

Program Name: Ex-Offender Employment Program – Jacksonville Area Legal Aid				
Department Name: Recreation and Community Services Department				
Prepared By: Jacksonville Area Legal Aid, Inc.		Reporting Month: September 2015		Contact Info: James Kowalski, Jr., Executive Director 356-8371
Type Allocation: City Direct Delivery <input type="checkbox"/> Competitive Bid <input checked="" type="checkbox"/> Legislative Award <input type="checkbox"/>				
Program Strategy: Focusing on Felon Re-Entry				
Program Summary: Provide job placement services to ex-offenders.				
Program Overall Status: Successes: Four (4) clients have received orders sealing their criminal record; this will make it a bit easier to obtain employment. One applicant needs assistance obtaining state identification because his identity documents do not match. Until he obtains state identification he will not be a candidate for employment so we are starting the process.				
Challenges: The economy has improved so there are more jobs available to the general population than there has been in the past 4 years, however criminal records are still used as a screening tool and often are an automatic bar to employment in our community. It has been a challenge to retrieve documents from participants once they get a job. Due to the nature of our client's they sometimes do not have the availability to conveniently fax or drop of the information.				
Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING PT\$ = Partner or subcontracted provider receiving funds from direct funded provider				
Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Jacksonville Area Legal Aid	D\$	James Kowalski	126 W. Adams St. Jax, Fl. 32202 356-8371	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Jacksonville Area Legal Aid	\$100,260.00			

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	130	127

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program
- Develop a program plan to include but not be limited to: detailed case management; screening and assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participant Receiving Case Management	15	142	135
Number of Violent Ex-Offenders Receiving CM	0	39=27%	25%-35%
Number of Participants Receiving Legal Services	23	291	250
Limited Legal Advocacy	11	181	135
Legal Advocacy	4	45	20
Prison Advocacy	1	12	12
Number of Violent Ex-Offenders Receiving Services	10	59=18.5%	25%-35%
New Clients contacting program	23	325	375
Returning Clients 2014	0	0	N/A
Returning Clients (405) 12/13	TBD	TBD	N/A
Prior Clients (553) 11/12	0	0	N/A
Prior Clients (419) 10/11	0	0	N/A
Completers	Current Month	YTD	Proposed
2015	231	231	n/a
2013-2014	TBD	TBD	275
2012-2013		275	275
2011-2012		275	275
Gained employment	Current Month	YTD	Proposed
2015	6	31	30
2013-2014		39	30
2012-2013		16	40
2011-2012		31	29
Education	Current Month	YTD	Proposed
Number referred for Educational Training	0	20	30 ¹
Percent Completing Education Training			n/a
Job Training	Current Month	YTD	Proposed
Number referred for Job Training	0	10	30 ¹
Percent Completing Job Training			n/a
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/ 2014-2015	6	6	30
Job retention: 90 days/ 2014-2015	25	25	
Job retention : 1 year/ 2014-2015			
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 3 months - 3 years.			15%
Current 6 mos	10	10	5%

Intake Clients- (contact with legal aid for services of PRP)

Number of Clients receiving legal services - (self-help information, advice and counsel letters)

Limited legal advocacy/Case Management- (assisted with driver's licenses, Florida IDs, Birth Certificates, Social Security Cards, Food Stamps, payment plans, etc.)

Legal Advocacy- (represented in child support case, motion to convert fines, seal /expunge, wage claims, etc.)

Prison Advocacy- (monthly legal self-help clinic/ seminar, handing out of materials and self-help packets. Info on ex-offender programs available upon release)

Number of Clients gaining employment-

Recidivism at 6 mos, 1 year and 3 years-

Formulas:
Year 1 *508=499+9
Year 2 ^419=362+57+0
Year 3 ~553=470+19+64
Year 4 347=133+6+153+52

1- The educational placement and job training numbers are combined for a total number of 30 completing either education or job training. **(although I think job training should just be one category combined in the educational placement)**

