JACKSONVILLE HOUSING FINANCE AUTHORITY

Jacksonville
Where Florida Begins.

MEMORANDUM

09/20/19 15:58:56
Procurement Division

DATE: September 20, 2019

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Laura Stagner-Crites, Director - Finance
Jacksonville Housing Finance Authority

SUBJECT: P-22-14 (Financial Advisor)
Request for Amendment #8 (Extension Request)

The Jacksonville Housing Finance Authority respectfully requests that the above referenced award, currently scheduled to expire on September 30, 2019, be extended to November 30, 2019 in order to allow enough time for the evaluation, recommendation and award of the contract through the new RFP. This extension would involve an additional amount not to exceed $20,000, bringing the new maximum total indebtedness to $650,000. All other terms of the award will remain the same.

Please do not hesitate to contact me if you need additional information or if you have any questions or concerns. Thank you.

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