PUBLIC NOTICE
"REVISED" AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, October 31, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, Jr., OGC

Subcommittee Members	*ITEM #*	*TITLE & ACTION*	*MOTION*	*CONTR EXP*	*OUTCOME*
Twane Duckworth Ann Willis	P-52-16	**Contract Amendment No. 3** **Crime Insurance Broker Services** Finance & Administration Department/Risk Management Division	That Contract No. 9269-07 between the City of Jacksonville and Brown and Brown of Florida, Inc., for Crime Insurance, is amended to: (i) ratify the contract from October 1, 2019 to the effective date of renewal and exercise the third of four renewal options for a policy term of October 1, 2019 through September 30, 2020, with one (1) renewal option remaining; (ii) incorporate the attached Renewal Proposal identified as Exhibit 'E'; and (ii) increase the maximum indebtedness by $38,049.00 to a new not-to-exceed total maximum of $152,200.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*09/30/19*	
Twane Duckworth Ann Willis	P-43-18	**Contract Amendment No. 4** **Casualty Insurance Broker Services** Finance & Administration Department/Risk Management Division	That Contract No. 9269-08 between the City of Jacksonville and Brown & Brown of Florida, Inc., for Contract Casualty Insurance Broker Services, be amended for (i) placement, binding and ratification of the purchase of various casualty insurance policies for the City of Jacksonville effective October 1, 2019 through September 30, 2020; (ii) to incorporate the attached list of Various Casualty Insurance policies identified as Attachment 'A' and 2020 Various Casualty Insurance Proposals identified as Exhibit 'E'; (iii) to provide an amount of $2,135,370.00 for the purchase of the policies; and (iv) to increase the maximum indebtedness by $2,135,370.00 to a new not-to-exceed total maximum of $3,988,783.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.	*09/30/19*	
Bradley Elias Erika McManus	P-05-20	**Introduce & Review Scope** **Laboratory Services for JFRD Department Personnel** Jacksonville Fire Rescue Department(JFRD)	That the Committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Lori Boyer Oliver Barakat	P-06-20	**Introduce & Review Scope** **Downtown Market Feasibility Analysis** Downtown Investment Authority (DIA)	That the Committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
William Joyce Robin Smith	P-07-19	**Fee & Contract Negotiations** **Professional Design Services for Ortega Hills Subdivision North Access Road** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a Contract with Crawford, Murphy & Tilly, Inc. for Professional Design Services for Ortega Hills Subdivision North Access Road that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum amount for Design Services in the amount of $107,748.82 and not-to-exceed limits for: Survey in the amount of $47,200.00, Geotechnical Investigations in the amount of $8,295.35,		

			MOT/Structural/QC in the amount of $7,425.57 and Wetlands in the amount of $3,328.33; (iii) provide a maximum indebtedness to the City in the amount of $173,998.07; and (iv) provided a period of service from date of execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
William Joyce Jill Enz	P-21-19	**Fee & Contract Negotiations** **Professional Engineering Services for Emerald Trail Master Plan Improvements** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Pond and Company Corporation for Professional Engineering Services for Emerald Trail Master Plan Improvements by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) providing a lump-sum amount for Design Services in the amount of $298,167.96 and a not-to-exceed limit for Survey in the amount of $38,070.00; thereby (iii) providing a total maximum indebtedness to the City of $336,237.96; and (iv) providing a period of service from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
William Joyce Robert Skalitzky	P-30-19	**Fee & Contract Negotiations** **Construction Engineering & Inspection Services for Northbank Bulkhead Replacements** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with GAI Consultants, Inc., for Construction Engineering and Inspection Services for Northbank Bulkhead Replacements, that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; provide a not-to-exceed maximum indebtedness of $4,000,000.00; and provide a period of service from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Robin Smith Robert Skalitzky	P-54-17	**Contract Amendment No. 1** **Professional Services for Huguenot Park Access Road** Department of Public Works/Engineering & Construction Management Division	That Contract No. 6576-25 between the City of Jacksonville and Prosser, Inc., for Professional Services for Huguenot Park Access Road, be amended to; (i) incorporate the attached Scope of Services identified as Exhibit 'C' and Contract Fee Schedule identified as Exhibit 'D'; (ii) provide a new not-to-exceed limit for Construction Administration in the amount of $97,196.54; thereby (iii) increase the maximum indebtedness to the City by $97,196.54 to a new maximum of $374,721.12. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	*To project completion*	
Robin Smith Steven Long	P-13-19	**Fee & Contract Negotiations** **Professional Engineering Services for Roadway, Intersection & Parking Projects - Annual Contract** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Hanson Professional Services, Inc., for Professional Engineering Services for Roadway, Intersection & Parking Projects - Annual Contract, that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) provide a not-to-exceed maximum indebtedness of $3,000,000.00; and (iii) provide a period of service from execution of the contract to two(2) years with the option to renew such contract for two (2) additional 2-year periods upon satisfactory performance by the Consultant. All other terms and conditions are per the RFP and the City's standard contract language.		
Patrick Greive Randall Barnes	N/A	**Informational Update** **Financial Services** Finance and Administration/Treasury Division	Pursuant to Section 126.313 of the City Code of Ordinances and the Treasury and Pension Procurement Procedures, the Treasury Division, in conjunction with the Office of the Mayor, is evaluating various suppliers for the provision of online donation collection services. It is expected that the provider which best meets the requirements will be selected on an emergency basis to provide the services in order to meet the project deadline.		
			MEETING ADJOURNED:		

cc: Council Auditor Subcommittee Members