



**RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA
ADVISORY BOARD
City Hall at St. James
117 West Duval Street, 2nd Floor, Conference Room 2C
Jacksonville, FL 32202
Wednesday, September 11, 2019 – 3:30 p.m.**

MEETING MINUTES

Location: City Hall at St. James, located at 117 West Duval Street, 2nd Floor, Conference Room 2C, Jacksonville, FL 32202

RA/CRA Advisory Board Members Present: Advisory Board Chair Matt Tuohy; Danyuell Newkirk; Delmas Harper, Stephen Matchett, Randall Goodwin, Vice Chair, Raj Adhikari

Staff Present: Kirk Wendland, OED Executive Director; Karen Nasrallah, Redevelopment Manager; Paul Crawford, OED Director of Operations; Angie Slayton Recording Secretary

Representing the Office of General Counsel: Susan Grandin

Others Present: Joyce Morgan – Councilmember, Danny Becton, Councilmember; Taylor Mejia, Chester Aikens, Woodard Holland, Windmill Properties, Elaine Lucas, Windmill Properties, Connor Corrigan, Planning and Development

I. CALL TO ORDER

A quorum was confirmed and Chair M. Tuohy called the Renew Arlington Community Redevelopment Area (RA/CRA) Advisory Board meeting to order at approximately 3:32 p.m.

II. ACTION ITEMS

APPROVAL OF THE JULY 11, 2019 RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA (RA/CRA) ADVISORY BOARD MEETING MINUTES

A MOTION WAS MADE BY ADVISORY BOARD MEMBER R. GOODWIN AND SECONDED BY ADVISORY BOARD MEMBER S. MATCHETT APPROVING THE JULY 11, 2019 RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA (RA/CRA) ADVISORY BOARD MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY 5-0.

CONSIDERATION OF THE ZONING APPLICATION AD-19-49

Mr. Connor Corrigan presented the application for Administrative Deviation. The applicant is looking to build a duplex apartment building and would like to request the setback be reduced from 20 feet to 10 feet and to reduce the parking from 17 spaces to 16 spaces.

Mr. Woodard Holland, Windmill Properties, advised the reason for the parking reduction is to address the stormwater issues and maintain the stormwater onsite. Chair Tuohy asked when construction was planned to begin. Mr. Holland replied by the end of the 2019 year. Advisory Board Member Matchett asked if the dumpster area would be visible from the Cesery Terrace. Mr. Holland replied, no. Mr. Holland also advised that the proposed landscaping will comply with the CRA Zoning Overlay.

A MOTION WAS MADE BY ADVISORY BOARD MEMBER S. MATCHETT AND SECONDED BY ADVISORY BOARD MEMBER R. GOODWIN APPROVING ZONING APPLICATION AD-19-49 AS SUBMITTED. THE MOTION PASSED UNANIMOUSLY 5-0.

III. INFORMATION/DISCUSSION ITEM

Update on Renew Arlington Agency Board Meeting

Mr. Wendland reviewed the current FY 18/19 Amended and Reinstated Budget. Mr. Wendland advised that an additional \$17,217 was added to the FY 18/19 due to additional interest for the year. A recommendation was made to the Renew Arlington CRA Agency Board to appropriate these additional funds into the Façade Grant Program. In addition, any interest earned in August and September would also be moved into the Façade Grant Program account.

Mr. Wendland also reviewed the FY 19/20 Mayors Proposed Budget. The FY 19/20 Budget has increased from \$754,156 to \$1,316,900. This will bring the total for Unallocated Funds to \$1,232,013 for the FY 19/20.

Ms. Nasrallah advised the Renew Arlington CRA Agency Board also discussed the Merrill Road Comprehensive Traffic Study that was recommended by the Advisory Board members at the July meeting. It was approved unanimously and should begin soon.

Review of Renew Arlington CRA Schedule

Ms. Nasrallah reviewed the current schedule. Ordinance 2018-555-E was enacted to regulated budget transfers and project funding requests. A handout was provided to the Advisory Board members with the current funding plan.

Update Compliance Grant/Façade Grant Programs

Mr. Wendland advised there will be a Renew Arlington CRA Agency Workshop on October 8, 2019. This workshop will review the available funding for the business owners in the area, including the Façade/Compliance Grant city funding.

There has been discussion of setting a required minimum standard for each category of fencing, signs and landscaping and funding it at 100 %. If the property owner would like additional upgrades, that would be owner funded. Mr. Wendland would like to have a plan ready for the Agency Board to review at the November meeting.

There was further discussion among the Renew Arlington CRA Advisory Board members of the application, approval and funding process. For a detailed rendering, please request a copy of the recorded meeting.

IV. OLD BUSINESS

No Old Business

V. NEW BUSINESS

The Renew Arlington CRA Advisory Board will be expanding by two members. These two new members will consist of commercial property owners. Ms. Nasrallah advised that Council Member Wilson has nominated Monty Selim to replace ex-board member Stephen Berry.

VI. PUBLIC COMMENTS

No Public Comment

VII. ADJOURNMENT

The regularly scheduled meeting on Wednesday, October 9, 2019 has been canceled. Renew Arlington CRA Advisory Board members are encouraged to attend the workshop on Tuesday, October 8, 2019 at 1:30 p.m. in the City Council Chambers.

There being no further business, Chair M. Tuohy adjourned the RA/CRA Advisory Board Meeting at 4:46 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Angie Slayton at (904) 255-5444, or by email at aslayton@coj.net.