,295.54	\$ 78,048.36
3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, "Slash Pine"	4	\$ 1,589.22	\$ 6,356.88
Magnolia Grandiflora 'D.D. Blanchard' 3" Cal, 10' HT, 5' Spd, 65G or 36" B&B, "Southern Magnolia D.D. Blanchard"	1	\$ 2,295.54	\$ 2,295.54
Ligustrum Indica 'Tuskegee' 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, "Crape Myrtle Tuskegee STD"	3	\$ 2,118.96	\$ 6,356.88
	50 Trees		\$ 106,397.74

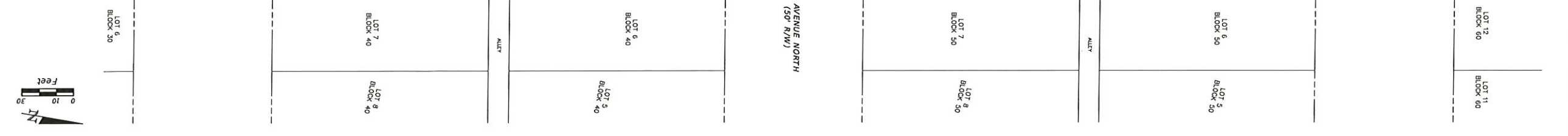
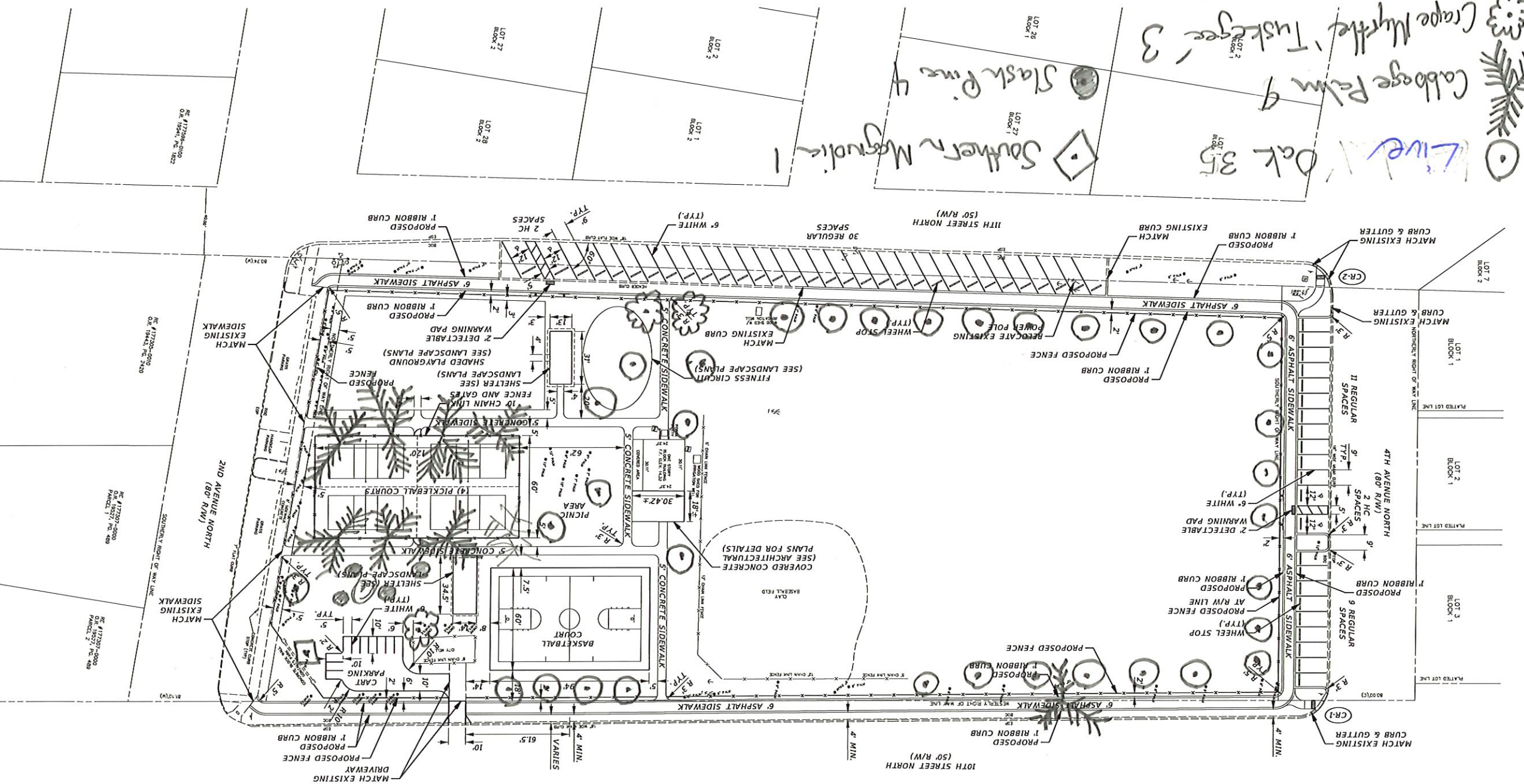
Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



DATE	BY	DESCRIPTION

REVISIONS

DESIGN ENGINEER:
John H. Moya PE License No. 38131



The City of
Jacksonville Beach
Department of Public Works

PROJECT ID
2021-010-001

SCALE
1" = 30'

Gonzales Park Improvements
SHEET NO. 4

8/16/2023

3:02:30 PM

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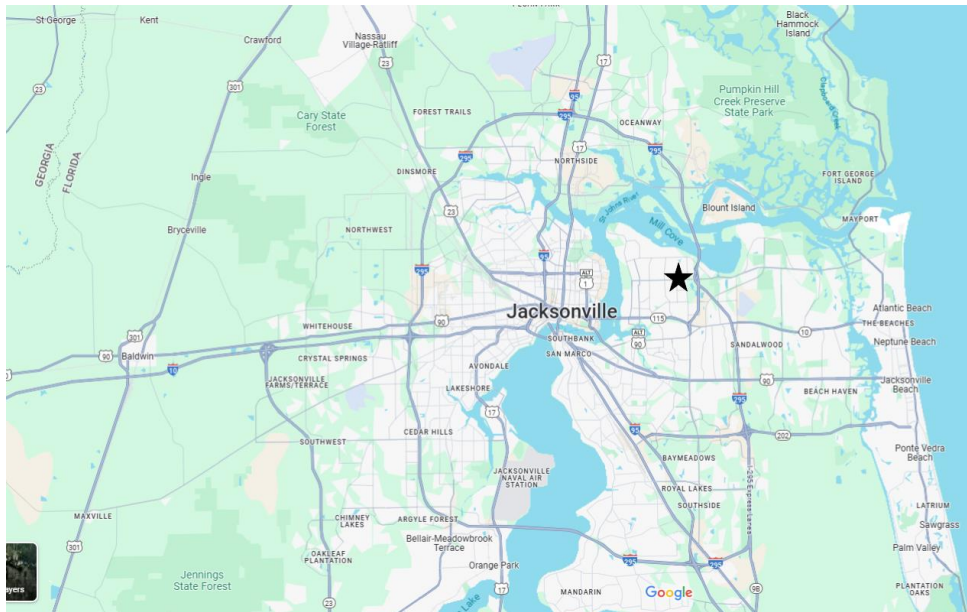
Merrill Road Level II

Scope of Work

Description:

A tree planting project has been requested for planting in the median of Merrill Road between I-295 and Hartsfield Road. This project will take place in City Council District 1 and includes the planting of four trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 4 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Merrill-Road-Level-2>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project:
2. Legal name of organization/citizen making suggestion:
3. Organization or citizen mailing address:
4. Contact phone number:
Contact e-mail:
5. Location/address of planting project:
6. Has project information been shared with the Council Member of the district?
7. Rationale for project (include information about the public benefit of the project):
8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

****To Be Completed By City of Jacksonville/Public Works Staff Only****

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed

4

Project Title:

Merrill Rd

Total number of trees to be removed

0

Project is to be planted on Public Land
 Project is located in Duval County

Activity

	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity.	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS:



November 12, 2024

Re: Merrill Road Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Merrill-Road-Level-2> :

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Olea europaea 2" Cal, 10' Ht, 4' Spd, 65G or 36" B&B "Olive Tree"	3	\$ 1,500.93	\$ 4,502.79
Quercus Virginiana 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, "Live Oak"	1	\$ 2,295.54	\$ 2,295.54
MOT	1	\$ 1,200.00	\$ 1,200.00
	4 Trees		\$ 7,998.33

Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



LEGEND

Jacksonville, FL

Layer: **Trees**

Display by: **Species**

Symbolology: **Spread Radius**

You're viewing the Merrill Road Level 2 trees.
Showing 4 of 4 sites.

SHOW ALL TREES **SHOW WORK ORDERS**

Toggle All

Common Olive (3)

Live Oak

Charts

Layers

- ROW**
- Sample Streets**
- 7% Sample**
- City Allocated Parcels**
- Boundary**
- Council Districts**
- Parcels**



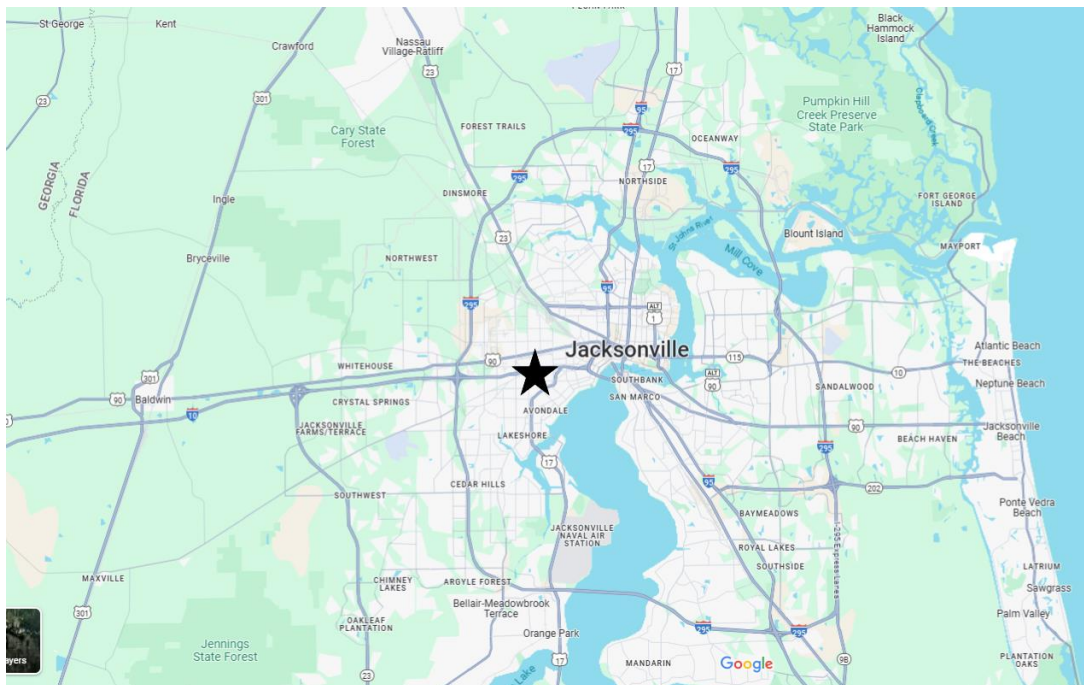
Murray Hill Level II

Scope of Work

Description:

A tree planting project has been requested for planting in the Right of Way of Edgewood Ave between Roosevelt Blvd and Antisdale St. This project will take place in City Council District 7 and includes the planting of fourteen trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 14 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Murray-Hill>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project:
2. Legal name of organization/citizen making suggestion:
3. Organization or citizen mailing address:
4. Contact phone number:
Contact e-mail:
5. Location/address of planting project:
6. Has project information been shared with the Council Member of the district?
7. Rationale for project (include information about the public benefit of the project):
8. Description of project:

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 14 Project Title: Murray Hill
 Total number of trees to be removed 0 Project is to be planted on Public Land
 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	0% ✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity.	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS:



November 12, 2024

Re: Murray Hill Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Murray-Hill> :

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Ilex Attenuata 'Eagleston' 3" Cal, 12' Ht, 4' Spd, 65G or 36" B&B "Eagleston Holly"	7	\$ 2,207.25	\$ 15,450.75
Quercus Virginiana 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, "Live Oak"	7	\$ 2,295.54	\$ 16,068.78
MOT	2	\$ 800.00	\$ 1,600.00
	14 Trees		\$ 33,119.53

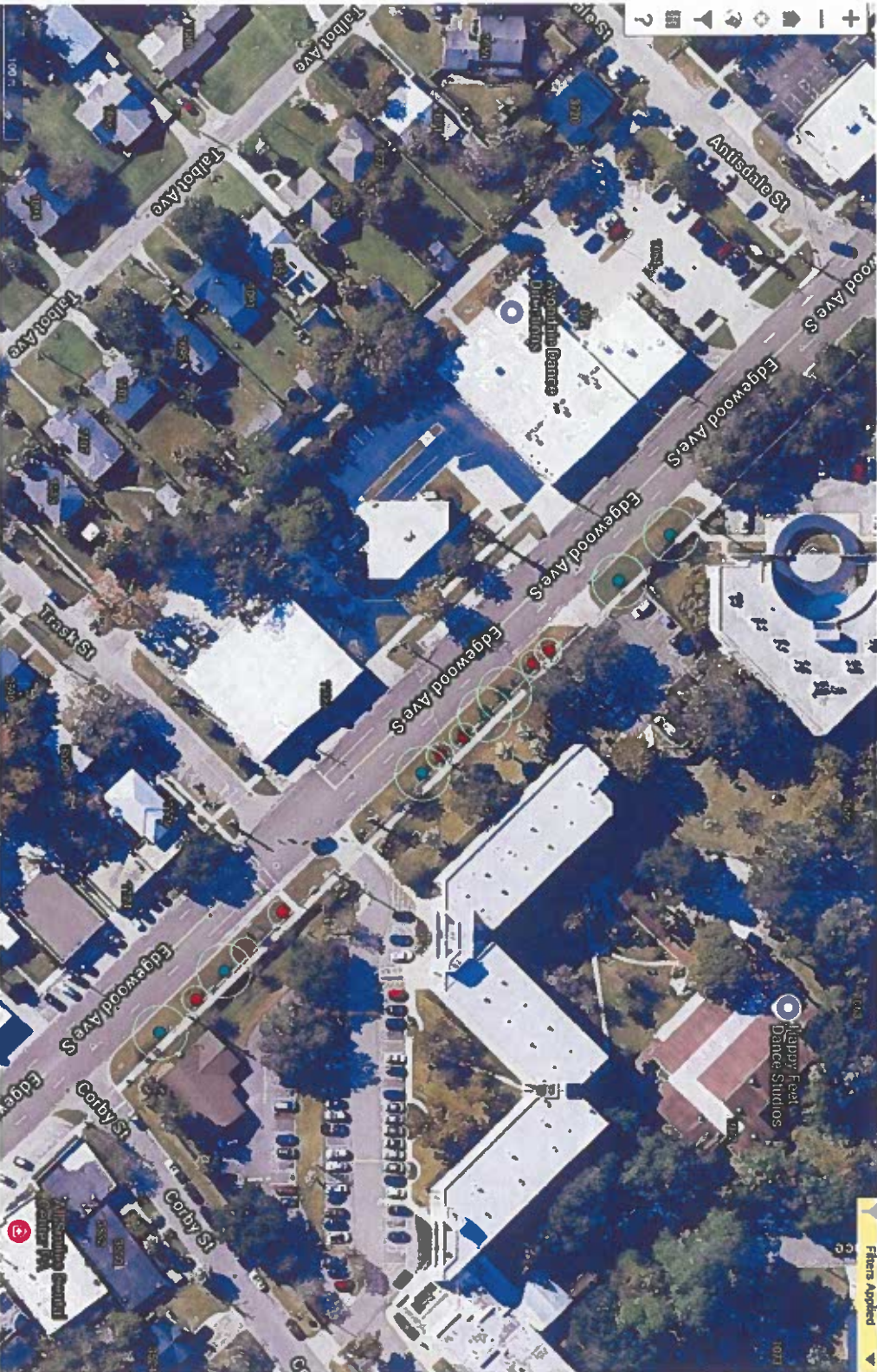
Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



Items Applied

LEGEND

Jacksonville, FL

Layer: **Trees**

Display by: **Species**

Symbology: **Spread Radius**

You're viewing the Murray Hill Level 2 trees.
Showing 14 of 14 sites.

[SHOW ALL TREES](#) [SHOW WORK ORDERS](#)

Toggle All

Eagleston Holly (7)

Live Oak (7)

Charts

Layers

- Sample Streets
- 7% Sample
- ROW
- Boundary
- Council Districts
- City Allocated Parcels
- Parcels
- Streets



City of Jacksonville Parks – Level 2 Tree Planting

Black Hammock Island Park

15770 Sawpit Rd.

Black Hammock Island Park is located in the extreme northeastern section of Jacksonville near the Nassau River. Only about five families lived in the area in 1971, but with the building of paved roads in the late 1970's and early 1980's, the start of mail delivery and garbage service, and the opening of the Dames Point Bridge in 1989, a population boom began. The City purchased the property in 1981, and the first facility built at the park was the community center in 1985. Since the park's inception, the island's Civic Association has played a leading role in the development and management of the property. City-funded improvements made over the years include expansion of the community center in 1990 and construction of two tennis courts and a walking/jogging trail in 1996. A playground was installed in 2020 and the proposed trees will provide shade to playground equipment and adjacent walking trail. Trees will define the entrance of the park and shade amenities throughout the site. The trees will include one-year warranty/maintenance. Please use link below to view project on COJ canopy planner.

<https://pg-cloud.com/jacksonvilleFL/?scenario=blackhammock>



Black Hammock Park 15770 Sawpit Rd.

100 ft



- American Sycamore (4)
- Live Oak (21)
- Shumard oak (11)
- Southern magnolia (9)
- Southern Redcedar (15)

Black Hammock Island Tree Planting

15770 Sawpit Rd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	21	\$1,700.00	\$35,700.00
<u>Quercus shumardii</u> Shumard Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	11	\$1,600.00	\$17,600.00
<u>Magnolia grandiflora</u> 'DD Blanchard' 4" Cal., 14' Ht., 6' Spd., 36" B&B	EA	9	\$1,750.00	\$15,750.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B Dense	EA	15	\$1,300.00	\$19,500.00
<u>Platanus acerifolia</u> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	4	\$1,400.00	\$5,600.00
Subtotal				\$94,150.00

*Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: **Black Hammock Island Park Tree Planting**
2. Legal Name of Organization/Citizen Making Suggestion: **Residents/citizens who frequent the park and use the amenities**
3. Organization or Citizen Mailing Address: **214 N. Hogan St.**
4. Contact Phone Number: 255-7906 Email: kmcgovern@coj.net
5. Location/Address of Planting Project:
 - **15770 Sawpit Rd.**
6. Has project information been shared with the Council Member of the district? **Yes**
7. Rationale for Project (include information about the public benefit of the project): **These parks have received improvements such as playground, trails, recreation courts that would benefit from the addition of shade trees.**
8. Description of project:

Park amenities and playground are exposed; shade trees are recommended to reduce the heat index in these areas.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 60
 Total number of trees to be removed 0

Project is to be planted on Public Land
 Project is located in Duval County

Project Title: BLACK HAMMOCK ISLAND

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List'.	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS:



City of Jacksonville Parks – Level 2 Tree Planting

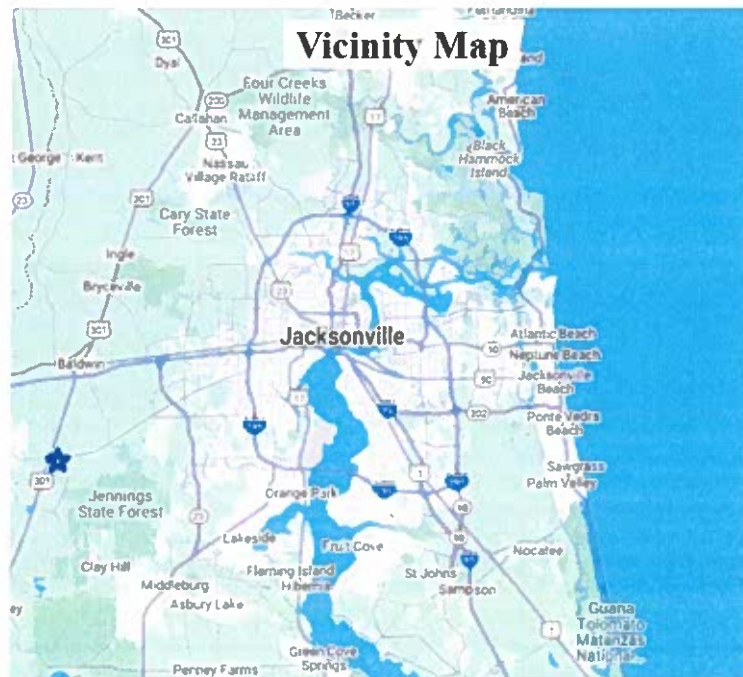
Maxville Park, Community Center & Library

18065 Pennsylvania Ave.

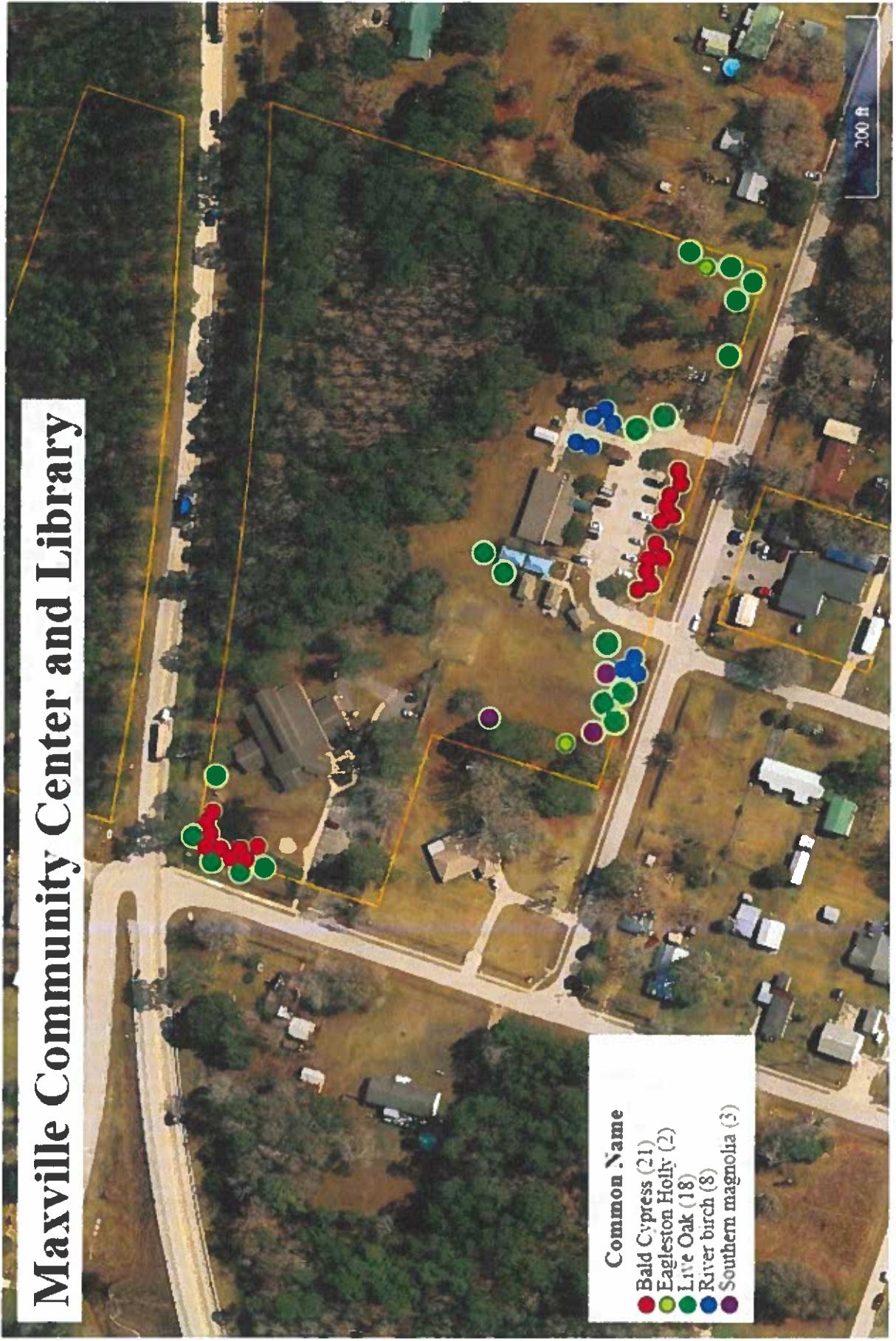
The Property is located off of Normandy Blvd. and Pine Street and proposed tree planting would be within Maxville Park, Community Center, and Library. For background, the large land tract of 288 acres was historically used as a logging site before the City of Jacksonville acquired the land in 2002 through Councilmember Warren Alvarez. It is a beautiful site with many wetland areas, which limits the use of the park. In 2007, the entire site went through improvements to include overflow parking to the existing ball fields located off of Normandy Blvd. Moisture tolerant trees are proposed in the frequently inundated areas near the playground and in front of the community center to help reduce flooding. Trees are proposed in the parking area and additional areas around the community center and library to add shade and reduce heat index. A mix of species has been selected depending on the needs of the location. The trees will include one-year warranty/maintenance. Please use links below to view projects on COJ canopy planner.

<https://pg-cloud.com/JacksonvilleFL/?scenario=Maxville-Park>

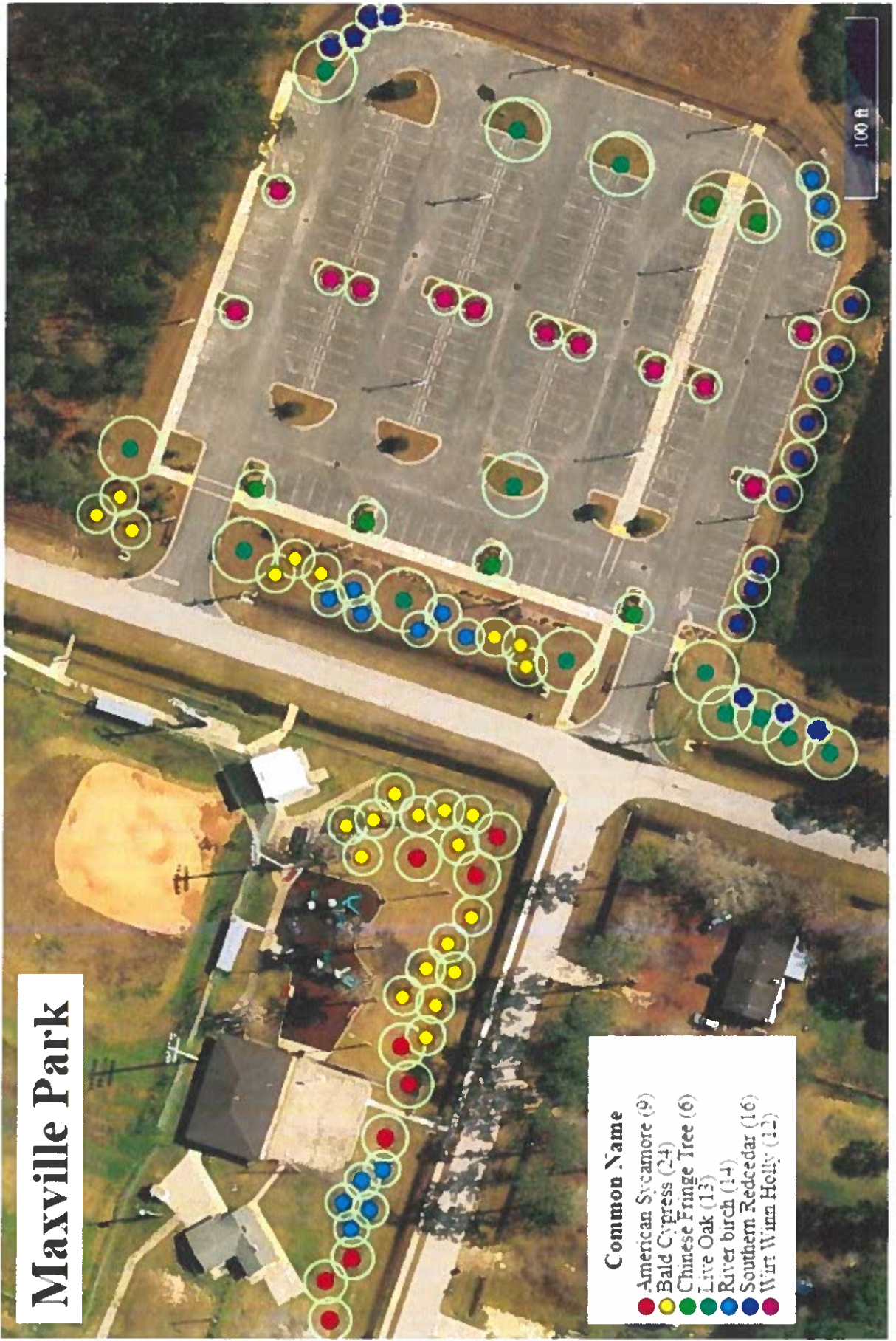
<https://pg-cloud.com/JacksonvilleFL/?scenario=Maxville-CC>



Maxville Community Center and Library



Maxville Park



Maxville Park, Community Center Library - Level 2 Tree Planting

Maxville Community Center & Library

Description	Unit	Quantity	Unit Price*	Extended Price
<i>Quercus virginiana</i> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	18	\$1,700.00	\$30,600.00
<i>Taxodium distichum</i> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	21	\$1,375.00	\$28,875.00
<i>Betula nigra</i> Riverbirch Min. 3 Trunks 12' Ht., 45 G, 32" B&B	EA	8	\$1,000.00	\$8,000.00
<i>Magnolia grandiflora</i> 'DD Blanchard' 4" Cal., 14' Ht., 6' Spd., 36" B&B	EA	3	\$1,750.00	\$5,250.00
<i>Ilex attenuata</i> Eagleston Holly 12' Ht., 4' Spd., FTG 65G or 36" B&B	EA	2	\$1,100.00	\$2,200.00
Subtotal				\$74,925.00

Maxville Park and Parking Lot

Description	Unit	Quantity	Unit Price*	Extended Price
<i>Platanus acerifolia</i> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	9	\$1,400.00	\$12,600.00
<i>Taxodium distichum</i> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	24	\$1,375.00	\$33,000.00
<i>Chionanthus retusus</i> Fringetree 3" Cal., 10' Ht., 6' Spd., 45G or 36" B&B	EA	6	\$1,300.00	\$7,800.00
<i>Quercus virginiana</i> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	13	\$1,700.00	\$22,100.00
<i>Betula nigra</i> Riverbirch Min. 3 Trunks 12' Ht., 45 G, 32" B&B	EA	14	\$1,000.00	\$14,000.00
<i>Juniperus silicicola</i> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B Dense	EA	16	\$1,300.00	\$20,800.00
<i>Ilex x koeheana</i> Wirt Winn Holly 12' Ht., 4' Spd., FTG 65G or 36" B&B	EA	12	\$1,100.00	\$13,200.00
Removals - 5" dead/dying trees	EA	6	\$900.00	\$5,400.00
Application of soil mix - apply 6" soil mix & incorporate into existing soil, rake smooth - interior parking islands	CY	150	\$50.00	\$7,500.00
Irrigation Restoration - parking lot islands and perimeter	EA			\$8,000.00
Subtotal				\$144,400.00
Total				\$219,325.00

*Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: **Maxville Park Tree Planting**
2. Legal Name of Organization/Citizen Making Suggestion: **COJ Parks**
3. Organization or Citizen Mailing Address: **214 N. Hogan St.**
4. Contact Phone Number: 255-7906 Email: kmcgovern@coj.net
5. Location/Address of Planting Project:
 - **18065 Pennsylvania Ave.**
6. Has project information been shared with the Council Member of the district? **Yes**
7. Rationale for Project (include information about the public benefit of the project): **These parks have received improvements such as drainage swales, parking, and walks that would benefit from the addition of shade trees. Inundation continues to be an issue.**
8. Description of project:

Portion of the park are inundated at certain time of year – tree species that thrive in this condition would improve the site. Parking areas are exposed; shade trees are recommended to reduce the heat index in these areas.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 146
 Total number of trees to be removed 6

Project is to be planted on Public Land
 Project is located in Duval County

Project Title:
MAXVILLE PARK, COMMUNITY CENTER

Activity	Complete
1 The species of trees are appropriately located	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable? <i>Irrigation restoration</i>	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS:

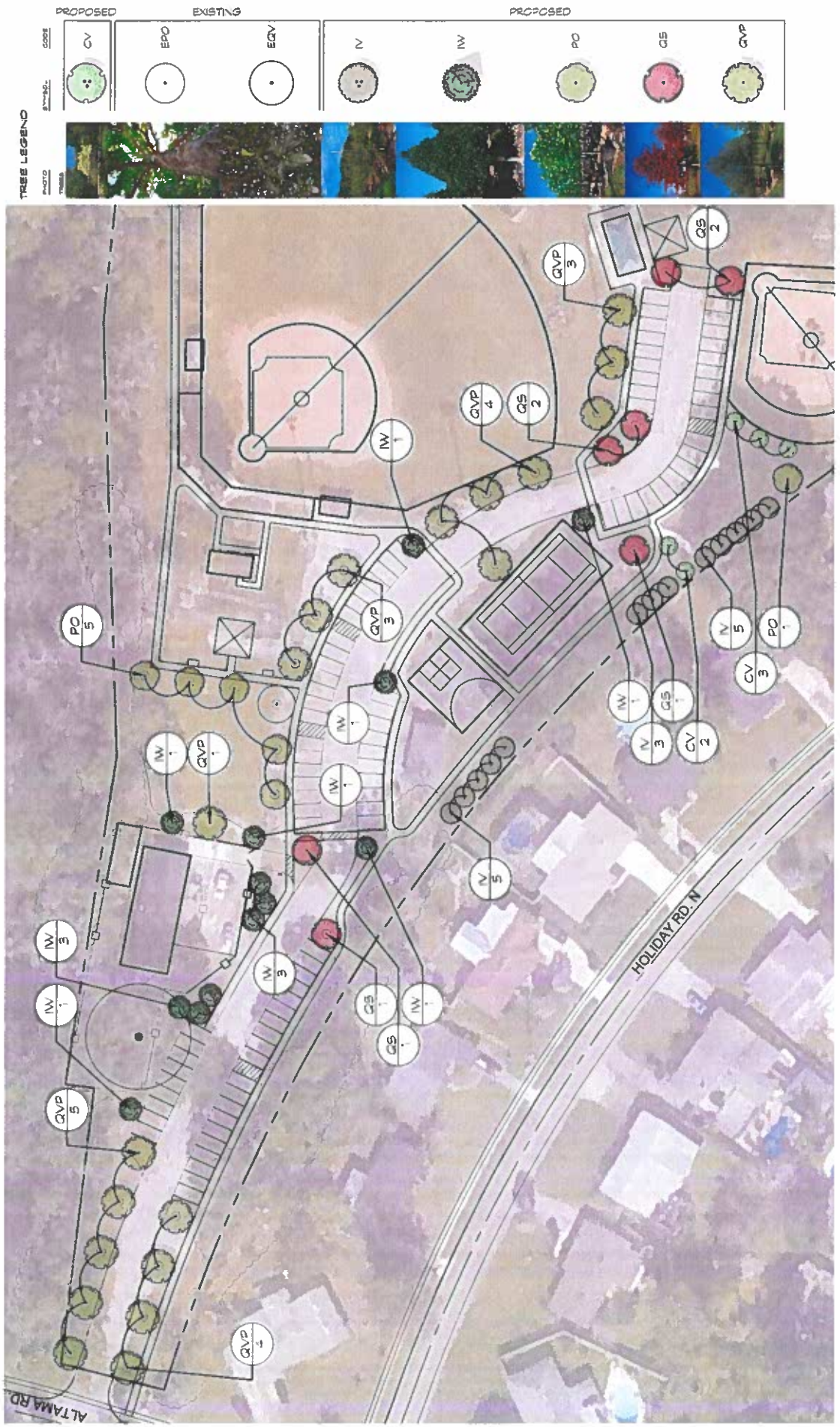


City of Jacksonville Parks - Level 2 Tree Planting

Southside Parks

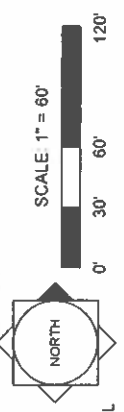
This is a proposed Level 2 Tree Planting Project designated for City of Jacksonville Parks within Districts 4, 6 and 11. These tree planting projects focus on sites that have undergone recent improvements, such as trails or playgrounds. There are also sites included that have been identified as areas that become inundated after heavy rains, and the water-tolerant trees proposed here may help reduce flooding. Many of the sites will benefit from heat mitigation these trees will provide and, in some cases, provide screening from adjacent land uses. Proposed trees are focused on native, large canopy trees to provide shade and environmental value to the site. Trees may be utilized in some cases to help define the perimeter boundaries of the park and to enhance and/or direct flow through the park space. Proposed trees will complement the sites both aesthetically and environmentally as well as provide shade to playground equipment and amenities. The trees will include one-year warranty/maintenance. The projects can be viewed individually in the COJ Canopy Planner. <https://pg-cloud.com/JacksonvilleFL/>

- **Glynlea Park** - *6801 Altama Rd.*
- **Julington Durbin Preserve** - *13130 Bartram Park Blvd.*
- **Brackridge Park** - *8583 Newton Rd.*
- **Walter Anderson Memorial Park** - *2780 Orange Picker Rd.*
- **Genovar Park** - *12801 Snyder St.*
- **Greenland Park** - *11808 Fayal Dr.*
- **Palmetto Leaves Regional Park** - *5760 Greenland Rd.*
- **Touchton Road Park** - *8551 Touchton Rd.*



TREE LEGEND













PHOTO	SYMBOL	CODE
		CV
		EPO
		ECV
		N
		IW
		PO
		GS
		GVP



DATE: 11.14.2024 DRAWN BY: JOHN JOHNSTON, ASLA, PLA
 PARKS, RECREATION & COMMUNITY SERVICES | CITY OF JACKSONVILLE, FL

NOTE: THIS DRAWING IS CONCEPTUAL AND ITS ACCURACY VARIES.
GLYNLEA PARK: LEVEL 2 TREE PLANTINGS - PLANTING PLAN

PLANT SCHEDULE : GLYNLEA PARK

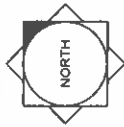
PHOTO TREES	SYMBOL	CODE	BOTANICAL / COMMON NAME	CALIPER	CONTAINER	HEIGHT	SPREAD	NATIVE?	NOTES	QTY
		CV	Chionanthus virginicus / White Fringetree	2' Cal.	25G OR 24" B&B	8 Min.	2.5' Min.	Yes	Multi-Trunk	5
		IV	Ilex vomitoria / Yaupon Holly	3' Cal.	65G OR 36" B&B	8 Min.	4' Min.	Yes	Multi-Trunk	13
		IW	Ilex x koeheana 'Wirt L. Winn' / Wirt L. Winn Holly	4' Cal.	65G OR 36" B&B	12'	5' Min.	Yes	4' CT, Standard	13
		PO	Platanus occidentalis / American Sycamore	4' Cal.	100G OR 40" B&B	14'	8'	Yes		6
		QS	Quercus shumardii / Shumard Oak	4' Cal.	100G OR 40" B&B	14'	4'	Yes		7
		QVP	Quercus virginiana 'BQV1' / Park Side® Live Oak	4' Cal.	100G OR 40" B&B	14'	4'	Yes		20

GLYNLEA PARK: LEVEL 2 TREE PLANTINGS - PLANT SCHEDULE

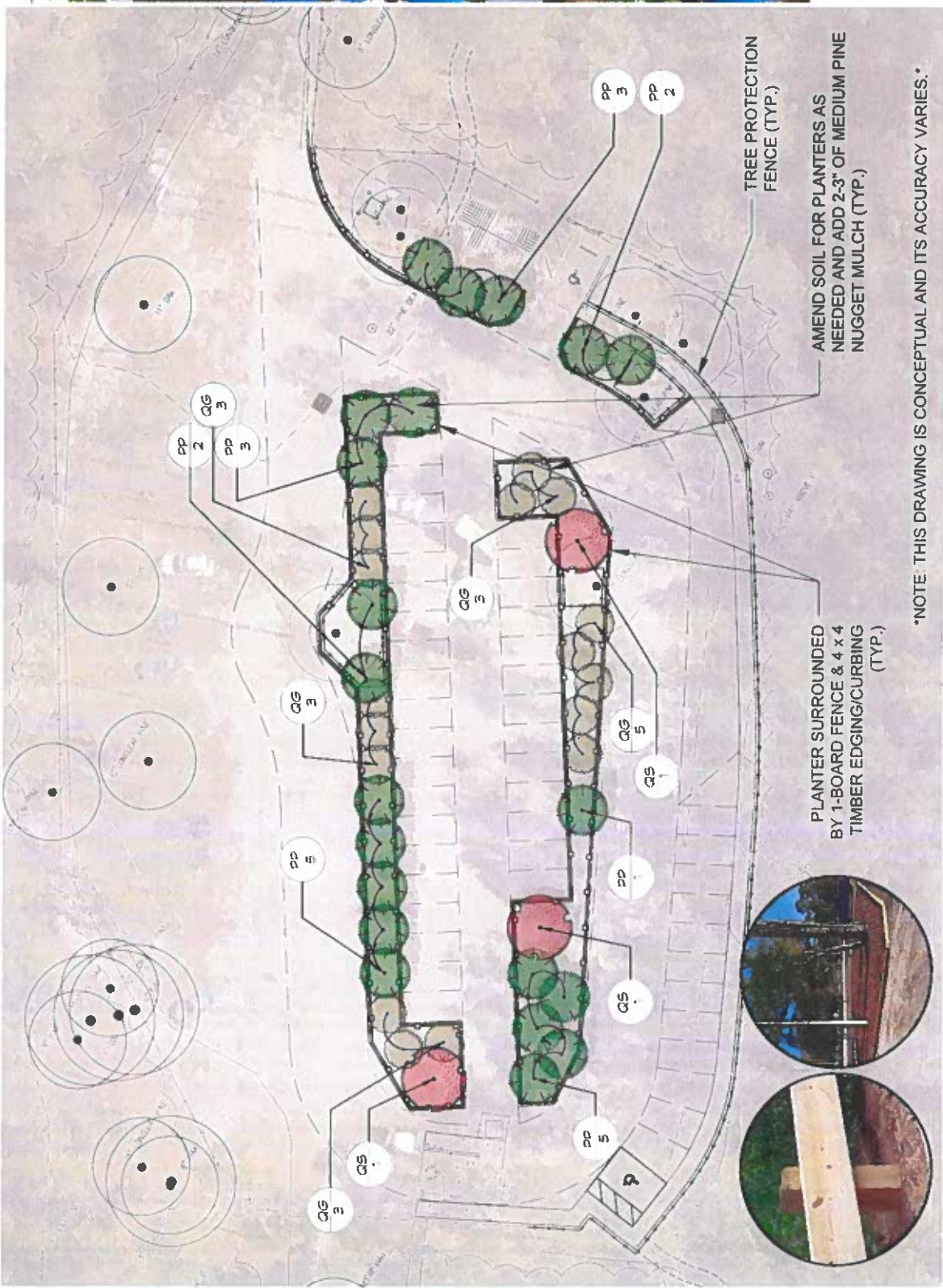
DATE: 11.14.2024 DRAWN BY: JOHN JOHNSTON, ASLA, PLA
 PARKS, RECREATION, & COMMUNITY SERVICES | CITY OF JACKSONVILLE, FL

TREE PLANTING LEGEND

PHOTO TREES	SYMBOL	CODE
		TT1
		TT2
		TT3
		TT4
		TT5
		TT6
		TT7
		TT8
		TT9
		TT10



SCALE 1" = 30'



NOTE: THIS DRAWING IS CONCEPTUAL AND ITS ACCURACY VARIES.

DATE: 11.07.2024 DRAWN BY: JOHN JOHNSTON, ASLA, PLA
 PARKS, RECREATION, & COMMUNITY SERVICES | CITY OF JACKSONVILLE, FL




JULINGTON DURBIN CREEK PRESERVE: PARKING IMPROVEMENTS - LEVEL 2 TREE PLANTING PLAN



PHOTO SYMBOL CODE BOTANICAL / COMMON NAME CALIPER CONTAINER HEIGHT SPREAD NATIVE? NOTES QTY

TREES

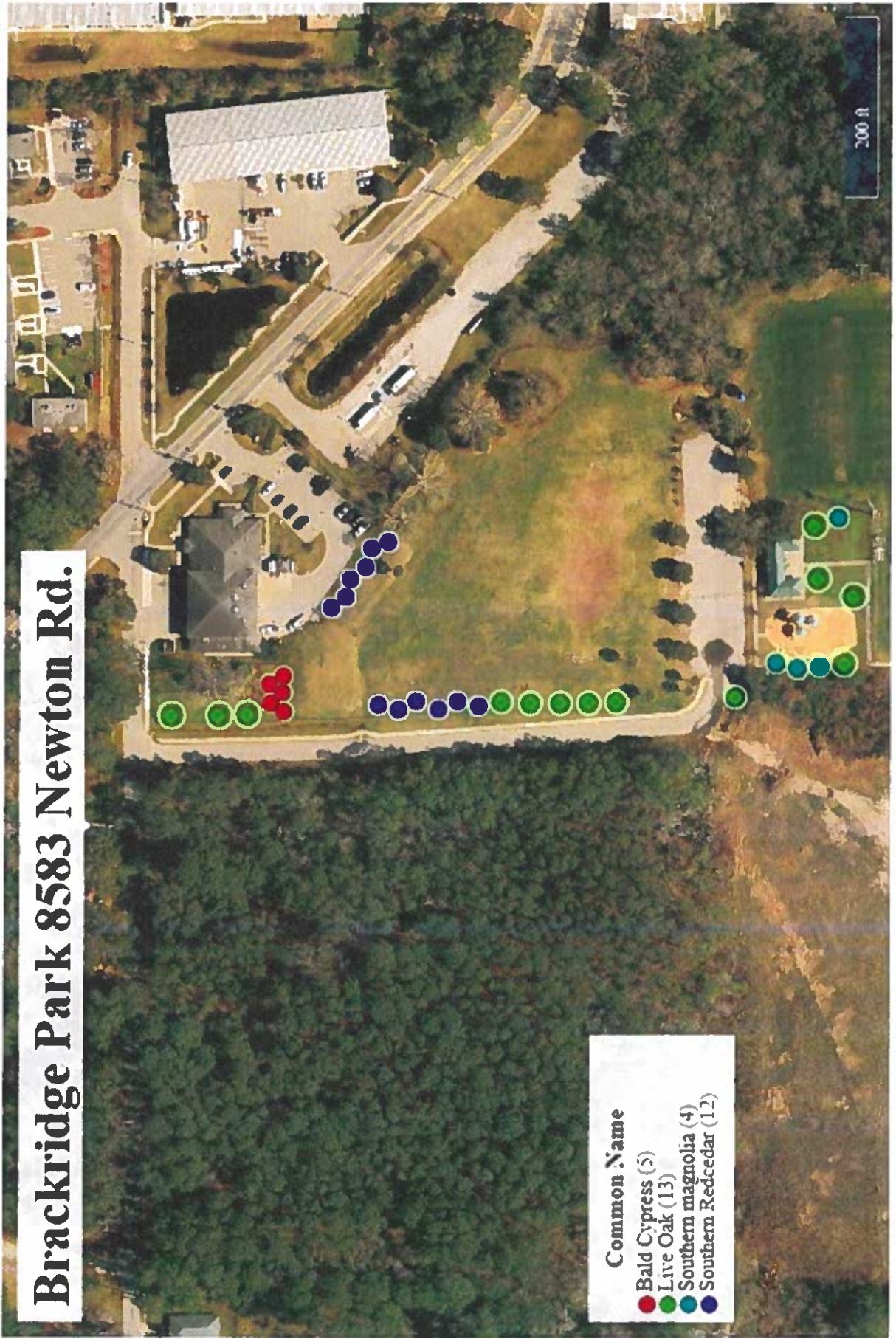


	2P	<i>Pinus solistis / Longleaf Pine</i>	4 Cal	100G OR 40" BEES	4'	6'	Yes		2
	Q5	<i>Quercus geminata / Sand Live Oak</i>	3 Cal	45G	10'	4'	Yes	Native Dwarf Form	17
	Q5	<i>Quercus shumardii / Shumard Oak</i>	4 Cal	100G OR 40" BEES	4'	2" Max	Yes		3

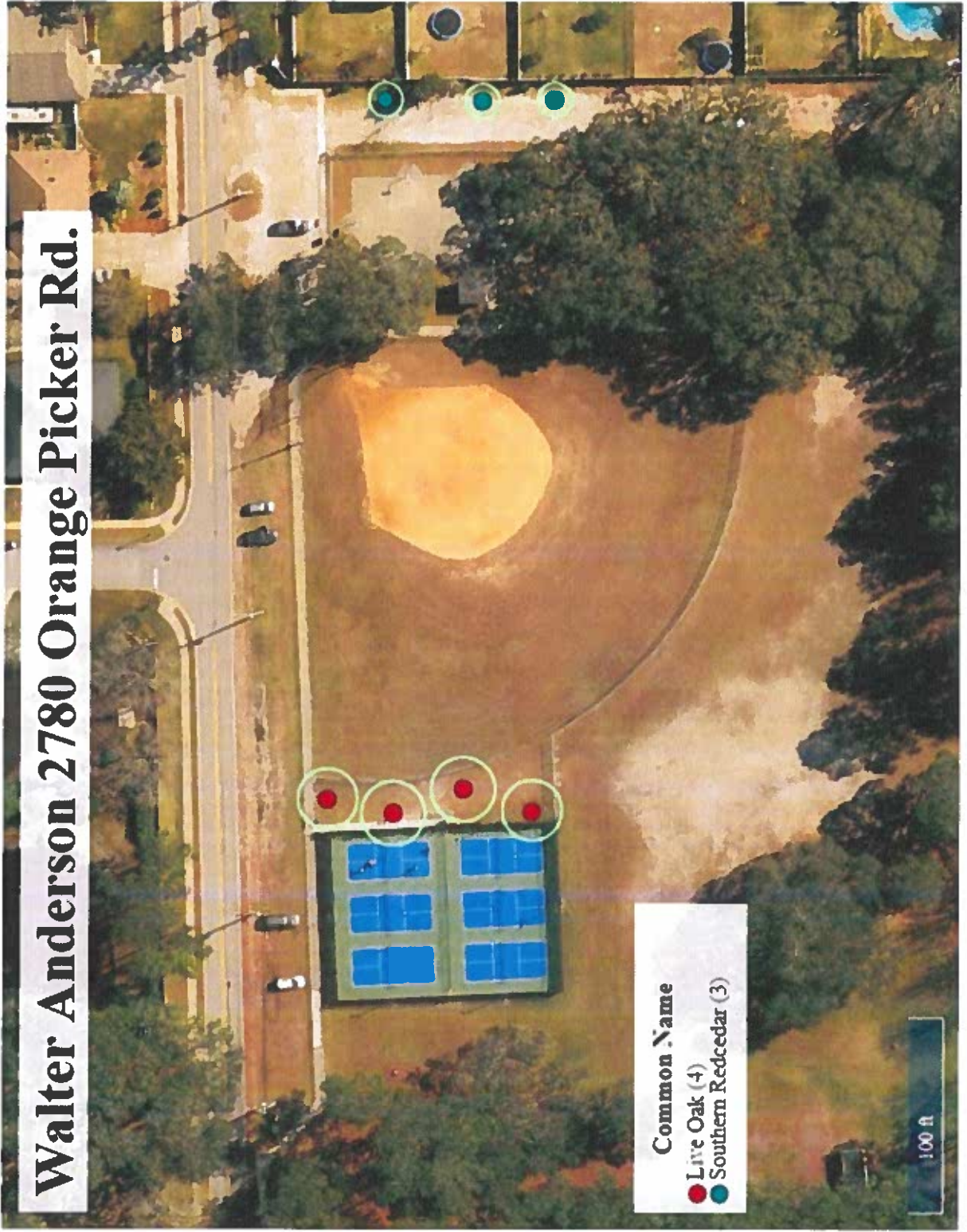
JULINGTON DURBIN CREEK PRESERVE: PARKING IMPROVEMENTS - LEVEL 2 TREE PLANTING SCHEDULE

DATE: 11.07.2024 DRAWN BY: JOHN JOHNSTON, ASLA, PLA
 PARKS, RECREATION, & COMMUNITY SERVICES | CITY OF JACKSONVILLE, FL

Brackridge Park 8583 Newton Rd.



Walter Anderson 2780 Orange Picker Rd.



Common Name

- Live Oak (4)
- Southern Redcedar (3)

100 ft

Genovar Park 12810 Genovar St.



Common Name

- American Sycamore (2)
- Chinese Fringe Tree (6)
- Live Oak (14)
- Longleaf pine (7)
- Southern Redcedar (13)

200 ft

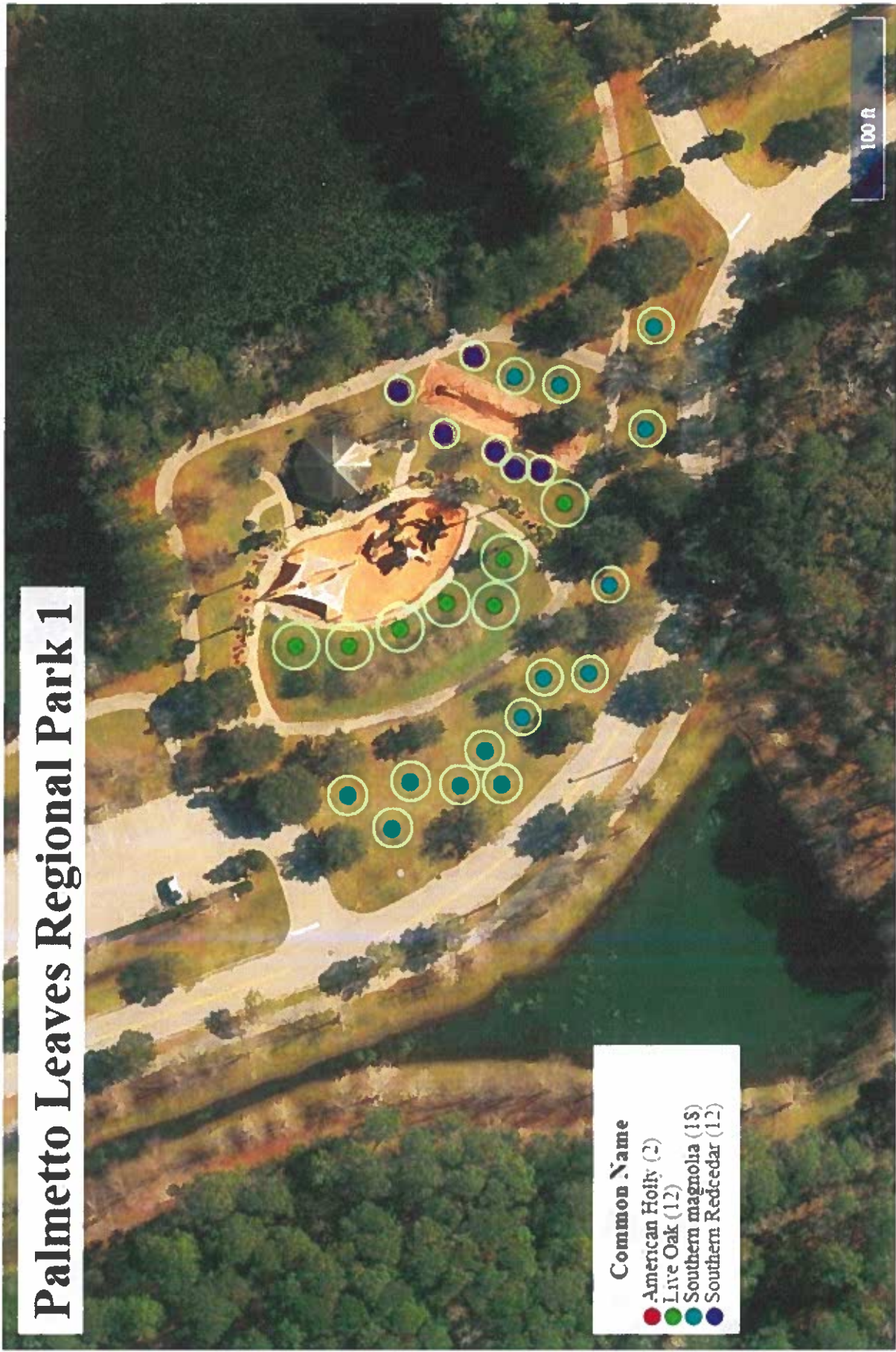


Common Name

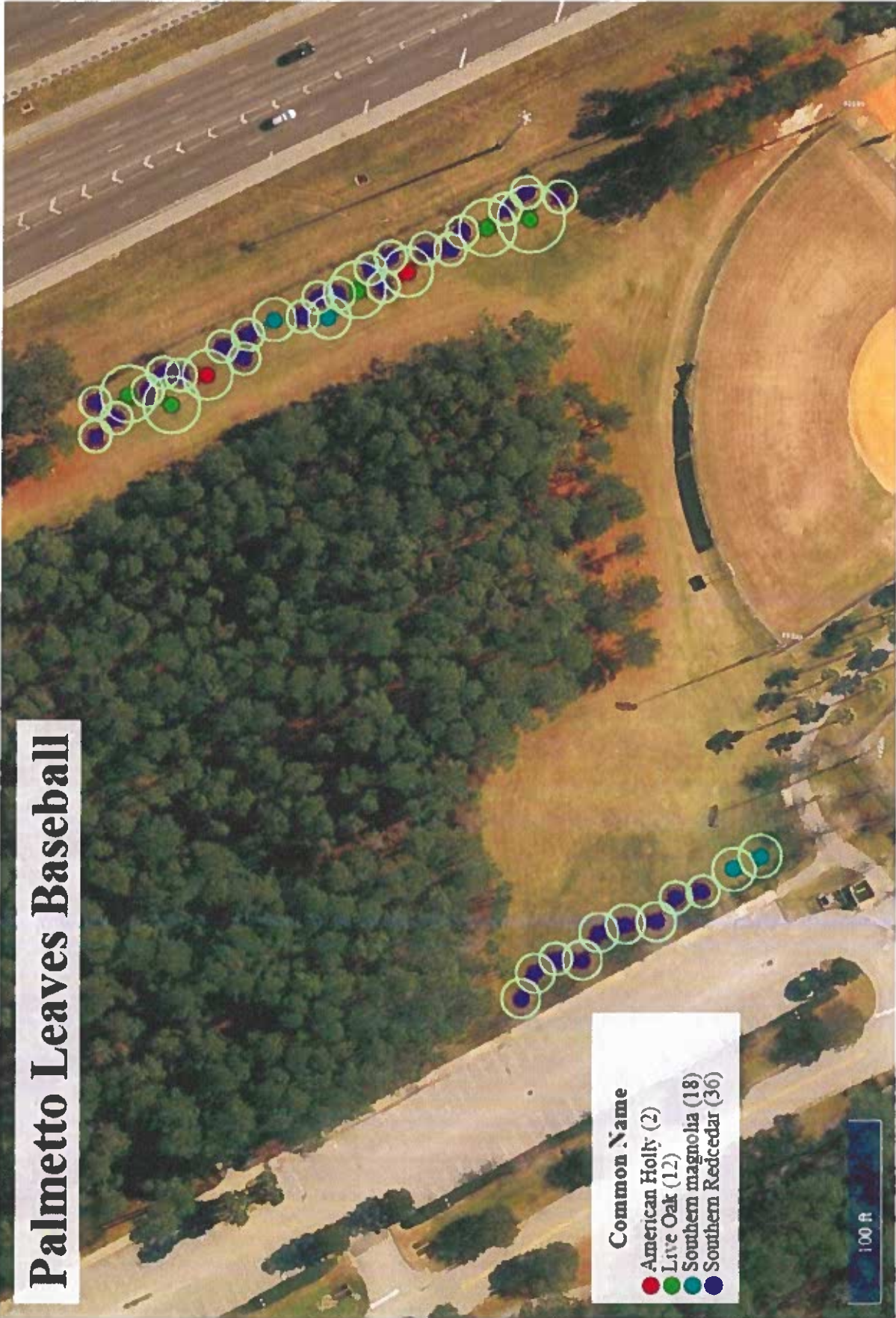
American Sycamore (6)
Bald Cypress (13)
Live Oak (22)
Red maple (4)
River birch (3)
Southern Redcedar (11)

Greenland Park 11808 Fayal Rd.

Palmetto Leaves Regional Park 1



Palmetto Leaves Baseball



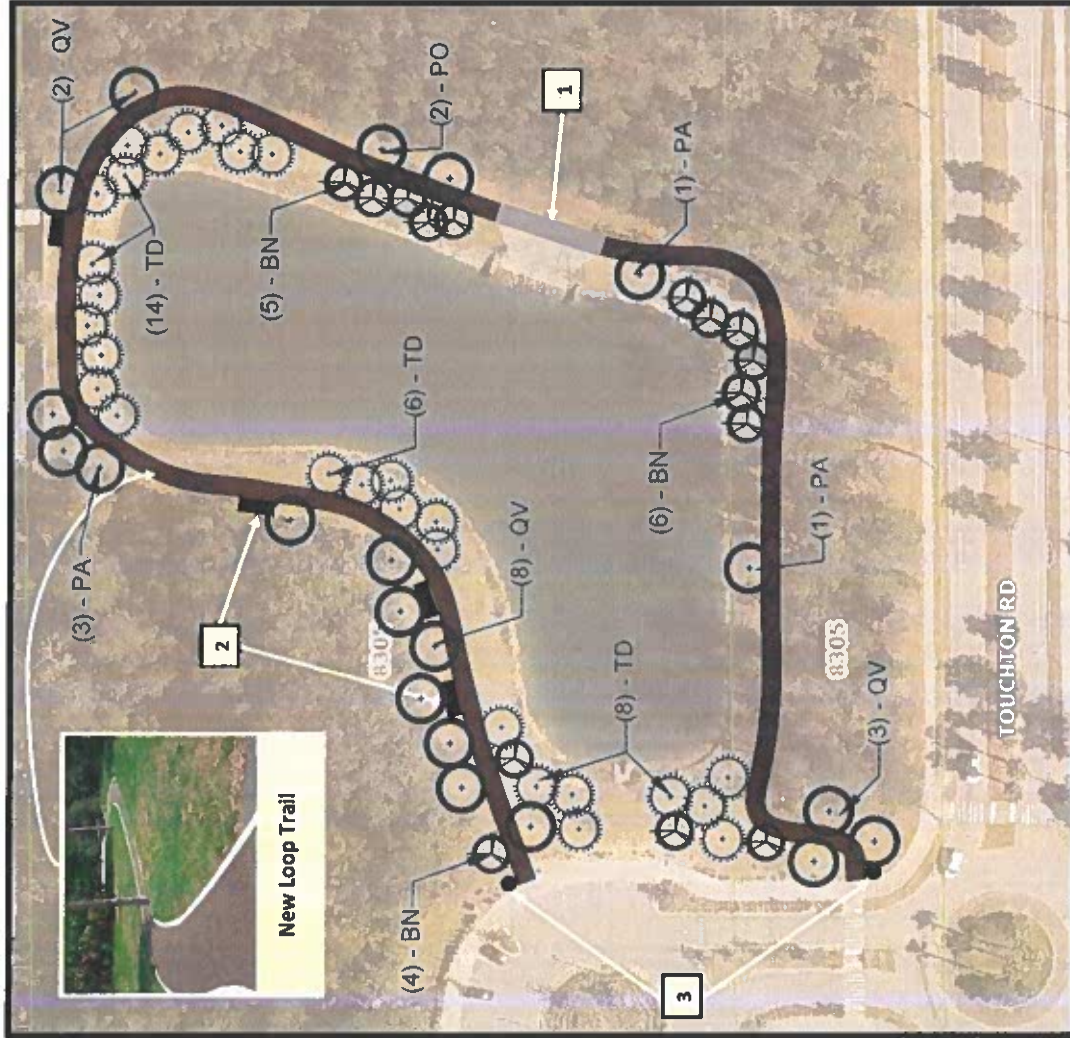
Common Name

- American Holly (2)
- Live Oak (12)
- Southern magnolia (18)
- Southern Redcedar (36)

100 ft

TOUCHTON ROAD PARK
8551 Touchton Rd.
LANDSCAPE SCHEDULE

	Description	Unit	Quantity
QA	<i>Quercus virginiana</i> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	13
SA	<i>Platanus acerifolia</i> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	7
BN	<i>Betula nigra</i> Riverbirch Min. 3 Trunks 12' Ht., 45 G, 32" B&B	EA	15
TD	<i>Toxodium distichum</i> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	28



Legend	
1	Install of new Pedestrian Bridge
2	Install of new benches
3	Install of new trashcans

TOUCHTON ROAD PARK
ASPHALT TRAIL
APRIL 2024
 CITY OF JACKSONVILLE
 PARKS, RECREATION AND COMMUNITY SERVICES



Southside Parks Level 2 Tree Planting

Glynlea Park - 6801 Altama Rd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 'Park Side' 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	20	\$1,700.00	\$34,000.00
<u>Quercus shumardii</u> Shumard Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	7	\$1,600.00	\$11,200.00
<u>Ilex x koehneana</u> Holly 12' Ht., 4' Spd., 4' Clear Trunk 65G or 36" B&B	EA	13	\$1,100.00	\$14,300.00
<u>Ilex vomitoria</u> Yaupon Holly Min. 3 Tks., 8' Ht., 5' Spd., 45G or 32" B&B	EA	13	\$700.00	\$9,100.00
<u>Chionanthus virginicus</u> Fringetree 2" Cal., 8' Ht., 2-1/2' Spd., 25G or 24" B&B	EA	5	\$800.00	\$4,000.00
<u>Platanus acerifolia</u> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	6	\$1,400.00	\$8,400.00
Subtotal				\$81,000.00

Julington Durbin Preserve - 13130 Bartram Park Blvd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus geminata</u> Sand Live Oak 3" Cal., 10' Ht., 6' Spd., 45G	EA	17	\$1,400.00	\$23,800.00
<u>Quercus shumardii</u> Shumard Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	3	\$1,600.00	\$4,800.00
<u>Pinus palustris</u> Longleaf Pine 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	21	\$800.00	\$16,800.00
Application of soil mix - apply 6" soil mix & incorporate into existing soil, rake smooth	CY	151	\$50.00	\$7,550.00
Subtotal				\$52,950.00

Brackridge Park - 8583 Newton Rd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	13	\$1,700.00	\$22,100.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B, Dense	EA	12	\$1,300.00	\$15,600.00
<u>Taxodium distichum</u> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	5	\$1,375.00	\$6,875.00
<u>Magnolia grandiflora</u> 'DD Blanchard' 4" Cal., 14' Ht., 6' Spd., 36" B&B	EA	4	\$1,750.00	\$7,000.00
Subtotal				\$51,575.00

Walter Anderson - 2780 Orange Picker Rd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 5" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	4	\$3,000.00	\$12,000.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B, Dense	EA	3	\$1,300.00	\$3,900.00
Subtotal				\$15,900.00

Genovar Park - 12801 Snyder St.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	14	\$1,700.00	\$23,800.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B, Dense	EA	13	\$1,300.00	\$16,900.00
<u>Platanus acerifolia</u> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	2	\$1,400.00	\$2,800.00
<u>Pinus palustris</u> Longleaf Pine 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	7	\$800.00	\$5,600.00
<u>Chionanthus retusus</u> Fringetree 3" Cal., 10' Ht., 6' Spd., 45G or 36" B&B	EA	6	\$1,300.00	\$7,800.00
Subtotal				\$56,900.00

Greenland Park - 11808 Fayal Dr.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	22	\$1,700.00	\$37,400.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B, Dense	EA	11	\$1,300.00	\$14,300.00
<u>Platanus acerifolia</u> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	6	\$1,400.00	\$8,400.00
<u>Betula nigra</u> Riverbirch Min. 3 Trunks 12' Ht., 45 G, 32" B&B	EA	3	\$1,000.00	\$3,000.00
<u>Acer rubrum</u> Red Maple 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	4	\$1,375.00	\$5,500.00
<u>Taxodium distichum</u> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	13	\$1,375.00	\$17,875.00
Subtotal				\$86,475.00

Southside Parks Level 2 Tree Planting

Palmetto Leaves Regional Park - 5760 Greenland Rd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	12	\$1,700.00	\$20,400.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B, Dense	EA	36	\$1,300.00	\$46,800.00
<u>Magnolia grandiflora</u> 'DD Blanchard' 4" Cal., 14' Ht., 6' Spd., 36" B&B	EA	18	\$1,750.00	\$31,500.00
<u>Ilex attenuata</u> Eagleston Holly 12' Ht., 4' Spd., FTG 65G or 36" B&B	EA	2	\$1,100.00	\$2,200.00
Subtotal				\$100,900.00

Touchton Rd. Park - 8551 Touchton Rd.

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	13	\$1,700.00	\$22,100.00
<u>Platanus acerifolia</u> Sycamore 4" Cal., 14' Ht., 8' Spd., 40" B&B	EA	7	\$1,400.00	\$9,800.00
<u>Betula nigra</u> Riverbirch Min. 3 Trunks 12' Ht., 45 G, 32" B&B	EA	15	\$1,000.00	\$15,000.00
<u>Taxodium distichum</u> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	28	\$1,375.00	\$38,500.00
Subtotal				\$85,400.00
				\$531,100.00

*Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: **Walter Anderson Tree Planting**
2. Legal Name of Organization/Citizen Making Suggestion: **Residents/citizens who frequent the park and use the Pickleball amenities**
3. Organization or Citizen Mailing Address: **214 N. Hogan St.**
4. Contact Phone Number: 255-7906 Email: kmcgovern@coj.net
5. Location/Address of Planting Project:
 - **2780 Orange Picker Rd.**
6. Has project information been shared with the Council Member of the district? **Yes**
7. Rationale for Project (include information about the public benefit of the project):
Specifically for shade at recently installed Pickleball Courts and benches adjacent.
8. Description of project:
Shade trees are requested to reduce the heat index in the spectator areas and Pickleball courts.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: **Greenland Rd. Park Tree Planting**
2. Legal Name of Organization/Citizen Making Suggestion: **COJ Parks Maintenance**
3. Organization or Citizen Mailing Address: **214 N. Hogan St.**
4. Contact Phone Number: 255-7906 Email: kmcgovern@coj.net
5. Location/Address of Planting Project:
 - **11808 Fayal Dr.**
6. Has project information been shared with the Council Member of the district? **Yes**
7. Rationale for Project (include information about the public benefit of the project): **Trees to increase uptake of rainwater and reduce levels of inundation in specific areas of the park,**
8. Description of project:

Shade trees are requested to reduce pockets of standing water after rainfall in areas of the park and to reduce heat index for spectators.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: **Palmetto Leaves Regional Park Tree Planting**
2. Legal Name of Organization/Citizen Making Suggestion: **COJ Parks Maintenance**
3. Organization or Citizen Mailing Address: **214 N. Hogan St.**
4. Contact Phone Number: 255-7906 Email: kmcgovern@coj.net
5. Location/Address of Planting Project:
 - **11808 Fayal Dr.**
6. Has project information been shared with the Council Member of the district? **Yes**
7. Rationale for Project (include information about the public benefit of the project): **Trees to create a buffer at baseball fields from adjacent highway.**
8. Description of project:

Trees to create sound barrier from highway (295) adjacent to baseball fields and to deter vehicular access to areas within the park.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then this form should be used.

Requirements to utilize this Program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

The following information must be provided:

1. Name/Title of Project: **Touchton Park Tree Planting**
2. Legal Name of Organization/Citizen Making Suggestion: **COJ Parks**
3. Organization or Citizen Mailing Address: **214 N. Hogan St.**
4. Contact Phone Number: 255-7906 Email: kmcgovern@coj.net
5. Location/Address of Planting Project:
 - **8551 Touchton Rd.**
6. Has project information been shared with the Council Member of the district? **Yes**
7. Rationale for Project (include information about the public benefit of the project): **Trees to provide shade on newly installed trail.**
8. Description of project:

Shade trees proposed for new trail circumventing retention pond at Touchton Rd. Park – to reduce heat index along trail and shade for newly installed benches.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

To Be Completed By City of Jacksonville/Public Works Staff Only

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 372

Project is to be planted on Public Land

Project Title:

Total number of trees to be removed 0

Project is located in Duval County

SOUTH SIDE PARKS

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity.	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS:

Potential Trees to Add to Approved Species List

(*Pinus echinata*) -Shortleaf Pine

Long lived shade tree

Range: Texas- Pennsylvania-Florida

Mature Height: 80-100 ft

Mature Spread: 30 ft

Growth Rate: Fast

Availability: Low especially at larger sizes

Drought Tolerance: High

Salt Tolerance: low

Light Requirements: Full sun to partial sun.

Native Origin: Native

Soil Drainage: Prefers somewhat moist to dry soil

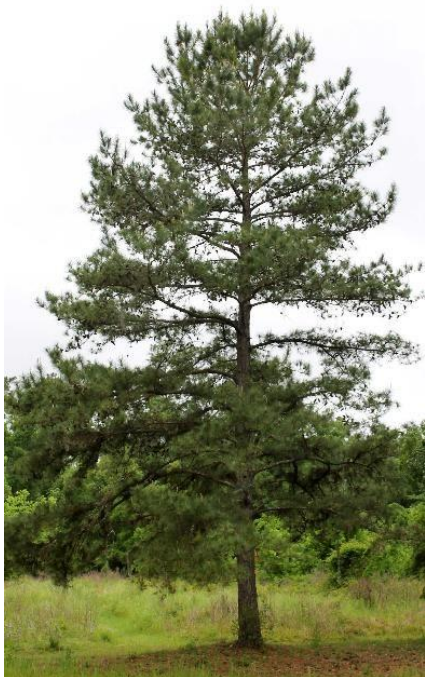
Foliage: Evergreen



Pinus taeda (Loblolly Pine)

Shade tree

- Cold Hardiness Zone: 6B-9B
- Mature Height: 50-80 ft
- Mature Spread: 30-35 ft
- Growth Rate: Fast
- Availability: High
- Drought Tolerance: Moderate
- Salt Tolerance: Moderate
- Light Requirements: Full Sun
- Native Origin: Native
- Soil Drainage: Occasionally Wet to Well Drained
- Foliage: Evergreen



Tilia americana (American Basswood)

Shade tree

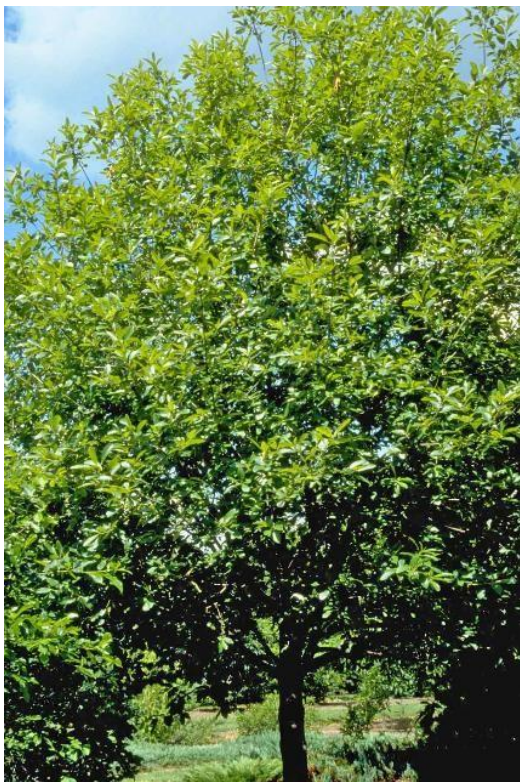
- Cold Hardiness Zone: 3A through 8B
- Mature Height: 50-80 ft
- Mature Spread: 35-40 ft
- Growth Rate: Moderate
- Availability: Low to none
- Drought Tolerance: Moderate
- Salt Tolerance: Low
- Light Requirements: Full Sun, Partial sun to Partial shade
- Native Origin: Native
- Soil Drainage: Moist to Well Drained
- Foliage: Deciduous



Nyssa Ogeechee (Ogeechee Tupelo)

Medium sized tree to Shade tree

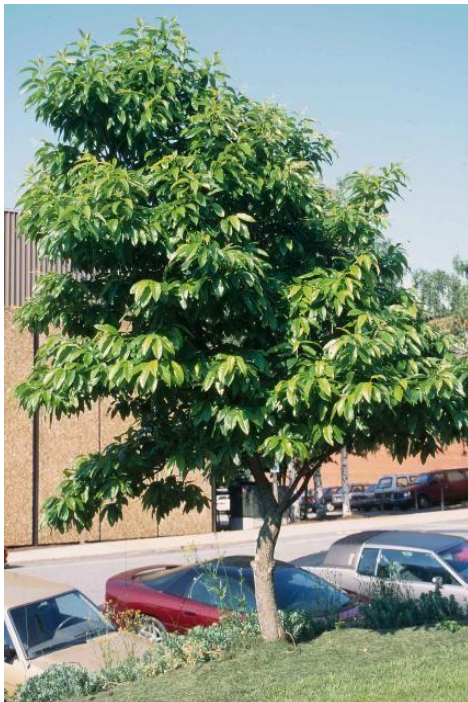
- Cold Hardiness Zone: 7A to 9B
- Mature Height: 35-45 ft
- Mature Spread: 25-35 ft
- Growth Rate: Moderate
- Availability: Little to none
- Drought Tolerance: High
- Salt Tolerance: Unknown
- Light Requirements: Full Sun, Partial Sun, or Partial Shade
- Native Origin: Native
- Soil Drainage: Extended Flooding to Well Drained
- Foliage: Deciduous



Oxydendron arboreum (Sourwood)

Medium to shade tree

- Cold Hardiness Zone: 5A to 9A
- Mature Height: 40-60 ft
- Mature Spread: 25-30 ft
- Growth Rate: Slow
- Availability: Low to none
- Drought Tolerance: Moderate
- Salt Tolerance: Moderate
- Light Requirements: Full sun, Partial sun, or Partial shade
- Native Origin: Native
- Soil Drainage: Well-Drained
- Foliage: Deciduous



City of Jacksonville

Tree Commission

Financial Highlights

October 31, 2024

1. Combined Revenues Fiscal YTD are \$567.7k compared to \$406.6 on Oct-23. An increase of \$161.1k year-on-year.
2. Combined Expenses YTD are \$30.9k compared to \$223.4K on Oct-23. A decrease of \$192.1k year-on-year.
3. Since October is the beginning of the new fiscal year, the Oct-24 monthly revenues and expenses are the same as the YTD numbers in items 1 and 2 above.
4. Total unallocated funds were \$23.4 million for Oct- 24.

City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
October 31, 2024

Cash	36,747,392.60	
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Accounts Payable	25,147.20	
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Fund Balance		
Beginning Fund Balance	36,148,657.60	
YTD Gain\Loss	536,744.79	
Adjusted Fund Balance	36,685,402.39	

Available Balance Calculation

Cash	36,747,392.60	Bank Funds
Less:		
AP	25,147.20	Accounts Payable
Funds Available	10,977,061.67	Appropriated Funds by City Council
Encumbrances (Open POs)	4,065,026.70	Appropriated and Allocated
Sub-Total Adjustments	15,067,235.57	
Unappropriated/Unallocated	21,680,157.03	
Appropriated/Unallocated *	1,715,991.58	Better Jacksonville Plan * Moved to County-Wide Tree Prog
Total Unallocated Funds	23,396,148.61	

* Better Jacksonville funds were appropriated to Activity 378 - County Wide Tree Prog Right of Way Not in Ordinance Fund.

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
October 31, 2024

	Actuals		Budget
	31-Oct	YTD	
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	91,132.00	91,132.00	
Investment Pool Earnings	-	-	
Contributions From Private Sources	476,551.00	476,551.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	-	
Transfer from fund balance	-	-	
Total	<u>567,683.00</u>	<u>567,683.00</u>	<u>530,506.00</u>
Expenses			
Summarized expenses	30,938.21	30,938.21 *	13,357,035.00
Net	<u>536,744.79</u>	<u>536,744.79</u>	<u>(12,826,529.00)</u>

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
October 31, 2024

<u>Equity in Pooled Cash</u>	26,365,207.16
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<u>Accounts Payable</u>	25,147.20
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<u>Fund Balance</u>	
Beginning Fund Balance	25,892,395.17
YTD Gain\Loss	<u>447,664.79</u>
Adjusted Fund Balance	<u>26,340,059.96</u>

<u>Available Balance Calculation</u>	
Cash	26,340,059.96
Less:	
AP	25,147.20
Funds Available(Budget)	10,977,061.67
Encumbrances (Open POs)	<u>4,065,026.70</u>
Sub-Total Adjustments	<u>15,067,235.57</u>

<u>Unappropriated/Unallocated</u>	<u><u>11,272,824.39</u></u>
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City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
October 31, 2024

	<u>31-Oct</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	2,052.00	2,052.00	
Investment Pool Earnings	-	-	
Contributions From Private Sources	476,551.00	476,551.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	-	
Total Revenue	<u>478,603.00</u>	<u>478,603.00</u>	<u>530,506.00</u>
Expenses			
Expenses *	30,938.21	30,938.21	13,357,035.00
Net	<u>447,664.79</u>	<u>447,664.79</u>	<u>(12,826,529.00)</u>

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
October 31, 2024

<u>Equity in Pooled Cash</u>	10,382,185.44
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<u>Accounts Payable</u>	-
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<u>Fund Balance</u>	
Beginning Fund Balance 10/1/24	10,256,262.43
YTD Gain\Loss	<u>89,080.00</u>
Adjusted Fund Balance	<u>10,345,342.43</u>

Available Balance Calculation	
Cash	10,382,185.44
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	<u>-</u>
Sub-total	<u>-</u>

Unappropriated/Unallocated	<u><u>10,382,185.44</u></u>
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City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
October 31, 2024

	Actuals		Budget
	31-Oct	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	89,080.00	89,080.00	
Investment Pool Earnings	-	-	
	89,080.00	89,080.00	
Expenses			-
	-	-	
Net	89,080.00	89,080.00	-

Month of: As of 10/31/2024

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	28,347,592.67	4,700.00	7,978.99	28,344,313.68
104201	Cash - JP Accounts Payable	-133,413.00	0.00	0.00	-133,413.00
104206	Cash - JP General Deposit	-1,323,448.40	847,485.36	787,929.74	-1,263,892.78
104299	Bank Clearing	-527,070.43	783,229.74	418,998.94	-162,839.63
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-50,116.58	93,732.50	68,763.12	-25,147.20
216101	Accrued Payroll Payable	-2,187.98	2,187.98	0.00	0.00
284101	Fund Balance - Unassigned Account	-25,892,395.17	0.00	0.00	-25,892,395.17
					-447,664.79
					-26,340,059.96
343750	Tree Mitigation Funds - Article 25	0.00	0.00	2,052.00	-2,052.00
366020	Contributions From Private Sources	0.00	0.00	476,551.00	-476,551.00
512010	Permanent and Probationary Salaries	0.00	5,489.98	1,931.73	3,558.25
514010	Salaries Overtime	0.00	261.15	0.00	261.15
521020	Medicare Tax	0.00	73.67	24.45	49.22
522070	Disability Trust Fund-ER	0.00	16.47	5.79	10.68
522130	GEPP Defined Contribution DC-ER	0.00	642.33	226.01	416.32
523010	Group Dental Plan	0.00	15.00	0.00	15.00
523030	Group Life Insurance	0.00	8.64	0.00	8.64
523040	Group Hospitalization Insurance	0.00	1,173.50	0.00	1,173.50
524001	City Employees Worker's Compensation	0.00	271.92	0.00	271.92
545020	General Liability Insurance	0.00	26.33	0.00	26.33
549006	Trust Fund Authorized Expenditures	0.00	58,702.20	33,555.00	25,147.20
Total for Fund 15304		0.00	1,798,016.77	1,798,016.77	-447,664.79

Trial Balance Report

Month of: As of 10/31/24

Ledger

Fund 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	8,456,092.43	14,748.00	0.00	8,507,683.44
104201	Cash - JP Accounts Payable	-2,295.00	0.00	0.00	-2,295.00
104206	Cash - JP General Deposit	1,802,465.00	89,080.00	14,748.00	1,876,797.00
284101	Fund Balance - Unassigned Account	-10,256,262.43	0.00	0.00	-10,293,105.44
					-89,080.00
					-10,382,185.44
343750	Tree Mitigation	0.00	0.00	89,080.00	-89,080.00
Total for		0.00	103,828.00	103,828.00	-89,080.00

End of Report

Review Budgetary Control Balances

Done

Control Budget COJ Detail Budget

Saved Search

Search

Budget Balances

View Detach Wrap Transfer Budget

Fund	Center	Account	Project	Activity	Interfund	Future	Budget Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Total Consumption	Funds Available Amount
15304	151004	549006	000000	00000378	000000	00000000	Oct-24	0.00	1,281,671.85	1,281,671.85	0.00	1,061,330.96	0.00	1,061,330.96	220,340.89
15304	151004	549006	000000	00000541	000000	00000000	Oct-24	0.00	10,283.00	10,283.00	0.00	0.00	0.00	0.00	10,283.00
15304	151004	549006	000000	00001315	000000	00000000	Oct-24	0.00	5,244,054.56	5,244,054.56	0.00	2,261,882.83	0.00	2,261,882.83	2,982,171.73
15304	151004	549006	000000	00001316	000000	00000000	Oct-24	0.00	140,238.62	140,238.62	0.00	0.00	0.00	0.00	140,238.62
15304	151004	549006	000000	00001623	000000	00000000	Oct-24	0.00	3,677,648.60	3,677,648.60	0.00	105,728.15	0.00	105,728.15	3,571,920.45
15304	151004	549512	000000	00000982	000000	00000000	Oct-24	0.00	363.81	363.81	0.00	0.00	0.00	0.00	363.81
15304	151004	549521	000000	00000982	000000	00000000	Oct-24	0.00	330.42	330.42	0.00	0.00	0.00	0.00	330.42
15304	151004	549533	000000	00000982	000000	00000000	Oct-24	0.00	0.50	0.50	0.00	0.00	0.00	0.00	0.50
15304	151004	582001	000000	00000982	000000	00000000	Oct-24	0.00	1,600.00	1,600.00	0.00	0.00	0.00	0.00	1,600.00
15304	154006	512010	000000	00000000	000000	00000000	Oct-24	70,315.00	-567.68	69,747.32	0.00	0.00	3,558.25	3,558.25	66,189.07
15304	154006	514010	000000	00000000	000000	00000000	Oct-24	0.00	-3,655.79	-3,655.79	0.00	0.00	261.15	261.15	-3,916.94
15304	154006	521020	000000	00000000	000000	00000000	Oct-24	1,023.00	38.51	1,061.51	0.00	0.00	49.22	49.22	1,012.29
Total								573,834.00	12,783,201.00	13,357,035.00	0.00	4,065,026.70	30,938.21	4,095,964.91	9,261,070.09

Column Hidden: 10 Column Frozen: 8

	10/31/2024	9/30/2024	MoM Variance
Total Budget	13,357,035.00	18,721,906.88	(5,364,871.88)
Encumbrance	4,065,026.70	3,167,564.19	897,462.51
Available Funds	9,261,070.09	9,460,771.14	(199,701.05)

City of Jacksonville
Tree Commission
Activity/Project Status as of 10 /31/2024

		Budget	Obligation	Expenditures	Funds Available
		10/31/2024	10/31/2024	10/31/2024	10/31/2024
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	1,281,671.85	1,061,330.96	-	220,340.89
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	10,283.00	-	-	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-	2,294.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	5,244,054.56	2,261,882.83	-	2,982,171.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	140,238.62	-	-	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	3,677,648.60	105,728.15	-	3,571,920.45
		10,356,191.36	3,428,941.94	-	6,927,249.42
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	588,028.74	468,974.68	30,938.21	88,115.85
	All Activity Values	588,028.74	468,974.68	30,938.21	88,115.85
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	2,412,814.90	167,110.08	-	2,245,704.82
	All Activity Values	2,412,814.90	167,110.08	-	2,245,704.82
		3,000,843.64			
		13,357,035.00	4,065,026.70	30,938.21	9,261,070.09
City - JTA Transprotation Project					
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	1,715,991.58	-	-	1,715,991.58
	Adjusted Totals	15,073,026.58	4,065,026.70	30,938.21	10,977,061.67



TREE MITIGATION CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance): \$12,891,960.53
15N (Charter): \$7,837,692.43
Total: \$20,729,652.96



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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Version: 1.0.0.6

AVAILABLE FOR APPROPRIATION (a)

15304 (15F)	Ordinance	\$ 13,117,753.89
15305 (15N)	Charter	\$ 7,908,810.44
		\$ 21,026,564.33

FY24 Revenues:	15304 (15F)	15305 (15N)
October	\$ 426,299.91	\$ 48,368.70
November	\$ 60,714.00	\$ 30,685.00
December	\$ 222,544.56	\$ 65,191.49
January	\$ 162,331.63	\$ 57,325.88
February	\$ 1,272,241.65	\$ 39,706.27
March	\$ 355,939.11	\$ 142,970.84
April	\$ 437,057.38	\$ 114,816.07
May	\$ 498,969.05	\$ 116,474.24
June	\$ 277,145.24	\$ 62,006.36
July	\$ 575,491.91	\$ 124,329.19
August	\$ 473,477.12	\$ 259,575.22
September	\$ 859,003.34	\$ 128,993.97
FY25 Revenues:		
October	\$ 478,603.00	\$ 89,080.00

FY24 Expenses:	15304 (15F)	15305 (15N)
October	\$ 119,529.98	\$ -
November	\$ 392,524.81	\$ -
December	\$ 1,210,324.57	\$ -
January	\$ 568,415.76	\$ -
February	\$ 389,344.50	\$ -
March	\$ 502,833.85	\$ -
April	\$ 404,643.01	\$ -
May	\$ 428,409.97	\$ -
June	\$ 820,717.65	\$ -
July	\$ 389,709.43	\$ -
August	\$ 360,522.52	\$ -
September	\$ 360,843.20	\$ -
FY25 Expenses:		
October	\$ 30,938.21	\$ -

	15304 (15F)	15305 (15N)
Funds Available (b)	\$ 8,049,525.63	\$ 2,369,431.93
Obligations (c)	\$ 3,956,833.53	\$ 130,568.04

THE BIG 4

Title	Obligations	Funds Available
Level 2 Tree Planting Program - Fund 15304 (d)	\$ 2,221,089.74	\$ 2,982,171.73
Level 2 Tree Planting Program - Fund 15305 (d)	\$ 123,681.46	\$ 1,376,318.54
Level 3 Tree Planting Program - Fund 15304 (d)	\$ 1,316,974.36	\$ 2,360,674.24
Remove/Replace - Fund 15304 (e)	\$ 993,930.88	\$ 220,340.89
Remove/Replace - Fund 35101 (e)	\$ 149,024.71	\$ 1,270,970.18
Remove/Replace - Fund 15305 (e)	\$ 6,886.58	\$ 993,113.42
630-CITY Tree Planting Program - Fund 15304 (e)	\$ 167,110.08	\$ 2,245,704.82

- (a) jaxtreemitigation.coj.net
- (b) total appropriated, but unobligated, funds
- (c) purchase order(s) have been issued for these funds
- (d) Tree Commission may make recommendations for these appropriations
- (e) Public Works utilizes these appropriations

Prepared 11/18/24 LD

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

Jacksonville Tree Commission

Available Funds Summary (as of November, 2024)

	Oct-24	Nov-24
15F Ordinance Funds Available for Council Appropriation (a)	\$25,020,772.86	\$12,891,960.53
Allocated for Remove and Replace to Public Works (b)	\$2,565,875.49	\$2,558,988.91
Allocated for 630-City to Public Works (c)	\$2,245,704.82	\$2,245,704.82
Available for Level 2 Allocation by Tree Commission (d)	\$4,780,941.09	\$4,358,490.27
Available for Level 3 Allocation by Tree Commission (e)	\$3,571,920.45	\$3,571,920.45
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$4,811,580.31	\$4,804,693.73
Total Available for Allocation by Tree Commission (d) + (e)	\$8,352,861.54	\$7,930,410.72
15N Charter Funds Available for Council Appropriation (f)	\$10,220,471.46	\$7,837,692.43
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$0.00	\$0.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$35,241,244.32	\$20,729,652.96
Total Avail for Allocation by Tree Commission (d) + (e)	\$8,352,861.54	\$7,930,410.72
Total Funds Not Obligated	\$43,594,105.86	\$28,660,063.68

Encumbered Funds Summary (as of November 2024)

	Oct-24	Nov-24
<i>Obligated Level 2 Proj Funds</i>	\$1,955,573.88	\$2,232,961.58
<i>Obligated Level 3 Proj Funds</i>	\$105,728.15	\$105,728.15
Total Funds Obligated	\$2,061,302.03	\$2,338,689.73

Since 2017

15F Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 11/01/2024 there is \$12,891,960.53

Appropriated	Date	Project	PO#	Purchase Order Amount	Date	Remainder	Status
\$300,000.00	Nov-18						
\$2,000,000.00	Nov-19						
\$2,000,000.00	Apr-21						
\$4,000,000.00	Dec-22						
		Remove and Replace	613920-21	\$1,250,000.00	11/18/2020	\$20,768.56	Open
		8th Street	643975-22	\$37,078.00	7/8/2022	\$1,854.00	Open
		Round 13	653865-23	\$14,300.00	1/17/2023	\$1,430.00	Open
		Parks Replacement (FY23)	658467-23	\$336,365.00	4/24/2023	\$88,620.00	Open
		Round 16	659329-23	\$34,070.55	5/11/2023	\$6,814.11	Open
		Round 18	664863-23	\$49,650.00	9/15/2023	\$11,254.00	Open
		Parks R&R Removals	667665-24	\$700,000.00	11/3/2023	\$249,532.45	Open
		PWML R&R Removals	667666-24	\$1,000,000.00	11/3/2023	\$83,022.05	Open
		Parks Replacement (FY24)	668883-24	\$500,000.00	11/27/2023	\$256,483.00	Open
		Round 19	668307-24	\$52,900.00	11/15/2023	\$5,290.00	Open
		Baymeadows R&R	670155-24	\$169,819.05	12/21/2023	\$33,963.81	Open
		Round 20	676382-24	\$63,000.00	1/19/2024	\$12,600.00	Open
		Old Saint Augustine R&R	672517-24	\$55,877.46	2/14/2024	\$11,175.49	Open
		Round 22	673673-24	\$25,425.81	3/6/2024	\$25,425.81	Open
		Fort Caroline R&R	674604-24	\$185,252.23	3/28/2024	\$37,050.45	Open
		2024-03	676305-24	\$90,400.00	5/2/2024	\$90,400.00	Open
		Greenland Road R&R	676623-24	\$101,044.45	5/8/2024	\$20,208.89	Open
		2024-04	676837-24	\$108,600.00	5/14/2024	\$108,600.00	Open
\$8,300,000.00	Total			\$8,673,123.36	Total	\$1,064,482.62	
					Available for 15F		
					Remove and Replace		
					Allocation	\$220,340.89	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017

15N Remove and Replace

15305 Charter Funds Available for Appropriation: As of 11/01/2024 there is \$7,837,692.43

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Jun-24					
		Gator Bowl R&R	\$6,886.58	10/28/2024	\$6,886.58	Open
\$1,000,000.00	Total	Total	\$6,886.58	Total	\$6,886.58	
				Available for 15N Remove and Replace Allocation	\$993,113.42	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

BJP Remove and Replace

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 11/01/2024 there is \$0

Appropriated	Date	Project	PO#	Purchase Order Amount	Date	Remainder	Status
\$1,717,826.00	Jun-24						
		Courthouse R&R	681448-24	\$2,295.54	8/9/2024	459.12	Open
		Main Street R&R	681389-24	\$369,995.86	8/9/2024	\$73,999.17	Open
\$1,717,826.00	Total	Total		\$372,291.40	Total	\$74,458.29	
				Available for BJP Remove and Replace Allocation		\$1,345,534.60	

Definitions of Terms

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Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicates total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 11/01/2024 there is \$12,891,960.53

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Nov-21					
\$2,000,000.00	Dec-22					
		630-City Round 20	\$129,681.60	12/4/2023	\$25,936.32	Open
		630-City Round 21	\$74,140.80	2/2/2024	\$14,828.16	Open
		630-City Round 22	\$126,345.60	6/28/2024	\$126,345.60	Open
\$5,800,000.00	Total	Total	\$4,608,809.22	Total	\$167,110.08	
				Available for 630-City Allocation	\$2,245,704.82	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2024 there is \$12,891,960.53

Appropriated	Date	Project	Allocation	Date	PO#	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Feb-19								
\$2,000,000.00	Jan-20								
\$2,000,000.00	Jan-21								
\$2,000,000.00	Aug-21								
\$8,000,000.00	Jun-22								
		Park Street Rd Diet	\$399,526.00	6/16/2021	627876-21	\$399,526.00	8/24/2021	\$399,526.00	On Hold
		Columbia Parkway Retention Pond	\$51,840.00	12/15/2021	635922-22	\$51,840.00	1/21/2022	\$2,592.00	Open
		Jarboe Park	\$145,918.00	12/15/2021	636025-22	\$145,918.00	1/24/2022	\$7,295.90	Open
		Northbank Riverwalk	\$138,801.00	12/15/2021	641986-22	\$116,125.00	5/17/2022	\$5,806.25	Open
		Fishweir Park	\$40,014.00	3/23/2022	643483-22	\$40,014.00	6/23/2022	\$2,000.70	Open
		Hanna Park	\$268,584.80	6/13/2022	645797-22	\$268,584.80	8/15/2022	\$13,428.44	Open
		Saint Johns Bluff Rd	\$388,238.50	7/20/2022	646462-22	\$388,238.50	8/29/2022	\$38,823.84	Open
		Collins Road	\$338,265.00	9/21/2022	651453-23	\$338,265.00	11/23/2022	\$33,826.50	Open
		College Street Parking Medians	\$13,019.00	11/16/2022	652784-23	\$13,019.00	12/21/2022	\$650.95	Open
		Airport Center Drive East	\$153,643.00	11/16/2022	652783-23	\$153,643.00	12/29/2022	\$23,046.45	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	661801-23	\$1,141,500.00	7/14/2023	\$228,300.00	Open
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	656847-23	\$61,479.00	3/21/2023	\$6,147.90	Open
		Kernan BLVD N	\$591,059.00	2/15/2023	656956-23	\$591,059.00	3/23/2023	\$88,658.85	Open
		Price Park	\$27,216.00	4/19/2023	659331-23	\$27,216.00	5/11/2023	\$2,721.60	Open
		Amelia View Phase 2	\$62,370.00	4/19/2023	659333-23	\$62,370.00	5/11/2023	\$12,474.00	Open
		Parks Northwest Districts	\$321,440.00	4/19/2023	660246-23	\$321,440.00	6/16/2023	\$64,288.00	Open
		Fletcher and Hollywood Park	\$33,100.00	5/17/2023	661059-23	\$33,100.00	6/27/2023	\$6,400.00	Open
		Gator Bowl	\$41,185.00	7/19/2023	663008-23	\$41,185.00	8/10/2023	\$6,177.75	Open
		Westside Parks	\$402,600.00	7/19/2023	665133-24	\$402,600.00	10/4/2023	\$161,040.00	Open
		7th Street E	\$88,355.00	8/16/2023	664796-23	\$88,355.00	9/14/2023	\$8,835.50	Open
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	667454-24	\$75,451.50	11/1/2023	\$15,090.30	Open
		Hodges Blvd	\$137,667.34	10/18/2023	669765-24	\$137,667.34	12/14/2023	\$27,533.47	Open

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2024 there is \$12,891,960.53

Appropriated Date	Project	Allocation	Date	PO#	Purchase Order Amount	Date	Remainder	Status
	Sheffield Park	\$126,500.00	10/18/2023	670635-24	\$126,500.00	1/10/2024	\$25,300.00	Open
	Lift Ev'ry Voice and Sing Park	\$223,335.00	11/15/2023	670636-24	\$223,335.00	1/10/2024	\$89,334.00	Open
	Northbank Riverwalk Phase 2	\$76,642.50	1/17/2024	674826-24	\$76,642.50	4/2/2024	\$30,657.00	Open
	Parks Senior and Community Centers	\$172,450.00	1/17/2024	674827-24	\$172,450.00	4/2/2024	\$68,980.00	Open
	Southern S-Line Enhancement	\$131,600.00	1/17/2024	674825-24	\$131,600.00	4/2/2024	\$52,640.00	Open
	McGirts Creek Preserve Restoration (Planting)	\$182,750.00	1/17/2024	674828-24	\$182,750.00	4/2/2024	\$182,750.00	Open
	McGirts Creek Preserve Restoration (Consulting)	\$82,250.00	1/17/2024	681877-24	\$82,250.00	8/23/2024	\$82,250.00	Open
	Various Parks	\$136,800.00	4/17/2024	677561-24	\$136,800.00	5/29/2024	\$136,800.00	Open
	Alden Road	\$76,282.56	6/28/2024	679633-24	\$76,282.56	7/11/2024	\$76,282.56	Open
	JTA Bust Stops Phase 1	\$34,533.86	7/17/2024	681994-24	\$34,533.86	9/10/2024	\$34,533.86	Open
	State Street Plan	\$298,769.36	9/18/2024	684689-25	\$298,769.36	10/31/2024	\$298,769.36	Open
\$15,000,000.00	Total	\$13,774,289.89	Total		\$11,475,148.58	Total	\$2,232,961.58	
						Available for 15F Level 2 Allocation	\$2,982,171.73	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017

15N Level 2

15305 Charter Funds Available for Appropriation: As of 11/01/2024 there is \$7,837,692.43

Appropriated	Date	Project	Allocation	Date	PO#	Purchase Order Amount	Date	Remainder	Status
\$1,500,000.00	Jun-24								
		Gate Parkway	\$123,681.46	7/17/2024	684235-25	\$123,681.46	10/24/2024	\$123,681.46	Open
\$1,500,000.00	Total	Total	\$123,681.46	Total		\$123,681.46	Total	\$123,681.46	
Available for 15N Level 2 Allocation									
									\$1,376,318.54

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 11/01/2024 there is \$12,891,960.53

Appropriated Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	May-20						
\$1,000,000.00	Dec-22						
\$2,000,000.00	Jun-24						
	Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
\$4,000,000.00	Total	\$450,789.35	Total	\$450,749.35	Total	\$105,728.15	
						Available for Level 3 Allocation	\$3,571,920.45

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. 68 trees	Dec-21	Installation Complete	\$116,125.00	Liberty 2/yr
Jarboe Park	Trees along play areas and trails of Jarboe Park. 76 trees	Dec-21	Installation Complete	\$145,918.00	Liberty 2/yr
Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. 29 trees	Dec-21	Installation Complete	\$51,840.00	Liberty 2/yr
Fishweir Park	Trees along nature trail. 21 trees	Mar-22	Installation Complete	\$40,014.00	Liberty 2/yr
District 7 Parks	55 trees.	Mar-22	Installation Complete	\$106,000.00	Greenway/1yr
District 5 Parks	195 Trees	Mar-22	Installation Complete	\$452,600.00	Greenway/1yr
Hanna Park	106 trees	Jun-22	Installation Complete	\$264,584.80	Liberty 2/yr
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00	Liberty 2/yr
Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00	Liberty 2/yr
College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installation Complete	\$2,300,000.00	To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	\$62,370.00	Liberty 2/yr
Northwest Parks	Trees in parks. 202 trees	Apr-23	Installation Complete	\$321,440.00	Greenway/1yr
Fletcher and Hollywood Park	Trees in park. 21 trees	May-23	Installation Complete	\$33,100.00	Greenway/1yr
GatorBowl	Trees in Median. 8 trees	Jul-23	Installation Complete	\$41,185.00	Liberty/2yr
Westside Parks Level 2	Trees in Parks (242 trees)	Aug-23	Installation Complete	\$402,600.00	Greenway/1yr
7th Street East	Trees in right of way (42 trees)	Aug-23	Installation Complete	\$41,185.00	Liberty/2yr
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	Installation Complete	\$137,667.34	Liberty/2yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Sheffield Park Level 2	In park (86 trees)	Oct-23	Installation Complete	\$126,500.00	Greenway/1yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	Scheduling	\$182,750.00	Greenway/no warranty
Lift Ev'ry Voice and Sing Park Level 2	In Park (90 trees)	Nov-24	Installation Complete	\$233,335.00	Greenway/1yr
Northbank Riverwalk Phase 2	36 trees	Jan-24	Installation Complete	\$76,642.50	Greenway/1yr
Parks Senior and Community Centers	81 trees	Jan-24	Installation Complete	\$172,450.00	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	Installation Complete	\$131,600.00	Greenway/1yr
Various Parks	98 Trees in Parks	Apr-24	Ongoing	\$136,800.00	Greenway/1yr
Alden Road	41 Trees along ROW	May-24	Ongoing	\$76,282.56	Liberty 2/yr
Gate Parkway	49 Trees in median and ROW	Jul-24	Ongoing	\$123,681.46	Liberty 2/yr
JTA Bus Stops Phase 1	11 trees in ROW	Jul-24	Ongoing	\$34,533.86	Liberty 2/yr

Expenses Trust Fund and designed, coordinated, purchased, installed and guaranteed by an entity other than the City. Each Level 3 Program application is provided to the City Arborist and related staff who then prepare a staff report regarding the project for use by the District Council Member and the At-Large Council Members, and the Tree Commission. Each Level 3 request must be approved by the Tree Commission for a recommendation to the Mayor's Budget Review Committee for approval. For each project approved, the City Arborist and related staff coordinate with the applicant regarding bid documents and bid reviews for the subcontractor that will purchase the material and install the project. The Arborist and related staff assure (by inspections) that the project is completed pursuant to the Agreement.

Each of the Tree Commission planting programs rely extensively on the Tree Fund funded arborist, as well as the City's Urban Forester. The rationale provided for the need for an additional Arborist and associate arborist based on stated and potential planting project workload may be well-founded if justification is articulated through data. If the additional arborist and associate arborist are exclusively assigned to planting projects that are using Tree Fund funds, as described in your rationale for the positions, the use of the positions would then be "exclusively focused on the planting of trees and other activities directly supporting planting projects in the City." As such, the Code would support use of Trust Fund monies on an additional arborist and associate arborist.

As to the use of Tree Fund funds for a Landscape Architect in Public Works to be assigned exclusively to the planning and other associated activities directly supporting planting projects in the City that employ Tree Fund funds, a review of legislation from prior planting projects shows a history of outsourcing for the services of Landscape Architects paid for by Tree Fund funds, either as a line item or absorbed as part of the total cost for planting projects. In consideration of the stated difficulties of planning for the "Right tree, right place", particularly in relation to the planning for and planting of essential shade trees in an urban environment, the cost of the services of landscape architects for an increased number of planting projects is reasonably expected to escalate. Based on stated and potential planting project workload, the use of Tree Fund funds to employ a Landscape Architect within Public Works, exclusively dedicated to planning projects to utilize Tree Fund funds, as described in your rationale for the positions, may be well-founded if justification is articulated through data. As such, the Code would support use of Trust Fund monies for a dedicated landscape architect housed within Public Works.

In order to authorize the additional positions, Section 111.760, *Ordinance Code*, would have to be amended to create the new positions.

Please do not hesitate to contact us if you have additional questions.

Therefore, Tree Protection and Related Expenses Trust Fund monies must be spent exclusively on planting and maintaining trees on public property with the general goal of preserving and maintaining the existing tree canopy and planting new trees to mitigate for the loss of trees caused by development or property owner actions occurring on private and public properties. However, nowhere in the Charter or Ordinance Code are the terms “planting”, “maintenance” or “maintaining” defined. As such, the City’s policy in ascertaining whether Trust Fund monies can be spent for a specific project is determined on a case-by-case basis.

In light of this, you ask for an interpretation on the following proposed uses. Additionally, you have provided context and justification for why you feel each proposed use is appropriate for funding from the Trust Fund. I have evaluated the request and consulted with Jason Teal, with his experience and expertise in this legal area, as well as for the continuity in legal opinions.

We provide this interpretation as follows:

Question: Can Tree Protection and Related Expenses Trust Fund funds be used to fund (either in whole or in part) the salaries for an additional arborist, associate arborist, and a landscape architect, within Public Works, based on the current amount of tree work, planning, preparing, planting, and inspecting, from the Tree Commission planting programs currently being staffed by only four people?

Rationale: With the total Tree Fund funds in excess of \$20 million, a staff of four persons cannot scout for, plan for and then administer, enough planting projects in a timely manner to best serve the City and to restore a healthy, thriving tree canopy. With an eye to the future development of an Urban Forest Master Plan, it is safe to predict that the number of potential planting projects will increase exponentially. An additional aspect that necessitates the funding of these positions is that the remaining potential locations for planting projects have increasingly become more difficult planting locations, such as urban settings where there are existing sidewalks, roads, infrastructure and other obstacles. Planning for and implementing a successful urban planting plan, particularly involving shade trees in an urban environment, necessitates advanced landscape planning, which often must be outsourced at a great cost to the City. The need for the dedicated services of a Landscape Architect for Tree Commission programs will also rise exponentially as potential planting opportunities rise. In summary, so long as the services of each Tree Fund funded position, an Arborist, and Associate Arborist, and a Landscape Architect, within Public Works, are exclusively focused on the planting of trees and other activities directly supporting planting programs of the Tree Commission (“Remove & Replace” and the Level 1, Level 2 and Level 3 Planting Programs) can the salary and benefits package of each position be funded by the Tree Mitigation Funds?

Response: Section 111.760, *Ordinance Code* currently authorizes use of Trust Fund monies for one City arborist position, so long as the arborist is “exclusively focused on the planting of trees and other activities directly supporting planting projects in the City.” The Code would support use of Trust Fund monies on an additional arborist, an associate arborist and/or a landscape architect, so long as it can be demonstrated that those additional positions would further the intent of the tree mitigation funds and there is a demonstrated need for additional personnel, as you described in your rationale for the positions.

**OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE
117 WEST DUVAL STREET
SUITE 480
JACKSONVILLE, FL 32202
PHONE: (904) 255-5059**



MEMORANDUM

TO: Nina Sickler, Director of Public Works

FROM: Shannon MacGillis, Assistant General Counsel, Legislative Affairs
Jason R. Teal, Deputy, Land Use and Regulatory Department

RE: Request for Interpretation of Tree Protection and Related Expenses Trust Fund

DATE: October 15, 2024

Tree mitigation funds are generated from two sources, Section 25.03 of the City's Charter and Section 656.1208 of the City's Ordinance Code. Each of those provisions requires the payment of mitigation funds or penalties for unlawfully removing protected trees into the Tree Protection and Related Expenses Trust Fund, which was established in Section 111.760, Ordinance Code. Monies from the Tree Protection and Related Expenses Trust Fund are eligible to be spent by the City to plant or replant trees, either in mitigation or anew, and to maintain trees.

Section 25.04, Charter, designates that the funds contributed to the Tree Protection and Related Expenses Trust Fund, as mitigation for tree removals caused by the clearing of lands for development purposes, must be spent

exclusively for the planting or replanting of mitigation trees, and for their maintenance, along the public rights-of-way and on public lands within Duval County, Florida, so as to mitigate for the loss or destruction of protected trees during development.

Section 111.760, Ordinance Code, designates that the funds contributed to the Tree Protection and Related Expenses Trust Fund in the form of civil penalties recovered through enforcement actions initiated by the City for the unauthorized removal of protected trees pursuant to Section 656.1208, Ordinance Code, must be spent

for providing trees, and maintaining trees, within City rights-of-way and on other lands owned by the City, its agencies or authorities, or upon which other ownership control may be exerted by the City, its agencies or authorities, including parks, public areas and easements, and also along all other public rights-of-way and on all other public lands in Duval County.

The limitation placed on the existing arborist position, as established by 2017-398-E, would also apply to these new positions. On this point, section 111.760, *Ordinance Code*, reads,

The City Arborist position authorized herein shall be exclusively focused on the planting of trees and other activities directly supporting planting projects in the City which utilize monies from this trust fund.

Section 94.106, *Ordinance Code*, describes the duties of the Jacksonville Tree Commission in implementing the purposes for the Commission under Chapter 94. Pertinent to this discussion, the duties of the Commission includes acting as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities; reviewing expenditure proposals and plans for planting projects; formulating a recommended priority project list, including estimated implementation costs for each item, for tree planting and canopy maintenance; and annually reviewing the priority project list and reporting recommendations to the Mayor's Office. In furtherance of the Tree Commission duties, the Tree Commission has created several tree planting programs, each funded by the Tree Protection and Related Expenses Trust Fund and each administered by Public Works.

The Tree Commission established the County-Wide Tree Planting Program – Right-of-Way (also known as the “Remove and Replace” Program), to authorize Public Works to remove trees within the public rights-of-way and public parks of the City that are damaged, dead, in impending decline, or that have become a hazard to the public health, safety and welfare, and to replace such trees within certain established guidelines.

The Tree Commission established the Level 1 Tree Planting Program, also referred to as the “630-CITY Tree Planting Program”, to plant trees within public rights-of-way in Duval County in locations where adjacent property owners have requested trees. Through this planting program, when a property owner enlists the help of the City asking for a new tree or trees to be installed on public property, the City's Urban Forester works with the property owner to determine what species of tree, if any, is appropriate for the locations suggested by the property owner, under the principle of “Right Tree, Right Place”; and if a tree or trees are appropriate based upon the request, the Division staff will counsel the property owner about the necessity for maintaining the tree(s) through proper irrigation, fertilization, and pruning.

The Tree Commission established the Level 2 Tree Planting Program wherein individual citizens or organizations may apply to suggest a location for a tree planting project to be administered by the City, using certain criteria and processes for application submission, review and approval (described on the Tree Commission webpage). For each Level 2 request, the City's Arborist reviews and approves the schematic design proposed, or the City must generate a design for implementation. Each Level 2 request must be approved by the Tree Commission for a recommendation to the Mayor's Budget Review Committee for approval. Each Level 2 project is administered by Public Works, which may separately bid the project, or may utilize the City's Continuous Tree Contractor.

Also, the Tree Commission established the Level 3 Tree Planting Program which allows entities to propose a tree planting project on public property funded by the Tree Protection and Related

Jacksonville Tree Commission

Minutes

Wednesday November 20, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Joe Rainey [jrainey@coj.net]

For approval December 18, 2024

Commissioners:

Curtis L. Hart, Chair (Council Appointee; 2021-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
Vacant (Mayor Appointee; 2023-0696-A)
William Burke (Mayor Appointee; 2023-0695-A)
Alden Howell (Council Appointee; 2024-0388-A)
Chris Miller Council Liaison
Nina Sickler, Director of Public Works

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting

Staff: Joe Rainey

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair, Commissioners present:

Curtis Hart, Chair
Susan Fraser
Nina Sickler
William Burke
Chris Miller
Alden Howell

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card):

NONE

Action Items:

1. Prior Meeting Minutes.

Issue: The minutes from September 18, 2024, pending approval

Motion: Approve

Moved by: Nina Sickler

Second: Susan Fraser

Vote: **September minutes** approved, unanimous.

Issue: The minutes from October 16, 2024, pending approval

Motion: Approve

Moved by: Nina Sickler

Second: William Burke

Vote: **October minutes** approved, unanimous.

2. Level 2 Project Proposal:

Gonzales Park - Gearhart: Request from Jacksonville Beach for additional Shade/aesthetics for a total of 50 trees. Importance of irrigation noted. Contract and Warranty will be for City of Jacksonville, once warranty ends maintenance reverts to City of Jacksonville Beach. Cost \$106,397.

Motion: Approve

Moved by: Nina Sickler

Second: William Burke

Vote: approved, unanimous.

Merrill Road - Gearhart: This is a request from Council Member Amaro. The project is on a new median for four trees (one oak tree; three olive trees) spaced throughout as deemed safe by traffic engineering, to improve the aesthetic. 2-year warranty and maintenance by Vender, Cost \$7998.48.

Motion: Approve, with corrections made to application.

Moved by: Nina Sickler

Second: William Burke

Vote: approved, unanimous pending amended documents.

Murray Hill - Gearhart: from Council Member Peluso and the Murray Hill Preservation. The project is seven oak trees and seven Eagleston Hollies along the corridor of Edgewood in Murray Hill (utilities as the main constraints), cost \$33,119.

Request for action/follow-up- Hart: Investigate portable traffic light option to save on cost of MOT (Maintenance of Traffic).

Request for action/follow-up- Fraser: Requests Liberty Landscape representative to get MOT costs for the year.

Motion: Approve, with corrections made to application.
Moved by: Susan Fraser
Second: William Burke
Vote: approved, unanimous pending amended documents.

Black Hammock Island - McGovern: This is a request from residents for 60 Trees, cost \$92,000.

Motion: Approve, with corrections made to application.
Moved by: Nina Sickler
Second: William Burke
Vote: approved, unanimous pending amended documents.

Maxville Park Community Center & Library - McGovern: This project focuses on the need for shade and some innovative areas to use to soak up water that stands. The request is for a total of 94 trees, plus some removals and some additional soils. Existing irrigation in the parking area may or may not be completely functional, so the request contains a line-item in for irrigation renovations. The parks contract has a one-year warranty and the right-of-way contract is for one year. Cost \$219,325.

Hart: inquiry as to existing live oaks.
McGovern, some of the live oaks are still there and doing ok.

Motion: Approve, as presented
Moved by: William Burke
Second: Nina Sickler
Vote: approved, unanimous.

Southside Parks - McGovern: 8 project applications.

Glynlea Park, as presented.

Julington Durbin Preserve, as presented.

Brackridge Park, as presented.

**Walter Anderson Memorial Park, T Arpen (participant)-
inquiry** caliper size of trees 75% price increase from 4" to

5" caliper. **McGovern** - goal is to get shade sooner. Motion to amend to 4" caliper with corrected pricing Unanimous.

Genovar Park, as presented.

Palmetto Leaves Park, deferred to next meeting by **Chair**.

Touchton Road Park, as presented.

Hart: (generally) inquiry regarding converting tennis courts to pickle ball courts.

Motion: Approve **Glynlea Park, Julington Durbin Preserve, Brackridge Park, Walter Anderson Memorial Park, Genovar Park, Touchton Road Park, each** as presented.

Moved by: Nina Sickler

Second: William Burke

Amendment to Motion: **Walter Anderson Memorial Park**, to 4" caliper with corrected pricing.

Moved by: Nina Sickler

Second: William Burke

Vote to amend Motion: approved, unanimous.

Amended Motion: Approve **Glynlea Park**, as presented; **Julington Durbin Preserve**, as presented; **Brackridge Park**, as presented; **Walter Anderson Memorial Park**, amended to 4" caliper with corrected pricing; **Genovar Park**, as presented; **Touchton Road Park**, as presented.

Vote on Amended Motion: approved, unanimous.

Palmetto Leaves Park, deferred to next meeting by **Chair**.

3. Financial Report: Jose Regueiro: Revision for Oct. financials to be provided. There was an error in previous financials, Oct. being beginning of fiscal year. Combined revenue FY 2024 \$567,700 vs. \$406,000 previous FY with expenses \$30,900. Compared to \$223,000 the previous year, error related to timing difference. MTD is accurate as this is beginning of FY 2025. Total line fund allocated \$21.5 million, Oct. \$24 million. Sept. is still in flux and should be provided by Dec.

Fraser: Inquiry at to clarification of how and time frame of financials provided and defining discrepancies.

Regueiro: clarifies each party who and why provides financial pull at different time causing the differences.

Hart: Suggests Regueiro and Gearhart coordinate and provide one form for financials to reduce confusion over discrepancies between reports.

3. Suggested new species for approval, Colburn.

Shortleaf Pine, Deferred by Chair until next meeting.

Loblolly Pine, as presented.

American Basswood, Deferred by Chair until next meeting.

Ogeechee Tupelo, as presented.

Sourwood, as presented.

Motion: Approve, Loblolly Pine, Ogeechee Tupelo and Sourwood. as presented

Moved by: William Burke

Second: Nina Sickler

Vote: approved, unanimous.

4. Status of Level 2: Justin Gerhart: Jacksonville Beach project is now off warranty, Jacksonville Beach happy with results. Gate Parkway is done but not showing on docs.

No Motion/ No Vote.

5. Parks Department Project Update:

Kathleen McGovern: McGurt's Creek wetland restoration Phase One will be starting in the next couple weeks. COJ Senior Center parks are complete.

Jill Enz: RiversEdge update- December is the schedule for Silva cells and structured soils installation.

Hart: inquiry- Update on the Park Street closures?

Sickler: estimated to reopen June 2025.

No Motion/ No Vote.

Tracy Arpen (participant): Request for review/report of benefit or 2 year over 1 year warranty. Tally survival and losses based on warranty length.

6. New Business

Elect Chair and Vice Chair:

Motion: Curtis Hart as **Chair**.

Moved by: Chris Miller

Second: William Burke

Vote: approved, unanimous.

Motion: William Burke as **Vice Chair**.

Moved by: Nina Sickler

Second: Susan Fraser

Vote: approved, unanimous.

Urban Forest Task Force, Fraser: Good Organizational meeting, Next meeting Scheduled for Dec. 17, 2024. Speakers and materials for urban planting standards being developed. Request for modification/amendment to Charge Memo for Task Force, to clarify definition of "urban".

Hart: approved clarified definition of "urban" and modified the task force deadline date to May 31, 2025.

Amended Charge Memo issued (attached).

7. Old Business

The oak trees that are planted on San Juan. There's one gets off Roosevelt and goes toward the Ortega Bridge. There were rose oaks on each side, planning, I'm guessing probably fifteen years ago right in front of Baker Park, to be reviewed for pruning or maintenance.

Main Street planning after FDOT road/median work complete.

McDaniel: Concerned with signage becoming problematic to new tree installs. Will be getting with Justin to see if traffic engineering could review, may need to reapply for a new permit. Clarify what is planned for area before Commission moves forward with any plantings/plans. Further research being done.

No Motion/ No Vote.

END OF MEETING 10:27AM

ATTACHMENT 1

Amended Task Force Memo

APPROVED