



**OFFICE OF INSPECTOR GENERAL
CITY OF JACKSONVILLE**

AUDIT REPORT NO. 2016-AR-0001

ISSUE DATE: JUNE 15, 2016

Steven E. Rohan
Inspector General
(Interim)

"Enhancing Public Trust in Government"

AUDIT OF OPEN PURCHASE ORDERS AND CONTRACTS

EXECUTIVE SUMMARY

Authority

This audit was conducted pursuant to Section 1.203(c), Charter of the City of Jacksonville, Section 602.303(a-c), Ordinance Code, and the 2016 Office of Inspector General's (OIG) Audit Plan.

Scope

The OIG conducted an audit of open purchase orders and contracts of the executive branch of the City of Jacksonville. The purpose of this audit was to determine whether there existed adequate processes, protections, and controls regarding the monitoring of open purchase orders and contracts for the receipt of goods and services, for invoice payments, and for the subsequent closeout of purchase orders and contracts. Initially, the scope of the audit was directed only at purchase orders; however, subsequent review determined that contracts and encumbrances should also be included within the scope of the audit. The period under audit included all open purchase orders and contracts as of January 2016.

Objectives

The objectives of the audit were to ensure that:

- Appropriate policies exist and are implemented;
 - Open purchase orders are adequately monitored to ensure that inappropriate purchases are not made;
 - Contracts and encumbrances with little or no activity are adequately monitored to ensure inappropriate purchases are not made;
 - Purchased services and goods are received and are in accordance with the terms and purposes of the purchase orders and contracts; and
 - Purchase orders and contracts are closed in a timely manner.
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OIG determined that ninety to ninety-five percent of purchase orders and contracts are performed and closed in a timely manner. OIG found no evidence that inappropriate purchases of goods and services were made. However, the audit disclosed one finding and one observation.

Findings

Current procedures and processes are inadequate to ensure that open purchase orders and contracts are adequately monitored for closure and the return of residual funds either to the general fund or to department budgets as appropriate. As a result, there are significant funds obligated to open purchase orders and contracts that could be put to better use, or accounted for in a more current and timely manner. This audit identified \$3,327,218 in funds that are unnecessarily restricted.

Recommendation

OIG recommends the following:

1. The Procurement Code, the Procurement Manual, and/or other policies and procedures should be modified and enhanced to ensure the adequate monitoring of open purchase orders and contracts, so as to ensure that funds are released from open purchase orders and contracts when the purchased activities or goods are complete. Purchase orders and contracts should be canceled or closed in the procurement system if the contract has expired, or goods and services have not been purchased for a significant period of time.
2. That 88 purchase orders and 36 contracts be either closed or cancelled. The associated unexpended funds totaling \$3,327,943 should either be returned to the general fund or to department budgets, as appropriate; or transferred or assigned as appropriate to new purchase orders or contracts in accordance with the procurement code.

Observation

During the course of the audit, 86 accounting encumbrances, created on May 13, 2011, totaling \$72,747,316, were identified. The audit revealed that \$71,453,006 or 98.2% of the original \$72,747,316 in funds encumbered have not been expended. In comparison, there are no outstanding encumbrances for fiscal year 2012, and less than one percent of the encumbrances for fiscal year 2013 remain outstanding and unexpended. This is a peculiar circumstance that should be reviewed by management. See the Other Matters section of this report for more information.

Economic Impact Statement

Alternative Use Funding / Agreed Funds identified within the accounting, contractual and procurement system which OIG and management agree are available for alternative use or re-appropriation.

\$ 694,102

Alternative Use Funding / Disputed: Funds identified within the accounting, contractual and procurement system which OIG believes, and management disputes are available for alternative use or re-appropriation.

\$ 2,366,304

OIG appreciates the support and cooperation received from all departments during the course of this audit.

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AUTHORITY

This audit was conducted pursuant to Section 1.203(c), Charter of the City of Jacksonville, which established the Office of Inspector General (OIG) and its auditing function in the Charter; Section 602.303(a-c), Ordinance Code, which implemented the Charter in the City Code; and the 2016 Office of Inspector General's Audit Plan.

BACKGROUND

The Procurement Division of the City of Jacksonville's Finance and Administration Department has the primary responsibility for the bidding and award processing of purchased goods and services. According to the City's Procurement Manual and the corresponding provisions of the City Code, the departments that initiate purchase orders and contracts are ultimately responsible for the implementation and management of the purchase orders and contracts once they have been awarded.

City departments must adhere to the procedures outlined in the Procurement Manual for both informal and formal purchases. An informal purchase order is defined as "the purchase of supplies, professional services, contractual services, professional design services or capital improvements, where the estimated costs or fees thereof do not exceed the applicable formal threshold amounts." Formal purchase orders and contracts require the solicitation of bids in accordance with the procedures defined in the Procurement Manual, Chapter 126, Ordinance Code, and Florida Statutes.

Both informal and formal purchase orders are entered into the Online Procurement Database, JAXPRO. Supporting documentation for the bidding, solicitation and awards of purchased services and goods are scanned and uploaded into JAXPRO. JAXPRO also has a footprint to track the status of purchase orders from the receipt of goods and services to the invoicing and payment for those goods and services as evidenced and processed by the accounts payable section of the Accounting Division of the Finance and Administration Department of the City.

SCOPE, OBJECTIVES AND METHODOLOGY

The purpose of this audit was to determine the existence of adequate controls over the monitoring of open purchase orders and contracts through the receipt of goods and services, invoice payment, and the subsequent closeout of purchase orders and contracts. During the planning phase of this audit, the focus was on understanding the control environment and overall processes. Initially the scope of the audit only included purchase orders. However, it was subsequently determined that open or active contracts and encumbrances should be reviewed, and the scope of the audit was expanded.

The scope of the audit included review and testing of the following:

- Pertinent policies and work instructions
- Open purchase orders
- Open encumbrances
- Outstanding contracts with little or no activity
- Closeout and disbursement of funds of purchase orders

The period under audit included all open purchase orders and contracts as of January 2016.

OIG performed audit procedures to ensure the following objectives were met:

- Appropriate policies and procedures exist and are implemented;
- Open purchase orders are adequately monitored to ensure inappropriate purchases are not made;
- Contracts and encumbrances with little or no activity are adequately monitored to ensure inappropriate purchases are not made;
- Purchased services and goods are received and are in accordance with the terms and purposes of the purchase orders and contracts;
- Purchase orders and contracts are performed, paid, and closed in a timely manner, with excess funds redirected to the department or General Fund as appropriate.

To accomplish these objectives, interviews were conducted to identify and document the existence of controls over open purchase orders and contracts. Policies, procedures, and other applicable documents were reviewed to further substantiate and identify the existence of certain key controls. OIG also performed substantive tests to determine the effectiveness of key controls.

This audit was conducted in accordance with generally accepted government auditing standards. Those standards require that the auditor plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for findings and conclusions based on audit objectives. OIG is satisfied that the evidence obtained provides a reasonable basis for findings and conclusions, based on the stated audit objectives.

FINDINGS

Current procedures and processes are inadequate to ensure that open purchase orders and contracts are adequately monitored for the release of residual funds to be returned either to the general fund or to department budgets as appropriate. As a result, there are significant funds obligated to open purchase orders and contracts that could be put to better use. This audit identified \$3,327,218 in funds that are unnecessarily restricted.

Details supporting these results are as follows:

Category	Total Reviewed	Total to Close or Cancel	Total Residual Funds	Total Funds Yet to be Disbursed	% of Total
Open (formal and informal) purchase orders	66	61	\$ 225,527	\$ 176,727	78%
Open formal purchase orders issued between 2006 and 2014 for which no goods or services have ever been received	27	27	\$ 322,557	\$ 322,557	100%
Open contracts issued between fiscal years 2000 and 2014 with residual balances for which there has been no activity in the past two years	71	36	\$ 39,981,605	\$ 2,828,659	7%
Totals	164	124	\$40,529,689	\$ 3,327,943	

Note: numbers in table are revised from draft report due to exclusion of a \$726 purchase order.

During the planning phase of the audit, OIG requested that the Procurement Division provide a listing of all purchase orders outstanding more than three years. The listing provided reconciled the City's FAMIS accounting system to JAXPRO. The listing contained 66 purchase orders issued between 2006 and 2012 with total residual balances of \$225,527. Further review of these purchase orders disclosed:

- a. \$96,585 remained on eight purchase orders for which no goods or services were recorded as purchased.
- b. \$103,351 remained on 28 purchase orders for which goods and services were recorded as partially received.
- c. \$25,591 remained on 30 purchase orders that had been closed in JAXPRO.

OIG contacted each department responsible for the 66 purchase orders to determine why the purchase orders remained opened. The departments agreed that the purchase orders should be closed or cancelled for 61 purchase orders. Public Works indicated that five purchase orders with residual balances totaling \$48,799 should remain open.

OIG generated a report from JAXPRO of all formal purchase orders issued between 2006 through January 28, 2016. There were 27 purchase orders with residual funds of \$322,557 issued between fiscal years 2008 and 2013 for which no goods or services have ever been received. None of the funds on these 27 purchase orders had been released in FAMIS to an appropriate holding account.

OIG generated a report of all open purchase orders, encumbrances and contracts from FAMIS. Further examination was conducted on 71 open contracts issued between 2000 and 2014 with an original dollar value of \$69,512,323 and an aggregate remaining balance of \$39,981,605. OIG noted the following:

- a. 53 of the contracts with residual balances totaling \$37,855,297 were tied to active capital projects. However, there were no purchases or other activity on 18 of these contracts with residual balances totaling \$702,260 for at least two years, to as far back as 2006. No purchases have ever been made for one of the 18 projects with a residual balance of \$24,981.
- b. Four of the contracts with residual balances totaling \$72,722 were tied to closed projects. The last activity on these projects occurred between 2010 and 2015.
- c. 14 of the contracts with residual balances totaling \$2,053,677 were tied to capital projects that have not been closed, but for which no purchases or other activity occurred between 2007 and 2014. Based on consultation with the Public Works staff the following was determined:
 - The vendor for one contract with a \$60,000 residual balance went out of business. There have been no purchases under the contract since May 2014 and the project remains incomplete.
 - On one contract GAD failed to liquidate or release residual balance of \$47,196 as requested by Public Works. There have been no purchases or other activity on this contract since January, 2014.
 - Four contracts with residual balances totaling \$759,588 were transferred to the Jacksonville Transportation Authority (JTA), but there have been no purchases under the contracts from dates ranging between 2007 and 2014.
 - One contract was extended through September 30, 2018 or until the all appropriations have been spent for one contract with a residual balance of \$1,135,063. However, no purchases have been made under the contract since July 2014.
 - Eight contracts with residual balances of \$51,829 were unencumbered as a result of the OIG review.

The Procurement Manual assigns responsibility for managing contracts or purchase orders to the departments that requested the goods and services, once the purchase orders and contracts have been awarded. The status of each purchase order needs to be updated in JAXPRO to reflect that all services and goods have been received. More importantly, funds on purchase orders and contracts need to be released and redirected in the FAMIS accounting system in order for the residual funds to be released.

The Accounting Division has a year-end closing practice to inquire of all departments on the status of open purchase orders and contracts. However, departments may not indicate which purchase orders and contracts need to remain open and which need to be closed or cancelled. Documentation was received from two departments that showed that the departments had previously made requests to Accounting Division to close or cancel purchase orders and contracts.

The Administrative Services Department that handled some of the coordination of transactions and services between departments, including the closure of purchase orders and the release and redirection of funds from open purchase orders and contracts, was eliminated under the prior administration.

Overall, it appears that neither the departments nor the Accounting Division performed adequate monitoring to ensure that purchase orders and contracts were closed out and that residual funds were redirected within a reasonable time after the contracts for the goods or services are completed.

CONCLUSION

Residual funds on purchase orders and contracts are being obligated longer than necessary. Failure to close or cancel purchase orders and contracts once all goods and services have been received means that the appropriated funds are not released, and precludes these funds from being put to better use. Funds should only be used for payments for services within the scope of the purchase orders and contracted services. The possibility exists that residual funds could be inadvertently overlooked or that residual funds may be used on the purchase of goods and services provided by the same vendor that are not within the scope of the original purchase orders and contracts, without amending the purchase orders and contracts. If the purchase orders and contracts include funds received from the state or federal government, then care should be exercised to ensure that unused funds do not have to be remitted back to the state or federal government.

RECOMMENDATIONS

The Office of Inspector General recommends the following:

1. The Procurement Code, the Procurement Manual, and/or other policies and procedures should be modified and enhanced to ensure the adequate monitoring of open purchase orders and contracts, so as to ensure that funds are released from open purchase orders and contracts when the purchased activities or goods are complete. Purchase orders and contracts should be canceled or closed in the procurement system if the contract has expired or goods and services have not been purchased for a significant period of time.
2. That 88 purchase orders and 36 contracts be either closed or cancelled. The associated unexpended funds totaling \$3,327,943 should either be returned to the general fund or to department budgets, as appropriate; or transferred or assigned as appropriate to new purchase orders or contracts in accordance with the Procurement Code.

OTHER MATTERS**Observation:**

During the course of the audit, 86 accounting encumbrances totaling \$72,747,316 that were created on May 13, 2011 were identified. The audit revealed that \$71,453,006 or 98.2% of the original \$72,747,316 in funds encumbered had not been released. In comparison, there are no outstanding encumbrances for fiscal year 2012 and less than one percent of the encumbrances for fiscal year 2013 remain outstanding. The OIG considered this to be an unusual circumstance and made inquiries to the Comptroller and the Public Works Department to ascertain the status of these encumbrances.

Based on the response from the Comptroller, the Accounting Division created unfunded encumbrances for capital projects based on the various ordinances that were identified by the Capital Improvement Plan (CIP) subcommittee as part of the Better Jax Plan (BJP). However, there were (and remains) no funds available for these projects to be initiated and these encumbrances have remained opened.

OIG does not consider this to be a finding or a significant issue; however, the circumstances bring several questions to mind. Why were these encumbrances kept open, while all or nearly all of the encumbrances for the subsequent two years were closed? Do these encumbrances represent current priorities for the BJP? And, is the associated amount of \$71,543,006 a useful number to use in considering available funds or project costs? Given that these encumbrances do not represent committed funds, OIG did not initiate additional audit procedures to address these questions. However, management should review these encumbrances to determine if they serve a useful purpose.

MANAGEMENT COMMENTS

OIG issued a draft report to the Administration on April 5, 2016. The administration responded on April 20, 2016 and informed OIG that they have initiated responsive action to the OIG recommendations. The Administration's response is included in its entirety under Appendix 1.

Management Comments on Recommendation 1:

Near the end of the fiscal year, during the month of August the Accounting Division sends a listing showing open purchase orders and open contracts to the applicable departments with the instructions to review and close them by fiscal year end if the service or project is complete. This process was not followed during the last mayoral administration. An additional procedure will be implemented to up channel nonresponsive departments to the Chief Administrative Officer and Chief Financial Officer so that they can address the non-responsiveness with the applicable Department Directors.

Management Comments on Recommendation 2 (part 1):

The Accounting Division and Public Works Department have reviewed the listing of purchase orders and contracts provided in the audit and agree that most of the purchase orders needed closing by the using department. Management agreed that \$694,102 of the \$3,327,943 in residual funding should be released and redirected. Eighty five of the 88 purchase orders amounting to \$462,355.35 have or will be closed by the end of the third quarter of this fiscal year. Management maintains that the remaining 3 purchase orders need to remain open because services are not complete.

OIG's Response to Management Comments on Recommendation 2 (part 1):

OIG does not concur with management's comments regarding the three purchase orders that management intends to remain open until the services have been completed. The three purchase orders totaling \$36,929.67 were issued in fiscal year 2013 and no goods or services were ever purchased under these purchase orders. OIG believes that the departments did not adequately monitor the purchase orders to ensure the effective and timely purchases of goods and services. OIG will conduct a follow up review to determine the level of progress towards corrective action within the next three to six months.

Management Comments on Recommendation 2 (part 2):

Contracts are a different matter. The Public Works Department reviewed the 36 contracts and only 13 contracts amounting to \$231,746.92 could be closed as identified in Management Attachment Two in their response. There are various reasons that a contract may appear to be inactive. For example, project funding may be appropriated from multiple sources, different index codes, which are spent one at a time rather than equally during the life of the project, which could be several years. Another reason for remaining active without activity would be an outside party has control of the construction. An example is the \$1.1 million remaining in the zoo contract. The zoo management controls the pace by which improvements are made at the zoo.

Management suggests that the lack of funding expenditures does not necessarily indicate an inactive contract.

OIG's Response to Management Comments on Recommendation 2 (part 2):

OIG does not concur with management's comments. The additional information below provides more information, previously supplied to Management, regarding the above findings to address management's comments.

1. OIG's concerns with the exceptions observed in the review of 71 open contracts issued between 2000 and 2014 stem from the lack of activity under the contracts reviewed and not projects associated with the contracts and the lack of monitoring. Additional comments to support the OIG's stance are noted below:

- a. As noted in the report there were no purchases or other activity on 18 of these contracts with residual balances totaling \$702,260 for at least two years dating back to 2006. The contract with a residual balance of \$24,981, for which no purchases were ever made, was issued for the Lavilla project in fiscal year 2007. Nine of the 18 contracts are tied to storm water projects and eight of the nine contracts are for the same vendor. OIG believes that the departments did not adequately monitor these contracts to ensure the effective and timely purchases of goods and services, and failed to recognize that there residual funds were available.
- b. OIG believes that the residual funds under the JTA contracts should have been transferred since the contracts were transferred. The funds should follow the transferred responsibility under the contracts, which total \$759,588. OIG still questions the lack of activity and monitoring under these contracts, not the projects.
- c. The Zoo contract for the Asian Gardens with a residual balance of \$1,135,063 is still in question. The contract is outside of the annual contribution that the city makes to the Zoological Society. The contract is between the city and the Zoo, not directly with a landscaping vendor. As noted previously, no purchases have been made under the contract since July 2014. The Zoo Finance Director has indicated that the contract has been amended five times since the original contract was signed. No projects have been completed under the contract since 2014. The Zoo has not started any projects in the next phase of the plan. The completion for the remaining projects is dependent on fundraising for other parts of the project, which are not covered by the funds under contract. The city has made this commitment outside of the annual contribution the city makes to the Zoological Society for managing the Zoo, which is located on city owned property and facilities. OIG notes that the city has the right to rescind the contract after a ten day notice. OIG questions why this commitment or contribution was made under a contract for services when no services are to be provided. It appears this contract is being used as a tool to provide an open-ended funding source for Zoo. OIG believes that the departments did not adequately monitor these contracts to ensure the effective and timely purchases of goods and services.

ECONOMIC IMPACT STATEMENT

The value to the community and government of any given audit report cannot be measured in dollars and cents alone. System improvements, agency and community awareness, transparency, and prevention are some of the many benefits associated with the audit function.

Nonetheless, the City of Jacksonville's Office of Inspector General believes that the direct economic impact of its audits should be reported to City leaders and the public; and reported in easily understandable terms.

For this particular audit, the economic impacts are as follows:

Alternative Use Funding / Agreed: Funds identified within the accounting, contractual and procurement system which OIG and management agree are available for alternative use or re-appropriation.

\$ 694,102

Alternative Use Funding / Disputed: Funds identified within the accounting, contractual and procurement system which OIG believes, and management disputes are available for alternative use or re-appropriation.

\$ 2,366,304

Respectfully submitted this 15 day of June, 2016:




Steven E. Rohan
Inspector General (Interim)

**OFFICE OF MAYOR LENNY CURRY**

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TO: Thomas Cline
Inspector General

FROM: Marlene Russell, Director Organizational Effectiveness 

DATE: April 20, 2016

SUBJECT: Response – Internal Audit – Open Purchase Orders and Contracts – 2016-AR-0001

Based on the information provided in subject report from the Office of Inspector General below are management comments.

Finding:

Current procedures and processes are inadequate to ensure that open purchase orders and contracts are adequately monitored and residual funds are returned either to the general fund or to department budget as appropriate. As a result, there are significant funds obligated to open purchase orders and contracts that could be put to better use. Our audit identified \$3,327,218 in funds that are unnecessarily restricted.

OIG recommends the following:

1. Policies and procedures should be enhanced to ensure the adequate monitoring of open purchase orders and contracts to ensure funds are released from open purchase orders and contracts when the purchased activities or goods are complete. Purchase orders and contracts should be canceled or closed in the procurement system if the contracts have expired or goods and services have not been purchased for a significant period of time.
2. OIG recommends that 88 purchase orders and 36 contracts be either closed or cancelled. The associated residual funds totaling \$3,327,218 should be liquidated and returned to the general fund or to department budgets, as appropriate.

Management Comments Finding 1:

Near the end of the fiscal year, during the month of August, the Accounting Division sends a listing showing open purchase orders and open contracts to the applicable departments with the instructions to review and close by fiscal year end if the service or project is complete. This process was not followed during the last mayoral administration. An additional procedure will be implemented to up channel non-responsive departments to the Chief Administrative Officer and Chief Financial Officer so that they can address the non-responsiveness with the applicable Department Directors.

Management Comments Finding 2:

The Accounting Division and Public Works Department have reviewed the listing of purchase orders and contracts provided in the audit and agree that most of the purchase orders needed closing by the using department. 85 of the 88 purchase orders amounting to \$462,355.35 have or will be closed by the end of the third quarter this fiscal year. The remaining 3 purchase orders need to remain open because services are not complete. See Attachments One and One A.

Contracts are a different matter. The Public Works Department reviewed the 36 contracts and only 13 contracts amounting to \$231,746.92 could be closed as identified in Attachment Two. There are various reasons that a contract may appear to be inactive. For example, project funding may be appropriated from multiple sources, different index codes, which are spent one at a time rather than equally during the life of the project, which could be several years. Another reason for remaining active without activity would be an outside party has control of the construction. An example is the \$1.1 million remaining in the zoo contract. The zoo management controls the pace by which improvements are made at the zoo.

It should be noted that the lack of funding expenditure does not necessarily indicate an inactive contract.

Other Matters: Observation:

During the course of our audit, we found 86 accounting encumbrances totaling \$72,747,316 that were created on May 13, 2011. Our audit revealed that \$71,453,006 or 98.2% of original \$72,747,316 in funds encumbered had not been liquidated. In comparison, there are no outstanding encumbrances for fiscal year 2012 and less than one percent of the encumbrances for fiscal year 2013 remain outstanding. We considered this to be an unusual circumstance and made inquiries to the Comptroller and Public Works Division to ascertain the status of these encumbrances.

Based on the response from the Comptroller, GAD created the encumbrances for capital projects based on the various ordinances that were identified by the Capital Improvement Project (CIP) subcommittee as part of Better Jax Project (BJP). However, there were (and remains) no funds available for these projects to be initiated and these encumbrances have remained opened.

OIG does not consider this to be a finding or a reportable condition; however, the circumstances bring several questions to our mind. Why were these encumbrances kept open, while all or nearly all of the encumbrances for the subsequent two years were closed? Do these encumbrances represent current priorities for the BJP? And, is the associated amount of \$71,543,006 a useful number to use in considering available funds or project costs? Given that these encumbrances do not represent committed funds, we did not include additional audit procedures to address these questions. However, we believe management should review these encumbrances to determine if they serve a useful purpose.

Management Comments Other Matters/Observation:

The accounting encumbrances were authorized by the Chief Financial Officer based on the recommendation of the Comptroller and is working exactly as intended. The background centers in the way the City Council, at the request of Mayor Delaney, appropriated the \$2.25 billion Better Jacksonville Plan (BJP) entirely and thus recorded in the financial system without the funds being obtained first. The funding would be a combination of future bond issues supported by annual sales tax revenue to pay debt service and then using the remaining sales tax revenue for pay as you go projects. When the 2008-09 great recessions occurred, sales tax revenue dropped significantly compared to the projections used in the BJP model, so there was a lack of actual cash to do some of the pay as you go projects. The budget could not be removed as the BJP anticipated using the sales tax revenue during a 30 year period and the remaining projects could be addressed if the sales tax increased to a comfortable level. The accounting encumbrance reserves the budget so that purchase orders and contracts can't be processed without the authorization of the Chief Financial Officer or City Treasurer. This is a failsafe mechanism ensuring strength of the system and not a weakness.

Please let us know if you have any questions.

cc: Sam E. Mousa, P.E., Chief Administrative Officer
Mike Weinstein, Chief Financial Officer
John Pappas, Public Works Director
CJ Thompson, Fleet Management Division Chief
Kevin Stork, Comptroller
Greg Pease, Procurement Division Chief
Dina Riddle, Finance and Administrative Manager
File – 2016-AR-0001

PO Number	Type	Dept/Div	PO Date	As of Date	Description	Vendor	Amount	Remaining Balance in FAMIS	PW Comments
1	PO	PWSD	03/14/2008	01/28/2016	BCP-1001-08 SOUTH AREA	Jax Utilities Management, Inc.	0.00	0.00	Master Blanket
2	PO	PWPB	07/10/2008	01/28/2016	Monitoring Security/Fire Alarm	ADT Security Services	0.00	0.00	Master Blanket
3	PO	NDMCC	12/07/2011	01/28/2016	FY12 - Engineering Service	Baker Klein Engineering, P.L.	5,000.00	5,000.00	
4	PO	NDMCC	01/24/2012	01/28/2016	demo and site clearance 2653 W	Harold's Land Clearing & Demo, Inc.	2,900.00	2,900.00	
5	PO	NDMCC	05/10/2012	01/28/2016	demo 5131 Colonial Avenue	Jaguar Site Services, Inc	4,050.00	4,050.00	
6	PO	NDMCC	05/14/2012	01/28/2016	demo 1125 East 18th Street	Jaguar Site Services, Inc	3,400.00	3,400.00	
7	PO	OPBA	08/27/2012	01/28/2016	RECAPPING OF TIRES	Prison Rehabilitative Indust & diversifi	0.00	0.00	
8	PO	NDEQ	10/02/2012	01/28/2016	Lab Supplies	Fisher Scientific	0.00	0.00	
9	PO	OPBA	10/10/2012	01/28/2016	TIRE AND TIRE SERVICES/Wingfoo	Goodyear Tire & Rubber Co.	100,000.00	100,000.00	
10	PO	OPBA	10/10/2012	01/28/2016	Tire and Tire Services/GOODYEA	Goodyear Tire & Rubber Co.	0.00	0.00	
11	PO	NDMCC	10/31/2012	01/28/2016	Demo - 1071 E. 12th Street	Harold's Land Clearing & Demo, Inc.	2,945.00	2,945.00	
12	PO	OPBA	12/12/2012	01/28/2016	AUTO GLASS REPLACEMENT	Guardian Auto Glass, LLC	0.00	0.00	
13	PO	OPBA	01/08/2013	01/28/2016	STORM SEWER REPLACEMENT & CONS	Jax Utilities Management, Inc.	0.00	0.00	Master Blanket
14	PO	PWGM1	01/08/2013	01/28/2016	STORM SEWER CLEANING & CCTV IN	Allair Environmental Group, Inc	0.00	0.00	Master Blanket
15	PO	NDMCC	04/16/2013	01/28/2016	HD Removal - Multiple Sites 4	A Real Unique Enterprise llc	800.00	800.00	
16	PO	NDMCC	04/16/2013	01/28/2016	HD Removal - Multiple Sites 4	Do It Right Handyman Services LLC	479.00	479.00	
17	PO	NDMCC	05/17/2013	01/28/2016	Demo - 1617 W. 23rd St.	Harold's Land Clearing & Demo, Inc.	2,999.00	2,999.00	
18	PO	NDMCC	05/20/2013	01/28/2016	Demo - 533 W. 17th Street	P & G Land Clearing inc.	6,311.00	6,311.00	
19	PO	NDMCC	05/20/2013	01/28/2016	Demo - 3446 Lowell Avenue	P & G Land Clearing inc.	4,169.00	3,169.00	
20	PO	NDMCC	08/01/2013	01/28/2016	Demo - 7103 E. Ken Knight Dr.	HAYWARD CONSTRUCTION GROUP, LLC	25,515.00	25,515.00	Remain open, do not close
21	PO	SHISM	08/05/2013	01/28/2016	ISM-PowerDMS Suite	Innovative Data Solutions, Inc	144,750.00	144,750.00	
22	PO	EDPP	08/21/2013	01/28/2016	Library Garage 33 W Duval St	Florida Door Control of Orlando, Inc	4,364.67	4,364.67	Remain open, do not close
23	PO	NDMCC	09/21/2013	01/28/2016	Demo - 639 Golfair Boulevard	Harold's Land Clearing & Demo, Inc.	4,449.00	4,449.00	
24	PO	NDMCC	09/04/2013	01/28/2016	Demo - 211 West 18th St.	P & G Land Clearing, inc.	7,050.00	7,050.00	Remain open, do not close
25	PO	OPBA	10/29/2013	01/28/2016	Purchase and Installation of D	Korman Signs, Inc.	0.00	0.00	
26	PO	NDMCC	11/06/2013	01/28/2016	Demo - 1017 Franklin St.	P & G Land Clearing inc.	4,150.00	4,150.00	
27	PO	NDMCC	11/13/2013	01/28/2016	Demo - 22 W. 55th Street	Michael Lloyd Hauling Inc.	225.00	225.00	
							323,556.67	323,556.67	

PO Number	Type	Dep/Div	PO Date	Description	Vendor	PO Amt	Rem Balance	Comments
1	PO001871	D	10/21/2009	signage, new/replacement	S & S METAL & PLASTICS, INC.	\$ 465.00	\$ 62.00	
2	PO002854	Q	11/18/2009	Blackberry Curve-cell phone	AT&T MOBILITY NATIONAL ACCOUNTS LLC	\$ 99.99	\$ 0.99	
3	PO204702	Q	3/5/2012	power strips	OFFICE DEPOT	\$ 409.45	\$ 0.45	
4	PO200856	D	10/10/2011	signage	KB DESIGN GROUP, INC.	\$ 1,000.00	\$ 766.33	
5	PO204499	D	2/27/2012	shredder service-ch & Bch Biv	IRON MOUNTAIN INFORMATION MANAGEMENT INC	\$ 350.00	\$ 39.30	
6	PO203977	Q	2/3/2012	laminating blue prt	FEDEX KINKO'S OFFICE AND PRINT SERVICES	\$ 57.00	\$ 57.00	
7	PO901509	D	10/17/2008	U-HAUL RENTAL	UHAUL CO. OF FLORIDA	\$ 1,798.80	\$ 9.95	
8	PO009808	Q	7/19/2010	Aerostar Emergency McCoy Creek	AEROSTAR ENVIRONMENTAL SERVICES, INC.	\$ 2,336.96	\$ 10.02	
9	PO106726	Q	4/21/2011	Alarm monitoring for Info Cent	ADT SECURITY SERVICES	\$ 551.60	\$ 551.60	
10	PO809578	Q	1/12/2010	ADT Alarm monitoring Outreach	ADT SECURITY SERVICES	\$ 918.00	\$ 139.41	
11	PO809578	Q	4/21/2011	Provide Alarm monitoring for C	ADT SECURITY SERVICES	\$ 887.00	\$ 0.26	
12	PO809578	Q	11/14/2011	Security Monitoring Alarm	ADT SECURITY SERVICES	\$ 1,224.00	\$ 401.48	
13	PO000011	Q	10/1/2009	Newspaper Ad for Info Fairs	SHIVERS TRADING AND OPERATING COMPANY	\$ 1,392.00	\$ 1,392.00	
14	PO000012	Q	10/1/2009	Newspaper Ad for Info Fairs	SCC COMMUNICATIONS	\$ 387.50	\$ 387.50	
15	PO912000	Q	9/8/2009	DSL Internet Access	BELLSOUTH TELECOMMUNICATIONS, INC.	\$ 164.95	\$ 164.95	
16	PO200727	Q	1/10/2012	FY12 - LEGAL NOTICES	BAILEY PUBLISHING & COMMUNICATIONS, INC.	\$ 3,000.00	\$ 2,783.50	
17	PO203121	D	12/21/2011	FY12 Mail System-Pliny Bowes	PITNEY BOWES GLOBAL FINANCIAL SERVICES	\$ 1,428.00	\$ 72.00	
18	PO002262	D	1/7/2010	MOWING SERVICES	OAC MAINTENANCE, LLC	\$ 2,000.00	\$ 205.82	
19	PO002156	Q	2/8/2012	Property maintenance	D.N.A. MOTOR XPRESS CORP.	\$ 2,756.74	\$ 43.26	
20	PO002262	Q	2/8/2012	Property Maintenance	OAC MAINTENANCE, LLC	\$ 1,843.71	\$ 156.29	
21	PO007892	Q	2/7/2012	Property maintenance	OAC MAINTENANCE, LLC	\$ 376.07	\$ 123.93	
22	PO203312	D	1/5/2012	B & W MULTI FUNC MACH	XEROX CORPORATION	\$ 3,906.21	\$ 263.88	
23	PO200455	D	1/17/2012	OVERNIGHT DELIVERY	FEDERAL EXPRESS CORP/FEDEX	\$ 250.00	\$ 25.86	
24	PO200719	D	11/30/2011	ADVERTISEMENTS-FY11-12	SHIVERS TRADING AND OPERATING COMPANY	\$ 20,000.00	\$ 13,110.39	
25	PO200733	D	11/28/2011	Advertisements-FY12	SCC COMMUNICATIONS	\$ 2,500.00	\$ 2,500.00	
26	PO208547	Q	8/20/2012	Decor Moulding	CREEKSIDE COMPANY & ASSOCIATES INC.	\$ 287.08	\$ 287.08	
27	PO209134	Q	9/5/2012	Pay and Display Parking Machin	MACKAY METERS, INC.	\$ 19,030.00	\$ 1,805.00	
28	PO208959	Q	8/30/2012	Portable N81 System-Senior Gam	OLA LLC, DBA PICKLEBALLCENTRAL.COM	\$ 642.15	\$ 0.05	
29	PO202897	D	12/7/2011	SMG- Chilled Water Conversion	PERFORMANCE ENGINEERING GROUP, INC.	\$ 5,000.00	\$ 2,542.50	
30	PO107660	Q	6/1/2011	Story Board	CRISTIN JORDAN	\$ 950.00	\$ 400.00	
31	PO206987	Q	6/8/2012	2012 Memorial Day Portable Res	PRESENTATION RESOURCE, INC.	\$ 238.30	\$ 238.30	

32	PO201582	Q	PJ/PLJX	10/24/2011	Lib. Emp. Ctr. Plaques wo #000	HOLMES STAMP COMPANY	\$ 144.00	\$ 12.00	
33	PO207540	Q	PJ/PLJX	7/3/2012	Sole Source PO.J. Kozol present	RANDOM HOUSE, INC.	\$ 4,000.00	\$ 4,000.00	
34	PO208465	D	PJ/PLUPK	8/15/2012	CDs- traveling tales wo 01733	MIDWEST TAPE, L.L.C.	\$ 1,634.06	\$ 85.72	
35	PO009595	D	PW/PWEN	7/14/2010	Rogero TC Roundabout	WAITZ & MOYE, INC.	\$ 35,807.86	\$ 0.01	
36	PO103562	Q	PW/PWEN	12/29/2010	Kids Kampus Demo/Reloc Shelter	MATTHIS CONSTRUCTION COMPANY, INC.	\$ 4,725.00	\$ 100.00	
37	PO108628	D	PW/PWEN	8/17/2011	Angas Svy Trlrldg Indfill exp wo	ROBERT M. ANGAS ASSOCIATES, INC.	\$ 22,739.06	\$ 2,260.94	
38	PO202676	D	PW/PWEN	1/23/2012	MS 4 Misc supplies/Hardware	LOWES COMPANY INC.	\$ 326.86	\$ 173.14	
39	PO203952	D	PW/PWEN	2/2/2012	Angas Svy TRLF N Bndry	ROBERT M. ANGAS ASSOCIATES, INC.	\$ 15,805.00	\$ 9,195.00	
40	PO204517	Q	PW/PWEN	2/24/2012	Oceanway Signage	SYSTEME HUNTINGDON INC.	\$ 1,881.24	\$ 64.24	
41	PO206596	D	PW/PWEN	5/18/2012	MS 4 Misc Supplies	FISHER SCIENTIFIC	\$ 2,735.64	\$ 437.67	
42	PO206861	D	PW/PWEN	6/1/2012	ESI Palmetto Leaves Regional	ENVIRONMENTAL SERVICES, INC.	\$ 7,957.30	\$ 42.70	
43	PO207591	D	PW/PWEN	7/6/2012	Ellis Rtn Tst Kernan Blvd Flas	ELLIS & ASSOCIATES, INC.	\$ 195.64	\$ 373.46	
44	PO904831	Q	PW/PWEN	1/23/2009	Carvill Park Flooring	BLISS PRODUCTS & SERVICES, INC.	\$ 6,068.27	\$ 0.01	
45	PO010787	D	PW/PWEN	8/18/2010	ERS Broward Rd Salt Marsh	ENVIRONMENTAL RESOURCE SOLUTIONS, INC.	\$ 29,085.74	\$ 6,078.92	Identified during audit to remain open, do not close
46	PO100085	D	PW/PWEN	10/5/2010	FY11-CH2M Hill Zoo Dredge	CH2M HILL, INC.	\$ 114,940.63	\$ 15,190.76	
47	PO100613	D	PW/PWEN	10/5/2010	VRL Pelican Plaza Renov	VRL ARCHITECTS, INC.	\$ 23,427.00	\$ 2,342.70	
48	PO106459	D	PW/PWEN	4/13/2011	VRL Charlie Joseph Sr.Center	VRL ARCHITECTS, INC.	\$ 46,257.75	\$ 3,096.72	Identified during audit to remain open, do not close
49	PO206208	D	PW/PWEN	5/4/2012	RSH- Bulkhead Failures	REYNOLDS, SMITH AND HILLS, INC.	\$ 122,490.05	\$ 4,916.53	Identified during audit to remain open, do not close
50	PO206211	D	PW/PWEN	5/4/2012	RSH- Bulkhead poor (large)	REYNOLDS, SMITH AND HILLS, INC.	\$ 80,030.82	\$ 13,771.55	Identified during audit to remain open, do not close
51	PO206215	D	PW/PWEN	5/4/2012	RSH- Bulkhead poor	REYNOLDS, SMITH AND HILLS, INC.	\$ 139,053.01	\$ 20,935.26	Identified during audit to remain open, do not close
52	PO910825	D	PW/PWEN	8/6/2009	ETM 6398-19 Reimb Amend 2	ENGLAND, THIMS, AND MILLER, INC.	\$ 59,515.00	\$ 725.75	
53	PO105850	Q	PW/PWEN	3/21/2011	Beverly Hills CC MACTEC	MACTEC ENGINEERING AND CONSULTING, INC.	\$ 115.00	\$ 115.00	
54	PO108861	Q	PW/PWEN	7/20/2011	NWQuad bench-waste recpt. 7/11	JAZ CORPORATION	\$ 3,516.80	\$ 3,516.80	
55	PO905671	D	PW/PWEN	9/12/2011	Murray Hill Park Concrete Work	C.A.P. CONTRACTING, INC.	\$ 88,451.57	\$ 88,451.57	
56	PO209055	D	PW/PWGM1	9/4/2012	20th & Nelson (W&M)	WAITZ & MOYE, INC.	\$ 18,301.16	\$ 5,181.29	
57	PO911718	D	PW/PWGM1	9/1/2009	Baymeadows Rd @ Gate Pkw(2)	THE R-A-M PROFESSIONAL GROUP, INC.	\$ 27,996.72	\$ 5,051.37	
58	PO075347	D	PW/PWSD4	1/22/2007	Herschel St Restoration Proj	GREENSCAPE OF JACKSONVILLE INC	\$ 87,652.00	\$ 1,073.68	
59	PO075347	D	PW/PWSD4	1/22/2007	Herschel St Restoration Proj	GREENSCAPE OF JACKSONVILLE INC	\$ 87,652.00	\$ 796.96	

60	PO106508	Q	RC/RCAH	4/13/2011	Sport water bottles RSVP	HORIZON PROMOTIONAL PRODUCTS, INC.	\$	1,287.00	\$	12.51
61	PO201160	Q	RC/RCAH	10/12/2011	books for TT library	BOOKSAMILLION.COM	\$	297.99	\$	9.79
62	PO208746	D	RC/RCRC	8/27/2012	Bus Transportation 8/21	FIRST STUDENT, INC	\$	12,500.00	\$	100.00
63	PO006603	Q	SH/SHAD	4/1/2010	BOMB - Antenna Radio Sys.	COOK ELECTRICAL, INC.	\$	47,070.00	\$	3,300.00
64	PO009626	D	SH/SHAD	7/13/2010	CASE:Marine Fac. Doc. Prntng.	SOUTHSIDE BLUEPRINT SERVICE, INC.,	\$	2,500.00	\$	78.25
65	PO900177	D	SH/SHAD	10/1/2008	Design of JSO boat dock	CH2M HILL, INC.	\$	391,017.59	\$	2,650.03
66	PO105386	D	SH/SHGRT	3/4/2011	JP-TESTING SERVICES	ELLIS & ASSOCIATES, INC.	\$	9,833.20	\$	2,845.77
							\$	1,573,261.47	\$	225,527.20

The green highlighted PO's were identified during the audit that need to remain open.

Count	Document#	Project Title	Index Title	Vendor	DOC Original Amt	POCT RM Balance	Fiscal Year Opened	COMMENTS	CT Balance	PW Comments
1	CTPW13000014-01	MAIN LIBRARY	PW PUBLIC BLDGS CAPT	ACON CONSTRUCTION	(\$220,260.13)	(\$6,801.13)	2013	Active project		Active
2	CTPW14000042-01	WATER STREET PARKING	PW PUBLIC BLDGS CAPT	CPR CONTRACTING LLC	(\$264,994.00)	(\$11,985.97)	2014	Active project		Active
3	CTPW12000071-01	HORODAD / LAMBING	PW STORMWATER PROJECT	ADINSON ENGINEERING	(\$189,460.98)	(\$24,799.77)	2012	Active project		Active
4	CTPW13000056-02	SOUTHIBANK RIVERWALK	PW MISC. CAPITAL PROJ	THE HASKELL CO	(\$655,596.00)	(\$23,511.00)	2013	Active project		Active
5	CTPW12000098-01	NEW KINGS RD	PW S & D CAPITAL	APPLIED TECHNOLOGY	(\$358,179.28)	(\$25,111.61)	2012	Active project		Active
6	CTPW06000101-01	RIVERWALK N/BANK	PW S & D CAPITAL	AKEL LOGAN SHAFER, PA	(\$222,422.59)	(\$35,922.06)	2006	Active project - Active project - completing LEEDS certification.		Active
7	CTPW12000020-01	COURTHOUSE - NEW	PUBLIC WORKS VARIOUS	AECOM SERVICES	(\$238,665.86)	(\$14,050.02)	2012	Active project		Active
8	CTPW14000045-02	WATER STREET PARKING	PW PUBLIC BLDGS CAPT	PARS CONSTRUCTION	(\$51,726.73)	(\$19,243.41)	2014	Active project		Active
9	CTPW10000015-01	ALTA/YELLOW BLUFF	FAIR SHARE SPECIFIC	ATKINS NORTH AMERICA	(\$471,365.82)	(\$437,545.12)	2010	Active project		Active
10	CTPW13000009-01	LOWER EASTSIDE DRAINAGE	PW STORMWATER PROJECT	HANSON PROFESSIONAL	(\$39,213.81)	(\$106.23)	2013	Active project		Active
11	CTPW14000018-01	DRAINAGE SYSTEM REHAB	PW STORMWATER PROJECT	THE TOURING COMPANY	(\$81,000.00)	(\$708.96)	2014	Pending final change order - active project		Active
12	CTPW02000068-01	LAVILLA PROJECT	PW S & D CAPITAL PROJ	AECOM TECHNICAL SERVI	\$0.00	(\$2,954.06)	2002	Active project		Active
13	CTPW12000025-01	LOWER EASTSIDE DRAINAGE	PW STORMWATER PROJECT	HANSON PROFESSIONAL	(\$314,133.69)	(\$2,365.30)	2012	Active project		Active
14	CTPW13000035-01	CRYSTAL SPRINGS/CHAFF	TAYLOR ENGINEERING	TAYLOR ENGINEERING SYSTEMS	(\$328,695.84)	(\$67,087.59)	2013	Active project		Active
15	CTPW14000034-01	CRYSTAL SPRINGS/CHAFF	PW S & D CAPITAL	CORPORATOPM ATLANTIC COAST	(\$48,699.74)	(\$0.54)	2014	Active project		Active
16	CTPW12000063-01	PUBLIC BUILDINGS - EQ	PW PUBLIC BLDGS CAPT	HURRICANE CALLAWAY	(\$185,989.38)	(\$100.00)	2012	Active project		Active
17	CTPW13000036-01	TIMUCUAN BIKE TRAIL	PW PUBLIC BLDGS CAPT	CONTRACTING	(\$2,139,323.80)	(\$198,694.59)	2013	Active project		Active
18	CTPW14000031-01	DRAINAGE SYSTEM REHAB	PW STORMWATER PROJECT	AQINO CONSTRUCTION	(\$85,904.00)	(\$1,559.48)	2014	Active project		Active
19	CTPW14000041-01	PRETRAIL DETENTION FA	PW PUBLIC BLDGS CAPT	SHIFTING GEARS	(\$444,649.00)	(\$88,144.00)	2014	Active project		Active
20	CTPW14000038-01	N/A	COLLECTION - ADMINIST	TRAIL RIDGE LANDFILL	(\$5,366,149.00)	(\$636,103.30)	2014	Active project		Active
21	CTPW14000053-01	DRAINAGE SYSTEM REHAB	PW STORMWATER PROJECT	AQINO CONSTRUCTION	(\$53,660.65)	(\$10,124.95)	2014	Active project		Active
22	CTPW14000061-01	DRAINAGE SYSTEM REHAB	PW STORMWATER PROJECT	AQINO CONSTRUCTION	(\$185,405.00)	(\$113,273.49)	2014	Active project		Active
23	CTPW10000082-01	N/A	BEACH EROSION	OLSEN ASSOCIATES	(\$150,000.00)	(\$57,308.13)	2010	Active project		Active
24	CTPW14000040-01	STORMWATER MANAGEMENT	PW STORMWATER PROJECT	CDM SMITH, INC	(\$41,624.71)	(\$20,238.00)	2014	Active project		Active
25	CTPW08000001-01	N/A	COLLECTION - ADMINIST	SOUTHLAND WASTE SYSTE	(\$9,654,128.00)	(\$8,265,631.73)	2008	Active contract - Garbage Hauler		Active
26	CTPW08000002-01	N/A	COLLECTION - ADMINIST	ADVANCED DISPOSAL	(\$9,201,598.00)	(\$7,439,034.65)	2008	Active contract - Garbage Hauler		Active
27	CTPW08000003-01	N/A	COLLECTION - ADMINIST	WASTEPRO OF FLORIDA	(\$9,614,659.00)	(\$9,663,852.50)	2008	Active contract - Garbage Hauler		Active
28	CTPW08000006-01	N/A	DISPOSAL OPERATIONS	TRAIL RIDGE LANDFILL	(\$12,835,393.00)	(\$8,832,113.40)	2008	Active contract - Landfill Operations		Active
29	CTPW13000013-01	MAIN LIBRARY	PW PUBLIC BLDGS CAPT	ACON CONSTRUCTION	(\$885,139.87)	(\$19,068.87)	2013	Active project		Active
30	CTPW14000047-01	PUBLIC BUILDINGS - RO	PW PUBLIC BLDGS CAPT	A/R/C ASSOCIATES	(\$424,487.70)	(\$97,652.10)	2014	Active project		Active
31	CTPW14000058-01	DRAINAGE SYSTEM REHAB	PW STORMWATER PROJECT	AQINO CONSTRUCTION	(\$60,375.00)	(\$24,303.75)	2014	Active project		Active
32	CTPW14000019-01	N/A	STORMWATER SERVICES	ENGLAND THIMS & MILLER	(\$784,358.13)	(\$187,296.34)	2014	Active project		Active

Open contracts identified in Audit issued between FY 2000 and 2014 with residual balances for which there has been no activity in the past two years

Count	Document#	Project Title	Index Title	Vendor	DOC Original Amt	POCT RM Balance	Fiscal Year Opened	COMMENTS	CT Balance	PW Comments
33	CTPW11000110-01	N/A	POST CLOSURE LANDFILL	ENGLAND THIMS & MILLER	(\$1,153,413.46)	(\$1,812,244.65)	2011	Active contract - for Engineering/Design of Landfill expansion. Once the expansion is permitted, this contract will be complete.		Active
34	CTPW14000006-02	N/A	R-O-W AND STORMWATER	JEA	(\$14,009.20)	(\$14,009.20)	2014	Closed - paid in full on 2/4/16		Active
35	CTPW00000006-01	N/A	CONTAMINATION ASSESSM	GEOSYNTEC CONSULTANT	\$0.00	(\$21,201.48)	2000	Active contract - This contract is for as-needed contamination consulting services to support OGC in an ongoing lawsuit.	\$ 21,201.48	Active Exception
36	CTPW08000012-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	ENGLAND THIMS & MILLER	(\$2,994,047.53)	(\$203,823.35)	2008	Active contract - for oversight of the Ash Remediation Program. Additional funding has been added to this contract at different times and this particular account just hasn't been depleted yet.	\$ 203,823.35	Active Exception
37	CTPW11000007-01	MESSER AREA DRAINAGE	PW STORMWATER PROJECT	ATRINS NORTH AMERICA	(\$142,318.28)	(\$2,086.10)	2011	Program is 80% complete.	\$ 2,086.10	Active Exception
38	CTPW10000133-01	COUNTYWIDE PARKS	PUBLIC WORKS CAPITAL	JBC PLANNING & ENG	(\$398,904.00)	(\$9,199.47)	2010	Active project	\$ 9,199.47	Active Exception
39	CTPW10000004-01	CHAFFEE RD - NORMANDY	FAIR SHARE SPECIFIC	CONNELLY & WICKER	(\$693,401.88)	(\$88,343.43)	2010	Active project	\$ 88,343.43	Active Exception
40	CTPW11000007-01	N/A	CONTAMINATION ASSESSM	GEOSYNTEC CONSULTANTS	(\$179,667.00)	(\$109,600.18)	2011	Active contract - this is to fund assessment in cleaning up a wetland area. Regulatory review takes a long time to complete.	\$ 109,600.18	Active Exception
41	CTPW04000001-01	CRYSTAL SPRINGS/CHAFF	CITY/JTA TRANSP PROJE	TRANSYSTEMS CORPORATI	\$0.00	(\$17,190.34)	2004	Active project	\$ 17,190.34	Active Exception

Count	Document#	Project Title	Index Title	Vendor	DOC Original Amt	POCT RM Balance	Fiscal Year Opened	COMMENTS	CT Balance	PW Comments
42	CTPW090000085-01	JAX ASH SITES	SW JAX ASH SITES	ENGLAND THIMS & MILLER	(\$6,372,201.84)	(\$9,117.47)	2009	Active contract - for oversight of the Ash Remediation Program. Additional funding has been added to this contract at different times and this particular account just hasn't been depleted yet. Program is 80% complete.	9,117.47	Active
43	CTPW13000054-01	DRAINAGE SYSTEM REHAB	PW STORMWATER PROJECT	SOUTHEASTERN STAINLESS	(\$80,000.00)	(\$14,900.00)	2013	Active project	14,900.00	Active
44	CTPW10000062-01	11TH ST, 12TH ST	PW ROAD CAPITAL PROJ	PROSSER, INC	(\$396,443.89)	(\$36,124.90)	2010	Active project	36,124.90	Active
45	CTPW13000032-05	CRYSTAL SPRINGS/CHAFF	PW STORMWATER PROJECT	ENGLAND THIMS & MILLER	(\$32,000.00)	(\$13,366.71)	2013	Active project	13,366.71	Active
46	CTPW13000032-07	NORROAD / LAMBING	PW STORMWATER PROJECT	ENGLAND THIMS & MILLER	(\$17,000.00)	(\$9,000.00)	2013	Active project	9,000.00	Active
47	CTPW13000032-08	OLD PLANK ROAD	PW STORMWATER PROJECT	ENGLAND THIMS & MILLER	(\$29,000.00)	(\$7,599.38)	2013	Active project	7,599.38	Active
48	CTPW01000056-01	TIMUCUAN BIKE TRAIL	TIMUCUAN BIKE TRAIL	THE R-A-M PROFESSIONAL	\$0.00	(\$4,145.64)	2001	Active project	4,145.64	Active
49	CTPW13000032-11	LOWER EASTSIDE DRAINAGE	PW STORMWATER PROJECT	ENGLAND THIMS & MILLER	(\$12,000.00)	(\$7,758.76)	2013	Active project	7,758.76	Active
50	CTPW13000024-01	OLD PLANK ROAD	PW STORMWATER PROJECT	REYNOLDS SMITH AND ENGLAND THIMS & MILLER	(\$357,714.50)	(\$111,096.46)	2013	Active project	111,096.46	Active
51	CTPW13000032-06	MESSER AREA DRAINAGE	PW STORMWATER PROJECT	ENGLAND THIMS & MILLER	(\$23,000.00)	(\$11,858.46)	2013	Active project	11,858.46	Active
52	CTPW13000032-09	CLEVELAND ROAD IMPRO	PW STORMWATER PROJECT	ENGLAND THIMS & MILLER	(\$20,000.00)	(\$5,927.19)	2013	Active project	5,927.19	Active
53	CTPW07000061-01	LAVILLA PROJECT	PW S & D CAPITAL	AECOM TECHNICAL SERV	(\$24,981.31)	(\$24,981.31)	2007	Active project	24,981.31	Active
54	CTPW07000114-01	LAVILLA/BROOKLYN	PW MISC. CAPITAL PROJ	HALLMARK PARTNERS,	(\$8,662,027.00)	(\$62,749.46)	2007	Closed - This contract was funded with multiple sources and multiple CT numbers. Payments were being made from a different funding source just prior to the payment in July of 2015. That is the reason for the period of inactivity.	-	Closed
55	CTPW10000031-02	COUNTYWIDE PARKS	IBC PLANNING & ENGINEERING	IBC PLANNING & ENG	(\$44,865.03)	(\$7,366.54)	2010	Closed	-	Closed
56	CTPW1000118-01	LOWER EASTSIDE DRAINAGE	PW STORMWATER PROJECT	SAYAR ENTERPRISES	(\$1,275,000.00)	(\$600.00)	2010	Closed	-	Closed
57	CTPW13000033-01	N/A	MAYPORT FERRY	LANGTON ASSOCIATES	(\$14,962.50)	(\$2,005.75)	2013	Closed 2-16-16	-	Closed

Count	Document#	Project Title	Index Title	Vendor	DOC Original Amt	POCT RM Balance	Fiscal Year Opened	COMMENTS	CT Balance	PW Comments
58	CTPW07000014-01	N/A	ZOO LANDSCAPING-ASIAN	JACKSONVILLE ZOOLOGIC	(\$2,041,761.00)	(\$1,135,063.14)	2007	Active contract - project extended through 9/30/2018 or until all appropriations have been spent. Please provide me with the ordinance documentation that extends the project. Given that no expenditures have occurred since 2014 it does not appear that the current activities should fall under the same contract. A new contract may need to be obtained and or rebid depending on the language of the contract the scope of current services.	\$ 1,135,063.14	Active - though activity is sporadic. Per Fred Pope, Mowing and Landscape Division, the Zoo is developing exhibits in phases: Design, Raise funding, and then Construction. Each phase is multi-year and landscaping costs are only a portion of total costs.
59	CTPW09000035-01	N/A	WONDERWOOD SEGMENT 3	JACKSONVILLE TRANSPORTATION	(\$832,500.00)	(\$47,195.90)	2008	This contract will be closed.	\$ -	Closed
60	CTPW03000040-01	GIRVIN RD/ATLANTIC	CITY/JTA TRANSP PROJE	STONE ENGINEERING GRO	\$0.00	(\$1.00)	2003	This project was transferred to JTA - contract will be closed.	\$ 1.00	Closed
61	CTPW03000142-01	COLLINS RD/WESTPORT	CITY/JTA TRANSP PROJE	PARSONS BRINCKERHOFF	\$0.00	(\$1.00)	2003	This project was transferred to JTA - contract will be closed.	\$ 1.00	Contract cannot be closed as JTA assumed the city's contract. JTA's contract is an amendment of the CQI core contract. However, the funding of \$1.00 was only left in place to keep the contract "active" in FAMIS.

Count	Document#	Project Title	Index Title	Vendor	DOC Original Amt	POCT RM Balance	Fiscal Year Opened	COMMENTS	CT Balance	PW Comments
62	CTPW04000053-01	KERNAN BLV/WIDEN-4	CITY/JTA TRANSP PROJE	ARCADIS	\$0.00	(\$389,264.12)	2004	<p>This project is now being managed by JTA. JTA will be contracting directly with the same consultant. Cannot close the contract until this is done. Given that no expenditures have occurred since 2011 it does not appear that the current activities of JTA should fall under the same contract. A new contract may need to be obtained and/or rebid depending on the language of the contract the scope of current services.</p>	\$ 389,264.12	Contract cannot be closed as JTA assumed the city's contract. JTA's contract is an amendment of the COI core contract. However, the funding isn't currently being utilized for the project. Discussions with JTA regarding project funding have not been finalized so the funding needs to remain intact until then.
63	CTPW12000023-01	KERNAN BLV/WIDEN-4	FAIR SHARE EXPENDITURES	ARCADIS	(\$656,248.69)	(\$370,322.70)	2012	<p>This project is now being managed by JTA. JTA will be contracting directly with the same consultant. Cannot close the contract until this is done. Given that no expenditures have occurred since May 2014 it does not appear that the current activities of JTA should fall under the same contract. A new contract may need to be obtained and/or rebid depending on the language of the contract the scope of current services.</p>	\$ 370,322.70	Contract cannot be closed as JTA assumed the city's contract. JTA's contract is an amendment of the COI core contract. However, the funding isn't currently being utilized for the project. Discussions with JTA regarding project funding have not been finalized so the funding needs to remain intact until then.

Count	Document#	Project Title	Index Title	Vendor	BOC Original Amt.	POCT RM Balance	Fiscal Year Opened	COMMENTS	CT Balance	PW Comments
64	CTPW12000088-01	N/A	PUBLIC BUILDINGS PLAN	SOUTHERN AIRE CONTRACT	(\$90,000.00)	(\$50,000.00)	2012	This vendor is no longer in business; we have requested a legal opinion as to how to proceed with vendor selection - This is a Parks Department project. If the project must be rebid then the project needs to be closed and the funds unencumbered.	\$ 60,000.00	This contract is inactive as the vendor is no longer in business. The project is only 1/3 complete so the funding is needed to complete the project. The funding was intentionally left in place until a new vendor is selected because the funding will automatically be swept when the funds are unencumbered. Once the new vendor has been selected, the funds will be unencumbered and Accounting will restate the budget for this purpose only.
65	CTPW09000042-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	WEALTH WATCHERS	(\$10,000.00)	(\$125.00)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
66	CTPW09000043-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	FELICIA M. BOYD	(\$40,000.00)	(\$4,750.00)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
67	CTPW09000045-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	MATANAZ GEDSCIENCES	(\$40,000.00)	(\$2,701.27)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
68	CTPW09000046-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	NORTH RIVERSIDE COMM	(\$10,000.00)	(\$7,500.00)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
69	CTPW09000047-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	NUCLEIC ASSAYS CORP	(\$40,000.00)	(\$36,450.00)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
70	CTPW09000048-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	HELPFUL CITIZENS	(\$10,000.00)	(\$63.00)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
71	CTPW09000049-01	ENVIRONMENTAL CLEANUP	PUBLIC WORKS VARIOUS	TUSCANY MANAGEMENT	(\$40,000.00)	(\$240.00)	2009 16	Contract unencumbered 2-29-2009 16	\$ -	Closed
						(\$39,981,605.41)		Grand Total		