



A NEW DAY.

Tree Commission
Wednesday, May 15, 2024 – 9:30am

PUBLIC MEETING NOTICE FOR ZOOM MEETING
AND Ed Ball Bldg., 10th Floor, Conference Room 5

Notice is hereby given that the Tree Commission will meet pursuant to State of Florida Executive Order 20-69 (Emergency Management-COVID-19-Local Government Public Meetings). These meetings are pursuant to City Ordinance 2017-397, Chapter 54.

Interested persons desiring to attend this meeting can do so in person at **Ed Ball Bldg., 10th floor, conference room 5** or via ZOOM using the following meeting access information:

Topic: Tree Commission

Time: May 15, 2024, 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89955690906>

Meeting ID: **899 5569 0906**

Find your local number: <https://us02web.zoom.us/j/89955690906>

Interested persons who cannot attend this Zoom meeting but who wish to submit public comments to be read during the public comment portion of the meeting regarding any matter on the agenda for consideration at the meeting may do so by emailing Charles Hayes at kennethh@coj.net at least 2 hours before the meeting start time of 9:30am. A recording of this meeting will be made available after its conclusion upon request at kennethh@coj.net.

Jacksonville Tree Commission

Wednesday May 15, 2024, 9:30 AM

**Ed Ball Building, 10th Floor, Conference Room 5
and Zoom**

Commissioners: Curtis Hart, Chair
Susan Fraser
Chris Miller
Nina Sickler
John Moscarillo
William Burke
Patrick Howell

Advisors: Jonathan Colburn
Justin Gearhart
Shannon MacGillis
Jose Regueiro

Staff: Charles Hayes

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Chair**
- 3. Submittal of Speaker’s Cards – Chair**
 - a) A raised hand icon will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers’ cards will be available.
- 4. Action Items:**
 - a) Patrick Howell Appointment – Chair
 - b) Approval of Minutes February 21, 2024 (Attachment – FEB) - Chair
 - c) Approval of Minutes March 20, 2024 (Attachment – MAR) - Chair
 - d) Approval of Minutes April 17, 2024 – Chair
 - e) June Meeting Date (June 19th Holiday) – Chair
 - f) Design Standards Subcommittee Discussion – William Burke
 - g) Level 3 Project Proposal
 - h) Level 2 Project Proposal
 - i. Alden Road – Justin Gearhart

5. Reports:

- a) Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c) Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d) Parks Department Project Update – Kathleen McGovern/Jill Enz

6. New Business:

- a) Jacksonville City Council 2024 Leadership Installation Ceremony, June 20, 5pm

7. Old Business:

- a) Minimum Design Requirements for Urban Tree Planting – Jonathan Colburn
- b) Tree Removal Reporting – Jonathan Colburn

8. Public Comment:

- 9. Adjournment** – TBA, as a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

1 Introduced by Council President Salem:
2
3

4 **RESOLUTION 2024-388**

5 A RESOLUTION APPOINTING PATRICK ALDEN HOWELL, A
6 DUVAL COUNTY RESIDENT, TO THE TREE COMMISSION,
7 AS A MEMBER OF AN ENVIRONMENTAL ORGANIZATION
8 FROM THE AT-LARGE GROUP 5 RESIDENCY AREA,
9 FILLING A SEAT FORMERLY HELD BY ISAAC RHODES
10 ROBINSON, PURSUANT TO SECTION 94.103, *ORDINANCE*
11 *CODE*, FOR A FIRST FULL TERM TO EXPIRE DECEMBER
12 31, 2025; PROVIDING AN EFFECTIVE DATE.
13

14 **BE IT RESOLVED** by the Council of the City of Jacksonville:

15 **Section 1. Appointment.** The Council hereby appoints
16 Patrick Alden Howell, a Duval County resident, to the Tree Commission,
17 as a member of an environmental organization from the At-Large Group
18 5 residency area, filling a seat formerly held by Isaac Rhodes
19 Robinson, pursuant to Section 94.103, *Ordinance Code*, for a first
20 full term to expire December 31, 2025.

21 **Section 2. Effective Date.** This Resolution shall become
22 effective upon signature by the Mayor or upon becoming effective
23 without the Mayor's signature.
24

25 Form Approved:
26

27 /s/ Carla A. Lopera

28 Office of General Counsel

29 Legislation Prepared By: Colleen Hampsey, City Council Research

30 GC-#1626534-v1-Salem_-_Tree_Commission_-_Howell.docx

Patrick Alden Howell

Phone number: 904-874-6123 **Email address:** aldenhowell@gmail.com

PROFILE - Independent / Joint Venture Real Estate Developer with 12 years of experience and strong knowledge of the local North East Florida residential market. Possessing quality communication and public speaking skills and the ability to operate both independently and in deadline driven team environments.

WORK EXPERIENCE - CELLARIUS CAPITAL, INC. & W.R. HOWELL Co. 05/2012 - 03/2024

Jacksonville, Florida

- Identified potential land acquisitions throughout the North East & West Florida region.
- Completed market research and analysis by collaborating with involved Sales Agents, Engineers and Subcontractors throughout due diligence period up to closing.
- Initiated and managed all components of land development with subcontractors and engineers from bid process through project completion.
- Procured, negotiated and managed the lot sales and take down schedules with local and national homebuilders
- Financed and Co-Managed with both local and national homebuilders the construction and sales of single family homes as well as residential townhomes.

CHRISTIES AUCTION HOUSE 09/2007 - 05/2011 New York, NY

Art Transport Coordinator

- Procure packing and transportation services from partner vendors and present transportation options and cost to clients.
- Prepare and submit customs documentation to the appropriate regulatory bodies or shippers.
- Ship in compliance with all of the domestic and International applicable laws and regulations.
- Built and maintained relationships with all Specialist Art Departments within the Christies Organization.

EDUCATION - B.A. HUMAN ENVIRONMENTAL SCIENCES
University of Alabama 09/1999 - 04/2004 Tuscaloosa, Alabama

SUMMER STUDY ABROAD
University of Innsbruck - 06/2002 - 08/2002 Innsbruck, Austria

M.A. ART BUSINESS
Sotheby's Institute of Art - 06/2006 - 05/2007 New York, NY

VOLUNTEERISM -

Ability Housing - Real Estate Aquisition Committee (June 2020 - Present)

Cummer Museum - Aquisition & Ascension Committee (2015- 2018)

Memorial Park Association - Executive Board member (2015 - 2018)

Special Qualifications

20. List any special qualifications you think are relevant to your being appointed to a board, commission, council or committee, including any type of licensure or certification you hold, as well as any civic, professional, or political organization to which you belong. **Please elaborate in your attached resume.**

<u>Type or Name of License or Certificate</u>	<u>Number</u>	<u>Granting Agency</u>	<u>Date Granted</u>
<u>Name of Civic, Professional or Political Organization</u>	<u>Office(s) Held</u>	<u>Membership Dates</u>	
Ability Housing	Real Estate Committee Member	2020-Present	
NEFBA	member	Present	
Dark Sky International	member / Advocate / Delegate	2020-Present	

21. Are you (your spouse or child) a member (voting or non-voting) of any nonprofit or corporate boards that are doing business with or receiving funds from the City of Jacksonville (including independent authorities)?

Yes No

22. Give any additional information you believe is relevant to your appointment to a board, commission, council, or committee. **Please elaborate in your attached resume.**

Ethical Disclosure

23. If required by law or administrative rule, will you file financial disclosure statements? Yes No

24. Have you been a registered lobbyist, or have you lobbied at any level of government at any time during the past four years? Yes No

If yes, did you receive compensation other than reimbursement for expenses? Yes No

<u>Agency Lobbied</u>	<u>Principal(s) Represented</u>	<u>Dates</u>

25. Have you been compensated to represent someone in front of the City of Jacksonville (including independent authorities) or someone who has been adverse to the City of Jacksonville (including independent authorities)? Yes No

26. Do you currently or will you (during the time you intend to serve on a board) represent any entity or individual against the City (including independent authorities) or receive proceeds from such representation? Yes No

**Attachment
FEB**

Jacksonville Tree Commission

Amended Minutes

Wednesday February 21, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Charles Hayes kennethh@coj.net]

For approval May 15, 2024

Commissioners:

Chris Miller, Council Liaison
Nina Sickler, Director of Public Works
Curtis L. Hart, Chair (Council Appointee; 2012-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
John Moscarillo (Mayor Appointee; 2023-0696-A)
William Burke (Mayor Appointee; 2023-0695-A)
[vacant] (Council Appointee; 2021-0027-A)

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Susan Grandin - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair

Commissioners present:

Curtis Hart, Chair
Susan Fraser
Chris Miller
Nina Sickler
John Moscarillo
William Burke

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card): none

Action Items:

4. January 17, 2024 Minutes

Issue: The January 17, 2024 Minutes were offered for approval.

Motion: to approve the Minutes of January 17, 2024, as distributed.

Moved by: Susan Fraser

Second: Nina Sickler

Discussion: none

Vote: none

5. Election of Chairperson of Tree Commission

Issue: Current Tree Commission Chair Curtis Hart stated that his term has ended but could remain in the position until the Council President appoints someone for the position and replaces him. Hart explained that he discussed the seat with C.P. Salem and was advised by Salem that Salem was not ready to replace Hart (leaving Hart in the seat at Commission)

Motion: to re-elect current Tree Commission Chair Curtis Hart to remain as Chair until the Council President appoints someone for Hart's position on Commission.

Moved by: Susan Fraser

Second: Nina Sickler

Discussion:

Members discussed the requirements of the position for the Chair and the fact that the Commission had previously voted on Hart as Chair. **Hart:** stated if someone else would like to serve he had no problem.

Vote: Approved, unanimous.

6. Vacant position on Tree Commission

Issue: Rhodes Robinson, appointed by the City Council, resigned from his position on the Tree Commission and with no nominations put forward, the seat remains a vacant seat on the Commission. The Chair asked General Counsel and the city Arborist to reach out to Ron Salem about an appointment.

7. (Agenda Item taken out of order): Financial Report for Ordinance Tree Fund, Charter Tree Fund, and BJP

Jose Regueiro - Accounting: noted that he had been asked previous to provide the current return rates on fund accounts. He noted that November 2022-2023 rates are 2.33% and this year they are at 2.61% (APR 3.13). He also briefed combined revenue for January YTD compared to January 2023 was down 3.3M. January 2024 YTD 2.4million, spent. Revenues are down. The Charter portion of the Tree Fund is completely unused. Also, total unallocated funds increased by \$8.8 million.

[Near end of the meeting, as scheduled on agenda:]

Justin Gearhart - City Arborist: in the three Tree Fund-type accounts (Charter, Ordinance, BJP) collectively is nearly \$22million.

There were no questions; no motion.

8. Tree Commission Presentation

Issue: It has been a goal for the Tree Commission to present an overview to the City Council. This would define what the Commission does and can do within each Council member's districts. The City Arborist had been assigned this task in November 2023. City Arborist Justin Gearhart presented each slide and Commission offered edits to include the addition of particular charts, Level 2 and 3 explanation, current projects, and handouts.

Susan Grandin General Counsel: stated she would work on a plan to schedule which council meetings needed to be attended.

Justin Gearhart asked for a vote for approval prior to the corrections of the presentation being done because if the Commission waited it would be another month before the City Council could be briefed.

Motion: for Justin Gearhart to make the discussed edits to the presentation, and to distribute the final to each member to approve prior to presentation to the City Council.

Moved by: Susan Fraser

Second: Nina Sickler

Discussion: none

Vote: Approved, unanimous

9. Tree Fund Appropriation Request

Justin Gearhart - City Arborist: pointed out the timeline of certain Level 3 projects, including the fact of the reworking of Level 3 guidelines, which the Commission should expect for an increase in use of Tree Fund funds. Fund Status of 630-CITY, Remove and Replace (\$3m used), and Level 2 Programs (\$5m used): Justin Gearhart briefed that 22M was the current amount. Asked that the entirety of the Better Jacksonville Plan set aside for Tree Planting be appropriated to Remove and Replace.

Justin Gearhart - City Arborist presented the following proposed appropriations:

2.5 million from the Ordinance Tree Fund to be moved into Remove and Replace [previous appropriation to current request: \$1.2 to \$5.4]

2 million from the Charter Fund moved to Remove and Replace, which would allow live oaks and particular species of trees to be planted through that program. [previous appropriation to current request: \$0 to \$2m]

3 million from Charter Fund to Level 2 [previous appropriation to current request: \$0 to \$3m]

6 million from Ordinance into Level 3 for upcoming projects [previous appropriation to current request: \$1.5m to \$7.5m]

These requests would leave the Ordinance Fund at 2.1m; and the Charter Fund 4.2m and the BJP to \$0.

Highlights of the ensuing discussion include:

Justin Gearhart - City Arborist: offered the prepared material for the meeting details how each project under Remove and Replace is tracked, including Parks, Right-of-way, and how the program intersects with the general Removal program (general fund).

Susan Fraser: in light of the expected Management Plan, should the appropriations be for 1 year instead of 2.

C.M. Miller: noted that the function of the Tree Commission is to vet the planning projects and those decisions should rest

with the Commission. Miller emphasized that the Management Plan will likely serve as a guide for future projects, at present all the current potential projects should be vetted by the Commission with a view of the overall mission of improving the City. Miller noted that he did not yet fully understand the rationale for the specific numbers within the appropriations request but that the Commission, with their overall mission view, should be the ones to decide the amounts to request for appropriation.

Justin Gearhart - City Arborist: advised that the numbers were from looking at the spending from last year and making the amount cover a two-year period of the same. Gearhart noted that using Charter Funds was going to be first time.

Chair Hart: noted that Charter Fund money limits by specification which species of trees can be used for planning and requires more documentation.

Susan Grandin General Counsel: Grandin noted that the Tree Fund money can be spend on planting, as part of planting is the removal of obstructions which may include removing a dead tree, the percentages of use of the funds on remove versus the replacement planning should be appropriate.

The Commission generally discussed and concluded that the request appropriation amount was 2 years of funding and agreed that 1 year of funding should be moved rather than 2 years.

Chair Hart: asked why should 6 million go to Level 3 when nothing has been spent.

Justin Gearhart - City Arborist: explained that the Level 3 program had been reworked so it was easier to understand to request project funding so there will be more projects in the future.

The Commission generally discussed that the RiversEdge project was a unique situation and noted that the project will be presenting their request in the next commission meeting.

Nina Sickler: suggested that Level 3 should be funded generally, recognizing that Tree Commission is the entity to assess and vet planting projects not City Council. Tree Commission is the body of experts designed to vet major projects.

Susan Fraser: questioned if appropriation of funds for Level 3 should not happen until there is a project and then goes to the City Council for approval.

Dave McDaniel: McDaniel and noted that Council had previously expressed that Tree Commission should not be coming to Council repeatedly.

Susan Grandin General Counsel: reminded the Commission that they are the "body of experts", and Council recognizes that. Grandin suggested that the funding amount for Level 3 should not be considered RiversEdge project as that is unique and must pass through MBRC per Level 3 protocol.

Motion:

\$1M from Charter to Remove and Replace;
\$1.7M from BJP to Remove and Replace;
\$1.5M from Charter to Level 2;
\$6M from Ordinance to Level 3.

Moved by: Susan Fraser
Second: Nina Sickler

Discussion: none further.

Vote: Approved, unanimous

10. Potential Trees to Add to Approved Species List

Justin Gearhart - City Arborist: gave a presentation of new species of trees to be added based on the Mayor's directive. The Commission discussed the various fruit trees that have not worked in the past, maintenance, and irrigation systems that would be needed. [List can be found at [Jacksonville.gov - Tree Commission](https://www.jacksonville.gov), January 17, 2024 Meeting]

Generally: The Commission stated would be a good idea for some of the fruit trees to be planted at community centers so they could care for them. The Commission members emphasized that fruit trees take a lot of maintenance and will the support be available. Also noted is the increased requirement of irrigation for fruit trees; stated that the Parks and Recreation Division should be part of this discussion because of the operation cost.

Jonathan Colburn - Urban Forestry Manager: reminded that "right tree, right place" is the guiding principle.

Motion: To approve new species of trees to be added to the planning list based on the Mayor's directive - with conditions that Parks need to be in discussion to see if they desire a program with fruit trees.

Moved by: Susan Fraser

Second: Nina Sickler

Competing Motion: To table the discussion until consult with Parks.

Moved by: William Burk

Second: Nina Sickler

Vote on competing motion: none; issue tabled by Chair.

11. New Business:

Charles Hayes gave an update on the Tree Commission website which included the public announcement, agenda, minutes, and event link that would be posted. As well, meeting material is posted and available electronically (which cut down on physical copies).

12. Online Comment card regarding Zoo Parkway and development of warehouses.

END OF MEETING

**Attachment
MAR**

Jacksonville Tree Commission

Amended Minutes

Wednesday March 20, 2024, - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Charles Hayes kennethh@coj.net]

For approval May 15, 2024

Commissioners:

Chris Miller, Council Liaison
Nina Sickler, Director of Public Works
Curtis Hart, Chair (Council Appointee; 2012-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
John Moscarillo (Mayor Appointee; 2023-0696-A)
William Burke (Mayor Appointee; 2023-0695-A)
[vacant] (Council Appointee; 2021-0027-A)

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Susan Grandin - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair

Members present:

Curtis Hart, Chair (Council Appointee; 2012-0033-A)
Chris Miller, Council Liaison
Nina Sickler, Director of Public Works
Susan Fraser, Member
John Moscarillo, Member
William Burke, Member

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card):

John Nooney submitted card.

Agenda Action Items:

1. (Agenda Item taken out of order): Financial Report for Ordinance Tree Fund, Charter Tree Fund, and BJP

Jose Regueiro - Accounting: Briefed February 2024 Financial Highlights [Financial Highlights can be found at [Jacksonville.gov - Tree Commission](https://www.jacksonville.gov), March 20, 2024 Meeting]

There were no questions, no motion.

2. Prior Meeting Minutes

Issue: approval of prior meeting(s) minutes:
February 21, 2024 (requires motion & vote),
January 17, 2024 (prior motion, but not vote).

Motion: to "defer" issue of January and February meetings minutes [in substance, a *motion to postpone to certain time*] to next meeting, to allow correction of Scrivener's errors in February Minutes and to provide copy of January minutes at next meeting.

Moved by: Nina Sickler

Second: Curtis Hart

Vote: approve, unanimous

3. RiversEdge Level 3 Project

Issue: The District Community Development District requested additional funding from the Tree Commission to plant over 400 trees with additional soil volume improvement strategies that include structural soils and Silva Cells. RiversEdge is projected to be a riverfront destination with public spaces owned by the City of Jacksonville, to include parks, Riverwalk, multi-use paths, and streetscape.

Highlights of the ensuing discussion include:

Mike Mullis - District Community Development: distributed packets explaining the cost and options with the requested amount of funding needed for each [available at [Jacksonville.gov - Tree Commission](https://www.jacksonville.gov), March 20, 2024 Meeting]
The initial proposed request is for \$998,000.

Lori Boyer - COJ Downtown Investment Authority: explained role of DIA and the Parks department because it is a hybrid application.

- There are currently City owned parks and certain roads that provide access to the parks developed by a developer on request using city dollars. The tax increment is funding the construction and improvements in those parks and funding the construction of those roads, this would typically be Type 2.
- City has contract with the developer for them to execute on the city's behalf it is in the application as a Type 3.
- Difference between CRA roads and parks and CDD roads. CDD roads a developer develops roads and dedicate to the public. CRA roads and parks designed, and all improvements approved by city.
- COJ Downtown Investment Authority has been involved, reviewed the plans, approves the elements that are permitted within the parks. The CRA roads and park spaces are public improvements on public spaces.

Mullis: stated that they have been working with the parks since 2019 and been involved with the four parks development. Confirmed that all roads and roadways will maintain areas indefinitely by the CDD. A physical model was utilized to explain the layout of the approximately 30-acre plan.

Hannah Mircale - District Community Development: briefed the base bid budget, each option, and additional add-ons (as depicted on a chart in the distributed packet).

Boyer: stated on the CRA roads and CRA parks: \$23M as well as \$4M on the current overage.

Mullins: clarified that for hardscape, landscape, irrigation, and associate (park benches, etc.) are currently bid at approximately \$17million.

Boyer: explained that \$23 million is a fixed budget for the parks as a whole (separate from roads) and that amount includes, for example, a slide for the playground. So, without Tree Fund funds, the required trees would be paid for instead of a slide in the playground (as the budget is fixed). Further, Boyer reiterated that without Tree Fund funds other amenities must be cut, or less trees and less amenities. As to CDD roads, the developer has an obligation to plant a minimum threshold of

trees. Such is the reason for separating the CRA ask from the CDD ask.

Members concluded that they are being asked to decide to what extent, if any, they wish to authorize funding to support the DIA plan for the included City Parks elevated tree canopy (including instead of shade sails), through the additional funds specific for trees (allowing other funds to be used for elevated amenities). As well, to what extent City wants to elevate the planting of trees on the right of ways. **Fraser:** clarified that Tree Fund funding is to support DIA vision for the City owned portions of the project designed to emulate a suburban streetscape in an urban context (an augmented design).

Hart: suggested using an approach based on a particular park ("pick a park") and focus on the particular park with enhancements aided by the Tree Fund funding, i.e., use Silva Cells in a particular park.

Boyer: clarified that the base bid, \$998,000 is to place trees in the parks, but that the Commission needs to decide if they wish to fund a pilot program for enhanced soils and/or Silva Cells, and to prioritize what the Commission wants to have included in the project for Tree Fund funds.

Hannah Mircale: that Bid Alternative 9 included the enhanced soils, cost share for irrigation and upsizing to 6-inch trees, with Central Park trees at 8-inch trees.

Fraser: raised the question of the use of larger caliper trees planted.

Members discussed and agreed that they would require 4-inch trees (instead of 6-inch) because of adaptability and cost saving. The Commission also asked and received the approximate cost per tree, structural soil, and Silva Cells and for an amended request specifying the funding parks. The Commission concluded that they are committed to fund walk, the trail and the parks, and "test locations" for the use of Silva Cells and the use of enhanced soils with Tree Fund funds.

Motion: to fund the RiverEdge Project at \$1,212,000, which includes base condition (\$998,000) for trees for parks, plus Silva Cells on park side of RiversEdge, structural soil on the opposite/south side of road; conditioned upon the build of Alternate 2 and maintenance of Crepe Myrtles in approved method.

Moved by: William Burke

Second: Nina Sickler

Discussion: none further.

Vote: Approved, unanimous.

Of note: Members discussed that future large planning projects should include Tree Commission participation early in the project.

4. Fund Status

Justin Gearhart: solicited questions on the fund status. (none)

5. Level 2 Project Update

Justin Gearhart: briefed Twin Lakes project was off warranty, Sheffield Park was installed, and District 7 & 10, and Hodges Blvd were complete. There were no questions, no motion.

6. New Business

Susan Grandin: Informed everyone the Urban Forest Planning Committee would meet in two weeks if anyone would like to attend. Stated that Council President Salem sponsored \$300,000 and another \$200,000 currently coming from the Resilience CIP fund. Grandin explained that the impending Urban Forestry Management Plan includes more than resiliency and the Resiliency is \$10million /year for 5 years (leaving approximately \$27million). Grandin pointed out that planting trees is "green infrastructure."

7. Public Comment

John Nooney: Looking for sponsor for \$100,000,000 Jury Settlement Trial and Pottsburg Creek Tree Commission Park.

END OF MEETING

Jacksonville Tree Commission

Amended Minutes

Wednesday April 17, 2024 – 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Charles Hayes kennethh@coj.net]

For approval May 15, 2024

Commissioners:

Chris Miller, Council Liaison
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William Burke (Mayor Appointee; 2023-0695-A)
[vacant] (Council Appointee; 2021-0027-A)

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Shannon MacGillis - Office of General Counsel
Jose Regueiro - Accounting

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair

Commissioners present:

Curtis Hart, Chair
Susan Fraser
Chris Miller
Nina Sickler
John Moscarillo
William Burke

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card): none

Action Items:

(Prior to Action Items)

Curtis Hart - Chair: Asked if Commission still a vacant seat (Environmental) and stated two names have been submitted but has not heard anything.

4. Prior Meeting Minutes.

Issue: The minutes for the meetings of January 17, February 21 and March 20 are pending approval.

Susan Fraser - Commission Member: stated February minutes were brief and did not state what the conditions for the motion to add Parks for the New Species list. The March 20, 2024 minutes did not have amounts of the motion and conditions for the RiversEdge project.

Hart: directed that the minutes be corrected for next meeting.

MacGillis: suggested the Commission to take a motion, second and vote on minutes for January 17, but the February 21 and March 20 minutes can be deferred.

Motion: Approve January 17, 2024 minutes.

Moved by: Susan Fraser

Second: Nina Sickler

Vote: Approved, unanimous.

Hart: postpone February 21 and March 20, minutes until next meeting.

5. (Agenda Item taken out of order): Financial Report for Ordinance Tree Fund, Charter Tree Fund, and BJP

Jose Regueiro - Accounting: Briefed March 20, 2024 Financial Highlights (Highlights can be found [Jacksonville.gov - Tree Commission](https://www.jacksonville.gov/tree-commission) April 17, 2024 Meeting, stated Commission has \$23.1M to appropriate to projects. Currently do not have a solution for the \$1.7M Better Jacksonville Plan which is part of the \$23.1M.

General discussion about the overall strategy of spending funds through the Tree Commission. Discussion of ebb and flow of funds coming in. Reiteration of the role of Tree Commission to strategically consider planting projects and expectations of projects proposed, in scope and in stage of project.

6. Proposed Level 2 Program Projects

A. Ribault Scenic Drive Park Project, Proposed

Issue: Tree Planting by St. John's Riverkeeper for right of way buffer, shade for parking lot, walkways, and scenic seating areas. Trees will be installed to coordinate with the existing irrigation system.

Jimmy Orth - St. Johns Riverkeeper: briefed proposal being a part of a program started a year ago Resilient Ribault partnering with LISC Jacksonville. Benefits include: Improving water quality, assist in flood prevention, enhance access to water ways and approve parks, and housing security.

Kathleen Parks - Development Coordinator: requested \$21,675 for funding.

B. EdgeWood Park Project, Proposed

Issue: Residents proposed tree plantings to complement existing features and provide right of way buffer. Walkways and benches will be shaded. Residents actively monitor the area and would do the same for the proposal.

McGovern: briefed plan and explained how involved the Residents are in the area and it would be under warranty for a year.

Fraser: added asked about the random cabbage palm in the plan and it was explained one Resident would like to have one.

C. Pine Trailhead Project, Proposed

Issue: Starting point for new trail system off the Gold Star Parkway in the Thomas Creek Preserve. Planting was coordinated with St. Johns River Management. Priority to keep the horse trailer and parking space open and accessible while providing shade.

McGovern: briefed plan and explained the details of the area. Large turn around area and wanted to provide shade as well as barrier so cars do not destroy area.

Fraser: asked if people park where they want and wants to ensure that people don't park on or around tree planted area, suggested raised area.

D. Sal Taylor Creek Preserve Project, Proposed

Issue: Coordinated with COJ Preserve to plant trees in grassy parking lot area to keep horse trailer and parking space open and accessible while providing shade. The recreational area will receive a few shade trees and Cedars will provide a buffer for the picnic tables and pavilion.

McGovern: briefed proposal and explained details of area. Busy area but very dry with little shade. Explained there is water to the site. **Fraser:** expressed same concern as with Pine Trailhead with barrier needed to protect trees.

E. Northwest Legends School Project, Proposed

Issue: Coordinated with DCPS Real Estate and Maintenance. Plant trees in grassy areas adjacent to the recreational fields and tracks. All planting and watering are coordinated with DCPC.

McGovern: briefed proposal and explained details of project, would be out of the maintenance area and activity area.

F. Winton Dr. Park Project, Proposed

Issue: Old landfill site proposed to become loop trail with parking once old debris and drainage improvements.

McGovern: briefed the proposal with details of the project, told it would be 6 months for the construction to be complete and would be tasked to parks.

William Burke - Commission Member: raised question of soil remediation, if they were removing and replacing soil.

Hart: Suggested to table proposal; regarding remediation and potential additional costs.

Motion: As to the proposed Level 2 projects proposed -
Approve, Ribault - \$21,675 as presented
Approve, Edgewood Park #1 - \$14,500 as presented
Approve with conditions, Pine Trailhead - \$28,325 with conditions to have raised barrier or structure for parking to prevent planted trees from being runover or parked against.
Approve with conditions, Sal Taylor Creek Preserve - \$44,200 with conditions to have raised barrier or structure for parking to prevent planted trees from being runover or parked against.
Approve, Northwest Legends School - 28,100 as presented
Table for additional information, Winton Drive Park. -

Moved by: Susan Fraser

Second: William Burke

Discussion: none. Commission would like a post-planting report.

Vote: Motion as stated approved, unanimous.

7. Status of legislation to move funds to Remove/Replace

MacGillis: stated the appropriation bill is in draft, that included some pre-draft from Susan Grandin. Informed Commission that she will still need additional meeting with Public Works to go over numbers. The due date will be 2:30, May 8, to go regular cycle, with backup of May 28, as 1-cycle to stay on course for June 11.

Chris Miller - Council Liaison: Reconfirmed that the numbers are justified based on intent of the Committee and previous and future funding.

Fraser: raised the issue to reopen discussion on Level 3 funding needed to be adjusted from the original 6 million request.

Sickler: Requested that Public Works and Parks get an opportunity before the legislation goes in to put together a potential Level 3's to put that into the justification.

Justin Gearhart - City Arborist - pointed out the difference between Level 2 (City Project) and Level 3 (Developer, non-profit, and there is currently \$4.2M in Level 2 not committed.

John November - Public Trust: regarding purpose of pervious lawsuit; expressed approval of the Level 1, 2, & 3 programs. Stated that there will be more Level 3 coming and recommended not cut back the 6-million request for Level 3.

Fraser: questioned if having the funds appropriated may add pressure on Commission.

MacGillis: suggested that appropriations should be based on the strategic view of the Commission; a reasonable basis for belief of smart allocation of funding for potential future projects.

Hart: stated he thinks that \$6M Level 3 is too much and should be \$500,000 and if projects come up can go back to the Council.

Sickler: suggested cut the \$6m by half to \$3million.

Miller: suggested that fund with a buffer above what you anticipate.

Justin Gearhart - City Arborist - cautioned that Level 3 had to be shut down to rework the process, so there is not a pure spending history. Asserted Level 3 justification for 1.5million, or more, appropriation to Level 3.

Motion: amend \$6M fund move to Level 3 to \$2M, \$1.5M with 33% for buffer.

Moved by: Nina Sickler

Second by: William Burke

Discussion: **Hart:** asserted the number should be based on certain projects; **Sickler:** the 1.5 million is based on history with 33% buffer; **Fraser:** inquired about fiscal year limitations and

suggested to keep the amount small then go back and request in October when we have the projects; **Burke:** asked about roll-over; Commission advised that the funds do roll over); **Miller:** stated that keep in mind when Council members learn about what the Tree Commission can do, there will be more requests. Also, suggested projects be presented at the earliest stages to have Tree Commission be part of the process of the project, not after the fact (late in a project). **Hart:** pointed out that a recent project proposal was not pressure on the Commission, but more disappointment in the timing the developer presented the project. Asserted that the \$21 million is not for planting trees anywhere, there is the process. Agreed to the \$2million as stated in the motion. **Jonathan Colburn** - Urban Forestry Manager - raised the fact of Urban Forestry Management Plan.

Vote: Approved, unanimous.

8. Tree Commission Presentation

Issue: Need to get dates to go in front of the Council. Currently only have been in front of Neighborhoods.

Hart: Need to shorten and format the presentation.

MacGillis: stated she would get with chair with a possible schedule.

There were no questions; no motion.

9. Minimum Design for Planting Trees

Jonathan Coburn - Urban Forestry Manager: briefed come up with strategy for planting, minimum planting wells ordinances were minimal. Asserted that having Tree Commission be part of early stages of planning projects as the process recommended in the Urban Forestry Management Plan. **Hart:** asserted that any project funded by Tree Commission must plant in the manner proscribed by the Commission. Requested the Coburn produce planting standards for consideration and potential task force/subcommittee.

10. Fund Status of 630-City, Remove & Replace, and Level 2 Programs

There were no questions; no motion

11. Status of Level 2

Gearhart: briefed not a lot of changes from month prior, currently in the last month of Gold Star. Several projects will be out of warranty.

12. Parks Department Project Update

McGovern: Northbank Riverwalk, S-line & Lift Every Voice and Sing parks update.

13. Tree Dashboard

Sickler: briefed Mayor's office working with Mowing and Landscaping for dashboard for PlanIt GEO showing every tree project status.

Gearhart: PlanIt GEO shows planned and completed.

NEW Business/announcement: **Sickler:** hearing room is complete and available for use. **Fraser:** hearing room is very formal.

Gearhart: training on the use of the hearing room is coming up.

14. Upcoming Events, Webpage Addition

Charles Hayes - Staff: briefed that agencies could post on upcoming events on the .gov Tree Commission website. They could fill out a request and get it approved by Public Affairs.

15. Call for public comment: none.

16. DCSB Planting updates: Gearhart.

END OF MEETING



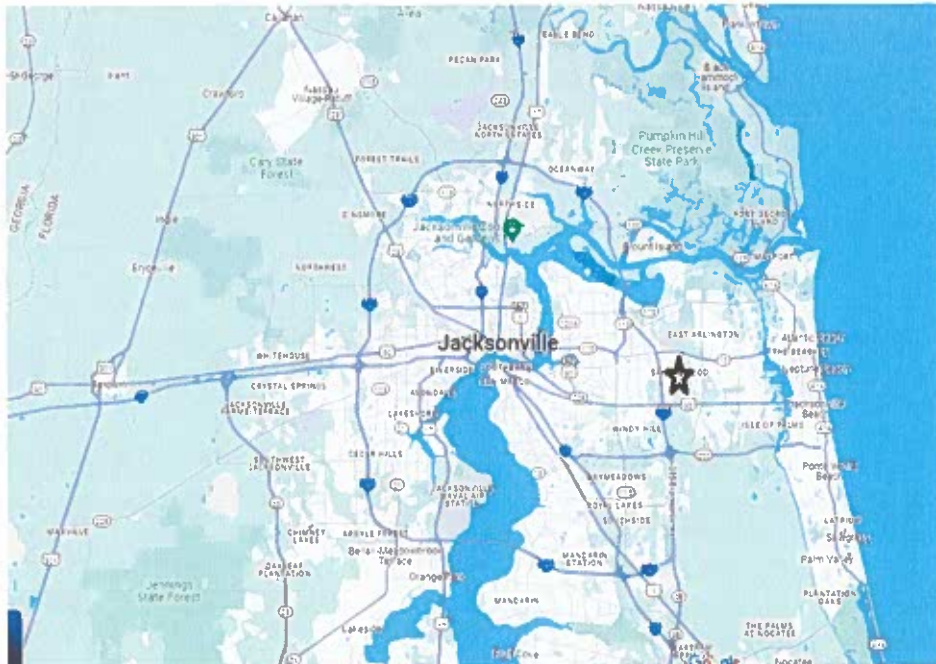
Alden Road Level II

Scope of Work

Description:

A tree planting project has been requested for planting in the northern Right of Way of Alden Road between John Promenade Blvd and Alden Trace Blvd W. This project will take place in City Council District 4 and includes the planting of a variety of shade trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. All trees selected were shade trees to enhance the city's canopy. This project includes the planting of 41 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Alden-Road-Level-2>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project: Alden Road Level 2 Tree Planting
2. Legal name of organization/citizen making suggestion:
Justin Gearhart
3. Organization or citizen mailing address:
Justin Gearhart
4. Contact phone number: (904) 255-4327
Contact e-mail: Jgearhart@coj.net
5. Location/address of planting project:
Alden Road between John Promenade Blvd to Alden Trace Blvd W
6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):
Open right of way that could use more trees.
8. Description of project:
41 trees along the northern right of way on Alden Road. Mostly shade trees (Oak, Pine and Sycamore) with the occasional holly to add color.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 41

Project is to be planted on Public Land

Total number of trees to be removed 0

Project is located in Duval County

Project Title: Alden Road

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the ' <u>Tree Commission Approved Tree Planting List</u> '.	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	0%
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓

	Activity	Complete
13	Species of trees being planted are beneficial to the City's tree canopy.	✓
14	The project provides unique benefit to the neighborhood, Council District, or City.	✓
15	The project has been reviewed with and meets the needs of the requesting entity.	✓
16	The Councilmember has been notified of the project.	✓

COMMENTS:

10/23

4/29/2024



May 3, 2024

Re: Alden Road Level 2

In accordance with bid #CP-0165-29, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Alden-Road-Level-2>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Platanus Occidentalis 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B "American Sycamore"	12	\$ 1,854.09	\$ 22,249.08
Pinus Palustris 3" Cal, 10' Ht, 3' Spd, 65G or 36" B&B, "Long Leaf Pine"	18	\$ 1,942.38	\$ 34,962.84
Ilex Vomitoria Min. 3 Tks @ 8' HT, 30G or 24" B&B, "Yaupon Holly 'Pride of Houston'"	7	\$ 1,412.64	\$ 9,888.48
Quercus Virginiana 3" Cal, 12' HT, 6' Spd, 65G or 36" B&B, "Live Oak"	4	\$ 2,295.54	\$ 9,182.16
	41 Trees		\$ 76,282.56

Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



LEGEND

Jacksonville, FL

Layer: Trees

Display by: Species

Symbology: Spread Radius

You're viewing the Aiden Road Level 2 trees.
Showing 41 of 41 sites

- SHOW ALL TREES
- Toggle All ?
- American Sycamore (12)
 - Live Oak (4)
 - Longleaf pine (18)
 - Yaupon Holly (7)

Charts

- Council Districts
- Boundary
- City Allocated Parcels
- 7% Sample
- Sample Streets
- ROW
- Parcels
- Streets

City of Jacksonville

Tree Commission

Financial Highlights

April 30, 2024

1. Combined revenues YTD are \$3.4 million compared to \$2.9 million for Apr-23, an increase of \$505k.
2. Combined expenses YTD are \$3.5 million compared to \$2.3 million for Apr-23, an increase of \$1.2 million.
3. Combined revenues for Apr-24 were \$551k, and expenses were \$404k, leaving the funds in a favorable revenue position for the month.
4. Unappropriated/Unallocated (including BJP funds) were \$23.0 million, compared to \$14.3 million for Apr-23.
5. The Ordinance fund (15304) YTD has expenses exceeding revenues by \$650k. For Apr-24, revenues exceeded expenses by \$32k.
6. The item was removed in May-24. There is an Accounts Payable amount in the Charter fund (15305), which is being researched.

**City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
April 30, 2024**

Cash	35,269,744.06	
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Accounts Payable	186,685.97	
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Fund Balance		
Beginning Fund Balance	35,242,058.16	
YTD Gain\Loss	(151,690.07)	
Adjusted Fund Balance	35,090,368.09	

Available Balance Calculation

Cash	35,269,744.06	Bank Funds
Less:		
AP	186,685.97	Accounts Payable
Funds Available	8,695,788.69	Appropriated Funds by City Council
Encumbrances (Open POs)	5,036,581.02	Appropriated and Allocated
Sub-Total Adjustments	13,919,055.68	

Unappropriated/Unallocated	21,350,688.38	
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Appropriated/Unallocated *	1,717,826.00	Better Jacksonville Plan **
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Total Unallocated Funds	23,068,514.38	
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* Better Jacksonville Funds are not in Ordinance or Charter Funds. Therefore, the Tree Commission cannot re-appropriate those funds.

** Better Jacksonville dollars are budgeted to See Activities/Projects Sheet

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
April 30, 2024

	Actuals		Budget
	30-Apr	YTD	
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	256,912.00	800,952.00	
Investment Pool Earnings	125,058.16	783,282.80	
Contributions From Private Sources	168,606.00	1,833,381.00	
Misc Sales and Charges	-	2,200.20	
Contribution-Loss Deductible	1,297.29	8,114.49	
Transfer from fund balance	-	-	
Total	551,873.45	3,427,930.49	530,506.00
Expenses			
Summarized expenses	404,643.01	3,579,620.56 *	16,646,906.88
Net			
	147,230.44	(151,690.07)	(16,116,400.88)

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
April 30, 2024

<u>Equity in Pooled Cash</u>	25,707,495.61
-------------------------------------	---------------

<u>Accounts Payable</u>	183,030.97
--------------------------------	------------

<u>Fund Balance</u>	
Beginning Fund Balance	26,175,218.96
YTD Gain\Loss	<u>(650,754.32)</u>
Adjusted Fund Balance	<u>25,524,464.64</u>

<u>Available Balance Calculation</u>	
Cash	25,524,464.64
Less:	
AP	183,030.97
Funds Available(Budget)	8,695,788.69
Encumbrances (Open POs)	<u>5,036,581.02</u>
Sub-Total Adjustments	<u>13,915,400.68</u>

Unappropriated/Unallocated	<u><u>11,609,063.96</u></u>
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City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
April 30, 2024

	<u>30-Apr</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	175,563.00	507,573.00	
Investment Pool Earnings	91,591.09	577,597.55	
Contributions From Private Sources	168,606.00	1,833,381.00	
Misc Sales and Charges	-	2,200.20	
Contribution-Loss Deductible	1,297.29	8,114.49	
Total Revenue	<u>437,057.38</u>	<u>2,928,866.24</u>	<u>530,506.00</u>
Expenses			
Expenses *	404,643.01	3,579,620.56	16,646,906.88
Net	<u>32,414.37</u>	<u>(650,754.32)</u>	<u>(16,116,400.88)</u>

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
April 30, 2024

<u>Equity in Pooled Cash</u>	9,562,248.45
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<u>Accounts Payable</u>	3,655.00
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<u>Fund Balance</u>	
Beginning Fund Balance 10/1/22	9,066,839.20
YTD Gain\Loss	499,064.25
Adjusted Fund Balance	<u>9,565,903.45</u>

Available Balance Calculation	
Cash	9,562,248.45
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	<u>-</u>
Sub-total	<u>-</u>

<u>Unappropriated/Unallocated</u>	<u><u>9,562,248.45</u></u>
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City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
April 30, 2024

	Actuals		Budget
	30-Apr	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	81,349.00	293,379.00	
Investment Pool Earnings	33,467.07	205,685.25	
	114,816.07	499,064.25	
 Expenses			-
	-	-	
 Net			-
	114,816.07	499,064.25	-

Month of: As of 4/30/2024

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	27,171,052.86	831,063.60	263,563.38	27,738,553.08
104201	Cash - JP Accounts Payable	-109,104.00	0.00	0.00	-109,104.00
104206	Cash - JP General Deposit	113,365.12	3,024,885.24	4,156,599.20	-1,018,348.84
104299	Bank Clearing	-129,194.29	4,275,487.02	4,630,936.25	-484,643.52
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-450,212.43	4,741,236.78	4,474,055.32	-183,030.97
216101	Accrued Payroll Payable	-1,727.19	1,727.19	0.00	0.00
284101	Fund Balance - Unassigned Account	-26,175,218.96	0.00	0.00	-26,175,218.96
					650,754.32
					-25,524,464.64
343750	Tree Mitigation Funds - Article 25	0.00	0.00	507,573.00	-507,573.00
361101	Investment Pool Earnings	0.00	87,959.85	665,557.40	-577,597.55
366020	Contributions From Private Sources	0.00	13,365.00	1,846,746.00	-1,833,381.00
369050	Miscellaneous Sales and Charges	0.00	0.00	2,200.20	-2,200.20
369400	Contribution-Loss Deductible	0.00	0.00	8,114.49	-8,114.49
512010	Permanent and Probationary Salaries	0.00	40,528.61	1,523.85	39,004.76
521020	Medicare Tax	0.00	550.05	20.48	529.57
522070	Disability Trust Fund-ER	0.00	121.54	4.57	116.97
522130	GEPP Defined Contribution DC-ER	0.00	4,741.89	178.29	4,563.60
523010	Group Dental Plan	0.00	105.00	0.00	105.00
523030	Group Life Insurance	0.00	59.64	0.00	59.64
523040	Group Hospitalization Insurance	0.00	6,136.34	0.00	6,136.34
524001	City Employees Worker's Compensation	0.00	2,051.00	0.00	2,051.00
545020	General Liability Insurance	0.00	190.75	0.00	190.75
549006	Trust Fund Authorized Expenditures	0.00	4,118,647.80	591,924.87	3,526,722.93
549032	Clothing, Clean, Shoe Transfer Allow	0.00	140.00	0.00	140.00
Total for Fund 15304		0.00	17,148,997.30	17,148,997.30	650,754.32

Trial Balance Report

Report Date

5/9/2024

Month of: As of 4/30/24

Ledger

Fund 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	8,030,365.20	303,531.66	57,046.41	8,276,850.45
104201	Cash - JP Accounts Payable	-1,785.00	0.00	0.00	-1,785.00
104206	Cash - JP General Deposit	1,038,259.00	315,632.00	66,708.00	1,287,183.00
220902	Building Permit - Deposits	0.00	3,655.00	0.00	3,655.00
284101	Fund Balance - Unassigned Account	-9,066,839.20	0.00	0.00	-9,066,839.20
					-499,064.25
					-9,565,903.45
343750	Tree Mitigation	0.00	60,316.00	353,695.00	-293,379.00
361101	Investment Pool	0.00	26,378.41	232,063.66	-205,685.25
Total for		0.00	683,134.66	477,449.41	-499,064.25

9,565,903.45

End of Report

Review Budgetary Control Balances

Done

Control Budget COJ Summary Budget

Saved Search

Search

Budget Balances

View Detach Wrap

Fund	Center	Account	Project	Activity	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Total Consumption	Funds Available Amount
15304	PW	510000	000000	00000000	FY1-24	94,115.00	-12,709.32	81,405.68	0.00	0.00	52,859.88	52,859.88	28,545.80
15304	PW	545000	000000	00000000	FY1-24	327.00	26.63	353.63	0.00	0.00	218.00	218.00	135.63
15304	PW	549000	000000	00000000	FY1-24	436,064.00	2,812,595.19	3,248,659.19	0.00	476,923.12	400,291.48	877,214.60	2,371,444.59
15304	PW	549000	000000	00000378	FY1-24	0.00	3,593,411.85	3,593,411.85	0.00	1,761,085.33	1,503,385.63	3,264,470.96	328,940.89
15304	PW	549000	000000	00000541	FY1-24	0.00	10,283.00	10,283.00	0.00	0.00	0.00	0.00	10,283.00
15304	PW	549000	000000	00001315	FY1-24	0.00	7,892,611.58	7,892,611.58	0.00	2,670,174.62	1,702,452.68	4,372,627.30	3,519,984.28
15304	PW	549000	000000	00001316	FY1-24	0.00	140,238.62	140,238.62	0.00	0.00	0.00	0.00	140,238.62
15304	PW	549000	000000	00001623	FY1-24	0.00	1,677,648.60	1,677,648.60	0.00	128,397.95	0.00	128,397.95	1,549,250.65
15304	PW	549500	000000	00000982	FY1-24	0.00	694.73	694.73	0.00	0.00	0.00	0.00	694.73
15304	PW	580000	000000	00000982	FY1-24	0.00	1,600.00	1,600.00	0.00	0.00	0.00	0.00	1,600.00
Total						530,506.00	16,116,400.88	16,646,906.88	0.00	5,036,581.02	3,659,207.67	8,695,788.69	7,951,118.19

Columns Hidden 8 Columns Frozen 6

	<u>5/9/2024</u>	<u>3/31/2024</u>	<u>MoM Variance</u>
Total Budget	16,646,906.88	16,646,906.88	-
Encumbrance	5,036,581.02	4,704,036.94	332,544.08
Available Funds	8,695,788.69	8,767,892.39	(72,103.70)

City of Jacksonville
Tree Commission
Activity/Project Status as of 5/09/2024

		Budget	Obligation	Expenditures	Funds Available
		5/9/2024	5/9/2024	5/9/2024	5/9/2024
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	3,593,411.85	1,738,700.14	1,525,770.82	328,940.89
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	10,283.00	-	-	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-	2,294.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	7,892,611.58	2,678,663.37	1,693,963.93	3,519,984.28
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	140,238.62	-	-	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	1,677,648.60	128,397.95	-	1,549,250.65
		13,316,488.38	4,545,761.46	3,219,734.75	5,550,992.17
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	517,865.48	226,871.92	262,269.96	28,723.60
	All Activity Values	517,865.48	226,871.92	262,269.96	28,723.60
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	2,812,553.02	250,051.20	191,099.40	2,371,402.42
	All Activity Values	2,812,553.02	250,051.20	191,099.40	2,371,402.42
		3,330,418.50			
		16,646,906.88	5,022,684.58	3,673,104.11	7,951,118.19
Better Jacksonville Plan					
153104-PWCP Public Works Capital Projects - Road and Street Facilities	008449-Tree Mitigation Project	1,717,826.00	-	-	1,717,826.00



TREE MITIGATION CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance):	\$12,490,010.32
15N (Charter):	\$9,562,248.45
Better Jacksonville Plan - Tree Mitigation Project:	\$1,717,826.00
Total:	\$23,770,084.77



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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Version: 1.0.0.6

Jacksonville Tree Commission

Available Funds Summary (as of May 1st, 2024)

	Apr-24	May-24
15F Ordinance Funds Available for Council Appropriation (a)	\$11,890,927.83	\$12,457,178.32
Allocated for Remove and Replace to Public Works (b)	\$521,256.54	\$429,985.34
Allocated for 630-City to Public Works (c)	\$2,371,402.42	\$2,371,402.42
Available for Level 2 Allocation by Tree Commission (d)	\$4,136,771.53	\$3,491,079.03
Available for Level 3 Allocation by Tree Commission (e)	\$1,549,250.65	\$1,549,250.65
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$2,892,658.96	\$2,801,387.76
Total Available for Allocation by Tree Commission (d) + (e)	\$5,686,022.18	\$5,040,329.68
15N Charter Funds Available for Council Appropriation (f)	\$9,401,812.54	\$9,562,248.45
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$1,717,826.00	\$1,717,826.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$23,010,566.37	\$23,737,252.77
Total Avail for Allocation by Tree Commission (d) + (e)	\$5,686,022.18	\$5,040,329.68
Total Funds Not Obligated	\$28,696,588.55	\$28,777,582.45

Encumbered Funds Summary (as of May 2024)

	Apr-24	May-24
<i>Obligated Level 2 Proj Funds</i>	\$2,465,842.73	\$2,650,319.23
<i>Obligated Level 3 Proj Funds</i>	\$105,728.15	\$105,728.15
Total Funds Obligated	\$2,571,570.88	\$2,756,047.38

Since 2017

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 05/01/2024 there is \$12,457,178.32

Appropriated Amount	Date	Project	Purchase Order #	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project		Amount	Date	Remainder in project	Status
\$300,000.00	Nov-18						
\$2,000,000.00	Nov-19						
\$2,000,000.00	Apr-21						
\$4,000,000.00	Dec-22						
		Remove and Replace	613920-21	\$1,250,000.00	11/18/2020	\$20,768.56	Open
		8th Street	643975-22	\$37,078.00	7/8/2022	\$1,854.00	Open
		Atlantic Blvd	646687-22	\$26,483.50	8/31/2022	\$2,628.10	Open
		Round 13	653865-23	\$14,300.00	1/17/2023	\$1,430.00	Open
		Parks Replacement (FY23)	658467-23	\$336,365.00	4/24/2023	\$105,176.00	Open
		Round 16	659329-23	\$34,070.55	5/11/2023	\$6,814.11	Open
		Old River Road	663325-23	\$1,141.60	8/17/2023	\$292.32	Open
		Round 18	664863-23	\$49,650.00	9/15/2023	\$11,254.00	Open
		Parks Removal	667665-24	\$700,000.00	11/3/2023	\$445,465.58	Open
		Remove and Replace Removals	667666-24	\$1,000,000.00	11/3/2023	\$355,016.37	Open
		Parks Replacement (FY24)	668883-24	\$500,000.00	11/27/2023	\$324,989.00	Open
		Round 19	668307-24	\$52,900.00	11/15/2023	\$10,580.00	Open
		Baymeadows R&R	670155-24	\$169,819.05	12/21/2023	\$33,963.81	Open
		Round 20	676382-24	\$63,000.00	1/19/2024	\$63,000.00	Open
		Round 21	671122-24	\$1,547.20	1/18/2024	\$309.44	Open
		Old Saint Augustine R&R	672517-24	\$55,877.46	2/14/2024	\$11,175.49	Open
		Round 22	673673-24	\$25,425.81	3/6/2024	\$25,425.81	Open
		Fort Caroline R&R	674604-24	\$185,252.23	3/28/2024	\$185,252.23	Open

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 05/01/2024 there is \$12,457,178.32

Appropriated	Project	Purchase Order #	Purchase Order Amount	Date	Remainder	Status
Amount	Project		Amount	Date	Remainder in project	Status
	8028 Concord Blvd W	676306-24	\$871.20	5/1/2024	\$871.20	Open
	2024-03	676305-24	\$90,400.00	5/2/2024	\$90,400.00	Open
\$8,300,000.00	Total		\$8,463,478.91	Total	\$1,696,666.02	
	Available for Remove and Replace Allocation					\$429,985.34

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 05/01/2024 there is \$12,457,178.32

Appropriated	Project	PO #	Purchase Order Amount	Date	Remainder	Status
Amount	Date		Amount	Date	Remainder in project	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Nov-21					
\$2,000,000.00	Dec-22					
	630-City Round 18	659079-23	\$128,994.00	5/5/2023	\$25,798.80	Open
	630-City Round 19	661756-23	\$99,558.00	7/14/2023	\$19,782.00	Open
	630-City Round 20	669204-24	\$129,681.60	12/4/2023	\$129,681.60	Open
	630-City Round 21	671835-24	\$74,140.80	2/2/2024	\$74,140.80	Open
\$5,800,000.00	Total		\$4,482,463.62	Total	\$249,403.20	
				Available for 630-City Allocation		\$2,371,402.42

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Level 2

15304 Ordinance Funds Available for Appropriation: As of 05/01/2024 there is \$12,457,178.32

Appropriated		Allocation		Purchase Order		Purchase Order		Remainder		Status	
Amount	Date	Project	Amount	Date	PO #	Amount	Date	Remainder in project	Status		
		Amelia View Phase 2	\$62,370.00	4/19/2023	659333-23	\$62,370.00	5/11/2023	\$12,474.00	Open		
		Parks Northwest Districts	\$321,440.00	4/19/2023	660246-23	\$321,440.00	6/6/2023	\$64,288.00	Open		
		Fletcher and Hollywood Park	\$33,100.00	5/17/2023	661059-23	\$33,100.00	6/27/2023	\$6,400.00	Open		
		Gator Bowl	\$41,185.00	7/19/2023	663008-23	\$41,185.00	8/10/2023	\$6,177.75	Open		
		Westside Parks	\$402,600.00	7/19/2023	665133-24	\$402,600.00	10/4/2023	\$161,040.00	Open		
		7th Street E	\$88,355.00	8/16/2023	664796-23	\$88,355.00	9/14/2023	\$13,253.75	Open		
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	667454-24	\$75,451.50	11/1/2023	\$15,090.30	Open		
		Hodges Blvd	\$137,667.34	10/18/2023	669765-24	\$137,667.34	12/14/2023	\$27,533.47	Open		
		Sheffield Park	\$126,500.00	10/18/2023	670635-24	\$126,500.00	1/10/2024	\$50,600.00	Open		
		Lift Ev'ry Voice and Sing Park	\$223,335.00	11/15/2023	670636-24	\$223,335.00	1/10/2024	\$223,335.00	Open		
		Northbank Riverwalk Phase 2	\$76,642.50	1/17/2024	674826-24	\$76,642.50	4/2/2024	\$76,642.50	Open		
		Parks Senior and Community Centers	\$172,450.00	1/17/2024	674827-24	\$172,450.00	4/2/2024	\$172,450.00	Open		
		Southern S-Line Enhancement	\$131,600.00	1/17/2024	674825-24	\$131,600.00	4/2/2024	\$131,600.00	Open		
		McGirts Creek Preserve Restoration	\$265,000.00	1/17/2024	674828-24	\$265,000.00	4/2/2024	\$265,000.00	Open		
\$15,000,000.00	Total		\$13,227,904.11	Total		\$10,928,762.80	Total	\$2,650,319.23			
				Available for Level 2 Allocation							
											\$3,491,079.03

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Encumbered- Funds have been assigned to a project and a purchase order has been issued

Level 2

15304 Ordinance Funds Available for Appropriation: As of 05/01/2024 there is \$12,457,178.32

Appropriated		Allocation		Purchase Order #	Purchase Order Amount	Date	Remainder in project	Status
Amount	Date	Project	Amount					
Green fill indicates amount available in pool of money								
Orange fill indicated total money for column								

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 05/01/2024 there is \$12,457,178.32

Appropriated		Allocation		Purchase Order Amount		Remainder		Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status
\$1,000,000.00	May-20							
\$1,000,000.00	Dec-22							
		Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
\$2,000,000.00	Total	Total	\$450,789.35	Total	\$450,749.35	Total	\$105,728.15	
			Available for Level 3 Allocation			\$1,549,250.65		

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Charter Fund

15305 Charter Funds Available for Appropriation: As of 05/01/2024 there is \$9,562,248.45

Ordinance	Appropriated	Original Purchase Order	Amount	Date	Project	Amount	Date	Remainder in project	Status
	\$133,317.49		\$133,317.49		Total		Total	\$0.00	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Orange Fill indicated total money for column

BJP

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 05/01/2024 there is \$1,717,826.00

Appropriated		Project	Purchase Order Amount	Date	Remainder	Status
Amount	Date					

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Whitehouse Park/Parks and residential	Trees within play area and recreational fields. - 29 trees	Jun-21	Installation Complete	\$54,594.00	Liberty 2/yr
Norfolk Soutel Tree Planting	Trees within medians and right of way along Norfolk Blvd. 36 trees	Jul-21	Installation Complete	\$90,106.00	Liberty 2/yr
Jax Beach Park and ROW	Trees within parks and right of way. 150 trees	Sep-21	Installation Complete	\$277,789.50	Liberty 2/yr
Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. 68 trees	Dec-21	Installation Complete	\$116,125.00	Liberty 2/yr
Jarboe Park	Trees along play areas and trails of Jarboe Park. 76 trees	Dec-21	Installation Complete	\$145,918.00	Liberty 2/yr
Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. 29 trees	Dec-21	Installation Complete	\$51,840.00	Liberty 2/yr
Fishweir Park	Trees along nature trail. 21 trees	Mar-22	Installation Complete	\$40,014.00	Liberty 2/yr
District 7 Parks	55 trees.	Mar-22	Installation Complete	\$106,000.00	Greenway/1yr
District 5 Parks	195 Trees	Mar-22	Installation Complete	\$452,600.00	Greenway/1yr
Deerwood	Trees along median. 43 trees	May-22	Installation complete	\$86,319.00	Liberty 2/yr
Hanna Park	106 trees	Jun-22	Installation Complete	\$264,584.80	Liberty 2/yr
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00	Liberty 2/yr
Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00	Liberty 2/yr
College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installing	\$2,300,000.00	To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	\$62,370.00	Liberty 2/yr
Northwest Parks	Trees in parks. 202 trees	Apr-23	Installation Complete	\$321,440.00	Greenway/1yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Fletcher and Hollywood Park	Trees in park. 21 trees	May-23	Installation Complete	\$33,100.00	Greenway/1yr
GatorBowl	Trees in Median. 8 trees	Jul-23	Installation Complete	\$41,185.00	Liberty/2yr
Westside Parks Level 2	Trees in Parks (242 trees)	Aug-23	Installation Complete	\$402,600.00	Greenway/1yr
7th Street East	Trees in right of way (42 trees)	Aug-23	Installation Complete	\$41,185.00	Liberty/2yr
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	Installation Complete	\$137,667.34	Liberty/2yr
Sheffield Park Level 2	In park (86 trees)	Oct-23	Installation Complete	\$126,500.00	Greenway/1yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	Scheduling	\$182,750.00	Greenway/no warranty
Lift Ev'ry Voice and Sing Park Level 2	In Park (90 trees)	Nov-24	Scheduling	\$233,335.00	Greenway/1yr
Northbank Riverwalk Phase 2	36 trees	Jan-24	Scheduling	\$76,642.50	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	Scheduling	\$131,600.00	Greenway/1yr
Alden Road	41 Trees along ROW		To Tree Commission	\$76,282.56	Liberty 2/yr



Save the Date



JACKSONVILLE CITY COUNCIL
2024 LEADERSHIP
INSTALLATION CEREMONY

5:00 P.M.
THURSDAY, JUNE 20, 2024

COUNCIL CHAMBER
117 W. DUVAL STREET | JACKSONVILLE, FL

INVITATION TO FOLLOW



Tree Fund Report
Monday, April 01, 2024 To Tuesday, April 30, 2024

test

Structure Type	Total Permits	Total Permits with Trees	Total Tree Fees	Average Tree Fee	Permits with Ordinance Trees	Total Ordinance Fees	Average Ordinance Fee	Permits with Charter Trees	Total Charter Fees	Average Charter Fee
q	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00

Residential

Structure Type	Total Permits	Total Permits with Trees	Total Tree Fees	Average Tree Fee	Permits with Ordinance Trees	Total Ordinance Fees	Average Ordinance Fee	Permits with Charter Trees	Total Charter Fees	Average Charter Fee
3 Or 4 Families	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Agricultural	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Apartments	2	4	\$40,341.00	\$20,170.50	2	\$23,256.00	\$11,628.00	2	\$17,085.00	\$8,542.50
Billboard	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Care Facility	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Carports	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Condominiums	1	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Duplex/Two-Family	1	1	\$765.00	\$765.00	0	\$0.00	\$0.00	1	\$765.00	\$765.00
Existing,Conforming	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Existing,Non-Conforming	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Face Change Only	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Garages	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Mobile	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Mobile Homes	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Repair To Offsite	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Single Family	64	34	\$103,791.00	\$1,621.73	12	\$45,261.00	\$707.20	22	\$58,530.00	\$914.53
Single Family Subdivision	2	4	\$2,550.00	\$1,275.00	2	\$0.00	\$0.00	2	\$2,550.00	\$1,275.00
Townhouse	2	2	\$0.00	\$0.00	1	\$0.00	\$0.00	1	\$0.00	\$0.00
Transient, Hotel, Motel, Rooming	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
U/G Temp Pole	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
U/G Temp Service Pole	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00

Non-Residential

Structure Type	Total Permits	Total Permits with Trees	Total Tree Fees	Average Tree Fee	Permits with Ordinance Trees	Total Ordinance Fees	Average Ordinance Fee	Permits with Charter Trees	Total Charter Fees	Average Charter Fee
Accessory	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Agriculture	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Assembly	3	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Awning	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Business Condo	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Business, Office, Bank,	7	2	\$342.00	\$48.86	2	\$342.00	\$48.86	0	\$0.00	\$0.00
Canopies	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Cell Tower	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Church, Other Religious	2	1	\$0.00	\$0.00	1	\$0.00	\$0.00	0	\$0.00	\$0.00
City Sign	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Convert Residence	1	1	\$0.00	\$0.00	1	\$0.00	\$0.00	0	\$0.00	\$0.00
Daycare	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Fuel-Bulk Facility	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Fuel-Service Terminal	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00



Tree Fund Report

Monday, April 01, 2024 To Tuesday, April 30, 2024

Garage, Service Station	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
High Rise	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Hospital, Institutional	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Hotel, Motel, Dormitory	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Industrial, Factory	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Marine Wharf	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Masonry Wall	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
New	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
O/H Temp Pole	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Other	2	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Parking Garages	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Playground Equipment	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Pylon	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Rebuild	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Relocate	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Removal	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Repair/Maintenance	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Restaurants	2	2	\$54,720.00	\$27,360.00	2	\$54,720.00	\$27,360.00	0	\$0.00	\$0.00
Retaining Wall	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
School, Library, Other	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Service Station, Repair Garage	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Sewage Treatment Plant	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Silo	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Storage Tank Foundation	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Storage Warehouse	3	3	\$39,501.00	\$13,167.00	3	\$39,501.00	\$13,167.00	0	\$0.00	\$0.00
Stores, Mercantile	2	1	\$0.00	\$0.00	1	\$0.00	\$0.00	0	\$0.00	\$0.00
Tanks, Towers	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Telecommunications	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Temporary	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Tents	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Utilities	4	3	\$4,446.00	\$1,111.50	3	\$4,446.00	\$1,111.50	0	\$0.00	\$0.00
Warehouse	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Water Tower	0	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00

Jacksonville Tree Commission

Amended Minutes

Wednesday May 15, 2024 - 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to
Charles Hayes kennethh@coj.net]

For approval June 2024

Commissioners:

Nina Sickler, Director of Public Works
Curtis L. Hart, Chair (Council Appointee; 2012-0033-A)
Susan Fraser (Council Appointee; 2022-0063-A)
John Moscarillo (Mayor Appointee; 2023-0696-A)
William Burke (Mayor Appointee; 2023-0695-A)
[vacant] (pending 2024-0388, Council Appointee)

Advisors:

Jonathan Colburn - Urban Forestry Manager
Justin Gearhart - City Arborist
Shannon MacGillis - Office of General Counsel

Staff: Charles Hayes

1. Call to Order

Conducted by Chair

2. Roll Call and Verification of Quorum

Conducted by Chair

Commissioners present:

Curtis Hart, Chair
Susan Fraser
Nina Sickler
John Moscarillo
William Burke

Quorum present (4, in person): yes

3. Call for Public Speakers (online & card):

Nancy Powell Executive Director for Scenicjax turned in request to speak card.

Action Items:

4. Curtis Hart introduced Alden Howell, the newly nominated Tree Commission Council appointee (subject of resolution 2024-0388, pending). Howell was advised by **Hart** and **Shannon MacGillis** that he could participate in the discussion but was not allowed to vote until the final approval vote from the City Council.

5. Prior Meeting Minutes.

Issue: The minutes for the meetings of February 21, March 20, and April 17, 2024 pending approval.

Susan Fraser - Commission Member: stated the February minutes on the issue of Trees to Add to Approved Species List, were not specific enough and needed to be amended to reflect the specific conditions that Parks would need to present a presentation before fruit trees are used to show they have a plan how to manage them in public places.

Motion: to amend minutes of February 21, on page 7, regarding the motion on Fruit Trees, to reflect the specific condition that Parks "make a presentation regarding fruit trees".

Moved by: Susan Fraser

Second: Nina Sickler

Vote: Approved, unanimous.

Motion: to approve February 21 Minutes, as amended.

Moved by: Susan Fraser

Second: William Burke

Vote: Approved, unanimous.

Motion: to approve minutes for March 20, 2024, as presented.

Motion by: Susan Fraser

Second: Nina Sickler

Vote: Approved, unanimous.

Motion: to approve minutes for April 17, 2024, as presented.

Motion by: Susan Fraser

Second: William Burke

Vote: Approved, unanimous.

6. June Meeting Date

Issue: The third Wednesday in June fall on a holiday

General discussion about moving meeting from June 15 which is a holiday. **Sickler** suggested that we circulate emails.

MacGillis stated that dates could be discussed by "one-way" emails but not emails to "all" or between multiple Commission members, to prevent Sunshine violations.

Hart: Staff assigned to get some dates to the members for scheduling.

Hart raised the point to **Howell**, and other members possibly, needing to attend the Ethics/Sunshine Course. **MacGillis** stated that she would check on the next offerings and for those seeking attendance to email her.

7. Design Standards Subcommittee Discussion

Issue: Further discussion on Design Standards that was touched on in the last meeting that included tree planting, the medium, and what trees were planted in.

Burke: Stated that he had done designs for the city in the past and Public Works has some standards. He explained that this information could be used.

Hart: Explained that Context Sensitive Streets Special Committee (CSSSC) deals with everything above the ground but feels they do not take in consideration below the ground.

Dave McDaniels: stated the Subdivision Standards and Policy Advisory Committee (SSPAC) was working on the manual rewrite.

Hart: advised William Burke to attend the next SSPAC and report back to the Commission.

Generally: The Committee discussed the benefit to the Tree Commission of Tree Commission having a set standard so that applicants for use of Tree Commission funding could be implemented during the development phase of planning and going to other committees and getting more information from the Urban Forestry Manager will assist in the task.

Hart: deferred the discussion to the next meeting.

8. Level 2 Project Proposal Alden Road

Issue: Tree Planting project proposed in the northern Right of Way of Alden Road between John Promenade Blvd and Alden Trace Blvd W. The project would consist of planting a variety of shade trees that would serve as an aesthetic improvement and heat reduction. The planting would also help filter and slow down stormwater runoff.

Justin Gearhart - City Arborist: Briefed project and exact location for the plantings. He explained the area has dry soil, so the species selected was based on this. Justin stated that it would be a combination of 12 Sycamores, 18 Pine, 7 Yaupon Holly, and 4 oaks. He also explained that it was clear of the water pipes and that it has been cleared by Traffic. The trees will have a two-year warranty. Requesting \$76,282.56.

Fraser: Stated Sycamores can be problematic with their leaves and would recommend live oaks.

Gearhart: Explained that the use of Sycamores add diversity due to the amount of oaks already in the area, and Sycamores do well in the soil, and grow fast for the canopy, and may help keep certain disease (rust and canker) down, and having Sycamore being a part of the planting project adds color and quick shade, therefore meet the needs of the consumers of the area being planted.

Generally: The Commission discussed whether Sycamores or Oaks should be used. This also included the spacing of trees, distance from the sidewalk, and distance from water lines.

Motion: to approve Alden Road, as presented.

Motion by: Nina Sickler

Second: John Moscarillo

Vote: approved, unanimous.

9. Financial Report: Jose Regueiro not present.

Chair Hart: deferred to next meeting.

10. Fund Status of 630-City, Remove & Replace, and Level 2 Programs

Justin Gearhart - Briefed as of May 1, 2024, remove & replace was \$429,985 but will come down to about \$200,000 due to various projects, 630-CITY \$2,371,402, Level 2 down \$1M and is now \$3,491,079, Level 3 \$1,549,250 but Level 3 projects have not been paid (RiversEdge and Mayport). Total funds not obligated \$2.7M.

Fraser: asked for BJP funds update.

MacGillis: Draft will be filed May 22 - \$1M Charter to Remove and Replace, \$1.7M BJP to Remove and Replace, \$1.5 Charter to Level 2, \$2M Ordinance to Level 3. Through the bill, all the BJP funds will have been moved. Introduction to Council May 28, Committee week June 17, and final Council action June 25.

11. Level 2 Updates

Gearhart: Briefed Baker Front, Gold Star Phase 1, Kernen Blvd, and Ft. Caroline have reached the end of warranty period.

Hart: asked to have completed list in the meeting.

12. Status of Level 2

Gearhart: briefed not a lot of changes from month prior, currently in the last month of Gold Star. Several projects will be out of warranty.

13. Parks Department Project Update

Kathleen McGovern: Riverwalk Phase 2 is in progress, S-line is 30% complete and Lift Every Voice and Sing parks is in progress. Community centers are getting started.

14. Public Comment - out of order

Nancy Powell - Scenicjax Stated River Front plaza was started the tree plan didn't come through the Commission and number of trees were taken down. Stated she and others had asked to design around the large, older trees. Other parks are coming and will ask for money need to take this into consideration.

Sickler: stated that she will ensure this happens, but it will only come in front of the Tree Commission if they request funding.

Generally: Committee discussed the scope of the Tree Commission. Does the project have to come through the Commission if they are not asking for money as part of the tree preservation and what authority the Commission has. The Tree Commission, by ordinance, has the scope of monitoring all planting projects and the Commission needs to get guidance from administration as to the full role intended for the Commission.

Hart: Stated that it is up to the administration to set the role beyond overseeing the money; and agreed that the authority to review non-Tree Fund requests is within the ordinance scope of duties of the Commission.

Sickler: Stated that she can have the Project Managers build it into their schedules to present their project before the Tree Commission for information and input and it would add value.

Hart: Stated if this happened then this could be the public forum for the CIP projects.

Sickler: suggested that City could present a CIP funded project to the Commission and the Commission could make additional planting suggestions or modifications to the plan with the additions being funded by Tree Fund.

Hart: agreed that City could present a CIP funded project to the Commission and the Commission could make additional planting suggestions or modifications to the plan with the additions being funded by Tree Fund. Hart suggested that an ordinance could read of a 10% threshold of tree removal must come to Tree Commission.

MacGillis: pointed out that the current ordinance articulates that the Commission has the authority to review historical trees and exceptional specimen trees.

Hart: stated he could set up Subcommittee, including himself and Fraser and anyone else, to create criteria regarding tree size requiring pre-application that mandates the project come through Tree Commission to come up with criteria for whether trees come down or not and get an ordinance created for the Council to approve.

MacGillis: asked if this was intended as a running Subcommittee or a Task Force; **Hart:** his intention is to set up a Task Force to consider processes to cause any project with historic or exceptional specimen trees come to Commission, pre-permit.

16. New Business

Jacksonville City Council 2024 leadership Installation

Chair explained event to occur on June 20 at 5pm.

Fraser: asked if the group "Late Bloomers" could present at a future Commission meeting. (**Hart** stated to put it on an agenda)

17. Old Business

Tree Removal Reporting

Issue: Committee requested report on tree removal.

Gearhart: Showed report that Plans created.

Fraser: asked if could get number of trees and site.

Planning - stated not all based on categorized by inches.

Generally: Talked about the report and what exact information needed to help or would like to see. If you can see the pattern of development and trends could assist with projects to plant.

Tree Commission functions presentation to Council members.

Sickler: inquired on which future Committees to present on Tree Commission. **Hart** to **MacGillis** agreed to look into scheduling.

END OF MEETING 11:00AM

APPROVED

