

**PUBLIC NOTICE
AGENDA**

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

Thursday, March 11, 2021, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02.web.zoom.us/j/86268415008?pwd=UjRlbnk6KzRuemYrdHRWVGJ3bkdldz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
David Migul, OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>NOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Robin Smith Roy Birbal	P-23-16	Contract Amendment No. 2 Miscellaneous Architectural/Engineering Services Department of Public Works/Engineering & Construction Management Division	That Contract No. 10298 originally executed March 20, 2017, between the City of Jacksonville and ITV Architects, Inc. for Miscellaneous Architectural/Engineering Services be amended to increase the maximum indebtedness by \$2,000,000.00 to a new maximum of \$6,000,000.00, and to exercise the second and final 2-year renewal option from March 20, 2021 through March 19, 2023; with all other terms and conditions, as previously amended, remaining the same.	03/19/23	
Guy Parola Brian Burkett	P-40-20	Subcommittee Report Professional Engineering Services for Liberty Street Marina Project Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four (4) proposals received responding to the Request for Proposal (RFP), all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) Applied Technology, Inc. 1) HDR, Inc. 2) Taylor Engineering, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with HDR, Inc., the number one ranked company.		
Christopher LeDew Lee Durbon	P-08-21	Introduce & Review Scope Traffic Engineering in-House Services Department of Public Works/Traffic Engineering Division	That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		

<p>Jeff Foster Wm Williams</p>	<p>P-31-19 SS#3</p>	<p>Contract Amendment No. 1 Professional Services for Brownfield Site Rehabilitation Agreement Department of Public Works/Solid Waste Division</p>	<p>That the Single Source agreement between the City of Jacksonville and Geosyntec Consultants for Professional Services for Brownfield Site Rehabilitation Agreement Formerly Manufactured Gas Plant Contamination Cleanup be amended by increasing the maximum of indebtedness by \$432,000.00 to a new total maximum of \$853,829.00. All other terms and conditions shall remain the same.</p>	<p>To project completion</p>
<p>MEETING ADJOURNED</p>				

cc: Council Auditor
Subcommittee



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City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

January 19, 2021

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Robin G. Smith, *R. Smith*
Chief, Engineering and Construction Management

Roy Birbal *Roy Birbal*
Chief, Public Buildings

SUBJECT: P-23-16 Miscellaneous Architectural/Engineering Services
Contract # 10288 Amendment 2
Consultant Services Account Nos.: N/A
Internal Services Account No.: PWEN011AD

Contract #10288 between the City and TTV Architects, Inc. is set to expire March 19, 2021. All work has been performed satisfactorily for the past two years. Section 1.2 of the contract allows for two @ two year renewals. Therefore, we wish to extend the contract for the 2nd of the two year renewals. Additionally, projects planned in the coming year require that the maximum contract amount be increased to allow for continuation of services. There is no rate increase associated with this amendment. JSEB goals of 15% continue to be met with this amendment.

Accordingly, this is to recommend that Contract # 10288, originally executed March 20, 2017, between the City of Jacksonville and TTV Architects, Inc. for Miscellaneous Architectural/Engineering Services be amended to increase the maximum indebtedness by \$2,000,000.00, to a new maximum of \$6,000,000.00, and to extend the period of service from March 20, 2021 thru March 19, 2023, with all other terms and conditions of the Agreement remaining unchanged.

RGS/lw

cc: Lori A. West, Engineering Contract Specialist

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TTV ARCHITECTS, INC.

Architecture
Planning
Interior Design
Tel: 904-798-8333
904-798-8333

Misc. Architectural/Engineering Services -
Annual Contract #10288 (P-23-16) -
Request for 2nd Renewal Option
1/13/2017

May 9, 2017

Ms. Lori A. West
Engineering Contract Specialist
City of Jacksonville | Engineering and Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
Phone: 904-255-8759

RE: Misc. Architectural/Engineering Services – Annual Contract #10288 (P-23-16) – Request for 2nd
Renewal Option

Dear Lori,

In keeping with the terms of the Misc. Architectural/Engineering Services Annual Contract #10288 (P-23-16), TTV Architects Inc. formally requests that the City of Jacksonville exercise the 2nd renewal option on our contract. No modification to our professional rates is required or requested at this time.

Please see the attached EBO Form 1 showing that TTV Architects has exceeded our JSEB goal and continues to make efforts to utilize small businesses within our community.

We greatly appreciate this opportunity to continue working with you on future projects. Please do not hesitate to call me with any questions.

Sincerely,
TTV Architects, Inc.



Jessica Vu
Office Manager

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: TTV Architects, Inc.

Project Title: City of Jacksonville - Miscellaneous Architectural / Engineering Services - Annual Contract

Proposal Number: P-23-16 Total Base Proposal Amount (if applicable): _____

*Please list all JSEBs first

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>Civil Services, Inc.</u>	<u>African-American</u>	<u>Civil Engineering</u>	<u>8%</u>
<u>G.M. Hill</u>	<u>Women</u>	<u>Structural Engineering</u>	<u>4%</u>
<u>Meskel & Associates Engineering</u>	<u>Women</u>	<u>Geotechnical Engineering</u>	<u>1%</u>
<u>Daker Klein Engineering</u>	<u>Women</u>	<u>Structural/Civil Engineering</u>	<u>12%</u>
<u>VIA Concepts</u>	<u>Asian</u>	<u>Planning</u>	<u>1%</u>
<u>Huddad Engineering</u>	<u>-----</u>	<u>M.E.P.FP Engineering</u>	<u>14%</u>
<u>Atlantic Engineering Services</u>	<u>-----</u>	<u>Structural Engineering</u>	<u>1%</u>
<u>Englund Thims & Miller</u>	<u>-----</u>	<u>Civil Engineering</u>	<u>6%</u>
<u>TLC Engineering</u>	<u>-----</u>	<u>M.E.P. Engineering</u>	<u>2%</u>
TOTAL JSEB PERCENTAGE			26%

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	8%
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	1%
Woman Participation Total	17%
Non-MBE Participation Total	23%

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer:  Title: Office Manager Date: 01-15-2021

Print Name: Jessica Vu



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

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March 2, 2021

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Robin G. Smith, P.E. *R. Smith*
Chief, Engineering and Construction Management

Brian Burkett *B.P. Burkett*
Waterfront Project Manager

Guy Parola *Guy Parola*
Operations Manager

SUBJECT: P-40-20 Professional Engineering Services for Liberty Street Marina Project

The subcommittee received four (4) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

3. Applied Technology, Inc.
1. HDR, Inc.
2. Taylor Engineering, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, Engineering and Construction Management

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City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

February 26, 2021

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Christopher W. LeDew 
Chief of Traffic Engineering

SUBJECT: Certification Letter for P-08-21
Traffic Engineering In-House Services

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study: See attached RFP
2. The Objective of the study or services: is to make available professional services as stated in the RFP.
3. The estimated period of time needed for the service or study: Is two years, plus two, two-year options for extension, for a maximum possible of six years.
4. The estimated cost of the service or study: \$1,000,000
5. Whether the proposed study or service will not duplicate a prior or existing work.
6. List of current contracts or prior services or studies which are related to the proposed study or service: P-08-16 Traffic Engineering Services – Traffic Signals, System Design and Simulation
7. A statement as to why the service/study cannot be done by department or agency staff: the Department of Public Works does not have the in-house staff to provide these services.
8. The names and telephone numbers of two representatives from the using agency designated to serve on the evaluation committee as subcommittee members:

Christopher W. LeDew, P.E.
Chief of Traffic Engineering
904.255-7528

Lee Durban, Traffic Studies Engineer
Traffic Engineering
904.255-7547

9. A project funding account number: Funding will be identified at the time purchase orders are issued for these services.
10. The names and addresses of specific consultants the using agency wishes to be included in the solicitation process: All firms who have expressed an interest in furnishing Professional Services for Traffic Engineering Services as detailed in the RFP should be notified of this RFP.
11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as Subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated May, 2018



Christopher W. LeDew, Chief



Lee Durban, Traffic Studies Engineer

CWL/fcd




City of Jacksonville, Florida



Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

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TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P.E., Director, Department of Public Works 

FROM: Jeffrey S. Foster, P.G., SW Environmental Engineer Manager
Will Williams, Chief, Solid Waste Division  

DATE: February 19, 2021

SUBJECT: Amendment #1 - Single Source Request P-31-19 SS#3
Professional Services for Brownfield Site Rehabilitation Agreement Designated Contractor
Confederate Park - Former Manufactured Gas Plant Contamination Cleanup
Geosyntec Consultants

The Solid Waste Division respectfully requests approval of Amendment #1 to the Single Source Award P-31-19 for Professional Services for the Brownfield Site Rehabilitation Agreement Designated Contractor to Geosyntec Consultants. This Amendment is needed to continue the Remedial Action Plan (RAP) as required by the Florida Department of Environmental Protection Brownfield Site Rehabilitation Agreement that was approved by the City Council under Ordinance 2018-0542 for the former manufactured gas plant site known as Confederate Park.

The Amendment is divided into two parts. The first part involves the original award which was approved by PSEC on May 2, 2019 in the amount of \$421,829.00. However, the attached proposal to the May 2, 2019 award was for the amount of \$491,829.00 (Exhibit A). The second part of Amendment #1 is for the scope of work to complete the Remedial Action Plan as requested by the FDEP review of the work plan reports approved under the original award. The FDEP review letter of the work plan reports with the RAP request and Geosyntec's scope of work and fee proposal are contained in Exhibit B. Sufficient funding in the amount of \$70,000.00 to adjust the original award amount and \$362,000.00 for the RAP as described in the attached proposal (Exhibit B) is available in 32109.173103.565051.009037.00000000.00000 (ERAS32CMP-069505-ERR011-01). Therefore, SWD is requesting approval of Amendment #1 in the total amount of \$432,000.00 for a total not to exceed amount of \$853,829.00. Nothing contained herein shall be amended, modified or otherwise revised without prior PSEC and Mayor's approval.

If there are any questions, please do not hesitate to contact me at this office (904) 381-8205. Please advise when this item will be placed on the agenda so a representative of Solid Waste can attend.

JSF/jsf

Cc: Steve Schlessinger, DPW
Dina Riddle, DPW
Nickii Brookins, SWD

EXHIBIT "A"



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

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May 2, 2019

The Honorable Lenny Curry, Mayor
City of Jacksonville
4th Floor, St. James Building
Jacksonville, FL 32202

Dear Mayor Curry:

**Ref: P-31-19 SS#3 Professional Services for Brownfield Site Rehabilitation Agreement
Department of Public Works/Solid Waste Division**

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building for the purpose of certifying a single source, non-competitive purchase of professional services for the above-captioned project.

The following motion/recommendation was adopted:

That the City of Jacksonville enter into a Single Source agreement with Geosyntec Consultants for Professional Services for Brownfield Site Rehabilitation Agreement Formerly Manufactured Gas Plant Contamination Cleanup by (i) Incorporating the attached Scope of Work identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) incorporating Contract No. 7980-06; (iii) providing a maximum indebtedness in the amount of \$421,829.00 for the services; and (iv) providing a period of service from date of execution of the contract to project completion. All other terms and conditions are per the City's standard contract language.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Gregory Pease
Gregory Pease, Chief
Procurement Division
Chairman, Professional Services
Evaluation Committee

SHOULD BE \$491,829.00
PER PROPOSAL.

APPROVED:

Lenny Curry
Lenny Curry, Mayor

This 02nd day of May, 2019

GP: ab

cc Council Auditor
James McCon, Jr., OGC
Melba Gray, GAD
Subcommittee Members

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
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TO: Greg Pease, Chief, Procurement Division

THRU: John Pappas, P.E., Director, Department of Public Works

FROM: Jeffrey S. Foster, P.G., SW Environmental Engineer Manager
Will Williams, Chief, Solid Waste Division

DATE: April 4, 2019

SUBJECT: Single Source Request
Professional Services for Brownfield Site Rehabilitation Agreement Designated Contractor
Confederate Park - Former Manufactured Gas Plant Contamination Cleanup
Geosyntec Consultants

04/25/19 11:39:39
Procurement Division

John Pappas
JSF

P-31-19 5243

The Solid Waste Division respectfully requests approval of a Single Source Award for Professional Services for the Brownfield Site Rehabilitation Agreement Designated Contractor to Geosyntec Consultants. This Single Source Award is needed to continue the work plan designated in the Florida Department of Environmental Protection Brownfield Site Rehabilitation Agreement that was approved by the City Council under Ordinance 2018-0542 for the former manufactured gas plant site known as Confederate Park.

The funding source for this request will be ERAS32CMP ERR011-01 069505. Nothing contained herein shall be amended, modified or otherwise revised without prior PSEC and Mayor's approval.

If there are any questions, please do not hesitate to contact me at this office (904) 381-8205. Please advise when this item will be placed on the agenda so a representative of Solid Waste can attend.

JSF/jsf

Cc: Ann Brackin, DPW
Dina Riddle, DPW
Nickii Brookins, SWD

ab

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT/DIVISION): Public Works/Solid Waste

FUNDING SOURCE: ERAS32CMP-ERR011-01 068505

BRIEF DESCRIPTION OF GOODS/SERVICES:

Implementation of Remedial Action Work Plan, prepare Remedial Action Plan, production of plans and specifications for bidding package, review of bidding documents, oversight of Remedial Action Plan implementation, certification report submittal to FDEP, operation of remedial action system equipment, groundwater monitoring, progress and O&M reports, assessment if required by FDEP.

AMOUNT OF PROJECT (attach quote): \$491,829.00 (First Scope of Work Deliverable Only)

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Implementation of Remedial Action Work Plan, prepare Remedial Action Plan, production of plans and specifications for bidding package, review of bidding documents, oversight of Remedial Action Plan implementation, certification report submittal to FDEP, operation of remedial action system equipment, groundwater monitoring, progress, monitoring and O&M reports, additional assessment if required by the FDEP.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

Geosyntec is listed as the contractor that is part of the Brownfield Site Rehabilitation Agreement that was approved by City Council under ordinance 2018-0542.

See Brownfield Site Rehabilitation Agreement - Attachment E Contractor Certification Form

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Geosyntec has been the incumbent environmental contractor since the start of the assessment work under Contract 7980-06, Amendment #3. As such, the incumbent has been a critical and core part of the remedial action feasibility study and provided technical support in the on-going legal action that resulted in the Brownfield Site Rehabilitation Agreement that will allow for the cleanup of the facility and redevelopment of the former manufactured gas plant site.

Submitted by: Jeffrey S. Foster, P.G. SW Environ. Engineer Mgr
(Name) (Title)

Date: April 4, 2019

Requesting Agency's Director's Signature:

