



**NORTHWEST JACKSONVILLE ECONOMIC DEVELOPMENT FUND
(NWJEDF) ADVISORY COMMITTEE
CITY HALL AT ST. JAMES
117 WEST DUVAL STREET, 2ND FLOOR, CONFERENCE ROOM C
JACKSONVILLE, FL 32202
TUESDAY, FEBRUARY 18, 2020 AT 3:30 P.M.**

MEETING MINUTES

Location: City Hall at St. James, located at 117 West Duval Street, 2nd Floor, Conference Room C, Jacksonville, FL 32202

Advisory Board Members Present: Fred Atwill, Valerie H. Jenkins, John Allmand and Joe Whitaker

Advisory Board Members Not Present: George Barnes, Cynthia Glover, Karen Landry and Royce McGowan

Others Present: **Office of Economic Development (OED)** – Kirk Wendland, Paul Crawford, Wendy Khan and Corey Craig; **Office of General Counsel (OGC)** –Mary Staffopoulos; **Visitors** – Frank Denton with the Charter Revision Commission.

I. CALL TO ORDER

Chair Whitaker called the NWJEDF Advisory Board meeting to order @ 3:33 p.m. A quorum was established.

II. ACTION ITEMS

APPROVAL –NOVEMBER 20, 2019 MEETING MINUTES

BOARD MEMBER ALLMAND MOVED THAT THE NOVEMBER 20, 2019 MEETING MINUTES BE APPROVED AS SUBMITTED. THE MOTION WAS SECONDED BY BOARD MEMBER JENKINS. A VOTE OF THE BOARD WAS TAKEN AND THE NOVEMBER 20, 2019 MEETING MINUTES WERE UNANIMOUSLY (4-0) APPROVED BY THE MEMBERS PRESENT.

III. INFORMATION/DISCUSSION ITEMS

NWJEDF FINANCIALS UPDATE – PRESENTED BY WENDY KHAN, FINANCE AND COMPLIANCE MANAGER

NWJEDF Summary Statement: the current available/unappropriated balance is \$5,616,464.

Board Member Jenkins asked about the status of the Clara White Mission's White Harvest Farms project. Paul Crawford provided a brief update. The project has been under review over the last year and their agreement has been extended by six months. They have until July 1, 2020 to start construction.

NWJEDF Outstanding Loans: one loan is past due (three are listed on the handout as past due but two were paid after the report was created). The current principal balance due is: \$2,939,796.

Files at Office of General Counsel: there were no changes with the files that are in the Office of General Counsel for processing: Mr. G's Hair Depot; Cowealth, LLC; K Mack, LLC Shoppes at Norfolk; and Cedar Grove Corp.

UPDATE - FOOD DESERTS ORD 2018-195-E - PRESENTED BY PAUL CRAWFORD, OED DEPUTY DIRECTOR

Per ORD 2018-195-E, \$3 million was appropriated for food deserts. Since then, a study was completed by a consultant, and City Council established a food desert fund to administer five different programs: full-service grocery stores, mobile markets, delivery systems, transportation to grocery stores and expansion of inventory offerings of existing stores.

Since the program's inception, the City has:

- Approved two full-service grocery store incentives:
 - \$850,000 for Winn Dixie at the Gateway Shopping Center (space formerly occupied by Publix)
 - \$750,000 for Rowe's Supermarket on Edgewood Avenue (space formerly occupied by Harveys)
- Appropriated \$95,000 for the Door to Store pilot program. In partnership with the JTA, the program will provide complimentary rides to grocery stores for residents living in the JTA's Northside ReadIRide zone.
- Appropriated \$200,000 to purchase a towing vehicle and trailer for Feeding Northeast Florida to implement Mobile Markets (like a mobile grocery store). Feeding Northeast Florida will develop regularly scheduled locations (five per week) to take the trailer, in which to provide the option for area residents to acquire fresh foods at no or low cost. Feeding Northeast Florida will purchase the trailer within the next 90 days and begin the program. The program will continue for at least three years. Feeding Northeast Florida will report the volume of food distributed each month.

Board Member Jenkins asked if the Door to Store program could be used for delivery service. Mr. Crawford responded no, but the City is looking into delivery programs as well.

Board Member Jenkins asked about the incentive clawbacks. Discussion followed about the requirements of the economic development agreements.

Board Member Allmand asked when the Door to Store pilot program started. Mr. Crawford responded that it is a year-long program that began on February 1, 2020. JTA will report to the City each month on the status of the program (beginning March 15, 2020).

IV. OLD BUSINESS

There was no old business discussed.

V. NEW BUSINESS

There was no new business discussed.

VI. PUBLIC COMMENTS

Mr. Frank Denton introduced himself and stated his interest in attending the meeting. He is on a committee under the Charter Review Commission that is looking to create an Urban Core Development Authority for Health Zone 1. He was interested in hearing the current NWJEDF initiatives.

VII. ADJOURNMENT

There being no further business, Chair Whitaker adjourned the meeting at approximately 4:14 p.m.

The next quarterly NWJEDF Advisory Committee meeting date is TBD.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments, an audio file of the meeting is available upon request. Please contact Corey Craig at (904) 255-5445, or by email at ccraig@coj.net.