PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, September 26, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, Jr., OGC

Subcommittee Members	*ITEM #*	*TITLE & ACTION*	*MOTION*	*CONTR EXP*	*OUTCOME*
Twane Duckworth Ann Willis	P-36-19	**Fee & Contract Negotiations** **Property Insurance Brokerage Services** Finance & Administration Department/Risk Management Division	That the City of Jacksonville enter into a contract with Brown & Brown of Florida, Inc., for Property Insurance Brokerage Services by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; (ii) providing a period of service from March 1, 2020 through February 28, 2021, with four (4) one-year renewal options available at terms mutually agreeable; and (iii) providing a not-to-exceed maximum indebtedness of $5,100,000.00. All other terms and conditions are per the RFP and the City's standard contract language.		
Robin Smith Jill Enz	P-20-19	**Fee & Contract Negotiations** **Architectural and Engineering Services for Miscellaneous Park Improvements – Annual Contract-West** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Hanson Professional Services, Inc., for Architectural and Engineering Services for Miscellaneous Park Improvements-Annual Contract-West, that (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase order with a not-to-exceed cost applicable thereto; (ii) provide a maximum indebtedness to the City in the amount of $2,000,000.00; (iii) provide an initial period of service from execution of the contract to two (2) years with the option to extend such contract for two additional 2-year periods upon satisfactory performance by the consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.		
Robin Smith Steven Long	P-16-19	**Fee & Contract Negotiations** **Professional Structural Engineering Services** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with STV, Inc., for Professional Structural Engineering Services that (i)incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) provide a not-to-exceed maximum indebtedness of $3,000,000.00; and (iii) provide an initial period of service from execution of the contract to two years with the option to extend the contract for two additional 2-year periods upon satisfactory performance by the Consultant. All other terms and conditions are per the City's standard contract language and as provided in the RFP.		
William Joyce Jeff Foster	P-32-19	**Introduce & Review Scope** **Construction Engineering and Inspection Services for Lonnie Miller Park Ash Remediation, Infrastructure and Amenities** Department of Public Works/Solid Waste Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.		
Ken Lathrop Thomas Ossi	P-42-17	**Contract Amendment No. 3** **Professional Services State of Florida IT Contract – Staff Augmentation** Information Technologies Division (ITD)	That the Piggybacking Award for State of Florida Contract No. 80101507-SA-15-1 for ITD for IT Staff Augmentation is amended to (i) increase the maximum indebtedness in Section IV of the award to a not-to-exceed amount from $400,000.00 to $505,000.00 for each agreement and increase the maximum indebtedness by $1,600,000.00 to a new total maximum of $5,500,000.00 for all agreements authorized by this approval; and (ii) extend the period of services from October 1, 2019 to June 30, 2020. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem	*09/30/19*	

			appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Laura Stagner-Crites Carla Ray	P-19-14	Contract Amendment No.8 Bond Underwriter Jacksonville Housing Finance Authority	That Contract No. 9907-04 between the Jacksonville Housing Finance Authority (JHFA) and RBC Capital Markets as Bond Underwriter be amended to extend the period of services from October 1, 2019 through November 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem	*09/30/19*	
Laura Stagner-Crites Carla Ray	P-20-14	Contract Amendment No.8 Bond Trustee Jacksonville Housing Finance Authority	That Contract No. 9907-03 between the Jacksonville Housing Finance Authority (JHFA) and BNY Mellon Trust Company, N.A. as Bond Trustee is amended to extend the period of services from October 1, 2019 through November 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	
Laura Stagner-Crites Carla Ray	P-22-14	Contract Amendment No.8 Financial Advisor Jacksonville Housing Finance Authority	That Contract No. 10029 between the Jacksonville Housing Finance Authority (JHFA) and Hendrickson Company and Community Concepts Group as Financial Advisor is amended to (i) extend the period of service from October 1, 2019 through November 30, 2019; and (ii) increase the maximum indebtedness by $20,000.00 to a new not-to-exceed total maximum indebtedness of $650,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	
MEETING ADJOURNED: _____					

cc: Council Auditor
Subcommittee Members