**Mayor’s Disability Council**

**Training & Planning Meeting Minutes**

January 18th 2024, 11:00 AM to 5:00 PM

Main Library, 2nd Floor Lounge

303 North Laura Street Jacksonville, FL 32202

*Mission: “The Jacksonville Mayor’s Disability Council raises awareness of the needs of persons with disabilities by assisting in the formulation of Solutions to meet those needs by providing a public forum”*

**Minutes**

* Welcome and Introduction – Chair Jose Morales – **Members Present**: Natalie Alden, Ray Pringle, Dan O’Connor, Jose Morales, Barbara Brown, Anida Pollo, Denise Torres. **DSD Staff Present**: Kara Tucker, Lois Smokes, Tereese Goodloe, Matthew Jackson. **Guest:** Stephanie Young, Teona Haugabook, Maria Duque (The Arc Jacksonville).
* Introduction by Chair: states he wants the board to mingle in regards to community events, he would like the board to be active, be there physically, states he will serve as MDC rep, as a person with a disability, not as a CIL rep.
* Old Business
* Adult Changing Tables (2023-780) – Trisha Bowles –
  + Gave handout and gave update on Ordinance 2023-0780.
  + Next City Council Meeting in 2 weeks.
* Training
  + Ethics, How to Run a Meeting, Robert Rules of Order

Roberts Rules of Order presentation by Andrea Myers Ethics Program Training Manager

* Timing Expectations: set ahead of time, put in agenda, limit talk time, use timer
* Verify Quorum
* Have to have a motion and someone to 2nd that motion
* Chair can ask someone to make a motion but cannot make a motion
* 2 chances to talk about a particular issue
* Chair responsible for maintaining order
* members of public – do not comment
* Robert’s Rules Cheat Sheet (attached)
* \*10 MINUTE BREAK\*
* Attendance (Board Members) ***Did not discuss***
* Reminder Letters
* Quorums
* Mayor’s Disability Council Annual Report ***Did not discuss***
  + Discuss and Edit Draft 2023 Year Report
* LUNCH (1:00 pm – 1:45 pm)
* Board Meeting Dates & Time (handout) July meeting will keep tentatively (book meeting room in case we need), September meeting will keep **(SEE AMENDMENT)**
  + Sub-Committee: Quarterly/Bi-Monthly/Monthly City has New Initiative with Boards and Commissions: focus on reaching out to the community

Jose opened motion, 2 Options:

1. 3 meetings in community & 7 meetings in City Hall in the Mayor’s Office, or
2. 7 or 8 meetings in conference room & 2 or 3 Town Halls throughout the community (Ray, Denise, Dan – agree)
   1. Arrange for Mayor to attend one of the Town Halls (Group Photo)
   2. Planning Committee for City Initiative (3 Town Halls in Community): Anida, Denise, Jose, Ray, Teona
      1. March, June, September
      2. Committee will determine time and location(s)
   * 2024 MDC Potential Events (Board Participation) – Kara Tucker
3. Sexual Assault Awareness Month - Mayor’s Proclamation - April 2nd
4. Fair Housing Awareness - April
5. We Vote Rally - July
6. Supervisor of Election - September
7. Health & Wellness Fair at Jags Stadium – MDC participate?
8. Gate River Run (GRR)
9. World of Nations

\*Natalie suggestion: Disability Expo – give away event tickets donated from any entity willing to donate

* + MDC Flyer (Board agrees on a new flyer-will redo)
* 2024 MDC Goals- **See Attached**
* Transportation and Education – Barbara Brown
* Emergency Preparedness – May 10 – Prime Osborne
* Disability Mentoring in October (need someone to head it up)
* Annual Community Employment
* COJ Career Fair (have hard copy applications available)
* Mental Health Training (First Aid)
* White Cane Awareness – October 15 – Proclamation
* Community Engagement at DCPS
* Scholarships – continue to review
* Public Awareness – ReVamp/Smart 911 – Presentation
* Round-about’s – Inaccessibility for disability community
* Sub-Committees - 4 Health & Wellness, Employment, LEAPS (Legislative, Education & Public Safety), Community Initiative
* Ad Hoc committees ***Did not discuss***
* Adjourn Meeting – Chair Jose Morales

Chair: Jose Morales

Vice Chair: Natalie Alden

Disabled Services Division

(904) 255-5466

AMENDMENT:

* Amending January 2024 Minutes to reflect:

***MDC Meeting Times will remain from 3:00pm – 5:00pm, in the Mayor’s Office Conference Room, 4th Floor, City Hall St. James Building.*** This was confirmed after the January 18th Training and Planning meeting and was not included in the minutes. The MDC Meeting Schedule (attached) has been updated.