

**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY**

Goals, Objectives and Performance Measures Annual Reporting

October 1, 2024 – September 30, 2025

The Renew Arlington Community Redevelopment Agency RA/CRA has established the following goals, objectives and performance measures/standards for the Fiscal Year 2024/ 2025:

1. Communication and Engagement Goals

1.1: RA/CRA Agency Board Public Meetings Compliance

- Objective: Hold regular RA/CRA Board meetings to conduct related business. Regular meetings will be open to the public and agendas will include time for the public to make comments. All necessary documents including Resolutions, CRA Budget Transfer Forms and Project Summaries will be completed and provided to the Board one week in advance of the meeting. All meetings will be scheduled for the applicable fiscal year prior to the end of the preceding fiscal year.
- Goal: A minimum of four quarterly Board meetings will be held during the fiscal year.
- Measurement: Number of public board meetings held per year as evidenced by meeting minutes and legal advertisements.
- Performance Measurement Achieved: Yes__ No __

1.2: RA/CRA Advisory Board Public Meetings Compliance

- Objective: Hold regular CRA Advisory Board meetings to conduct CRA Advisory Board related business. Regular meetings will be open to the public and agendas will include time for the public to make comments. All meetings will be scheduled for the applicable fiscal year prior to the end of the preceding fiscal year.
- Goal: A minimum of six Advisory Board meetings will be held during the Fiscal Year.
- Measurement: Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.
- Performance Measurement Achieved: Yes__No __

1.3: Notice of Meetings Compliance

- Objective: Provide public notice of each meeting, which is scheduled for the second Wednesday of each month, in advance, and/or notice of annual meeting schedule as legally required. Notice to be shared on RA/CRA and City website.
- Goal: 100% of regularly scheduled meetings are advertised with five days' notice and on RA/CRA and City website.
- Measurement: Timeliness and method of meeting notices as evidenced by posting to RA/CRA and City website.
- Performance Measurement Achieved: Yes__ No __

1.4: Website Public Records

- Objective: Ensure that meeting minutes, agendas, annual reports, annual budgets and amendments, and financial audit reports, RA/CRA creation documents, public notices, boundaries and location map are readily available and easily accessible to the public on the RA/CRA's webpage with quarterly checks.
- Goal: Website checks completed by OED at least once per quarter.
- Measurement: The number of website reviews completed to ensure meeting minutes and other public records are up to date as evidenced by the Office of Economic Development (OED) Marketing and Communications Specialist.
- Performance Measurement Achieved: Yes__No__

2. Program/ Project Development

2.1: Renew Arlington Mandatory Compliance Grant Program (MCGP)

a) Grant Program Participants

- Objective: The MCGP will rejuvenate an area of commercial development by providing nonresidential, commercial or retail renovation funding assistance in the form of Grants for existing, eligible nonresidential Applicants located within the Renew Arlington Community Redevelopment Area ("RA CRA"). "Applicants" may be the property owner or another entity that is designated by the property owner to request the Grant and receive the reimbursement.
- Goals: support renovations to help in reducing blight and attract reinvestment; create positive momentum toward community redevelopment; offset potential costs related to compliance with the Renew Arlington Zoning Overlay creating access to funding for existing Applicants within the Renew Arlington CRA boundary.
- Measurement: Work with 50 property owners to submit applications and participate in the grant program.
- Performance Measurement Achieved: Yes__No__

b) Program Database

- Objective: Create a database containing on parcel/property owner information with individual data sheets on applicant status.
- Goal: to complete information pages for each applicant with current status.
- Measurement: Creation of data base with individual property reports by address.
- Performance Measurement Achieved: Yes__No__

c) Program Reporting and Updates

- Objective: The RA/CRA staff will update MCGP Balance Sheet reporting information on applications and funding available in the program to the RA Agency Board on a quarterly basis.
- Goal: Circulate updated quarterly MCGP Balance Sheet.

- Measurement: Confirm four annual reports conducted to ensure compliance.
- Performance Measurement Achieved: Yes __ No __

2.2 Complete Streets for University Blvd/Merrill Road

- Objective: Improve transportation facilities within the RA/CRA including sidewalks, crosswalks and bike paths/multi-use trails as well as enhancing regional connections.
- Goals: develop a path to complete streets on two corridors, work towards roadway/streetscape improvements for better safety/traffic flows and explore innovative intersection designs to alleviate traffic congestion.
- Measurement: Begin collaboration with the Jacksonville Transit Authority (JTA) to begin to put funding and scope into place.
- Performance Measurement Achieved: Yes __ No __

3. Financial Accountability

3.1: Annual Budget Requirements

- Objective: Prepare and approve the annual proposed budget in accordance with statutory requirements.
- Measurement: Adoption of Final Budget as evidenced by meeting minutes and budget documents.
- Goal: Budget approval & adoption by the RA/CRA Board in May 2025 and final budget by the Jacksonville City Council by September 30. All budgets posted to the RA/CRA's webpage one week prior to the Agency Board meeting.
- Performance Measure Achieved: Yes __ No __

3.2: Audited Financial Statements

- Objective: The City of Jacksonville will conduct an annual independent financial audit per statutory requirements.
- Goal: Create annual report by June 30, 2025.
- Measurement: Report the annual audit findings on the RA/CRA's webpage and transmitted to the State of Florida and local taxing authorities.
- Performance Measurement Achieved: Yes __ No __

4. Annual Report

4.1 Complete and Submit a CRA Annual Report

- Objective: Development of an Annual RA/CRA Report detailing the years activities.
- Goal: Create a RA/CRA Annual Report by March 31, 2025.
- Measurement: Report the activities on the RA/CRA's webpage and transmitted to the RA/CRA Agency Board
- Performance Measurement Achieved: Yes __ No __