City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

ONE CITY. ONE JACKSONVILLE.

09/13/19 09:04 EC
Procurement Division

TO: **Gregory W. Pease, Chief of Procurement**

THRU: **John Pappas, P.E., Director**

FROM: **Christopher W. LeDew, P.E., Chief**

DATE: **September 6, 2019**

SUBJECT: **First Renewal Option – P-25-16 – Traffic Engineering Services – Traffic Studies**
Metric Engineering, Inc. (Amendment #2 – 10252)
Consultant Services Account Nos.: N/A
Internal Services Account No.: PWTE011

Contract No. 10252 between the City and Metric Engineering, Inc. is set to expire October 10, 2019. All work has been performed satisfactorily for the past three years. Item 4 of the contract allows for two, one year renewals. Therefore, we wish to extend the contract for the first of the one year renewals. Additionally, we would like to increase the upset limit to allow for future work. There is no rate increase associated with this amendment.

Accordingly, this is to recommend that Contract No. 10252, originally executed October 11, 2016, between the City of Jacksonville and Metric Engineering, Inc. for Traffic Engineering Services – Traffic Studies be amended to increase the maximum indebtedness by $1,000,000.00, to a new maximum of $2,300,000.00, and to extend the period of service from October 11, 2019 through October 10, 2020, with all other terms and conditions of the Agreement, as previously amended, remaining unchanged.

Attachments

ab

METRIC ENGINEERING

8/19/2019

Christopher W. LeDew, P.E.
Chief Engineer
City of Jacksonville Traffic Engineering
1007 Superior Street
Jacksonville, FL 32254

RE: Renewal of Contract P-25-16 Between the City of Jacksonville and Metric Engineering, Inc.

Dear Chris:

Metric Engineering has enjoyed the pleasure of serving the City of Jacksonville the past three years under contract P-25-16. We are requesting, under the provisions of the original contract language, to renew the contract for the period of an additional year. This would put the new contract end date at October 10, 2020. We do not elect to make any changes to the original agreement; therefore, the scope and rates of the original contract can remain the same.

Respectfully,

Dale W. Cody, P.E., PTOE
Senior Vice President

Office: (407) 644-1898
Fax: (407) 644-2376
525 Technology Park, Suite 153, Lake Mary, FL 32746
www.metriceng.com

City of Jacksonville, Florida

Lenny Curry, Mayor

ONE CITY. ONE JACKSONVILLE.

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

May 24, 2018

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-25-16 Traffic Engineering Services-Traffic Studies
Department of Public Works

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was **adopted**:

That Contract No. 10252, originally executed October 11, 2016, between the City and Metric Engineering for Traffic Engineering Services- Traffic Studies be amended to (i) increase the not-to-exceed limit for Traffic Engineering Services-Traffic Studies by $1,000,000.00, thereby increasing the maximum indebtedness to $1,300,000.00. All other terms and conditions are as provided in the RFP and City's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 24th day of May, 2018

GP ab

cc Council Auditor
Jeff Close, OGC
Melbo Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

July 14, 2016

160593

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Ref: P-23-14 Traffic Engineering Services-Traffic Studies
Department of Public Works

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of concluding fee and contract negotiations with the number one ranked company for the above-captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville enter into a contract with Metric Engineering for Traffic Engineering Services-Traffic Studies by: (i) incorporating the attached Scope of Services identified as Exhibit "A"; (ii) incorporating the attached Fee Schedule identified as Exhibit "B"; (iii) each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (iv) the maximum indebtedness of the City pursuant to this agreement is $300,000.00; (v) the Initial Period of Service will be for three (3) years with the option to extend such contract for two (2) additional one (1) year periods upon satisfactory performance by the Consultant; (vi) the initial contract expiration date shall be 3 years from date of contract execution. All other terms and conditions are per the RFP and the City's standard contract language. Nothing contained herein shall be amended, modified, or otherwise revised without prior approval from the PSEC and the Mayor.

If the foregoing meets your approval, please affix your signature and return to my office.

Respectfully submitted,

Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:

Lenny Curry, Mayor

This 19th day of July, 2016

Sam E. Mousa
Chief, Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

cc: [illegible]