

HOOD PERMIT WORKSHEET

KITCHEN HOOD MECHANICAL PERMIT INFORMATION SHEET

Permit Number:		Today's Date:	
Address of Project:		Applicant's Name:	

Item	Question	Y	N	N/A	Remarks
1.	Is there a present Building Permit Application for this address?				
	a. If yes, please attach the Building Permit to the Commercial Kitchen Hood Mechanical permit?				
2.	What type of restaurant is this application for?				
3.	Is this application for a new or existing restaurant?				
4.	Is this application for a new or existing owner?				
	a. If this is for a new owner, have they applied for a Food License issued by the Florida DBPR?				
	1. If this is for a new owner, have they applied for a Certificate of Use, issued by the Jacksonville Zoning Department?				
	2. If yes, provide COU number				
5.	a. If this is for an existing owner, please provide a copy of the food license issued by the Florida DBPR?				
6.	Have you applied for a Fire Permit for the suppression system for this hood installation?				
	a. If so, provide Fire Permit number				
7.	Have you provided information on the line of cooking appliances that are to be located under this hood?				
	a. Have you provided dimensions of each and all appliances, LxWxH				
	b. Have you provided descriptions of all appliances, including fuel source?				

Commercial Kitchen Hood Mechanical Permit Information Sheet
(Cont'd)

Item	Question	Y	N	N/A	Remarks
	c. Have you provided shunt trips and fuel gas automatic shut off valves to clear all energy sources in the event of a fire?				
8.	What types of plan documents have you provided with this application?				
	a. Plans?				
	b. Equipment descriptions and specifications?				
	c. Roof Plans showing locations of all equipment, locations to air intakes, property lines, adjacent tenants?				
	d. Air Balance diagrams or schedules?				
	e. Fire Suppression systems information?				
	f. Duct fire wrap?				
	g. Is this a single story or multi-story installation?				
	h. System controls? Including a sequence of operation?				
	i. Are duct cleanouts shown and detailed?				