

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, March 21, 2024, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

Join Teams Meeting
 For Teams link, please visit cuj.net/department/finance/procurement

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman
 Brennan Merrill, Treasury
 James McCain, Jr., OCC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Keith Powers April Mitchell	1	P-49-20	Contract Amendment No. 6 Disaster Recovery Consulting Services Jacksonville Fire and Rescue Department	That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consultant LLC for Disaster Recovery Consulting Services be amended to ratify and extend the contract from 03/21/24 to 03/22/25; and increase the maximum indebtedness by \$900,000,000 to a new not-to-exceed maximum of \$10,500,000,000. All other terms and conditions as previously amended shall remain unchanged.	03/21/24	
John Baxter Daniel Vansickle	2	P-44-23	Subcommittee Report Professional Services for Various Pedestrian Improvements and Sidewalk Projects Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals received in response to the Request for Proposal, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Almond Engineering, P.A. 2) Civil Services, Inc. 3) England Thims & Miller, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Almond Engineering, P.A. the number one (1) ranked firm.		
Jill Enz Robert Scott	3	P-08-23	Fee & Contract Negotiations Professional Design Services Department of Public Works Engineering & Construction Management Division	That the city of Jacksonville enter into a contract with Prosser Inc., for Professional Design Services for Sports Fields that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedules, identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$3,000,000,000; the period of service is from execution of contract to Project Completion; All other terms and conditions are per the RFP and the city's standard contract language.		
Steven Long Jill Enz	4	P-10-19	Contract Amendment No. 2 Professional Design Services for the Southbank Riverwalk Extension Department of Public Works/Engineering & Construction Management Division	That Contract No. 70145-20, originally executed June 4, 2020, between the City and The Haske Company for Professional Design Service for the Southbank Riverwalk Extension be amended to incorporate the attached Scope of Services identified as Exhibit 'e' and Fee Schedule identified as Exhibit 'f'; to increase the not-to-exceed limit for Design by \$24,500,000 from \$428,844.96 to a new limit of \$453,344.96, thereby increasing the	"To project completion"	

			<p>maximum indebtedness by \$24,500.00 to a new not-to-exceed maximum amount of \$1,052,898.63. All other terms and conditions as previously amended shall remain the same.</p>		
<p>Gary Goldsberry Alan Tablada</p>	<p>5</p>	<p>P-05-24</p>	<p>Introduce & Review Scope Engineering Design Services for Angel Lakes Drainage Improvements Department of Public Works/Engineering & Construction Management Division</p>	<p>That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.</p>	

Meeting Adjourned:

"The next PSEC meeting is scheduled to be held on Thursday, April 4, 2024"

FIRE AND RESCUE DEPARTMENT



February 23, 2024

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief
Andre Ayoub, Chief of Emergency Preparedness

A handwritten signature in black ink, appearing to be "Keith Powers", is written over the "FROM" line.

RE: P-49-20 Disaster Recovery and Mitigation Consulting Svcs - Amd #6

The Jacksonville Fire and Rescue Department is requesting Amendment #6 to contract 70930-21 with Wheeler Emergency Management Consulting LLC, exercising the final one-year renewal option. The period of service will be retro-active from March 22, 2024, and remain in effect through March 21, 2025, and increasing the maximum indebtedness by \$900,000.00 with no other changes to the current terms and conditions. The revised maximum indebtedness will be \$10,500,000.00.

Funding for this award to be encumbered by account as follows:

10602.122001.549040.000000.00001621.00000.0000000

If you have any questions, please contact Dan Pearson at (904) 255-3265.

AA//dp



70930-21
AMD#5

**FIFTH AMENDMENT TO CONTRACT
BETWEEN
CITY OF JACKSONVILLE
AND
WHEELER EMERGENCY MANAGEMENT CONSULTING, LLC
FOR
DISASTER RECOVERY CONSULTING SERVICES**

THIS FIFTH AMENDMENT to Contract for Disaster Recovery Consulting Services for COVID-19 and other public health emergencies is made and entered into this 24 day of July, 2023, by and between the **CITY OF JACKSONVILLE**, a consolidated municipal corporation and political subdivision existing under the Constitution and laws of the State of Florida (the "City"), and **WHEELER EMERGENCY MANAGEMENT CONSULTING, LLC**, a Florida limited liability company with its principal office at 2954 SR 71, Marianna, Florida 32446 (the "Contractor").

WHEREAS, on March 22, 2021, City and Contractor made and entered into City of Jacksonville Contract No. 70930-21 (the "Contract"); and

WHEREAS, said Contract has been amended four times previously; and

WHEREAS, said Contract should be amended further by increasing the maximum indebtedness by \$500,000.00 to a new total maximum indebtedness not to exceed \$9,600,000.00, with all other provisions, terms, and conditions of said Contract remaining unchanged; now therefore

IN CONSIDERATION of the premises and the mutual covenants contained below and of other good and valuable consideration acknowledged by the parties to be sufficient, the parties agree to amend said Contract as follows:

1. The above-stated recitals are accurate, true, and correct and are incorporated herein and made a part hereof by this reference.

2. Section 3 of said Contract is amended by increasing the maximum indebtedness by \$500,000.00 to a new total maximum indebtedness not to exceed \$9,600,000.00, and as amended shall read as follows:


"3. **Maximum Indebtedness.** As required by Section 106.431, *Ordinance Code*, City's maximum indebtedness for the Services under this Contract for the period of service shall be a fixed monetary amount not to exceed NINE MILLION SIX HUNDRED THOUSAND AND 00/100 DOLLARS (\$9,600,000.00)."


SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Contract, as previously amended, shall remain unchanged and shall continue in full force and effect.


IN WITNESS WHEREOF, the parties have executed this Fifth Amendment the day and year first above written.

ATTEST:

CITY OF JACKSONVILLE


By 
James C. McEwen
Corporation Secretary

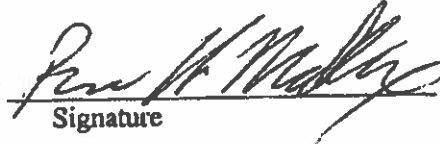


By 
Mayor
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

WITNESS:

WHEELER EMERGENCY
MANAGEMENT CONSULTING, LLC

By 
Signature
Kenneth M. Williams
Type/Print Name
manager
Title

By 
Signature
Benjamin H. Meddlox
Type/Print Name
President
Title

Form Approve:


Office of General Counsel

Encumbrance and funding information for internal City use:

Account..... 10602.122001.549040.000000.00001621.00000.0000000

Amount.....\$500,000.00

This above stated amount is the maximum fixed monetary amount of the foregoing contract.

TOTAL MAXIMUM INDEBTEDNESS: \$9,600,000.00

In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement.



Director of Finance
City Contract #70930-21, 5th Amendment



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE

June 15, 2023

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St James Building
Jacksonville, FL 32202

Dear Mayor Curry:

Re: P-49-20 Disaster Recovery Consulting Services for COVID-19 & Other Public Health Emergencies
(Amendment #5)
Jacksonville Fire and Rescue Department


The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced contract.

The following motion/recommendation was adopted:

That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consulting, LLC for Disaster Recovery Consulting Services be amended to increase the maximum indebtedness by \$500,000.00 to a new not-to-exceed total maximum of \$9,600,000.00. All other terms and conditions shall remain the same.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,


Dustin Freeman, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

APPROVED:


Lenny Curry, Mayor

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

This 16th day of June 2023

OF ab

cc Council Auditor
James McCain, OGC
Subcommittee Members



City of Jacksonville, Florida

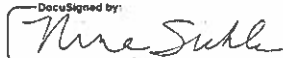
Donna Deegan, Mayor

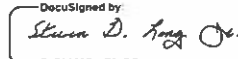
Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY


March 12, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. 
Director of Public Works

FROM: Steven D. Long, Jr., PE 
Director of Operations

John M. Baxter, P.E. 
Professional Engineer

Daniel R. VanSickle, P.E. 
Professional Engineer

SUBJECT: Shortlist Award P-44-23
Professional Services for Various Pedestrian Improvements and Sidewalk Projects

The subcommittee received seven (7) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

1. Almond Engineering, P.A.
2. Civil Services, Inc.
3. England Thims & Miller, Inc.

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We recommend that the above list be forwarded to the Mayor for final selection.

SDL/w

Attachment: Scoring Matrix



A NEW DAY

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

March 7, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler
EFA223D5023487
Director of Public Works

FROM: Steven D. Long, Jr., P.E. DocuSigned by: Steven D. Long Jr.
FAT956741F24BC
Director of Public Works

Jill Enz DocuSigned by: Jill Enz
0B10A114A4C42D
Chief, Natural and Marine Resources

Robert W. Scott, P.E. DocuSigned by: Robert W. Scott
E1F9E1D540848A
Professional Engineer

SUBJECT: Contract Scope and Fee Approval P-08-23
Prosser, Inc.
Professional Design Services for Sports Fields

The Engineering Division has negotiated with the consultant selected for Professional Design Services for Sports Fields, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 25% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Prosser, Inc. for Professional Design Services for Sports Fields that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00. The Period of Service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

SDL/lw

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Attachment: Exhibits A& B
JSEB Participation

cc: Lori West, Engineering and Construction Management

Description of Services and Deliverables

I. GENERAL:

This is a Request for Proposals (RFP) for a Contractors to provide Architectural/Engineering design, permitting and all other professional services for the bidding and construction of new flex fields (football/soccer/lacrosse), baseball and softball fields located at Taye Browne Regional Park, 13951 Normandy Blvd., Jacksonville, 32221. This contract is anticipated to include 12 ballfields (more or less), up to 6 flex fields, lighting, multiple concession/restroom facilities, connecting walkways and trails, stormwater retention and parking areas.

A. All design recommendations shall, as may be applicable, be consistent with:

- The City's Master Storm Water Management Plan
- The City's Land Development Procedures Manual.
- Manual on Uniform Traffic Control Devices
- FDOT Minimum Standards for Design, Construction and Maintenance of Streets and Highways
- Florida's Design Criteria for Resurfacing, Restoration and Rehabilitation (RRR) of Streets and Highways
- FDOT Design Standard Index

B. Consultant's services on this project may be in three (3) phases: Study/Preliminary Design, Final Design (which may include JEA utilities should JEA opt to piggy-back on this contract) and Professional Services During Construction (PSDC), with separate negotiated fees for each phase. The original agreement for Consultant's services will be for the Study/Preliminary Design of the improvements. At the City's option, upon successful completion of the initial phase, the Consultant's services may be terminated or extended to include Professional Services During Construction (PSDC). Additionally, the City retains the option of having the Consultant prepare a Design Criteria Package for the City to use to complete the project under a separate Design-Build Contract.

C. It is intended that Contractor's services will result in all investigations, designs, drawings, permits, specifications, and other documents needed for the City to acquire any necessary land or easements, adjust utilities, and make connections thereto, obtain permits, seek bids, and contract for construction of this project. The Contractor may be required to prepare presentation materials illustrating concepts, participate in public meetings to obtain citizen input, and modify the design accordingly.

D. A detailed Scope of Services defining the exact performance requirements and schedules for completion of each phase will be developed during negotiations with the selected Consultant to establish terms of the agreement for professional services and consultant's fee.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL							
1 Project				2 Proposal Number			
Professional Design Services for Sports Fields				P-08-23			
3 Name of Consultant				4 Date of Proposal			
Prosser Prime AF				10/27/2023			
PART II - LABOR RELATED COSTS							
5 Direct Labor	Hourly Rate	Overhead Rate	Overhead	Labor + Overhead	Profit Rate	Profit	Total Hourly Rate
Prosser, Inc							
Principal	\$124.04	175.00%	\$217.07	\$341.11	10.00%	\$34.11	\$375.00
Project Manager	\$81.87	175.00%	\$143.27	\$225.14	10.00%	\$22.51	\$248.00
Senior Landscape Architect	\$53.25	175.00%	\$93.19	\$146.44	10.00%	\$14.64	\$161.00
Landscape Architect	\$48.61	175.00%	\$85.07	\$133.68	10.00%	\$13.37	\$147.00
Senior Planner	\$58.17	175.00%	\$101.80	\$159.97	10.00%	\$16.00	\$176.00
Senior Engineer	\$56.42	175.00%	\$98.74	\$155.16	10.00%	\$15.52	\$171.00
Engineer	\$50.47	175.00%	\$88.32	\$138.79	10.00%	\$13.88	\$153.00
Senior Designer	\$38.13	175.00%	\$66.73	\$104.86	10.00%	\$10.49	\$115.00
Designer	\$35.16	175.00%	\$61.53	\$96.69	10.00%	\$9.67	\$106.00
Construction Project Manager	\$59.67	175.00%	\$104.42	\$164.09	10.00%	\$16.41	\$181.00
Subconsultants							
CSI Civil Services (Civil Engineering)							
Principal (CSI Civil Services)	\$72.53	189.14%	\$137.18	\$209.71	10.00%	\$20.97	\$230.68
Project Manager PE (CSI Civil Services)	\$72.19	189.14%	\$136.54	\$208.73	10.00%	\$20.87	\$229.60
Design Engineer PE (CSI Civil Services)	\$70.19	189.14%	\$132.76	\$202.95	10.00%	\$20.29	\$223.24
Designer or Technician (CSI Civil Services)	\$47.00	189.14%	\$88.90	\$135.90	10.00%	\$13.59	\$149.49
CADD Operator (CSI Civil Services)	\$34.58	189.14%	\$65.40	\$99.98	10.00%	\$10.00	\$109.98
Clerical (CSI Civil Services)	\$30.93	189.14%	\$58.50	\$89.43	10.00%	\$8.94	\$98.37
CSI, Geo (Geotech Engineering)							
Project Manager (CSI, Geo)	\$78.44	200.00%	\$156.88	\$235.32	10.00%	\$23.53	\$258.85
Senior Geotechnical Engineer PE (CSI, Geo)	\$76.70	200.00%	\$153.40	\$230.10	10.00%	\$23.01	\$253.11
Geotechnical Engineer PE (CSI, Geo)	\$57.69	200.00%	\$115.38	\$173.07	10.00%	\$17.31	\$190.38
Engineer Intern (CSI, Geo)	\$42.78	200.00%	\$85.56	\$128.34	10.00%	\$12.83	\$141.17
Senior Engineering Technician (Geotech Engineering)	\$35.00	200.00%	\$70.00	\$105.00	10.00%	\$10.50	\$115.50
CADD Operator/Drafter (Geotech Engineering)	\$41.50	200.00%	\$83.00	\$124.50	10.00%	\$12.45	\$136.95
Clerical/Typist (Geotech Engineering)	\$25.25	200.00%	\$50.50	\$75.75	10.00%	\$7.58	\$83.33
Gemini Engineering & Sciences (Hydro/Hydraulic Analysis)							
Principal (Gemini Engineering & Sciences)	\$73.35	169.00%	\$123.96	\$197.31	10.00%	\$19.73	\$217.04
Project Manager (Gemini Engineering & Sciences)	\$73.35	169.00%	\$123.96	\$197.31	10.00%	\$19.73	\$217.04
Sr. Engineer PE (Gemini Engineering & Sciences)	\$65.58	169.00%	\$110.83	\$176.41	10.00%	\$17.64	\$194.05
Project Engineer (Gemini Engineering & Sciences)	\$57.80	169.00%	\$97.68	\$155.48	10.00%	\$15.55	\$171.03
Junior Engineer (Gemini Engineering & Sciences)	\$47.33	169.00%	\$79.99	\$127.32	10.00%	\$12.73	\$140.05
Intern Engineer (Gemini Engineering & Sciences)	\$29.22	169.00%	\$49.38	\$78.60	10.00%	\$7.86	\$86.46
Senior GIS Analyst (Gemini Engineering & Sciences)	\$62.87	169.00%	\$106.25	\$169.12	10.00%	\$16.91	\$186.03
Project GIS Analyst (Gemini Engineering & Sciences)	\$52.39	169.00%	\$88.54	\$140.93	10.00%	\$14.09	\$155.02
Junior GIS Analyst (Gemini Engineering & Sciences)	\$36.84	169.00%	\$62.26	\$99.10	10.00%	\$9.91	\$109.01
KW Structural Engineering							
Principal (KW Str Eng)	\$100.00	162.00%	\$162.00	\$262.00	10.00%	\$26.20	\$288.20
Project Manager PE (KW Str Eng)	\$70.00	162.00%	\$113.40	\$183.40	10.00%	\$18.34	\$201.74
Sr. Structural Engineer PE (KW Str Eng)	\$57.50	162.00%	\$93.15	\$150.65	10.00%	\$15.07	\$165.72
Structural Engineer (KW Str Eng)	\$53.00	162.00%	\$85.86	\$138.86	10.00%	\$13.89	\$152.75
Structural Designer (KW Str Eng)	\$47.50	162.00%	\$76.95	\$124.45	10.00%	\$12.45	\$136.90
Clerical (KW Str Eng)	\$30.00	162.00%	\$48.60	\$78.60	10.00%	\$7.86	\$86.46
The Ohmega Group							
Principal Electrical Engineer (Ohmega)	\$114.02	175.00%	\$199.54	\$313.56	10.00%	\$31.36	\$344.91
Project Manager PE (Ohmega)	\$66.87	175.00%	\$117.02	\$183.89	10.00%	\$18.39	\$202.28
Senior Electrical Engineer (Ohmega)	\$55.72	175.00%	\$97.51	\$153.23	10.00%	\$15.32	\$168.55
Design Electrical Engineer PE (Ohmega)	\$49.70	175.00%	\$86.98	\$136.68	10.00%	\$13.67	\$150.34
Senior Design Technican (Ohmega)	\$34.62	175.00%	\$60.59	\$95.21	10.00%	\$9.52	\$104.73
CADD Operator/Drafter (Ohmega)	\$22.51	175.00%	\$39.39	\$61.90	10.00%	\$6.19	\$68.09
Clerical (Ohmega)	\$19.85	175.00%	\$34.74	\$54.59	10.00%	\$5.46	\$60.05
Powell & Hinkle (MP Engineering)							
Principal (Simes & Rosch)	\$65.46	150.00%	\$98.19	\$163.65	10.00%	\$16.37	\$180.02
Project Manager PE (Simes & Rosch)	\$54.55	150.00%	\$81.83	\$136.38	10.00%	\$13.64	\$150.01
Sr. Engineer PE (Simes & Rosch)	\$50.91	150.00%	\$76.37	\$127.28	10.00%	\$12.73	\$140.00
Design Engineer (Simes & Rosch)	\$43.64	150.00%	\$65.46	\$109.10	10.00%	\$10.91	\$120.01
Clerical (Simes & Rosch)	\$27.28	150.00%	\$40.92	\$68.20	10.00%	\$6.82	\$75.02
SES-ERS (Environmental Resource Services)							
Project Manager (SES-ERS)	\$95.39	169.62%	\$161.80	\$257.19	10.00%	\$25.72	\$282.91
Chief Scientist (SES-ERS)	\$68.90	169.62%	\$116.87	\$185.77	10.00%	\$18.58	\$204.34
Sr. Environmental Specialist I (SES-ERS)	\$57.64	169.62%	\$97.77	\$155.41	10.00%	\$15.54	\$170.95
Sr. Environmental Specialist II (SES-ERS)	\$54.58	169.62%	\$92.58	\$147.16	10.00%	\$14.72	\$161.87
Sr. Environmental Specialist III (SES-ERS)	\$52.39	169.62%	\$88.86	\$141.25	10.00%	\$14.13	\$155.38
Sr. Environmental Scientist (SES-ERS)	\$46.41	169.62%	\$78.72	\$125.13	10.00%	\$12.51	\$137.64
Environmental Scientist I (SES-ERS)	\$36.73	169.62%	\$62.30	\$99.03	10.00%	\$9.90	\$108.93
Environmental Scientist II (SES-ERS)	\$30.61	169.62%	\$51.92	\$82.53	10.00%	\$8.25	\$90.78
Environmental Scientist III (SES-ERS)	\$28.05	169.62%	\$47.58	\$75.63	10.00%	\$7.56	\$83.19
GIS Specialist (SES-ERS)	\$38.26	169.62%	\$64.90	\$103.16	10.00%	\$10.32	\$113.47
Environmental Technician I (SES-ERS)	\$26.50	169.62%	\$44.95	\$71.45	10.00%	\$7.14	\$78.59
Environmental Technician II (SES-ERS)	\$22.93	169.62%	\$38.89	\$61.82	10.00%	\$6.18	\$68.01

Smith Surveying Group (Surveying)							
Principal (SSG)	\$70.72	150.00%	\$106.08	\$176.80	10.00%	\$17.68	\$194.48
Project Manager PE (SSG)	\$67.82	150.00%	\$101.73	\$169.55	10.00%	\$16.96	\$186.51
Project Surveyor (SSG)	\$56.18	150.00%	\$84.27	\$140.45	10.00%	\$14.05	\$154.50
CADD Operator/Drafter (SSG)	\$45.45	150.00%	\$68.18	\$113.63	10.00%	\$11.36	\$124.99
Clerical (SSG)	\$16.37	150.00%	\$24.56	\$40.93	10.00%	\$4.09	\$45.02
Two Man Survey Crew (SSG)	\$67.82	150.00%	\$101.73	\$169.55	0.00%	\$0.00	\$169.55
SWCA (Cultural Resource Analysis)							
Principal (SWCA)	\$62.50	175.00%	\$109.38	\$171.88	10.00%	\$17.19	\$189.06
Technical Edit (SWCA)	\$48.00	175.00%	\$84.00	\$132.00	10.00%	\$13.20	\$145.20
Archaeologist - Field Lead (SWCA)	\$26.01	175.00%	\$45.52	\$71.53	10.00%	\$7.15	\$78.68
Archaeologist - Field Technician (SWCA)	\$23.50	175.00%	\$41.13	\$64.63	10.00%	\$6.46	\$71.09
CADD Operator/Drafter (SWCA)	\$24.00	175.00%	\$42.00	\$66.00	10.00%	\$6.60	\$72.60
Clerical/Typist (SWCA)	\$25.00	175.00%	\$43.75	\$68.75	10.00%	\$6.88	\$75.63
4-Man Survey Crew per 8 hour day (SWCA)	\$2,299.36	-	-	-	-	-	\$2,299.36
TOTAL DIRECT LABOR			Hours				
6 Overhead (Combined Fringe Benefit & Administrative)							\$0.00
7 SUBTOTAL Labor + Overhead (Items 5 & 6)							\$0.00
8 PROFIT Labor Related Costs (Item 7)							\$0.00
PART III - OTHER COSTS							
9 Miscellaneous Direct Costs							
MISCELLANEOUS DIRECT COSTS SUB-TOTAL (REIMBURSABLE)							\$0.00
10 SUBCONTRACTS (T&M)							
SUB-CONTRACT SUB-TOTAL							
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)							
11 REIMBURSABLE COSTS (Limiting Amount)							
	Unit	\$/Unit	Quantity	Cost			
Black/White Plot	sq. ft.	\$0.15	0	\$0.00			
Full Color Plot (Standand Finish)	sq. ft.	\$7.48	0	\$0.00			
11 X 17 Black/White Copy	ea.	\$0.58	0	\$0.00			
11 X 17 Full Color Copy	ea.	\$2.53	0	\$0.00			
8.5" x 11" Black/White Copy	ea.	\$0.29	0	\$0.00			
8.5" x 11" Full Color Copy	ea.	\$1.27	0	\$0.00			
Travel - Mileage	mile	\$0.76	0	\$0.00			
Courier - Same Day	ea.	\$27.60	0	\$0.00			
Standard Envelope Postage	ea.	\$0.76	0	\$0.00			
Oversize Envelope Postage	ea.	\$1.56	0	\$0.00			
SUB-TOTAL REIMBURSABLES							\$0.00
PART IV - SUMMARY							
TOTAL AMOUNT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)							\$0.00
12. PRIOR CONTRACT AMOUNT							\$0.00
TOTAL AMOUNT OF CONTRACT							\$0.00

**JSEB FORM 1
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESS PROGRAM
SCHEDULE OF JSEB SUPPLIER/ CONSULTANT/ SUBCONTRACTOR**

NAME OF BIDDER Prosser, a PrimeAE Company

PROJECT TITLE Professional Design Services for Sports Fields

BID NUMBER P-08-23 TOTAL BASE BID AMOUNT _____

***Please list all JSEB Suppliers**

NAME OF SUB FIRM	JSEB (Y/N)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE <small>(For Design Build only list % amount)</small>
<u>Civil Services, Inc.</u>	<u>Y</u>	<u>Specialty Transportation Elements & Civil Engineering Support</u>	<u>5%</u>
<u>CSI, Geo Inc.</u>	<u>Y</u>	<u>Geotechnical</u>	<u>5%</u>
<u>The Ohmega Group, LLC</u>	<u>Y</u>	<u>Electrical</u>	<u>5%</u>
<u>Smith Surveying Group, LLC</u>	<u>Y</u>	<u>Surveying</u>	<u>5%</u>
<u>Gemini Engineering & Sciences</u>	<u>Y</u>	<u>Flood plain, hydrologic and hydraulic modeling</u>	<u>5%</u>

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2021-117-E, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury, I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

For solicitations that are not project specific, such as: misc. services, design build, etc.; "TBD" will not be accepted with the bid submittal on Form 1 and the Letters of Intent at a minimum should include a percentage of JSEB usage. For solicitations that are project specific you will be required to provide a dollar amount on Form 1 and on all Letters of Intent. "TBD" will not be accepted.

The designation of this project is: Encouragement Participation _____ Set Aside _____

Signature:  Title: Vice President, Design and Planning Date: May 10, 2023
Signature of Prime Contractor

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 5/10/2023
Sub-Consultant Civil Services, Inc. (CSI)
Sub-Consultant Services Provided Civil Engineering

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$	<u>72.53</u>	hr.
Project Manager (Responsible Professional)	\$	<u>72.19</u>	hr.
Senior Engineer (Registered)	\$	<u></u>	hr.
Senior Architect	\$	<u></u>	hr.
Senior Landscape Architect	\$	<u></u>	hr.
Design Engineer (Registered)	\$	<u>70.19</u>	hr.
Design Architect (Registered)	\$	<u></u>	hr.
Design Landscape Architect (Registered)	\$	<u></u>	hr.
Designer or Technician (Non-registered)	\$	<u>47.00</u>	hr.
CADD Operator/Drafter	\$	<u>34.58</u>	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$	<u>30.93</u>	hr.

Other Personnel who may be assigned to a Project

<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.
<u></u>	\$	<u></u>	hr.

- 2. Total Overhead Rate (to be applied to Direct Labor): 189.14 %
- 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %
- 4. Cost of 4-Man survey crew per 8 hour day (if applicable) \$ Hr.
- 5. Other Direct Project Cost per Unit (please specify)



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

September 7, 2023

Christopher Morse, President
CIVIL SERVICES, INC.
2394 St. Johns Bluff Road South
Jacksonville, Florida 32246

Dear Mr. Morse:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
 - 3.2 - Major Highway Design
- Group 4 - Highway Design - Bridges
 - 4.1.1 - Miscellaneous Structures
 - 4.1.2 - Minor Bridge Design
- Group 5 - Bridge Inspection
 - 5.1 - Conventional Bridge Inspection
 - 5.4 - Bridge Load Rating
- Group 7 - Traffic Operations Design
 - 7.1 - Signing, Pavement Marking and Channelization

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

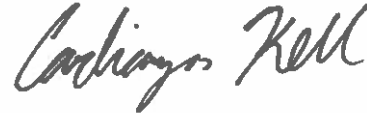
Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
189.14%	137.41%	0.410%	Excluded	No	1.19%	1.27%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

A handwritten signature in black ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell
Professional Services
Qualification Administrator

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

July 25, 2023

Christopher Morse
Civil Services, Inc.
2394 St. Johns Bluff Road S.
Jacksonville, Florida, 32246

Dear Mr. Morse:

The City of Jacksonville is pleased to announce that your company has been certified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work.

925 Engineering Services, Professional, specifically:

- 17 Civil Engineering
- 19 Concrete Engineering
- 33 Engineer Services, Professional
- 36 Engineering Services (Not Otherwise Classified)
- 38 Field Engineering
- 46 Geotechnical Engineering
- 49 Highways; Streets; Airport Pay-Parking Lots- Engineering
- 55 Inspecting, General/Engineering
- 56 Inspecting, Structural/Engineering
- 88 Structural Engineering

Civil Services, Inc. will be identified as a certified JSEB on our website for tracking purposes. The City of Jacksonville's Jacksonville Small and Emerging Business website can be found at www.jseb.coj.net.

Your company's stature with the City of Jacksonville is active for one year provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business service capabilities.

Sincerely,



Dinah L. C. Mason, EBO/JSEB Administrator
Equal Business Opportunity Office-Jacksonville Small Emerging Business Program

Certification Approval Date: July 25, 2023
Certification Expiration Date: June 01, 2025

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project	Professional Design Services for Sports Fields	RFP Number	P-08-23
Prime Consultant	Prosser	Rate Submittal Date	10/6/2023
Sub-Consultant	CSI Geo, Inc		
Sub-Consultant Services Provided	Geotechnical		

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Project Manager	\$	78.44	hr
Senior Geotechnical Engineer	\$	76.70	hr.
Geotechnical Engineer	\$	57.69	hr.
Engineer Intern	\$	42.78	hr.
Senior Engineering Technician	\$	35.00	hr.
Design Engineer (Registered)	\$	n/a	hr.
Design Architect (Registered)	\$	n/a	hr.
Design Landscape Architect (Registered)	\$	n/a	hr.
Designer or Technician (Non-registered)	\$	n/a	hr.
CADD Operator/Drafter	\$	41.50	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$	25.25	hr.

Other Personnel who may be assigned to a Project

	\$		hr.
	\$		hr.
	\$		hr.

- | | | | |
|----|--|-----|-----|
| 2. | Total Overhead Rate (to be applied to Direct Labor): | 200 | % |
| 3. | Profit Rate to be applied to Direct Labor plus Overhead | 10 | % |
| 4. | Cost of 4-Man survey crew per 8 hour day (if applicable) | \$ | Hr. |
| 5. | Other Direct Project Cost per Unit (please specify) | | |
| | See attached Published Testing Rates | | |



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

August 10, 2023

William Price, President
CSI GEO, INC.
2394 St. Johns Bluff Road South, Suite 200
Jacksonville, Florida 32246

Dear Mr. Price:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.4.2 - Non-Redundant Drilled Shaft Bridge Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection
- 10.4 - Minor Bridge & Miscellaneous Structures CEI

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
232.43%	135.55%	0.771%	Excluded	No	9.65%	0.31%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

A handwritten signature in black ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell
Professional Services
Qualification Administrator

Department of Finance and Administration
Procurement Division
CITY OF JACKSONVILLE

August 16, 2023

William R. Price
CSI GEO, INC
2394 St. Johns Bluff Road Suite 200
Jacksonville. FL 32246

RE: JSEB Re-Certification Letter

Dear Mr. Price:

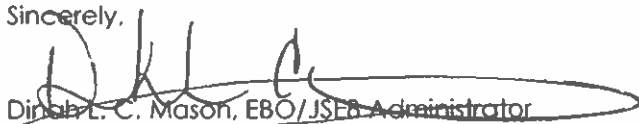
The City of Jacksonville is pleased to announce that your company has been certified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work. Your company is certified to participate in the areas of:

<p><u>907 Architectural And Engineering Services, Non-Professional, specifically:</u> -35 Designing Services -38 Drafting Services -42 Geotechnical – Soils -75 Site Assessment and Site Field Observation -83-00 Testing Services</p> <p><u>918 Consulting Services, specifically:</u> -32 Consulting Services (Not Otherwise Classified) -42 Engineering Consulting -88-00 Quality Assurance/Control Consulting</p>	<p><u>989 Sampling and Sample Preparation Services, specifically:</u> -14 Asphalt Sampling and Inspection Services -75 Soil Sampling and Preparation Services -91 Water Sampling and Analysis Services</p> <p><u>992 Testing and Calibration Services, specifically:</u> -34 Concrete Testing Services -36 Core Sample (Not Concrete) Testing Services -55 Miscellaneous Testing and Calibration Services</p>
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CSI GEO, INC. will be identified as a certified JSEB on our website for tracking purposes. The City of Jacksonville's Jacksonville Small and Emerging Business website can be found at www.jseb.coj.net.

Your company's stature with the City of Jacksonville is active for two years provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business services capabilities.

Sincerely,



Dina L. C. Mason, EBO/JSEB Administrator
Equal Business Opportunity Office-Jacksonville Small Emerging Business Program

Certification Approval Date: August 16, 2023
Certification Expiration Date: August 4, 2025

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 5/10/2023
Sub-Consultant Gemini Engineering & Sciences, Inc.
Sub-Consultant Services Provided Hydrologic/Hydraulic Analysis; Floodplain Analysis

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 73.35	hr
Project Manager (Responsible Professional)	\$ 73.35	hr.
Senior Engineer (Registered)	\$ 65.58	hr.
Senior Architect	\$	hr.
Senior Landscape Architect	\$	hr.
Design Engineer (Registered)	\$	hr.
Design Architect (Registered)	\$	hr.
Design Landscape Architect (Registered)	\$	hr.
Designer or Technician (Non-registered)	\$	hr.
CADD Operator/Drafter	\$	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$	hr.

Other Personnel who may be assigned to a Project

<u>Project Engineer</u>	\$ 57.80	hr.
<u>Junior Engineer</u>	\$ 47.33	hr.
<u>Intern Engineer</u>	\$ 29.22	hr.
<u>Senior GIS Analyst</u>	\$ 62.87	hr.
<u>Project GIS Analyst</u>	\$ 52.39	hr.
<u>Junior GIS Analyst</u>	\$ 36.84	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
_____	\$	hr.
 2. Total Overhead Rate (to be applied to Direct Labor): 169 %
 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %
 4. Cost of 4-Man survey crew per 8 hour day (if applicable) \$ Hr.
 5. Other Direct Project Cost per Unit (please specify)
- _____
- _____

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

January 26, 2023

Ki Hong Pak
Gemini Engineering and Sciences, Inc.
12926 Gran Bay Parkway West Suite 210
Jacksonville, Florida, 32258

Re: Re-certification Approved

Dear Mr. Pak:

The City of Jacksonville is pleased to announce that your company has been recertified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work.

925 Engineering Services, Professional, specifically:

- 17 Civil Engineering
- 28 Drainage Engineering
- 33 Engineer Services, Professional
- 35 Environmental Engineering
- 36 Engineering Services
- 37 Facilities Design Services, Engineering
- 38 Field Engineering

968 Public Works and Related Services, specifically:

- 92 Water Supply Plant Operating and Monitoring System Services

Gemini Engineering and Sciences, Inc. will be identified as a certified JSEB on our website for tracking purposes. The City of Jacksonville's Equal Business Opportunity website can be found at the web address below. Your company's stature with the City of Jacksonville is active for two years provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business service capabilities.

Sincerely,



Dinah L. C. Mason, EBO/JSEB Administrator
Equal Business Opportunity Office-Jacksonville Small Emerging Business Program

Certification Approval Date: January 8th, 2023

Certification Expiration Date: January 8th, 2025

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 5/10/2023
Sub-Consultant K|W Structural Engineering
Sub-Consultant Services Provided Structural Engineering

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$	_____	hr.
Project Manager (Responsible Professional)	\$	100.00	hr.
Senior Structural Engineer (Registered)	\$	57.50	hr.
Senior Architect	\$	_____	hr.
Senior Landscape Architect	\$	_____	hr.
Structural Engineer	\$	53.00	hr.
Design Architect (Registered)	\$	_____	hr.
Design Landscape Architect (Registered)	\$	_____	hr.
Structural Designer or Technician (Non-registered)	\$	47.50	hr.
CADD Operator/Drafter	\$	_____	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$	30.00	hr.

Other Personnel who may be assigned to a Project

_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.
_____	\$	_____	hr.

- | | | |
|---|-------|-----|
| 2. Total Overhead Rate (to be applied to Direct Labor): | 162.0 | % |
| | 0 | |
| 3. Profit Rate to be applied to Direct Labor plus Overhead | 10 | % |
| 4. Cost of 4-Man survey crew per 8 hour day (if applicable) | \$ | Hr. |
| 5. Other Direct Project Cost per Unit (please specify) | | |

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 5/10/2023
Sub-Consultant The Ohmega Group
Sub-Consultant Services Provided Electrical Engineering

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$114.02	hr
Project Manager (Responsible Professional)	\$66.87	hr.
Senior Engineer (Registered)	\$55.72	hr.
Senior Architect	\$	hr.
Senior Landscape Architect	\$	hr.
Design Engineer (Registered)	\$49.70	hr.
Design Architect (Registered)	\$	hr.
Design Landscape Architect (Registered)	\$	hr.
Designer or Technician (Non-registered)	\$34.62	hr.
CADD Operator/Drafter	\$22.51	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$19.85	hr.

Other Personnel who may be assigned to a Project

	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.
	\$	hr.

- | | | |
|---|-----|-----|
| 2. Total Overhead Rate (to be applied to Direct Labor): | 175 | % |
| 3. Profit Rate to be applied to Direct Labor plus Overhead | 10 | % |
| 4. Cost of 4-Man survey crew per 8 hour day (if applicable) | \$ | Hr. |
| 5. Other Direct Project Cost per Unit (please specify) | | |

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

February 11, 2022

Mark A. Morley
The Ohmega Group, LLC
1756 Silver Street
Jacksonville, FL 32206

Dear Mr. Morley:

RE: JSEB Recertification Approved

The City of Jacksonville is pleased to announce that your company has been recertified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work. Your company is certified to participate in the areas of:

925-00 Engineering Services, Professional, specifically:

- Please refer to the JAX PRO JSEB directory for specific commodity codes

The Ohmega Group, LLC will be identified as a certified JSEB on our website for tracking purposes. The City of Jacksonville's Jacksonville Small and Emerging Business website can be found at www.jseb.coj.net

Your company's stature with the City of Jacksonville is active for one year provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business service capabilities.

Sincerely,



Dinah L. C. Mason, EBO/JSEB Administrator
Equal Business Opportunity Office-Jacksonville Small Emerging Business Program

Certification Approval Date: December 10, 2020
Certification Expiration Date: December 7, 2023

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 10/11/2023
Sub-Consultant Powell & Hinkle Engineering, P.A.
Sub-Consultant Services Provided Electrical, Mechanical, Plumbing & Fire Protection Engineering

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 65.46	hr.
Project Manager (Responsible Professional)	\$ 54.55	hr.
Senior Engineer (Registered)	\$ 50.91	hr.
Senior Architect	\$ N/A	hr.
Senior Landscape Architect	\$ N/A	hr.
Design Engineer (Registered)	\$ 43.64	hr.
Design Architect (Registered)	\$ N/A	hr.
Design Landscape Architect (Registered)	\$ N/A	hr.
Designer or Technician (Non-registered)	\$ 43.64	hr.
CADD Operator/Drafter	\$ 30.92	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ 27.28	hr.

Other Personnel who may be assigned to a Project

_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.

- | | | |
|---|------------|-----|
| 2. Total Overhead Rate (to be applied to Direct Labor): | <u>150</u> | % |
| 3. Profit Rate to be applied to Direct Labor plus Overhead | <u>10</u> | % |
| 4. Cost of 4-Man survey crew per 8 hour day (if applicable) | \$ _____ | Hr. |
| 5. Other Direct Project Cost per Unit (please specify) | | |

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Field **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 10/10/2023
Sub-Consultant SES Environmental Resource Solutions LLC
Sub-Consultant Services Provided Environmental Services

I. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Project Manager	\$ 95.39	hr
Chief Scientist	\$ 68.90	hr.
Senior Environmental Specialist I	\$ 57.64	hr.
Sr. Environmental Specialist II	\$ 54.58	hr.
Sr. Environmental Specialist III	\$ 52.39	hr.
Sr. Environmental Scientist	\$ 46.41	hr.
Environmental Scientist I	\$ 36.73	hr.
Environmental Scientist II	\$ 30.61	hr.
Environmental Scientist III	\$ 28.05	hr.
GIS Specialist	\$ 38.26	hr.
Environmental Technician I	\$ 26.50	hr.
Environmental Technician II	\$ 22.93	hr.

Other Personnel who may be assigned to a Project

_____	\$ _____	hr.

- | | | |
|---|----------|-----|
| 2. Total Overhead Rate (to be applied to Direct Labor): | 169.6 | % |
| | <u>2</u> | |
| 3. Profit Rate to be applied to Direct Labor plus Overhead | 10 | % |
| 4. Cost of 4-Man survey crew per 8 hour day (if applicable) | \$ _____ | Hr. |
| 5. Other Direct Project Cost per Unit (please specify) | | |

SSCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 5/10/2023
Sub-Consultant Smith Surveying Group
Sub-Consultant Services Provided Surveying

1. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 70.72	hr.
Project Manager (Responsible Professional)	\$ 67.82	hr.
Senior Engineer (Registered)	\$ N/A	hr.
Senior Architect	\$ N/A	hr.
Senior Landscape Architect	\$ N/A	hr.
Design Engineer (Registered)	\$ N/A	hr.
Design Architect (Registered)	\$ N/A	
Design Landscape Architect (Registered)	\$ N/A	hr.
Designer or Technician (Non-registered)	\$ N/A	hr.
CADD Operator/Drafter	\$ 45.45	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ 16.37	hr.
Project Surveyor	\$ 56.18	hr.
2-Man Survey Crew	\$ 67.82	hr.

Other Personnel who may be assigned to a Project

_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.

- 2. Total Overhead Rate (to be applied to Direct Labor): 150 %
- 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %
- 4. Cost of 4-Man survey crew per 8 hour day (if applicable) \$N/A Hr.
- 5. Other Direct Project Cost per Unit (please specify)

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

May 11, 2023

Mr. Thomas Smith
Smith Surveying Group, LLC
9770 Baymeadows Road, Suite #121
Jacksonville, Florida, 32256

Re: JSEB Certification Approved

Dear Mr. Thomas Smith:

The City of Jacksonville is pleased to announce that your company has been re-certified as a Jacksonville Small and Emerging Business Enterprise (JSEB). This certification enables your company to compete for work and perform work as a JSEB enterprise. JSEB certification does NOT guarantee work.

905 Aircraft and Airport Operations Services

-10 Aerial Surveys & Mapping

920 Data Processing, Computer Programming, and Software Services, specifically:

-33 Mapping Services

925 Professional Engineering Services, specifically:

-86 Surveyor Services, Land

961 Miscellaneous Services No. 1 (Not Otherwise Classified), specifically:

-41 Global Positioning Systems Surveying

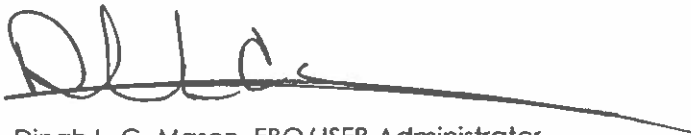
962 Miscellaneous Services, No. 2, specifically:

-52 Mapping Services

Smith Surveying Group, LLC will be identified as a certified JSEB on our website for tracking purposes. The City of Jacksonville's Jacksonville Small and Emerging Business website can be found at www.jseb.coj.net.

Your company's stature with the City of Jacksonville is active for two years provided there are no changes in ownership, control/operations of the company, or eligibility requirements during this certification period. Please be advised that you are required to notify this agency immediately of any changes in your business ownership, control/operations, or business service capabilities.

Sincerely,



Dinah L. C. Mason, EBO/JSEB Administrator
Equal Business Opportunity Office-Jacksonville Small Emerging Business Program

Certification Approval Date: May 11, 2023
Certification Expiration Date: May 26, 2025

SCHEDULE OF PROPOSED RATES – SUB-CONSULTANT

Project Professional Design Services for Sports Fields **RFP Number** P-08-23
Prime Consultant Prosser **Rate Submittal Date** 5/10/2023
Sub-Consultant SWCA Environmental Consultants
Sub-Consultant Services Provided Cultural Resources

I. Average direct labor rates without Fringe Benefits (insert N/A when not applicable)

Principal	\$ 62.50	hr
Project Manager (Responsible Professional)	\$ _____	hr.
Senior Engineer (Registered)	\$ _____	hr.
Senior Architect	\$ _____	hr.
Senior Landscape Architect	\$ _____	hr.
Design Engineer (Registered)	\$ _____	hr.
Design Architect (Registered)	\$ _____	hr.
Design Landscape Architect (Registered)	\$ _____	hr.
Designer or Technician (Non-registered)	\$ _____	hr.
CADD Operator/Drafter	\$ 24.00	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ 25.00	hr.

Other Personnel who may be assigned to a Project

<u>Archaeologist – field lead</u>	\$ 26.01	hr.
<u>Archaeologist – field technician</u>	\$ 23.50	hr.
<u>Technical Edit</u>	\$ 48.00	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.
_____	\$ _____	hr.

- 2. Total Overhead Rate (to be applied to Direct Labor): 175 %
- 3. Profit Rate to be applied to Direct Labor plus Overhead 10 %
- 4. Cost of 4-Man survey crew per 8 hour day (if applicable) \$2,299.36 Hr.
- 5. Other Direct Project Cost per Unit (please specify)



City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

March 7, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler
Director of Public Works

FROM: Steven D. Long, Jr., P.E. DocuSigned by: Steven D. Long Jr.
Director of Operations

Jill Enz DocuSigned by: Jill Enz
Chief, Natural and Marine Resources

SUBJECT: Amendment 2 Contract 70145-20 / PO 604432-20-021 P-10-19
The Haskell Company
Professional Design Services for the Southbank Riverwalk Extension

Additional design services are needed to provide three options in lieu of the original single concept plan for the Fuller Warren Bridge Park. Negotiations have resulted in the attached Scope of Services, Exhibit E, and Contract Fee Schedule, Exhibit F to provide these services. The Haskell Company is committed to meeting the 20% JSEB goals established for this contract.

Accordingly, this is to recommend that Contract 70145-20, originally executed, June 4, 2020, between the City and The Haskell Company for Professional Design Services for the Southbank Riverwalk Extension, be amended to incorporate the attached Scope of Services, Exhibit E and Fee Schedule, Exhibit F, to increase the Not to Exceed Limit for Design by \$24,500.00 from \$428,844.96 to a new limit of \$453,344.96, thereby increasing the maximum indebtedness by \$24,500.00 to a new with a maximum indebtedness to the City in the amount of \$1,052,838.63. All other terms and conditions remain the same.

Funding for this project should be encumbered as follows:

ACCOUNT:	TOTAL
32111.167101.565051.000805.00000000.00000.0000000	\$24,500.00
TOTAL	\$24,500.00

SDL/lw

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Attachment: Exhibits E & F

	<p style="text-align: right;">Project: SBRW Extension Phase II</p> <p style="text-align: right;">Location: Jacksonville, FL</p> <p style="text-align: right;">Date: October 16, 2023</p> <p style="text-align: right;">Design Manager: Shane Dankworth</p>
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PCO #	PCO DESCRIPTION
001	Additional design work for Fuller Warren Bridge Concept Park

Remarks Clarifications & Exclusions

This change order request is separate from the base contract which included only (1) one concept plan for the Fuller Warren Bridge Park. It entails the efforts/time necessary to produce (3) three options, in lieu of the original (1) one, as well as the design efforts and time required for the preparation of these documents and participation in the Stakeholder Design Meeting held on October 2, 2023. In addition, it was determined that a final concept plan would be developed, incorporating elements from all three options and stakeholder feedback. This time is outlined below in the Additional Hours Column.

PCO # 1.1 - Conceptual Design					
DESCRIPTION	QTY	UM	UNIT COST	TOTAL	COMMENTS
Concept Design and Management (8/12/23 - 10/23)	1.0		\$ 24,500.00	\$ 24,500.00	
				\$ -	
				\$ -	
				\$ -	
SUBTOTAL				\$ 24,500.00	

Actual Labor and Expenses					
DESCRIPTION	HRS.	ADD. HRS	HR RATE	TOTAL	COMMENTS
Craig Handley (Discipline Lead - RLA)	22.0	8.0	\$173	\$ 5,190.00	
Jenny Burkhalter (Design Associate II - LA)	84.0	24.0	\$100	\$ 10,800.00	
Chris Plagg (Vice-President/Principle)	5.0	1.0	\$250	\$ 1,500.00	
Patrick Moore (Design Associate I - LA)	19.5	0.0	\$85	\$ 1,657.50	
Shane Dankworth (Design Manager)	28.0	4.0	\$165	\$ 5,280.00	
Blueprints/ Reprographics				\$ 72.50	
				\$ -	
Actual Labor and Expenses				\$ 24,500.00	

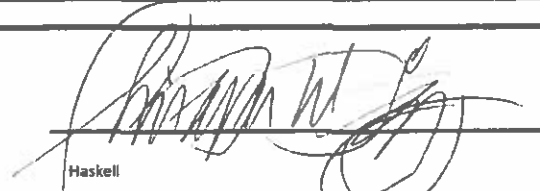
TOTAL SCM	\$ 24,500.00
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Individual Activity Schedule Impact	
Days	0.0

Approval Due Date: *By signing below, executer acknowledges and approves all indicated costs and

Owner Approval

Customer _____ Date _____


10/16/23

 Haskell _____ Date _____

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT F

PART I - GENERAL

1. COJ SBRW Extension Phase II Additional Design Services Change Order #001 (Fuller Warren Bridge Park Concept Plans)	2. Proposal No. #1900018 COJ# P-1019
3. Haskell Architects & Engineers	4. Date of Proposal 02/23/24

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Design Director	\$ 99.30	8	\$ 794.42	794.42
Design Manager	\$ 65.14	34	\$ 2,214.84	2,214.84
Landscape Discipline Lead (RLA)	\$ 68.72	10	\$ 687.17	687.17
Landscape Design Associate II	\$ 39.72	110	\$ 4,369.31	4,369.31
Landscape Design Associate I	\$ 34.04	24	\$ 816.98	816.98
TOTAL DIRECT LABOR	\$ -			\$ 8,882.73
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	150 % x Total Direct Labor			\$ 13,324.09
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 22,206.82
8. PROFIT: Labor Related Costs (Item 7)				\$ 2,220.68
				x 10%

PART III - OTHER COSTS

9. Miscellaneous Direct Costs				
Transportation & Shipping			\$ 0.00	
Original Reproducibles			\$ 0.00	
Reproduction			\$ 72.50	
Other			\$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 72.50
10. SUBCONTRACTS (REIMBURSABLE/NOT TO EXCEED)				
N/A				
				\$ 0.00
SUB-CONTRACT SUB-TOTAL				\$ 0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 24,500.00
11. REIMBURSABLE COSTS (Limiting Amount)				
N/A				
				\$ 0.00
SUB-TOTAL REIMBURSABLES				\$ 0.00

PART IV - SUMMARY

12. TOTAL AMOUNT CHANGE ORDER NO. 001 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	\$	24,500.00
13. CURRENT CONTRACT AMOUNT	\$	1,028,338.63
14. AMENDED CONTRACT AMOUNT	\$	1,052,838.63



A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
214 N. Hogan St., 10th Floor
Jacksonville, FL 32202
(904) 630-CITY
Jacksonville.gov

MEMORANDUM

**TO: Dustin Freeman, Chairperson
Professional Services Evaluation Committee**

THRU Nina Sickler, P. E. DocuSigned by: Nina Sickler 1EFA22305D23487
Director of Public Works

**FROM: Steven D. Long, Jr., P. E., Operations Director
Department of Public Works**

**Gary Goldsberry, P. E., Project Manager
Engineering and Construction Management Division**

**Alan Tablada, P. E., Project Manager
Engineering & Construction Management Division**

**SUBJECT: Request for Proposals – RFP NO. P-05-24
Engineering Design Services for Angel Lakes Drainage Improvements - Draft**

DATE: March 13, 2024

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost of these services is estimated at approximately \$1,000,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.
7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.

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Dustin Freeman
March 13, 2024
Page 2

8. The Department of Public Works does not have the in-house capabilities to provide these services.
9. A subcommittee composed of Gary Goldsberry, P. E., Project Manager, Engineering and Construction Management Division, 255-8709; and Alan Tablada, P. E., Project Manager, Engineering and Construction Management Division, 255-8712, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Administrative Code dated April 2022.
14. Three (3) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

Attachments: Request for Proposals
Risk Management Approval (sent by e-mail)
EBO Approval (sent by e-mail)

cc: Tammy Duggan, PW Contracts and Finance Manager
Lori West, Contract Specialist