

Jacksonville Tree Commission

Wednesday December 21, 2022 – 9:30 AM

**Ed Ball Building, 10th Floor, Conference Room 5
and Zoom**

Commissioners:	Chris Flagg, Chair	Advisors:	Susan Grandin
	Mike Robinson, Vice Chair		Justin Gearhart
	Ron Salem		Jose Regueiro
	Steve Long		
	Curtis Hart		
	Rhodes Robinson	Staff:	Cindy Chism
	Susan Fraser		

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order** - Chair
- 2. Roll Call and Verification of Quorum** – Cindy Chism
- 3. Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair or Ms. Chism.
 - b) For those attending in person, paper speakers’ cards will be available.
- 4. Reports:**
 - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Jose Regueiro/Justin Gearhart
 - b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs– Justin Gearhart
 - c) Status of Pending Level 2 Tree Projects (Attachment B) – Justin Gearhart
- 5. Action Items:**
 - a) Approval of Minutes from November 16, 2022 meeting - Chair
 - b) Approval of Final Strategic Planning Report – Chair
 - c) Proposed Level 2 Project(s)
 - i. Ft Caroline Rd West Tree Planting Project (Attachment C)– Justin Gearhart
 1. Presentation
 2. Public Comment

3. Vote
- ii. Gold Star Hwy. Tree Planting Project (Attachment D) – Justin Gearhart
 1. Presentation
 2. Public Comment
 3. Vote

6. Old Business

- a) Level 3 Program Document Revisions – Susan Grandin

7. New Business

- a) 2023 Meeting Calendar

8. Public Comment:

- 9. Adjournment** – the next meeting is scheduled for Wednesday, December 21 as a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

Jacksonville Tree Commission
Wednesday December 21, 2022 – 9:30 AM
Approved February 15, 2023
Via Zoom Platform & In Person

**Commissioners
Present:**

Chris Flagg, Chair
Mike Robinson, Vice Chair
Susan Fraser
Steve Long
Rhodes Robinson
Curtis Hart

Staff: Cindy Chism

Public: Todd Little, COJ
Tracey Arpen, Scenic Jax
Mike Zaffaroni, Liberty Landscape
Kelly O’Leary, Liberty Landscape
Dana Duty, Jax Arboretum
John November, Public Trust
Joe Anderson, JEA
Christine Nichel,
Scott Dolan, Liberty Landscape
Dave McDaniel, COJ

Advisors:

Susan Grandin, OGC
Justin Gearhart, City Arborist
Jose Regueiro, Finance

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Cindy Chism
3. **Submittal of Speaker’s Cards** – Chair
 - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair or Ms. Chism.
 - b) For those attending in person, paper speakers’ cards are available.
4. **Reports:**
 - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) –
 - i. Mr. Regueiro said the September report was the last report submitted due to the year end close. October just closed, that report will be forthcoming in the next week to the email thread.
 - ii. Mr. Gearhart said the old projects closed, which had remaining funds to roll back into the Tree Funds, are listed in a memo addressed to Marcia Saulo, page 2. Additionally, there are contingencies in the Remove & Replace program we are trying to get rolled back in as well.
 - iii. Ms. Fraser suggested once the old projects funds are rolled back in the respective fund, a total could be reported for each fund. Mr. Gearhart agreed.
 - iv. Mr. Hart said closing a job to me means unused funds have been returned to the original source. That’s what closed means. Mr. Long said what he understood when he read the memo was the project has been closed and a request has been made to finance to return the unused funds. This document is an internal document. Once the funds have been returned, the total will be presented.
 - v. Mr. Regueiro said all monies returned are always returned to the fund it originated from.
 - vi. Mr. Flagg suggested an oversight review of the financials Mr. Gearhart is assembling. Ms. Grandin suggested a meeting with herself, Mr. Flagg, and Mr. Gearhart to discuss what the Tree Commission

would like to see. Ms. Grandin continued, the finance people see the big picture, Mr. Gearhart sees the granular detail. We need somewhere in the middle, so it all shows up on 1 report.

- vii. Ms. Grandin added, the definitions are *Appropriation* which is what the City Council does. This puts funds into the different program buckets. Then the funds are *Allocated* by the Tree Commission through MBRC for their approval. Once the contract is let the funds are then *Encumbered*, and a purchase order is issued. Mr. Gearhart will correct the definitions listed at the bottom of his spreadsheet.
 - viii. Ms. Fraser suggested a meeting to discuss the format of the existing financial report to include Ms. Grandin, Mr. Philip Peterson, Mr. Regueiro, and Mr. Gearhart. Perhaps the week before the next Tree Commission meeting. Ms. Chism will schedule a meeting.
- b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Justin Gearhart
- i. This will be the spreadsheet used going forward to keep track of all projects. Mr. M. Robinson pointed out a possible typo on page 4, Hanna Park. Mr. Gearhart will correct the error.
 - ii. Ms. Fraser said the term allocated funds is misleading. Allocated funds are in the bucket for projects already but they are not encumbered yet, so it is possible to “spend the funds twice.” Mr. Gearhart suggested adding a column to the spreadsheet which says Allocated, then Encumbered and then Remainder also adding a date when it was approved for Allocation. Ms. Fraser and Ms. Grandin agreed, separate totals.
- c) Status of Pending Level 2 Tree Projects (Attachment B) – Justin Gearhart
- i. Mr. Hart asked the status of the Districts 5 and 7 Tree Planting Projects, approved in March/April 2022? Mr. Gearhart wasn’t sure if those projects have gotten MBRC approval yet, though Parks Dept. has not requested a purchase order; the status still shows as Procurement. Mr. Hart continued, the projects were approved in April and still have not completed the process, is that normal? Mr. McDaniel said part of the issue is the transition of the Mowing & Landscape Arborist, Ms. McGovern, moving to Parks Dept. to become their Project Manager/Arborist. The projects which were in progress as the Mowing & Landscape Arborist went with her to the Parks Dept.
 - ii. Mr. Long said things in the right-of-way and things of that nature are handled by the Mowing & Landscape Arborist, Mr. Gearhart. Things in Parks are handled by their Project Manager/Arborist, Ms. McGovern. The Commission would need to ask Ms. McGovern to report the status on the projects to the Commission. Mr. Hart suggested reallocating the funds from those projects; it’s been 8 months since the Commission approved them and they have yet to go to MBRC. That sounds like there is no desire to complete the projects.
 - iii. Ms. Grandin said if it’s in procurement then it’s been through MBRC. Mr. Long asked if they required design. Mr. Gearhart said they had been designed when they were submitted. Mr. Long asked if they were going out for full-fledged bid. Mr. Gearhart said that’s what he was told.
 - iv. Ms. Fraser pointed out that the Commission has allocated funding and the administration of many large projects to someone in the Parks Dept. could we ask them to attend our meetings? Mr. Long agreed. Mr. Hart added the projects were approved in April and nothing had been done, perhaps those 2 projects need to be brought back and re-evaluated.

- v. Mr. R. Robinson suggested setting a start data when a project is approved. Mr. Hart asked if the funds are still available for the projects? Mr. Gearhart said the funds are allocated in the Level 2 Tree Planting Projects bucket but has not yet been encumbered because a purchase order has not been issued. Mr. Hart said there is a major break in the system if it takes a year to get planting started after approval.
- vi. Mr. McDaniel said when Ms. McGovern moved to Parks Dept. she put her own bid out to Procurement for Parks. Mr. Hart said, when it leaves the Commission there should be some type of clear path of when the trees will be planted, what the process is. Ms. Fraser suggested some type of timeline, so this doesn't happen again. Mr. Hart thought the process worked like this; the Commission approves a project, there is already an approved contractor with a contract, then it goes to MBRC, then a purchase order is issued. Mr. McDaniel said the project doesn't have to use the City contractor, the project can be bid out but that is explained when the project is brought to the Commission initially. Mr. Gearhart stated that he believes Ms. McGovern did tell the Commission that she would be bidding these projects out and not using the City's contractor.
- vii. Ms. Fraser suggested Ms. McGovern come to the next Tree Commission meeting. Mr. R. Robinsons suggested Ms. McGovern provide some type of report, perhaps a memo, detailing the status of the Parks Dept. projects which have been approved by the Tree Commission. Mr. Hart would like the approvals withdrawn from these 2 projects. Ms. Fraser suggested adding the month the project has been approved to the year already listed in the spreadsheet.
- viii. Ms. Jill Enz from Parks Dept. said she believes the Hanna Park project is complete. The Districts 5 and 7 Parks are awaiting the 1 year service contract bid. There has been a hold-up from a Procurement side. The recommendation letter was sent to Procurement yesterday. Mr. Long continued, it will be awarded January 5, if there is no protest, go to the Mayor's office the next day and return on the following Monday, January 9, with the signed award, then the contract process begins which can take up to 60 days. Once the contract is processed then purchase orders can be issued and planting may begin.
- ix. Mr. McDaniel asked Ms. Grandin if the Commission can decide if Public Works bids something out or give it the continuous contractor? Ms. Grandin said the way the ordinances are written it can either be through the continuing contract or be bid out. Parks will have a continuing contract as well. Mr. McDaniel added he put out a contract for pre-qualified bidders, which leaves 4 contractors for the 55 tree job to go to, all 4 could look at it and turn in cost estimates and the project would be awarded to the lowest bidder of the four. Does the Commission decide which contract we are allowed to use? Ms. Grandin said, no, what everybody understood was we either use Liberty, the City's continuous contractor, or it's going to be put out to the world to bid on. Mr. McDaniel said it will be done with whatever agency Parks or Public Works chooses to use, a discussion could occur between the agency and the Commission if the project is pressing, if we have time to either use the pre-qualified contractors or if we have time can we put it out on the street for bid. Mr. Hart said, the missing part for me is in the end, when the project is done, which one was cheaper. Though time is important; did we save money by going through this protracted process or should we have used the continuous contract. Mr. Long said the continuous contracts are never going to be cheaper than standalone bids. Just because they are providing numbers not on a site-specific thing but a wide variety of numbers, project specific bids are always less but you save time with a continuous contract.

- x. Mr. Gearhart said he has not completed the contract barring the removal of Tree Fund trees planted on school grounds. This is a contract which is completely brand new and appears to be singling out the schools. This is not required for any other outside entity. Other entities such as Jacksonville Beach have worked out very well. Ms. Grandin said everyone should have to sign, if they want the trees, they can sign. Ms. Grandin volunteered to develop this document.
- xi. Mr. Arpen suggested FDOT should be required to sign this document as well or at least reimburse the cost of the tree and installation. Ms. Fraser suggested not using Tree Fund monies for anything having to do with FDOT.

5. Action Items:

- a) Approval of Minutes from November 16, 2022 Meeting – Chair
 - i. Motion to approve the minutes made by Mr. R. Robinson, seconded by Mr. Hart, none opposed.
- b) Approval of Final Strategic Planning Report – Chair
 - i. Motion to approve made by Mr. R. Robinson, seconded by Mr. M. Robinson, none opposed
 - ii. Mr. R. Robinson asked if there was any type of schedule to review this report or making updates along the way? Mr. Flagg asked if we should update it every year, or 3 years, all plans should be updated and refreshed, perhaps 3-year window may be feasible. Ms. Fraser said the only thing a schedule does is allow us to prepare for activities before the due date. Ms. Grandin said the report states short-term goals are to be accomplished before year end 2025, that may be the timing.
 - iii. Mr. November asked about putting together a committee to discuss a master planting plan also one to give direction to staff on getting an additional City Arborist.
 - iv. Ms. Fraser suggested taking up the Implementation Committee which will address the action items from the report. Mr. Flagg asked if anyone had looked at the Implementation Committees list (Attachment F). Ms. Fraser suggested asking Mr. McDaniel what help could be provided to fulfill Strategy #1? Mr. McDaniel said HR has been contacted but they don't fund to advertise positions. Mr. Flagg suggest the Commission review the attachment and select a committee to participate in and be prepared to make their decision known at the next meeting
- c) Proposed Level 2 Project(s) – Justin Gearhart
 - i. Ft. Caroline Rd West Tree Planting Project (Attachment C) – Justin Gearhart
 - 1. Presentation – This is a standard median planting with a 2-year, non-irrigated warranty. This project had been deferred by request last month. Some of the changes requested from last month were to include Prosser's plans which were left off in error. There are 113 trees in the median, a mixture of live oaks, crepe myrtles and hollies which will be removed and replaced with 87 trees.
 - 2. Public Comment –
 - i. Ms. Fraser said there was a lot of discussion at the last meeting regarding the removal of healthy oaks and it appears nothing has changed. Mr. Gearhart said the discussion was deferred to this meeting because we ran out of time.

- ii. Mr. Hart asked if an Arborist has looked at the trees. Mr. McDaniel replied, our Arborist looked at them and those trees have been in the ground for 25 years and haven't grown at all, they have air plants all over them, the bark is torn up around the bottom, and the structure is very poor. The crepe myrtles are past their life span. CM Salem requested the project because the trees look so bad.
 - iii. Mr. Arpen said this is a poor use of the tree funds. There are places all over town which need any trees, heat islands and equity areas and here we are removing trees from a roadway. Granted they are not the most beautiful trees, but they are serving a function. Using tree fund money to remove existing trees, almost \$20,000, under what theory is unclear. 113 are being removed and only 87 are being replaced. Money should be spent in places where there are no trees and not removing functioning trees.
 - iv. Ms. Grandin said the removal of the tree's costs \$142,301. The only reason tree fund monies can be used to remove a tree is if it's in the way or it's dead or dying. These trees may not qualify.
 - v. Mr. Flagg asked if this was the best use of our tree fund monies and is it legal? Mr. Gearhart suggested not removing any trees and only adding trees in the pond area. That would give CM Salem his project.
 - vi. Mr. M. Robinson suggested only taking out the worst trees and leaving most of them. Ms. Fraser said that decision has already been made and 113 have been determined to be "worse." Mr. M. Robinson asked about the cost of sod on page 12. Mr. Gearhart said tree funds will not be used to pay for sod or sod irrigation.
 - vii. Mr. Gearhart said this project will be resubmitted at the next meeting and will only include the pond trees.
 - viii. Mr. Hart said we should not be removing trees to plant trees, as a policy. Mr. Flagg agreed, it goes to the core of what this Commission is supposed to be doing, increasing the canopy.
3. Vote – Motion made by M. Robinson to resubmit the project for only the pond trees, no median tree removals, seconded by Ms. Fraser, none opposed.
- ii. Gold Star Hwy. Tree Planting Project (Attachment D) – Justin Gearhart
 - 1. Presentation – Phase 1 is complete and was ½ mile stretch. This is for Phase 2 and is the remaining 3 miles to include 1,218 trees beginning ½ mile east of Lainey Rd, south and west of Sister's Lake Rd. Prosser's estimate of cost is \$1M however, the amount recommended is \$3M. Because this project is not going to use the continuous contract but be bid out, this amount will cover the potential range of bids. Any funds not used would be rolled back into the fund.
 - 2. Public Comment –
 - i. Ms. Fraser said the Prosser unit cost for trees is very low, \$625 for a tree, haven't seen that in quite a while. Mr. Gearhart said Prosser said what they did to get these costs was use a wholesale cost x a multiplier but agreed, these costs are very low as an estimate. This is Prosser's estimate based on the plans, our estimate is higher based on the previous cost of Phase 1.

- ii. Ms. Fraser said the Prosser plan is for 4" and 6" trees but the sweet spot for trees is really the 3" size they go in well, establish well and grow quickly. Mr. Zaffaroni said there are several 3" in the plan but the anchor trees at the entrance are 6". Ms. Fraser continued, there are 86 4" live oaks, 144 4.5" Ilex vomitoria, there are a lot of big plants, these sizes will contribute to a dramatic increase in cost when it goes out to bid. If 3" are planted within 2 years they have caught up to the 6" plantings, it's paying for a bang that is not needed. Mr. Gearhart said there is an estimate from Liberty using the item costs from the 2 year warranty continuous contract which totals approximately \$2.4M. It includes almost everything listed on the Prosser estimate.
 - iii. Mr. McDaniel added, there is a lot of room out there so larger trees are an option.
 - iv. Mr. Flagg suggested approving an upset limit of \$2.4M. If any of the bids come in higher than that, then the continuous contract could be used. Ms. Fraser suggested reducing all the trees size to 3".
 - v. Mr. November said there is a reason for some of the larger trees at the entrances, is there a middle ground. Perhaps a few could be reduced in size to save some money but the nature of the project is it's nice to have some mix. It's important to get some trees in the ground, there has been a major lapse in planting lately. Perhaps the 4" trees could become 3" trees, especially when there are more than 20.
3. Vote – Motion to approve if all tree sizes are changed to 3-3.5" with an upset limit of \$2.3M made by Ms. Fraser, seconded by Mr. Hart, none opposed.

6. Old Business

a) Level 3 Program Agreement Revisions (Attachment E)– Susan Grandin

- i. The insurance requirement was changed for the Applicant and has been approved through City Council.

7. New Business

- a) 2023 Meeting Calendar – agreed. The meetings will remain hybrid meetings.

8. Public Comment

- a) None.

9. **Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, January 18, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
September 2, 2022

<u>Equity in Pooled Cash</u>	\$ 26,152,128.68	
<u>Accounts Payable</u>	(20,737.33)	
<u>Fund Balance</u>	\$ (18,126,381.08)	0
YTD Gain\Loss	\$ (8,005,010.27)	
<u>Adjusted Fund Balance</u>	<u>\$ (26,152,128.68)</u>	\$ -

	<u>Actuals</u>		<u>Budget</u>
	<u>22-Aug</u>	<u>YTD</u>	<u>YTD</u>
<u>Revenues</u>	\$ 493,300.84	\$ 10,908,929.60	\$ 8,400,127.00
<u>Expenses</u>	\$ 404,484.52	\$ 2,903,919.33	\$ 23,933,978.23
Budget Reserve			\$ 3,701,030.00
<u>Net</u>	<u>\$ 88,816.32</u>	<u>\$ 8,005,010.27</u>	<u>\$ (19,234,881.23)</u>

Available Balance Total	<u><u>\$ 8,802,362.45</u></u>	Unappropriated 15304 Funds
--------------------------------	-------------------------------	----------------------------

**City of Jacksonville
Tree Commission
Financials Combined
September 2, 2022**

<u>Cash</u>	\$ 33,905,385.89
<u>Accounts Payable</u>	\$ (20,737.33)
<u>Fund Balance</u>	\$ (25,100,556.30)
YTD Gain\Loss	\$ (8,784,092.26)
Adjusted Fund Balance	<u>\$ (33,905,385.89)</u>

	<u>Actuals</u>		<u>Budget</u>
	<u>22-Aug</u>	<u>YTD</u>	<u>YTD</u>
<u>Revenues</u>	\$ 585,964.97	\$ 11,688,011.59	\$ 8,400,127.00
<u>Expenses</u>	\$ 404,484.52	\$ 2,903,919.33	\$ 23,979,577.00
Better Jacksonville Project			\$ 1,717,826.00
Budgeted Reserve			\$ 3,701,030.00
<u>Net</u>	<u>\$ 181,480.45</u>	<u>\$ 8,784,092.26</u>	<u>\$ (15,579,450.00)</u>
 <u>Available Balance Total</u>	 <u>\$ 18,227,846.89</u>	 <u>Unappropriated Funds</u>	

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
September 2, 2022

Equity in Pooled Cash \$ 7,753,257.21

Accounts Payable

Fund Balance \$ (6,974,175.22)
YTD Gain\Loss \$ (779,081.99)
Adjusted Fund Balance \$ (7,753,257.21)

	<u>Actuals</u>		<u>Budget</u>
	<u>22-Aug</u>	<u>YTD</u>	<u>YTD</u>
<u>Revenues</u>	\$ 92,664.13	\$ 779,081.99	
<u>Expenses</u>	\$ -		\$ 45,598.77
<u>Net</u>	<u>\$ 92,664.13</u>	<u>\$ 779,081.99</u>	<u>\$ (45,598.77)</u>

Available Balance Total \$ 7,707,658.44 Unappropriated 15305 Funds

Budget Balance of Appropriated Expenditures		FY22 Budget	FY 22 Expenditures	Open Purchase Orders	Remaining Balance
Center	Activity				
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000189-5Th & Cleveland Ash Site Tree Planting	6,593.80	6,593.80		
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000275-Brown's Dump Ash Site Tree Planting	884.25	884.25		
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Right Of Way	2,192,787.27	828,501.64	1,082,427.23	281,858.40
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000429-Duval County School Board Property	92,243.50			92,243.50
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	35,140.70	16,619.80	8,237.90	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000604-Intersect, Bridge, M Sc 09-10 Landscaping	18,467.68			18,467.68
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000651-King St Planting College To Park	8,724.53	8,724.53		
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000744-North Main Street Landscaping	9,155.68			9,155.68
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	1,436,949.08			1,436,949.08
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001035-Mandarin Road Tree Planting	74,601.00			74,601.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001036-Springfield Preservation Tree Planting	220,408.45	369.41	8,822.37	211,216.67
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	12,434,789.19	1,968,024.64	1,224,999.46	9,241,765.09
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	180,705.21	27,011.48	13,455.11	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001345 District 8 Tree Planting	52,767.40		52,767.40	
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001606-Sulzbacher Village Level 3 Tree Planting	20,752.30	4,527.40	5,837.40	10,387.50
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001607-Hugenot Park Level 3 Tree Planting	72,207.20	72,207.20		
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	825,213.40	265,073.90	10,888.85	549,250.65
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	All Activity Values	17,682,390.64	3,198,538.05	2,407,435.72	12,076,416.87
151016-PWOD Forrest Street Ash Site Tree Planting - Conservation and Resource Mng	00000000-No Activity	5,994.50	5,994.50		
151132-PWOD County-Wide Tree Prog-Active Parks - Conservation and Resource Mana	00000000-No Activity	532,545.04			532,545.04
151135-PWOD County-Wide Tree Prog-Preservation Parks - Conservation and Resource	00000000-No Activity	514,854.00			514,854.00
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	373,253.63	63,096.59	307,432.13	2,724.91
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	1,517,703.84	734,740.04	224,898.36	558,065.44
154008-PWML Patton Rd And Beach Blvd Tree Planting - Conservation and Resource M	00000000-No Act vity			9,428.34	
154009-PWML Zoo Landscaping-Asian Exhibit - Conservation and Resource Managemer	00000000-No Act vity	1,031,432.38			1,031,432.38
191015-JXSF Conservation and Resource Management	00000981 Tree Protection & Related Expenditures-Act vity	2,266,375.86			2,266,375.86
Center Values	Appropriated Funds	23,524,549.89	4,002,369.18	541,758.83	16,982,414.50
153104-PWCP Public Works Capital Projects - Road and Street Facilities	Better Jacksonville Plan, Project 008649	1,717,826.00			1,717,826
		25,642,376	4,002,369	541,759	18,700,241

4

**Tree Fund
Revenue and Expenditures by Year**

REVENUE **EXPENDITURES**

YEAR	FUND 15304 (15F)	FUND 15305 (15N)	Total	FUND 15304 (15F)	FUND 15305 (15N)	Total
1996	\$ 691,718.88		\$ 691,718.88	\$ 80,057.50		\$ 80,057.50
1997	\$ 951,787.17		\$ 951,787.17	\$ 347,092.76		\$ 347,092.76
1998	\$ 1,049,472.53		\$ 1,049,472.53	\$ 494,487.10		\$ 494,487.10
1999	\$ 1,210,651.59		\$ 1,210,651.59	\$ 615,157.18		\$ 615,157.18
2000	\$ 2,565,246.05		\$ 2,565,246.05	\$ 392,419.88		\$ 392,419.88
2001	\$ 5,869,322.79		\$ 5,869,322.79	\$ 230,995.61		\$ 230,995.61
2002	\$ 4,362,471.40	\$ 15,157.54	\$ 4,377,628.94	\$ 874,134.52		\$ 874,134.52
2003	\$ 9,601,595.30	\$ 18,537.00	\$ 9,620,132.30	\$ 1,143,905.47		\$ 1,143,905.47
2004	\$ 5,114,569.45	\$ 235,918.40	\$ 5,350,487.85	\$ 1,990,645.24		\$ 1,990,645.24
2005	\$ 3,944,933.41	\$ 138,643.13	\$ 4,083,576.54	\$ 1,846,436.64		\$ 1,846,436.64
2006	\$ 11,613,479.88	\$ 309,548.79	\$ 11,923,028.67	\$ 1,647,359.28		\$ 1,647,359.28
2007	\$ 3,897,839.70	\$ 310,227.79	\$ 4,208,067.49	\$ 2,557,934.91	\$ 7,555.80	\$ 2,565,490.71
2008	\$ 3,394,193.30	\$ 147,595.05	\$ 3,541,788.35	\$ 2,418,021.74	\$ 32,443.00	\$ 2,450,464.74
2009	\$ 7,604,711.35	\$ 205,159.77	\$ 7,809,871.12	\$ 4,387,738.27		\$ 4,387,738.27
2010	\$ 6,509,734.61	\$ 124,187.92	\$ 6,633,922.53	\$ 2,202,454.54		\$ 2,202,454.54
2011	\$ 14,697,380.62	\$ 93,342.08	\$ 14,790,722.70	\$ 1,588,161.12		\$ 1,588,161.12
2012	\$ 1,751,051.67	\$ 162,527.72	\$ 1,913,579.39	\$ 858,915.45		\$ 858,915.45
2013	\$ 770,717.02	\$ 202,632.98	\$ 973,350.00	\$ 936,714.66		\$ 936,714.66
2014	\$ 1,053,079.35	\$ 182,150.99	\$ 1,235,230.34	\$ 1,183,169.64		\$ 1,183,169.64
2015	\$ 1,388,121.92	\$ 249,217.76	\$ 1,637,339.68	\$ 799,216.91		\$ 799,216.91
2016	\$ 2,057,994.62	\$ 417,243.64	\$ 2,475,238.26	\$ 827,830.84		\$ 827,830.84
2017	\$ 2,479,970.32	\$ 500,529.72	\$ 2,980,500.04	\$ 551,599.86	\$ 131,644.61	\$ 683,244.47
2018	\$ 2,472,284.19	\$ 1,110,688.85	\$ 3,582,973.04	\$ 709,858.39	\$ 1,661.15	\$ 711,519.54
2019	\$ 5,950,915.25	\$ 770,734.86	\$ 6,721,650.11	\$ 1,556,562.92	\$ 79,787.39	\$ 1,636,350.31
2020	\$ 1,360,733.54	\$ 1,485,257.54	\$ 2,845,991.08	\$ 2,116,772.33	\$ 3,126.58	\$ 2,119,898.91
2021*	\$ 4,278,107.06	\$ 1,109,956.00	\$ 5,388,063.06	\$ 5,609,689.23	\$ 3,321.49	\$ 5,613,010.72
	\$ 106,642,082.97	\$ 7,789,257.53	\$ 114,431,340.50	\$ 37,967,331.99	\$ 259,540.02	\$ 38,226,872.01

* 2021 not closed

5



City of Jacksonville, Florida

Lenny Curry, Mayor


Department of Public Works
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
(904) 255-8786
www.coj.net

ONE CITY ONE JACKSONVILLE

December 9, 2022

TO: Marcia Saulo
Comptroller

THRU: Steven D. Long, Jr., P.E.
Director, Public Works

FROM: Dave McDaniel 
Chief, Mowing & Landscape Maintenance Division

SUBJECT: Closure of Completed Tree Activities

The Mowing & Landscape Maintenance Division of the Department of Public Works is providing the attached list of tree planting activities for closure. The activities listed on the attachment have been certified as complete by both the Mowing & Landscape Maintenance Division's Arborist and Chief. The residual balances in these activities should be returned to the fund of origin and placed in a reserve line for future appropriation.

Please contact Dave McDaniel at 255-4301 if you have any questions. Thank you for your assistance.

DM:ld

Attachments

Tree Planting Activities for Closure

<u>Title</u>	<u>Fund</u>	<u>Center</u>	<u>Account</u>	<u>Project</u>	<u>Activity</u>	<u>Remaining Funds</u>
King St Planting College to Park	15304	151004	549006	000000	00000651	\$ 8,724.53
Mandarin Road	15304	151004	549006	000000	00001035	\$ 74,601.00
North Main St Landscaping	15304	151004	549006	000000	00000744	\$ 9,155.68
Springfield Preservation Tree Planting	15304	151004	549006	000000	00001036	\$ 211,446.84
Sulzbacher Village Level 3 Tree Planting	15304	151004	549006	000000	00001606	\$ 10,759.90
Huguenot Park Level 3 Tree Planting	15304	151004	549006	000000	00001607	\$ 72,207.20
Intersec,Bridge,Misc 09-10 Landscaping	15304	151004	565050	000000	00000604	\$ 18,467.68
Zoo Landscaping - Asian Exhibit	15304	154009	549006	000000	00000000	\$ 1,031,432.38
Countywide Tree Prog - Active Parks	15304	151132	549006	000000	00000000	\$ 532,545.04
Countywide Tree Prog - Preservation Parks	15304	151135	549006	000000	00000000	\$ 514,854.00
Duval County School Board Property	15304	151004	549006	000000	00000429	\$ 92,243.50
Brown's Dump Ash Site	15304	151004	549006	000000	00000275	\$ 884.25
5th & Cleveland Ash Site	15304	151004	549006	000000	00000189	\$ 6,593.80
Forrest St Ash Site	15304	151016	549006	000000	00000000	\$ 5,994.50

<u>Title</u>	<u>Fund</u>	<u>Center</u>	<u>Account</u>	<u>Project</u>	<u>Activity</u>	<u>Remaining Funds</u>
Mandarin Rd Tree Planting	15305	151004	549006	000000	00001035	\$ 45,597.57

ATTACH. C.

15F Ordinance Funds Available for Appropriation: As of 12/09/2022 there is \$10,056,245.96

Ordinance	Appropriated			Original Purchase Order Amount		Remainder
	Amount	Date		Amount	Date	
2017-0111	\$22,057.00	2/14/2017	Main Street	\$22,057.00	2/19/2020	\$9,155.68
2017-0767	\$175,761.00	11/14/2017	Hammond BLVD	\$165,478.00	5/4/2020	\$10,283.00
2018-0007	\$62,540.03	1/9/2018	Date Palm Planting	\$62,540.03	9/1/2019	\$0.00
2018-0043	\$18,364.21	1/23/2018	Old Saint Augustine	\$18,364.21	2/19/2020	\$0.00
2018-0159	\$85,366.23	3/13/2018	King Street	\$85,366.23	2/19/2020	\$8,724.53
2018-0273	\$31,232.60	4/24/2018	Avondale Planting	\$31,232.60	2/19/2020	\$0.00
2018-0307	\$26,435.84	5/8/2018	Lenox Ave	\$26,435.84	2/19/2020	\$0.00
2018-0369	\$31,265.81	6/12/2018	Harts Road Planting	\$30,687.61	2/19/2020	\$0.00
2018-0369			Harts Road Planting	\$578.20	2/26/2020	\$0.00
2018-0190	\$32,202.87	8/29/2018	Patton Road	\$32,202.87	2/19/2020	\$0.00
2018-0791	\$103,840.00	11/13/2018	Mandarin Road	\$103,840.00	2/19/2020	\$74,601.00
2018-0792	\$278,872.00	11/13/2018	Springfield Tree Planting	\$278,872.00	2/19/2020	\$211,216.67
2019-0444	\$781,748.00	1/22/2019	RAP RELEAF	\$415,431.59	2/26/2020	\$0.00
2019-0178	\$409,341.42	3/12/2019	Moncrief Beautification	\$267,077.80	8/5/2020	\$13,353.87
2019-0178			Moncrief Replacement	\$2,025.00	3/30/2021	\$0.00
2019-5021	\$263,836.95	8/27/2019	District 8 Tree Planting	\$263,836.95	2/26/2020	\$0.00
2019-0619	\$14,450.54	9/24/2019	Water Truck	\$14,450.54		\$0.00
2020-0114	\$72,298.00	3/10/2020	Sulzbacher Village	\$71,925.00	4/28/2020	\$12,837.40
2020-0113	\$105,587.00	3/10/2020	Huguenot Park	\$105,587.00	5/1/2020	\$72,207.20
Remove and Replace	\$300,000.00	11/13/2018				
	\$2,000,000.00	11/12/2019				
	\$2,000,000.00	4/13/2021				
			Sibbald Road	\$9,031.50	2/19/2020	\$0.00
			MOSH	\$1,096.80	2/19/2020	\$0.00
			CO-Vegitative Install	\$3,027.65	2/19/2020	\$0.00
			Huffman Blvd	\$180,246.00	2/19/2020	\$0.00
			LaVilla	\$7,699.20	2/19/2020	\$0.00
			Parks at Cathedral	\$3,928.00	2/19/2020	\$0.00
			Wells Fargo	\$15,118.80	2/26/2020	\$15,118.80
			630-City	\$10,897.20	2/26/2020	\$10,897.20
			1370 Belvedere	\$439.10	2/26/2020	\$0.00
			440 Adams Street	\$238.72	2/26/2020	\$0.00
			Kernan Blvd	\$1,303.63	2/26/2020	\$0.00
			Sandalwood	\$33,679.20	2/26/2020	\$0.00
			Remove and Replace	\$97,398.00	2/26/2020	\$300.00
			Greenland Road 2	\$9,368.40	4/8/2020	\$0.00
			Davey Remove and Replace	\$10,753.72	6/16/2020	\$0.00
			12626 Mandarin	\$4,050.00	6/16/2020	\$0.00
			Remove and Replace			
			Baymeadows	\$7,286.99	7/2/2020	\$0.00

Appropriated			Original Purchase Order Amount			Remainder
Amount	Date		Amount	Date	Remainder in project	
		Remove and Replace Round 3	\$54,301.20	8/3/2020	\$0.00	
		Liberty Tree Hill S-Line	\$16,348.80	8/27/2020	\$0.00	
		Bruce Park Remove and Replace	\$5,312.00	8/27/2020	\$0.00	
		Remove and Replace	\$1,200,000.00	11/18/2020	\$87,819.89	
		Davey Remove and Replace	\$1,194.86	6/28/2022	\$0.00	
		8th Street	\$37,078.00	7/8/2022	\$7,415.60	
		Atlantic Blvd	\$26,483.50	8/31/2022	\$5,256.00	
Available for Remove and Replace Allocation					\$266,094.51	
630-City	\$200,000.00	11/13/2018				
	\$1,600,000.00	8/13/2019				
	\$2,000,000.00	11/24/2020				
		630-City District 2	\$24,856.08	2/26/2020	\$0.00	
		630-City District 3	\$17,343.60	2/26/2020	\$0.00	
		630-City District 4	\$27,198.00	2/26/2020	\$0.00	
		630-City District 5	\$39,437.76	2/26/2020	\$0.00	
		630-City District 6	\$30,062.88	2/26/2020	\$0.00	
		630-City District 7	\$19,076.64	2/26/2020	\$0.00	
		630-City District 8	\$23,387.76	2/26/2020	\$0.00	
		630-City District 9	\$13,073.28	2/26/2020	\$0.00	
		630-City District 10	\$16,209.60	2/26/2020	\$0.00	
		630-City District 11	\$26,904.20	2/26/2020	\$0.00	
		630-City District 12	\$38,024.40	2/26/2020	\$0.00	
		630-City District 14	\$51,703.44	2/26/2020	\$0.00	
		630-City District 6	\$47,811.84	4/6/2020	\$0.00	
		630-City District 1	\$56,251.20	4/7/2020	\$0.00	
		630-City District 2	\$83,721.60	4/7/2020	\$0.00	
		630-City District 3	\$40,500.00	4/7/2020	\$0.00	
		630-City District 4	\$84,846.80	4/7/2020	\$0.00	
		630-City District 5	\$101,893.20	4/7/2020	\$0.00	
		630-City District 6	\$11,592.96	4/7/2020	\$0.00	
		630-City District 7	\$87,484.80	4/7/2020	\$0.00	
		630-City District 8	\$44,367.60	4/7/2020	\$0.00	
		630-City District 9	\$65,089.20	4/7/2020	\$0.00	
		630-City District 10	\$82,002.00	4/7/2020	\$0.00	
		630-City District 11	\$5,344.80	4/7/2020	\$0.00	
		630-City District 12				
		Round 3	\$34,761.60	4/7/2020	\$0.00	
		630-City	\$35,150.40	4/8/2020	\$0.00	
		630-City	\$42,391.20	4/8/2020	\$0.00	
		630-City	\$19,514.00	4/8/2020	\$0.00	
		630-City Round 4	\$307,357.20	6/11/2020	\$0.00	

Appropriated			Original Purchase Order Amount		Remainder
Amount	Date		Amount	Date	Remainder in project
		District 13 630-City	\$20,162.00	7/1/2020	\$0.00
		630-City Round 5	\$185,536.80	7/14/2020	\$0.00
		630-City	\$716,446.40	8/31/2020	\$153.60
		Current Open PO	\$1,500,000.00	1/13/2021	\$412,117.72
		Rutledge Oaks	\$2,450.00	6/11/2021	\$0.00
		2257 Oak Street	\$956.00	6/11/2021	\$0.00
				Available for 630-City Allocation	\$558,065.44
Level 2	\$1,000,000.00	2/12/2019			
	\$2,000,000.00	1/28/2020			
	\$2,000,000.00	1/12/2021			
	\$2,000,000.00	8/24/2021			
	\$8,000,000.00	6/28/2022			
		Tree Hill	\$21,472.80	2019	\$0.00
		City Cemetery	\$41,350.50	2/19/2020	\$0.00
		Davey Kensington Association	\$24,482.62	2/26/2020	\$0.00
		Davey San Marco	\$49,549.90	2/26/2020	\$0.00
		Sheffield	\$4,082.00	2/26/2020	\$0.00
		S-Line	\$6,189.88	2/26/2020	\$0.00
		Canopy Place	\$117,483.97	2/26/2020	\$0.00
		Baymeadows East	\$284,900.07	2/26/2020	\$0.00
		Sunrise Ridge	\$102,464.68	2/26/2020	\$0.00
		Jacksonville Beach Golf Park	\$29,512.56	2/26/2020	\$0.00
		Yates Building	\$38,312.00	4/8/2020	\$0.40
		Cathedral District	\$120,371.14	4/8/2020	\$0.00
		Neptune Beach	\$55,490.00	8/27/2020	\$0.00
		Cobblestone Park	\$192,922.00	8/27/2020	\$9,646.10
		Ed Austin Park	\$214,822.00	8/27/2020	\$10,741.10
		Nathan Krestul Park	\$63,423.00	8/27/2020	\$3,171.15
		Alexandria Oaks Park	\$28,593.00	8/27/2020	\$1,429.65
		Huntington Forest Park	\$28,026.00	8/27/2020	\$1,401.30
		Willow Branch	\$93,742.00	8/27/2020	\$62,806.30
		John Gorrie Dog Park	\$23,166.00	8/27/2020	\$12,402.50
		Harlow Blvd	\$102,804.00	11/17/2020	\$5,140.20
		Atlantic Beach	\$194,532.00	11/17/2020	\$19,453.20
		Lake Mandarin HOA	\$190,168.00	1/13/2021	\$34,440.20
		Tom Marshall Park	\$69,336.00	1/13/2021	\$6,933.60
		Boat Ramps	\$111,132.00	1/13/2021	\$11,113.20
		Greenland Park	\$95,580.00	1/11/2021	\$4,779.00
		Freedom Park	\$38,548.00	1/13/2021	\$0.00
		Reddie Point Park	\$53,055.00	4/21/2021	\$5,305.50
		Blue Cypress Park	\$187,154.40	4/30/2021	\$0.00
		Atlantic Beach II	\$164,404.80	6/23/2021	\$0.00
		Kernan Blvd	\$276,722.50	6/23/2021	\$41,508.37
		Amelia View	\$145,395.00	6/23/2021	\$21,809.25

Appropriated			Original Purchase Order Amount		Remainder
Amount	Date		Amount	Date	Remainder in project
		Twin Lakes Academy	\$122,553.00	6/23/2021	\$18,382.95
		Park Street Rd Diet	\$399,526.00	8/24/2021	\$399,526.00
		Whitehouse Park	\$54,594.00	8/24/2021	\$8,189.10
		Baker Point Park	\$17,091.00	8/24/2021	\$2,563.65
		Gold Star	\$450,921.00	9/29/2021	\$84,928.15
		Fort Caroline Rd	\$157,369.50	1/11/2022	\$31,473.90
		Norfolk and Soutel Level 2	\$90,106.00	1/12/2022	\$18,021.20
		Jax Beach Level 2	\$277,789.50	1/12/2022	\$55,557.90
		Columbia Parkway Retention Pond	\$51,840.00	1/21/2022	\$10,098.00
		Jarboe Park	\$145,918.00	1/24/2022	\$29,183.60
		Northbank Riverwalk	\$116,125.00	5/17/2022	\$23,225.00
		Fishweir Park	\$40,014.00	6/23/2022	\$8,002.80
		Deerwood Park Blvd	\$86,319.00	6/30/2022	\$17,263.80
		Hanna Park	\$264,584.80	8/15/2022	\$268,584.80
		Saint Johns Bluff Rd	\$388,238.50	8/29/2022	\$77,647.70
		Collins Road	\$338,265.00	11/23/2022	\$338,265.00
				Available for Level 2 Allocation	\$8,893,481.94
Level 3	\$1,000,000.00	5/12/2020			
		Equestrian Center	\$241,559.00	12/29/2020	\$55,883.55
		Jax Zoo	\$209,190.35	10/27/2021	\$109,958.42
				Available for Level 3 Allocation	\$549,251.00

15N Charter Funds Available for Appropriation: As of 12/09/2022 there is \$7,768,725.72

Appropriated			Original Purchase Order Amount		Remainder
Ordinance	Amount	Date	Amount	Date	Available
2017-0197	\$9,032.00	3/14/2017	\$9,032.00	8/1/2018	\$0.00
2018-0190	\$62,080.49	8/29/1018	\$62,080.49	2/19/2020	\$0.00
2018-0791	\$62,205.00	11/13/2018	\$62,205.00	12/1/2018	\$45,597.57

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 12/09/2022 there is 1,717,826.00

No projects using BJP money as of 11/11/2022

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT 8

Visit <https://pg-cloud.com/JacksonvilleFL> for City of Jacksonville Tree Project Maps

Visit jartremittigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Year	Status	Appropriation Amount	Obligated	Contract/Warranty
1 Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	2020	Installation Complete	\$192,922.00		Liberty 2/yr
2 Ed Austin Park Tree Planting/Resident request	115 Trees in right of ways around and within Willowbranch Park	2020	Installation Complete	\$214,822.00		Liberty 2/yr
3 Nathan Krestul Park - Friends of Krestul Park	Trees within Park - 34 trees	2020	Installation Complete	\$63,423.00		Liberty 2/yr
4 John Gorrie Dog Park/Friends of John Gorrie Dog Park	Trees along Park Right of Way - Buffer - 11 Trees	2021	Installation Complete	\$23,166.00		Liberty 2/yr
5 Alexandria Oaks Park/SMPS and Bolles School request	Trees within Park - 15 trees	2020	Installation Complete	\$28,593.00		Liberty 2/yr
6 Huntington Forest Park/Resident request to CM	Trees along Park Right of Way - Buffer - 15 trees	2020	Installation Complete	\$28,026.00		Liberty 2/yr
7 Love Grove/Willowbranch	Trees in right of ways around and within Willowbranch Park - 51 Trees	2021	Phase 1 Complete	\$93,742.00		Liberty 2/yr
8 Greenland Park/residents adjacent to park	Trees within Park - 53 trees	2021	Installation Complete	\$95,580.00		Liberty 2/yr
9 Harlow Blvd./Resident request	Trees within median on Harlow Blvd. - 47 trees	2021	Installation Complete	\$102,804.00		Liberty 2/yr
10 Atlantic Beach/City of Atlantic Beach	Trees within Atlantic Beach residential Right of Ways and Parks - 96 trees	2021	Installation Complete	\$194,532.00		Liberty 2/yr
11 Lake Mandarin HOA Tree Planting/Resident request	Trees within 4 HOA's residential Right of Ways and Parks - 94 trees	2021	Installation Complete	\$190,168.00		Liberty 2/yr
12 Tom Marshall Park/Sports Association	Trees within ballpark and right of ways - 39 trees	2021	Installation Complete	\$69,336.00		Liberty 2/yr
13 Boat Ramps/Waterfront Management	Trees within 7 boat ramps and parks - 62 trees	2021	Installation Complete	\$111,132.00		Liberty 2/yr
14 Reddie Point Park/CM and Parks	Trees within park - field restoration - 27 trees	2021	Installation Complete	\$53,055.00		Liberty 2/yr
15 Twin Lakes Academy ES/School	Trees within school grounds and ROW - 66 trees	2022	Installation Complete	\$122,553.00		Liberty 2/yr
16 Kernan Blvd./CM	Trees within medians and Row of Kernan Blvd. - 132 trees	2021	Installation Complete	\$276,722.50		Liberty 2/yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

Visit <https://pg-cloud.com/jacksonville/> for City of Jacksonville Tree Project Maps
 Visit treetremitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Status	Appropriation Amount	Obligated	Contract/Warranty
17 Amelia View/residential	Trees within medians and ROW in Amelia View community - 73 trees	Installation Complete	\$145,395.00		Liberty 2/yr
18 Whitehouse Park/Parks and residential	Trees within play area and recreational fields - 29 trees	Installation Complete	\$54,594.00		Liberty 2/yr
19 Baker Point Park/Parks and residential	Trees within park undergoing improvements - 8 trees	Installation Complete	\$17,091.00		Liberty 2/yr
20 Fort Caroline Rd. Tree Planting	Trees within right of way along Fort Caroline Rd. 66 trees	Installation Complete	\$157,369.50		Liberty 2/yr
21 Norfolk Soutel Tree Planting	Trees within medians and right of way along Norfolk Blvd. 36 trees	Installation Complete	\$90,106.00		Liberty 2/yr
22 Jax Beach Park and ROW	Trees within parks and right of way 150 trees	Installation Complete	\$277,789.50		Liberty 2/yr
23 Gold Star Family Memorial Highway	Trees within retention pond and right of way. 200 trees	Installation Complete	\$450,921.00		Liberty 2/yr
24 Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. 68 trees	Installation Complete	\$116,125.00		Liberty 2/yr
25 Jarboe Park	Trees along play area and trails of Jarboe Park. 76 trees	Installation Complete	\$145,918.00		Liberty 2/yr
26 Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. 29 trees	Installation Complete	\$51,840.00		Liberty 2/yr
27 Fishweir Park	Trees along nature trail. 21 trees	Installation Complete	\$40,014.00		Liberty 2/yr
28 District 7 Parks	55 trees.	Scheduling/in procurement	\$106,000.00		
29 District 5 Parks	195 Trees	Scheduling/in procurement	\$452,600.00		
30 Deerwood	Trees along median. 43 trees	Installation complete	\$86,319.00		Liberty 2/yr
31 Hanna Park	106 trees	In progress	\$264,584.80		Liberty 2/yr
32 Saint Johns Bluff Road	Trees along Median. 189 trees	Installation Complete	\$388,238.50		Liberty 2/yr
33 Wolfon High School	Trees in school grounds. 56 trees	to Tree Commission	\$102,336.00		Liberty 2/yr
34 Collins Road	Trees along median. 183 trees	in progress	\$338,265.00		Liberty 2/yr
35 Airport Center Drive E	Trees along median. 76 trees	Scheduling	\$153,643.00		Liberty 2/yr
36 College Street Parking Islands	Trees in Parking Islands, 4 trees.	Scheduling	\$8,019.00		Liberty 2/yr
37 Fort Caroline Road West	Trees in Median and City owned Pond. 87 trees	to Tree Commission	\$175,638.00		Liberty 2/yr
38 Gold Star Family Memorial Highway Phase 2	Trees within retention pond and right of way. 1218 trees	to Tree Commission			To Bid 2/yr

Tree Commission Strategic Planning Report

Implementation Committees

Implement Strategy #1

- Work with Public Works Staff to identify the impediments to filling the current Urban Forest Manager position.
- Work to resolve/ remove the impediments and increase the reach of the job posting.
- Fill the vacant position.

Implement Strategy #1 and #8

- Develop a set of talking points about the Tree Commission , the Urban Forest and opportunities to strengthen the work of the Commission.
- Schedule meetings with Councilmembers in first quarter 2023.
- Build a network of potential and existing urban forest supporters.
 - Maintain and expand relationships with known stakeholders
 - Identify potential stakeholders

Implement Strategy #2

- Establish benchmarks to be applied to monitor changes in the tree canopy over time.
- Develop or collect available baseline data for each measure and develop a plan to update/maintain the data regularly.
- Formally request data from the Planning Department regarding the loss of mitigated trees by location (permit data) and maintain quarterly updates.

Implement Strategy #3

- Draft the scope for the development of an Urban Forest Master Plan for the City.
- Identify the cost to prepare the identified scope.
- Identify project management strategies/ staffing requirements.
- Coordinate with Committee to Implement Strategies #1 and #8.
- Prepare a request for funding from Council as a 2023 budget amendment.

Implement Strategy #5

- Identify Commission priorities for planting based on available data or additional data collected to support chosen priority.
- Identify a Commission –driven Planting Project by second quarter 2023.
- Implement the selected project by fourth quarter 2023.

Implement Strategy #9

- Perform a review of current ordinances and polices and their application to identify consistency with the goals and strategies of the Tree Commission.
- Recommend changes to existing ordinances and policies and implementation practices to better achieve the goals and strategies of the Tree Commission.

Tree Commission

Calendar for year 2023 (United States)



January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
			1	2		
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan 18 • Tree Commission
 Feb 15 • Tree Commission
 Mar 15 • Tree Commission

Apr 19 • Tree Commission
 May 17 • Tree Commission
 Jun 21 • Tree Commission

Jul 19 • Tree Commission
 Aug 16 • Tree Commission
 Sep 20 • Tree Commission

Oct 18 • Tree Commission
 Nov 15 • Tree Commission
 Dec 20 • Tree Commission