

## **Southeast Citizens Planning Advisory Committee**

### **June 24, 2024, Meeting Summary**

**Mandarin Senior Center, 3848 Hartley Road, Jacksonville, FL 32257**

#### **Meeting Attendance:**

**Members:** Susan Bailey, Linkside at Baymeadows HOA; Nancy Barry, Brierwood Neighborhood Association; Walter Bryant, St. Nicholas Area Preservation; Dick Cardell, The Lakewood Community; Ryan Colvin, Bayard Community Association; Ramon Day, Timberland Ridge HOA, Inc.; Carol D'Onofrio, Deercreek Owners Association; Carol Eichling, Village Green Two Condo Association; Jose Gonzalez, Mandarin Community Center; Clifton Green, The Arc Jacksonville Village; Joanne Griffin, Villa San Jose Civic Association; Donna Herrin, Sweetwater by Del Webb; William Herron, Shiloh Creek; Jim Hill, Greater Hood Road Community Association; Rich Horvath, Cypress Trails HOA, Inc.; Abby Howard Murphy, Hampton Glen at Deerwood HOA; Scott Koslowski, James Island Homeowners Association; Andrea Letizia, Williamstown HOA; Joe Luczak, Bartram Springs HOA; Jacqueline Partenteau, Brierwood Neighborhood Association; John Reed, Linkside of Baymeadows; Linda Gail Rowe, Lake Mandarin HOA; Craig Shoup, Council At-Large Group 2; Kathy Soares, Highland Glen HOA; Gary Weise, Secret Cove Civic Association

**Excused:** Joyce Brown, Pine Forest Community Action Corp.; Debbie Johnson, The Gables Homeowners Association; Eric Lanier, East Hampton HOA; Jon Malmind, Oak View Corner Owners Association; Kathleen Perera, Alumni Civic Association; James Taylor, Deerwood Improvement Association

**Visitors:** Jennifer Joiner, Sans Souci Neighborhood Association; Karen Moers, Sans Souci Neighborhood Association; Joy Burgess; Shann Mills, San Jose Forest; Margie Cummins; Jonathan Burgess, Edgewater at Sunbeam

**Staff:** The Honorable Raul Arias, City Council District 11; The Honorable Michael Boylan, City Council District 6; Robert Bautochka, Municipal Code Compliance; Lieutenant J. R. Brennock, JSO; Kaysie Cox, Planning & Development Department; Derek Dixon, FDOT; Mandy Elliot, JPL; George Foote, Executive Council Assistant, City Council District 5; Evin Herzberg, Executive Council Assistant, City Council District 11; Clarence Hodge, JFRD; Rosemary Wesolowski, Neighborhood Services Office

#### **Call to Order/Verify Quorum:**

Chair Griffin called the SE CPAC meeting to order at 6:30 pm and welcomed everyone to the meeting at the Mandarin Senior Center. Rosemary Wesolowski verified that a quorum was present.

**Approval of the Previous Meeting Summary** – The May 2024 meeting summary was approved.

**Presentation(s): Kaysie Cox, City Planner III, Planning and Development Department**, provided an overview of the Planning and Development Department.

Divisions within the Planning and Development Department include:

- Building Inspections Division
- Community Planning Division – this includes Land Use Section and Historic Preservation Section

- Current Planning Division – this includes GIS section and Zoning Entitlements
- Transportation Planning Division - this includes Bicycle Pedestrian and Mobility
- Development Services Division- this division contains the following sections:
  - Zoning Section
  - Addressing Section
  - Civil Construction Drainage Compliance Section
  - Development Review Group

A brief description of each of the divisions and the role they contribute to the Planning and Development Departments process was provided.

The flow of the Development Process was reviewed and there are three key steps:

- Entitlements – Current Planning and the Community Planning Divisions determine what the allowable uses are for the property. The type of uses can be changed through an application and public hearing process.
- Engineering Review (10-Set) – Development Services and the Transportation Planning Divisions address all horizontal uses: drainage, roadways, landscaping, subdivision platting and concurrency/impact fees.
- Permitting – Building Inspection Division permits the vertical construction and development: electrical, plumbing and mechanical permits, as well as building/construction inspections.

Ms. Cox provided a synopsis of the types of Land Use and Land Use Amendments. An overview of the various types of Zoning Applications and the Application process was reviewed.

Prior to the CPAC meeting a handout (Criteria for Staff Reporting and Consideration by City Council/Zoning Administrator) was emailed to all the CPAC members; the handout was reviewed as part of the presentation.

If you would like more information on a specific application, please scan the QR code on the notice sign or visit [www.jaxzoningapplications.coj.net](http://www.jaxzoningapplications.coj.net). This website will provide the hearing dates, site plan, and contact information for the applicant.

To obtain the contact information on a planner, links to Zoning Code, FAQs and more, please call 904-255-7800 or visit: [www.jacksonville.gov/departments/planning-and-development/current-planning-divison](http://www.jacksonville.gov/departments/planning-and-development/current-planning-divison).

### **Elected Officials Report:**

**The Honorable Raul Arias, Jr., City Council District 11**, introduced himself and his Executive Council Assistant, Evin Herzberg, then shared the following information:

- Council Member Arias informed the CPAC that one of the city council committees that he serves on is the Land Use and Zoning (LUZ) Committee. He encouraged everyone to share their concerns with their City Council Member; it is important that everyone has their voice heard.
- It was noted that the City Council has concluded their meetings to discuss the funding of the football stadium renovation.
- The first two weeks of July, all City Council members and their staff will take a break; the offices will be closed July 1 through July 15, 2024.
- A new traffic signal is scheduled to be installed by March 2025 on U.S. 1 (Philips Highway) at the entrance of the Wells Creek community.

Raul Arias – 904-255-5211 or [AriasR@coj.net](mailto:AriasR@coj.net)

**The Honorable Michael Boylan, City Council District 6**, introduced himself and shared the following updates:

- Council Member Boylan announced that the upcoming City Council meeting (June 25, 2024) will begin at 3:00 pm and he shared information about several bills that will be on the agenda for that meeting:
  - There are eight bills pertaining to the stadium renovation, stadium lease agreement, future maintenance agreements and the community benefits agreement.
  - There are four bills appropriating over \$14 million of secured federal (HUD) grants to fund various homelessness, AIDs related housing support, and tenant assistance programs.
  - There is a bill to appropriate over \$6 million from the Tree Protection Trust Fund for a county wide program to remove and replace hazardous trees.
  - In City Council District 6, there is a bill to re-allocate \$250,000 from the Mobility Fund for construction of a sidewalk on Loretto Road.
- Orange Picker Road has reopened. A four-way stop sign will be added at the intersection of Orange Picker Road and Brady Road.

Michael Boylan – 904-255-5206 or [MBoylan@coj.net](mailto:MBoylan@coj.net)

**George Foote, Executive Council Assistant, City Council District 5**, provided the following report on behalf of Council Member Joe Carlucci:

- It was stated that Council Member Joe Carlucci supports the stadium renovation proposal and awarding \$56 million dollars to improve Metropolitan Park.
- FDOT has a road project just south of the San Marco Square; the expected duration of the project is 270 days.

Joe Carlucci – 904-255-5205 or [JoeCarlucci@coj.net](mailto:JoeCarlucci@coj.net)

**Staff Reports:**

**JSO – Lieutenant Brennick**, on behalf of Assistant Chief Glossman provided the following report:

- In the past 30 days, motor vehicle burglaries and motor vehicle thefts have continued to increase. This is attributed to the thefts of Kia and Hyundai vehicles. If you own one of these brands of vehicles, it is highly recommended by JSO that the owner should take the vehicle to a local dealer to get a software update. This update can assist in reducing the chance of theft.
- To help combat the Kia/Hyundai car theft issue, for a limited time, Kia and Hyundai vehicle owners can come to the JSO District Three Substation at 8875 Liberty Ridge Drive, Suite 110, Jacksonville, FL 32256 between the hours of 8 a.m. to 5 p.m., Monday – Friday, to complete a form to receive a free steering wheel lock from JSO. For more information, please call 904-630-8100.
- Everyone was encouraged to install motion detector lights on their property to help deter theft of property and automobiles on your property.
- Everyone was encouraged to be mindful while driving that school is out; keep a watchful eye for kids that are walking, biking and playing outside.

Assistant Chief Glossman – 904-630-8100 or [JSODistrict3@jaxsheriff.org](mailto:JSODistrict3@jaxsheriff.org)

**JFRD – Lieutenant Hodge**, provided the following updates:

- Encouraged the CPAC attendees to start their hurricane preparedness plans now. One of the first steps everyone should take is to determine if you live in an area with mandatory evacuations.
- If you use a Special Medical Needs Shelter, you must register every year to maintain your Special Medical Needs status.
- Make sure you have all your financial, medical and insurance paperwork (in both hardcopy and electronic copy forms) compiled and ready to go as part of your hurricane kit.
- Make sure you download the JaxReady app. Additional information/preparedness recommendations can be found on the app.

Lieutenant Hodge – [Hodge@coj.net](mailto:Hodge@coj.net)

**FDOT – Derek Dixon**, provided the following updates to the questions that were submitted to him prior to the meeting:

- A request was submitted to the Maintenance Officials to inform them there is a lot of debris along 295; especially between Baymeadows Road and S.R. 202 (J. Turner Butler Boulevard). In this maintenance request, it was also noted that there are a number of broken white delineators poles in the toll lanes on the 295 Expressway (in the same area).
- There was a request to post no littering signs along FDOT roads like other states. Mr. Dixon informed the CPAC that FDOT does not have a law enforcement component so they can not levy fines or penalties for unlawful activity.
- It was noted that traffic lights are out on the San Pablo Road on-ramp to enter onto westbound S.R. 202 (J. Turner Butler Boulevard). FDOT has a maintenance agreement with the City of Jacksonville regarding traffic lights; this concern was shared with the City of Jacksonville.
- On Baymeadows Road, approximately 100 feet prior to Hampton Landing Drive, there is a significant dip in the road from prior road repairs. An evaluation of this section of road will be completed.
- There is a deer crossing sign posted on one side of Baymeadows Road and not the other side of the road. The Traffic Operations Department has been notified and they will determine if additional signage is warranted.
- The Storm Drain Replacement Project on Beach Boulevard is expected to be completed in the summer of 2025.

Derek Dixon – [Derek.Dixon@dot.state.fl.us](mailto:Derek.Dixon@dot.state.fl.us)

**JPL – Mandy Elliot** reported on behalf of Eric Soriano and shared the following information:

- In observation of Independence Day, all libraries will be closed on July 4, 2024.
- JPL offers a wide variety of summer programs for children and young teens at every library branch. Call 904-255-BOOK for programing details.
- The summer learning season at all public libraries will wind down and all libraries will offer closing parties from July 29<sup>th</sup> through August 3<sup>rd</sup>.
- The Friends of the Jacksonville Library Store at the University Park Branch Library will offer their quarterly Big Bag sale July 18<sup>th</sup> through July 20<sup>th</sup>.

Eric Soriano – [esoriano@coj.net](mailto:esoriano@coj.net)

**Municipal Code Compliance Division – Robert Bautochka** reported on behalf of Rudy McClain and made the following announcements:

- Over the past 30 days, 653 code compliance inspections have been completed and 49 litter signs have been removed.
- Another hurricane preparation step that the community can assist with is to report any dead or dying trees to 904-630-CITY (on private property or on right of way) or use the MyJax app, especially if the tree could cause significant damage if it comes down in a storm or hurricane. It was requested to report these trees as soon as you see them to ensure the removal is completed before a storm arrives.
- With the onset of summer, there has been a significant rise in complaints about nonworking air conditioners. For renters, it is a state law that heat must be provided by landlords, but air conditioning is not required. If your air conditioning was working when you moved into the residence, the air conditioning then must be maintained. If you move into a unit or home without air conditioning, the landlord does not have to provide air conditioning.
- The growing season is here. Grass and/or weeds must be 15 inches in height before it is a municipal code violation.
- It was stated MCCCD has limited ability enforcing commercial vehicles violations. The types of commercial vehicles that MCCCD can enforce in residential areas include semi-trucks, flatbed trucks, box trucks, and dump trucks to name a few. Pickup trucks and vans (with signage on them) are not considered commercial vehicles or a violation to be parked in a residential area.
- Florida Senate Bill 60 prohibits code inspectors from initiating investigations of potential violations of codes and ordinances by way of anonymous complaints. The tickets will be closed if they are submitted anonymously.

Rudy McClain – 904-255-7066 or [MRudy@coj.net](mailto:MRudy@coj.net)

**Planning & Development Department – Kaysie Cox** - no report

Kaysie Cox – 904-255-7853 or [KaysieC@coj.net](mailto:KaysieC@coj.net)

**Subcommittee/Liaison Reports (3-minute time limit):**

**Land Development Regulation Stakeholder Advisory Committee – Jose’ Gonzalez** – no report, the next meeting is scheduled for July 8, 2024.

**LUZ– Craig Shoup** – informed the CPAC that the subcommittee reviewed five new LUZ applications and no motions or actions were made.

**North Florida TPO – Jim Hill** – approved the North Florida TPO Transportation Improvement Plan for 2024/25 through 2028/29.

Mr. Hill reminded the CPAC at the May CPAC meeting, there was some discussion about the creation/development of roads in the proposed large-scale development (Ord.#2024-0344, 6586 San Pablo Road, RE#167753-020, to rezone 11,047 acres). In particular, the discussion pertained to the possibility of building a large east/west county road south of S.R. 202 (J. Turner Butler) that could serve as an additional evacuation route. Mr. Hill shared that discussion with Jeff Sheffield, Executive Director of North Florida TPO. Mr. Sheffield shared with Mr. Hill due to the amount of environmental issues and the size of the road project, it may cost over one billion dollars (at 2024 expenses) to create such a roadway and it probably would not occur for quite some time.

Mr. Hill will send an electronic copy of the *Planning Level Construction Cost Per Mile* handout he received from the NFTP to Rosemary to share with the CPAC members. This will provide some idea of the expense to put in a new road.

**Park Safety Council – Walter Bryant** – stated the Park Safety Council has not met since March 2024 and he did not have a report.

**TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission** – Ramon Day – no report

**Neighborhood Coordinator Report – Rosemary Wesolowski** – informed the groups that starting with the July 2024 SE CPAC meeting, the Zoom portion of the CPAC meeting will be conducted using Zoom webinar. Zoom attendees will still sign on to the meeting using the information provided in the Hybrid Meeting Notice each month. One difference is Zoom webinar program requires the Zoom participant to raise their electronic hand and the Zoom facilitator (Rosemary) must electronically recognize the raised hand before the Zoom participant can be heard by anyone.

It was announced the City of Jacksonville will host the 2025 Neighborhoods, USA (NUSA) conference in the month of May. The focus of the NUSA conference is to build and strengthen neighborhood organizations.

Rosemary Wesolowski 904-255-8261 or [rosemary@coj.net](mailto:rosemary@coj.net)

**Chairs Report – Chair Griffin** reminded the CPAC at the July SE CPAC meeting there will not be a presenter on the agenda to have a shorter meeting. After the July meeting everyone is invited to dine as a group at Dick's Wings, 10550 Old St. Augustine Road, 32257. This location is one half mile from the SE CPAC meeting site in the Mandarin Station Shopping Center (at the corner of Hartley Road and Old St. Augustine Road). Further details will be provided as the date gets closer.

**Unfinished Business** – None

**New Business** –None

**Public Comment** – Chip Harper, Military Affairs and Veterans Department, stated on July 9, 2024, his office will offer free legal services for veterans and active military personnel provided by Three Rivers Legal Services. Then on July 18, 2024, Jacksonville Area Legal Aid will provide free legal services for veterans and active military personnel. For more information, please call 904-255-5550.

**Motion to Adjourn** – there was a motion to adjourn and a second.

The next meeting of the District 3 CPAC will be a hybrid meeting on **Monday, July 22, 2024**, at 6:30 pm. Join us in-person at the Mandarin Senior Center, 3848 Hartley Road, 32257 or virtually on Zoom webinar.