

Jacksonville Tree Commission

Wednesday, October 16, 2019 – 9:30 AM

117 West Duval Street, Third Floor, Conference Room C

Commissioners: Chris Flagg, Chair
Curtis Hart, Vice Chair
Aaron Glick
John Pappas
Mike Robinson
Rhodes Robinson
Ron Salem

Advisors: Susan Grandin
Richard Leon
Kathleen McGovern
Joel Provenza

Staff: Cindy Chism

AGENDA

Order of Agenda is Subject to Change

A. Call to Order and Verification of Quorum

1. Roll Call
2. Submittal of Speaker's Cards
3. Approval of minutes from September 18, 2019 meeting
4. Fund balance and encumbrance report for 15(F), 15(N) and BJP – Joel Provenza
5. Status of Pending Tree Projects – Kathleen McGovern
6. Vote on Proposed Level 2 Project(s) – Kathleen McGovern

B. New Business

1. Election - OGC
2. Revisions to Level 3 Application - OGC
3. Other Municipalities Requesting Tree Trust Fund Monies - OGC

C. Public Comment

D. Adjournment – the next meeting is scheduled for November 20, 2019.

Jacksonville Tree Commission
Meeting Minutes October 16, 2019
Approved November 20th, 2019

Commissioners Present:	Chris Flagg, Chair Curtis Hart, Vice Chair Mike Robinson Rhodes Robinson Ron Salem Aaron Glick	Staff:	Cindy Chism
Advisors:	Kealey West for Susan Grandin, OGC Kathleen McGovern, City Arborist Richard Leon, Urban Forest Manager Joel Provenza, Accounting	Public:	Joe Anderson, JEA Jason Phitides, City of Jacksonville Bch John November, Public Trust Nikki Evans, COJ City Council Todd Little, Public Workst Anna Dooley, Greenscape Joshua Rosenberg, Duval Soil Fred Pope, City of Jacksonville Jake Bolton, Liberty Landscape

- A. Meeting was called to Order by Chair at 9:30am.
1. All present introduced themselves for the record.
 2. Submittal of Speaker’s Cards.
 3. Motion made by Mr. R. Robinson, seconded by Mr. Glick, for approval of September 18, 2019 minutes, none opposed.
 4. Fund balance and encumbrance report for 15(F), 15(N) and BJP (Attachment A) – Joel Provenza.
 - a. Mr. Hart asked what was spent last month. Mr. Provenza replied that those figures are not on this table but could be added for the next meeting. **These figures will be added to the spreadsheet.**
 5. Status of Pending Tree Projects including Levels 1 and 2 (Attachment B) – Kathleen McGovern.
 - a. A District 8 planting project was inadvertently left off of the City Of Jacksonville Tree Planting Projects list (Page 2). This project is for plantings on Yancy Park, Moncrief, Dinsmore and Pritchard Road and will cost approximately \$300,000.
 6. Vote on Proposed Level 2 Project(s) – Kathleen McGovern & Todd Little
 - a. Canopy Place Tree Planting (Attachment C) – Unfortunately the legend was left off of the project document which makes it more challenging to read. Mr. Glick asked why the trees were not scheduled to be planted the entire length of Harts Road, from Bertha Street to Bonnelly Drive. Mr. Little replied there are other projects which have just been completed in those areas and do not show on the diagram.
 - b. Sunrise Ridge Tree Planting (Attachment D) – Mr. Glick asked if this portion of Merrill Road City road or state? Mr. Little replied it is City until the interchange with 295. CM Salem pointed out there was an Arlington Community Re-Development Area (CRA), Complete Streets

Plan/Study in progress, **check with Karen Nisrallah in the Office of Economic Development, to ensure there will be no conflict and consistency is maintained. Mr. Little Agreed.**

- c. Mr. Hart made a motion to approve both projects, seconded by Mr. R. Robinson, none opposed. Projects approved.
7. Status of Level 1 (630-CITY) Projects Presentation (Attachment E) – Todd Little
 - a. Mr. Little reported 1100 trees have been requested, 200 have been planted, leaving 900 confirmed. Out of the 1.6 Million of the original appropriation there is approximately \$70,000 remaining.
 - b. CM Salem suggested another appropriation to replenish the funds. Mr. Hart asked **Mr. Leon to provide the Commission with an analysis, as quickly as possible, of how many trees could be planted in the next 6 months. Ms. Grandin will draft the appropriation legislation for presentation at the next Tree Commission meeting.**

B. New Business

1. Election – Kealey West
 - a. Chair and Vice Chair are up for election for a 1 year term. Mr. Flagg asked for nominations for Vice Chair, Mr. M. Robinson made a motion for the Slate; Mr. Hart to remain Vice Chair and Mr. Flagg to remain Chair, seconded by CM Salem, none opposed.
2. Revisions to Level 3 Application (Attachments F & G) – Kealey West
 - a. Page 3 – Comment A1 – Project Priority List – **This is no longer required.**
 - b. Page 8 – Comment A2 – The Staff Report will not include a score for each Applicant. **That is correct.**
 - c. Page 9 – Comment A3 – Another criterion is needed or the highest possible score needs to change from 115 to 110. Mr. R. Robinson suggested we use **6 criteria and lower the overall score. Commission agreed.**
 - d. Page 11 – Comment A4 – Application Schedule – **Applications may be submitted at any time. Commission agreed with these changes.**
 - e. Mr. November asked the Commission about how much time Staff will have to review the Application so the Applicant will have an idea when they should hear back from Staff regarding their Application. Mr. M. Robinson is hesitant to hold Staff to a timeline because the Projects will follow planting times. For example, prior to planting time several projects will come in but then toward the end of planting season that should taper off. Especially now at the start, let's see how things go, if there is a problem, then it can be addressed. Mr. Hart asked Mr. Pope what he thought a good window for Staff Review was. Mr. Pope pointed out there are 2 issues, 1) is the Application complete and 2) once it is complete then it needs to be reviewed. At a minimum, assuming everything was ok with the Application at least a few weeks. Mr. Hart pointed out that the clock shouldn't start ticking until the Application has been deemed complete. Mr. Hart suggested 30 days would be reasonable. Mr. Pope pointed out that ideally the Applicant has spoken to Staff informally regarding the project before the Application has been submitted. Mr. Leon added that the 30 days needs come between Tree Commission meetings. Mr. November pointed out that currently the Application states the Commission

members will receive a copy of the Staff Report 14 days prior to the meeting. With this timeline, the Application needs to be submitted 6 weeks before the Tree Commission meeting the Project is to be presented at. Mr. Pope suggested Staff put together a timeline with all the deadlines. Mr. Leon added that the Level 3s have been discussed a lot and we should just put a date and move on. As this is the first round of Applications, let's just move forward and we can work on it as we go. Mr. R. Robinson added that the clock doesn't start until the Application is complete. It can go back to the Applicant 14 times, the clock doesn't start until the Application is complete. Ms. West responded, so the order is: Applicant receipt; X days to request any additional information to complete the Application; The Application is deemed complete by Staff then X days to complete Staff Report to meet the 14 day deadline to get it to the Commission. **Mr. Leon proposed let's just use 30 days for now and we can change it later if necessary.**

- f. Mr. Pope has created a form to be added to the Application which would break down the administrative fees the Applicant is requesting (Attachment G). This is based on how the City calculates the fees it pays consultants. The Applications already received will not be required to complete these forms.
- g. Mr. Leon suggested we proceed with the Applications as they stand now, if we need a new form it can be presented in the future. Staff recommendations will be on a 30 day deadline for upon Application completion. Mr. Hart agreed, Staff will make the recommendation, if there is a problem the Tree Commission will make the decision. The main number we'll be looking for is how much does it cost the City to plant a tree and how much is the Applicant charging the City to plant a tree. As a volunteer organization, they should be able to get the trees in the ground for less than the City. Mr. Pope suggested using the City contract numbers to establish the construction budget. If the Applicant gets bids for less than that, great but they won't know until they request bids. So the fee schedule we are asking for in the Application is an estimate.
- h. Mr. Flagg pointed out, we are in the business of planting trees, we don't want to go backwards in the process. Let's leave it as is and go forward with the Applications already submitted and make changes after that. We are still working on this process. **The Applications already submitted will be on next Tree Commission Agenda.**
- i. Mr. November asked what the deadline was for Staff to get the report to the Commission members. Mr. Hart said he didn't need 14 days, perhaps 7 days would be sufficient. The Commission agreed.
- j. Mr. Hart made a motion to accept the changes proposed as well as revision paragraph V.b.2 changing from 14 days to 7 days; Mr. November suggested VIII.A be amended to read "deemed complete by Staff" instead of final submission, the Commission agreed. The Applications which have already been submitted have been deemed complete by Staff however there are no communication restrictions at this time. Motion seconded, none opposed.

3. Other Municipalities Requesting Tree Trust Fund Monies

- a. Ms. West proposed having the Municipalities submit Level 3 Applications. This would allow us to guarantee the warranty as well as the overall operation and maintenance ensuring the trees would not subsequently be removed or taken down because there would be that level of commitment from the Municipalities. Even though the way the ordinance is written it does

include the County as opposed to just COJ. Mr. November spoke with officials from the Beaches Municipalities who all agreed to protect the trees on public property and if removed would replace them as long as it was under their control according to a Grant Agreement. They also agreed to maintain and water the trees.

- b. Ms. West added that perhaps there needs to be a different Level 3 Application because there would need to be some warranties which we wouldn't have with a non-profit. Mr. Flagg added that the Tree list would probably change as well. Mr. Pope pointed out there already exists a proposed contract between Community Organizations and the City; they have to hire the contractor, they have to get 3 bids, they have to make sure they are insured, etc. Perhaps that contract could be modified relative to Communities so it's a type of Agreement between the 2 parties. The Tree Commission process would probably be the same as a Level 3.
- c. Mr. Leon and Ms. McGovern have met with Jacksonville and Neptune Beaches Communities who are looking forward to getting trees planted. The simplest way to get trees planted in those communities is to use the Level 2 Program. This will give the City the oversight of the whole project, start to finish. For instance, Jacksonville Beach would like to submit a Level 2 Application for one of their parks which lost a lot of tree due to hurricanes. Mr. M. Robinson agreed Level 2 is the simplest way. Many of the Commissioners's agreed with this process.
- d. **Mr. Leon will give a report to the Commission on the initial Level 2 appropriation which is now more than halfway encumbered.**

C. Public Comment

Joe Anderson – I have provided copies of the Council Quarterly, a Newsletter of the Florida Urban Forestry Council provided. This newsletter is available online with past issues available. Questions may be submitted for answers.

John November – When the Staff Report goes to the Tree Commission Members, does the Applicant get it as well? Ms. McGovern replied that yes, the Applicant will be copied.

Anna Dooley – No further comments.

D. Action Items

Mr. Little will ensure there is no conflict Arlington Community Re-Development Area (CRA), Complete Streets Plan/Study in progress and the Sunrise Tree Planting Project.

Mr. Leon will provide the Commission with an analysis of the 630-CITY Program, as quickly as possible, of how many trees could be planted in the next 6 months.

Ms. Grandin will draft the appropriation legislation for additional funds for the 630-CITY Program for presentation at the next Tree Commission meeting.

Ms. Chism will ensure the new fee schedule forms will be added to the Level 3 Application.

Ms. Grandin will make the changes to the Level 3 Application and Instructions as noted.

Ms. Chism will ensure the 3 Level 3 Projects which have been submitted are on the next Tree Commission Agenda and the Staff Report is distributed to Commissioners and Applicants 7 days before the meeting.

Mr. Leon will give a report to the Commission on the initial Level 2 appropriation which is now more than halfway encumbered.

E. Adjourned at 11:00 am.

INDEX CODE	Index Code Titles	BUDGET	Actual	Encumbrance	Unencumbered Budget Balance	Reserves	Unencumbered Balance net of Reserves
Subfund 15F Revenue							
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	31,904,340	46,403,695		14,499,355		14,499,355
JXSF15FPW	TREE PROTECTION & RELATED EXPENDITURES	8,722,073	9,326,489		604,416		604,416
JXSF15F	TREE PROTECTION & RELATED EXPENDITURES	-	8,580		8,580		8,580
TRIN15FFR31R	TRF TO 15F TREE PROTECTION FR 31F	392	392		-		-
	CONVERSION AND NONCASH REVENUE ENTRIES		338,836		338,836		338,836
	Total Subfund 15F Revenue	40,626,806	56,077,992	-	15,451,186		15,451,186
* Subfund 15F Expenditures							
PWOD15FFSAS	FORREST STREET ASH SITE TREE/PLANTING	587,850	581,856	5,995	-	-	-
PWOD15FNMS	NORTH MAIN STREET LANDSCAPING	62,057	51,611	10,446	-	-	-
PWOD15FBDAS	BROWN'S DUMP ASH SITE TREE/PLANTING	364,730	342,361	22,370	-	-	-
PWOD15FFCAS	STH & CLEVELAND ASH SITE TREE/PLANTING	494,215	376,792	117,423	-	-	-
PWOD15FDCS	DUVAL COUNTY SCHOOL BOARD PROPERTY	125,000	32,757	-	92,244	-	92,244
PWOD15FZLAE	ZOO LANDSCAPING-ASIAN EXHIBIT	1,824,408	792,976	1,031,432	-	-	-
PWOD15FIBCL	INTERSEC,BRIDGE,MISC 09/10 LANDSCAPING	100,000	81,532	-	18,468	-	18,468
PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY	4,979,980	4,894,153	85,827	0	-	0
PWML15F	TREE MAINTENANCE	2,539,113	2,154,805	320,040	64,267	-	64,267
PWOD15FATPP	AVONDALE TREE PLANTING PLAN	31,233	24,986	6,247	-	-	-
PWOD15FKSCP	KING ST. PLANTING COLLEGE TO PARK	85,366	69,260	16,106	-	-	-
PWOD15FHAMM	HAMMOND BLVD PROJECT	175,761	-	-	175,761	-	175,761
PWOD15FVPP	COUNTY-WIDE TREE PROG-PRESERVATION PARKS	1,000,000	485,146	-	514,854	-	514,854
PWOD15FVAP	COUNTY-WIDE TREE PROG-ACTIVE PARKS	1,151,965	619,420	-	532,545	-	532,545
PWOD15FOSABP	OLD ST.AUG AT BARTRAM PARK	18,364	16,528	1,836	(0)	-	(0)
PWOD15FLAVC	LENEX AVE PLANTING VERNA TO CASSAT	26,436	21,149	5,287	-	-	-
PWOD15FPRBB	PATTON RD AND BEACH BLVD TREE PLANTING	32,203	13,346	18,857	0	-	0
PWML15F630CT	630-CITY TREE PLANTING PROG	1,800,000	161,977	1,565,428	72,596	-	72,596
PWOD15FMANRD	MANDARIN ROAD TREE PLANTING	103,840	21,173	8,066	74,601	-	74,601
PWOD15FMRB	MONCRIEF RD BEAUTIFICATION PROJECT	409,341	-	409,341	-	-	-
PWOD15F5PRTR	SPRINGFIELD PRESERVATION TREE PLANTING	278,872	58,464	23,459	196,949	-	196,949
PWOD15FRAPR	RIVERSIDE AVONDALE PRES - RELEAF	781,748	366,316	415,432	-	-	-
PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM	1,000,000	17,178	427,611	555,211	-	555,211
PWOD15FD8TP	DISTRICT 8 TREE PLANTING	263,837	-	263,837	-	-	-
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	3,548,513	2,097,444	-	1,451,069	1,449,105	1,964
JXSF15FPW	TREE PROTECTION & RELATED EXPENDITURES	2,000,635	-	-	2,000,635	2,000,635	-
JXSF15F	TREE PROTECTION & RELATED EXPENDITURES	265,741	-	-	265,741	265,741	0
	Subfund 15F Expenditures	24,051,208	13,281,228	4,755,039	6,014,941	3,715,481	2,299,460
* Includes accounts with encumbrances and budget balances							
Unencumbered Budget Balance							
Revenues							15,451,186
Expenditures							6,014,941
Unencumbered Balance net of Reserves							(2,299,460)
Subfund 15F Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							19,166,667

INDEX CODE	Index Code Titles	BUDGET	Actual	Encumbrance	Unencumbered Budget Balance	Reserves	Unencumbered Balance net of Reserves
Subfund 15N Revenue							
PWOD15NTM	TREE MITIGATION & RELATED EXPENSES	305,139	5,219,872	-	4,914,733	-	-
	Total Subfund 15N Revenue	305,139	5,219,872	-	4,914,733	-	-
	Total Subfund 15N Revenue	305,139	5,219,872	-	4,914,733		4,914,733
*Subfund 15N Expenditures							
PWOD15NHR	HARTS ROAD TREE PLANTING	7,548	1,294	6,253	-	-	-
JXSF15N	TREE MITIGATION & RELATED EXPENSE	1	-	-	1	1	-
	MANDARIN ROAD TREE PLANTING	62,205	13,286	3,321	45,598	-	45,598
PWOD15FPRBB	PATTON RD AND BEACH BULD TREE PLANTING	62,080	62,080	-	-	-	-
	Subfund 15N Expenditures	131,834	76,661	9,575	45,599	1	45,598
* Includes accounts with encumbrances and budget balances							
Subfund 15N Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							4,914,734
Better Jacksonville Plan							
PWCP351MIT	TREE MITIGATION PROJECT	1,717,826	-	-	1,717,826	-	1,717,826
Better Jacksonville Plan (for Tree Mitigation) Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							1,717,826
Total 15F and 15N Funds							24,081,401
Better Jacksonville Plan - TREE MITIGATION PROJECT							1,717,826
Grand Total 10/11/2019							25,799,227
Grand Total 09/16/2019							25,757,903
Difference							41,324

10/11/19

	FY 2019 November	FY 2019 December	FY 2019 January	FY 2019 February	FY 2019 March	FY 2019 April	FY2019 May	FY2019 June	FY2019 July	FY2019 August	FY2019 September	FY2019 October
FY 2018 Revenues by month												
34375 TREE MITIGATION FUNDS - ARTICLE 25	112,999	96,792	54,168	26,146	119,640	47,804	81,548	18,714	28,268	72,832	4,884	-
361101 INVESTMENT POOL EARNINGS	27,825	31,552	39,249	42,747	54,262	56,976	65,426	64,904	51,668	84,924	94,573	-
36602 CONTRIBUTIONS FROM PRIVATE SOURCES	794,660	181,300	215,544	30,044	1,684,300	159,248	402,280	314,029	78,144	312,724	130,980	133,860
(15F) TREE PROTECTION & RELATED EXPENDITURES	935,484	309,644	308,961	98,936	1,858,202	264,028	549,254	397,647	158,080	470,480	230,437	16,280
34375 TREE MITIGATION FUNDS - ARTICLE 25	152,212	45,675	198,209	15,905	8,633	14,162	49,494	30,806	15,622	39,931	10,269	59,568
361101 INVESTMENT POOL EARNINGS	5,404	6,137	7,646	8,450	10,914	11,460	12,255	12,082	9,555	15,697	17,785	-
(15N) TREE MITIGATION & RELATED EXPENSE	158,591	51,812	205,855	24,356	19,547	25,622	61,749	42,888	25,177	55,268	28,054	59,568
	1,094,075	361,456	514,816	123,292	1,877,749	289,650	611,003	440,535	183,258	526,107	258,491	193,428



TREE MITIGATION

CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Cleaning and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab, for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance):	\$19,166,666.92
15N (Charter):	\$4,914,734.19
Better Jacksonville Plan - Tree Mitigation Project:	\$1,717,826.00
Total:	\$25,799,227.11



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



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10/11/19 ENCUMBRANCES

FY	DOC_NO	Doc Suffix	Sub fund	VENDOR_NAME	Amount	INDEX_CODE	Index Code Title
2020	CTPW07000014	01	15F	JACKSONVILLE ZOOLOGICAL SOCIETY	1031432.38	PWOD15FZLAE	ZOO LANDSCAPING-ASIAN EXHIBIT
2020	PO3019740001	04	15F	THE DAVEY TREE EXPERT COMPANY	11054.61	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO3019740003	02	15F	THE DAVEY TREE EXPERT COMPANY	5994.5	PWOD15FFSAS	FORREST STREET ASH SITE TREE/PLANTING
2020	PO3019740004	02	15F	THE DAVEY TREE EXPERT COMPANY	22369.5	PWOD15FBDAS	BROWN'S DUMP ASH SITE TREE/PLANTING
2020	PO3019740005	02	15F	THE DAVEY TREE EXPERT COMPANY	117423	PWOD15FFCAS	5TH & CLEVELAND ASH SITE TREE/PLANTING
2020	PO7A02942006	01	15F	THE DAVEY TREE EXPERT COMPANY	10445.81	PWOD15FNMS	NORTH MAIN STREET LANDSCAPING
2020	PO7A02942018	01	15F	THE DAVEY TREE EXPERT COMPANY	1836.42	PWOD15FOSABP	OLD ST.AUG AT BARTRAM PARK
2020	PO7A02942019	01	15F	THE DAVEY TREE EXPERT COMPANY	16105.92	PWOD15FKSCP	KING ST. PLANTING COLLEGE TO PARK
2020	PO7A02942021	01	15F	THE DAVEY TREE EXPERT COMPANY	6246.52	PWOD15FATPP	AVONDALE TREE PLANTING PLAN
2020	PO7A02942023	01	15F	THE DAVEY TREE EXPERT COMPANY	5287.17	PWOD15FLAVC	LENOX AVE.PLANTING VERNA TO CASSAT
2020	PO7A02942025	01	15N	THE DAVEY TREE EXPERT COMPANY	3126.58	PWOD15NHR	HARTS ROAD TREE PLANTING
2020	PO7A02942026	01	15F	THE DAVEY TREE EXPERT COMPANY	18856.68	PWOD15FPRBB	PATTON RD AND BEACH BLVD TREE PLANTING
2020	PO8A01798017	01	15F	LEWIS TREE SERVICE, INC.	290.35	PWML15F	TREE MAINTENANCE
2020	PO8A01798019	03	15F	LEWIS TREE SERVICE, INC.	54873	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO8A01798027	01	15F	LEWIS TREE SERVICE, INC.	319750	PWML15F	TREE MAINTENANCE
2020	PO9A04239000	02	15F	ALLSTAR IRRIGATION	3928	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A05520000	01	15F	FERNANDINA MULCH & STONE, LLC.	8066.35	PWOD15FMANRD	MANDARIN ROAD TREE PLANTING
2020	PO9A05520000	02	15N	FERNANDINA MULCH & STONE, LLC.	3321.49	PWOD15NMANRD	MANDARIN ROAD TREE PLANTING
2020	PO9A06015000	01	15F	FERNANDINA MULCH & STONE, LLC.	23459.24	PWOD15FSRPTP	SPRINGFIELD PRESERVATION TREE PLANTING
2020	PO9A08081001	01	15F	THE DAVEY TREE EXPERT COMPANY	415431.59	PWOD15FRAPRL	RIVERSIDE AVONDALE PRES - RELEAF
2020	PO9A08081003	01	15F	THE DAVEY TREE EXPERT COMPANY	878.4	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08081004	01	15F	THE DAVEY TREE EXPERT COMPANY	477.44	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08081005	01	15F	THE DAVEY TREE EXPERT COMPANY	2607.26	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08081006	01	15F	THE DAVEY TREE EXPERT COMPANY	247749.52	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08081007	01	15F	THE DAVEY TREE EXPERT COMPANY	20414.48	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08081009	01	15F	THE DAVEY TREE EXPERT COMPANY	409341.42	PWOD15FMRB	MONCRIEF RD BEAUTIFICATION PROJECT
2020	PO9A08081010	01	15F	THE DAVEY TREE EXPERT COMPANY	124202.62	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08081011	01	15F	THE DAVEY TREE EXPERT COMPANY	263836.95	PWOD15FD8TP	DISTRICT 8 TREE PLANTING
2020	PO9A08644001	01	15F	FERNANDINA MULCH & STONE, LLC.	17450.64	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644002	01	15F	FERNANDINA MULCH & STONE, LLC.	4294.56	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08644003	01	15F	FERNANDINA MULCH & STONE, LLC.	17896.32	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644004	01	15F	FERNANDINA MULCH & STONE, LLC.	2182.08	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644006	01	15F	FERNANDINA MULCH & STONE, LLC.	10897.2	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08644009	01	15F	FERNANDINA MULCH & STONE, LLC.	1111.32	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08644010	01	15F	FERNANDINA MULCH & STONE, LLC.	30949.4	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM

10/11/19 ENCUMBRANCES

FY	DOC_NO	Doc Suffix	Sub fund	VENDOR_NAME	Amount	INDEX_CODE	Index Code Title
2020	PO9A08644011	01	15F	FERNANDINA MULCH & STONE, LLC.	151296	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644012	01	15F	FERNANDINA MULCH & STONE, LLC.	124208.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644013	01	15F	FERNANDINA MULCH & STONE, LLC.	86718	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644014	01	15F	FERNANDINA MULCH & STONE, LLC.	135990	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644015	01	15F	FERNANDINA MULCH & STONE, LLC.	197188.8	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644016	01	15F	FERNANDINA MULCH & STONE, LLC.	150314.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644017	01	15F	FERNANDINA MULCH & STONE, LLC.	95383.2	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644018	01	15F	FERNANDINA MULCH & STONE, LLC.	116938.8	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644019	01	15F	FERNANDINA MULCH & STONE, LLC.	65366.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644020	01	15F	FERNANDINA MULCH & STONE, LLC.	81048	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644021	01	15F	FERNANDINA MULCH & STONE, LLC.	26905.2	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644022	01	15F	FERNANDINA MULCH & STONE, LLC.	38024.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644023	01	15F	FERNANDINA MULCH & STONE, LLC.	258517.2	PWML15F630CT	630-CITY TREE PLANTING PROG

4,761,487.52

6

CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS - ACTIVE

Visit https://pg-cloud.com/JacksonvilleFL/ for City of Jacksonville Tree Project Maps			
Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details			
	Requesting Entity	Project Scope	Status
	Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease; may include removals. Planting Plan pending.	In Progress
	St. Johns Episcopal Church Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting, may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St.; site evaluation scheduled	In Development
	Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending cost estimate per new countywide tree planting contract.	Complete
	San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5, includes removal of damaged/diseased trees; site evaluation scheduled	In Progress
	Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School; site visit complete - pending design and review.	Complete
	S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	In Progress
	Andover Place Soundwall Screening	Installation of 25 trees to provide soundwall buffer on Andover Place in Mandarin. This will offer additional tree canopy, sound buffer and screening.	In Development
	Canopy Place Tree Planting	Installation of 40 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Submitted
	Sunrise Ridge	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Submitted

CITY OF JACKSONVILLE TREE PLANTING PROJECTS - ACTIVE

Visit <https://pg-cloud.com/jacksonville/> for City of Jacksonville Tree Project Maps

Visit jtreeinvestigation.coj.net - Tree Fund City Projects for links to legislation and planting details

CD	Project Title	Project Scope	Project or Ordinance Number	Division/Project Manager	Estimated Cost	Actual Cost	Anticipated Start Date	Actual Start Date	Anticipated Completion Date	Actual Completion Date	Status
7	Main Street	Tree removal and planting on N. Main St. between 1st St. and 7th St.	2017-0111-E	Public Works - Mowing and Landscape Richard Leon/Fred Pope	\$22,057.00	\$20,176.85	8/20/2018	8/20/2018	9/17/2018	10/18/2018	Complete
7	Harts Rd & Dunn Ave. Medians and Streetscape in Downtown Jacksonville	5 Date Palms to be planted on two medians on Harts Rd. at the cross street of Dunn Ave. (Phase 1) 8 Date Palms to be planted as replacements in Downtown Jax (4 on Riverside Ave., 2 on Adam St. W, 1 on Forsyth St. W, 1 on Monroe St) (Phase 2) 13 Date Palms total. Includes removal of existing Date Palm stumps in city street planting boxes. Introduced by CM Gaffney Appropriation from Tree Fund 15F	2018-0007-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$62,540.03	\$62,540.03	Phase 1 4/10/2018 Phase 2 4/25/18	Phase 1 3/23/2018 Phase 2 4/30/18	Phase 1 6/11/18 Phase 2 6/11/18	6/11/2018	Complete
6	Old St. Augustine Rd Medians	Two median tree plantings on Old St. Augustine Rd. from Bartram Park Blvd to entrance of Palmto Leaves Park South. (No removals) Introduced by CM Schellenberg. Appropriation from Tree Fund 15F.	2018-0043-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$18,364.21	\$18,364.21	4/20/2018	6/1/2018	8/8/2018	10/18/2018	Complete
14	King Street	King St. from College St to Park St., replacement planting on nine medians and sidewalk cut-outs. Introduced by CM Love. Appropriation requested from 15F.	2018-0159-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$85,366.23	\$73,813.92	5/11/2018	5/11/2018	8/20/2018	10/18/2018	Complete
4	Patton Rd/Beach Blvd. -Southside	Right of Way Plantings on two adjacent sites at the intersection of Patton Rd. and Beach Blvd. (no removals) and residential right of way plantings. Introduced by CM Scott Wilson and through citizen request. Appropriation requested from 15F (\$32,202.87) and 15N (\$62,080.49)	2018-0190-E	Public Works - Mowing and Landscape Dave McDaniel/Kathleen McGovern	\$94,283.36	\$94,283.36	11/15/2018	2/20/2019	3/14/2019	3/14/2019	Complete
14	Avondale Neighborhood -Tree Planting Plan	Tree Planting in City ROW on residential streets in Avondale replace dead/storm damaged trees. Introduced by CM Love. Appropriation requested from 15F.	2018-0273-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$31,232.60	\$31,232.60	7/19/2018	7/19/2018	8/20/2018	12/20/2018	Complete
4	Lenox Ave. Tree Planting	Tree Planting in City ROW tree planting (no removals) on Lenox Ave. from Shen Ave to Cassat Ave. Introduced by CM Dennis. Appropriation requested from 15F	2018-0307-E	Public Works - Mowing and Landscape Dave McDaniel/Kathleen McGovern	\$26,435.84	\$26,435.84	10/12/2018	10/15/2018	10/26/2018	12/20/2018	Complete
7	Harts Rd. II Medians and Right of Way	Tree Planting in City ROW and medians. Introduced by CM Gaffney	2018-0369-E	Public Works - Mowing and Landscape Dave McDaniel/Kathleen McGovern	\$31,265.81	\$31,265.81	9/12/2018	9/12/2018	10/2/2018	12/20/2018	Complete
6	Mandarin Rd. Tree Planting	Tree Planting in City ROW tree planting along new trail/walk and supplementing existing medians. (55 trees and MOT) Introduced by CM Schellenberg. Appropriation requested from 15N and 15F	2018-0791-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$166,045.00	\$45,846.43	3/25/2019	3/25/2019	4/14/2019	4/14/2019	Complete - Liberty Landscape Supply
7	Springfield Neighborhood Tree Planting - SPAR collaboration	Tree Planting in City ROW on residential streets and businesses in Springfield for tree planting requests and to replace dead/storm damaged trees. (146 trees) Introduced by CM Gaffney. Appropriation requested from 15F.	2018-0792-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$276,872.00	\$81,922.79	3/25/2019	4/14/2019	6/25/2019	6/25/2019	Complete - Liberty Landscape Supply
14	RAP Relcaaf Neighborhood Tree Planting - RAP collaboration	Tree Planting in City ROW on residential streets and businesses in District 14 for tree planting requests and replacement dead/storm damaged trees. (364 trees) Introduced by CM Love. Appropriation requested from 15F.	2019-0044-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$781,748.00		4/20/2019	5/1/2019			Installation in Progress - Davy Tree



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Canopy Place Tree Planting

Description:

Citizen Wanda Bell has requested a tree planting to replenish the Urban Tree Canopy along Hart's Road, just south of the Broward River. This planting would replace trees that have been lost due to automobile accidents, as well as planting new trees to help mitigate the loss of urban forest in Jacksonville's district seven. This neighborhood has lost several trees in their medians due to vehicles running over them while they were still fairly small and not yet established. This resulted in the loss of several of Jacksonville's street trees, which have already shown positive benefits in the area. To prevent this same occurrence from happening, the trees in the median will be replaced with larger ribbon palms with a 12" caliper that would be less susceptible to automobile damage. This is the primary reason for inclusion of six palms in this project, as similar projects in this area have shown them to have greater chances of long term survivability. This project would be planting 40 new trees, including these six palms, along with several large shade trees in nearby right of ways. These shade trees will help to replenish the urban tree canopy in nearby areas that have room for large trees to be planted generating great benefits for the surrounding area. To view these species chosen, and their location, please view the City Canopy Planner at <https://ps-cloud.com/jacksonvilleFL/>. This plan does not require the removal of any existing trees. Trees were not only selected based upon location and the needs of healthy tree growth, but also considering long term survival due to the difficulties seen in past plantings along this road. All trees will be planted along city-maintained roads and as of the initial inspection will not lead to any problems with existing utilities.

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

Complete the following information below:

1. Name/title of project: Canopy Place Tree Planting
2. Legal name of organization/citizen making suggestion:
Wanda Bell
3. Organization or citizen mailing address:
896 Heritage Lakes Drive Jacksonville, FL 32218
4. Contact phone number: 904-614-0574
Contact e-mail: patfrank02@aol.com
5. Location/address of planting project:
Hart's Road north of Spring Hill Missionary Baptist Church
6. Has project information been shared with the Council Member of the district? No
7. Rationale for project (include information about the public benefit of the project):
Replacement of median trees lost to human causes with trees more likely to have sustained survival. Addition of ROW trees in surrounding areas.
8. Description of project:
Northern half of Hart's road, planting approximately 40 trees in various locations.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coi.net/departments/public-works/tree-commission>.

To Be Completed By City of Jacksonville/Public Works Staff Only

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 40
Total number of trees to be removed 0

Project Title: Canopy Place

Project is to be planted on Public Land
 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5 Less than 25% of the total species of trees being planted are palms	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity.	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS: Palms to be planted for greater survival and site line reasons.

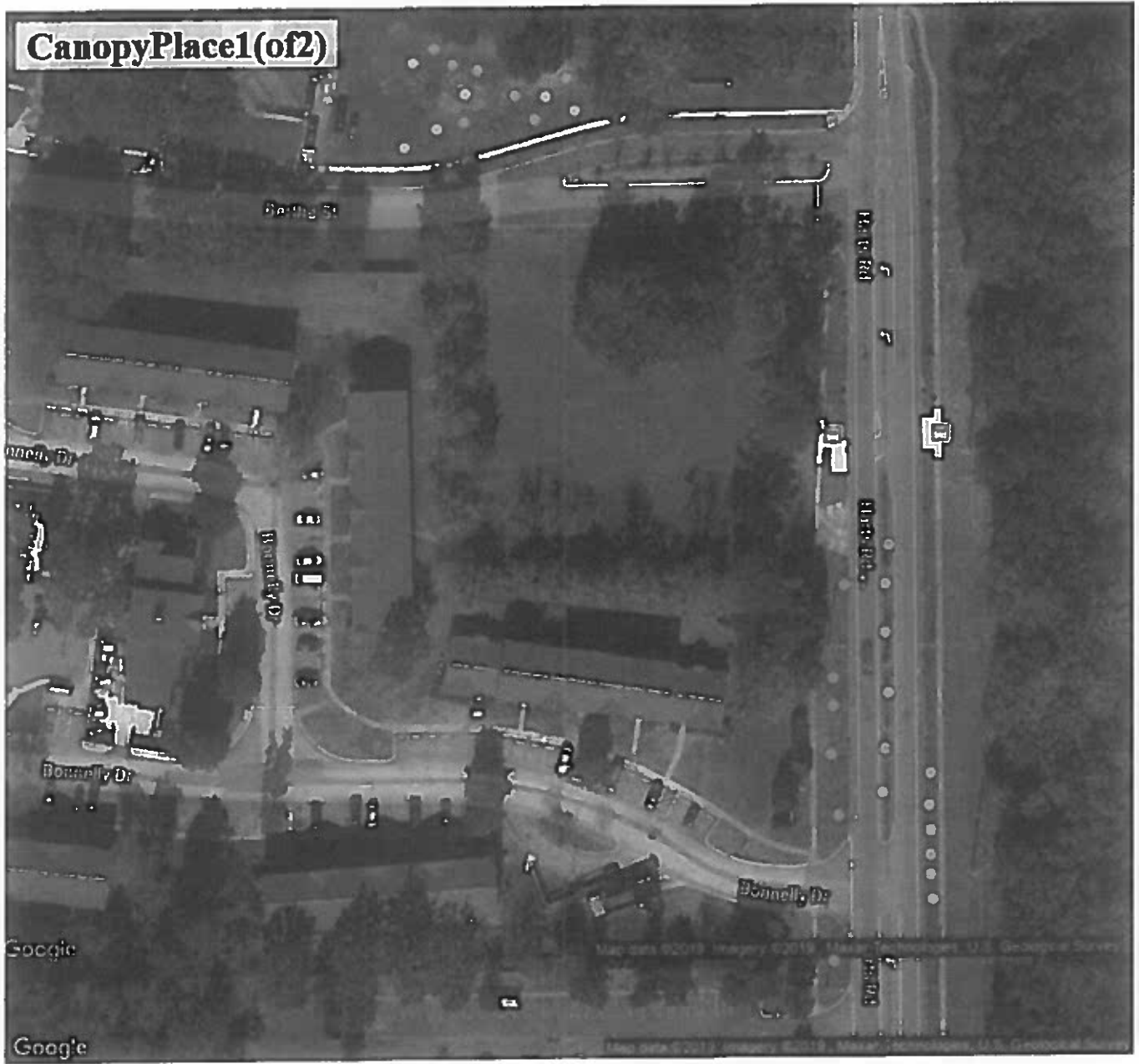
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CANOPY PLACE TREE PLANTING

<https://pg-cloud.com/JacksonvilleFL/>

QTY	TREE VARIETY	DESCRIPTION	UNIT PRICE	TOTAL
7	<u>QUERCUS VIRGINIANA</u> LIVE OAK	3" CAL., 12' HT., 6' SPD., 65GAL./36"B&B	\$2,607.26	\$28,679.86
2	<u>PLATANUS OCCIDENTALIS</u> AMERICAN SYCAMORE	3" CAL., 12' HT., 6' SPD., 65GAL./36"B&B	\$ 2,087.04	\$ 4,174.08
6	<u>CHIONANTHUS RETUSA</u> CHINESE FRINGE TREE	2.5" CAL., 10' HT., 36"B&B, STD.	\$2,152.84	\$12,917.04
6	<u>TAXODIUM DISTICHUM</u> BALD CYPRESS	3" CAL., 12' HT., 6' SPD., 65GAL./36"B&B	\$2,305.00	\$13,830.00
3	<u>QUERCUS SHUMARDII</u> SHUMARD OAK	3" CAL., 12' HT., 6' SPD., 65GAL./36"B&B	\$2,113.77	\$6,341.31
3	<u>MAGNOLIA VIRGINIANA</u> SWEETBAY MAGNOLIA	45 GAL., 10-12' HGT	\$2,360.52	\$6,991.56
7	<u>LIQUIDAMBAR STYRACIFLUA</u> SWEET GUM	3" CAL., 12' HT., 6' SPD., 65GAL./36"B&B	\$2,360.52	\$16,523.64
6	<u>LIVISTONIA DECORA</u> RIBBON PALM	15" CAL., 12' CT, MIN 20 MATURE LVS	\$2,891.02	\$17,346.12
1	CONTINGENCY FUND	10%	\$10,680.36	\$10,680.36
40				\$117,483.97

4



CR

CanopyPlace2(of2)



9



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Sunrise Ridge Tree Planting

Description:

Lakeside at Merrill Homeowners Association has requested a tree planting to replenish the Urban Tree Canopy in the Sunrise Ridge Neighborhood. This planting would plant several large shade trees to help replenish Jacksonville's urban forest in a weakened area of district 1. The Sunrise Ridge neighborhood was developed in 2015, and due to the nature of new developments, several trees were removed to build the homes of this neighborhood. With the loss of these trees, the urban forest of Jacksonville took a negative impact that has not yet been corrected at this site. This project would be planting 40 new trees, of which 27 would be classified as medium to large shade trees, generating great environmental benefit to an area with little existing urban forest. These trees will all be planted in city maintained right of ways, in locations chosen that will be suit the selected species while having no impact on safety or traffic concerns. To view these species chosen, and their location, please view the City Canopy Planner at <https://pg-cloud.com/JacksonvilleFL/>. This plan does not require the removal of any trees or any stumps as there are none requiring removal at this time. Tree selection was based on creating the most amount of canopy in the space available. In most areas covered under this project, there is room for large trees to be planted, creating great potential for future canopy growth. In areas lacking this space, smaller trees will be planted to compliment these larger shade trees. All trees will be planted along city-maintained roads and as of the initial inspection will not lead to any problems with existing utilities.

LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

Complete the following information below:

1. Name/title of project: Sunrise Ridge Planting
2. Legal name of organization/citizen making suggestion:
Lakeside at Merrill Homeowners Association
3. Organization or citizen mailing address:
P.O. Box 8265 Jacksonville, FL 32239
4. Contact phone number: 904-410-1587
Contact e-mail: alvarezm.lakeside@gmail.com
5. Location/address of planting project:
Sunrise Ridge Road
6. Has project information been shared with the Council Member of the district? No
7. Rationale for project (include information about the public benefit of the project):
Planting of trees for shade and environmental benefits in a recently developed area.
8. Description of project:
Southwest corner of Merrill Road and I-295. Planting approximately 40 trees along city right of way bordering Sunrise Ridge Road.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

To Be Completed By City of Jacksonville/Public Works Staff Only

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 40
Total number of trees to be removed 0

Project Title: Sunrise Ridge

Project is to be planted on Public Land
 Project is located in Duval County

Activity	Complete
1 The species of trees are appropriately located.	✓
2 The number and placement of trees is appropriate.	✓
3 Trees being planted are approved pursuant to the <u>'Tree Commission Approved Tree Planting List'</u>	✓
4 Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable	✓
5 Less than 25% of the total species of trees being planted are palms.	✓
6 The planting will not interfere with utilities or sight line requirements.	✓
7 The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8 Construction required? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	✓
9 Irrigation installed? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	✓
10 The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11 Low maintenance plants are utilized.	✓
12 Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓
13 Species of trees being planted are beneficial to the City's tree canopy.	✓
14 The project provides unique benefit to the neighborhood, Council District, or City.	✓
15 The project has been reviewed with and meets the needs of the requesting entity.	✓
16 The Councilmember has been notified of the project.	✓

COMMENTS:

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SUNRISE RIDGE TREE PLANTING

<https://pg-cloud.com/JacksonvilleFL/>

QTY	TREE VARIETY	DESCRIPTION	UNIT PRICE	TOTAL
11	<u>QUERCUS VIRGINIANA</u> LIVE OAK	3" CAL., 12'HT., 6' SPD., 65GAL./36"B&B	\$2,607.26	\$28,679.86
7	<u>QUERCUS LYRATA</u> OVERCUP OAK	3" CAL., 12'HT., 6' SPD., 65GAL./36"B&B	\$2,113.77	\$14,796.39
7	<u>LAGERSTROEMIA SP.</u> Crape Myrtle			
	(7) 'Muskogee Standard	3" CAL., 12'HT., 6' SPD., 65GAL./36"B&B	\$2,387.25	\$16,710.75
7	<u>MAGNOLIA GRANDIFLORA</u> SOUTHERN MAGNOLIA	3" CAL., 12'HT., 6' SPD., 65GAL./36"B&B	\$2,566.14	\$17,962.98
6	<u>MAGNOLIA GRANDIFLORA</u> LITTLE GEM MAGNOLIA	2-1/2" CAL., 8'HT., 4' SPD., 45GAL./32"B&B	\$2,302.94	\$13,817.64
2	<u>ULMUS PARVIFOLIA</u> CHINESE ELM	3" CAL., 12' HT., 6' SPD., 65GAL./36"B&B	\$2,796.43	\$5,592.86
1	CONTINGENCY FUND	10%	\$9,756.04	\$9,756.04
40				\$107,316.52

4

SunriseRidge

- Common Name
- Chinese elm (2)
 - Common crapemyrtle (7)
 - Little gem southern magnolia (6)
 - Live oak (11)
 - Overcup Oak (7)
 - Southern magnolia (7)

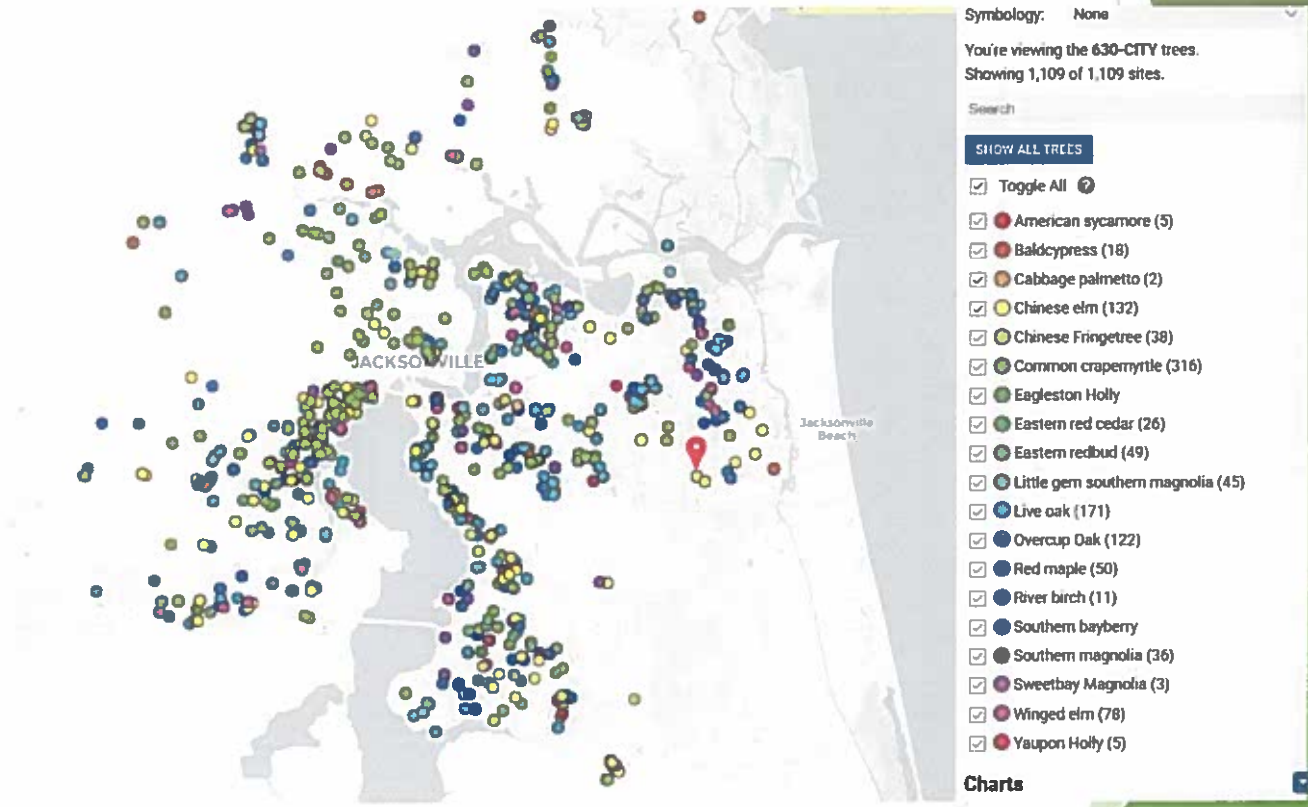


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630-CITY Plantings Update

June through September 2019

Locations of trees confirmed to be planted

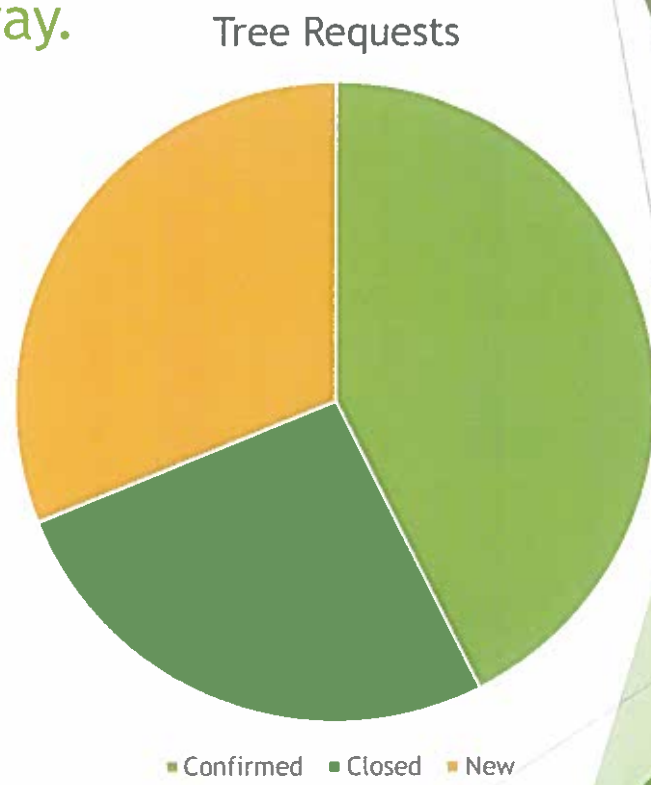


- American sycamore (5)
- Baldcypress (18)
- Cabbage palmetto (2)
- Chinese elm (132)
- Chinese Fringetree (38)
- Common crapemyrtle (316)
- Eagleston Holly
- Eastern red cedar (26)
- Eastern redbud (49)
- Little gem southern magnolia (45)
- Live oak (171)
- Overcup Oak (122)
- Red maple (50)
- River birch (11)
- Southern bayberry
- Southern magnolia (36)
- Sweetbay Magnolia (3)
- Winged elm (78)
- Yaupon Holly (5)



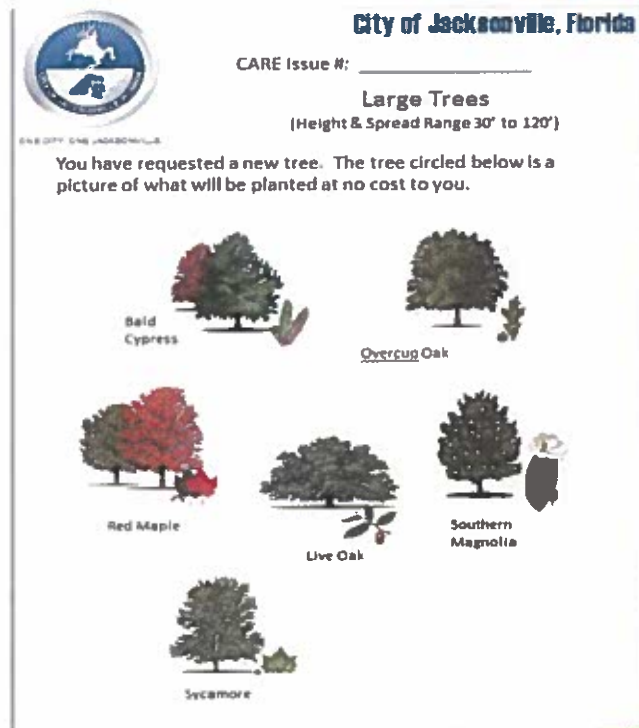
Step 1: Citizen calls in to 630-CITY to request a tree to be planted on their right of way.

- ▶ Total requests: 1,950
- ▶ Total homes confirmed: 830-42%
- ▶ Total requests that we were unable to confirm: 513-26%
- ▶ Total new requests, not yet processed: 607-31%
- ▶ Average pace for processing is approximately 50 requests per day with dedicated staff.



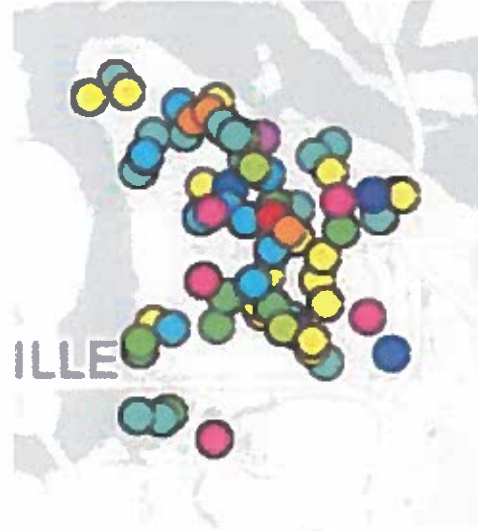
Step 2: City contacts homeowner to inform them of what species of tree we will plant for them at no cost.

- ▶ City forester will decide species based on location, soil type, environmental benefits, and customer satisfaction.
- ▶ Homeowner will confirm that they would like to receive the tree that city forester has chosen for their address.



Step 3: City foresters prepare tree requests in large batches grouped by city council district.

- ▶ Requests are grouped together and then uploaded to plan-it geo.
- ▶ Forester then creates a spreadsheet including all addresses receiving trees and total trees required.
- ▶ Spreadsheet and service requests are then sent to contractor for a price proposal.



Step 4: Contractor receives purchase order and orders trees from a wholesale tree farm.

- ▶ Trees are selected by contractor and tree farm employees to meet city specifications, along with Florida Grades and Standards.
- ▶ Selected trees then get hardened off, removed, and prepared for transportation, a three week long process.
- ▶ Trees are then shipped to contractor in loads of approximately 40-50 at a time.



Step 5: Contractor receives and inspects trees for quality.

- ▶ Trees are checked to be Florida Fancy according to Florida Grades and Standards.
- ▶ Trees must also meet city specifications as defined in contracts.



Step 6: Trees are then planted by contractor after calling in utility checks for each address.

- ▶ Trees are planted based on geographical location for maximum efficiency.
- ▶ Approximately 70 trees planted per week at current pace.
- ▶ Two full sized crews dedicated specifically to planting trees for this project.



Step 7: Homeowner cares for tree by watering and reporting any problems.

- ▶ City foresters will continue monitoring trees for quality and health.
- ▶ If tree does not meet acceptable standards or has health problems within three months, contractor will replace trees at no cost to the city.
- ▶ After three months the contractor will return to each planting site and remove watering bags to be reused on later plantings.
- ▶ Less than 7% loss rate through plantings so far, likely due to high citizen involvement.



**JACKSONVILLE TREE COMMISSION'S
Level 3**

COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

INSTRUCTIONS

I. Purpose.

This document sets forth the procedures and rules that must be followed for grant Applications for the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program ("Community Organization Tree Program" or "Level 3 Program") utilizing the Tree Protection and Related Expenses Trust Fund. The purpose of the Level 3 Program is to provide grants to local community and not-for-profit organizations for the design, management and implementation of tree planting projects on publically owned land within Duval County for the conservation and enhancement of the City of Jacksonville's ("City") tree canopy.

The Tree Commission is an advisory body that encourages and coordinates the efforts of the various public and private entities that are concerned with the conservation and enhancement of the City's tree canopy. The Tree Commission is the subject matter expert on the City's tree canopy and is tasked with making recommendations to the City Council, Mayor's Office, City Staff, and community stakeholders with respect to the planting of trees and the health of the City's tree canopy. Pursuant to Sec. 94.106, *Ordinance Code*, the Tree Commission is charged with coordination of tree planting projects between public and private entities and to review expenditure proposals and plans for such planting projects. To that end, this Level 3 Program sets a framework for how the City might collaborate with community organizations through the funding of eligible, prioritized projects.

The Tree Protection and Related Expenses Trust Fund, as authorized by Sec. 111.760, *Ordinance Code*, and Sec. 25.04, *City Charter* ("Tree Funds"), is comprised of funds that are required to be expended on the provision and maintenance of trees ~~and incidental landscaping to such trees~~ on all public lands in Duval County. In an effort to improve the City's tree canopy, the City will collaborate with not-for-profit, and other community organizations to achieve this goal through tree planting projects.

II. Definitions.

Applicant means an eligible not-for-profit or community organization that submits an Application for Tree Protection and Related Expenses Trust Fund funds through the Tree Commission.

Application means the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program Application.

Application Evaluation Period means the period commencing at the time of ~~the Level 3 Program Application Deadline listed in Section VII, submission of a complete application~~ and ending at the public meeting at which the Tree Commission submits its scores for calculation.

Award means a grant from the City pursuant to the procedures outlined in this document.

Award Session means the schedule reflected in Section VII of this document.

Department means the Public Works Department.

Design Consultant means a qualified professional, such as a Florida Landscape Architect, Urban Forester, Certified Arborist, landscape designer, or other professional who has at least 5 years of experience in the design, administration, and inspection of public tree planting projects. Experience must include preparing design documents and bid specifications, obtaining bids, providing contractor oversight, and inspecting the contractor's work. The Design Consultant may be an employee of the Applicant.

City's Continuous Contract means the annual contract awarded by the City to a landscape contractor to provide countywide tree planting and maintenance services.

Grant Agreement means the agreement between the Applicant and the City setting forth the requirements and responsibilities for the design, coordination, and implementation of a Project.

Project Cost means the total of all eligible costs associated with the design, coordination, procurement of materials, planting, irrigation, warranty and maintenance of the Project in accordance with this Instructions document.

Project Design means the compilation of the Schematic Planning Plan drawings and the construction drawings and specifications for the irrigation and planting of the trees ~~and incidental landscape~~ prepared by the Design Consultant.

Project Priority List means the list created by the Tree Commission for submission to the Mayor's Budget Review Committee ("MBRC") for consideration and approval for legislation to approve the grant.

Comment [A1]: Is this still applicable? Since there is no grant application period, is there a need for a list?

Publicly owned property in Duval County means property owned by a governmental entity, including, but not limited to, land within the City or State right-of-way; local, state or federal parks and preserves; and Duval County School Board property.

Recipient means an applicant that has been approved for funding by the City Council and who has executed a Grant Agreement with the City for an Award.

Schematic Planning Plan means a scaled drawing showing all significant components by means of standard symbols, and includes basic information such as the site location map, the limits of the project, property lines or right-of-way lines, plant legend, and master tree planting plan.

Tree Commission means the advisory body created in Chapter 94, *Ordinance Code*.

Tree Fund means the monies within the Tree Protection and Related Expenses Trust Fund, pursuant to Sec. 111.760, *Ordinance Code*, and Sec. 25.04, *Jacksonville Charter*.

III. General Requirements and Eligibility Standards

The following constitutes the general procedures for the Level 3 Program.

- A. **Application Form.** The Application form for the Level 3 Program is entitled "Level 3 Community Organization Tree Planting Program" and is prescribed for use with these procedures. Applications for funding must be submitted on this form, and shall include the completed Exhibits to the Application. An applicant may only submit one project per Application form.

B. Eligible Applicants.

1. **501(c) not-for-profit organizations:**
 - a) Attach a copy of the organization's IRS determination letter.
 - b) Attach a status of good standing certificate issued by the Florida Division of Corporations evidencing that the Applicant is in good standing and has been in existence for one (1) year prior to [applying for the Level 3 Program](#).

~~Application deadline—See Section VII of these Instructions for the Application Schedule.~~ The certificate must be dated within 60 days of ~~the Application deadline~~filing a complete application and list the requesting agency as a Florida non-profit corporation (requested from Florida Division of Corporations here: <http://dos.myflorida.com/subbiz>).

- c) In order to show that the applicant is currently operating in Duval County, attach a copy of the Florida Division of Corporations "Detail by Entity Name" webpage from <http://dos.myflorida.com/subbiz>:

If proof of operation in Duval County cannot be determined by the "Detail by Entity Name", attach evidence of current operations in Duval County by submitting at least one of the following:

- 1) A list of notable projects or work completed in Duval County by the Applicant; or
- 2) A copy of media publicity identifying work conducted in Duval County (i.e. news article or blog post)

2. **Community Organizations - Homeowners Association, Special District, or other unit of local government within Duval County:**

- a) For special districts or other unit of local government, attach a copy of the enacted ordinance establishing the district or local unit and provide documentation that the unit is currently in compliance with all state and local requirements.
- b) For Homeowners' Associations, control of the Homeowners' Association must have been obtained by members of the Association other than the developer.

IV. **Submission of Application and Application Materials.** Applications must be submitted by mail or delivery to the Tree Commission, care of the Mowing and

Landscape Maintenance Division, Department of Public Works, 609 St. Johns Bluff Road North, Jacksonville, Florida 32225. ~~To be timely submitted: Applications must be received by 3:00 PM on or before the published Application deadline. Applications received late will not be considered in that Award Session.~~

- A. Applications must be transmitted with an original signature cover letter on Applicant's letterhead, signed by the appropriate representative, official or administrator, binding the Applicant to fulfill the commitments made in the Application and identifying the person that will act as the key contact between the City and the Applicant.
- B. Applicants must submit ~~four (4)~~two (2) complete and legible sets of Application materials. One set shall contain original text and non-text items, along with required signatures.
- C. All Applications must be submitted on the Level 3 Community Organization Tree Planting Program Application form.
- D. The following Exhibits shall be provided with the Application:
 - 1. Proof of eligibility as described in Section III.B (Exhibit 1);
 - 2. Corporate Resolution Certification (if applicable) (Exhibit 2);
 - 3. ~~Authorization~~ Acknowledgment of Intent to Plant Trees (Exhibit 3). If information is needed regarding the property's ownership, contact the Real Estate Division at (904) 255-8700 for assistance:
 - a) If in the City Right-of-Way, must obtain a Right-of-Way Permit from the Development Services Division of the Planning and Development Department of the City of Jacksonville, along with the ~~Authorization~~ Acknowledgment of Intent to Plant Trees form;
 - b) If in a City Park, must obtain authorization from the Parks & Recreation Department of the City of Jacksonville;
 - c) If on School Board property, must obtain authorization from the Assistant Superintendent of Facilities; and
 - d) If on property controlled by any other governmental entity not described above, must obtain the appropriate authorization from that agency.

4. Schematic Planting Plan, including the following information (Exhibit 4):
 - a) North arrow and graphic scale (1" = 20', 30' or 50') shown on each sheet;
 - b) Project boundaries;
 - c) Location of all plant material; and
 - d) Location map.
5. Plant Schedule listing (part of Exhibit 4):
 - a) The species,
 - b) The size;
 - c) Associated notes for each ~~type of plant/tree~~; and
 - d) Plant quality (Florida Fancy or Florida #1).
6. Scope of Work (part of Exhibit 4).
 - a) Background. Give an overall brief description of the project and the purpose.
 - b) List of Participants, including but not limited to the Applicant (which will become the "Contractor" as reflected in the Grant Agreement), the City, any volunteers, the Design Consultant, and the landscape contractor.
 - c) Roles, responsibilities and tasks for each Participant, such as:
 - 1) engage the Design Consultant for preparation of the construction drawings and specifications;
 - 2) obtain final approval of the design from the City Landscape Architect;
 - 3) prepare the bid documents using the City's specifications as well as site specific specifications for the project, and bid out the implementation to a minimum of three qualified bidders;
 - 4) coordinate with the City for approval to use the selected bidder (City may use the City Continuous Contractor at the City's discretion); and
 - 5) provide project management for the implementation, maintenance, and warranty.

7. Performance Schedule (part of Exhibit 4). State when each phase of work will begin and end; design and construction documents; bidding out of final construction documents; planting; and maintenance.
 8. Cost breakdown (Exhibit 5):
 - a) Administrative/contract management fees including, but not limited to: construction coordination, community outreach and/or programs, volunteer coordination, meetings, project coordination, and billing;
 - b) Design Consultant Services Fee, with detailed scope of service;
 - c) Construction cost, including, but not limited to purchase and installation of plant material, site preparation, maintenance of traffic, and guarantee of plant material. The cost to warranty the plant material shall be provided for each of the following: 3 months, 1 year, and 2 years;
 - d) The applicant may provide a cost for both irrigating the plantings and for non-irrigated planting projects. If irrigation is planned, then please provide the cost of the installation and for the three lengths of warranty and maintenance for the irrigation system; and
 - e) Cost of performance and payment bond, if required.
 9. An executed Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program Affidavit. (Exhibit 6).
 - a) Grant Agreement template shall be included as part of Exhibit 6.
- E. Applications must be ~~completed by the Application Deadline~~ complete, as determined by the Moving and Landscape Maintenance Division staff ("Tree Commission staff"). More specifically:
1. Applications are deemed complete if all requested and necessary information and documentary proof is provided, as outlined in this document and on the Application.
 2. Prior to the final submission of an Application, Applicants are strongly encouraged to discuss their conceptual and preliminary ideas with the Tree Commission staff.

3. ~~Applicants may submit their Application to Tree Commission staff for review of completeness of the Application during a courtesy Application review period prior to each Application Deadline. See Section VII of these Instructions for the applicable time frame.~~
4. Feedback and input from Tree Commission staff may be provided regarding design if time permits.

V. Application Review and Process.

A. **Staff Review.** The Tree Commission staff will review and prepare a report and recommendation ("Staff Report") for approval, approval with conditions, or denial that will be sent to the Tree Commission, the District Council Member, and the Applicant. The Staff Report shall be based upon the Application and exhibits, and shall include an analysis of each of the Project Evaluation Criteria. **The Staff Report will not include a score for each Application.**

Comment [A2]: Is this still correct?

B. **Application Presentation.** All Applications shall be presented at a scheduled public meeting held by the Tree Commission, for review, deliberation, and final recommendation. Special meetings may be held if needed at the discretion of the Tree Commission.

1. Each Applicant shall have 10 minutes to present their Application to the Tree Commission at the scheduled public meeting.
2. Commissioners shall receive a copy of all Applications and Staff Reports at least 14 days prior to the Tree Commission meeting when the Applications will be heard.

C. **Tree Commission Review.** Each Application will be scored by the Tree Commission on a scale of 0 to 115 points. Assuming multiple Applications are received ~~during each Award Session~~, the Applications will be ranked in order of highest score and included on a recommended Project Priority List submitted to the Mayor's Office for processing through the Mayor's Budget Review Committee ("MBRC") for recommendation to the City Council for the award of Tree Funds for the respective projects. The evaluation of the Application will be based on the criteria set forth below and will receive a score from 0 to 115 possible points. When evaluating each Application, the Tree Commissioners

shall utilize the information contained in the Application, including the exhibits, Staff Report and all information obtained during the Applicant's presentation for scoring. Each Commissioner will individually score each Application.

D. **Project Priority List.** The Assistant General Counsel assigned to the Tree Commission will average the total score for each Application from each Commissioner to arrive at a final score for each Application. The Applications will then be ranked in order of highest average score to the lowest average score, with a total of the funding requested. This ranking will be included in the Tree Commission's Project Priority List to be presented to MBRC for review.

E. **MBRC Review.** At the earliest MBRC meeting following the ranking of the proposed projects by the Tree Commission, the Tree Commission staff will submit and present the Project Priority List for review and approval through the MBRC process. If the MBRC approves any or all of the projects as presented, or as modified, the Office of General Counsel will prepare the appropriate legislation and Grant Agreement(s) as directed by MBRC for consideration by the Council for funding. In the alternative, MBRC can decide to delay the funding of a proposed project to a later date or decide not to fund a certain project from the Project Priority List. If a proposed project is denied by MBRC, no further action on it shall be taken on the project through the Level 3 Program, however, this does not limit the ability of a Council Member to file legislation to implement a Project utilizing the Tree Fund.

F. **City Council Review.** The legislation containing the Project(s) and Grant Agreement(s) as directed by MBRC will be filed by the Office of General Counsel with the Legislative Services Division for final decision by the City Council of approval, modification, or denial of the project and Grant Agreement, and appropriation of the Tree Funds.

G. **Contract Award.** Upon execution of the completed Grant Agreement by all parties, the Applicant will be eligible for payment of funds approved as part of the Project Cost.

VI. **Project Evaluation Criteria.**

A. **Design Review - 35 point total (5 points each)**

Comment [A3]: We only have 5 criteria in this category now. Need another criterion, or weight the criterion, or make the highest score possible 110 points instead of 115.

1. The species of trees are appropriately located.
 2. The number and placement of trees are appropriately located.
 3. Trees being planted are approved pursuant to the "Tree Commission Approved Tree Planting List," and as that document is amended from time to time. The list is available on the Tree Commission webpage of the Public Works Department of the City of Jacksonville.
 4. Shade trees are preferred. If non-shade trees are proposed, the use of those trees versus the use of shade trees in terms of the overall project must be acceptable.
 5. Less than 25% of the total species of trees being planted are palms.
 6. The planting will not interfere with utilities or sight line requirements.
 7. ~~The project does not include incidental landscaping. But in the event it does include incidental landscaping, the applicant may justify the reasons for the inclusion.~~
- B. Cost Review - 25 point total (5 points each)**
1. Administrative costs are reasonable.
 2. Design Consultant fees are reasonable.
 3. Construction costs, including an itemized amount for the payment and performance bond, if required, are reasonable.
 4. Irrigation costs are reasonable.
 5. The cost of the species of trees selected do not outweigh the benefit of the trees
- C. Maintenance and Impacts Review - 10 point total (5 points each)**
1. Low maintenance plants are utilized, that will require minimum maintenance after the period of mandatory maintenance by the Applicant.
 2. The location of plant material and irrigation have a minimum adverse impact over time on infrastructure such as sidewalks and roadbeds.
- D. Public Benefit Review - 25 point total (5 points each)**
1. The species of trees being planted are beneficial to the City's tree canopy.
 2. The Project provides a unique benefit to the neighborhood, Council District, or City.

3. The Project serves high visibility areas.
4. The Project engages the Community through volunteers or education or other public engagement.
5. The Project is aesthetically pleasing and/or combats blight in blighted areas.

E. **Plan-It Geo Objective Criteria Review - 20 point total (4 points each)** conducted by staff. Staff will utilize the Plan-It Geo Web Tool to evaluate the existing conditions of the proposed planting project location. This tool is not based upon and does not include or require uploading the Schematic Design, but rather identifying the geographic boundaries of the project.

1. The location will be evaluated based on the Census Block ranking (1- 488) developed by Plan-It Geo for the five (5) categories listed below:
 - a) Urban Tree Canopy Percentage
 - b) Stormwater Benefits
 - c) Urban Heat Island
 - d) Socio-Economic Benefits
 - e) Overall-equally weighted criteria, as stated below:

A maximum of 4 points per category is possible. If a project is on the border of two or more Census Blocks, then the average of the census blocks will be applied to determine a score. The ranking and corresponding points are as follows:

- (1) 1st-25th percentile (1-122)- 4 points;
- (2) 26th- 50th percentile (123-244)- 3 points;
- (3) 51st-100th percentile (245-366) 2 points
- (4) 76th-100th (367-488) percentile- 1 point

VII. Application Schedule. The Tree Commission will review and **render an advisory**

recommendation ~~create a recommended Project Priority List~~ for submission to the MBRC for a recommendation to the City Council for project funding ~~three (3)-times-peral any time during the year, utilizing the Tree Protection and Related Expenses Trust Fund. The initial Application deadline will be as soon as practicable after approval of this Level 3 Program by the Tree Commission. The Tree Commission's review of projects will follow, if possible, the below schedule. All deadlines are 3:00 PM on the specified date~~

Comment [A4]: is this still needed? See section II, above

~~below. If a date listed below falls on a weekend or a legal holiday, the operative date shall be the next business day.~~

Application/Evaluation Period

Award	Courtesy Application Review	Application Deadline	Staff review time	Commission Meeting/Sourcing
5	November 1 through 3 weeks prior to Application Deadline	January 2	January 31	February meeting
2	March 1 through 3 weeks prior to Application Deadline	May 1	May 31	June meeting
3	July 1 through 3 weeks prior to Application Deadline	September 1	September 30	October meeting

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VIII. Certain Communications Prohibited During Application/Evaluation Period After Final Submission.

- A. ~~During the Application/Evaluation Period/After the final submission of the~~ **Application**, an Applicant shall be prohibited from communicating with Tree Commission members, Tree Commission staff, and other City employees involved with the Level 3 Program Application process regarding an Application submitted by such Applicant. This prohibition shall not apply to the following communications:
1. Communications to the Tree Commission staff regarding matters of process or procedure contained herein or in any related documents;

2. Communications during any publicly noticed meeting under Chapter 286, Florida Statutes, including, but not limited to, Tree Commission meetings and subcommittee meetings; and
3. Communications necessary and solely related to the ordinary course of business concerning an Applicant's existing Level 3 Program Grant Agreement.

JACKSONVILLE TREE COMMISSION'S
Level 3
COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

Application

A. Qualifications: Applicants must meet the qualifications and attach the required documents as specified in the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program.

B. General Information:

1. Legal Name of Organization: _____
2. Organization Mailing Address: _____
3. Name & Title of Project Director/Administrator: _____
4. Contact Phone Number: _____
5. Contact Email Address: _____
6. Attach Proof of Eligibility as **EXHIBIT 1.**
7. Attach Corporate Resolution Certification as **EXHIBIT 2.**
8. Has the Applicant received an award or contract for a project from the City in the past? _____
 - a. If yes, has the Applicant performed the projects awarded by the City? _____
9. Has the Applicant been a past recipient of funds appropriated from the Tree Protection and Related Expenses Trust? _____
 - a. If yes, has the Applicant submitted all the required documentation now due from the previously funded projects? _____

10. Has the Applicant ever been on the Council Auditor's Non-Compliance List? _____
a. If so, please explain: _____

11. Project Partner Organizations & Businesses/Other Entities Collaborating: _____

12. Location/Address of Planting Project: _____

13. Have You Gained Approval From Public Property Owner/Administrator of Planting Site? _____

- a. Please identify the department or agency that operates the property: _____
- b. Attach ~~Authorization~~ Acknowledgement of Intent to Plant Trees as **EXHIBIT 3**.

14. Have you shared information about the project with the planting project location's City Council representative in writing? _____

- a. Please provide copy of correspondence

15. Anticipated number of volunteers & staff participating in planting project and describe activities:

16. Project Revenues (Matching): Please list known and anticipated sources of funding for the proposed project from all funding sources. Please include whether the funds are collected or committed: _____

C. Project Design and Narrative:

For a complete outline of the criteria the Tree Commission evaluates, please refer to the Instructions. Please make sure, at a minimum, your Project Design and Narrative answers all of the criteria.

- 1. Provide the number, species, and specific location of the design by:
 - a. Uploading the proposed design to <https://pg-cloud.com/JacksonvilleFL/#home> or through a similar visual design of the project; and
 - b. Attaching as **EXHIBIT 4**, the following:
 - i. Schematic Planting Plan including Location Map;
 - ii. Plant Schedule;

- iii. Scope of Work; and
 - iv. Performance Schedule.
 - c. The Tree Commission Approved Tree Planting List can be found on the Tree Commission webpage of the Public Works Department of the City of Jacksonville.
2. Rationale for Project, including the public benefit: _____
 3. Total Project Budget in Spreadsheet.
 - a. Provide line item expenses for all aspects of project within the following categories, and attach as **EXHIBIT 5**.
 - i. Administrative costs; _____
 - ii. Design Consultant fee; _____
 - iii. Construction cost; _____
 - iv. Irrigation cost; _____
 - v. Cost of payment and performance bond, if required. _____
 - b. Total amount of award requested: _____
 - c. Any other sources of funding (collected or committed): _____
 4. Maintenance Analysis.
 - a. Describe impacts from the species being planted on public infrastructure (roads, sidewalks, drainage system) and utility infrastructure (above and below surface), with special attention to proposed species bi-products that require enhanced maintenance (fruiting, roots): _____
 - b. Describe any extra maintenance that will be required to retain good appearance of trees based upon the location of such trees (i.e. if fruiting trees will be near pedestrian or vehicular traffic areas): _____
 - c. Describe the watering or irrigation plan for the Planting Project: _____
 5. Operations Analysis.
 - a. Describe the requirements to keep planted trees healthy: _____
 - b. Describe irrigation requirements, and if any is required beyond the first year: _____
 6. Identify the rationale for planting certain trees in certain place, i.e. "the right tree, right place" analysis: _____. Any deviations from the Tree Commission Approved Tree Planting List must be pre-approved by the Commission.

7. Attach the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program Affidavit as **EXHIBIT 6**.

8. Any other information Applicant deems important to the Application: _____.

JACKSONVILLE TREE COMMISSION'S
Level 3
TREE PLANTING PROGRAM
APPLICATION FORM EXHIBIT LIST

EXHIBIT 1 – Proof of Eligibility

EXHIBIT 2 – Corporate Resolution Certification

EXHIBIT 3 – ~~Authorization~~ Acknowledgement of Intent to Plant Trees

EXHIBIT 4 – Schematic Planting Plan, including Location Map, Plant Schedule, Scope of Work, and Performance Schedule

EXHIBIT 5 – Cost Breakdown

EXHIBIT 6 - Level 3 Program Affidavit, including the Grant Agreement template

PROOF OF APPLICANT ELIGIBILITY

EXHIBIT 1

CORPORATE RESOLUTION CERTIFICATION

The undersigned, Secretary of _____ [insert agency name], a _____ Florida corporation ("*Corporation*"), does hereby certify that the following Resolutions were adopted by the Corporation at a meeting of the Board of Directors of the Corporation held on _____, 20__:

RESOLVED THAT [insert name of signatory] _____, the [insert title of signatory] _____ of the Corporation ("*Authority*") is hereby authorized and empowered to execute on behalf of the Corporation any and all Agreements between the City of Jacksonville, Florida ("*City*") and the Corporation for the purpose of receiving funds from the City for a tree planting project related to the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program ("*Project*"), and to execute any and all documents necessary in connection with the Project.

FURTHER RESOLVED THAT in addition to and without limiting the foregoing, that the Authority of the Corporation be, and hereby is, authorized to take, or cause to be taken, such further action, and to execute and deliver, or cause to be delivered, for and in the name and on behalf of the Corporation, all such instruments and documents as the Authority may deem appropriate in order to effectuate the Grant Agreement and any documents or instruments executed in the accomplishment of any action or actions authorized as stated herein shall be deemed to be conclusive approval thereof by this Corporation and the binding act and obligation of this Corporation.

DATED: _____ 20__

CORPORATE SECRETARY

AUTHORIZATION ACKNOWLEDGEMENT OF INTENT TO PLANT TREES

On the ____ day of _____, 20__, the Applicant, _____, ~~submitted~~ will be submitting an application for the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program ("Application") to plant trees on the following property, located at: _____, RE #: _____ (attach an additional sheet if necessary) ("Property").

The Property is public land in Duval County and is owned or controlled by (e.g. City, State of Florida, United States, Independent Agency of the City of Jacksonville, or other public entity) _____ and is a (e.g. right of way, park, school, etc.) _____ managed by (e.g. Parks & Recreation, Public Works, Development Services Division, School Board, Superintendent, etc.) _____.

I, _____, as the (position) _____, in the (department and division) _____ have reviewed the Application and I have the authority to authorize the Project to be conducted on the Property in the event the Project is approved by the City and all necessary permits are obtained by the Applicant.

This Authorization is limited to the Application as submitted on the above referenced date. This authorization does not bind the City to award funds from the Tree Protection and Related Expenses Trust Fund and this Authorization is subject to revocation should the Application materially change from the date of submission.

Signature

Print Name Agency, Department, Division

Phone:

Email:

EXHIBIT 3

**LOCATION MAP,
SCHEMATIC PLANTING PLAN,
PLANT SCHEDULE,
SCOPE OF WORK, AND
PERFORMANCE SCHEDULE**

EXHIBIT 4

COST BREAKDOWN

Administrative Fees

Design Consultant Fees

Construction

Irrigation Cost

Payment and Performance Bond, if required

**JACKSONVILLE TREE COMMISSION'S
LEVEL 3
COMMUNITY ORGANIZATION TREE PLANTING PROGRAM
AFFIDAVIT FORM**

BEFORE ME, the undersigned authority, personally appeared _____,
who was sworn and says:

1. My name is _____ and I am the [note: the individual
executing this affidavit must be the executive director, chief executive or operating officer, president,
vice president or board chairman] _____ of _____,
a Florida _____, a Florida _____, a Florida _____
_____ (“Applicant”) and I have personal knowledge of the matters
stated herein.
2. The Applicant is an Eligible Applicant, as defined in the Jacksonville Tree Commission’s Level 3
Community Organization Tree Planting Program Instructions document.
3. The Applicant is in compliance with the terms of all existing City agreements to which it is a party.
4. The Applicant is in compliance and will comply with all federal, state, local laws, rules, regulations
and ordinances, as the same may exist from time to time, applicable to it.
5. If the application is approved for funding, the Applicant will execute a Grant Agreement between the
City of Jacksonville and the Applicant, in substantially the same form as the Grant Agreement
provided on the Tree Commission’s webpage of the Public Works Department of the City of
Jacksonville.

Signature of Affiant

Print Name:

STATE OF FLORIDA
COUNTY OF DUVAL

Sworn to and subscribed before me, this _____ day of _____, 20____, by. Said person is
person is personally known OR produced identification.

Notary Public
(Seal)

EXHIBIT 6

CITY OF JACKSONVILLE TREE COMMISSION
LEVEL 3 APPLICATION

COMMUNITY ORGANIZATION FEWORK HOURS CALCULATION

INSTRUCTIONS

COMMUNITY ORGANIZATION WORK HOURS SUMMARY

Part 1 - General

1. Insert Project name
2. Insert Community Organization name.
3. Insert Date of Proposal

Part 2 – Labor Hours

4. Insert labor hours for each task.
 - a. Show number of hours of each employee for each type of work utilized on each project. If one employee is working at two different jobs, say, both project management and clerical, then the project manager when performing clerical work would show clerical labor hours under the clerical hour column. Modify employee job title as needed. Show 0 hours if task not performed.
 - b. Add other work descriptions not listed.
 - c. Work sheet will calculate total hours for each job description.
 - d. Insert total number of hours for each job category on Community Organization Fee Summary form.

COMMUNITY ORGANIZATION PROJECT MANAGEMENT & CONSULTANT FEE SUMMARY

Part 1 - General

1. Insert Project name.
2. Insert Community Organization.
3. Insert Proposal Date.

Part 2 - Project Management

4. List employees involved in project management of proposed project.
 - a. List job title and employee name.
 - b. Show hourly rate of each employee (employee hourly salary plus benefits and overhead). If the one employee is working at two different jobs, say both project management and clerical, then the project manager would charge clerical work at the clerical hourly rate.
 - c. Enter total labor work hours listed on Work Hours Summary sheet for each employee.
 - d. Work sheet will calculate total cost of each employee and total the direct labor costs.
5. Work sheet will then calculate an Administrative Fee of 10%. The Community Group is acting as the prime design consultant to the City, and so the standard 10% markup of the total cost of a consultant's direct labor, benefits and overhead shall also apply to community group services.
6. Enter Miscellaneous Direct Costs
7. Enter Sub-Consultant Fees
8. Work sheet will calculate Total Fee amount.

COMMUNITY ORGANIZATION WORK HOURS SUMMARY
LEVEL 3 APPLICATION
TREE COMMISSION
CITY OF JACKSONVILLE, FLORIDA

PART ONE - GENERAL

1. PROJECT	3. COMMUNITY ORGANIZATION
Insert Project Name here	Insert Organization Name here
2. DATE OF PROPOSAL	
Insert Date here	

PART TWO - LABOR HOURS

Work Description	Director Hrs	Prj Manager Hrs	Clerical Hrs	Hrs	Hrs	Hrs
DESIGN/CONSTRUCTION COORDINATION						
Site Visit	0	0	0	0	0	0
Coordination w/ Agency responsible for property	0	0	0	0	0	0
Coordination w/ City Contract Manager	0	0	0	0	0	0
Design Consultant Coordination	0	0	0	0	0	0
Bidding, Award, Contract Preparation	0	0	0	0	0	0
Construction Coordination	0	0	0	0	0	0
City Invoicing	0	0	0	0	0	0
Consultant/Contractor Billing Review & Payment	0	0	0	0	0	0
VOLUNTEER COORDINATION (If Volunteers used)						
Volunteer Recruitment/Coordination before Planting	0	0	0	0	0	0
Volunteer Coordination during Planting	0	0	0	0	0	0
LIST OTHER WORK ITEMS BELOW						
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
4. TOTAL HOURS	0	0	0	0	0	0

COMMUNITY ORGANIZATION PROJECT MANAGEMENT & CONSULTANT FEE

SUMMARY

LEVEL 3 APPLICATION

**TREE COMMISSION
CITY OF JACKSONVILLE, FLORIDA**

PART ONE - GENERAL

1. PROJECT	3. NAME OF COMMUNITY ORGANIZATION
Insert Project Name Here	Insert Name Here
2. DATE OF PROPOSAL	
Insert Date Here	

PART TWO - PROJECT MANAGEMENT (Labor Costs plus Overhead & Benefits)

(Note: List personnel who are employees of organization only. Show those not on payroll as consultants and attach fee proposal from each consultant)

DIRECT LABOR	PERSONNEL	HOURLY RATE	No. of HOURS	Total COST
Insert Personnel Title	Insert Person's Name			
Executive Director		\$0.00	0	\$0.00
Project Manager		\$0.00	0	\$0.00
Clerical (Typing, Filing, Document Assembly, etc)		\$0.00	0	\$0.00
Other (Note title here & below)		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00

4. SUBTOTAL PROJECT MANAGEMENT (Direct Labor plus Overhead & Benefits) \$0.00

5. ADMINISTRATIVE FEE: Item 4 x 10% \$0.00

MISCELLANEOUS DIRECT COSTS

REPRODUCTION	\$0.00
SHIPPING	\$0.00
TRAVEL	\$0.00
OTHER (PLEASE SPECIFY)	\$0.00
	\$0.00
	\$0.00
	\$0.00

6. MISCELLANEOUS DIRECT COSTS SUBTOTAL \$0.00

SUB-CONTRACTOR FEES - LUMP SUM

LANDSCAPE ARCHITECT/LANDSCAPE DESIGNER	\$0.00
IRRIGATION DESIGNER	\$0.00
OTHER (PLEASE SPECIFY)	\$0.00
	\$0.00
	\$0.00
	\$0.00

7. SUB-CONTRACTOR FEES SUBTOTAL \$0.00

8. TOTAL AMOUNT OF PROJECT MANAGEMENT & DESIGN (Items 4, 5, 6 & 7) \$0.00

CITY OF JACKSONVILLE TREE COMMISSION
LEVEL 3 APPLICATION

COMMUNITY ORGANIZATION DESIGN CONSULTANTS
CONSULTANT FEE/WORK HOURS CALCULATION

INSTRUCTIONS
Have each Consultant complete a Work Hours & Fee Form

DESIGN CONSULTANT WORK HOURS SUMMARY

Part 1 - General

1. Insert Consultant Name
2. Insert Project Name
3. Insert Date of Proposal
4. Insert Community Organization

Part 2 - Labor Hours

5. Insert labor hours for each task.
 - a. Show number of hours of each employee for each type of work utilized on each project. If one employee is working at two different jobs, say, both project management and landscape designer, then the project manager when performing design work would show landscape design labor hours under the landscape designer hour column. Modify employee job title as needed.
 - b. Add other work descriptions not listed.
 - c. Work sheet will calculate total hours for each job description.
 - d. Insert total number of hours for each job category on each Design Consultant Fee Summary form.

DESIGN CONSULTANT FEE SUMMARY

Part 1 - General

1. Insert Consultant.
2. Insert Project Name.
3. Insert Proposal Date.
4. Insert Community Organization

Part 2 - Project Management

5. List employees involved in design of proposed project.
 - a. List job title and employee name.
 - b. Show hourly rate of each employee (employee hourly salary plus benefits, overhead and profit). If the one employee is working at two different jobs, say, both project management and landscape designer, then the project manager when performing design work would charge landscape design at the customary landscape design hourly rate.
 - c. Enter total labor work hours listed on Work Hours Summary sheet for each employee.
 - d. Work sheet will calculate total cost of each employee, and total the direct labor costs.
6. Enter each estimated Miscellaneous Direct Cost. Work sheet will calculate total miscellaneous direct costs.
7. Enter Sub-Consultant Fees.
8. Work sheet will calculate Total Fee amount.

DESIGN CONSULTANT WORK HOURS SUMMARY
LEVEL 3 APPLICATION
TREE COMMISSION
CITY OF JACKSONVILLE, FLORIDA

PART ONE - GENERAL

1. CONSULTANT	3. DATE OF PROPOSAL
Insert Consultant Name here	Insert Date here
2. PROJECT	4. COMMUNITY ORGANIZATION
Insert Project Name here	Insert Organization Name here

PART TWO - LABOR HOURS

Work Description	Pj. Manager Hrs	Landscape Architect (Registered) Hrs	Landscape Designer Hrs	Irrigation Designer Hrs	CAD Technician/ Drafter Hrs	Clerical Hrs
DESIGN/CONSTRUCTION COORDINATION						
Site Review	0	0	0	0	0	0
Base Map Preparation	0	0	0	0	0	0
User Coordination	0	0	0	0	0	0
Conceptual Design	0	0	0	0	0	0
Final Design (Construction Drawings)	0	0	0	0	0	0
Community Organization Coordination & Invoicing	0	0	0	0	0	0
Bidding & Award	0	0	0	0	0	0
Construction Coordination w/Contractor	0	0	0	0	0	0
Initial Inspection/Punch List	0	0	0	0	0	0
3 Month Warranty: Inspection/Punch List & follow-up (if applicable)	0	0	0	0	0	0
6 month Warranty: 6 Month Inspection/Punch List & follow-up	0	0	0	0	0	0
12 Month Warranty: 12 Month Inspection/Punch List & follow-up	0	0	0	0	0	0
Review of Contractor Invoices & Payment Approval	0	0	0	0	0	0
VOLUNTEER COORDINATION (If Volunteers used)						
Volunteer Coordination during Planting	0	0	0	0	0	0
LIST OTHER WORK BELOW						
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
5. TOTAL HOURS	0	0	0	0	0	0

**DESIGN CONSULTANT FEE SUMMARY
LEVEL 3 APPLICATION**

**TREE COMMISSION
CITY OF JACKSONVILLE, FLORIDA**

PART 1 - GENERAL

1. CONSULTANT	2. Date of Proposal
Insert Consultant Name here	Insert Date here
3. PROJECT	4. NAME OF COMMUNITY ORGANIZATION
Insert Project Name here	Insert Organization Name here

PART TWO - LABOR RELATED COSTS (w/ OVERHEAD & PROFIT)

DIRECT LABOR	PERSON'S NAME	HOURLY RATE	NUMBER HOURS	TOTAL COST
Insert Personnel Title below				
Contract Manager		\$0.00	0	\$0.00
Landscape Architect (Registered)		\$0.00	0	\$0.00
Landscape Designer		\$0.00	0	\$0.00
CAD Technician/ Drafter		\$0.00	0	\$0.00
Clerical (Typing, Word Processing, Document Assembly, Etc.)		\$0.00	0	\$0.00
Other (Please specific here & below)		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
5. TOTAL DIRECT LABOR w/ OVERHEAD & PROFIT				\$0.00

PART 3 - OTHER COSTS

MISCELLANEOUS DIRECT COSTS	
Reproduction	\$0.00
Shipping	\$0.00
Travel	\$0.00
Other (Please specific here & below)	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
6. MISCELLANEOUS DIRECT COSTS SUBTOTAL	\$0.00

SUB-CONSULTANTS - LUMP SUM	
Irrigation Designer	\$0.00
Other (Please specific here & below)	\$0.00
	\$0.00
	\$0.00
	\$0.00
7. SUB-CONSULTANT SUBTOTAL	\$0.00

8. TOTAL FEE AMOUNT (Items 5, 6, & 7)	C
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INDEX CODE	Index Code Titles	BUDGET	Actual	Encumbrance	Unencumbered Budget Balance	Reserves	Unencumbered Balance net of Reserves
Subfund 15F Revenue							
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	31,904,340	46,403,695		14,499,355		14,499,355
JXSF15FPW	TREE PROTECTION & RELATED EXPENDITURES	8,722,073	9,326,489		604,416		604,416
JXSF15F	TREE PROTECTION & RELATED EXPENDITURES	-	8,580		8,580		8,580
TRIN15FFR31R	TRF TO 15F TREE PROTECTION FR 31F	392	392		-		-
	CONVERSION AND NONCASH REVENUE ENTRIES		338,836		338,836		338,836
Total Subfund 15F Revenue		40,626,806	56,077,992	-	15,451,186		15,451,186
* Subfund 15F Expenditures							
PWOD15FFSAS	FORREST STREET ASH SITE TREE/PLANTING	587,850	581,856	5,995	-	-	-
PWOD15FNMS	NORTH MAIN STREET LANDSCAPING	62,057	51,611	10,446	-	-	-
PWOD15FBDAS	BROWN'S DUMP ASH SITE TREE/PLANTING	364,730	342,361	22,370	-	-	-
PWOD15FFCAS	5TH & CLEVELAND ASH SITE TREE/PLANTING	494,215	376,792	117,423	-	-	-
PWOD15FDCS	DUVAL COUNTY SCHOOL BOARD PROPERTY	125,000	32,757	-	92,244	-	92,244
PWOD15FZLAE	ZOO LANDSCAPING-ASIAN EXHIBIT	1,824,408	792,976	1,031,432	-	-	-
PWOD15FIBCL	INTERSEC,BRIDGE,MISC 09/10 LANDSCAPING	100,000	81,532	-	18,468	-	18,468
PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY	4,979,980	4,894,153	85,827	0	-	0
PWML15F	TREE MAINTENANCE	2,539,113	2,154,805	320,040	64,267	-	64,267
PWOD15FATPP	AVONDALE TREE PLANTING PLAN	31,233	24,986	6,247	-	-	-
PWOD15FKSCP	KING ST. PLANTING COLLEGE TO PARK	85,366	69,260	16,106	-	-	-
PWOD15FHAMM	HAMMOND BLVD PROJECT	175,761	-	-	175,761	-	175,761
PWOD15FVPP	COUNTY-WIDE TREE PROG-PRESERVATION PARKS	1,000,000	485,146	-	514,854	-	514,854
PWOD15FVAP	COUNTY-WIDE TREE PROG-ACTIVE PARKS	1,151,965	619,420	-	532,545	-	532,545
PWOD15FOSABP	OLD ST.AUG AT BARTRAM PARK	18,364	16,528	1,836	(0)	-	(0)
PWOD15FLAVC	LENOX AVE. PLANTING VERNA TO CASSAT	26,436	21,149	5,287	-	-	-
PWOD15FPRBB	PATTON RD AND BEACH BLVD TREE PLANTING	32,203	13,346	18,857	0	-	0
PWML15F630CT	630-CITY TREE PLANTING PROG	1,800,000	161,977	1,565,428	72,596	-	72,596
PWOD15FMANRD	MANDARIN ROAD TREE PLANTING	103,840	21,173	8,066	74,601	-	74,601
PWOD15FMRB	MONCRIEF RD BEAUTIFICATION PROJECT	409,341		409,341	-	-	-
PWOD15FSPRTR	SPRINGFIELD PRESERVATION TREE PLANTING	278,872	58,464	23,459	196,949	-	196,949
PWOD15FRAPR	RIVERSIDE AVONDALE PRES - RELEAF	781,748	366,316	415,432	-	-	-
PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM	1,000,000	17,178	427,611	555,211	-	555,211
PWOD15FD8TP	DISTRICT 8 TREE PLANTING	263,837		263,837	-	-	-
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	3,548,513	2,097,444	-	1,451,069	1,449,105	1,964
JXSF15FPW	TREE PROTECTION & RELATED EXPENDITURES	2,000,635	-	-	2,000,635	2,000,635	-
JXSF15F	TREE PROTECTION & RELATED EXPENDITURES	265,741	-	-	265,741	265,741	0
Subfund 15F Expenditures		24,051,208	13,281,228	4,755,039	6,014,941	3,715,481	2,299,460

* Includes accounts with encumbrances and budget balances

Unencumbered Budget Balance

Revenues

Expenditures

Unencumbered Balance net of Reserves

15,451,186

6,014,941

(2,299,460)

INDEX CODE	Index Code Titles	BUDGET	Actual	Encumbrance	Unencumbered Budget Balance	Reserves	Unencumbered Balance net of Reserves
Subfund 15F Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							19,166,667
Subfund 15N Revenue							
PWOD15NTM	TREE MITIGATION & RELATED EXPENSES	305,139	5,219,872	-	4,914,733		
	Total Subfund 15N Revenue	305,139	5,219,872	-	4,914,733	-	-
*	Total Subfund 15N Revenue	305,139	5,219,872	-	4,914,733		4,914,733
*Subfund 15N Expenditures							
PWOD15NHR	HARTS ROAD TREE PLANTING	7,548	1,294	6,253	-	-	-
JXSF15N	TREE MITIGATION & RELATED EXPENSE	1	-	-	1	1	-
	MANDARIN ROAD TREE PLANTING	62,205	13,286	3,321	45,598		45,598
PWOD15FPRBB	PATTON RD AND BEACH BVLD TREE PLANTING	62,080	62,080	-	-	-	-
	Subfund 15N Expenditures	131,834	76,661	9,575	45,599	1	45,598
* Includes accounts with encumbrances and budget balances							
Subfund 15N Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							4,914,734
Better Jacksonville Plan							
PWCP351MIT	TREE MITIGATION PROJECT	1,717,826	-	-	1,717,826	-	1,717,826
Better Jacksonville Plan (for Tree Mitigation) Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							1,717,826
Total 15F and 15N Funds							24,081,401
Better Jacksonville Plan - TREE MITIGATION PROJECT							1,717,826
Grand Total 10/11/2019							25,799,227
Grand Total 09/16/2019							25,757,903
Difference							41,324

10/11/19 ENCUMBRANCES

FY	DOC_NO	Doc Suffix	Sub fund	VENDOR_NAME	Amount	INDEX_CODE	Index Code Title
2020	CTPW07000014	01	15F	JACKSONVILLE ZOOLOGICAL SOCIETY	1031432.38	PWOD15FZLAE	ZOO LANDSCAPING-ASIAN EXHIBIT
2020	PO3019740001	04	15F	THE DAVEY TREE EXPERT COMPANY	11054.61	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO3019740003	02	15F	THE DAVEY TREE EXPERT COMPANY	5994.5	PWOD15FFSAS	FORREST STREET ASH SITE TREE/PLANTING
2020	PO3019740004	02	15F	THE DAVEY TREE EXPERT COMPANY	22369.5	PWOD15FBDAS	BROWN'S DUMP ASH SITE TREE/PLANTING
2020	PO3019740005	02	15F	THE DAVEY TREE EXPERT COMPANY	117423	PWOD15FFCAS	5TH & CLEVELAND ASH SITE TREE/PLANTING
2020	PO7A02942006	01	15F	THE DAVEY TREE EXPERT COMPANY	10445.81	PWOD15FNMS	NORTH MAIN STREET LANDSCAPING
2020	PO7A02942018	01	15F	THE DAVEY TREE EXPERT COMPANY	1836.42	PWOD15FOSABP	OLD ST.AUG AT BARTRAM PARK
2020	PO7A02942019	01	15F	THE DAVEY TREE EXPERT COMPANY	16105.92	PWOD15FKSCP	KING ST. PLANTING COLLEGE TO PARK
2020	PO7A02942021	01	15F	THE DAVEY TREE EXPERT COMPANY	6246.52	PWOD15FATPP	AVONDALE TREE PLANTING PLAN
2020	PO7A02942023	01	15F	THE DAVEY TREE EXPERT COMPANY	5287.17	PWOD15FLAVC	LENOX AVE.PLANTING VERNA TO CASSAT
2020	PO7A02942025	01	15N	THE DAVEY TREE EXPERT COMPANY	3126.58	PWOD15NHR	HARTS ROAD TREE PLANTING
2020	PO7A02942026	01	15F	THE DAVEY TREE EXPERT COMPANY	18856.68	PWOD15FPRBB	PATTON RD AND BEACH BLVD TREE PLANTING
2020	PO8A01798017	01	15F	LEWIS TREE SERVICE, INC.	290.35	PWML15F	TREE MAINTENANCE
2020	PO8A01798019	03	15F	LEWIS TREE SERVICE, INC.	54873	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO8A01798027	01	15F	LEWIS TREE SERVICE, INC.	319750	PWML15F	TREE MAINTENANCE
2020	PO9A04239000	02	15F	ALLSTAR IRRIGATION	3928	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A05520000	01	15F	FERNANDINA MULCH & STONE, LLC.	8066.35	PWOD15FMANRD	MANDARIN ROAD TREE PLANTING
2020	PO9A05520000	02	15N	FERNANDINA MULCH & STONE, LLC.	3321.49	PWOD15NMANRD	MANDARIN ROAD TREE PLANTING
2020	PO9A06015000	01	15F	FERNANDINA MULCH & STONE, LLC.	23459.24	PWOD15FSRTP	SPRINGFIELD PRESERVATION TREE PLANTING
2020	PO9A08081001	01	15F	THE DAVEY TREE EXPERT COMPANY	415431.59	PWOD15FRAPRL	RIVERSIDE AVONDALE PRES - RELEAF
2020	PO9A08081003	01	15F	THE DAVEY TREE EXPERT COMPANY	878.4	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08081004	01	15F	THE DAVEY TREE EXPERT COMPANY	477.44	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08081005	01	15F	THE DAVEY TREE EXPERT COMPANY	2607.26	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08081006	01	15F	THE DAVEY TREE EXPERT COMPANY	247749.52	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08081007	01	15F	THE DAVEY TREE EXPERT COMPANY	20414.48	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08081009	01	15F	THE DAVEY TREE EXPERT COMPANY	409341.42	PWOD15FMRB	MONCRIEF RD BEAUTIFICATION PROJECT
2020	PO9A08081010	01	15F	THE DAVEY TREE EXPERT COMPANY	124202.62	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08081011	01	15F	THE DAVEY TREE EXPERT COMPANY	263836.95	PWOD15FD8TP	DISTRICT 8 TREE PLANTING
2020	PO9A08644001	01	15F	FERNANDINA MULCH & STONE, LLC.	17450.64	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644002	01	15F	FERNANDINA MULCH & STONE, LLC.	4294.56	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM
2020	PO9A08644003	01	15F	FERNANDINA MULCH & STONE, LLC.	17896.32	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644004	01	15F	FERNANDINA MULCH & STONE, LLC.	2182.08	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644006	01	15F	FERNANDINA MULCH & STONE, LLC.	10897.2	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08644009	01	15F	FERNANDINA MULCH & STONE, LLC.	1111.32	PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY
2020	PO9A08644010	01	15F	FERNANDINA MULCH & STONE, LLC.	30949.4	PWOD15FLTTPP	LEVEL 2 TREE PLANTING PROGRAM

10/11/19 ENCUMBRANCES

FY	DOC_NO	Doc Suffix	Sub fund	VENDOR_NAME	Amount	INDEX_CODE	Index Code Title
2020	PO9A08644011	01	15F	FERNANDINA MULCH & STONE, LLC.	151296	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644012	01	15F	FERNANDINA MULCH & STONE, LLC.	124208.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644013	01	15F	FERNANDINA MULCH & STONE, LLC.	86718	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644014	01	15F	FERNANDINA MULCH & STONE, LLC.	135990	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644015	01	15F	FERNANDINA MULCH & STONE, LLC.	197188.8	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644016	01	15F	FERNANDINA MULCH & STONE, LLC.	150314.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644017	01	15F	FERNANDINA MULCH & STONE, LLC.	95383.2	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644018	01	15F	FERNANDINA MULCH & STONE, LLC.	116938.8	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644019	01	15F	FERNANDINA MULCH & STONE, LLC.	65366.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644020	01	15F	FERNANDINA MULCH & STONE, LLC.	81048	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644021	01	15F	FERNANDINA MULCH & STONE, LLC.	26905.2	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644022	01	15F	FERNANDINA MULCH & STONE, LLC.	38024.4	PWML15F630CT	630-CITY TREE PLANTING PROG
2020	PO9A08644023	01	15F	FERNANDINA MULCH & STONE, LLC.	258517.2	PWML15F630CT	630-CITY TREE PLANTING PROG

4,761,487.52



TREE MITIGATION

CITY OF JACKSONVILLE



TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.



TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION

15F (Ordinance):	\$19,166,666.92
15N (Charter):	\$4,914,734.19
Better Jacksonville Plan - Tree Mitigation Project:	\$1,717,826.00
Total:	\$25,799,227.11



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.



If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

10/11/19

<u>FY 2018 Revenues by month</u>		<u>FY 2019</u>	<u>FY 2019</u>	<u>FY 2019</u>	<u>FY 2019</u>	<u>FY 2019</u>	<u>FY 2019</u>	<u>FY2019</u>	<u>FY2019</u>	<u>FY2019</u>	<u>FY2019</u>	<u>FY2019</u>	<u>FY2019</u>
		<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>
34375	TREE MITIGATION FUNDS - ARTICLE 25	112,999	96,792	54,168	26,146	119,640	47,804	81,548	18,714	28,268	72,832	4,884	-
361101	INVESTMENT POOL EARNINGS	27,825	31,552	39,249	42,747	54,262	56,976	65,426	64,904	51,668	84,924	94,573	-
36602	CONTRIBUTIONS FROM PRIVATE SOURCES	794,660	181,300	215,544	30,044	1,684,300	159,248	402,280	314,029	78,144	312,724	130,980	133,860
(15F) TREE PROTECTION & RELATED EXPENDITURES		935,484	309,644	308,961	98,936	1,858,202	264,028	549,254	397,647	158,080	470,480	230,437	16,280
34375	TREE MITIGATION FUNDS - ARTICLE 25	152,212	45,675	198,209	15,905	8,633	14,162	49,494	30,806	15,622	39,931	10,269	59,568
361101	INVESTMENT POOL EARNINGS	5,404	6,137	7,646	8,450	10,914	11,460	12,255	12,082	9,555	15,697	17,785	-
(15N) TREE MITIGATION & RELATED EXPENSE		158,591	51,812	205,855	24,356	19,547	25,622	61,749	42,888	25,177	55,268	28,054	59,568
		1,094,075	361,456	514,816	123,292	1,877,749	289,650	611,003	440,535	183,258	526,107	258,491	193,428