



**KING/SOUTEL CROSSING COMMUNITY REDEVELOPMENT AREA
ADVISORY BOARD
ZOOM VIRTUAL MEETING (NO PHYSICAL LOCATION)
THURSDAY, DECEMBER 3, 2020 - 3:30 P.M.**

MEETING MINUTES

Location: Due to COVID-19, the RA/CRA Advisory Board meeting was held as a hybrid meeting. KSC/CRA Advisory Board Members met in person at City Hall, 117 W Duval Street, Conference Room 3C, Jacksonville, FL 32202. The public was welcomed via ZOOM.

KSC/CRA Advisory Board Members In-Person: Advisory Board Chair Vanessa Cullins Hopkins, Vice-Chair Kemal Gasper, Russell Jackson

RA/CRA Advisory Board Members Participating Via ZOOM: Leola Williams

Advisory Board Members Absent: Dr. Mary Jackson;

Staff Present: Kirk Wendland, Executive Director; Karen Nasrallah, Redevelopment Manager; Angie Slayton, Recording Secretary

Representing the Office of General Counsel: Susan Grandin

Representing City Council: Councilmember Brenda Priestly Jackson

Others Present: Kathleen McGovern; City Arborist, Kelsey Cox; Public Works Engineer, Andrea Myers, City Ethics Office; Kirby Oberdorfer, Deputy Director of Ethics;

I. CALL TO ORDER

An in-person quorum was not confirmed, and Chairwoman Cullins Hopkins called the King/Soutel Crossing Community Redevelopment Area Advisory Board meeting to order at approximately 3:38p.m.

II. ACTION ITEMS

APPROVAL OF THE OCTOBER 29, 2020 KINGSOUTEL CROSSING ADVISORY BOARD MEETING MINUTES

A quorum was not present to approve the October 29, 2020 KingSoutel Crossing CRA Advisory Board Meeting minutes.

CONSIDERATION OF ACTION ITEMS DURING A PANDEMIC/BYLAWS

Ms. Grandin stated that during the pandemic, State leaders allowed for Advisory Board Members to attend meetings via ZOOM or other avenues, to continue to conduct business. Executive Order 20-69 expired on November 1, 2020. Ms. Grandin advised the KSC/CRA Advisory Board Members and staff, an in-person quorum (Four Board Members) will now be required to conduct any pertinent business for the CRA. If there is an in-person quorum, the remainder of the Advisory Board Members will be allowed to participate via ZOOM or phone if previously approved by the Advisory Board Chair. Ms. Grandin reviewed the suggested changes that have been made to the KSC/CRA Advisory Board By-Laws stating these new requirements.

III. GENERAL INFORMATION

PUBLIC RECORDS REQUEST

Ms. Kirby Oberdorfer, Deputy Director of Ethics, explained public records are any document that the Advisory Board Members create or receive in relation to the KingSoutel Crossing CRA Advisory Board. This includes documents sent to personal emails, cellphones, etc. All public record requests must be made through the 630-city customer service. There is typically a fee for all public records provided.

Advisory Board Member R. Jackson asked If an email is received by an Advisory Board Member pertaining to the KingSoutel CRA, is that Board Member required to forward that email to an OED staff member. Ms. Oberdorfer responded it is good practice to forward all emails pertaining to CRA business to the staff liaison as the city servers are backed up and the emails can be saved and easily produced if a public records request is made.

NORFOLK/SOUTEL INTERSECTION PROJECT/TREE MITIGATION FUND

Ms. Kathleen McGovern, City Arborist, explained there are a couple city programs for distributing trees throughout Jacksonville. Ms. McGovern thinks the Level II program will best fit into the design of this project. This includes multiple types of trees. Ms. McGovern suggested three types of trees, the Cabbage Pam, the Winged Elm and the Overcup Oak. Both the Winged Elm and the Overcup Oak will provide more shade and are low-maintenance trees.

Chairwoman Cullins Hopkins asked if the same tree type will be used throughout the KingSoutel CRA project. Ms. Nasrallah responded no, The current discussion is strictly for the Norfolk Blvd, Soutel Rd Intersection due to size limitations.

Chairwoman Cullins Hopkins asked when the community would become involved in the discussion of beautification in the area. Ms. Nasrallah responded for this discussion, the KSC/CRA meetings serve as the community involvement, However, for the upcoming CIP project, there will be community meetings to attempt to involve the community more.

Councilwoman Priestly-Jackson encouraged the KSC/CRA Advisory Board Members to participate in the next community meeting that will be held at Lincoln Villas.

After much discussion, Chairwoman Cullins Hopkins recommended using the Overcup Oaks and the Sable Palms for the medians. The KSC CRA Advisory Board Members present agreed with the recommendation.

IV. NEW BUSINESS

Ms. Kelsey Cox reviewed the progress of the Norfolk/Soutel Intersection. J.B. Coxwell Construction is currently ahead of schedule and estimate work to be completed in early March. Sidewalk improvements are needed withing the current project, this will add an additional cost of \$11,255.54. The members that were present recommended moving forward with replacing the sidewalks in this area for the additional funding.

V. OLD BUSINESS

Advisory Board Member K. Gaper confirmed the KSC/CRA Advisory Board would have an Action Item on Councilwoman Priestly-Jackson's upcoming Townhall meeting. Chairwoman Cullins Hopkins responded she would be in attendance and would like as many Advisory Board Members to attend as possible. Chairwoman Cullins Hopkins will write up talking points to provide to Ms. Nasrallah for feedback.

VI. PUBLIC COMMENTS

Mr. Stanley Scott, resident, asked why the KSC/CRA is being allowed to use CRA funding to perform Public Works Projects. Mr. Stanley voiced concerns that the public is not receiving adequate notice on KSC/CRA meetings.

Ms. Nasrallah read an email she received as a public comment from Dr. S. Baker with four questions. Will residents be allowed to vote for changes before they happen? Why are brick overlays being added? They damage tires/ alignments and cause traffic congestion. What do the images suggested represent? There is an opportunity to place meaningful images in the community. The community should be involved in this decision. Why is parallel parking being added? Is there a need for more parking? Will the Harborview sign be replaced? There is no need for more parking.

VII. ADJOURNMENT

The next meeting will be held on Thursday, January 28, 2021 at 3:00 p.m.

There being no further business, Chairwoman Cullins Hopkins adjourned the King/Soutel Crossing CRA Advisory Board meeting at 4:58 pm.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Karen Nasrallah at (904) 255-5449, or by email at karenn@coj.net.