



A NEW DAY.

**Tree Commission**  
**Wednesday, April 17, 2024 – 9:30am**

**PUBLIC MEETING NOTICE FOR ZOOM MEETING**  
**AND Ed Ball Bldg., 10<sup>th</sup> Floor, Conference Room 5**

Notice is hereby given that the Tree Commission will meet pursuant to State of Florida Executive Order 20-69 (Emergency Management-COVID-19-Local Government Public Meetings). These meetings are pursuant to City Ordinance 2017-397, Chapter 54.

Interested persons desiring to attend this meeting can do so in person at **Ed Ball Bldg., 10<sup>th</sup> floor, conference room 5** or via ZOOM using the following meeting access information:

Topic: Tree Commission

Time: April 17, 2024, 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89955690906>

Meeting ID: **899 5569 0906**

Find your local number: <https://us02web.zoom.us/j/89955690906>

Interested persons who cannot attend this Zoom meeting but who wish to submit public comments to be read during the public comment portion of the meeting regarding any matter on the agenda for consideration at the meeting may do so by emailing Charles Hayes at [kennethh@coj.net](mailto:kennethh@coj.net) at least 2 hours before the meeting start time of 9:30am. A recording of this meeting will be made available after its conclusion upon request at [kennethh@coj.net](mailto:kennethh@coj.net).

# **Jacksonville Tree Commission**

**Wednesday April 17, 2024, 9:30 AM**  
**Ed Ball Building, 10<sup>th</sup> Floor, Conference Room 5**  
**and Zoom**

**Commissioners:** Curtis Hart, Chair  
Susan Fraser  
Chris Miller  
Nina Sickler  
Rhodes Robinson  
John Moscarillo  
William Burke

**Advisors:** Jonathan Colburn  
Justin Gearhart  
Shannon MacGillis  
Jose Regueiro

**Staff:** Charles Hayes

## **AGENDA**

*Order of Agenda is Subject to Change*

- 1. Call to Order** - Chair
- 2. Roll Call and Verification of Quorum** – Chair
- 3. Submittal of Speaker’s Cards** – Chair
  - a) A raised hand icon will be acknowledged by the Chair.
  - b) For those attending in person, paper speakers’ cards will be available.
- 4. Action Items:**
  - a) Approval of Minutes January 17, 2024 (Attachment – Jan) - Chair
  - a) Approval of Minutes February 21, 2024 (Attachment – Feb) - Chair
  - b) Approval of Minutes from March 20, 2024 – Chair
  - c) Proposed Level 2 Projects
    - i. Ribault Scenic Drive Park – Jimmy Orth
    - ii. Edgewood Park 1 – Kathleen McGovern
    - iii. Pine Trailhead – Kathleen McGovern
    - iv. Sal Taylor Creek Preserve – Kathleen McGovern
    - v. Northwest Legends School – Kathleen McGovern
    - vi. Winton Dr. Park – Kathleen McGovern

- d) Status of legislation to move funds to Remove/Replace Level 2 and Level 3 Programs – Shannon MacGillis
- e) Request for Tree Commission presentation at additional Council Committees – Nina Sickler
- f) Minimum design for planting trees – Jonathan Colburn

**5. Reports:**

- a) Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c) Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d) Parks Department Project Update – Kathleen McGovern/Jill Enz

**6. New Business:**

- a) Tree Dashboard – Nina Sickler
- b) Webpage addition “Upcoming Events” – Charles Hayes

**7. Public Comment:**

- 8. Adjournment** – the next meeting is scheduled for Wednesday, May 15, 2024, as a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission  
Wednesday January 17, 2024, – 9:30AM  
For approval February 21,  
2024, Via Zoom Platform & In  
Person

**Commissioners  
Present:**

Curtis Hart (Chair)  
Susan Fraser  
Nina Sickler  
Chris Miller  
William Burke

**Staff:** Charles Hayes (COJ)

**Public:**

Jennifer Grable (COJ)  
Lisa Grubba (Greenscapes)  
Nancy Powell (Scenic Jax)  
Jenny Hinton (COJ-PRCS)  
Valerie Feinberg (COJ-FUSE)  
Landall Demby (JEA)  
Kathleen McGovern (COJ P&R)  
Scott Souder (JEA)  
Joshua Hodges (Greenway)  
Mike Zaffaroni (Liberty)  
Jeff Lucovsky (COJ-P&D)  
Tracy Arpen (Greenscapes)  
John Nooney  
Nancy Powell (Scenic Jax)  
Johnathon Johnston (COJ-P&D)  
Garner Cox (Groundwork Jax)

**Advisors:**

Trisha Bowles, OGC  
Justin Gearhart, City Arborist  
Jonathan Colburn, Urban Forestry Manager

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
  - a) A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
  - b) For those attending in person, paper speakers’ cards are available.
4. **Action Items:**
  - a) Minutes from January 17, 2024, Tree Commission Meeting  
Approved
  - b) Proposed Level 3 Projects
  - c) Proposed Level 2 Project
    - i. Senior & Community Centers

- The Commission was given an overview of Senior care areas stating it would benefit by providing shade as well as aesthetically and environmentally friendly. These areas included

Bennie Furlong Senior Center

Jim Fortuna Senior Center

Leroy Clemons Senior Center

Rebault River Preserve

Mayport Community Center

ii. Ringhaver Park

- The Commission wanted to ensure that sites would be maintained with existing irrigation systems if they were in place, and they were under a warranty.

Vote - Approved

iii. Northbank Riverwalk

- The Commission was briefed on a project for planting of 30 trees along with soil and grass for erosion control at 245 Riverside Ave and extend to northwest to 111 Riverside Ave.
- All trees are Oak and has a 1-year warranty due to having an irrigation system.
- The cost would be approximately \$700 per tree. Contractor explained trees would be visited 100-150 times in the first year.

Vote – Approved

iv. McGrits Creek Restoration

- The Commission was briefed on a project as part of the Preservation Project Jacksonville. Looking to remove Slash Pines and plant trees that can absorb more water due to flooding.
- The cost would be offset by timber and the Forester would be on site during the clearance. The area would also be monitored for 5 years.

Vote – Approved

v. Southern S-Line Enhancement

- Garner Cox presented project of 140 Trees to be planted.
- They would have a 1-year warranty and no Cabbage Palm would be planted.

Vote – Approved

**5. Reports**

- a) Level 2 Tree Projects Update
- b) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Justin Gearhart
- c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Justin Gearhart
- d) Status of Pending Level 2 Tree Projects (Attachment B) – Justin G

**6. New Business**

- a) Meeting to go digital – Justin Gearhart

**7. Public Comment**

a) Attempting to get sponsor to turn property to public area – John Mooney

**8. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, February, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

**9. Public Comment**

a) Attempting to get sponsor to turn property to public area – John Mooney

**10. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, February 21, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission  
Wednesday February 21, 2024, – 9:30 AM  
For approval March 20, 2024,  
Via Zoom Platform & In Person

**Commissioners**      Curtis Hart (Chair)

**Staff:** Charles Hayes (COJ)

**Present:** Susan Fraser  
Nina Sickler  
Chris Miller  
William Burke  
John Moscarillo

**Public:**

Jennifer Grable (COJ)  
Nancy Powell (Scenic Jax)  
Landall Demby (JEA)  
Jeff Lucovsky (COJ)  
Tracy Arpen  
John Johnson  
Dave McDaniels (COJ)  
Jamika Smith (COJ)  
Fred Pope  
Kathleen McGovern (P&R, COJ)  
Mike Zaffaroni  
Shannon MacGillis (COJ)

**Advisors:** Susan Grandin, OGC  
Justin Gearhart, City Arborist  
Jonathan Colburn, Urban Forestry Manager  
Jose Regueiro, Accounting

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker’s Cards** – Chair
  - a) A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
  - b) For those attending in person, paper speakers’ cards are available.
4. **Action Items:**
  - a) Minutes from January 17, 2024, Tree Commission Meeting  
Motion Susan Fraser, Second Nina Sickler - No vote
  - b) Motion to Elect Chair (See Attachment 1)
  - c) Vacant Commissioner (See Attachment 1)
  - d) Proposed Tree Commission Presentation for City Council (See Attachment 1)
  - e) Tree Fund City Council Appropriation Ask (See Attachment 1)
  - f) Approved Species List for Park Planting (See Attachment 1)

**5. Reports**

- a) Financial Report for Ordinance Tree Fund, Charter Tree Fund, and BJP (See Attachment 1)
- b) Status of Level 2 Tree Projects (See Attachment 1)

**6. New Business**

- a) Tree Commission website overview (See Attachment 1)

**7. Public Comment**

- a) Brooks Andrews concern regarding clearing of forest on Zoo Pkwy (Hecksher Dr., SR 105) (See Attachment 1)

- 8. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, March 20, 2024, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room5.

DRAFT





## Attachment 1

February 21, 2024, Tree Commission Meeting

### **Action Items:**

#### Motion to Elect Chair

- Curtis Hart stated that his term has ended and will remain until the Council President fills the seat and was good unless someone else wanted to serve but suggested it be a volunteer over city employee.

Vote – Approved

#### b. Vacant Commissioner

- Susan Grandin stated there has been no discussion about the vacant position. Curtis Hart stated that Susan Grandin and Justin Gearhart need to contact Ron Salem.

#### c. Tree Commission Presentation

- Justin Gearhart presented a presentation that would be used for the City Council meeting
- Chris Miller confirmed that the council needs to be informed and understand what the Tree Commission does and the possibilities.

Vote – Approved

#### d. Tree Fund Appropriation Ask

- City Arborist asked for 2.5 million ordinances to be moved into Remove and Replace, 2 million charter funds moved to Remove and Replace, and 3 million to Level 2, 6 million into Level 3 for upcoming projects.
- City Arborist explained needed the Level 3 money for the upcoming RiversEdge project.

Motion – 1.7 million BJP into Remove and Replace, 1 million Charter Fund into Remove and Replace, 1.5 Charter Fund into Level 2 and 6 million Ordinance Funds into Level 3.

Vote – Approved

#### e. Potential Trees to Add To Approved Species List

- Commission was presentation for new species to be added to the planting list to meet the Mayor's directive.
- Various fruit trees were discussed and maintenance for the new species was explained.

Motion with conditions and getting Parks involved.

Vote – Approved

#### 5. Reports

Justin Gearhart briefed that 22 million was the current amount.

#### 6. New Business

Charles Hayes explained the Tree Commission website that included the Public announcement, agenda, minutes, and event links. He also explained the archived information as well as previous year's meetings that were posted.

Jacksonville Tree Commission  
Wednesday March 20, 2024, 9:30 AM  
For approval April 17, 2024  
Via Zoom Platform & In Person

**Commissioners  
Present:**

Curtis Hart (Chair)  
Susan Fraser  
Nina Sickler  
Chris Miller  
William Burke  
John Moscarillo

**Staff:** Charles Hayes (COJ)

**Public:** Jameka Smith (COJ)  
Jennifer Grable (COJ)  
Lisa Grubba (Greenscapes)  
Nancy Powell (Scenic Jax)  
Tracey Arpen  
Mike Mullis  
Anna Walling  
Hannah Miracle  
Mike Zaffaroni (Liberty Landscape)  
Jeff Lucovsky (COJ)  
Johnathon Johnston (COJ)  
Kate Noel  
John Mooney  
Greg Preston  
Fred Pope  
Paul Davis (COJ)  
Susan Caven  
Jason Gabriel  
Lori Boyer (COJ)  
Kathleen McGovern  
Valerie Feinberg

**Advisors:**

Susan Grandin, OGC  
Justin Gearhart, City Arborist  
Jonathan Colburn, Urban Forestry Manager  
Jose Regueiro

1. **Call to Order** – Chair Conducted
2. **Roll Call and Verification of Quorum** – Chair Conducted
3. **Submittal of Speaker’s Cards** – Announced
  - a. A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
  - b. For those attending in person, paper speaker cards are available.
4. **Action Items:**
  - a. Approval for Minutes from February 21, 2024, Tree Commission Meeting
    - i. Due to clerical mistake no vote

- b. RiversEdge Level 3 Project (See Attachment 1 RiversEdge)

## 5. Reports

- a. Jose Regueiro added financial highlight sheet (See City of Jacksonville Tree Commission Board Meeting February 2024 Financial Highlights)
- b. Fund Status
  - The Commission reviewed fund status and had no questions.
- c. Level 2
  - Commission was briefed on Twin Lakes project was now off warranty, Sheffield Park was Installed, District 7 and Hodges Blvd was complete.

## 6. New Business

- The Commission was briefed the Urban Forest Planning Committee meets in two weeks if anyone would like to go. Council President Salem sponsored \$300,000 and \$200,000 currently coming from the Resilience CIP fund.

## 6. Public Comment

- John Mooney – looking for sponsor for \$100,000,000 Jury Settlement Trial and the Pottsburg Creek Tree Commission Park.

- 7. **Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, April 17, 2024, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.

## ATTACHMENT 1 RIVERSEDGE

### Overview:

RiversEdge will serve as a vibrant riverfront destination that encourages gathering, community, and lively lifestyle. The public spaces at RiversEdge are owned by the City of Jacksonville and will be open to the public. These spaces include parks, the iconic Riverwalk, multi-use paths, and streetscape. The District Community Development District requesting additional funding from the Tree Commission to plant over 400 trees with additional soil volume improvement strategies that include structural soils and Silva Cells.

### Action Items:

- Explanation of options and pricing
- Meets Tree Commission guidelines for funding approval
- Exact usage of funds

### Meeting Details:

- The development team presented different funding options and what is included in each.
- Emphasis was placed on what exactly the funding was going to pay for.
- The Commission asked for confirmation that money was not spent on something developer was obligated to pay.
- Discussed what the project plan was if they received no funding from the Tree Commission.
- Structural soils and Silva Cell test sites as part of the funding was discussed.
- Developers are over budget based on original funding granted from the city.
- The exact cost for each tree to include required materials was presented.
- Commission reviewed each option that was presented.
- Commission discussed that funding would be for the parks within the development

Motion was made for \$1,212, 000 base condition, Silva Cells on park side of RiversEdge, structural soil on the opposite side of road.



## **COJ Parks – Level 2 Tree Plantings - Various**

*This is a Level 2 Tree Planting Project requested as part of citizen requests and staff request for the sites listed below. All trees will be installed under Parks Tree Planting Contract – 1-Year Maintenance/Warranty.*

### **Ribault Scenic Drive Park** **1340 Ribault Scenic Drive**

This site is located along the Ribault River was suggested for potential tree planting by St. John's Riverkeeper. The proposed tree plantings were designed to complement existing features, provide right-of-way buffer, and will provide shade to the existing parking lot, walkways and scenic seating areas. The site is currently irrigated; trees will be installed to coordinate with the existing irrigation system. Soils and hydrology of the site vary, and trees were selected based on performance of existing trees and trees that will be sustainable in the current conditions.

### **Edgewood Park 1** **Edgewood Ave.**

The residents adjacent to the Edgewood Park 1 pocket park coordinated this Level 2 Tree Planting. The proposed tree plantings were designed to complement existing features, provide right-of-way buffer. The walkways and benches will benefit from the shade while open areas for recreation will remain. The residents actively monitor the existing plantings and plan to do the same for the proposed. The trees were selected by the residents and are on the approved tree commission tree list.

### **Pine Trailhead** **Thomas Creek Preserve** **Gold Star Parkway**

Pine Trailhead is the starting point for a new trail system off the Gold Star Parkway in the Thomas Creek Preserve area. The planting was coordinated with St. Johns River Management. It was a priority to keep the horse trailer and parking space open and accessible while providing shade. Soils and hydrology of the site vary, and trees were selected based on performance of existing trees and trees that will be sustainable in the current conditions.



**Sal Taylor Creek Preserve**  
**5873 Nathan Hale Rd.**

Sal Taylor Creek Preserve planting was coordinated with City of Jacksonville Preserves. This site includes both equestrian and hiking trails. Trees in the grassy parking lot area were spaced to keep the horse trailer and parking space open and accessible while providing shade. The recreational area will receive a few shade trees and Cedars will provide a buffer for the picnic tables and pavilion. Upland species of trees were selected based on performance of existing trees and trees that will be sustainable in the current conditions.

**Northwest Legends School**  
**2100 W. 45<sup>th</sup> St.**

Northwest Legends Elementary School Tree Planting was coordinated with DCPS Real Estate and Maintenance. Trees are proposed in the grassy areas adjacent to the recreational fields and track. The site will receive large shade trees and Pines to provide a buffer and filter the air. Trees will be spaced and positioned with maintenance access in mind and utilities will be located prior to installation. All planting and watering is coordinated with DCPS.

**Winton Dr. Park**  
**3500 Winton Dr.**

Winton Dr. Park is located on Winton Dr. The site is an old landfill site and will be undergoing drainage improvements as well as removal of old debris. Following the construction, the site is proposed for a loop trail and parking. The trees selected will aid in reduction of run-off and provide shade for the trail. Soils and hydrology of the site vary, and water tolerant species were grouped in areas that sustain periodic inundation while highland species are spaced throughout other portions of the site. The proposed loop trail will wind through the site.



\*\*To Be Completed By City of Jacksonville/Public Works Staff Only\*\*

## Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 248  
 Total number of trees to be removed 0

Project is to be planted on Public Land  
 Project is located in Duval County

Project Title:  
COJ Parks - Various

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms.	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity.	✓
16 The Councilmember has been notified of the project.	✓

**COMMENTS:**

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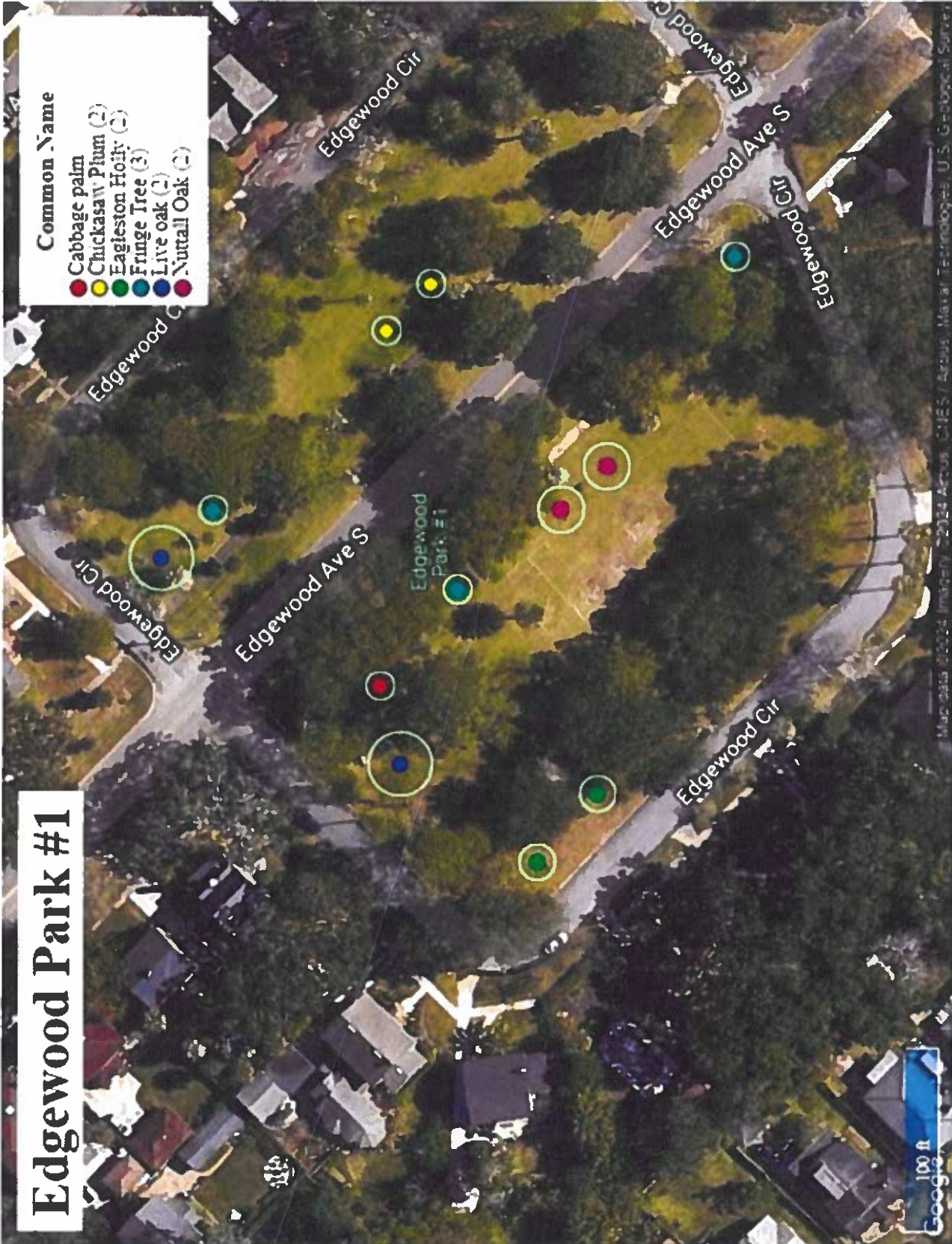
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# Ribault Scenic Drive Park

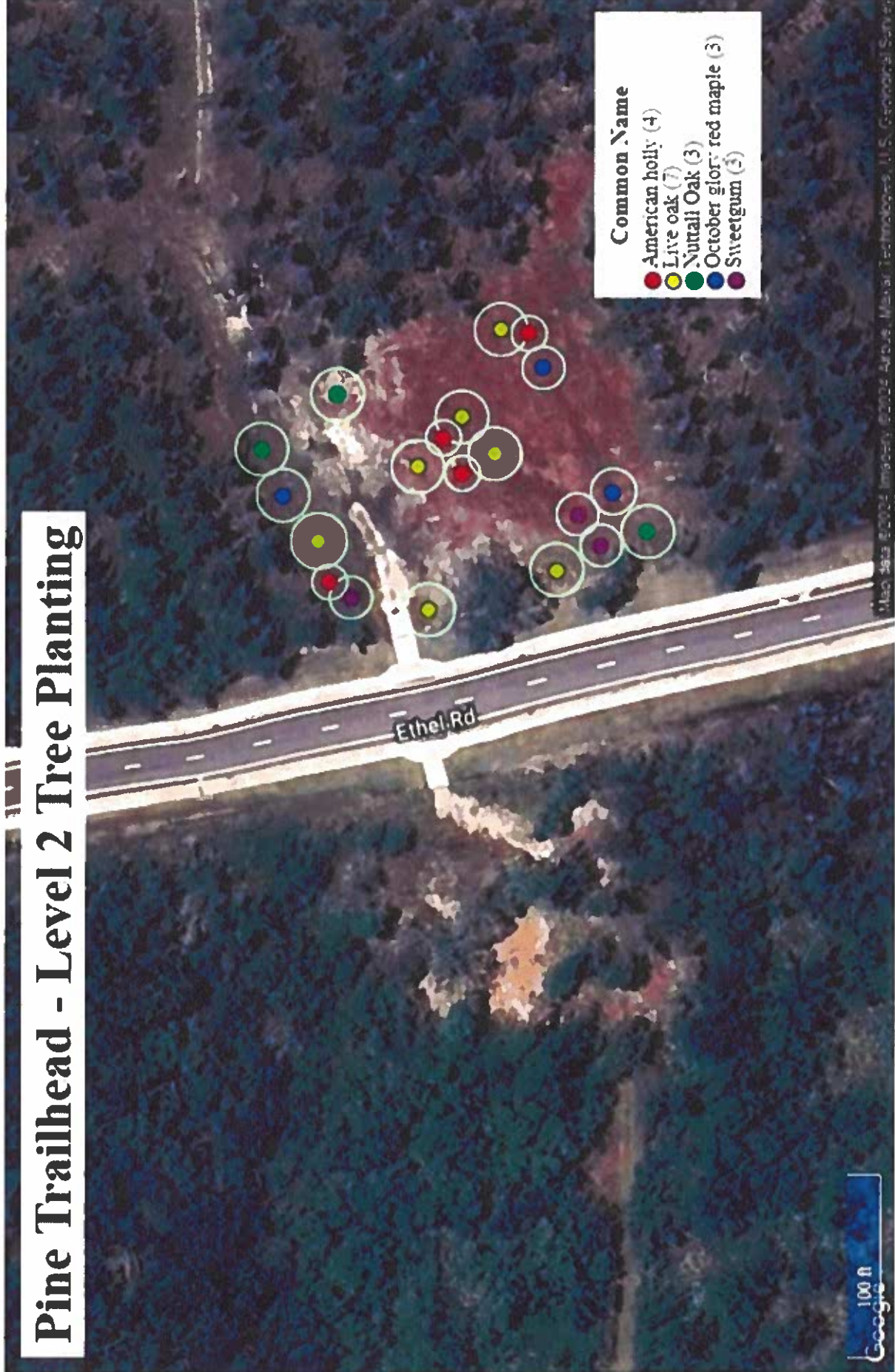


# Edgewood Park #1

Common Name	
●	Cabbage palm
●	Chickasaw Plum (2)
●	Eagleson Holly (2)
●	Fringe Tree (3)
●	Live oak (2)
●	Nuttall Oak (2)



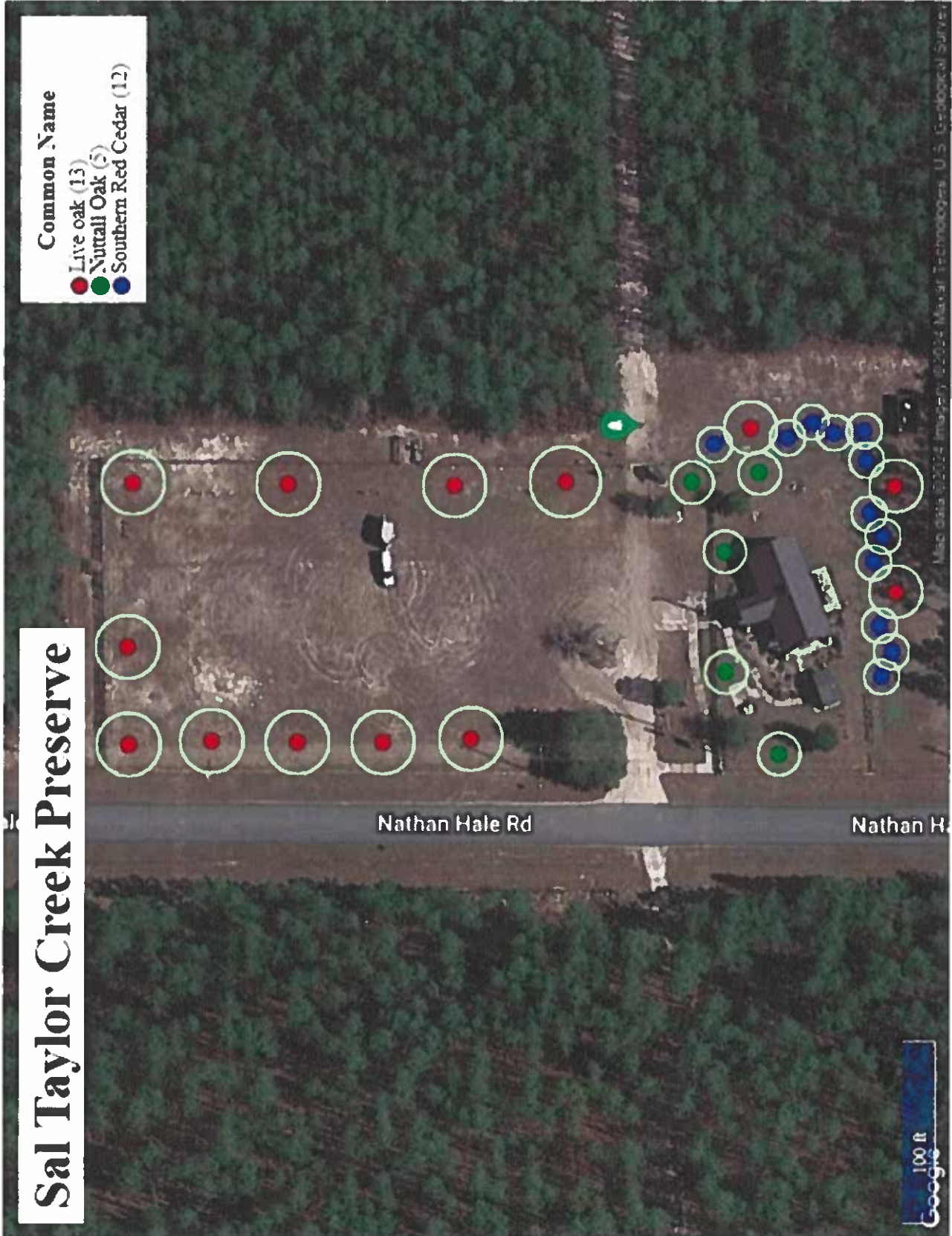
# Pine Trailhead - Level 2 Tree Planting



# Sal Taylor Creek Preserve

**Common Name**

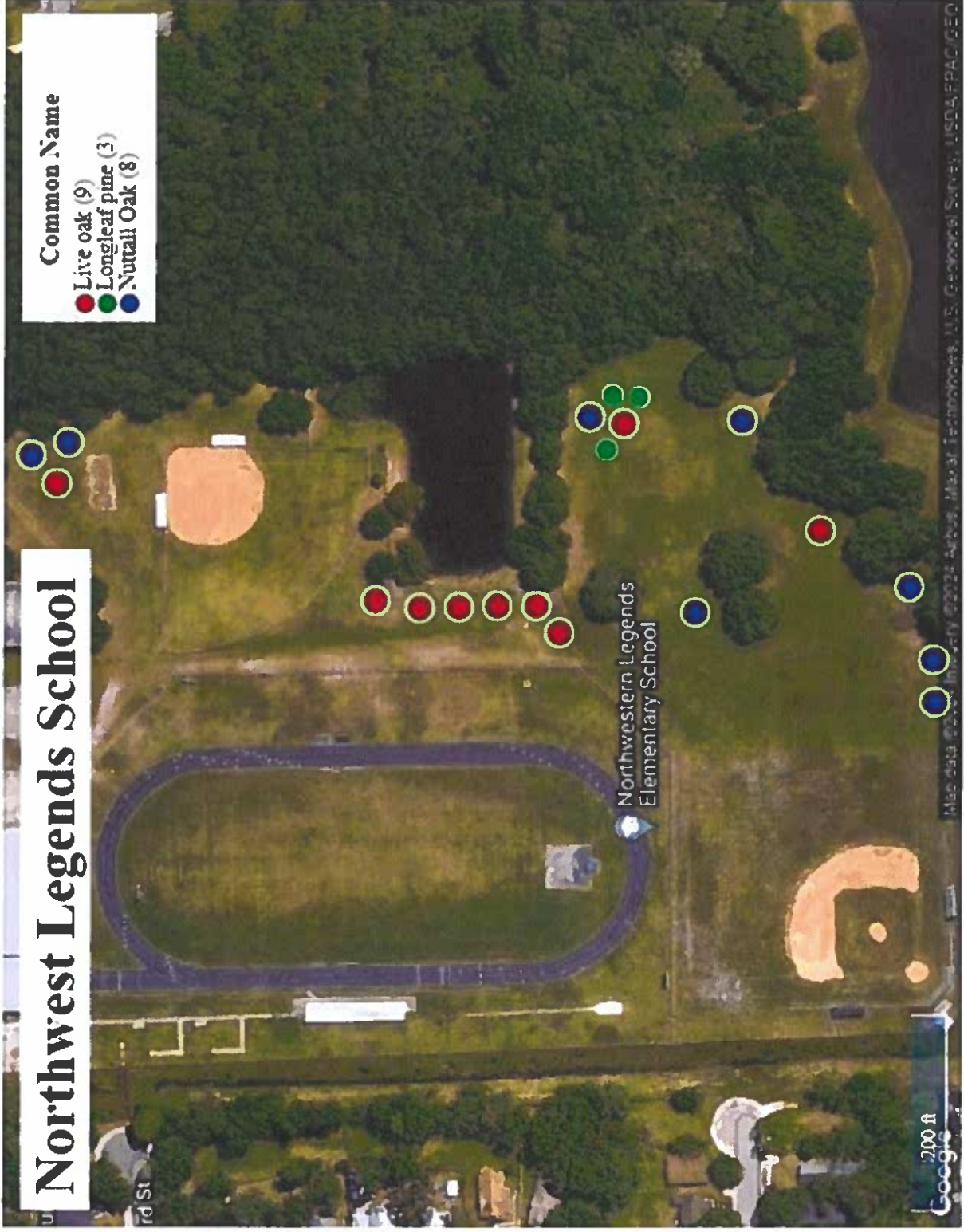
- Live oak (13)
- Nuttall Oak (5)
- Southern Red Cedar (12)



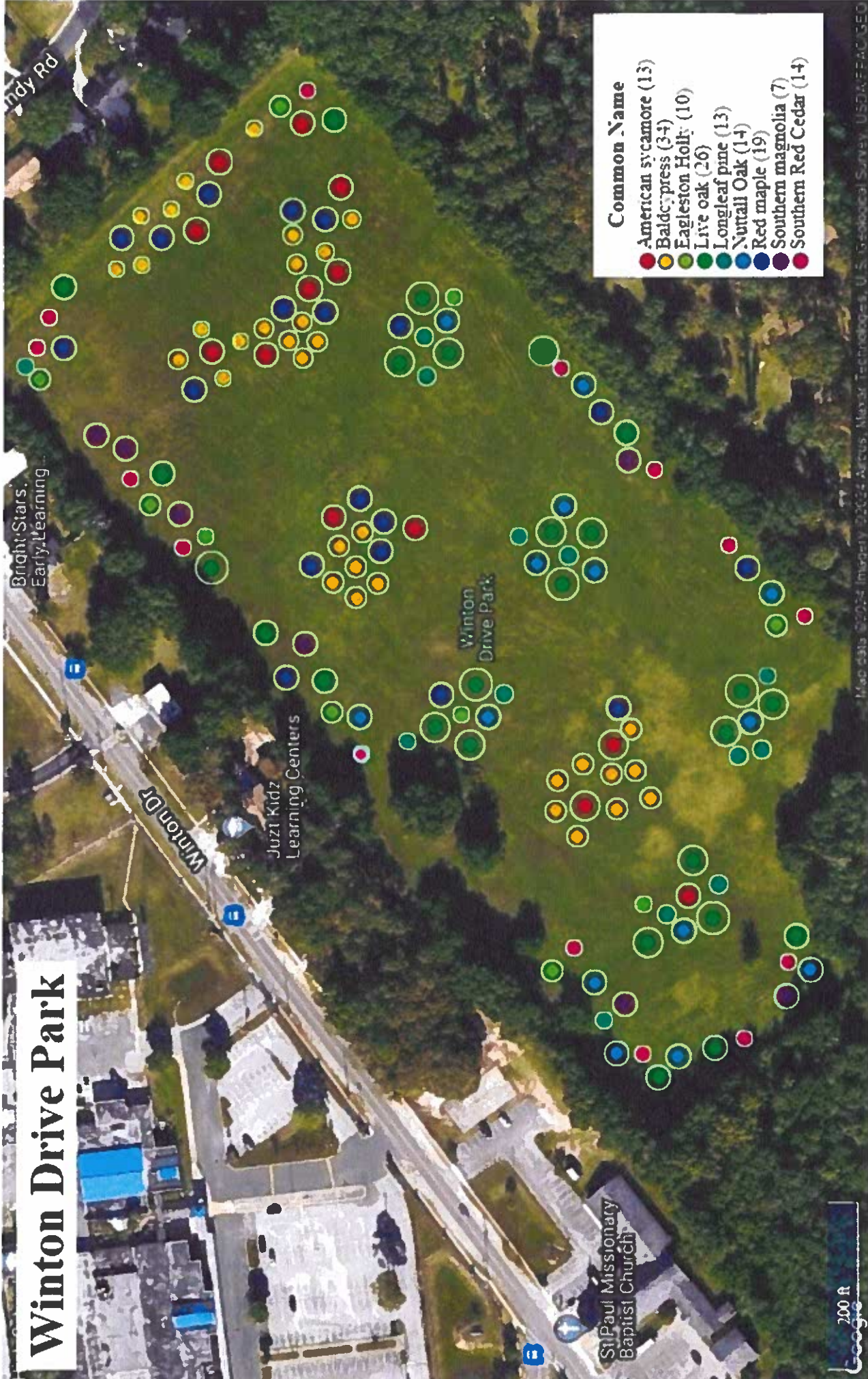
# Northwest Legends School

## Common Name

- Live oak (9)
- Longleaf pine (3)
- Nuttall Oak (8)



# Winton Drive Park



## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

### **Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

### **Complete the following information below:**

1. Name/title of project: Ribault Scenic Drive Park
2. Legal name of organization/citizen making suggestion:  
St. Johns Riverkeeper
3. Organization or citizen mailing address:  
Jacksonville Fl.
4. Contact phone number: 904-255-7906  
Contact e-mail: kmcgovern@coj.net
5. Location/address of planting project:  
1340 Ribault Scenic Drive
6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):  
Additional tree cover and shade to riverfront park walking trail and recreation area.
8. Description of project:  
Shade trees for park amenities and parking area

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.



## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

### **Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

### **Complete the following information below:**

1. Name/title of project: Edgewood Park 1
2. Legal name of organization/citizen making suggestion:  
Richard Shieldhouse
3. Organization or citizen mailing address:  
Edgewood Ave.
4. Contact phone number: 904-255-7906  
Contact e-mail: [kmcgovern@coj.net](mailto:kmcgovern@coj.net)
5. Location/address of planting project:  
Edgewood Ave.
6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):  
The addition of more shade and variety to the existing landscape and to have some up and coming plantings for the future.
8. Description of project:  
The two Edgewood Park signs will be bracketed by trees, with different species on the two halves of the park. Open areas in the middle on both sides will be retained and enhanced.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

## **LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM**

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

### **Requirements to utilize this program:**

1. The location of the proposed planting must be:
  - a. In Duval County; and
  - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

### **Complete the following information below:**

1. Name/title of project: Pine Trailhead
2. Legal name of organization/citizen making suggestion:  
St. Johns River Management District
3. Organization or citizen mailing address:  
Jacksonville, FL
4. Contact phone number: 904-255-7906  
Contact e-mail: [kmcgovern@coj.net](mailto:kmcgovern@coj.net)
5. Location/address of planting project:  
Gold Star Family Parkway
6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):  
The addition of more shade to new parking area and guide vehicular parking
8. Description of project:  
The trees are placed strategically to guide vehicular flow while keeping areas open and providing shade to the site.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

## McGovern, Kathleen

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**From:** Gallup, William R. <GallupW@duvalschools.org>  
**Sent:** Thursday, April 4, 2024 2:18 PM  
**To:** McGovern, Kathleen; coless@duvalcountyschools.org  
**Cc:** Hinton, Jennifer; Chappell, Lauren; Page, Byron W.  
**Subject:** RE: Tree planting projects

**EXTERNAL EMAIL:** This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Ms. McGovern,

Good afternoon, Real Estate and Maintenance have no objections to the planting locations at Northwestern Legends Academy. Please keep the trees at least 6' apart for our landscaping equipment clearance.

Best Regards,



W. Randall Gallup | *Director and Intergovernmental Liaison*  
Duval County Public Schools  
**EVERY STUDENT. EVERY DAY.**

Office of Facilities, Engineering, Design, and Construction  
Office (904) 390-2358

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1701 Prudential Dr. Jacksonville, FL 32207 | [www.duvalschools.org](http://www.duvalschools.org) | Social Media: [f](#) [t](#) [i](#)

## Terry Parker High School – Class of 1994

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**From:** McGovern, Kathleen <KMcGovern@coj.net>  
**Sent:** Thursday, April 4, 2024 9:06 AM  
**To:** Gallup, William R. <GallupW@duvalschools.org>; coless@duvalcountyschools.org  
**Cc:** Hinton, Jennifer <JMHinton@coj.net>; Chappell, Lauren <LChappell@coj.net>  
**Subject:** RE: Tree planting projects

This message was sent from outside the district. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Good morning,

Hope you are doing well. Attached please find proposed planting sites for Northwest Legends Schools. There are 20 trees, clustered in the southeast area of the site. Proposed trees would be 4" DBH with (1) year maintenance/warranty (including watering). Sites would be field adjusted based on utilities. Let me know if you have any questions or concerns, and if we may pass this along to the administration/staff at Northwest Legends for their review and comments. Thank you!

## Ribault Scenic Drive Park - LEVEL 2 TREE PLANTING

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	1	\$1,700.00	\$1,700.00
<u>Quercus shumardii</u> Shumard Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	3	\$1,600.00	\$4,800.00
<u>Acer rubrum</u> Red Maple 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	1	\$1,375.00	\$1,375.00
<u>Taxodium distichum</u> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	3	\$1,500.00	\$4,500.00
<u>Vitex agnus-castus</u> Vitex 3Tks 8' Ht. 45 Gal.	EA	3	\$800.00	\$2,400.00
<u>Betula nigra</u> River Birch 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	2	\$1,200.00	\$2,400.00
<u>Nyssa sylvatica</u> Blackgum 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	3	\$1,500.00	\$4,500.00
<b>Subtotal</b>				<b>\$21,675.00</b>

## Edgewood Park #1 Tree Planting

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 8' Spd., 100G or 40" B&B	EA	2	\$1,700.00	\$3,400.00
<u>Quercus nuttallii</u> Nuttall Oak 4" Cal., 14' Ht., 8' Spd., 100G or 40" B&B	EA	2	\$1,800.00	\$3,600.00
<u>Ilex attenuata</u> Eagleston Holly 12' Ht., 4' Spd., FTG 65G or 36" B&B	EA	2	\$1,100.00	\$2,200.00
<u>Prunus angustifolia</u> Chickasaw Plum 2" Cal., 8' Ht., 2-1/2' Spd., 25G or 24" B&B	EA	2	\$900.00	\$1,800.00
<u>Chionanthus virginicus</u> Fringetree 2" Cal., 8' Ht., 2-1/2' Spd., 25G or 24" B&B	EA	3	\$900.00	\$2,700.00
<u>Sabal palmetto</u> Sabal Palm 16' 12" Cal. Clean Trunk Regenerated	EA	1	\$800.00	\$800.00
<b>Subtotal</b>				<b>\$14,500.00</b>

## Pine Trailhead - LEVEL 2 TREE PLANTING

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	7	\$1,700.00	\$11,900.00
<u>Quercus nuttallii</u> Nuttall Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	3	\$1,300.00	\$3,900.00
<u>Acer rubrum</u> Red Maple 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	3	\$1,375.00	\$4,125.00
<u>Ilex opaca</u> American Holly 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	4	\$1,500.00	\$6,000.00
<u>Liquidambar styraciflua</u> Sweetgum 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	3	\$800.00	\$2,400.00
<b>Subtotal</b>				<b>\$28,325.00</b>

## Sal Taylor Creek Preserve - LEVEL 2 TREE PLANTING

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	13	\$1,700.00	\$22,100.00
<u>Quercus nuttallii</u> Nuttall Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	5	\$1,300.00	\$6,500.00
<u>Juniperus silicicola</u> Southern Redcedar 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B_Dense	EA	12	\$1,300.00	\$15,600.00
<b>Subtotal</b>				<b>\$44,200.00</b>

## Northwest Legends School - LEVEL 2 TREE PLANTING

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	9	\$1,700.00	\$15,300.00
<u>Quercus nuttallii</u> Nuttall Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	8	\$1,300.00	\$10,400.00
<u>Pinus palustris</u> Longleaf Pine 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	3	\$800.00	\$2,400.00
<b>Subtotal</b>				<b>\$28,100.00</b>

## Winton Drive Park - LEVEL 2 TREE PLANTING

Description	Unit	Quantity	Unit Price*	Extended Price
<u>Quercus virginiana</u> Live Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	26	\$1,700.00	\$44,200.00
<u>Quercus nuttallii</u> Nuttall Oak 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	14	\$1,300.00	\$18,200.00
<u>Acer rubrum</u> Red Maple 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	19	\$1,375.00	\$26,125.00
<u>Pinus palustris</u> Longleaf Pine 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	13	\$800.00	\$10,400.00
<u>Platanus sp.</u> Sycamore 4" Cal., 14' Ht., 4' Spd., 100 G or 40" B&B	EA	13	\$1,400.00	\$18,200.00
<u>Ilex attenuata</u> Eagleston Holly 3.5" Cal., 14' Ht., 6' Spd., 40" B&B	EA	10	\$1,500.00	\$15,000.00
<u>Taxodium distichum</u> Bald Cypress 4" Cal., 14' Ht., 8' Spd., 100 G or 40" B&B	EA	34	\$1,500.00	\$51,000.00
<u>Magnolia grandiflora</u> DD Blanchard Southern Magnolia 4" Cal., 12' Ht., 6' Spd., 100 G or 40" B&B	EA	7	\$1,750.00	\$12,250.00
<u>Juniperus silicicola</u> 'Brodie' Redcedar 3" Cal., 10' Ht., 4' Spd., 65 G or 36" B&B	EA	14	\$1,000.00	\$14,000.00
<b>Subtotal</b>				<b>\$209,375.00</b>
<b>Grand Total</b>				<b>\$346,175.00</b>

\*Unit prices include 1-year warranty/maintenance of plant material per Contract CP-0459-22

City of Jacksonville

Tree Commission

Financial Highlights

March 31, 2024

1. Combined revenues YTD are \$2.86 million compared to \$2.77 million for Mar-23, an increase of 3.6%.
2. Combined expenses YTD are \$3.17 million compared to \$2.10 million for Mar-23, an increase of 50.6%.
3. Combined revenues for Mar-24 were \$598k, and expenses were \$407k, leaving the funds in a favorable revenue position for the month.
4. Unappropriated/Unallocated (excluding BJP funds) were \$21.46 million, compared to \$12.32 million for Mar-23.
  - a. The increase is due to an increase in cash of \$882k and a decrease in balance adjustments of \$8.25 million, totaling an increase in the unappropriated/unallocated amount of \$9.13 million.
  - b. For the most part, revenues have kept pace with expenditures.
5. The Ordinance fund (15304) YTD has expenses exceeding revenues by \$679k. For Mar-24, revenues exceeded expenses by \$46k.
6. There is an Accounts Payable amount in the Charter fund (15305), which is being researched.

**City of Jacksonville  
Tree Commission  
Financials Combined  
Balance Sheet  
March 31, 2024**

<b>Cash</b>	34,970,904.77	
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<b>Accounts Payable</b>	35,077.12	
-------------------------	-----------	--

<b>Fund Balance</b>		
Beginning Fund Balance	35,242,058.16	
YTD Gain\Loss	(298,920.51)	
Adjusted Fund Balance	34,943,137.65	

**Available Balance Calculation**

Cash	34,970,904.77	Bank Funds
Less:		
AP	35,077.12	Accounts Payable
Funds Available	8,767,892.39	Appropriated Funds by City Council
Encumbrances (Open POs)	4,704,036.94	Appropriated and Allocated
<b>Sub-Total Adjustments</b>	13,507,006.45	

<b>Unappropriated/Unallocated</b>	21,463,898.32	
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<b>Appropriated/Unallocated *</b>	1,717,826.00	Better Jacksonville Plan **
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<b>Total Unallocated Funds</b>	23,181,724.32	
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\* Better Jacksonville Funds are not in Ordinance or Charter Funds. Therefore, the Tree Commission cannot re-appropriate those funds.

\*\* Better Jacksonville dollars are budgeted to See Activities/Projects Sheet

**City of Jacksonville**  
**Tree Commission**  
**Financials Combined**  
**Statement of Activity**  
**March 31, 2024**

	Actuals		Budget
	31-Mar	YTD	
<b>Revenues</b>			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	77,053.00	544,040.00	
Investment Pool Earnings	265,721.87	658,224.64	
Contributions From Private Sources	255,816.00	1,664,775.00	
Misc Sales and Charges	-	2,200.20	
Contribution-Loss Deductible	-	6,817.20	
Transfer from fund balance	-	-	
Total	598,590.87	2,876,057.04	530,506.00
<b>Expenses</b>			
Summarized expenses	407,826.55	3,174,977.55 *	16,646,906.88
<b>Net</b>			
	190,764.32	(298,920.51)	(16,116,400.88)

\* Budget is comprised of current year budget and prior year carry forward.



**City of Jacksonville**  
**Tree Commission**  
**Ordinance - 15304 - Tree Protection & Related Expenditures**  
**Balance Sheet**  
**March 31, 2024**

<b><u>Equity in Pooled Cash</u></b>	25,523,472.39
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<b><u>Accounts Payable</u></b>	31,422.12
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<b><u>Fund Balance</u></b>	
Beginning Fund Balance	26,175,218.96
YTD Gain\Loss	<u>(683,168.69)</u>
Adjusted Fund Balance	<u>25,492,050.27</u>

<b><u>Available Balance Calculation</u></b>	
Cash	25,492,050.27
Less:	
AP	31,422.12
Funds Available(Budget)	8,767,892.39
Encumbrances (Open POs)	<u>4,704,036.94</u>
<b>Sub-Total Adjustments</b>	<u>13,503,351.45</u>

<b>Unappropriated/Unallocated</b>	<u><u>11,988,698.82</u></u>
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**City of Jacksonville**  
**Tree Commission**  
**Ordinance - 15304 - Tree Protection & Related Expenditures**  
**Statement of Activity**  
**March 31, 2024**

	<u>31-Mar</u>	<u>YTD</u>	<u>Budget</u>
<b>Revenues</b>			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	-	332,010.00	
Investment Pool Earnings	194,165.76	486,006.46	
Contributions From Private Sources	255,816.00	1,664,775.00	
Misc Sales and Charges	-	2,200.20	
Contribution-Loss Deductible	-	6,817.20	
Total Revenue	<u>449,981.76</u>	<u>2,491,808.86</u>	<u>530,506.00</u>
<b>Expenses</b>			
Expenses *	407,826.55	3,174,977.55	16,646,906.88
<b>Net</b>	<u>42,155.21</u>	<u>(683,168.69)</u>	<u>(16,116,400.88)</u>

\* Budget is comprised of current year budget and prior year carry forward.

**City of Jacksonville**  
**Tree Commission**  
**Charter - 15305- Tree Mitigation & Related Expenditures**  
**Balance Sheet**  
**March 31, 2024**

<b><u>Equity in Pooled Cash</u></b>	9,447,432.38
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<b><u>Accounts Payable</u></b>	3,655.00
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<b><u>Fund Balance</u></b>	
Beginning Fund Balance 10/1/22	9,066,839.20
YTD Gain\Loss	384,248.18
Adjusted Fund Balance	<u>9,451,087.38</u>

Available Balance Calculation	
Cash	9,447,432.38
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	<u>-</u>
Sub-total	<u>-</u>

<b><u>Unappropriated/Unallocated</u></b>	<u><u>9,447,432.38</u></u>
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**City of Jacksonville**  
**Tree Commission**  
**Charter - 15305- Tree Mitigation & Related Expenditures**  
**Statement of Activity**  
**March 31, 2024**

	Actuals		Budget
	31-Mar	YTD	
<b>Revenues</b>			-
Tree Mitigation Funds - Article 25	77,053.00	212,030.00	
Investment Pool Earnings	71,556.11	172,218.18	
	<u>148,609.11</u>	<u>384,248.18</u>	
<b>Expenses</b>			-
	-	-	
<b>Net</b>	<u>148,609.11</u>	<u>384,248.18</u>	<u>-</u>

Month of: As of 3/31/2024

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	27,171,052.86	728,770.22	256,202.33	27,643,620.75
104201	Cash - JP Accounts Payable	-109,104.00	0.00	0.00	-109,104.00
104206	Cash - JP General Deposit	113,365.12	2,680,716.24	3,793,618.21	-999,536.85
104299	Bank Clearing	-129,194.29	3,897,072.49	4,360,424.60	-592,546.40
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-450,212.43	4,398,347.72	3,979,557.41	-31,422.12
216101	Accrued Payroll Payable	-1,727.19	1,727.19	0.00	0.00
284101	Fund Balance - Unassigned Account	-26,175,218.96	0.00	0.00	-26,175,218.96
					683,168.69
					-25,492,050.27
343750	Tree Mitigation Funds - Article 25	0.00	0.00	332,010.00	-332,010.00
361101	Investment Pool Earnings	0.00	87,959.85	573,966.31	-486,006.46
366020	Contributions From Private Sources	0.00	13,365.00	1,678,140.00	-1,664,775.00
369050	Miscellaneous Sales and Charges	0.00	0.00	2,200.20	-2,200.20
369400	Contribution-Loss Deductible	0.00	0.00	6,817.20	-6,817.20
512010	Permanent and Probationary Salaries	0.00	35,119.77	1,523.85	33,595.92
521020	Medicare Tax	0.00	477.29	20.48	456.81
522070	Disability Trust Fund-ER	0.00	105.32	4.57	100.75
522130	GEPP Defined Contribution DC-ER	0.00	4,109.05	178.29	3,930.76
523010	Group Dental Plan	0.00	90.00	0.00	90.00
523030	Group Life Insurance	0.00	51.12	0.00	51.12
523040	Group Hospitalization Insurance	0.00	5,259.72	0.00	5,259.72
524001	City Employees Worker's Compensation	0.00	1,758.00	0.00	1,758.00
545020	General Liability Insurance	0.00	163.50	0.00	163.50
549006	Trust Fund Authorized Expenditures	0.00	3,682,202.76	552,771.79	3,129,430.97
549032	Clothing, Clean, Shoe Transfer Allow	0.00	140.00	0.00	140.00
<b>Total for Fund 15304</b>		0.00	15,537,435.24	15,537,435.24	683,168.69

# Trial Balance Report

Report Date

4/12/2024

Month of: As of 3/31/24

**Ledger**

**Fund** 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	8,030,365.20	236,659.59	57,046.41	8,209,978.38
104201	Cash - JP Accounts Payable	-1,785.00	0.00	0.00	-1,785.00
104206	Cash - JP General Deposit	1,038,259.00	234,283.00	33,303.00	1,239,239.00
220902	Building Permit - Deposits	0.00	3,655.00	0.00	3,655.00
284101	Fund Balance - Unassigned Account	-9,066,839.20	0.00	0.00	-9,066,839.20
					-384,248.18
					-9,451,087.38
343750	Tree Mitigation	0.00	60,316.00	272,346.00	-212,030.00
361101	Investment Pool	0.00	26,378.41	198,596.59	-172,218.18
<b>Total for</b>		0.00	534,913.59	362,695.41	-384,248.18

9,451,087.38

End of Report

Review Budgetary Control Balances

Done

Control Budget | Detail Budget

Saved Search

Search

Amount Type: Year to date  
 \* Budget Period: Mar-24  
 Funds Available: All amounts  
 Currency: USD

\* Fund: 15304  
 \* Center: All Center Values  
 \* Account: 500000  
 \* Project: All Project Values

\* Activity: All Activity Values  
 \* Interfund: All Interfund Values  
 \* Future: All Future Values

Search Reset Save

Budget Balances

View | Detach | Wrap | Transfer Budget

Fund	Center	Account	Project	Activity	Interfund	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Total Consumption	Funds Available Amount
15304	154006	514010	000000	00000000	00000	Mar-24	0.00	-3,655.79	-3,655.79	0.00	0.00	0.00	0.00	-3,655.79
15304	154006	521020	000000	00000000	00000	Mar-24	1,023.00	-54.04	968.96	0.00	0.00	456.81	456.81	512.15
15304	154006	522070	000000	00000000	00000	Mar-24	211.00	-6.56	204.44	0.00	0.00	100.75	100.75	103.69
15304	154006	522130	000000	00000000	00000	Mar-24	8,227.00	-248.21	7,978.79	0.00	0.00	3,930.76	3,930.76	4,048.03
15304	154006	523010	000000	00000000	00000	Mar-24	180.00	-330.00	-150.00	0.00	0.00	90.00	90.00	-240.00
15304	154006	523030	000000	00000000	00000	Mar-24	124.00	123.00	247.00	0.00	0.00	51.12	51.12	195.88
15304	154006	523040	000000	00000000	00000	Mar-24	10,519.00	-6,408.38	4,110.62	0.00	0.00	5,259.72	5,259.72	-1,149.10
15304	154006	524001	000000	00000000	00000	Mar-24	3,516.00	-0.04	3,515.96	0.00	0.00	1,758.00	1,758.00	1,757.96
15304	154006	545020	000000	00000000	00000	Mar-24	327.00	26.63	353.63	0.00	0.00	163.50	163.50	190.13
15304	154006	549006	000000	00000000	00000	Mar-24	435,924.00	282.17	436,206.17	0.00	307,983.80	127,940.20	435,924.00	282.17
15304	154006	549032	000000	00000000	00000	Mar-24	140.00	-240.00	-100.00	0.00	0.00	140.00	140.00	-240.00
15304	154007	549006	000000	00000000	00000	Mar-24	0.00	2,812,553.02	2,812,553.02	0.00	250,051.20	191,099.40	441,150.60	2,371,402.42
<b>Total</b>							<b>530,506.00</b>	<b>16,116,400.88</b>	<b>16,646,906.88</b>	<b>0.00</b>	<b>4,704,036.94</b>	<b>3,174,977.55</b>	<b>7,879,014.49</b>	<b>8,767,892.39</b>

Columns Hidden 11 Columns Frozen 7

	<u>3/31/2024</u>	<u>2/29/2024</u>	<u>MoM Variance</u>
Total Budget	16,646,906.88	16,694,800.00	(47,893.12)
Encumbrance	4,704,036.94	4,272,804.23	431,232.71
Available Funds	8,767,892.39	9,654,817.52	(886,925.13)

**City of Jacksonville**  
**Tree Commission**  
**Activity/Project Status as of 3/31/2024**

		3/31/2024 Budget	Obligation	Expenditures	Funds Available
		3/31/2024	3/31/2024	3/31/2024	3/31/2024
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	3,593,411.85	1,923,991.07	1,148,164.24	521,256.54
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	10,283.00	-	-	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-	2,294.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	7,892,611.58	2,093,612.92	1,662,227.13	4,136,771.53
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	140,238.62	-	-	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	1,677,648.60	128,397.95	-	1,549,250.65
		<b>13,316,488.38</b>	<b>4,146,001.94</b>	<b>2,810,391.37</b>	<b>6,360,095.07</b>
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	517,865.48	307,983.80	173,486.78	36,394.90
	All Activity Values	517,865.48	307,983.80	173,486.78	36,394.90
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	2,812,553.02	250,051.20	191,099.40	2,371,402.42
	All Activity Values	2,812,553.02	250,051.20	191,099.40	2,371,402.42
		3,330,418.50			
		<b>16,646,906.88</b>	<b>4,704,036.94</b>	<b>3,174,977.55</b>	<b>8,767,892.39</b>
Better Jacksonville Plan					
153104-PWCP Public Works Capital Projects - Road and Street Facilities	008449-Tree Mitigation Project	1,717,826.00	-	-	1,717,826.00




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TREE MITIGATION  
CITY OF JACKSONVILLE

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### TREE REMOVAL PERMIT INFORMATION


*Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.*



### TREE FUND CITY PLANTING PROJECTS


*Click here to search detailed information about City Tree Fund Planting Projects.*

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### AVAILABLE FOR APPROPRIATION

15F (Ordinance):	\$11,896,057.83
15N (Charter):	\$9,411,672.54
Better Jacksonville Plan - Tree Mitigation Project:	\$1,717,826.00
<b>Total:</b>	<b>\$23,025,556.37</b>



### FILE AN ISSUE

*Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.*

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*Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.*



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<b>AVAILABLE FOR APPROPRIATION (a)</b>		
15304 (15F)	Ordinance	\$ 12,245,032.23
15305 (15N)	Charter	\$ 9,491,081.38
008449	Tree Mitigation Project	\$ 1,717,826.00
		<u>\$ 23,453,939.61</u>

**The BIG 4**

<u>Title</u>	<u>Obligations</u>	<u>Funds Available</u>
Level 2 Tree Planting Program (d)	\$ 2,734,005.42	\$ 3,491,079.03
Level 3 Tree Planting Program (d)	\$ 128,397.95	\$ 1,549,250.65
Remove/Replace (e)	\$ 1,869,782.53	\$ 521,256.54
630-CITY Tree Planting Program (e)	\$ 250,051.20	\$ 2,371,402.42

<b>FY23 Revenues:</b>	<b>15304 (15F)</b>	<b>15305 (15N)</b>
October	\$ 449,607.00	\$ 65,200.00
November	\$ 84,657.56	\$ 40,326.00
December	\$ 197,787.09	\$ 52,769.80
January	\$ 696,190.66	\$ 75,280.63
February	\$ 417,914.36	\$ 68,340.92
March	\$ 682,801.34	\$ 123,877.39
April	\$ 193,824.43	\$ 41,289.26
May	\$ 515,670.96	\$ 257,573.03
June	\$ 479,837.20	\$ 124,359.62
July	\$ 742,385.42	\$ 94,720.77
August	\$ 793,148.92	\$ 209,056.86
September	\$ 614,426.48	\$ 122,897.63

<b>FY24 Revenues:</b>		
October	\$ 426,299.91	\$ 48,368.70
November	\$ 60,714.00	\$ 30,685.00
December	\$ 222,544.56	\$ 65,191.49
January	\$ 162,331.63	\$ 57,325.88
February	\$ 1,272,241.65	\$ 39,706.27
March	\$ 355,939.11	\$ 142,970.84

<b>FY23 Expenses:</b>	<b>15304 (15F)</b>	<b>15305 (15N)</b>
October	\$ 152,114.90	\$ -
November	\$ 466,468.35	\$ -
December	\$ 344,960.64	\$ -
January	\$ 491,890.84	\$ -
February	\$ 441,105.36	\$ -
March	\$ 211,444.66	\$ -
April	\$ 223,992.71	\$ -
May	\$ 278,167.84	\$ -
June	\$ 752,669.90	\$ -
July	\$ 335,550.47	\$ -
August	\$ 370,636.57	\$ -
September	\$ 944,396.64	\$ -

<b>FY24 Expenses:</b>		
October	\$ 119,529.98	\$ -
November	\$ 392,524.81	\$ -
December	\$ 1,210,324.57	\$ -
January	\$ 568,415.76	\$ -
February	\$ 389,344.50	\$ -
March	\$ 502,833.85	\$ -

- (a) jaxtreemitigation.coj.net
- (b) total appropriated, but unobligated, funds
- (c) purchase order(s) have been issued for these funds
- (d) Tree Commission may make recommendations for these appropriations
- (e) Public Works utilizes these appropriations

Prepared 4/13/24 LD

	<b>15304 (15F)</b>	<b>15305 (15N)</b>
Funds Available (b)	\$ 8,121,879.64	\$ -
Obligations (c)	\$ 5,260,300.06	\$ -

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

## Jacksonville Tree Commission

### Available Funds Summary (as of April 1st, 2024)

	Mar-24	Apr-24
<b>15F Ordinance Funds Available for Council Appropriation (a)</b>	<b>\$11,522,246.06</b>	<b>\$11,890,927.83</b>
Allocated for Remove and Replace to Public Works (b)	\$1,187,948.91	\$521,256.54
Allocated for 630-City to Public Works (c)	\$2,371,402.42	\$2,371,402.42
Available for Level 2 Allocation by Tree Commission (d)	\$4,253,345.43	\$4,136,771.53
Available for Level 3 Allocation by Tree Commission (e)	\$1,570,822.75	\$1,549,250.65
<b>Total Allocated to PW for 630-City and Remove &amp; Replace (b) + (c)</b>	<b>\$3,559,351.33</b>	<b>\$2,892,658.96</b>
<b>Total Available for Allocation by Tree Commission (d) + (e)</b>	<b>\$5,824,168.18</b>	<b>\$5,686,022.18</b>
<b>15N Charter Funds Available for Council Appropriation (f)</b>	<b>\$9,302,478.27</b>	<b>\$9,401,812.54</b>
<b>BJP Tree Mitigation Dollars available for Council Appropriation (g)</b>	<b>\$1,717,826.00</b>	<b>\$1,717,826.00</b>
<b>Total Avail for Appropriation by Council (a) + (f) + (g)</b>	<b>\$22,542,550.33</b>	<b>\$23,010,566.37</b>
<b>Total Avail for Allocation by Tree Commission (d) + (e)</b>	<b>\$5,824,168.18</b>	<b>\$5,686,022.18</b>
<b>Total Funds Not Obligated</b>	<b>\$28,366,718.51</b>	<b>\$28,696,588.55</b>

### Encumbered Funds Summary (as of Apr 2024)

	Mar-24	Apr-24
<i>Obligated Level 2 Proj Funds</i>	\$2,129,376.51	\$2,465,842.73
<i>Obligated Level 3 Proj Funds</i>	\$105,728.15	\$105,728.15
<b>Total Funds Obligated</b>	<b>\$2,235,104.66</b>	<b>\$2,571,570.88</b>

**\*Since 2017\***

**Remove and Replace**

15304 Ordinance Funds Available for Appropriation: As of 03/01/2024 there is \$11,522,246.06

Appropriated Amount	Date	Project	Purchase Order #	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project	Purchase Order #	Amount	Date	Remainder in project	Status
\$300,000.00	Nov-18						
\$2,000,000.00	Nov-19						
\$2,000,000.00	Apr-21						
\$4,000,000.00	Dec-22						
		Remove and Replace	613920-21	\$1,250,000.00	11/18/2020	\$34,432.64	Open
		8th Street	643975-22	\$37,078.00	7/8/2022	\$3,707.90	Open
		Atlantic Blvd	646687-22	\$26,483.50	8/31/2022	\$2,628.10	Open
		Round 13	653865-23	\$14,300.00	1/17/2023	\$2,145.00	Open
		Parks Replacement (FY23)	658467-23	\$336,365.00	4/24/2023	\$134,546.00	Open
		Round 16	659329-23	\$34,070.55	5/11/2023	\$6,814.11	Open
		Old River Road	663325-23	\$1,141.60	8/17/2023	\$292.32	Open
		Round 18	664863-23	\$49,650.00	9/15/2023	\$11,254.00	Open
		Parks Removal	667665-24	\$500,000.00	11/3/2023	\$289,218.42	Open
		Remove and Replace					
		Removals	667666-24	\$800,000.00	11/3/2023	\$329,116.61	Open
		Parks Replacement (FY24)					
		Round 19	668883-24	\$500,000.00	11/27/2023	\$247,883.82	Open
		Baymeadows R&R	668307-24	\$52,900.00	11/15/2023	\$10,580.00	Open
		Round 20	670155-24	\$169,819.05	12/21/2023	\$169,819.05	Open
		Round 21	671140-24	\$63,000.00	1/19/2024	\$63,000.00	Open
		Old Saint Augustine R&R	671122-24	\$1,547.20	1/18/2024	\$309.44	Open
		Round 22	672517-24	\$55,877.46	2/14/2024	\$55,877.46	Open
		Total	673673-24	\$25,425.81	3/6/2024	\$25,425.81	Open
<b>\$8,300,000.00</b>	<b>Total</b>	<b>Total</b>		<b>\$7,797,852.68</b>	<b>Total</b>	<b>\$1,387,050.68</b>	

### Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 03/01/2024 there is \$11,522,246.06

Appropriated	Date	Project	Purchase Order #	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project		Amount	Date	Remainder in project	Status
					Available for Remove and Replace Allocation	\$1,187,948.91	

#### Definitions of Terms

**Available for Appropriation-** Requires City Council Approval

**Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation-** Funds have been assigned to a project and a purchase order has been issued

**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column

**\*Since 2017\***

**630-City**

15304 Ordinance Funds Available for Appropriation: As of 03/01/2024 there is \$11,522,246.06

Appropriated	Project	PO #	Purchase Order Amount	Date	Remainder	Status
Amount	Date		Amount	Date	Remainder in project	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Nov-21					
\$2,000,000.00	Dec-22					
	630-City Round 18	659079-23	\$128,994.00	5/5/2023	\$25,798.80	Open
	630-City Round 19	661756-23	\$99,558.00	7/14/2023	\$19,782.00	Open
	630-City Round 20	669204-24	\$129,681.60	12/4/2023	\$129,681.60	Open
	630-City Round 21	671835-24	\$74,140.80	2/2/2024	\$74,140.80	Open
<b>\$5,800,000.00</b>	<b>Total</b>		<b>\$4,482,463.62</b>	<b>Total</b>	<b>\$249,403.20</b>	
				Available for 630-City Allocation		\$2,371,402.42

**Definitions of Terms**

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**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column

**\*Since 2017\***

**Level 2**

15304 Ordinance Funds Available for Appropriation: As of 03/01/2024 there is \$11,522,246.06

Appropriated		Allocation		Purchase Order		Purchase Order		Remainder		Status	
Amount	Date	Project	Amount	Date	PO #	Amount	Date	Amount	Date	Remainder in project	Status
\$1,000,000.00	Feb-19										
\$2,000,000.00	Jan-20										
\$2,000,000.00	Jan-21										
\$2,000,000.00	Aug-21										
\$8,000,000.00	Jun-22										
		Kernan Blvd	\$276,722.50	5/19/2021	624949-21	\$276,722.50	6/23/2021	\$13,836.11	6/23/2021		Open
		Twin Lakes Academy	\$122,553.00	5/19/2021	624946-21	\$122,553.00	6/23/2021	\$6,127.65	6/23/2021		Open
		Park Street Rd Diet	\$399,526.00	6/16/2021	627876-21	\$399,526.00	8/24/2021	\$399,526.00	8/24/2021		On Hold
		Whitehouse Park	\$54,594.00	6/16/2021	627838-21	\$54,594.00	8/24/2021	\$2,729.70	8/24/2021		Open
		Baker Point Park	\$17,091.00	6/16/2021	627837-21	\$17,091.00	8/24/2021	\$854.55	8/24/2021		Open
		Gold Star	\$466,296.00	9/22/2021	629475-21	\$450,921.00	9/29/2021	\$47,579.55	9/29/2021		Open
		Fort Caroline Rd	\$165,793.50	7/21/2021	635460-22	\$157,369.50	1/11/2022	\$15,736.95	1/11/2022		Open
		Norfolk and Soutei Level 2	\$90,106.00	7/21/2021	635458-22	\$90,106.00	1/12/2022	\$4,505.30	1/12/2022		Open
		Jax Beach Level 2	\$277,789.50	9/22/2021	635456-22	\$277,789.50	1/12/2022	\$27,778.94	1/12/2022		Open
		Columbia Parkway Rd	\$51,840.00	12/15/2021	635922-22	\$51,840.00	1/21/2022	\$5,184.00	1/21/2022		Open
		Jarboe Park	\$145,918.00	12/15/2021	636025-22	\$145,918.00	1/24/2022	\$14,591.80	1/24/2022		Open
		Northbank Riverwalk	\$138,801.00	12/15/2021	641986-22	\$116,125.00	5/17/2022	\$11,612.50	5/17/2022		Open
		Fishweir Park	\$40,014.00	3/23/2022	643483-22	\$40,014.00	6/23/2022	\$4,001.40	6/23/2022		Open
		District 7 Parks	\$106,000.00	3/23/2022	658550-23	\$94,000.00	4/25/2023	\$18,800.00	4/25/2023		Open
		District 5 Parks	\$457,600.00	4/20/2022	658778-23	\$280,250.00	4/28/2023	\$56,050.00	4/28/2023		Open
		Deerwood Park Blvd	\$86,319.00	5/18/2022	643807-22	\$86,319.00	6/30/2022	\$8,631.90	6/30/2022		Open
		Hanna Park	\$268,584.80	6/13/2022	645797-22	\$268,584.80	8/15/2022	\$26,858.48	8/15/2022		Open
		Saint Johns Bluff Rd	\$388,238.50	7/20/2020	646462-22	\$388,238.50	8/29/2022	\$38,823.84	8/29/2022		Open
		Collins Road	\$338,265.00	9/21/2022	651453-23	\$338,265.00	11/23/2022	\$50,739.75	11/23/2022		Open
		College Street	\$13,019.00	11/16/2022	652784-23	\$13,019.00	12/21/2022	\$1,952.85	12/21/2022		Open
		Parking Medians									
		Airport Center Drive	\$153,643.00	11/16/2022	652783-23	\$153,643.00	12/29/2022	\$23,046.45	12/29/2022		Open
		East	\$2,300,000.00	12/21/2022	661801-23	\$1,141,500.00	7/14/2023	\$614,169.57	7/14/2023		Open
		GoldStar Phase 2									
		GoldStar Phase 2	\$121,345.16	12/21/2022	644186-22	\$121,345.16	7/11/2022	\$11,393.20	7/11/2022		Open
		Prosser									

**Level 2**

15304 Ordinance Funds Available for Appropriation: As of 03/01/2024 there is \$11,522,246.06

Appropriated		Allocation		Purchase Order		Purchase Order		Remainder		Status	
Amount	Date	Project	Amount	Date	PO #	Amount	Date	Remainder in project	Status		Status
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	656847-23	\$61,479.00	3/21/2023	\$9,221.85	Open		Open
		Kernan BLVD N	\$591,059.00	2/15/2023	656956-23	\$591,059.00	3/23/2023	\$118,211.80	Open		Open
		Price Park	\$27,216.00	4/19/2023	659331-23	\$27,216.00	5/11/2023	\$5,443.20	Open		Open
		Amelia View Phase 2	\$62,370.00	4/19/2023	659333-23	\$62,370.00	5/11/2023	\$12,474.00	Open		Open
		Parks Northwest Districts	\$321,440.00	4/19/2023	660246-23	\$321,440.00	6/6/2023	\$64,288.00	Open		Open
		Fletcher and Hollywood Park	\$33,100.00	5/17/2023	661059-23	\$33,100.00	6/27/2023	\$11,700.00	Open		Open
		Gator Bowl	\$41,185.00	7/19/2023	663008-23	\$41,185.00	8/10/2023	\$8,237.00	Open		Open
		Westside Parks	\$402,600.00	7/19/2023	665133-24	\$402,600.00	10/4/2023	\$161,040.00	Open		Open
		7th Street E	\$88,355.00	8/16/2023	664796-23	\$88,355.00	9/14/2023	\$17,671.00	Open		Open
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	667454-24	\$75,451.50	11/1/2023	\$15,090.30	Open		Open
		Hodges Blvd	\$137,667.34	10/18/2024	669765-24	\$137,667.34	12/14/2023	\$27,533.47	Open		Open
		Sheffield Park	\$126,500.00	10/18/2024	670635-24	\$126,500.00	1/10/2024	\$50,600.00	Open		Open
		Lift Evry Voice and Sing Park	\$223,335.00	11/15/2023	670636-24	\$223,335.00	1/10/2024	\$223,335.00	Open		Open
\$15,000,000.00	Total		\$12,582,211.61	Total		\$10,283,070.30	Total	\$2,129,376.51			
				Available for Level 2 Allocation				\$4,253,345.43			

**Definitions of Terms**

- Available for Appropriation-** Requires City Council Approval
- Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds
- Encumbered-** Funds have been assigned to a project and a purchase order has been issued
- Green fill** indicates amount available in pool of money
- Orange fill** indicated total money for column



**\*Since 2017\***

**Level 3**

15304 Ordinance Funds Available for Appropriation: As of 03/01/2024 there is \$11,522,246.06

Appropriated		Allocation		Purchase Order Amount		Remainder		Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status
\$1,000,000.00	May-20							
\$1,000,000.00	Dec-22							
		Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
<b>\$2,000,000.00</b>	<b>Total</b>	<b>Total</b>	<b>\$450,789.35</b>	<b>Total</b>	<b>\$450,749.35</b>	<b>Total</b>	<b>\$105,728.15</b>	
Available for Level 3 Allocation								
<b>\$1,570,822.75</b>								

**Definitions of Terms**

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**Obligation-** Funds have been assigned to a project and a purchase order has been issued

**Green fill** indicates amount available in pool of money

**Orange Fill** indicated total money for column

**\*Since 2017\***

**Charter Fund**

15305 Charter Funds Available for Appropriation: As of 03/01/2024 there is \$9,302,478.27

Ordinance	Appropriated	Date	Project	Original Purchase Order Amount	Date	Remainder	Status
	\$133,317.49		Total	\$133,317.49	Total	Remainder in project	Status
							\$0.00

**Definitions of Terms**

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**Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation-** Funds have been assigned to a project and a purchase order has been issued

**Orange Fill indicated total money for column**

**BJP**

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 03/01/2024 there is \$1,717,826.00

Appropriated		Project	Purchase Order Amount	Date	Remainder in project	Status
Amount	Date					

**Definitions of Terms**

**Available for Appropriation-** Requires City Council Approval

**Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds

**Obligation-** Funds have been assigned to a project and a purchase order has been issued

## ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
<b>Kernan Blvd./CM</b>	Trees within medians and Row of Kernan Blvd. - <b>132 trees</b>	May-21	Installation Complete	\$276,722.50	Liberty 2/yr
<b>Whitehouse Park/Parks and residential</b>	Trees within play area and recreational fields. - <b>29 trees</b>	Jun-21	Installation Complete	\$54,594.00	Liberty 2/yr
<b>Baker Point Park/Parks and residential</b>	Trees within park undergoing improvements - <b>8 trees</b>	Jun-21	Installation Complete	\$17,091.00	Liberty 2/yr
<b>Fort Caroline Rd. Tree Planting</b>	Trees within right of way along Fort Caroline Rd. <b>66 trees</b>	Jul-21	Installation Complete	\$157,369.50	Liberty 2/yr
<b>Norfolk Soutel Tree Planting</b>	Trees within medians and right of way along Norfolk Blvd. <b>36 trees</b>	Jul-21	Installation Complete	\$90,106.00	Liberty 2/yr
<b>Jax Beach Park and ROW</b>	Trees within parks and right of way. <b>150 trees</b>	Sep-21	Installation Complete	\$277,789.50	Liberty 2/yr
<b>Gold Star Family Memorial Highway</b>	Trees within retention pond and right of way. <b>200 trees</b>	Sep-21	Installation Complete	\$450,921.00	Liberty 2/yr
<b>Northbank Riverwalk</b>	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. <b>68 trees</b>	Dec-21	Installation Complete	\$116,125.00	Liberty 2/yr
<b>Jarboe Park</b>	Trees along play areas and trails of Jarboe Park. <b>76 trees</b>	Dec-21	Installation Complete	\$145,918.00	Liberty 2/yr
<b>Columbia Pkwy Retention Pond</b>	Trees along play areas and trails of Jarboe Park. <b>29 trees</b>	Dec-21	Installation Complete	\$51,840.00	Liberty 2/yr
<b>Fishweir Park</b>	Trees along nature trail. <b>21 trees</b>	Mar-22	Installation Complete	\$40,014.00	Liberty 2/yr
<b>District 7 Parks</b>	55 trees.	Mar-22	Installation Complete	\$106,000.00	Greenway/1yr
<b>District 5 Parks</b>	195 Trees	Mar-22	Installation Complete	\$452,600.00	Greenway/1yr
<b>Deerwood</b>	Trees along median. <b>43 trees</b>	May-22	Installation complete	\$86,319.00	Liberty 2/yr
<b>Hanna Park</b>	106 trees	Jun-22	Installation Complete	\$264,584.80	Liberty 2/yr
<b>Saint Johns Bluff Road</b>	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
<b>Wolfon High School</b>	Trees in school grounds. 56 trees	Sep-22	awaiting legal form	\$102,336.00	Liberty 2/yr
<b>Collins Road</b>	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00	Liberty 2/yr
<b>Airport Center Drive E</b>	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00	Liberty 2/yr
<b>College Street Parking Islands</b>	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00	Liberty 2/yr

## ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

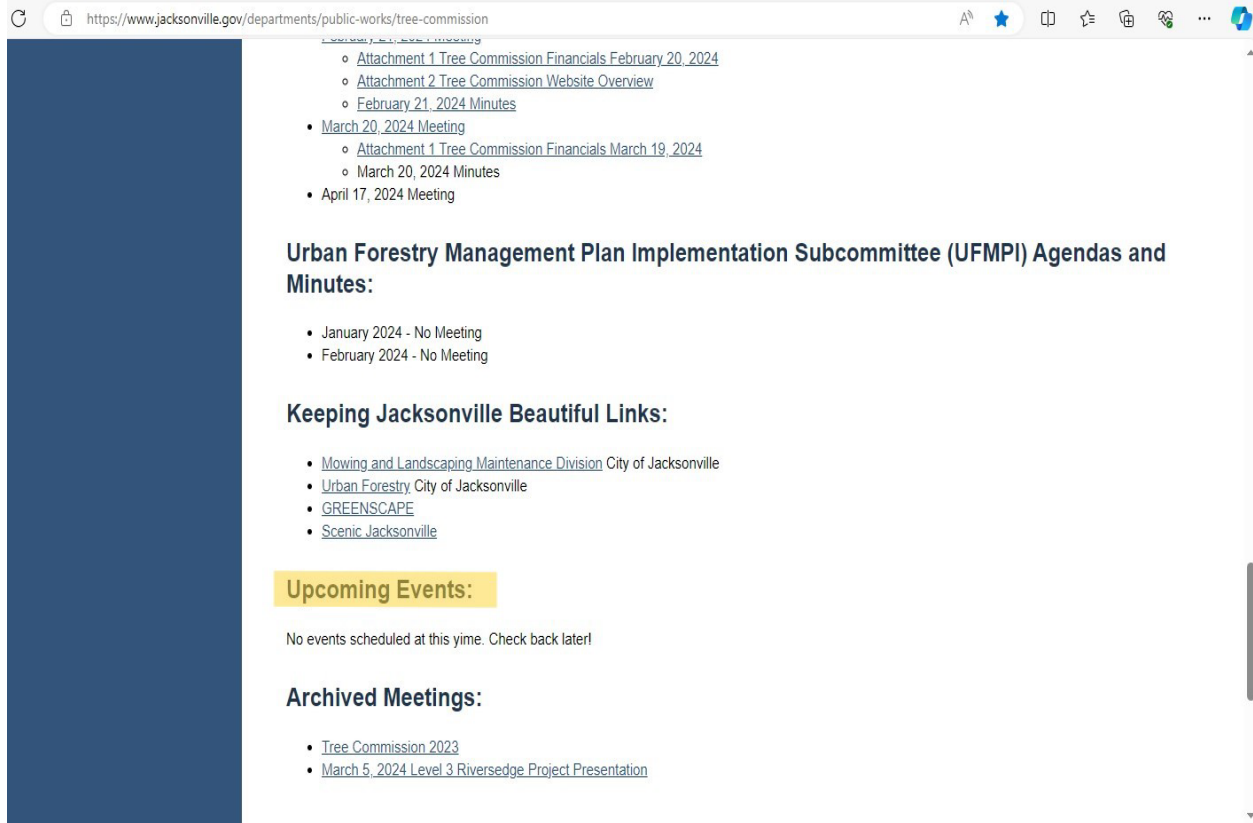
Visit [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
<b>Gold Star Family Memorial Highway Phase 2</b>	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installing	\$2,300,000.00	To Bid 2/yr
<b>Fort Caroline Road Pond</b>	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
<b>Kernan Blvd N</b>	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
<b>Price Park</b>	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
<b>Amelia View Phase 2</b>	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	\$62,370.00	Liberty 2/yr
<b>Northwest Parks</b>	Trees in parks. 202 trees	Apr-23	Installation Complete	\$321,440.00	Greenway/1yr
<b>Fletcher and Hollywood Park</b>	Trees in park. 21 trees	May-23	Installation Complete	\$33,100.00	Greenway/1yr
<b>GatorBowl</b>	Trees in Median. 8 trees	Jul-23	Installation Complete	\$41,185.00	Liberty/2yr
<b>Westside Parks Level 2</b>	Trees in Parks (242 trees)	Aug-23	Installation Complete	\$402,600.00	Greenway/1yr
<b>7th Street East</b>	Trees in right of way (42 trees)	Aug-23	Installation Complete	\$41,185.00	Liberty/2yr
<b>District 7 and 10 Corridors</b>	Trees in right of way (39 trees)	Sep-23	Installation Complete	\$75,451.50	Liberty/2yr
<b>Hodges Blvd Level 2</b>	Trees in Median (59 trees)	Oct-23	Installation Complete	\$137,667.34	Liberty/2yr
<b>Sheffield Park Level 2</b>	In park (86 trees)	Oct-23	Installation Complete	\$126,500.00	Greenway/1yr
<b>McGirts Creek Restoration Level 2</b>	In Preserve (12,000 saplings)	Jan-24	Scheduling	\$182,750.00	Greenway/no warranty
<b>Lift Ev'ry Voice and Sing Park Level 2</b>	In Park (90 trees)	Nov-24	Scheduling	\$233,335.00	Greenway/1yr
<b>Northbank Riverwalk Phase 2</b>	36 trees	Jan-24	Scheduling	\$76,642.50	Greenway/1yr
<b>Southern S-Line Enhancement</b>	140 trees along S-line	Jan-24	Scheduling	\$131,600.00	Greenway/1yr

# Upcoming Event Request

Webpage [Jacksonville.gov - Tree Commission](https://www.jacksonville.gov/departments/public-works/tree-commission)

1. The Tree Commission could post upcoming events within the city and surrounding area on the Webpage.
  - a. Must be approved by Public Affairs



The screenshot shows a web browser window with the URL <https://www.jacksonville.gov/departments/public-works/tree-commission>. The page content includes a list of recent meetings and attachments, a section for the Urban Forestry Management Plan Implementation Subcommittee (UFMPI) Agendas and Minutes, a section for Keeping Jacksonville Beautiful Links, an Upcoming Events section (highlighted in yellow) which currently shows no events, and an Archived Meetings section.

[Attachment 1 Tree Commission Financials February 20, 2024](#)

[Attachment 2 Tree Commission Website Overview](#)

[February 21, 2024 Minutes](#)

- [March 20, 2024 Meeting](#)
  - [Attachment 1 Tree Commission Financials March 19, 2024](#)
  - [March 20, 2024 Minutes](#)
- [April 17, 2024 Meeting](#)

**Urban Forestry Management Plan Implementation Subcommittee (UFMPI) Agendas and Minutes:**

- [January 2024 - No Meeting](#)
- [February 2024 - No Meeting](#)

**Keeping Jacksonville Beautiful Links:**

- [Mowing and Landscaping Maintenance Division](#) City of Jacksonville
- [Urban Forestry](#) City of Jacksonville
- [GREENSCAPE](#)
- [Scenic Jacksonville](#)

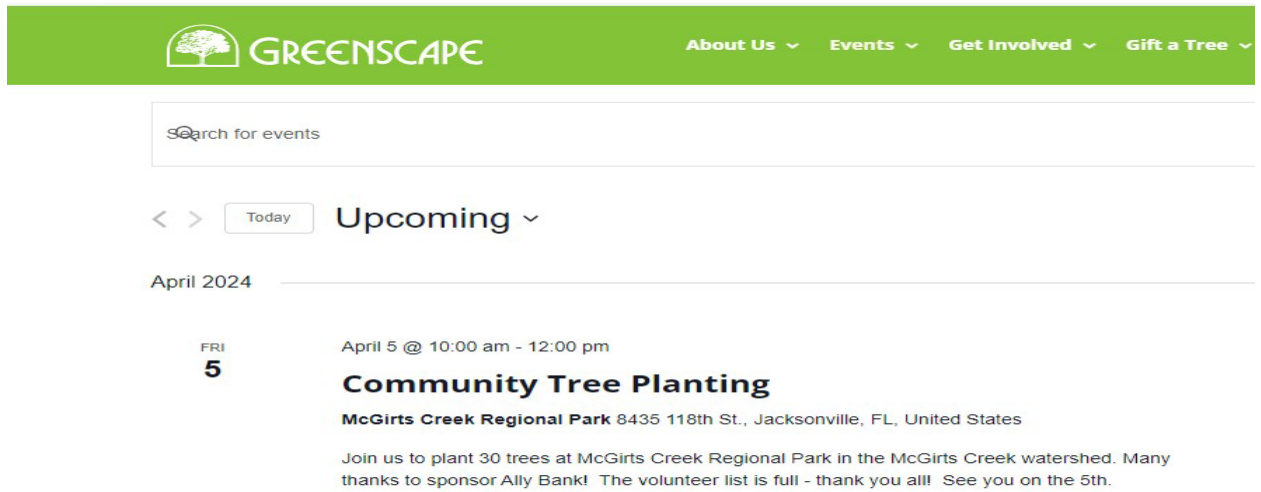
**Upcoming Events:**

No events scheduled at this time. Check back later!

**Archived Meetings:**

- [Tree Commission 2023](#)
- [March 5, 2024 Level 3 Riversedge Project Presentation](#)

## 2. Examples



The screenshot shows the Greenscape website header with navigation links: About Us, Events, Get Involved, and Gift a Tree. Below the header is a search bar for events. The main content area displays a calendar view for April 2024, with the date Friday, April 5th highlighted. The event listed is "Community Tree Planting" at McGirts Creek Regional Park, scheduled for April 5th from 10:00 am to 12:00 pm. The location is 8435 118th St., Jacksonville, FL, United States. The event description invites participants to plant 30 trees at McGirts Creek Regional Park in the McGirts Creek watershed, sponsored by Ally Bank, and notes that the volunteer list is full.



**Horticulture Corner: Forest Therapy**  
March 26 @ 6:30 pm - 7:30 pm | FREE

## 3. Request form



A NEW DAY.

**EVENT POSTING REQUEST FORM**

**ORGANIZATION:** \_\_\_\_\_

**EVENT:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_

**AGENDA:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE:** \_\_\_\_\_

**Point of Contact:**

**NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_



Jacksonville Tree Commission

Amended Minutes

Wednesday April 17, 2024 – 9:30 AM

Via Zoom Platform & In Person

[Recording of Meeting can be obtained by sending request to  
Charles Hayes kennethh@coj.net]

For approval May 15, 2024

**Commissioners:**

Chris Miller, Council Liaison  
Nina Sickler, Director of Public Works  
Curtis L. Hart, Chair (Council Appointee; 2012-0033-A)  
Susan Fraser (Council Appointee; 2022-0063-A)  
John Moscarillo (Mayor Appointee; 2023-0696-A)  
William Burke (Mayor Appointee; 2023-0695-A)  
[vacant] (Council Appointee; 2021-0027-A)

**Advisors:**

Jonathan Colburn - Urban Forestry Manager  
Justin Gearhart - City Arborist  
Shannon MacGillis - Office of General Counsel  
Jose Regueiro - Accounting

**Staff:** Charles Hayes

**1. Call to Order**

Conducted by Chair

**2. Roll Call and Verification of Quorum**

Conducted by Chair

Commissioners present:

Curtis Hart, Chair  
Susan Fraser  
Chris Miller  
Nina Sickler  
John Moscarillo  
William Burke

**Quorum present** (4, in person): yes

**3. Call for Public Speakers (online & card):** none

## Action Items:

### (Prior to Action Items)

**Curtis Hart - Chair:** Asked if Commission still a vacant seat (Environmental) and stated two names have been submitted but has not heard anything.

### 4. Prior Meeting Minutes.

**Issue:** The minutes for the meetings of January 17, February 21 and March 20 are pending approval.

**Susan Fraser - Commission Member:** stated February minutes were brief and did not state what the conditions for the motion to add Parks for the New Species list. The March 20, 2024 minutes did not have amounts of the motion and conditions for the RiversEdge project.

**Hart:** directed that the minutes be corrected for next meeting.

**MacGillis:** suggested the Commission to take a motion, second and vote on minutes for January 17, but the February 21 and March 20 minutes can be deferred.

**Motion:** Approve January 17, 2024 minutes.

**Moved by:** Susan Fraser

**Second:** Nina Sickler

**Vote:** Approved, unanimous.

**Hart:** postpone February 21 and March 20, minutes until next meeting.

### 5. (Agenda Item taken out of order): Financial Report for Ordinance Tree Fund, Charter Tree Fund, and BJP

**Jose Regueiro - Accounting:** Briefed March 20, 2024 Financial Highlights (Highlights can be found [Jacksonville.gov - Tree Commission](https://www.jacksonville.gov/tree-commission) April 17, 2024 Meeting, stated Commission has \$23.1M to appropriate to projects. Currently do not have a solution for the \$1.7M Better Jacksonville Plan which is part of the \$23.1M.

General discussion about the overall strategy of spending funds through the Tree Commission. Discussion of ebb and flow of funds coming in. Reiteration of the role of Tree Commission to strategically consider planting projects and expectations of projects proposed, in scope and in stage of project.

## 6. Proposed Level 2 Program Projects

### A. Ribault Scenic Drive Park Project, Proposed

**Issue:** Tree Planting by St. John's Riverkeeper for right of way buffer, shade for parking lot, walkways, and scenic seating areas. Trees will be installed to coordinate with the existing irrigation system.

**Jimmy Orth - St. Johns Riverkeeper:** briefed proposal being a part of a program started a year ago Resilient Ribault partnering with LISC Jacksonville. Benefits include: Improving water quality, assist in flood prevention, enhance access to water ways and approve parks, and housing security.

**Kathleen Parks - Development Coordinator:** requested \$21,675 for funding.

### B. EdgeWood Park Project, Proposed

**Issue:** Residents proposed tree plantings to complement existing features and provide right of way buffer. Walkways and benches will be shaded. Residents actively monitor the area and would do the same for the proposal.

**McGovern:** briefed plan and explained how involved the Residents are in the area and it would be under warranty for a year.

**Fraser:** added asked about the random cabbage palm in the plan and it was explained one Resident would like to have one.

### C. Pine Trailhead Project, Proposed

**Issue:** Starting point for new trail system off the Gold Star Parkway in the Thomas Creek Preserve. Planting was coordinated with St. Johns River Management. Priority to keep the horse trailer and parking space open and accessible while providing shade.

**McGovern:** briefed plan and explained the details of the area. Large turn around area and wanted to provide shade as well as barrier so cars do not destroy area.

**Fraser:** asked if people park where they want and wants to ensure that people don't park on or around tree planted area, suggested raised area.

### D. Sal Taylor Creek Preserve Project, Proposed

**Issue:** Coordinated with COJ Preserve to plant trees in grassy parking lot area to keep horse trailer and parking space open and accessible while providing shade. The recreational area will receive a few shade trees and Cedars will provide a buffer for the picnic tables and pavilion.

**McGovern:** briefed proposal and explained details of area. Busy area but very dry with little shade. Explained there is water to the site. **Fraser:** expressed same concern as with Pine Trailhead with barrier needed to protect trees.

**E. Northwest Legends School Project, Proposed**

**Issue:** Coordinated with DCPS Real Estate and Maintenance. Plant trees in grassy areas adjacent to the recreational fields and tracks. All planting and watering are coordinated with DCPC.

**McGovern:** briefed proposal and explained details of project, would be out of the maintenance area and activity area.

**F. Winton Dr. Park Project, Proposed**

**Issue:** Old landfill site proposed to become loop trail with parking once old debris and drainage improvements.

**McGovern:** briefed the proposal with details of the project, told it would be 6 months for the construction to be complete and would be tasked to parks.

**William Burke - Commission Member:** raised question of soil remediation, if they were removing and replacing soil.

**Hart:** Suggested to table proposal; regarding remediation and potential additional costs.

**Motion:** As to the proposed Level 2 projects proposed -  
Approve, Ribault - \$21,675 as presented  
Approve, Edgewood Park #1 - \$14,500 as presented  
Approve with conditions, Pine Trailhead - \$28,325 with conditions to have raised barrier or structure for parking to prevent planted trees from being runover or parked against.  
Approve with conditions, Sal Taylor Creek Preserve - \$44,200 with conditions to have raised barrier or structure for parking to prevent planted trees from being runover or parked against.  
Approve, Northwest Legends School - 28,100 as presented  
Table for additional information, Winton Drive Park. -

**Moved by:** Susan Fraser

**Second:** William Burke

**Discussion:** none. Commission would like a post-planting report.

**Vote:** Motion as stated approved, unanimous.

## 7. Status of legislation to move funds to Remove/Replace

**MacGillis:** stated the appropriation bill is in draft, that included some pre-draft from Susan Grandin. Informed Commission that she will still need additional meeting with Public Works to go over numbers. The due date will be 2:30, May 8, to go regular cycle, with backup of May 28, as 1-cycle to stay on course for June 11.

**Chris Miller - Council Liaison:** Reconfirmed that the numbers are justified based on intent of the Committee and previous and future funding.

**Fraser:** raised the issue to reopen discussion on Level 3 funding needed to be adjusted from the original 6 million request.

**Sickler:** Requested that Public Works and Parks get an opportunity before the legislation goes in to put together a potential Level 3's to put that into the justification.

**Justin Gearhart - City Arborist** - pointed out the difference between Level 2 (City Project) and Level 3 (Developer, non-profit, and there is currently \$4.2M in Level 2 not committed.

**John November - Public Trust:** regarding purpose of pervious lawsuit; expressed approval of the Level 1, 2, & 3 programs. Stated that there will be more Level 3 coming and recommended not cut back the 6-million request for Level 3.

**Fraser:** questioned if having the funds appropriated may add pressure on Commission.

**MacGillis:** suggested that appropriations should be based on the strategic view of the Commission; a reasonable basis for belief of smart allocation of funding for potential future projects.

**Hart:** stated he thinks that \$6M Level 3 is too much and should be \$500,000 and if projects come up can go back to the Council.

**Sickler:** suggested cut the \$6m by half to \$3million.

**Miller:** suggested that fund with a buffer above what you anticipate.

**Justin Gearhart - City Arborist** - cautioned that Level 3 had to be shut down to rework the process, so there is not a pure spending history. Asserted Level 3 justification for 1.5million, or more, appropriation to Level 3.

**Motion:** amend \$6M fund move to Level 3 to \$2M, \$1.5M with 33% for buffer.

**Moved by:** Nina Sickler

**Second by:** William Burke

**Discussion:** **Hart:** asserted the number should be based on certain projects; **Sickler:** the 1.5 million is based on history with 33% buffer; **Fraser:** inquired about fiscal year limitations and

suggested to keep the amount small then go back and request in October when we have the projects; **Burke:** asked about roll-over; Commission advised that the funds do roll over); **Miller:** stated that keep in mind when Council members learn about what the Tree Commission can do, there will be more requests. Also, suggested projects be presented at the earliest stages to have Tree Commission be part of the process of the project, not after the fact (late in a project). **Hart:** pointed out that a recent project proposal was not pressure on the Commission, but more disappointment in the timing the developer presented the project. Asserted that the \$21 million is not for planting trees anywhere, there is the process. Agreed to the \$2million as stated in the motion. **Jonathan Colburn** - Urban Forestry Manager - raised the fact of Urban Forestry Management Plan.

**Vote:** Approved, unanimous.

#### **8. Tree Commission Presentation**

**Issue:** Need to get dates to go in front of the Council. Currently only have been in front of Neighborhoods.

**Hart:** Need to shorten and format the presentation.

**MacGillis:** stated she would get with chair with a possible schedule.

There were no questions; no motion.

#### **9. Minimum Design for Planting Trees**

**Jonathan Coburn - Urban Forestry Manager:** briefed come up with strategy for planting, minimum planting wells ordinances were minimal. Asserted that having Tree Commission be part of early stages of planning projects as the process recommended in the Urban Forestry Management Plan. **Hart:** asserted that any project funded by Tree Commission must plant in the manner proscribed by the Commission. Requested the Coburn produce planting standards for consideration and potential task force/subcommittee.

#### **10. Fund Status of 630-City, Remove & Replace, and Level 2 Programs**

There were no questions; no motion

## 11. Status of Level 2

**Gearhart:** briefed not a lot of changes from month prior, currently in the last month of Gold Star. Several projects will be out of warranty.

## 12. Parks Department Project Update

**McGovern:** Northbank Riverwalk, S-line & Lift Every Voice and Sing parks update.

## 13. Tree Dashboard

**Sickler:** briefed Mayor's office working with Mowing and Landscaping for dashboard for PlanIt GEO showing every tree project status.

**Gearhart:** PlanIt GEO shows planned and completed.

**NEW Business/announcement:** **Sickler:** hearing room is complete and available for use. **Fraser:** hearing room is very formal.

**Gearhart:** training on the use of the hearing room is coming up.

## 14. Upcoming Events, Webpage Addition

**Charles Hayes - Staff:** briefed that agencies could post on upcoming events on the .gov Tree Commission website. They could fill out a request and get it approved by Public Affairs.

15. **Call for public comment:** none.

16. **DCSB Planting updates:** Gearhart.

END OF MEETING

