

PUBLIC NOTICE
"SPECIAL" PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Tuesday, March 12, 2024, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Join Teams Meeting
 For Teams link, please visit coj.net/department/finance/procurement

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman
 Brennan Merrell, Treasury
 James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/REP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Bart Laird Chris Brown	1	P-27-21	Contract Amendment No. 2 Police Lieutenant, Police Sergeant, Corrections Lieutenant, and Corrections Sergeant Promotional Process Development and Implementation Jacksonville Sheriff's Office	That Contract No. 71611-22 between the City of Jacksonville and Industrial/Organizational Solutions, Inc. for Police Lieutenant, Police Sergeant, Corrections Lieutenant, and Corrections Sergeant Promotional Process Development and Implementation, be amended to exercise the second renewal option extending the period of service from March 14, 2024 thru March 13, 2025, with two (2) renewals remaining and increasing the maximum indebtedness by \$280,000.00 to a new not-to-exceed maximum of \$892,000.00. All other terms and conditions shall remain unchanged.	03/14/24	
Keith Powers April Mitchell	2	P-49-20	Contract Amendment No. 6 Disaster Recovery Consulting Services Jacksonville Fire and Rescue Department	That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consultant LLC for Disaster Recovery Consulting Services be amended to exercise the third and final renewal option extending the period of service from 03/22/24 thru 3/22/25, and increasing the maximum indebtedness by \$900,000.00 to a new not-to-exceed maximum of \$1,500,000.00. All other terms and conditions as amended shall remain unchanged.	03/31/24	

Meeting Adjourned:

"The next PSEC meeting is scheduled to be held on Thursday, March 21, 2024."

JACKSONVILLE SHERIFF'S OFFICE

T.K. Waters, Sheriff

Dedication. Service. Honor. Community.



To: Dustin Freeman
Chief of Procurement

Thru: Bill Clement, CPA *WC*
Chief of Budget

From: Brian Kee *B. Kee*
Director of Personnel & Professional Standards

Chris M. Brown
Chief of Personnel Services

Bart Laird
Manager of Personnel Services

Subject: P-27-21 Police Lieutenant, Police Sergeant, Corrections Lieutenant, and Corrections Sergeant Promotional Process Development and Implementation (Contract 71611-22)

Date: February 8, 2024

We are requesting to utilize the second of four (4) one (1) year renewal options with Industrial/Organizational Solutions (IOS) from March 14, 2024 through March 13, 2025. The expenditure amount for the renewal period is \$280,000.00 for a revised total not to exceed expenditure amount of \$892,000.00. The funding source is 00111.541201.531090.000000.00001759.00000. Attached is the letter and quote from Industrial/Organizational Solutions (IOS) for your review.



INDUSTRIAL/ORGANIZATIONAL SOLUTIONS
PUBLIC SAFETY SELECTION EXPERTS

1520 Kensington Road, Suite 110
Oak Brook, IL 60523
708. 410. 0200 (office)
708. 410. 1558 (fax)
888. 784. 1290
www.iosolutions.com

January 29, 2024

Dear Mr. Laird,

IOS understands that the Sheriff's Office is interested in extending our current contract to provide promotional processes for an additional year. We would be pleased to extend the current agreement for an additional year, specifically March 2024 to March 2025.

The cost, outlined in the contract dated March 14, 2022, is included below for convenience.

As always, we very much look forward to working with Jacksonville Sheriff's Office.

Best regards,

Chad C. Legel, M.S.
President & CEO



Jacksonville, FL Sheriff Promotional Examinations

Corrections Sergeant (Estimated 150 candidates)

1	Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
2	Kick- off Meeting	6	0	0	0	\$1,170
3	Phone conference to finalize project details, timelines, discuss expectations and assign roles and responsibilities	6				
4	Written Job Knowledge Examination	43	37	127	0	\$20,235
5	Work with SMEs to identify source materials and exam plan	6				
6	Draft 200 multiple choice questions based on exam plan.	3	9	97		
7	Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions.	6	8	6		
8	Construct final examination, answer key, and scoring program		4	6		
9	Develop parallel written examination to be administered to any returning military personnel	5	10	8		
10	Administer and score exam on-site	8	0	0	0	
11	Score exam and conduct item analysis and impact analysis	6	0	0	0	
12	Provide Appeals Responses and participate in protest hearing	9	6	10		
13	Assessment Center Development	90	82	0	21	\$24,845
14	SMEs, including candidate preparation materials, scripts, and	26	0	0	0	
15	Develop a parallel assessment center exercises to be administered to any returning military personnel	26				
16	Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.	6				
17	Develop efficient assessment schedule and coordinate needs for assessment site.	3				
18	Recruit assessors and coordinate travel logistics (estimated 18 assessors, 8 2-person panels plus 2 back-ups)	2	12			
19	Administer the assessment center (estimated 120 candidates: 1 training day plus 2 assessment days, 3 staff)	24	48			
20	Compile assessment scores and conduct quality controls.	3	6		5	
21	Develop candidate feedback reports.	0	16		16	
22	Candidate Orientation Presentation	6	2	0	0	\$1,330
23	Prepare and deliver a virtual candidate preparation/orientation presentation.	6	2			
24	Technical Report	8	8	3	0	\$2,410
25	Draft report to document test development, validation, impact analysis, and results		8	3		
26	Project Expenses					\$46,577
27	Consultant Travel related costs	\$8,420				
28	Assessor travel-related costs	\$27,257				
29	Meals and snacks for assessors and Sherriff staff	\$3,750				
30	Facility costs (WE and AC Admin)	\$6,500				
31	Administrative costs (shipping, freight, printing)	\$650				
32	TOTAL PROJECT INVESTMENT					\$96,567

Jacksonville, FL Sheriff Promotional Examinations

Police Sergeant (Estimated 250 candidates)

Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
Kick-off Meeting	6	0	0	0	\$1,170
Phone conference to finalize project details, timelines, discuss expectations and assign roles and responsibilities.	6				
Job Analysis	24	28	0	5	\$7,095
Incumbent interviews/observations.	16	8			
Job analysis questionnaire development and admin.	4	10		5	
Analysis and technical reporting.	4	10			
Written Job Knowledge Examination	45	45	181	0	\$25,045
Work with SMEs to develop an examination plan that is linked to the job analysis, and select appropriate knowledge sources.	6				
Draft 275 multiple choice questions based on exam plan.	3	9	135		
Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.	8	10	8		
Construct final examination, answer key and scoring program.		4	6		
Develop parallel written examination to be administered to any returning military personnel.	5	10	8		
Administer and score exam on-site.	8				
Score exam and conduct item analysis and impact analysis.	6				
Provide appeal responses and participate in protest hearing.	9	12	24		
Assessment Center Development	114	106	0	24	\$31,550

Design three assessment center exercises based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	34				
Develop parallel assessment center exercises to be administered to any returning military personnel.	30	6			
Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.	8				
Develop efficient assessment schedule and coordinate needs for assessment site.	4				
Recruit assessors and coordinate travel logistics (estimated 38 assessors; 18, 2-person panels plus 2 back-up assessors)	2	14			
Administer the assessment center (estimated 250 candidates: 3 staff, 1 training day plus 3 assessment days)	32	64			
Compile assessment scores and conduct quality controls.	3	6		8	
Develop candidate feedback reports.	1	16		16	
Candidate Orientation Presentation	6	2	0	0	\$1,330
Prepare and deliver a candidate preparation/orientation document and presentation (likely video-based).	6	2			
Technical Report	8	8	3	0	\$2,410
Draft report to document test development, validation, impact analysis and results.	8	8	3		
Project Expenses					\$91,995
Consultant travel-related costs		\$12,000			
Assessor travel-related costs		\$68,020			
Meals and refreshments for assessors and Sheriff staff		\$3,500			
Facility costs (WE and AC admin facilities)		\$7,500			
Administrative costs (shipping, freight, printing)		\$975			
TOTAL PROJECT INVESTMENT					\$160,595

Project Notes

IOS has provided cost estimate for facilities expenses; we will bill the actual cost to the Office of the Sheriff. Assessor expenses have

also been estimated based on proposed candidates numbers.

Schedule of Hourly Rates - IOS 2021

Category	Rate
Consultant/Industrial Psychologist	\$195/hour
Consulting Associate	\$80/hour
Technical Writer	\$70/hour
Administrative Assistant	\$35/hour

**Jacksonville, FL Sheriff Promotional Examinations
2022 Corrections Sergeant Process - Military Make-up**

If the candidate does not Pass the WE, the following items will be removed.	Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
	Written Exam	2	0	0	1	\$425
	Print and ship written exam and IOS administration script. (The JSO will administer exam. JSO will scan and score onsite.)				1	
	Replicate scoring using SPPS.	2				
	Respond to protests. Prepare a Protest Hearing Booklet. IOS will not be onsite for Protest Hearing. IOS and JSO will utilize video conferencing for IOS to serve on Protest Hearing Panel.	0		0		
	Assessment Center	13	9	0	1	\$3,290
X	Develop schedule to process candidates, one exercise per day over 1 days.)	1				
	Recruit assessors and coordinate travel logistics (estimated 4 assessors)	1	4			
X	Administer the assessor training and assessment center. (The training will occur in the morning. The assessment center exercise will occur in the afternoon. One exercise completed in 1 day.)	8				
X	Compile assessment scores and conduct quality controls.	2	3		1	
X	Develop candidate feedback reports.	1	2			
X	Post Orientation	1	1	0	0	\$275
	Technical Report	2	2	0	0	\$550
	Update technical report	2	2			
X	Project Expenses					\$2,500
X	Consultant travel-related costs (1 consultant)	\$1,500				
X	Assessor/JSO lunches and snacks at AC	\$227				
X	Assessor travel-related cost (3 assessors+alternate)	\$3,440				
X	Assessment facility cost	\$1,000				
TOTAL PROJECT INVESTMENT						\$7,040

Jacksonville, FL Sheriff Promotional Examinations

Police Lieutenant (Estimated 70 candidates)

Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
Kick-off Meeting	6	0	0	0	\$1,170
Phone conference to finalize project details, timelines, discuss expectations and assign roles and responsibilities.	6				
Job Analysis	24	28	0	5	\$7,095
Incumbent interviews/observations.	16	8			
Job analysis questionnaire development and admin.	4	10		5	
Analysis and technical reporting.	4	10			
Written Job Knowledge Examination	45	39	169	0	\$23,725
Work with SMEs to develop an examination plan that is linked to the job analysis, and select appropriate knowledge sources.	6				
Draft 275 multiple choice questions based on exam plan.	3	9	135		
Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.	8	10	8		
Construct final examination, answer key and scoring program.		4	6		
Develop parallel written examination to be administered to any returning military personnel.	5	10	8		
Administer and score exam on-site.	8				
Score exam and conduct item analysis and impact analysis.	6				
Provide appeal responses and participate in protest hearing.	9	6	12		
Assessment Center Development	112	90	0	13	\$29,495

Design three assessment center exercises based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	34				
Develop parallel assessment center exercises to be administered to any returning military personnel.	30				
Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.	8				
Develop efficient assessment schedule and coordinate needs for assessment site.	4				
Recruit assessors and coordinate travel logistics (estimated 14 assessors; 4, 3-person panels plus 2 back-up assessors)	1	12			
Administer the assessment center (estimated 60 candidates: 3 staff, 1 training day plus 3 assessment days)	32	64			
Compile assessment scores and conduct quality controls.	3	6		5	
Develop candidate feedback reports.		8		8	
Candidate Orientation Presentation	6	2	0	0	\$1,330
Prepare and deliver a candidate preparation/orientation document and presentation (likely video-based).	6	2			
Technical Report	8	8	3	0	\$2,410
Draft report to document test development, validation, impact analysis and results.	8	8	3		
Project Expenses					\$48,630
Consultant travel-related costs		\$12,000			
Assessor travel-related costs		\$26,000			
Meals and snacks for assessors and Sheriff staff		\$2,500			
Facility costs (WE and AC admin facilities)		\$7,500			
Administrative costs (shipping, freight, printing)		\$630			
TOTAL PROJECT INVESTMENT					\$113,855

Project Notes

IOS has provided cost estimate for facilities expenses; we will bill the actual cost to the Office of the Sheriff. Assessor expenses have also been estimated based on proposed candidates numbers.

Schedule of Hourly Rates - IOS 2021

Category	Rate
Consultant/Industrial Psychologist	\$195/hour
Consulting Associate	\$80/hour
Technical Writer	\$70/hour
Administrative Assistant	\$35/hour

Jacksonville, FL Sheriff Promotional Examinations

Corrections Sergeant (Estimated 150 candidates)

Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
Kick-off Meeting	6	0	0	0	\$1,170
Phone conference to finalize project details, timelines, discuss expectations and assign roles and responsibilities.	6				
Job Analysis	24	28	0	5	\$7,095
Incumbent interviews/observations.	16	8			
Job analysis questionnaire development and admin.	4	10		5	
Analysis and technical reporting.	4	10			
Written Job Knowledge Examination	45	39	167	0	\$23,585
Work with SMEs to develop an examination plan that is linked to the job analysis, and select appropriate knowledge sources.	6				
Draft 275 multiple choice questions based on exam plan.	3	9	135		
Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.	8	10	8		
Construct final examination, answer key and scoring program.		4	6		
Develop parallel written examination to be administered to any returning military personnel.	5	10	8		
Administer and score exam on-site.	8				
Score exam and conduct item analysis and impact analysis.	6				
Provide appeal responses and participate in protest hearing.	9	6	10		
Assessment Center Development	60	66	0	21	\$17,715

Project Notes

					Design one assessment center exercise based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	16			
					Develop a parallel assessment center exercise to be administered to any returning military personnel.	16			
					Review exercise with SMEs to refine exercise details and ensure accuracy of criteria.	4			
					Develop efficient assessment schedule and coordinate needs for assessment site.	3			
					Recruit assessors and coordinate travel logistics (estimated 18 assessors; 8, 2-person panels plus 2 backup assessors)	2	12		
					Administer the assessment center (estimated 120 candidates: 3 staff, 1 training day plus 1 assessment day).	16	32		
					Compile assessment scores and conduct quality controls.	3	6		
					Develop candidate feedback reports.		16		16
					Candidate Orientation Presentation	6	2	0	
					Prepare and deliver a candidate preparation/orientation document and presentation (likely video-based).	6	2		
					Technical Report	8	8	3	0
					Draft report to document test development, validation, impact analysis and results.	8	8	3	
					Project Expenses				\$37,760
					Consultant travel-related costs				\$7,420
					Assessor travel-related costs				\$21,690
					Meals and snacks for assessors and Sheriff staff				\$2,500
					Facility costs (WE and AC admin facilities)				\$5,500
					Administrative costs (shipping, freight, printing)				\$650
					TOTAL PROJECT INVESTMENT				\$91,065

IOS has provided cost estimate for facilities expenses; we will bill the actual cost to the Office of the Sheriff. Assessor expenses have also been estimated based on proposed candidates numbers.

Schedule of Hourly Rates - IOS 2021

Category	Rate
Consultant/Industrial Psychologist	\$195/hour
Consulting Associate	\$80/hour
Technical Writer	\$70/hour
Administrative Assistant	\$35/hour

Jacksonville, FL Sheriff Promotional Examinations

Corrections Lieutenant (Estimated 30 candidates)

Project Step	Consultant Hrs.	Consulting Assoc. Hrs.	Tech. Wrtr. Hrs	Admin. Hrs.	Cost
Kick-off Meeting	6	0	0	0	\$1,170
Phone conference to finalize project details, timelines, discuss expectations and assign roles and responsibilities.	6				
Job Analysis	24	28	0	5	\$7,095
Incumbent interviews/observations.	16	8			
Job analysis questionnaire development and admin.	4	10		5	
Analysis and technical reporting.	4	10			
Written Job Knowledge Examination	45	39	167	0	\$23,585
Work with SMEs to develop an examination plan that is linked to the job analysis, and select appropriate knowledge sources.	6				
Draft 275 multiple choice questions based on exam plan.	3	9	135		
Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.	8	10	8		
Construct final examination, answer key and scoring program.		4	6		
Develop parallel written examination to be administered to any returning military personnel.	5	10	8		
Administer and score exam on-site.	8				
Score exam and conduct item analysis and impact analysis.	6				
Provide appeal responses and participate in protest hearing.	9	6	10		
Assessment Center Development	90	72	0	11	\$23,695

Design two assessment center exercises based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	26				
Develop parallel assessment center exercises to be administered to any returning military personnel.	26				
Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.	6				
Develop efficient assessment schedule and coordinate needs for assessment site.	3				
Recruit assessors and coordinate travel logistics (estimated 7 assessors; 2, 3-person panels plus 1 back-up assessors)	2	10			
Administer the assessment center (estimated 30 candidates: 3 staff, 1 training day plus 2 assessment days)	24	48			
Compile assessment scores and conduct quality controls.	3	6		3	
Develop candidate feedback reports.		8		8	
Candidate Orientation Presentation	6	2	0	0	\$1,330
preparation/orientation document and presentation (likely video-based).	6	2			
Technical Report	8	8	3	0	\$2,410
Draft report to document test development, validation, impact analysis and results.	8	8	3		
Project Expenses					\$27,920
Consultant travel-related costs		\$8,420			
Assessor travel-related costs		\$10,600			
Meals and snacks for assessors and Sheriff staff		\$2,000			
Facility costs (WE and AC admin facilities)		\$6,500			
Administrative costs (shipping, freight, printing)		\$400			
TOTAL PROJECT INVESTMENT					\$87,205

Project Notes

IOS has provided cost estimate for facilities expenses; we will bill the actual cost to the Office of the Sheriff. Assessor expenses have

also been estimated based on proposed candidates numbers.

Schedule of Hourly Rates - IOS 2021

<i>Category</i>	<i>Rate</i>
Consultant/Industrial Psychologist	\$195/hour
Consulting Associate	\$80/hour
Technical Writer	\$70/hour
Administrative Assistant	\$35/hour

FIRE AND RESCUE DEPARTMENT



February 23, 2024

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief
April Mitchell, JFRD Administration & Finance Manager

RE: P-49-20 Disaster Recovery and Mitigation Consulting Svcs - Amd #6

The Jacksonville Fire and Rescue Department is requesting Amendment #6 to contract 70930-21 with Wheeler Emergency Management Consulting LLC, exercising the final one-year renewal option, extending the period of service through March 21, 2025, and increasing the maximum indebtedness by \$900,000.00 with no other changes to the current terms and conditions. The revised maximum indebtedness will be \$10,500,000.00.

Funding for this award to be encumbered by account as follows:

10602.122001.549040.000000.00001621.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

AA//dp

70930-21
AMD#5

**FIFTH AMENDMENT TO CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
WHEELER EMERGENCY MANAGEMENT CONSULTING, LLC
FOR
DISASTER RECOVERY CONSULTING SERVICES**

THIS FIFTH AMENDMENT to Contract for Disaster Recovery Consulting Services for COVID-19 and other public health emergencies is made and entered into this 24 day of July, 2023, by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida (the "City"), and **WHEELER EMERGENCY MANAGEMENT CONSULTING, LLC**, a Florida limited liability company with its principal office at 2954 SR 71, Marianna, Florida 32446 (the "Contractor").

WHEREAS, on March 22, 2021, City and Contractor made and entered into City of Jacksonville Contract No. 70930-21 (the "Contract"); and

WHEREAS, said Contract has been amended four times previously; and

WHEREAS, said Contract should be amended further by increasing the maximum indebtedness by \$500,000.00 to a new total maximum indebtedness not to exceed \$9,600,000.00, with all other provisions, terms, and conditions of said Contract remaining unchanged; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and of other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree to amend said Contract as follows:

1. The above-stated recitals are accurate, true, and correct and are incorporated herein and made a part hereof by this reference.

2. Section 3 of said Contract is amended by increasing the maximum indebtedness by \$500,000.00 to a new total maximum indebtedness not to exceed \$9,600,000.00, and as amended shall read as follows:


"3. Maximum Indebtedness. As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services under this Contract for the period of service shall be a fixed monetary amount not to exceed NINE MILLION SIX HUNDRED THOUSAND AND 00/100 DOLLARS (\$9,600,000.00)."


SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Contract, as previously amended, shall remain unchanged and shall continue in full force and effect.


IN WITNESS WHEREOF, the parties have executed this Fifth Amendment the day and year first above written.

ATTEST:

CITY OF JACKSONVILLE


By 
James C. McEwen
Corporation Secretary

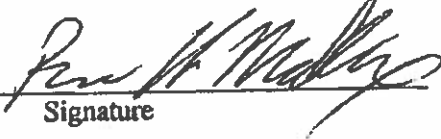


By 
Mayor
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

WITNESS:

WHEELER EMERGENCY
MANAGEMENT CONSULTING, LLC

By 
Signature
Kenneth M. Williams
Type/Print Name
manager
Title

By 
Signature
Benjamin H. Medelox
Type/Print Name
President
Title

Form Approve:


Office of General Counsel

Encumbrance and funding information for internal City use:

Account..... 10602.122001.549040.000000.00001621.00000.0000000

Amount.....\$500,000.00

This above stated amount is the maximum fixed monetary amount of the foregoing contract.

TOTAL MAXIMUM INDEBTEDNESS: \$9,600,000.00

In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement.



Director of Finance
City Contract #70930-21, 5th Amendment



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE

June 15, 2023

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St James Building
Jacksonville, FL 32202

Dear Mayor Curry:

**Re: P-49-20 Disaster Recovery Consulting Services for COVID-19 & Other Public Health Emergencies
(Amendment #5)
Jacksonville Fire and Rescue Department**

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was adopted:

That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consulting, LLC for Disaster Recovery Consulting Services be amended to increase the maximum indebtedness by \$500,000.00 to a new not-to-exceed total maximum of \$9,600,000.00. All other terms and conditions shall remain the same.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,


Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:


Lenny Curry, Mayor

Brian Hughes
Chief Administrative Officer
Encl. Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

This 16th day of June 2023

Of ab

cc Council Auditor
James McCain, OGC
Subcommittee Member