INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

09/19/19 14:51:08
Procurement Division

DATE: September 19, 2019

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

FROM: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

RE: **P-42-17 Professional Services State of Florida IT Contract – Staff Augmentation – Award Extension and Increase Request**

The Information Technologies Division is requesting approval to extend the period of service and increase the maximum indebtedness of P-42-17 Professional Services State of Florida IT Contract – Staff Augmentation ("Award"). The State of Florida Department of Management Services, effective September 1, 2019, extended the state term contracts for Information Technology Staff Augmentation Services (80101507-SA-15-01) through February 29, 2020.

ITD recommends amending the period of service to March 1, 2017 through June 30, 2020, to allow for continuity of services until the new State of Florida IT Staff Augmentation contracts are awarded. In addition, ITD recommends increasing the maximum indebtedness not to exceed amount from $400,000.00 to $505,000.00 for each agreement authorized by the Award, and increase the maximum indebtedness from $3,900,000.00 to $5,500,000.00 for all agreements authorized by the Award.

All other terms and conditions of the approved award will remain the same.

FUNDING SOURCES: AFIT531CSCS – 03109
AFIT53A – ITCAD1 – 02 – 069509
AFIT53A – ITEP01 – 01 – 06522
AFIT53A – ITES01 – 01 – 069509

Your favorable consideration of our request is greatly appreciated.

Attachments: Florida DMS Contract Extension Update
State of Florida Contract No. 80101507-SA-15-01 Amendment 2
P-42-17 Previous Awards

CC: AC Alexander Ciprian, IT Contract Administrator

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

Skip to Main Content

Department of Management Services

Florida Department of Management Services > Business Operations > State Purchasing > State Purchasing Service Updates > CONTRACT EXTENSION: Information Technology Staff Augmentation Services (80101507-SA-15-01)

CONTRACT EXTENSION: Information Technology Staff Augmentation Services (80101507-SA-15-01)

Posted: 08/12/2019

Edited: 08/12/2019

CONTRACT EXTENSION: Information Technology Staff Augmentation Services (80101507-SA-15-01)

Message

The Division of State Purchasing would like to inform customers that, effective September 1, 2019, the state term contract for Information Technology Staff Augmentation Services (80101507-SA-15-01) will be extended for six months through February 29, 2020. Please note that, in accordance with Section 287.056, Florida Statutes, state agencies are required to purchase commodities and contractual services from state term contracts procured by the Department of Management Services. If you have any questions or require assistance, please contact the contract manager listed on the contract webpage.

Link: Information Technology Staff Augmentation Services (80101507-SA-15-01)

Department of
MANAGEMENT
SERVICES
We serve those who serve Florida

AMENDMENT 2
To State Term Contract 80101507-SA-15-01
Information Technology Staff Augmentation Services

This Amendment 2 ("Amendment"), effective as of September 1, 2019, to the Information Technology Staff Augmentation Services 80101507-SA-15-01 ("Contract") between the State of Florida, Department of Management Services ("Department"), and SGS Technologie ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties."

WHEREAS the Contract was entered into by the Parties on March 01, 2017 to continue through February 28, 2019, for the provision of Information Technology Staff Augmentation Services, pursuant to Solicitation No; RFP 14-80101507-SA-B, and

WHEREAS the Contract was subsequently extended through August 31, 2019; and

WHEREAS in accordance with Section 287.057(12), Florida Statutes, upon mutual agreement, the Department and the Contractor may extend the Contract; and

NOW THEREFORE, for the mutual covenants contained herein, the Parties agree as follows:

1.0 **Contract Extension.** The Department hereby executes its Extension option for a period of six (6) months, effective September 1, 2019 through February 29, 2020.

2.0 **Warrant of Authority.** Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

3.0 **Effect.** Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect.

State of Florida:
Department of Management Services

By: _____
Name: **David Clark**
Title: **Chief of Staff**
Date:

Contractor:
SGS Technologie

By: _____
Name: Naomi Ocen-Odoge
Title: HR Manager
Date: 8/13/2019

Department of
MANAGEMENT
SERVICES
We serve those who serve Florida

AMENDMENT 2
To State Term Contract 80101507-SA-15-01
Information Technology Staff Augmentation Services

This Amendment 2 ("Amendment"), effective as of September 1, 2019, to the Information Technology Staff Augmentation Services 80101507-SA-15-01 ("Contract") between the State of Florida, Department of Management Services ("Department"), and AR International Enterprises, Inc. d/b/a ARC Group ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties."

WHEREAS the Contract was entered into by the Parties on March 01, 2017 to continue through February 28, 2019, for the provision of Information Technology Staff Augmentation Services, pursuant to Solicitation No; RFP 14-80101507-SA-B, and

WHEREAS the Contract was subsequently extended through August 31, 2019; and

WHEREAS in accordance with Section 287.057(12), Florida Statutes, upon mutual agreement, the Department and the Contractor may extend the Contract; and

NOW THEREFORE, for the mutual covenants contained herein, the Parties agree as follows:

1.0 **Contract Extension.** The Department hereby executes its Extension option for a period of six (6) months, effective September 1, 2019 through February 29, 2020.

2.0 **Warrant of Authority.** Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

3.0 **Effect.** Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect.

State of Florida:
Department of Management Services

By: _____
Name: **David Clark**
Title: **Chief of Staff**
Date:

Contractor:
AR International Enterprises, Inc. d/b/a
ARC Group

By: _____
Name: GREGG PODALSKY
Title: PRESIDENT
Date: 8-13-2019

Department of
MANAGEMENT
SERVICES
We serve those who serve Florida

AMENDMENT 2
To State Term Contract 80101507-SA-15-01
Information Technology Staff Augmentation Services

This Amendment 2 ("Amendment"), effective as of September 1, 2019, to the Information Technology Staff Augmentation Services 80101507-SA-15-01 ("Contract") between the State of Florida, Department of Management Services ("Department"), and TEKsystems, Inc ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties."

WHEREAS the Contract was entered into by the Parties on March 01, 2017 to continue through February 28, 2019, for the provision of Information Technology Staff Augmentation Services, pursuant to Solicitation No; RFP 14-80101507-SA-B, and

WHEREAS the Contract was subsequently extended through August 31, 2019; and

WHEREAS in accordance with Section 287.057(12), Florida Statutes, upon mutual agreement, the Department and the Contractor may extend the Contract; and

NOW THEREFORE, for the mutual covenants contained herein, the Parties agree as follows:

1.0 **Contract Extension.** The Department hereby executes its Extension option for a period of six (6) months, effective September 1, 2019 through February 29, 2020.

2.0 **Warrant of Authority.** Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

3.0 **Effect.** Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect.

State of Florida:
Department of Management Services

By: _____
Name: **David Clark**
Title: **Chief of Staff**
Date:

Contractor:
TEKsystems, Inc

By: _____
Name: STEVEN EDDY
Title: ACCOUNT MANAGER II
Date: 8/12/19

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

February 14, 2019

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-42-17 Professional Services State of Florida IT Staff Augmentation (Amendment No. 2)
Information Technologies Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was **adopted**:

That the Piggybacking Award for State of Florida Contract No. 80101507-SA-15-1 for ITD for IT Staff Augmentation is amended to (i) increase the maximum indebtedness in Section IV of the award to a not-to-exceed amount from $305,000.00 to $400,000.00 for each agreement and increase Section (V) the maximum indebtedness from $2,900,000.00 to $3,900,000.00 for all agreements authorized by this approval; and (ii) extend the period of services from March 1, 2019 to September 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 15th day of February, 2019

GP: ab

cc Council Auditor
James McCain, OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2015-05

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

02/06/19 14:43:25
Procurement Division

DATE: February 5, 2019

TO: Greg Pease, Chief of Procurement Division

2/6/19 **THRU:** Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

FROM: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

RE: **P-42-17 Professional Services State of Florida IT Contract – Staff Augmentation – Award Extension and Increase Request**

The Information Technologies Division is requesting approval to extend the period of service and increase the maximum indebtedness of P-42-17 Professional Services State of Florida IT Contract – Staff Augmentation ("Award"). The State of Florida Department of Management Services, effective February 28, 2019, will extend the state term contracts for Information Technology Staff Augmentation Services (80101507-SA-15-01) through August 31, 2019.

ITD recommends extending the period of service of the Award through September 30, 2019, to allow for continuity of services until the new State of Florida IT Staff Augmentation is awarded. In addition, ITD recommends increasing the maximum indebtedness not to exceed amount from $305,000.00 to $400,000.00 for each agreement authorized by the Award, and increase the maximum indebtedness from $2,900,000.00 to $3,900,000.00 for all agreements authorized by the Award.

All other terms and conditions of the approved award will remain the same.

FUNDING SOURCES: AFIT531CSCS – 03109
AFIT53A – ITCAD1 – 02 – 069509
AFIT53A – ITEP01 – 01 – 06522
AFIT53A – ITES01 – 01 - 069509

Your favorable consideration of our request is greatly appreciated.

Attachments: P-42-17 Previous Awards
Florida DMS Contract Extension Update
State of Florida Contract No. 80101507-SA-15-01 Amendment 1 (Draft)

CC: Alexander Ciprian, IT Contract Administrator

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

Skip to Main Content

Department of Management Services

Florida Department of Management Services > Business Operations > State Purchasing > State Purchasing Service Updates > CONTRACT EXTENSION: Information Technology Staff Augmentation Services (80101507-SA-15-01)

CONTRACT EXTENSION: Information Technology Staff Augmentation Services (80101507-SA-15-01)

Posted: 12/27/2018

Edited: 01/03/2019

CONTRACT EXTENSION: Information Technology Staff Augmentation Services (80101507-SA-15-01)

Message

The Division of State Purchasing would like to inform customers that, effective February 28, 2019, the state term contract for Information Technology Staff Augmentation Services (80101507-SA-15-01) will be extended for six months through August 28, 2019. Please note that, in accordance with Section 287.056, Florida Statutes, state agencies are required to purchase commodities and contractual services from state term contracts procured by the Department of Management Services. If you have any questions or require assistance, please contact the contract manager listed on the contract webpage.

Link: Information Technology Staff Augmentation Services (80101507-SA-15-01)

FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

state purchasing

We serve those who serve Florida

AMENDMENT NO.: 1
Contract Extension
Contract No.: 80101507-SA-15-01
Contract Name: Information Technology Staff Augmentation Services

This Amendment ("Amendment"), effective on the last date signed by both parties, to the Information Technology Staff Augmentation Services Contract No. 80101507-SA-15-01 ("Contract"), between the State of Florida, Department of Management Services ("Department") and SGS Technologie ("Contractor") are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract unless otherwise defined herein.

WHEREAS the Department awarded the above referenced Contract to SGS Technologie for the provisions of Information Technology Staff Augmentation Services; and

WHEREAS the Parties agreed that the Contract may be amended by mutual agreement as provided in section 5 "Amendments" of the Contract; and

WHEREAS, in accordance with Section 287.057(12), Florida Statutes, upon mutual agreement, the Department and the Contractor wish to extend the Contract for a period that may not exceed six (6) months.

THEREFORE, in consideration of the mutual promises contained below, and other good and valuable consideration, receipt, and sufficiency of which are hereby acknowledged, the Parties agree to the following:

I. Contract Extension. The Contract shall be extended for an additional six (6) months, through August 31, 2019, unless cancelled or terminated as provided in the terms of the Contract.

II. Conflict. To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control.

III. Warrant of Authority. Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

state purchasing

We serve those who serve Florida

IV. Effect. This Amendment is hereby made a part of the Contract. Unless otherwise modified by this Amendment, all terms and conditions contained in the Contract shall continue in full force and effect. This Amendment sets forth the entire understanding between the parties with regard to this subject matter hereof.

IN WITNESS WHEREOF, the Parties have executed this Amendment by their duly authorized representatives.

State of Florida:
Department of Management Services:

By: _____
Name: _____
Title: _____

Date: _____

Contractor: SGS Technologie

By: _____
Name: Aaron Vesneaisand
Title: President

Date: 01/07/2019

City of Jacksonville, Florida

Lenny Curry, Mayor

ONE CITY. ONE JACKSONVILLE.

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

September 6, 2018

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-42-17 Professional Services State of Florida IT Staff Augmentation (Amendment No. 1)
Information Technologies Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was **adopted**:

That the Piggybacking Award for State of Florida Contract No. 80101507-SA-15-1 for ITD for IT Staff Augmentation is amended to increase the maximum indebtedness in Section IV of the award to a not-to-exceed amount from $200,000.00 to $305,000.00 for each agreement and increase Section (V) the maximum indebtedness from $2,500,000.00 to $2,900,000.00 for all agreements authorized by this approval. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

MR

Lenny Curry, Mayor

This 7th day of September, 2018

GP ob

cc Council Auditor
Jeff Close, OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

08/31/18 09:42:28
Procurement Division

DATE: August 29, 2018

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

JP 8/30/18

FROM: Thomas Ossi, Technology Contract and Records Manager Thomas Ossi

RE: **P-42-17 Professional Services State of Florida IT Contract – Staff Augmentation – Increase Award Request**

The Information Technologies Division is requesting approval to increase the piggyback award amount for Professional Services State of Florida IT Contract – Staff Augmentation, SOF State Term Contract No. 80101507-SA-15-1.

ITD requests to increase section (iv) the maximum indebtedness to not-to-exceed amount from $200,000.00 to $305,000.00 for each agreement and increase section (v) the maximum indebtedness from $2,500,000.00 to $2,900,000.00 for all agreements authorized by this approval.

ITD recommends approval to increase the award amount due to continued utilization of IT staff augmentation services. The augmented staff continues to provide vital support to ITD daily operations. In addition, other City agencies funded internally within their budgets for IT specific projects and staff augmentation will continue to use this contract.

The period of coverage is effective from March 1, 2017 through February 28, 2019. All other terms and conditions of the approved award are to remain the same.

FUNDING SOURCE: AFIT531CSCS – 03109
AFIT536 - 069509

Your favorable consideration of our request is greatly appreciated.

Attachments: P-42-17 Approved Award
State Term Contract 80101507-SA-15-1

CC: Alexander Ciprian, IT Contract Administrator

PROCUREMENT DIVISION

Jacksonville

Where Florida Begins.

February 16, 2017

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-42-17 Professional Services State of Florida IT Contract – Staff Augmentation

The Professional Services Evaluation Committee met today in board Room 851 on the eighth floor of the Ed Ball Building for the purpose of concluding agreement terms and conditions for piggybacking the State of Florida IT Contract # 80101507-SA-15-1 for the above captioned project.

The following motion/recommendation was **adopted:**

That the City of Jacksonville is authorized to enter into an agreements utilizing State Contract #80101507-SA-15-1 for State of Florida IT Contract – Staff Augmentation Services (Project Area 4) per Purchasing Code 126.309 with one or more of the Contractors identified in Exhibit "B" by: (i) incorporating the attached Contract identified as Exhibit 'A';(ii) incorporating the applicable fee shown in the Contract Fee Sheets set forth http://www.dms.myflorida.com/business operations/state purchasing/vendor information/state contract agreements and price lists/state term contracts/information technology it consulting services/pricing (iii) incorporating Contractors List identified as Exhibit 'B'; (iv) providing a not-to-exceed amount of $200,000.00 for each agreement authorized by this approval purchase order applicable thereto; (v) providing a maximum indebtedness of $2,500,000.00 for all agreements authorized by this approval and (vi) providing a the period of service is from date of execution of the agreement to a date not later than February 28, 2019 to coincide with the State Contract which is currently set to expire February 28, 2019 with no renewal options. All other terms and conditions are per the City's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
N.K. Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 19th day of February 2017

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

INFORMATION TECHNOLOGIES DIVISION

February 9, 2017

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

FROM: Thomas Ossi, Technology Contract and Records Manager, ITD Thomas Ossi

SUBJECT: PSEC Request for Piggybacking the State of Florida IT Contract for Information Technology Staff Augmentation Service 2-13-17

ITD respectfully submits to Procurement for review and the approval to use the IT professional services contract awarded by the State of Florida. This State Contract was competitively procured by the Department of Management Services via RFP 14-80101507-SA-B for Information Technology Staff Augmentation Services. SOF awarded State Term Contract No. 80101507-SA-15-1. The purpose of the RFP was to obtain responses (including pricing) from multiple IT contractors in the following project areas:

Project Area 1 – Analysis and Design
Project Area 2 - Development and Integration
Project Area 3 - Operational and Support
Project Area 4 - Staff Augmentation

The State awarded approximately 242 contractors on the State Contract No. 80101507-SA-15- 1 for IT Staff Augmentation Services. Each contractor has submitted hourly pricing for the various services contemplated for Project Area. The current State Contract 973-561-10-1 is set to expire on February 28, 2017. All terms and conditions contained in the Contract shall continue in full force. Nothing contained herein shall be amended, modified, or revised without prior approval from PSEC and the Mayor.

ITD recommends utilizing the State Contract for staff augmentation services (Project Area 4) only. The hourly rates for these services are divided into approximately 230 variants based on job title and level of experience. For information purposes, attached are the price offerings for the first seven contractors (alphabetically) on the State Contract. The full listing of rates is posted. http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/state_contracts_agreements_and_price_lists/state_term_contracts/information_technology_it_consulting_services/pricing.

Once PSEC approval is obtained, the process for selecting a staff augmentation contractor will be the same as previously awarded:

- ITD will (i) specify the job title, total hours required and the educational/experience level needed for each position it needs to fill, and (ii) identify at least 3 contractors from the State Contract list to obtain resumes and prices from.
- The Procurement Division will then obtain resumes and quotes from the contractors identified by ITD. ITD will review the responses and select the contractor that provides the best value to the City based on qualifications and price.
- Once a vendor is selected, ITD will (i) work with the Office of General Counsel to prepare a contract referencing the State Contract and the PSEC award, and (ii) submit the Contract to the contractor and the Mayor's Office for signature.

ITD will not use the State Contract for Project Areas 1, 2 or 3 without first obtaining specific approval from PSEC.

The funding source for staff augmentation is AFIT531CSCS - 03109 and AFIT530 - 069509. In addition, other City Agencies funded internally within their budgets for IT specific projects and staff augmentation will also utilize this contract. The maximum indebtedness remains at not-to-exceed amount of $2,500,000.00. The maximum amount of any purchase order or task order remains at $200,000.00. The State Term Contract No. 80101507-SA-15-1 will be effective March 1, 2017 through February 28, 2019 with no renewal options.

Your favorable consideration of our extension request would be greatly appreciated.

214 N. Hogan Street, 9th Floor | Jacksonville, FL 32202 | Phone: (904) 255-8080 | Fax: (904) 301-3851 |www.coj.net

FLORIDA DEPARTMENT OF MANAGEMENT SERVICES
state purchasing
We serve those who serve Florida

Information Technology Staff Augmentation Services

State Term Contract No. 80101507-SA-15-1

Between Florida Department of Management Services
and
SGS Technologie

This Contract is between the State of Florida, Department of Management Services (Department), Division of State Purchasing (Division), with offices at 4050 Esplanade Way, Tallahassee, FL 32399-0950, and SGS Technologie

(Contractor) with offices at 6817 Southpoint Parkway, Suite 2104, Jacksonville, FL 32216

The Contractor submitted a Responsive Proposal to the Department's Request for Proposal (RFP) 14-80101507-SA-B for Information Technology Staff Augmentation Services. After evaluation of proposals, the Department determined that the Contractor's proposal is among those that are the most advantageous to the State of Florida and has decided to enter into this Contract.

Accordingly, the Department and Contractor agree as follows:

1. **Contract Term**

   The term of this Contract for information technology staff augmentation services will be for two (2) years with no renewals. The Contract Term will begin on March 1, 2017, or the date of the last signature on this Contract, whichever is later.

2. **Contract**

   As used in this document, the term "Contract" (whether or not capitalized) shall, unless the context requires otherwise, be considered to be references to this Contract.

   This Contract together with RFP 14-801201507, incorporated by reference, sets forth the entire understanding of the parties and supersedes all prior agreements, whether written or oral, with respect to such subject matter.

   The following exhibits and attachments are incorporated in their entirety into, and form part of, this Contract:

   a) Exhibit A: Contract Conditions, General and Special
   b) Exhibit B: Resume Self-Certification Form
   c) Exhibit C: Contractor Selection Justification Form
   d) Exhibit D: Contractor Performance Survey
   e) Attachment 1: Contractor's submitted Staffing Resource Management Plan from RFP 14 80101507-SA-B
   f) Attachment 2: Contractor's submitted Pricing Sheets from RFP 14-80101507-SA-B

If a conflict exists among any of the Contract documents, the documents shall have priority in the order listed below:

a) This Contract
b) Special Contract Conditions, Exhibit A, Section 1
c) General Contract Conditions, Exhibit A, PUR 1000
d) RFP 14-80101507-SA-B
e) Contractor's submitted Staffing Resource Management Plan and Pricing Sheets to RFP 14-80101507-SA-B

3. Statement of Work

The Contractor shall provide information technology staff augmentation services.

The Contractor shall possess the professional and technical staff necessary to perform the information technology staff augmentation services required by this contract and the staff shall have sufficient skill and experience to perform the services assigned to them.

All of the information technology staff augmentation services to be furnished by the Contractor under this Contract shall meet the professional standard and quality that prevail among information technology professionals in the same discipline and of similar knowledge and skill engaged in related work throughout Florida under the same or similar circumstances. The Contractor shall provide, at its own expense, training necessary for keeping Contractor staff abreast of industry advances and for maintaining proficiency in equipment and systems that are available on the commercial market.

Contractor staff shall render services identified by the Customer and shall be paid on an hourly basis.

The Contractor shall maintain during the term of the Contract all licenses, permits, qualifications, insurance and approvals of whatever nature that are legally required to perform the information technology staff augmentation services.

4. Minimally Required Deliverables/Tasks

Staff augmentation services, identified by the Customer in a Request for Quote, are diverse and routine services that may require any information technology functions and tasks including but not limited to the following:

- Developer
- Project Manager
- Analyst
- Designer
- Data Administration
- DB Technical Support
- Manager/Supervisor
- Webmaster
- Technical Support
- Section DBA/DBAT
- Component Support
- Maintenance of Production Computer Applications
- Enhancement of Production Computer Applications
- Database support
- Data Administration

- Data Analysis
- Data Mapping
- Enterprise Application Development
- Develop Rapid Technology Solutions
- Develop Disaster Recovery processes
- Technical Writing
- Plan, Organize and Implement technology upgrades
- Development and Actively practice Business Systems Support Standards and Methodology
- Software and Hardware Upgrades and Testing
- Determining User Requirements for Functional Business Computer Applications
- Scheduling Resources and Tasks for Development, Enhancement and Maintenance of Computer Applications
- Designing Computer Systems
- Designing and Creating Prototypes
- Design and create Test Plans
- SharePoint
- Documents design specifications, installation instructions, and other system-related information
- Creates, updates, and reviews documentation as required based on the development methodology utilized
- Performs security analyses and risk assessments as needed
- C#.Net
- ASP.Net
- Microsoft Visual Studio 2010 or later
- Team Foundation Server (TFS)
- ANSI SQL (Oracle, or SQL Server)
- Crystal Reports
- Experience with Object-Relational Mapping (ORM) software
- Web services (WSDL, SOAP or WCF)
- FileNet
- Construction - Programming including one or a combination of the following languages
  - Allfusion:Gen Central Encyclopedia
  - Allfusion:Gen workstation toolset for web server, online and batch procedures
  - Allfusion:Gen Com Proxy service
  - Use of TSO
  - Use of ISPF
  - COBOL
  - FrontPage
  - .NET
  - nHibernate
  - MVS/Visual Source Safe
  - ASP
  - C#
  - C
  - C++
  - Microsoft Office
  - CICS
  - JCL
  - MRE
  - FOCUS
  - WebFOCUS
  - Subversion

- Impact Analysis
- Risk Analysis
- Develop test plans and conduct User Acceptance Testing
- Organize, Plan, and Conduct Joint Application Development (JAD) sessions
- Develop and produce product Presentations
- Develop Media
- Create CBT's
- Conduct GoTo Meetings
- Conduct Teleconferences
- Submit DBA requests
- Debug programs
- Perform analysis, design and construction of Data Models
- Create CRUD Diagrams
- Use a Copier
- Make or answer phone calls
- Use Outlook for email and calendaring
- Schedule Meetings
- Schedule conference calls
- Conduct status meetings

Customers shall use a Request for Quote per section 287.056(2), Florida Statutes as a result of this state term contract. Customer shall order services from the Request for Quote via a purchase order.

In accepting a Purchase Order, the Contractor recognizes its responsibility for all tasks and deliverables contained therein, warrants that it has fully informed itself of all relevant factors affecting the accomplishment of the tasks and deliverables and agrees to be fully accountable for the performance thereof.

5. Amendments

No oral modifications to this Contract are permitted. All modifications to this Contract must be in writing and signed by both parties.

Notwithstanding the order listed in section 2, amendments executed after the Contract is executed may expressly change the provisions of the Contract. If they do so expressly, then the most recent amendment will take precedence over anything else that is part of the Contract.

This Contract is executed upon signature of authorized officers as of the dates signed below:

State of Florida, Department of Management Services	SGS Technologie
Debra Forbess	Mary Rouse Digitally signed by Mary Rouse DN: cn=Mary Rouse, o=SGS Technologie, ou=Administration, email=hr@sgstechnologies.net, c=US Date: 2016.11.21 17:17:03 -06'00'
By: Debra Forbess	By: Mary Rouse
Title: Director of Finance and Administration	Title. HR Manaager
Date: 1/3/17	Date 11-17-2016

FLORIDA DEPARTMENT OF MANAGEMENT SERVICES
state purchasing
We serve those who serve Florida

Information Technology Staff Augmentation Services

State Term Contract No. 80101507-SA-15-1

Between Florida Department of Management Services
and
AR International Enterprises, Inc. d/b/a ARC Group

This Contract is between the State of Florida, Department of Management Services (Department), Division of State Purchasing (Division), with offices at 4050 Esplanade Way, Tallahassee, FL 32399-0950, and AR International Enterprises, Inc. (Contractor) with offices at 2893 Executive Park Drive, Suite 202, Weston, FL 33331.

The Contractor submitted a Responsive Proposal to the Department's Request for Proposal (RFP) 14-80101507-SA-B for Information Technology Staff Augmentation Services. After evaluation of proposals, the Department determined that the Contractor's proposal is among those that are the most advantageous to the State of Florida and has decided to enter into this Contract.

Accordingly, the Department and Contractor agree as follows:

1. **Contract Term**

   The term of this Contract for information technology staff augmentation services will be for two (2) years with no renewals. The Contract Term will begin on March 1, 2017, or the date of the last signature on this Contract, whichever is later.

2. **Contract**

   As used in this document, the term "Contract" (whether or not capitalized) shall, unless the context requires otherwise, be considered to be references to this Contract.

   This Contract together with RFP 14-801201507, incorporated by reference, sets forth the entire understanding of the parties and supersedes all prior agreements, whether written or oral, with respect to such subject matter.

   The following exhibits and attachments are incorporated in their entirety into, and form part of, this Contract:

   a) Exhibit A: Contract Conditions, General and Special
   b) Exhibit B: Resume Self-Certification Form
   c) Exhibit C: Contractor Selection Justification Form
   d) Exhibit D: Contractor Performance Survey
   e) Attachment 1: Contractor's submitted Staffing Resource Management Plan from RFP 14-80101507-SA-B
   f) Attachment 2: Contractor's submitted Pricing Sheets from RFP 14-80101507-SA-B

If a conflict exists among any of the Contract documents, the documents shall have priority in the order listed below:

a) This Contract
b) Special Contract Conditions, Exhibit A, Section 1
c) General Contract Conditions, Exhibit A, PUR 1000
d) RFP 14-80101507-SA-B
e) Contractor's submitted Staffing Resource Management Plan and Pricing Sheets to RFP 14-80101507-SA-B

3. Statement of Work

The Contractor shall provide information technology staff augmentation services.

The Contractor shall possess the professional and technical staff necessary to perform the information technology staff augmentation services required by this contract and the staff shall have sufficient skill and experience to perform the services assigned to them.

All of the information technology staff augmentation services to be furnished by the Contractor under this Contract shall meet the professional standard and quality that prevail among information technology professionals in the same discipline and of similar knowledge and skill engaged in related work throughout Florida under the same or similar circumstances. The Contractor shall provide, at its own expense, training necessary for keeping Contractor staff abreast of industry advances and for maintaining proficiency in equipment and systems that are available on the commercial market.

Contractor staff shall render services identified by the Customer and shall be paid on an hourly basis.

The Contractor shall maintain during the term of the Contract all licenses, permits, qualifications, insurance and approvals of whatever nature that are legally required to perform the information technology staff augmentation services.

4. Minimally Required Deliverables/Tasks

Staff augmentation services, identified by the Customer in a Request for Quote, are diverse and routine services that may require any information technology functions and tasks including but not limited to the following:

- Developer
- Project Manager
- Analyst
- Designer
- Data Administration
- DB Technical Support
- Manager/Supervisor
- Webmaster
- Technical Support
- Section DBA/DBAT
- Component Support
- Maintenance of Production Computer Applications
- Enhancement of Production Computer Applications
- Database support
- Data Administration

- Data Analysis
- Data Mapping
- Enterprise Application Development
- Develop Rapid Technology Solutions
- Develop Disaster Recovery processes
- Technical Writing
- Plan, Organize and Implement technology upgrades
- Development and Actively practice Business Systems Support Standards and Methodology
- Software and Hardware Upgrades and Testing
- Determining User Requirements for Functional Business Computer Applications
- Scheduling Resources and Tasks for Development, Enhancement and Maintenance of Computer Applications
- Designing Computer Systems
- Designing and Creating Prototypes
- Design and create Test Plans
- SharePoint
- Documents design specifications, installation instructions, and other system-related information
- Creates, updates, and reviews documentation as required based on the development methodology utilized
- Performs security analyses and risk assessments as needed
- C#.Net
- ASP.Net
- Microsoft Visual Studio 2010 or later
- Team Foundation Server (TFS)
- ANSI SQL (Oracle, or SQL Server)
- Crystal Reports
- Experience with Object-Relational Mapping (ORM) software
- Web services (WSDL, SOAP or WCF)
- FileNet
- Construction - Programming including one or a combination of the following languages
  - Allfusion:Gen Central Encyclopedia
  - Allfusion:Gen workstation toolset for web server, online and batch procedures
  - Allfusion:Gen Com Proxy service
  - Use of TSO
  - Use of ISPF
  - COBOL
  - FrontPage
  - .NET
  - nHibernate
  - MVS/Visual Source Safe
  - ASP
  - C#
  - C
  - C++
  - Microsoft Office
  - CICS
  - JCL
  - MRE
  - FOCUS
  - WebFOCUS
  - Subversion

- Impact Analysis
- Risk Analysis
- Develop test plans and conduct User Acceptance Testing
- Organize, Plan, and Conduct Joint Application Development (JAD) sessions
- Develop and produce product Presentations
- Develop Media
- Create CBT's
- Conduct GoTo Meetings
- Conduct Teleconferences
- Submit DBA requests
- Debug programs
- Perform analysis, design and construction of Data Models
- Create CRUD Diagrams
- Use a Copier
- Make or answer phone calls
- Use Outlook for email and calendaring
- Schedule Meetings
- Schedule conference calls
- Conduct status meetings

Customers shall use a Request for Quote per section 287.056(2), Florida Statutes as a result of this state term contract. Customer shall order services from the Request for Quote via a purchase order.

In accepting a Purchase Order, the Contractor recognizes its responsibility for all tasks and deliverables contained therein, warrants that it has fully informed itself of all relevant factors affecting the accomplishment of the tasks and deliverables and agrees to be fully accountable for the performance thereof.

5. Amendments

No oral modifications to this Contract are permitted. All modifications to this Contract must be in writing and signed by both parties.

Notwithstanding the order listed in section 2, amendments executed after the Contract is executed may expressly change the provisions of the Contract. If they do so expressly, then the most recent amendment will take precedence over anything else that is part of the Contract.

This Contract is executed upon signature of authorized officers as of the dates signed below:

State of Florida, Department of Management Services	AR International Enterprises, Inc.
Deb Forbess	Gregg Podalsky Digitally signed by Gregg Podalsky Date: 2017.01.18 10:18:56 -08'00'
By: Debra Forbess	By: Gregg Podalsky
Title: Director of Finance and Administration	Title: President
Date: 1/27/17	Date. 1/18/2017

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

ONE CITY ONE JACKSONVILLE

February 7th, 2019

M E M O R A N D U M

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Bryan Mosier, Division Chief
Municipal Code Compliance Division

RE: P-71-17 Asbestos Abatement Consulting Services
Contract 10384 Amendment 2
Account #ERCC1L2CP-03410

This amendment is to increase the maximum indebtedness to accommodate the additional work load due to the zone demolition program. The Municipal Code Compliance Division has negotiated with the consultant to provide these services resulting in the attached Fee Summary, Exhibit A-1.

Accordingly, this is to recommend that Contract Number 10384, between the City and Apex Companies, LLC for Asbestos Abatement Consulting Services, be amended to increase the maximum indebtedness by $200,000.00 to a new maximum of $440,000.00. All other terms and conditions shall remain the same.

Attachment: Fee Sheet

BM/mc

Form 1 – Price Sheet

NAME OF CONSULTANT: Apex Companies, LLC

Proposal Number: P-71-17

Fiscal Year: 2018-2019

SCHEDULE OF PROPOSED PRICES/RATES

1. Flat Fee (Payable upon completion of project or upon completion of listed deliverables)
   $795/survey, analytical & report
2. If charges are based on hours worked, the hourly direct labor rates (without Fringe Benefits) are:

   Principal (Partner or Senior Officer): $125.00 hr.

   Project Manager (Responsible Professional): $85.00 hr.

3. Other Direct Project Costs per Unit (please specify)

4. Estimated percentage of total fee to be performed by sub-contractors: 30%
5. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel.