City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 13, 2019

MEMORANDUM

09/19/19 16:09:09
Procurement Division

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: Robin G. Smith, P.E.
Chief, Engineering and Construction Management

Jill Enz, Manager,
Parks Development and Natural Resources

SUBJECT: P-20-19 Architectural and Engineering Services for Miscellaneous Park Improvements-Annual Contract - West
Consultant Services Account Nos.: N/A
Internal Services Account No.: RPOD011

The Engineering Division has negotiated with the consultant selected for Architectural and Engineering Services for Miscellaneous Park Improvements- Annual Contract-West, resulting in the Scope of Services, Exhibit A and Contract Rate Schedules, Exhibit B, attached. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Hanson Professional Services, Inc., for Architectural and Engineering Services for Miscellaneous Park Improvements- Annual Contract- West, that includes the attached Scope of Services identified as Exhibit "A" and Fee Schedule identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is $2,000,000.00. The initial Period of Service will be for two (2) years with the option to extend such contract for two (2) additional two (2) year periods upon satisfactory performance by the Consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.

RGS/lw

Attachments: Exhibits A & B
JSEB Participation

cc: Lori A. West, Engineering Contract Specialist, Engineering & Construction Management

ab

EXHIBIT A

Scope of Work

Hanson Professional Services, Inc. ("Contractor") is to provide professional engineering, architecture, landscape architecture, planning, environmental assessment, geotechnical, surveying, environmental permitting, and all other services as may be needed by the City for miscellaneous improvements in existing or new parks located within the City of Jacksonville and West of Interstate I-95 from the Fuller Warren Bridge north and West of the St. Johns River from the Fuller Warren Bridge south.

Typical improvements include, but are not limited to, general site improvements, restrooms, playscapes, lighting, landscaping, signage, sidewalks, multi-use paths and trails, basketball courts, fencing, sports fields, parking lots, new buildings and building improvements including mechanical systems and security systems. A detailed scope of services and fee therefore will be negotiated for each project on which the City requests services. Services may consist of a study, conceptual design, final design and/or post design services after design. Services for each project will be authorized by the issuance of separate Purchase Orders clearly stating the maximum fee for such services.

The exact number of projects anticipated to require services under this contract is not known at this time, but it is generally expected to be in the range of five (5) to ten (10) over the two (2) year initial term of this contract. However, the City does not guarantee this level of service and, in fact, may not need any services at all; or, conversely, may need much more services during the term of the contract.

It is anticipated that services will generally be performed in accordance with the following:

A. The design/renovation of new or existing parks or recreational facilities is usually performed by a Contractor selected specifically for each project. However, numerous small projects are anticipated in this contract to improve various existing parks and facilities, and their designs can best be provided by a single Contractor under a continuing contract.

B. Work by the Contractor may include, but not necessarily be limited to, the planning and design of improvements to recreational facilities such as both passive and active parks, playgrounds, ball fields, tennis courts, multi-use paths and trails, bleachers/stadiums, and other facilities usually associated with leisure or athletic activities. Such work may require planning, surveying, architecture, engineering (including civil, structural, mechanical, electrical, fire protection and others), recreational consulting, landscape architecture, site or drainage design, and/or other professional services primarily related to exterior improvements. Work may also include professional services related to buildings or structures or interior improvements.

C. Design services under this contract, although primarily related to park improvement projects, may also include other Agency projects where the City may need architectural or engineering services.

D. It is intended that Contractor's services will result in all drawings, specifications, and other documents needed for the City to acquire any necessary land or easements, adjust utilities and make connections thereto, seek bids, obtain permits, and contract for construction of each project. The Contractor may be required to prepare presentation materials illustrating concepts, participate in public meetings to obtain citizen input, and modify each design accordingly.

E. Contractor's services on each project may be in several phases: Study/Conceptual Design (including master planning), Final Design, and Post Design Services, with separate negotiations and fees for each phase. At the City's option upon completion of each phase, Contractor's services may be extended to include the next phase after negotiation of mutually satisfactory terms.

F. Services for each project including required completion dates for the various phases will be authorized by a separate purchase order, which establishes itemized services and fees therefore. In general, each project will be independent of other or previous projects and shall constitute a separate negotiated agreement. The City reserves the right to perform some of the work on any project and to specify the extent of work needed for each project.

G. No assurance is given as to distribution of work required for the various design disciplines, and prospective Contractors are alerted that substantial work by a single design discipline may be needed on a specific project, or there may be many projects requiring the services of a single or few design disciplines. Furthermore, there may be no work required at all in some of the design disciplines included in this RFP.

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Hanson Professional Services Inc.

Proposal Number P-20-19 Park Improvement Projects West

1. Average hourly direct labor rates (without Fringe Benefits)

Principal	$ 86.00 hr.
Project Manager (Responsible Professional)	$ 69.75 hr.
Architect (Registered)	$ NA hr.
Design Engineer (Registered)	$ 61.25 hr.
Designer or Technician (Non-Registered)	$ 48.00 hr.
Drafter or CADD Operator	$ 34.00 hr.
Clerical (Typist, Word Processor, Document Assembly, Etc.)	$ 27.00 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 171.16 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
4. Cost of 4-man survey crew per 8 hour day (If applicable) $ NA hr.
5. Other Direct Project Costs per Unit (please specify)

_____

_____

_____

6. Estimated percentage of total fee to be performed by subconsultants: Varies w/assignment
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Senior Engineer/Discipline Leader	$ 73.50 hr.
Lead Design Engineer	$ 64.50 hr.
Senior Designer	$ 53.25 hr.
Senior GIS Specialist/Programmer	$ 56.25 hr.
GIS Specialist/Technician	$ 38.00 hr.
Senior Clerical/Accounting	$ 30.00 hr.

Form 1- SCHEDULE OF Proposed PRICE/RATES

EXHIBIT B

NAME OF CONTRACTOR **HDR Engineering, Inc.**

Proposal Number **P-20-19**

1. Average hourly direct labor rates (without Fringe Benefits)

Principal	$ 85.00 hr.
Project Manager	$ 62.00 hr.
Landscape Architect, Registered Professional	$ 50.00 hr.
Drafter or CADD Operator	$ 42.00 hr.
Clerical (Accountant, Word Processor, Document Assembly, etc.)	$ 36.00 hr.

2. Total Overhead Rate (to be applied to Direct Labor:includes expenses) $ **164.9** %

3. Profit Rate (to be applied to Direct Labor plus Overhead) $ **10** %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ na hr.

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants **0** %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Environmental Services, Inc. A Terracon Company

Proposal Number P-20-19

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	$ 62.98 hr.
Architect (Registered)	$ N/A hr.
Design Engineer (Registered)	$ N/A hr.
Designer or Technician (Non-Registered)	$ 20.46 hr.
Drafter or CADD Operator	$ 35.35 hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$ 20.75 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 167.68 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10.00 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ N/A hr.

5. Other Direct Project Costs per Unit (please specify)

_____

_____

_____

6. Estimated percentage of total fee to be performed by subconsultants _____%

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Group Manager $41.20 hr.

Senior Scientist $32.27 hr.

Project Scientist $17.82 hr.

Archaeologist $44.90 hr.

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Ebert Norman Brady Architects

Proposal Number P-20-19

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	$ 65.00 hr.
Architect (Registered)	$ 55.00 hr.
Design Engineer (Registered)	$ 55.00 hr.
Designer or Technician (Non-Registered)	$ hr.
Drafter or CADD Operator	$ 36.00 hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$ 21.00 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ hr.

5. Other Direct Project Costs per Unit (please specify)

Courier service dependent on time and distance - approximately 1.00 per mile

Prints and reproductions 22 X 34 size page - .96 per page

6. Estimated percentage of total fee to be performed by subconsultants 60 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Haddad Engineering, Inc.

Proposal Number City of Jacksonville

1. Average hourly direct labor rates (without Fringe Benefits)

Principal (Responsible Professional)	$79.32 hr.
Project Manager	$68.00 hr.
Architect (Registered)	$ hr.
Design Engineer (Registered)	$44.50 hr.
Designer or Technician (Non-Registered)	$31.00 hr.
Drafter or CADD Operator	$24.50 hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$20.50 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 163.31 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
4. Cost of 4-man survey crew per 8 hour day (If applicable) $ hr.
5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants 0 %
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel.

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

EXHIBIT B

PART I - GENERAL

1. Project P-20-19 Professional Design Services for Miscellaneous Park Improvement Project	**2. Proposal No. / Contract No.** / **TBD**
3. Name of Consultant MESKEL & ASSOCIATES ENGINEERING	**4. Date of Proposal** 07/01/19

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	$ 57.70		$ 0.00	0.00
Project Manager/Senior Engineer	$ 48.07		$ 0.00	0.00
Staff Engineer	$ 30.40		$ 0.00	0.00
Drafter	$ 24.50		$ 0.00	0.00
Senior Field Inspector	$ 30.25		$ 0.00	0.00
Field Inspector	$ 20.50		$ 0.00	0.00
Clerical	$ 22.00		$ 0.00	0.00
TOTAL DIRECT LABOR	#DIV/0!	0		$ -

6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate	175 % x Total Direct Labor	$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)		$ -
8. PROFIT: Labor Related Costs (Item 7)	x 10%	$ -

PART III - OTHER COSTS

9. Miscellaneous Direct Costs		
Transportation & Shipping	$ 0.00	
Original Reproducibles	$ 0.00	
Reproduction	$ 0.00	
Other	$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$ -
10. SUBCONTRACTS (Lump Sum)		
	$	
SUB-CONTRACT SUB-TOTAL		$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)		$ -
11. REIMBURSABLE COSTS (Limiting Amount)		
	$ 0.00	
	$ 0.00	
	$ 0.00	
	$ 0.00	
	$ 0.00	
	$ 0.00	
	$ 0.00	
SUB-TOTAL REIMBURSABLES		$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$ -**
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	$ -

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR: CSI Geo, Inc.

Proposal Number: P-20-19 Park Improvement Projects West

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	$ 67.23 hr.
Architect (Registered)	$ N/A hr.
Design Engineer (Registered)	$ 46.39 hr.
Designer or Technician (Non-Registered)	$ 45.52 hr.
Drafter or CADD Operator	$ 33.97 hr.
Field Technician	$ 25.00 hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$ 17.00 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 200 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ _____ hr.

5. Other Direct Project Costs per Unit (please specify)

Please see attachments.

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Please see attachments.

EXHIBIT B

CSIGeo
Geotechnical · CMT · CEI

GEOTECHNICAL FEE SCHEDULE

2394 St. Johns Bluff Road S. #200
Jacksonville, Florida 32246
(904) 641-1993
(904) 645-0057

FIELD INVESTIGATION	Unit	Cost/Unit
TRUCK RIG / ATV		
Mobilization/Demobilization		
Truck Rig Mobilization 0-30 Miles	/ea.	$ 550.00
ATV Rig Mobilization 0-30 Miles	/ea.	$ 650.00
Standard Penetration Test (SPT Borings)		
0.0-50.0'	/lin.ft	$ 13.50
51.0'-100.0'	/lin.ft	$ 15.82
Extra Split Spoon Sample		
0.0-50.0'	/ea.	$ 34.00
51.0'-100.0'	/ea.	$ 39.00
Auger Boring/Wash Boring		
0.0-50.0'	/lin.ft	$ 10.50
3" Casing to Stablize Borehole		
0.0-50.0'	/lin.ft	$ 9.00
51.0'-100.0'	/lin.ft	$ 9.50
Grouting the Borehole		
0.0-50.0'	/lin.ft	$ 6.00
51.0'-100.0'	/lin.ft	$ 7.00
Undisturbed Sample-Thin wall Shelby tube		
0.0-50.0'	/ea.	$ 140.00
51.0'-100.0'	/ea.	$ 145.00
Rock Coring less than 4" ID		
0'-50'	/lin.ft	$ 43.00
51'-100'	/lin.ft	$ 48.00
TRIPOD		
Mobilization/Demobilization		
0-30 Miles	/trip	$ 1,100.00
Mobilization from Hole to Hole	/ea.	$ 250.00
Standard Penetration Test (SPT Borings)		
0.0-50.0'	/lin.ft	$ 27.00
Extra Spoon Split Sample		
0.0-50.0'	/ea.	$ 43.00
Casing to Stabilize Borehole		
0.0-50.0'	/lin.ft	$ 17.00
Grouting the Borehole		
0.0-50.0'	/lin.ft	$ 8.00
Undisturbed Sample-Thin wall Shelby tube		
0.0-50.0'	/ea.	$ 210.00
TRACK		
Mobilization/Demobilization		
0-30 Miles	/trip	$ 7,500.00
Standard Penetration Test (SPT Borings)		
0.0-50.0'	/lin.ft	$ 24.00
51.0'-100.0'	/lin.ft	$ 26.50
Extra Split Spoon Sample		
0.0-50.0'	/ea.	$ 40.00
51.0'-100.0'	/ea.	$ 45.50
Auger Boring/Wash Boring		
0.0-50.0'	/lin.ft	$ 17.00
3" Casing to Stablize Borehole		
0.0-50.0'	/lin.ft	$ 16.00
51.0'-100.0'	/lin.ft	$ 18.75
Grouting the Borehole		
0.0-50.0'	/lin.ft	$ 7.50
51.0'-100.0'	/lin.ft	$ 8.50
Undisturbed Sample-Thin wall Shelby tube		
0.0-50.0'	/ea.	$ 210.00
51.0'-100.0'	/ea.	$ 230.00
Rock Coring less than 4" ID		
0'-50'	/lin.ft	$ 49.00
51'-100'	/lin.ft	$ 54.00

EXHIBIT B

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Geotechnical · CMT · CEI

GEOTECHNICAL FEE SCHEDULE

2394 St. Johns Bluff Road S, #200
Jacksonville, Florida 32246
(904) 641-1993
(904) 645-0057

FIELD INVESTIGATION	Unit	Cost/Unit
Barge/Amphibious		
Mobilization/Demobilization		
Amphibious	/trip	$ 9,100.00
Barge (Small)	/trip	$ 9,100.00
Barge (Large)	/trip	TBD
Move Barge Hole to Hole	/ea.	$ 1,200.00
Standard Penetration Test (SPT Borings)		
0.0-50.0'	/lin.ft	$ 24.00
51.0'-100.0'	/lin.ft	$ 26.50
Extra Split Spoon Sample		
0.0-50.0'	/ea.	$ 40.00
51.0'-100.0'	/ea.	$ 45.50
Auger Boring/Wash Boring		
0.0-50.0'	/lin.ft	$ 17.00
3" Casing to Stablize Borehole		
0.0-50.0'	/lin.ft	$ 16.00
51.0'-100.0'	/lin.ft	$ 18.75
4" Casing to Stablize Borehole		
0.0-50.0'	/lin.ft	$ 17.00
51.0'-100.0'	/lin.ft	$ 20.00
6" Casing to Stablize Borehole		
0.0-50.0'	/lin.ft	$ 18.50
51.0'-100.0'	/lin.ft	$ 21.00
Grouting the Borehole		
0.0-50.0'	/lin.ft	$ 7.50
51.0'-100.0'	/lin.ft	$ 8.50
Undisturbed Sample-Thin wall Shelby tube		
0.0-50.0'	/ea.	$ 210.00
51.0'-100.0'	/ea.	$ 230.00
Rock Coring less than 4" ID		
0.0-50.0'	/lin.ft	$ 49.00
51.0'-100.0'	/lin.ft	$ 54.00
OTHER SERVICES		
Support Boat & Operator	/day	$ 525.00
Tugboat Mobilization	/ea.	$ 1,200.00
Pavement Coring Equip Mobilization	/ea.	$ 400.00
Hand Augers Mobilization	/ea.	$ 250.00
Drilling by the hour/Stand By Time/Difficult Access-(2-person)	/hrs.	$ 225.00
Drilling by the hour/Stand By Time/Difficult Access-(3-person)	/hrs.	$ 295.00
Drill Crew Support Vehicle	/day	$ 265.00
Dozer/Clearing	/day	$ 950.00
Backhoe	/day	$ 950.00
Chainsaw	/day	$ 550.00
Soil Probing 2-Person Crew	/day	$ 1,200.00
MOT Mobilization	/ea.	$ 185.00
MOT	/day	$ 1,150.00
Asphalt Core	/ea.	$ 87.00
Patching	/ea.	$ 45.00
Sample Pick-up	/ea.	$ 90.00
In Situ Tests		
Soil Percolation Tests - Double Ring Infiltration (1-Foot Depth)	/ea. test	$ 470.00
Soil Percolation Tests - Cased Borehole Permeability 0-10ft	/ea. test	$ 325.00
Soil Percolation Tests - Cased Borehole Permeability 10-25ft	/ea. test	$ 375.00

EXHIBIT B

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GEOTECHNICAL FEE SCHEDULE

2394 St. Johns Bluff Road S, #200
Jacksonville, Florida 32246
(904) 641-1993
(904) 645-0057

FIELD INVESTIGATION	Unit	Cost/Unit
LABORATORY TESTS		
Grain Size Analysis		
Mechanical Method - ASTM D422, AASHTO T88	/ea.	$ 67.00
Hydrometer Method - ASTM D422, AASHTO T88	/ea.	$ 167.00
Material Finer Than No.200 Sieve	/ea.	$ 38.85
Atterberg Limits Test - ASTM D423, D424, AASHTO T90, ASTM D4318	/ea.	$ 99.00
Liquid limit of soil	/ea.	$ 50.00
Plastic limit of soil	/ea.	$ 49.00
Moisture Content of Soils (ASTM D2216, AASHTO T127)	/ea.	$ 21.00
Organic Content in Soils (Ignition or Combustion Method)	/ea.	$ 37.00
Unconfined Compressive Strength of Concrete Cores ASTM C-138	/ea.	$ 60.00
Unconfined Compressive Strength of Cohesive Soil ASTM D-2166	/ea.	$ 140.00
Uncf'd Comp. Strength of Intact Rock Cores (ASTM D 2938, limit 300 kips)	/ea.	$ 145.00
Splitting Tensile Strength of Intact Rock Cores (ASTM D 3967)	/ea.	$ 120.00
Corrosion Series Test - (Environmental Corrosion)	/ea.	$ 225.00
Redox Potential	/ea.	$ 75.00
Soil Resistivity	/ea.	$ 50.00
Soil pH	/ea.	$ 25.00
Sulfate Content	/ea.	$ 75.00
Chloride Content	/ea.	$ 75.00
Sulfides	/ea.	$ 40.00
LBR	/ea.	$ 335.00
CBR	/ea.	$ 335.00
Pocket Penetrometer Test	/ea.	$ 13.00
Consolidation	/ea.	$ 500.00
Additional Consolidation Increments	/ea.	$ 75.00
Discharge Water Sample Analysis	/ea.	$ 550.00
Triaxial (UU)	/pt.	$ 189.00
Triaxial (CU)	/pt.	$ 260.00
Tiaxial (CD)	/pt.	$ 283.00
Permeability (Falling Head)	/ea.	$ 365.00
Perm. (constant head)	/ea.	$ 365.00
Standard Proctor Mosit.-dens. 5.5 lb-12" drop	/ea.	$ 135.00
Modified Proctor Moist-dens. 10 lb-18" drop	/ea.	$ 135.00
Porosity	/ea.	$ 155.00
Unit Weight	/ea.	$ 55.00
Dry & Moist Unit Weight	/ea.	$ 55.00
Specific Gravity	/ea.	$ 85.00
ENGINEERING SERVICES		
Project Manager	/hr.	$ 221.86
Senior Geotechnical Engineer	/hr.	$ 153.09
Geotechnical Engineer	/hr.	$ 150.22
CADD/Computer Technician	/hr.	$ 112.10
Geotechnical Technician	/hr.	$ 82.50
Secretary/Clerical	/hr.	$ 56.10

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Civil Services, Inc.

Proposal Number P-20-19

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	$ 72.11 hr.
Architect (Registered)	$ NA hr.
Design Engineer (Registered)	$ 72.11 hr.
Designer or Technician (Non-Registered)	$ 32.00 hr.
Drafter or CADD Operator	$ 26.00 hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$ 28.37 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150.00 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10.00 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ NA hr.

5. Other Direct Project Costs per Unit (please specify)

_____

_____

_____

6. Estimated percentage of total fee to be performed by subconsultants _____%

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

_____

_____

_____

_____

FORM 1
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Clary & Associates, Inc.

Proposal Number P-20-19

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	$ 66.50 hr.
Architect (Registered)	$ _____ hr.
Design Engineer (Registered)	$ _____ hr.
Designer or Technician (Non-Registered)	$ _____ hr.
Drafter or CADD Operator	$ 38.25 hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$ 22.25 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 135.96 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 12.92 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ 175.00 hr.

5. Other Direct Project Costs per Unit (please specify)

3 Man survey crew per 8 hour day $155.00 per hour

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

EXHIBIT B

Labor Rates

PART I - GENERAL	
1. Project -Miscellaneous Parks Improvements West	**2. Project Number** P-20-19
3. Name of Consultant Johnson Surveying and Mapping	**4. Date of Proposal**

PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Company principal	$ 72.12	0	$ 0.00	
Senior project manager			$ 0.00	
Project manager	$ 40.00	0	$ 0.00	
Cadd Technician	$ 25.00	0	$ 0.00	
Field Crew (3 Man)	$ 55.75	0	$ 0.00	
Field Crew (4 Man)	$ 67.75	0	$ 0.00	
Crew Chief	$ 24.00	0	$ 0.00	
Instrument Operator	$ 18.00	0	$ 0.00	
Field assistant I	$ 13.75	0	$ 0.00	
Field assistant II	$ 12.00	0	$ 0.00	
Adminstrative Cerical	$ 18.00	0	$ 0.00	
			$ 0.00	
			TOTAL DIRECT LABOR	**$ -**
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 175.00%				$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				**$ -**
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$ -
			SUB-TOTAL SALARY RELATED COSTS	**$ -**

PART III - OTHER COSTS	
9. MISCELLANEOUS DIRECT COSTS Mileage (Standard GSA Rate 2018)	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	**$ -**
10. SUBCONTRACTS (Lump Sum)	
SUB-CONTRACT SUB-TOTAL	**$ -**

PART IV - SUMMARY	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)	**$ -**

JSEB FORM 1
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESSES PROGRAM

SCHEDULE OF JSEB SUBCONTRACTOR/SUBCONSULTANT

NAME OF BIDDER Hanson Professional Services Inc.

PROJECT TITLE Architectural & Engineering Services for Miscellaneous Park Improvement Projects – Annual Contract

BID NUMBER P-20-19 TOTAL BASE BID AMOUNT TBD

***Please list all JSEBs**

NAME OF SUB FIRM	ADDRESS OF FIRM	TYPE OF SUB (if certified)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE
CSI Geo, Inc.	2394 S St. Johns Bluff Road Jacksonville, FL 32246	African American	Geotechnical	4-5%
Civil Services, Inc.	2394 S St. Johns Bluff Road Jacksonville, FL 32246	African American	Structural and Engineering Support	4-5%
Meskel & Associates Engineering, PLLC	8936 Western Way, Suite 12, Jacksonville, FL 32256	Woman	Geotechnical/ Contamination	4-5%
Johnson Surveying and Mapping, Inc.	10250 Normandy Blvd. Suite 604 Jacksonville, FL 32221	Non-MBE	Surveying and Mapping	8-10%
			Total JSEB	20-25%

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2004-602, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature: _____ Title: Senior Vice President Date: 4/8/19
Signature of Prime Contractor

Print Name: Jeffery L. Bowen, PE

Attach additional list of subcontractors/sub-consultants as needed

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAULT, P.E.
SECRETARY

June 21, 2019

Jeffery Bowen, Senior Vice President
HANSON PROFESSIONAL SERVICES INC.
8075 Gate Parkway West, Suite 204
Jacksonville, Florida 32216

Dear Mr. Bowen:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 4 - Highway Design - Bridges

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design
- 4.2.2 - Major Bridge Design - Steel

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

Group 8 - Survey and Mapping

- 8.1 - Control Surveying
- 8.2 - Design, Right of Way & Construction Surveying
- 8.4 - Right of Way Mapping

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.4.1 - Standard Foundation Studies

Group 10 - Construction Engineering Inspection

10.1 - Roadway Construction Engineering Inspection

Group 13 - Planning

13.3 - Policy Planning
13.4 - Systems Planning
13.5 - Subarea/Corridor Planning
13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2020 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
162.78%	0.537%	Reimbursed	No	7.84%

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell

Carliayn Kell
Professional Services
Qualification Administrator

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAULT, P.E.
SECRETARY

June 11, 2019

Steve Ferrell, Senior Vice President
HDR ENGINEERING, INC.
315 East Robinson Street, Suite 400
Orlando, Florida 32801

Dear Mr. Ferrell:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 4 - Highway Design - Bridges

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design
- 4.2.1 - Major Bridge Design - Concrete
- 4.2.2 - Major Bridge Design - Steel
- 4.2.3 - Major Bridge Design - Segmental
- 4.3.1 - Complex Bridge Design - Concrete
- 4.3.2 - Complex Bridge Design – Steel
- 4.4 - Movable Span Bridge Design

Group 5 - Bridge Inspection

- 5.1 - Conventional Bridge Inspection
- 5.2 - Movable Bridge Inspection
- 5.3 - Complex Bridge Inspection
- 5.4 - Bridge Load Rating

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design
- 6.3.2 - Intelligent Transportation Systems Implementation
- 6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications
- 6.3.4 - Intelligent Transportation Systems Software Development

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

Group 9 - Soil Exploration, Material Testing and Foundations

Group 10 - Construction Engineering Inspection

10.1 - Roadway Construction Engineering Inspection

Group 11 - Engineering Contract Administration and Management

Group 13 - Planning

13.3 - Policy Planning
13.4 - Systems Planning
13.5 - Subarea/Corridor Planning
13.6 - Land Planning/Engineering
13.7 - Transportation Statistics

Group 14 - Architect

Group 15 - Landscape Architect

Group 21 - Acquisition, Negotiation, Closing, and Order of Taking

Group 24 - Acquisition Relocation Assistance

Group 25 - Right of Way Clearing and Leasing

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2020 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
155.09%	0.553%	Reimbursed	No	9.26%

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell

Carliayn Kell
Professional Services
Qualification Administrator

Haddad Engineering, Inc.
Statement of Direct Labor, Fringe Benefits, and General Overhead
For the Year Ended December 31, 2018

Description	Total Costs Per General Ledger/Income Statement	Allowable Costs	Percentage of Total Allowable Indirect Costs	Percentage of Total Direct Labor Costs
Direct Labor	$727,165	$727,165	-	100.00%
INDIRECT COSTS				
Fringe Benefits:				
Paid Leave Expense	61,819	61,819	5.21%	8.50%
FICA Taxes Expense	69,765	69,765	5.87%	9.59%
Unemployment Taxes Expense	5,000	5,000	0.42%	0.69%
Employee-Bonus Expense	9,643	9,643	0.81%	1.33%
Group Insurance Expense	107,745	107,745	9.07%	14.82%
401(k) Employer-Match Expense	36,837	36,837	3.10%	5.07%
Workers' Compensation Expense	5,444	5,444	0.46%	0.75%
Total Fringe Benefits	$296,253	$296,253	24.95%	40.74%
General Overhead:				
Indirect Labor Expense	$536,190	$536,190	45.15%	73.74%
Rent Expense	87,532	87,532	7.37%	12.04%
Maintenance and Repairs Expense	13,955	13,955	1.18%	1.92%
Travel Expense	34,770	34,770	2.93%	4.78%
Insurance Expense	44,087	44,087	3.71%	6.06%
Telephone Expense	13,517	13,517	1.14%	1.86%
Utilities Expense	5,007	5,007	0.42%	0.69%
Taxes Expense	1,378	1,378	0.12%	0.19%
Depreciation Expense	43,726	43,726	3.68%	6.01%
Subscriptions and Memberships Expense	2,069	2,069	0.17%	0.28%
Advertising and Public Relations Expense	1,280	1,280	0.11%	0.18%
Employee Training and Recruitment Expense	2,429	2,429	0.20%	0.33%
Professional Fees Expense	9,376	9,376	0.79%	1.29%
Automotive Expense	16,565	16,565	1.39%	2.28%
Supplies and Miscellaneous Expenses	79,376	79,376	6.68%	10.92%
Total General Overhead	$891,257	$891,257	75.05%	122.57%
Total Indirect Costs	$1,187,510	$1,187,510	100.00%	163.31%

OVERHEAD RATES (expressed as a percentage of Direct Labor cost):	
Overhead Rate Attributable to Fringe Benefits	40.74%
Overhead Rate Attributable to General Overhead	122.57%
Total Overhead Rate	**163.31%**

From: Westcott, Concetta D
To: Wilson, Mike L; Howalt, Gary K
Subject: Fwd: Environmental Services, Inc. - approval memo for FYE 12/31/18
Date: Friday, June 28, 2019 2:54:47 PM
Attachments: image004.png

FDOT rates

Concetta - from iPhone

From: Owens, Jeffrey <Jeffrey.Owens@dot.state.fl.us>

Sent: Friday, June 28, 2019 1:17:52 PM

To: Kell, Carliayn; Walls, Kelly

Cc: Cook, Jon; Westcott, Concetta D

Subject: Environmental Services, Inc. - approval memo for FYE 12/31/18

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAULT, P.E.
SECRETARY

This Office has completed a review of the self-certification information submitted by Environmental Services, Inc. for the period ending December 31, 2018. The rates we have accepted are listed below. The overhead and direct expense rates are limited to the department caps. **If this Company is prequalified in a work type, the expiration date should coincide with the prequalification expiration date.**

REVIEW OF SELF-CERTIFICATION

CONSULTANT NAME	Environmental Services, Inc.	*F/YEnded*	12/31/18	*Rate Expiration Date*	6/30/20
CPA'S NAME	Self-Certification	*DATE OF RECEIPT*	6/27/19	*Cert. DATE*	6/27/19

REPORT STATUS

REJECTED		*OT PREMIUM*	*Reimb. Actual Expenses*
X		Excluded (Excluded or Reimb)	NO

COST BASED RATES

OVERHEAD		DIRECT EXPENSE			
Home	*Field*	*Home*	*Field*	*FCCM*	*Published Fee Schedule*
167.68% *capped*		8.11% *capped*		0.289%	NO

FID# 59-2668974

Jeffrey B. Owens
Procurement Office
Florida Department of Transportation
850-414-4539
jeffrey.owens@dot.state.fl.us

Please note that Florida has a broad public records law and that all correspondence, including e-mail, may be subject to disclosure. However, Indirect Cost Rate information is protected by Title 23 U.S. Code 112.

Are you doing your part for Florida? Report FRAUD... 1-800-255-8099! With your help, we all benefit.

Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

MIKE DEW
SECRETARY

May 29, 2018

William Price, President
CSI GEO, INC.
2394 St. Johns Bluff Road South, Suite 200
Jacksonville, Florida 32246

Dear Mr. Price:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.4.2 - Non-Redundant Drilled Shaft Bridge Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2019 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
207.60%	96.90%	0.869%	Excluded	No	5.01%	0.36%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell

Carliayn Kell
Professional Services
Qualification Administrator

MESKEL & ASSOCIATES ENGINEERING, PLLC

INDEPENDENT AUDITORS' REPORTS AND STATEMENT OF DIRECT LABOR, FRINGE BENEFITS, AND GENERAL OVERHEAD

For the Year Ended December 31, 2018

MESKEL & ASSOCIATES ENGINEERING, PLLC
DECEMBER 31, 2018
Table of Contents

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Independent Auditors' Report on Internal Control and Compliance	3
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Notes to the Statement of Direct Labor, Fringe Benefits, And General Overhead	6

HARTMAN, BLITCH & GARTSIDE
CERTIFIED PUBLIC ACCOUNTANTS

Adam M. Robinson, CPA
Managing Partner

Joseph Hartman, CPA (1886-1957)
Frank Benjamin, CPA (1918-2006)
Fred N. Gartside, CPA (1930-2018)
William T. Tinsley, III, CPA (1943-2017)
Steven F. Sipkovsky, CPA (Retired)
Gordon P. Blitch, CPA (1906-1998)
Bennie M. Hoffenberg, CPA (Retired)
James G. Culpepper, CPA (1928-2002)
James R. Karpowicz, CPA (Retired)
John G. Jeakle, CPA (Retired)

INDEPENDENT AUDITORS' REPORT

To the Members of
Meskel & Associates Engineering, PLLC
Jacksonville, Florida

Report on the Statement of Direct Labor, Fringe Benefits, and General Overhead

We have audited the accompanying Statement of Direct Labor, Fringe Benefits, and General Overhead (the "Statement") of Meskel & Associates Engineering, PLLC (the "Company") for the year ended December 31, 2018 and the related notes to the Statement.

Management's Responsibility for the Statement

Management is responsible for the preparation and fair presentation of the Statement in accordance with the basis of accounting practices prescribed by Part 31 of the Federal Acquisition Regulations (FAR). Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Statement that is free from material misstatements, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the financial audit standards contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation of the Statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the

4929 Atlantic Boulevard
Jacksonville, FL 32207-2409
(904) 396-9802 Fax (904) 396-1528

Email: hbg@hbgcpa.com
Website: www.hbgcpa.com

427 3rd Street N.
Jacksonville Beach, FL 32250
(904) 246-0713 Fax (904) 246-8641

Statement. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the Statement referred to above present fairly, in all material respects, the direct labor, fringe benefits and general overhead of the Company for the year ended December 31, 2018 on the basis of accounting described in Note 2.

Basis of Accounting

We draw attention to Note 2, which describes the basis of accounting. As described in Note 1, the Statement is prepared by the Company on the basis of accounting prescribed by Part 31 of the Federal Acquisition Regulations (FAR), which is the basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Restriction on Use

Our report is intended solely for the information and the use of the Company and government agencies or other customer related to contracts employing the Federal Acquisition Regulation cost principles and is not intended and should not be used by anyone other than these specified parties.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have issued a report dated May 6, 2019, on our consideration of the Company's internal controls over financial reporting as it relates to the Statement and on our tests of its compliance with certain provisions of laws, regulations and contracts, including provisions of the applicable sections of Part 31 of the Federal Acquisition Regulation. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of the testing, and not to provide an opinion on internal controls over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting and compliance.

Hartman, Blitch & Gartside

Hartman, Blitch & Gartside, CPAs, LLC
Jacksonville, Florida
May 6, 2019

4929 Atlantic Boulevard
Jacksonville, FL 32207-2409
(904) 396-9802 Fax (904) 396-1528

Email: hbg@hbgcpa.com
Website: www.hbgcpa.com

427 3rd Street N.
Jacksonville Beach, FL 32250
(904) 246-0713 Fax (904) 246-8641

Meskel Associates Engineering, PLLC
Statement of Direct Labor, Fringe Benefits, and General Overhead
For the Year Ended December 31, 2018

Description	General Ledger Balance	Disallowed Costs		Proposed Company Wide	% of Direct Labor	Proposed Home Office	Proposed Field Office	% to Field Office
Direct Labor Base	$ 584,894	$		$ 584,894	100%	377,257	207,637	35.5%
Indirect Costs:								
Fringe Benefits								
Benefits: PTO (vacation, sick, and holiday)	73,407	(5,613)	(a)	67,794	11.59%	43,727	24,067	35.5%
Benefits: life insurance	12,501	(12,501)	(b)	0	0.00%	-	-	
Benefits: 401k match	7,864			7,864	1.34%	5,072	2,792	35.5%
Payroll taxes	87,657	(2,193)	(a)	85,464	14.61%	55,124	30,340	35.5%
WC insurance	12,662	(252)	(a)	12,410	2.12%	8,004	4,406	35.5%
Group health insurance & other	18,481			18,481	3.16%	11,920	6,561	35.5%
Total Fringe Benefits	$ 212,572	$ (20,559)		$ 192,013	32.83%	123,848	68,165	
General Overhead								
Indirect labor	$ 487,388	$ (40,784)	(a)	$ 446,604	76.4%	330,487	116,117	26.0%
Indirect job costs (note 3)	58,003			58,003	9.9%	42,922	15,081	26.0%
Advertising & marketing	64,745	(40,140)	(a)(d)	24,605	4.2%	18,208	6,397	26.0%
Bank service charges	17,163	(17,163)	(f)	0	0.0%	-	-	
Business licenses & fees	1,931			1,931	0.3%	1,429	502	26.0%
Computer & internet	18,346			18,346	3.1%	13,576	4,770	26.0%
Contributions	712	(712)	(c)	0	0.0%	-	-	
Depreciation (financial)	25,143			25,143	4.3%	18,606	6,537	26.0%
Insurance - business	71,439	(2,939)	(i)	68,500	11.7%	50,690	17,810	26.0%
Interest & amortization expense	15,913			15,913	2.7%	15,913	-	
Miscellaneous expenses	1,992			1,992	0.3%	1,474	518	26.0%
Meals & entertainment	4,218			4,218	0.7%	4,218	-	
Office supplies	8,688			8,688	1.5%	6,429	2,259	26.0%
Payroll processing fees	9,395			9,395	1.6%	6,952	2,443	26.0%
Penalties	5,227	(5,227)	(e)	0	0.0%	-	-	
Postage & delivery	1,006			1,006	0.2%	744	262	26.0%
Printing & reproduction	5,751			5,751	1.0%	4,256	1,495	26.0%
Professional fees	15,163			15,163	2.6%	11,221	3,942	26.0%
Rent expense	152,889			152,889	26.1%	152,889	-	
Repairs & maintenance	7,195			7,195	1.2%	5,324	1,871	26.0%
Taxes	1,843			1,843	0.3%	1,364	479	26.0%
Telephone expense	24,661			24,661	4.2%	18,249	6,412	26.0%
Training	17,953	(24)	(j)	17,929	3.1%	13,267	4,662	26.0%
Travel	10,829			10,829	1.9%	8,013	2,816	26.0%
Utilities	9,220			9,220	1.6%	9,220	-	
Vehicle expenses	113,520	(19,547)	(g)	93,973	16.1%	69,540	24,433	26.0%
Drug testing/safety consts/recruitment	3,140			3,140	0.5%	2,324	816	26.0%
Total General Overhead	$ 1,153,473	$ (126,536)		$ 1,026,937	175.6%	807,316	219,621	
Total Indirect Costs & Overhead Rate	$ 1,366,045	$ (147,095)		$ 1,218,950	208.41%	931,164	287,786	

FAR References and notes

(a) 31.201-6e(2): Labor or salaries associated with any unallowable activity is disallowed.
(b) 31.205-19e(2)(v): Officers' life insurance is disallowed.
(c) 31.205-8: Contributions or donations are disallowed.
(d) 31.205-1: Public relations and advertising costs are disallowed.
(e) 31.201-4, 31.205-15 & 31.205-20: Late fees and government imposed fines are disallowed.
(f) 31.205-20: Interest costs are disallowed.
(g) 31.205-6(m)(2) & 31.205-46(d): Personal use of a company asset (automobile) is disallowed.
(i) 31.205-19 Adjust insurance policy period coverage
(j) 31.205-46: Travel & meal costs in excess of federal/state travel regulations

Company Wide	Home office	Field office
208.41%	246.83%	138.60%

See accompanying notes and independent auditors' report.

MESKEL & ASSOCIATES ENGINEERING, PLLC
NOTES TO THE STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2018

1. Summary of Significant Accounting Policies

Nature of Operations

Meskel & Associates Engineering, PLLC provides geotechnical engineering consulting, subsurface investigations, and testing and inspection services in Florida and Southeast Georgia. Projects include all aspects of public and private design and construction, including roadways and bridges, high-rise and low-rise structures, below-grade utilities, and site development.

The Company was formed in the State of Florida as a professional limited liability company in February 2008.

The privately held company is headquartered in Jacksonville, Florida.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Basis of Accounting and Description of Accounting Systems

The Company's Statement of Direct Labor, Fringe Benefits, and General Overhead was prepared on the basis of accounting practices prescribed in Part 31 of the Federal Acquisition Regulations (FARs) and certain other federal and state regulations. Accordingly, it is not intended to present the results of operations of the Company in conformity with accounting principles generally accepted in the United States of America.

The Company maintains a job-order accounting system for recording and accumulating of costs incurred under its contracts. Each project is assigned a unique identifier so that costs may be segregated and accumulated in the Company's job-order cost accounting system.

Direct costs incurred in providing services billed to clients at unit rates or on the basis of a published fee schedule are charged by functional accounts and accumulated as a single project or grouping to allow segregation of such costs from the direct costs. Each project is assigned a unique identifier so that costs may be segregated and accumulated in the Company's job-order accounting system.

1. Summary of Significant Accounting Policies (continued)

Basis of Accounting and Description of Accounting Systems (continued)

The Company's method of estimating costs for pricing purposes during the proposal process is consistent with the accumulation and reporting of costs under its job-order cost accounting system.

The Company uses an integrated payroll, job costing and general ledger system which captures pertinent labor data at the employee timesheet level and upon review is then recorded in the integrated payroll, job costing and general ledger system. Timesheets are coded according to the nature of the time whether job direct, indirect, administrative, or other.

Projects costs are coded, reviewed, and posted to the system according to the nature of the expense. The system accumulates billable job costs until the time of billing and posts non-billable job costs to the projects as incurred.

Description of Overhead Rate Structure

Costs are allocated based on direct labor costs.

Description of Labor-Related Costs

Project Labor

Project labor is allocated to all projects based on actual labor hours.

Paid Time Off (PTO)

PTO is accrued by employees in bi-weekly increments. Employees earn 1.54 hours of PTO per payroll for years of service one through three. Employees earn 3.08 hours of PTO per payroll for years of service four through ten. PTO is not carried over from year to year.

The Company recognizes seven paid holidays during the year.

Overtime Premium

Overtime costs are incurred in meeting certain deadlines. Overtime hours worked by non-exempt employees are compensated at 1.5 times the employee's standard hourly rate. The determination of overtime premium allocation is based on the nature of the hours worked for the daily period in which hours worked exceed eight.

1. Summary of Significant Accounting Policies (continued)

Description of Labor-Related Costs (continued)

Overtime Premium (continued)

Exempt status employees are not entitled to overtime reimbursement or compensatory time off. The Company did not pay salaried employees for time worked in excess of 40 hours per week. Exempt employee labor is systematically costed using an effective rate method and may be allocated to direct or indirect cost pools.

Overtime premium costs are separately accumulated in accounting records and are specifically excluded from the direct labor base. Overtime premium costs have been included in the indirect cost pool.

Highly Compensated Officers

The Company performed an analysis of executive compensation in accordance with Chapter 7 of the AASHTO Audit Guide. The analysis included an examination of activities performed by the Company executives, and the forms of compensation paid to executives.

The analysis also included an evaluation of compensation reasonableness as described in the AASHTO Audit Guide section 7.5, using information from the National Compensation Matrix (NCM). The reasonable compensation amounts developed using the NCM did not result in any adjustments to Company officer compensation. Further, no allowable compensation exceeded the benchmark of $487,000 as defined by the Bipartisan Budget Act of 2013.

CADD

CADD direct labor is charged to jobs as incurred. All other CADD related charges are included in overhead.

Depreciation

Certain assets are purchased and depreciated, while others are leased and considered operating leases, and the annual lease costs are included in the overhead pool.

The depreciation reflected in the Company's financial statements represents accelerated and bonus depreciation as provided by Federal tax law.

MESKEL & ASSOCIATES ENGINEERING, PLLC
NOTES TO THE STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2018

1. Summary of Significant Accounting Policies (continued)

Depreciation (continued)

The Statement has been adjusted to reflect depreciation as provided by the straight-line method over estimated useful lives of three (3) to fifteen (15) years on leasehold improvements and equipment.

2. Facilities Capital Cost of Money (FCCM)

The FCCM rate was calculated in accordance with FAR 31.205-10, using average net book values of equipment and facilities multiplied by the average Federal Prompt Payment Act Interest Rate (Treasury Rate) for the applicable period. Equipment and facilities included furniture and fixtures, computer equipment, vehicles, and leasehold improvements. The calculation follows:

Net Book Value of Assets – Prior Year	$	121,210
Net Book Value of Assets – Current Year		30,695
Average Book Value		75,953
Multiplied by: Average Treasury Rate CY2018		3.062%
Equals: Facilities Capital Cost of Money		2,326
Divided by: Direct Labor Cost	$	649,549
Equals: Facilities Capital Cost of Money Rate		0.358%

3. Indirect Job Costs

For the year ended December 31, 2018 indirect job costs included the following:

Fuel	$	31,811
Nuclear Gauge Costs		214
Job & Lab Supplies		25,978
Total Indirect Job Costs	$	58,003

4. Direct Expense Rate and Fee-For-Service-Costs

The Company's home office direct expense rate was based on the direct costs accumulated in the job cost records and were adjusted for subcontractor costs designated as pass-through items and for costs associated with fee-for-service billings. No lodging costs used to calculate the direct expense rate exceeds the $150 per night restriction.

Direct Expense Rate

Home Direct Expenses		Amount
Drilling costs	$	458,119
Permit costs		100
Subcontractors		292,190
Net travel and per-diem		2,627
Equipment rental		2,644
Subtotal Home Direct Expenses		755,680
Less		
Drilling (fee-for-service)		(458,119)
Permit costs		(100)
Subcontractor (pass-through)		(292,190)
Subtotal		(750,409)
Net Direct Costs	$	5,271
Direct Labor	$	584,894
less drilling direct labor		(89,778)
Direct Cost Labor Base	$	495,116
Direct Expense Rate Companywide		1.06%
Home Office Direct Expense Rate		1.40%
Field Office Direct Expense Rate		2.54%

Costs Bill on a Fee-For-Service Basis		Total
Drilling operating expense	$	361,608
Drilling direct labor expense		89,778
Drilling labor fringe		6,733
Total Drilling Costs	$	458,119

5. Subsequent Events

Subsequent events have been evaluated through May 6, 2019, the date these statements were available to be issued. No subsequent events were noted that required disclosure in the statement.

HARTMAN, BLITCH & GARTSIDE
CERTIFIED PUBLIC ACCOUNTANTS

Adam M. Robinson, CPA
Managing Partner

Joseph Hartman, CPA (1886-1957)
Frank Benjamin, CPA (1918-2006)
Fred N. Gartside, CPA (1930-2018)
William T. Tinsley, III, CPA (1943-2017)
Steven F. Sipkovsky, CPA (Retired)
Gordon P. Blitch, CPA (1906-1998)
Bennie M. Hoffenberg, CPA (Retired)
James G. Culpepper, CPA (1928-2002)
James R. Karpowicz, CPA (Retired)
John G. Jeakle, CPA (Retired)

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROLS AND COMPLIANCE

To the Members of
Meskel & Associates Engineering, PLLC
Jacksonville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States, the Statement of Direct Labor, Fringe Benefits, and General Overhead (the "Statement") of Meskel & Associates Engineering, PLLC (the "Company") for the year ended December 31, 2018, and the related notes to the Statement, and have issued our report thereon dated May 6, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the Statement, we considered the Company's internal control over financial reporting as a basis to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the Statement, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control. Accordingly, we do not express an opinion on the effectiveness of the Company's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Company's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified.

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Website: www.hbgcpa.com

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Jacksonville Beach, FL 32250
(904) 246-0713 Fax (904) 246-8641

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Company's Statement is free from material misstatement, we performed tests of the Company's compliance with certain provisions of laws, regulations, contracts, and grant agreements including provisions of the applicable sections of 48 CFR Part 31, noncompliance with which could have a direct and material effect on the determination of the amounts reported on the Statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Company's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. This report is intended solely for the use and information of the Company and government agencies or other customers related to contracts employing the cost principles of the Federal Acquisition Regulation. Accordingly, this report should not be used for any other purpose.

Hartman, Blitch & Gartside

Hartman, Blitch & Gartside, CPAs, LLC
Jacksonville, Florida
May 6, 2019

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WILLIAM S. MYERS
CERTIFIED PUBLIC ACCOUNTANT

To: Whom It May Concern

From: William S. Myers, CPA

Date: June 24 10, 2019

Re: Johnson Surveying and Mapping, Inc.

As the Certified Public Accountant for Johnson Surveying & Mapping, Inc. over the last several years I can verify that the overhead incurred by the Company has averaged 179%.

If there should be any questions regarding this matter, please feel free to contact me.

Sincerely,

William S. Myers, CPA

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