

**Minutes**  
**Jacksonville Procurement Awards Committee (JPAC) Meeting**  
**Thursday, October 31, 2024, 1:00 p.m.**

**Consent Agenda**

**Committee Members Present:**

Anna Brosche, Finance and Administration, Chair  
 Nikita Reed, Public Works  
 Magnus Wallen, Risk Management

**Others Present:**

Annette Leslie-Burney, Manager of Procurement  
 Cindy Phillips, Recording Secretary  
 Jeremy Brown, Office of General Counsel

Item	Contract / Solicitation #	Title	Using Agency	Supplier/s	Contract Amount Increase/Decrease (New NTE)	CO/AM	Period of Performance (Renewals/Extensions)	Action
1	SC-0340-24	Electrical Services for City Buildings	Public Buildings	Miller Electric Company	\$2,000,000.00 Increase, New NTE \$6,400,000.00	AM 2	Period ending March 17, 2027	Approved
2	ESC-0371-22	Library Materials	Public Library	OverDrive, Inc.	\$1,154,479.61 Increase, New NTE \$11,328,612.36	AM 2	Remains unchanged through June 30, 2026	Approved
3	CP-0156-18	Job Order Contracting for Various City Owned Facilities	Public Buildings	Warden Construction Corp	\$500,000.00 Increase, New NTE \$19,923,343.05	AM 11	Extend contract 90 days and retroact from October 25, 2024 - January 24, 2025	Moved to Regular Agenda
4	ITB-15930-24	JSO Police Motorcycles	Fleet Management	Adamec Harley-Davidson	\$100,000.00 Increase, New NTE \$559,168.08		Period ending September 30, 2025	Moved to Regular Agenda
5	ITB-15790-24 SC-0425-24	Landscape Maintenance Services for City Buildings and Parcels	Mowing & Landscape Maintenance	SSS Down to Earth OPCO, LLC	\$510,585.52		January 1, 2025 - December 31, 2026 with two 2-year renewal options	Approved
6	ITB-16013-24	Nuisance Abatement of Private Property	Mowing & Landscape Maintenance	<i>Reject all bids</i>				Approved
7	CDB-0143-23	COJ Federally Funded Design-Build Project	Public Works Engineering-Construction Maintenance	Baker Consulting & Engineering LLC dba Baker Design Build	\$40,000,000.00		5 years from date of executed contract	Approved
8	ITB-16017-24	CODA Octopus Upgrade with Echoscope Pipe System - Re-Bid	Sheriff's Office	CODA Octopus Products, Inc.	\$336,000.00		One time purchase	Moved to Regular Agenda

9	CDB-0081-23	Riverfront Plaza Improvements - Park & Bulkhead	Public Works	Haskell Company	\$5,905,750.00 Increase, New GMP \$48,795,690.00	AM 4		Moved to Regular Agenda
10	P-03-24	Professional Design Services for Renovation of Beaches Branch Library	Public Works Engineering-Construction Maintenance	<b><u>Enter contract and fee negotiations:</u></b> PQH Group Design, Inc.				Approved
11	ESC-15994-24	Job Order Contracting for General Construction	Public Buildings	Baker Consulting & Engineering; Warden Construction Corp.; E. Vaughn Rivers Inc.; Johnson-Laux Construction	\$1,000,000.00 per supplier, \$4,000,000.00 total NTE		2 years from date of award with three 1-year renewal options	Approved
12	ITB-15754-24 JSC-0422-24	Landscape Maintenance Services for City Road Right-of-Ways - South Service Area 2	Mowing & Landscape Maintenance	K and J Lawn Care LLC	\$4,496,712.78		January 1, 2025 - December 31, 2026 with two 2-year renewal options	Approved

Consent Agenda Moved By:

Nikita Reed

Seconded By:

Magnus Wallen

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 Nikita Reed, Public Works  
 Magnus Wallen, Risk Management

**Others Present:**

Dustin Freeman, Chief of Procurement  
 Robert Waremburg, Senior Manager of Procurement  
 Annette Leslie-Burney, Manager of Procurement  
 Cindy Phillips, Recording Secretary  
 Kelly Hooten, Public Buildings  
 Corey Sidlo, Fleet Management  
 Deidra Baines, JSO  
 Jonathan Page, Public Works

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Regular Agenda Moved By:

Nikita Reed

Seconded By:

Magnus Wallen

10/24/2024 Minutes approved.

Testimony was taken. Audio recording is available.

Meeting started at 1:00 p.m.

Meeting adjourned at 1:09 p.m.