

**PUBLIC NOTICE  
PSEC AGENDA  
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

**Thursday, January 11, 2024, 10:00 a.m.**  
Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

**Join Teams Meeting**

For Teams link, please visit [coj.net/department/finance/procurement](http://coj.net/department/finance/procurement)

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman  
Brennan Merrell, Treasury  
James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Paul Freeman Tom Ossi	1	SS-11199-21 (P-15-22)	Contract Amendment No. 4 ERP Team Lead Services Information Technologies Division	That Contract No. 71379-21 between the City of Jacksonville and Tek Systems, Inc., for ERP Team Lead Services, be amended to ratify the contract from October 1, 2023, thru November 17, 2023, to allow for an orderly transition and transfer of knowledge and increase the maximum indebtedness by \$60,000.00 to a not-to-exceed amount of \$592,700.00. All other terms and conditions shall remain unchanged.		
Laurie Santana Matt Fall	2	P-33-22	Subcommittee Report Consultant Services to Develop Vision Zero Action Plan Planning and Development Department	It is the consensus of the committee that of the four (4) proposals received in response to the Request for Proposals, all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are:  3) Benesch 2) EXP US Services, Inc. 1) Kittelson & Associates  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Kittelson &amp; Associates</u> , the number one(1) ranked firm.		
Robin Smith Nikita Reed	3	P-52-22	Fee & Contract Negotiations Miscellaneous Architectural/Engineering Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with The Haskell Company for Miscellaneous Architectural/Engineering Services-Annual Contract that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$2,500,000.00; the initial period of service will be from execution of the contract through two(2) years with the option to extend such contract for two(2) additional 2-year periods upon satisfactory performance by the consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.		

Nikita Reed Daryl Weinstein	4	P-34-23	Subcommittee Report Professional Design Services for First Responder Hurricane Safe Room Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the five (5) proposals received in response to the Request for Proposals, two(2) were found to be non-responsive and three(3) were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) Matthews Design Group, LLC d/b/a Matthews DCCM 1) PQH Group Design, Inc. 3) Zyscovich, LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with PQH Group Design, Inc., the number one(1) ranked firm.	
Robin Smith Thomas McKnight	5	P-10-23	Approval to Proceed with Evaluation of Proposals Received CEI Services for 3 Swimming Pool Projects Department of Public Works/Engineering & Construction Management Division	That the committee approves proceeding with evaluation of the two (2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.	
Robin Smith Thomas McKnight	6	P-43-23	Approval to Proceed with Evaluation of Proposals Received CEI Services for City Bridge-Structure Projects <\$4M Department of Public Works/Engineering & Construction Management Division	That the committee approves proceeding with evaluation of the two (2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.	
Robin Smith Thomas McKnight	7	P-48-23	Introduce & Review Scope Construction Engineering and Inspection Services for Various Architectural/Vertical Projects Below \$4,000,000 Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposals as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to insure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.	
Robin Smith Nikita Reed	8	P-39-23	Subcommittee Report Master Stormwater Management Plan (MSMP) Program Management Services (Rebid) Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposals, both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, and second designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) CDM Smith, Inc. 2) Taylor-Woolpert, LLC We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with CDM Smith, Inc., the number one(1) ranked firm.	
Robin Smith Thomas	9	P-27-23	Fee & Contract Negotiation CEI Services for Southbank Bulkhead Replacement Projects Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with the Gibbs Group, Inc., for CEI Services for Southbank Bulkhead Replacement Projects that includes the attached Scope of Services identified as Exhibit 'A' and Rate Schedule identified as Exhibit 'B'. Each project performed under this agreement shall be authorized by an individual Purchase Order with a not to exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$2,000,000.00. The period of service shall be from execution of the contract through Project completion. All other terms and conditions are as provided in the REP and the City's standard contract language.	

Steven Long James Carroll	10	P-20-20	Contract Amendment No. 1 Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North Department of Public Works/Engineering & Construction Management Division	That Contract No. 70323-23, originally executed April 13, 2023, between the City of Jacksonville and Construction and Engineering Services Consultants, Inc., for Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North be amended to incorporate the attached Scope of Work identified as Exhibit 'C' and Fee Summary Services by \$44,775.50 to a new lump sum amount of \$569,542.05; thereby increasing the maximum indebtedness to the City by \$44,775.50 to a new not-to-exceed maximum of \$635,322.80. All other terms and conditions shall remain unchanged.	
Robin Smith James Carroll	11	P-13-19	Contract Amendment No. 2 Professional Engineering Services for Roadway, Intersection & Parking Projects ~ Annual Contracts Department of Public Works/Engineering & Construction Management Division	That Contract No. 8003-12, originally executed January 27, 2020 between the City and Hanson Professional Services, Inc., for Professional Engineering Services for Roadway Intersection & Parking Projects ~ Annual Contract be amended to increase the rates as requested in Exhibit 'C' and to increase the upset limit by \$3,000,000.00 to a new limit of \$9,000,000.00 and to extend the period of service from January 27, 2024 thru January 26, 2026. All other terms and conditions, as previously amended, shall remain the same.	
Meeting Adjourned:					

*"The next PSEC meeting is scheduled to be held on Thursday, January 25, 2024"*





A NEW DAY.

# City of Jacksonville, Florida

**Donna Deegan, Mayor**

Information Technologies Division

Ed Ball Building

214 N. Hogan Street, Suite 900

Jacksonville, Florida 32202

(904) 630-CITY

[www.coj.net](http://www.coj.net)

## MEMORANDUM

**TO:** Dustin L. Freeman, Chief of Procurement Division

**VIA:** Anna Brosche, Interim Director of Finance and Administration/CFO

**THROUGH:** Wanyonyi Kendrick, Chief of Information Technologies/CIO

**FROM:** Paul Freeman, Enterprise Applications Manager

**SUBJECT:** ERP Team Lead with TEKsystems, Inc. - Single Source Award

**DATE:** November 15, 2023

<b>Anna L Brosche</b>	Digitally signed by Anna L Brosche Date: 2023.11.15 16:27:23 -05'00'
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<b>Wanyonyi Kendrick</b>	Digitally signed by Wanyonyi Kendrick Date: 2023.11.15 15:53:03 -05'00'
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<b>Paul Freeman</b>	Digitally signed by Paul Freeman Date: 2023.11.15 15:43:34 -05'00'
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The Information Technologies Division (ITD) is requesting approval to exercise the Fourth Amendment to Single Source Contract #71379-21 for the ERP Team Lead contract position with TEKsystems, Inc. This is the final extension of this contract as the contractor, Michael Turner, transitions the function of Team Lead with the City's Enterprise Resource and Planning (ERP) Implementation to the project team within ITD.

ITD recommends extending the Single Source Award SS-11199-21 and current Agreement from October 1, 2023, through November 17, 2023, to allow for an orderly transition and transfer of knowledge. The hourly supplier rate for the ERP Team Lead is \$125.00 for a total of 480 hours. The current award amount of \$532,700.00 will be increased by \$60,000.00 increasing the total not-to-exceed to \$592,700.00.

**FUNDING SOURCE:** 53106.113002.565091.000636.00000000.00000.00000000

<b>Tracy Geake</b>	Digitally signed by Tracy Geake Date: 2023.11.15 15:51:01 -05'00'
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**Upon award approval, ITD will request a contract amendment through the Office of General Counsel.**

Your favorable consideration of ITD's request is appreciated.

**CC:** Thomas Ossi, Technology Contract and Records Manager  
Elizabeth Brown, IT Operations Manager  
Andre Conyers, IT Contract Administrator

**Attachments:** Award #SS-11199-21, Amd #3  
City Contract #71379-21, Amd #3  
Single Source Justification and Letter

**THIRD AMENDMENT TO  
SINGLE SOURCE CONTRACT  
FOR IT STAFF AUGMENTATION SERVICES  
TEKSYSTEMS, INC.  
(ERP TEAM LEAD – MICHAEL TURNER)**

This Third Amendment to Single Source Contract for IT Staff Augmentation Services (this “Third Amendment”) is dated March 24, 2023, and is between the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (the “City”), and TEKsystems, Inc., a Maryland corporation (“Company”).

Whereas, on September 27, 2021, the City and Company entered into a Single Source Contract for IT Staff Augmentation Services, City Contract No. 71379-21 (the “Agreement”).

Whereas, the Agreement was previously amended by the First Amendment dated April 27, 2022, and the Second Amendment dated September 29, 2022.

Whereas, the parties want to amend the Agreement for the third time by extending the period of service through September 30, 2023, and by increasing the maximum indebtedness by \$126,000.00 to a new total maximum indebtedness not to exceed \$532,700.00, with all other provisions, terms, and conditions of the Agreement remaining unchanged.

Now, therefore, the parties agree as follows:

1. **Incorporation of Recitals.** The above recitals are accurate and true and are hereby incorporated in and made a part of this Third Amendment.

2. **Capitalized Terms.** Unless otherwise defined in this Third Amendment, all capitalized terms have the meanings given to them in the Agreement.

3. **Amendment to Section 5.** The Agreement’s section 5 is hereby amended by extending the period of service through September 30, 2023, and reads in its entirety as follows:

5. **Term of Agreement.** This Agreement shall begin on September 27, 2021, and continue until the earlier of project completion or September 30, 2023.

4. **Amendment to Section 7.** The Agreement’s section 7 is hereby amended by increasing the maximum indebtedness by \$126,000.00 to a new total maximum indebtedness not to exceed \$532,700.00, and reads in its entirety as follows:

7. **Maximum Indebtedness.** The maximum indebtedness of City under this Agreement shall not exceed the sum of FIVE HUNDRED THIRTY-TWO THOUSAND SEVEN HUNDRED AND 00/100 DOLLARS (\$532,700.00).

5. **Ratification; Entire Agreement.** The provisions of the Agreement remain in full force and effect except as expressly provided in this Third Amendment. This Third Amendment constitutes the entire understanding between the parties with respect to the subject matter of this Third Amendment and supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter of this Third Amendment.

6. **Counterparts.** This Third Amendment may be executed electronically and in several counterparts, each of which will be deemed an original and all of which will constitute one instrument.

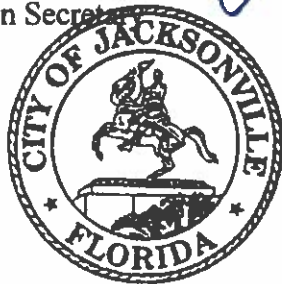
In witness whereof, the parties are signing this Third Amendment the day and year first written above.

**Attest**

**City of Jacksonville**, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida

By: *James R. McCain, Jr.*  
James R. McCain, Jr.  
Corporation Secretary

By: *Brian Hughes*  
Lenny Curry  
Mayor  
Brian Hughes  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No: 2019-02



**TEKsystems, Inc.**, a Maryland corporation

By: *Nancy White*  
Name: Nancy White  
Title: Senior Manager of Operations

Encumbrance and funding information for internal City use:

**Total Maximum Indebtedness: \$532,700.00**

The above stated amount is the maximum fixed monetary amount of the foregoing contract. It shall not be encumbered by the contract. It shall be encumbered by one or more subsequently issued purchase orders that must reference the contract. All financial examinations and funds control checking will be made at the time such purchase orders are issued.

In accordance with section 24.103(e), Jacksonville Ordinance Code, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing contract; provided, however, this certification is not, nor shall it be interpreted as, an encumbrance of funding under the contract. Actual encumbrances shall be made by subsequent purchase orders as specified in the contract.

*[Signature]*  
Director of Finance  
City Contract #71379-21, Amendment 3

Form Approved:

*[Signature]*  
Office of General Counsel

Single Source Contract Purchase Agreement POA-71379-21 Change Order 4



Agreement	POA-71379-21
Agreement Date	28-SEP-2021
Change Order	4
Change Order Date	13-MAR-2023
Revision	4
Agreement Amount	532,700.00 USD
Calculation Number	SS-11199-21

Sold To **City of Jacksonville**  
**117 West Duval Street**  
**Suite 375**  
**JACKSONVILLE, FL 32202**  
**US**

Supplier **Tek Systems Inc.**  
**P.O. Box 198568**  
**ATLANTA, GA 30384**

Notes C/O to extend POS to 09/30/23 & increase max by \$126,000.00 Bal prior to increase is \$406,700.00 Amd #3

C/O to extend POS from 10/1/22 to 03/01/23 & increase max by \$133,100.00 - Amd #2

Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
25129	Net 30	Freight Prepaid	FOB Destination	Best Way
Start Date	End Date	Contact To		
26-Sep-2021	29-Sep-2023	Alexandria Baker abaker@coj.net Phone 904-2558830		

This Order is subject to the General Conditions attached here to.  
 Manufacturer's Federal excise tax exempt no 59-89-0120K  
 Florida State sales and use tax exemption no. 85-8012621607C-8

Approved by Dustin L. Freeman, Chief of Procurement Division





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Procurement Division  
Ed Ball Building  
214 N. Hogan Street, Suite 800  
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE

March 9, 2023

The Honorable Lenny Curry, Mayor  
City of Jacksonville  
4th Floor, St. James Building  
Jacksonville, FL 32202

Dear Mayor Curry:

**Ref: SS-11199-21 ERP Team Lead Services (Amendment No. 3) (P-15-22)**  
Finance and Administration Department/Information Technologies Division

The Professional Services Evaluation Committee met today in Board Room 851 on the eighth floor of the Ed Ball Building, for the purpose of amending the above referenced single source contract.

The following motion/recommendation was adopted:

That Contract No. 71379-21 between the City of Jacksonville and Tek Systems Inc., for ERP Team Lead Services, be amended to extend the period of services from April 1, 2023, thru September 30, 2023; and increase the maximum indebtedness by \$126,000.00 to a new not-to-exceed amount of \$532,700.00. All other terms and conditions shall remain the same.

If the foregoing meets your approval, we respectfully request your signature and return to my office.

Respectfully submitted,

Dustin Freeman, Chief  
Procurement Division  
Chairman, Professional Services  
Evaluation Committee

Brian Hughes  
Chief Administrative Officer  
For: Mayor Lenny Curry  
Under Authority of:  
Executive Order No: 2019-02

APPROVED:

Lenny Curry, Mayor

This 9th day of March, 2023

DF:ab

cc Council Auditor  
James McCain, Jr., OGC  
Subcommittee Members



# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Information Technologies Division  
Ed Ball Building  
214 N. Hogan Street, Suite 900  
Jacksonville, Florida 32202

ONE CITY ONE JACKSONVILLE

February 10, 2023

**TO:** Dustin L. Freeman, Chief of Procurement Division

**VIA:** Patrick "Joey" Greive  
Director of Finance and Administration / CFO

**THRU:** Kenneth E. Lathrop, Chief of Information Technologies / CIO

**FROM:** Paul Freeman, Enterprise Applications Manager

**SUBJECT:** ERP Team Lead with TEKsystems, Inc. - Single Source Contract Amendment

<b>Patrick Greive</b>	Digitally signed by Patrick Greive Date: 2023.02.23 09:44:37 -0500
<b>Kenneth E. Lathrop</b>	Digitally signed by Kenneth E. Lathrop Date: 2023.02.16 08:34:02 -0500
<b>Paul Freeman</b>	Digitally signed by Paul Freeman Date: 2023.02.14 13:46:27 -0500

*SS-11199-21 (P-15-22)*

The Information Technologies Division (ITD) is requesting approval to exercise the Third Amendment to Single Source Contract #71379-21 for the ERP Team Lead contract position with TEKsystems, Inc. The contractor, Michael Turner, continues to serve in the capacity of Team Lead with the City's Enterprise Resource and Planning (ERP) Implementation project for the system known as "1Cloud".

ITD recommends extending the Single Source Award SS-11199-21 and current agreement from April 1, 2023 through September 30, 2023. The hourly supplier rate for the ERP Team Lead is \$125.00 for a total of 1,008 hours. The current award amount of \$406,700.00 will be increased by \$126,000.00 increasing the total not-to-exceed to \$532,700.00.

**FUNDING SOURCE:** 53106.113002.565091.000636.00000000.000000.00000000

<b>Tracy Geake</b>	Digitally signed by Tracy Geake Date: 2023.02.15 11:55:53 -0500
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Your favorable consideration of our request is greatly appreciated.

**Attachments:** Award #SS-11199-21, Amd #2  
City Contract #71379-21, Amd #2  
Single Source Justification  
Single Source Letter

**CC:** Thomas Ossi, Technology Contract and Records Manager  
Elizabeth Brown, IT Operations Manager  
Andre Conyers, IT Contract Administrator



September 15, 2021

City of Jacksonville

To: COJ Contact

Please find below the agreed upon hourly rate of \$125.00 for Michael Turner, ERP Team Lead with a term start of September 27, 2021 and initial term end date of March 28, 2022.

This rate includes both standard and overtime set at \$125 hour

- Hourly billing rate from TEKsystems to the City of Jacksonville: \$125
- Start date: 9/27/2021

Thank you

Carrie

---

**Carrie M Young** Account Executive Government Services  
T 904.223.2113 | M 904.383.2929 | [cyoung@TEKsystems.com](mailto:cyoung@TEKsystems.com)  
10375 Centurion Parkway N, Suite 120, Jacksonville, FL 32256



**SECOND AMENDMENT TO  
SINGLE SOURCE CONTRACT  
FOR IT STAFF AUGMENTATION SERVICES  
TEKSYSTEMS, INC.  
(ERP TEAM LEAD – MICHAEL TURNER)**

# 71379-21  
AMD#2

**THIS SECOND AMENDMENT** to Agreement for the purchase of IT Staff Augmentation Services is made and entered into this 29th day of September, 2022, (the "*Effective Date*") by and between the **CITY OF JACKSONVILLE**, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (the "*City*"), and **TEKSYSTEMS, INC.**, a Maryland corporation authorized to transact business in the State of Florida and whose principal address is 7431 Race Road, Hanover, MD 21076 ("*Company*").

**WHEREAS**, on September 27, 2021, City and Company made and entered into City of Jacksonville Contract #71379-21 (the "*Agreement*"); and

**WHEREAS**, said Agreement was previously amended on April 27, 2022 to extend the period of service, provide additional funding, and increase the maximum indebtedness; and

**WHEREAS**, said Agreement should be amended by extending the period of service through March 31, 2023; and by providing additional funding in the amount of \$133,100.00 so as to increase the maximum indebtedness to a new cumulative maximum indebtedness not to exceed amount of \$406,700.00; now therefore

**IN CONSIDERATION** of the premises and of the mutual covenants herein, and for other good and valuable consideration, the parties agree to amend said Agreement as follows:

1. **Incorporation of Recitals.** The above recitals are true and are incorporated herein.
2. **Term of Agreement.** Section 5 of said Agreement is amended by extending the period of service through March 31, 2023, and as amended shall read as follows:

"5. **Term of Agreement.** This Agreement shall begin on September 27, 2021 and continue until the earlier of project completion or March 31, 2023."

3. **Increase to Maximum Indebtedness.** Section 7 of said Agreement is amended by providing additional funding in the amount of \$133,100.00 so as to increase the maximum indebtedness to a new cumulative maximum indebtedness not to exceed amount of \$406,700.00, and as amended shall read as follows:

"7. **Maximum Indebtedness.** The maximum indebtedness of City under this Agreement shall not exceed the sum of FOUR HUNDRED SIX THOUSAND SEVEN HUNDRED AND 00/100 DOLLARS (\$406,700.00).

SAVE AND EXCEPT as expressly amended in and by this instrument, the provisions, terms, and conditions of said Agreement shall remain unchanged and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment as of the effective date.

WITNESS:

TEKSYSTEMS, INC., a  
Maryland corporation

By: Nancy White  
Name: Nancy White  
Title: Senior Manager of Operations  
Date: 9/29/2022

By: Christopher Garman  
Name: Christopher Garman  
Title: Senior Manager of Operations  
Date: 9/29/22

ATTEST:



By: James R. McCain  
James R. McCain,  
Corporation Secretary

CITY OF JACKSONVILLE, a  
Florida municipal corporation

By: Brian Hughes  
Lenny Curry  
Mayor

Brian Hughes  
Chief Administrative Officer  
For Mayor Lenny Curry  
Under Authority of  
Executive Order No: 2019-02

Form Approved:

Darryl M. White  
Office of General Counsel

In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement and that provision has been made for the payment of monies provided therein to be paid.

[Signature]  
Director of Finance  
City Contract No. 71379-21, Amd. No. 2





# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Planning and Development  
Edward Ball Building  
214 North Hogan Street  
Jacksonville, FL 32202  
(904) 630-CITY  
www.coj.net

## MEMORANDUM

**TO:** Dustin Freeman, Chief Of Procurement

**FROM:** Laurie Santana, Chief of Transportation Planning *LAS*  
Planning and Development

          Matt Fall, Bike/Ped Coordinator *M Fall*  
          Planning and Development

**RE:** P-33-23 Consultant Services to Develop Vision Zero Action Plan

**DATE:** January 2, 2024

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The Planning and Development Department received four (4) proposals for the **Consultant Services to Develop Vision Zero Action Plan** and found all to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following companies listed alphabetically and ranked were determined to be qualified and available to perform the required services and they are:

- 3) Benesch
- 2) EXP US Services, Inc
- 1) Kittelson & Associates

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request that this item is sent to the Mayor for final decision

Attachment(s): Scoring Matrix









A NEW DAY

# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
[www.jacksonville.gov](http://www.jacksonville.gov)

January 2, 2024

TO: Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

THRU Nina Sickler, P. E. *[Signature]*  
Director of Public Works

FROM: Robin G. Smith, P.E. *[Signature]*  
Chief, Engineering and Construction Management

Nikita Reed, PE *[Signature]*  
Engineering Operations Manager

Maria Williams, P.E. *[Signature]*  
Professional Engineer

SUBJECT: Scope and Fee Award P-52-22  
The Haskell Company  
Misc. Architectural/Engineering Services-Annual Contract

The Engineering Division has negotiated with the consultant selected for Misc. Architectural/Engineering Services-Annual Contract, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 25 Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with The Haskell Company for Misc. Architectural/Engineering Services-Annual Contract that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$2,500,000.00. The initial Period of Service will be for two (2) years with the option to extend such contract for two (2) additional two (2) year periods upon satisfactory performance by the Consultant. All other terms and conditions are as provided in the RFP and the City's standard contract language.

NS/lw

Attachment: Exhibits A& B  
JSEB Participation

### Description of Services and Deliverables

- 4.0. This is a Request for Proposals (RFP) for consultants to provide Professional Construction Engineering and Inspection (CEI) services which are required for constructability reviews, contract administration, inspection, and materials sampling and testing for the construction of various Architectural-Vertical projects that have construction costs below \$4,000,000. The City reserves the right to perform some of the work required on this project or to specify the extent of the work needed for this project.

The selected CEI Consultant shall exercise independent professional judgment in performing obligations and responsibilities under this Agreement. The authority of the Consultant's lead person, such as the Senior Project Engineer, and the Consultant's Project Inspector shall be identical to the City's Construction Project Manager and Project Inspector respectively and shall be interpreted as such.

Services provided by the Consultant shall comply with manuals, procedures, and memorandums in effect as of the date of execution of the Agreement unless otherwise directed in writing by the City. Such manuals, procedures, and memorandums are found at the FDOT's Construction Office's website and through coordination with the City's Construction Management Section.

Services anticipated will generally include, but are not limited to, the following:

4.1. **CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES:**

Services to be provided under this contract may include, but may not be limited to, the following:

- Design Phase constructability review
- Schedule and conduct pre-construction conferences as necessary
- Ensure that all necessary private property agreements, utility agreements, construction easements and construction/environmental permits are on file.
- Issue Notices to Proceed to contractors
- Enforce and perform terms of the construction contracts between the City and its contractors
- Review shop drawings submitted by contractors for conformance to the specifications, and distribute to parties as necessary
- Review thoroughly and answer contractors' inquiries and RFI's in a timely manner
- Provide qualified construction inspectors to inspect the work to ensure that construction is proceeding in accordance with the specifications, and that work is constructed in conformance with the contract plans and specifications.
- Direct the contractor, after consultation with the City, on removal and replacement of defective work which does not meet specifications, or is otherwise incorrectly constructed
- Review and analyze contract change order requests and proposals to determine validity and potential cost/time impacts thereof, and recommend appropriate action to the City
- Review claims and disputes and recommend necessary actions
- Review and recommend for approval contract change orders and forward necessary documentation and paperwork to the City as to the necessity for such changes, including substantiation of the extra costs thereof
- Arrange for construction materials testing by third party testing laboratories and review test reports to ensure that materials installed meet the requirements of the contract documents
- Review construction inspection reports relating to the contractors' performance and communicate with each, if necessary, regarding non-conformance to plan specifications, workmanship, etc.
- Review contractors' requests for monthly progress payments and, if appropriate, certify pay application is proper and transmit to City with recommendation that the invoice be paid
- Review contractors' pay requests for compliance with minority business enterprise participation requirements
- Review contractors' proposals for additional work or change orders for compliance with minority business enterprise participation requirements
- Adjust requests for monthly progress payments, as necessary, to align amount of pay requested with actual progress of construction satisfactorily performed

- In the event of the need to revise the contract drawings during the construction period, coordinate with the City and the Design Consultant to obtain the revised originals from the design consultant, review the changes and corrections on behalf of the City, and coordinate the issuance of new prints for the revised drawings to the parties concerned
- Prepare and maintain monthly progress schedules and reports applicable to all phases of the construction operations, and such special reports as may be required to keep the City fully advised with respect to the progress of construction of the projects
- Monitor contractors' preparation of in-progress as-built drawings during the course of construction to ensure that final as-built drawings on will be easily produced
- Collect final as-built drawings electronically and for each project, review for conformance with the contract documents and specifications, and recommend approval/disapproval to the City
- If final as-builts are recommended for disapproval, monitor contractor's preparation of revised final as-built drawings.
- Prepare a final engineering report on the construction status of each project, including lessons learned.
- Recommend in writing, that the City make final payment on a project when appropriate
- Collect documents and deliverables, including release of liens and consent of surety, when required, from the contractors prior to recommending that final payments be made
- Continue acting as the City's representative throughout the post-construction phase of the projects, which generally cover the contractors' one-year warranty periods
- Deliver final documents, including originals of construction drawings and specifications, approved mylar as-built drawings, a DVD with as-built drawings in Autocad or .pdf format, two sets of blue line prints and the projects files to the City
- Prepare and deliver final project financial accounting reports to the City
- Evaluate and rate the contractor's performance
- Direct the contractor to replace or correct defective work which becomes known during the warranty period
- Provide monthly status reports to the City concerning warranty activities and corrective work by contractors.
- Enforce all warranty provisions of the contract documents
- Schedule and conduct an eleven (11) month warranty inspection of projects including the contractors, design consultants and City personnel as appropriate
- Develop eleven-month warranty punchlist and forward to the contractor for corrective action
- Monitor contractor's performance on addressing the punchlist
- Advise the City, in writing, when contractors have satisfactorily completed their obligations under the warranty periods of the contracts
- Provide any other construction engineering and inspection services as may be necessary to implement a successful the project

4.2 **CONSTRUCTION MANAGEMENT RESPONSIBILITIES WITHIN THE CITY OF JACKSONVILLE'S TECHNOLOGY ENVIRONMENT:**

The City of Jacksonville is seeking a CEI firm with strong technical skills to coordinate, manage and inspect this project using web, content management geographic information system (GIS), and e-commerce technology tools throughout the construction phase. Ideal candidate will establish project resource requirements and manage deliverables in a web-enabled environment. The CEI construction manager is expected to drive the delivery, to specification, on schedule and within budget, of this project using a centralized, enterprise-wide communications strategy supporting four components: GIS, project management, performance management and schedule management.

- 4.3 A detailed Scope of Services defining the exact performance requirements and contract schedule for each project will be developed during negotiations with the selected Consultant to establish terms of the agreement for professional services and consultant's fee and Purchase Orders Issued.

**EXHIBIT B  
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

**PART I - GENERAL**

<b>1. Project</b> Misc. Architectural-Engineering Services - Annual Contract Original Contract	<b>2. Proposal No. / Contract No.</b> P-52-22 / TBD
<b>3. Name of Consultant or Subconsultant:</b> The Haskell Company	<b>4. Date of Proposal</b> November 10, 2023

**PART II - LABOR RELATED COSTS**

<b>5. Direct Labor (Reimbursable)</b>	<b>Hourly Rate</b>	<b>Estimated Hours</b>	<b>Estimated Cost</b>	<b>TOTAL</b>
Design Director	\$ 90.00		\$ 0.00	
Design Manager	\$ 88.00		\$ 0.00	
Lead Architect	\$ 83.00		\$ 0.00	
Project Architect	\$ 71.00		\$ 0.00	
Design Associate - Architect	\$ 58.00		\$ 0.00	
Lead Engineer - Civil	\$ 81.00		\$ 0.00	
Project Engineer - Civil	\$ 68.00		\$ 0.00	
Design Associate - Civil	\$ 56.00		\$ 0.00	
Lead Engineer - Struct.	\$ 79.00		\$ 0.00	
Project Engineer - Struct.	\$ 64.00		\$ 0.00	
Design Associate - Struct	\$ 55.00		\$ 0.00	
Lead Engineer - Mech.	\$ 78.00		\$ 0.00	
Project Engineer - Mech.	\$ 62.00		\$ 0.00	
Design Associate - Mech.	\$ 54.00		\$ 0.00	
Designer - Plumbing	\$ 54.00		\$ 0.00	
Lead Engineer - Elect.	\$ 78.00		\$ 0.00	
Project Engineer - Elect.	\$ 62.00		\$ 0.00	
Design Associate - Elect.	\$ 54.00		\$ 0.00	
Roadway Engineer	\$ 65.00		\$ 0.00	
Urban Planner	\$ 49.00		\$ 0.00	
Landscape Architect	\$ 66.00		\$ 0.00	
Design Associate - Landscape	\$ 40.00		\$ 0.00	
Project Coordinator	\$ 49.00		\$ 0.00	
Clerical	\$ 26.00		\$ 0.00	
Graphic Designer	\$ 55.00		\$ 0.00	
Marketing Specialist	\$ 35.00		\$ 0.00	

<b>TOTAL DIRECT LABOR</b>	0	\$	-
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>			
Overhead Rate	161.34 % x Total Direct Labor	\$	-
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>		\$	-
<b>8. PROFIT: Labor Related Costs (Item 7)</b>	x 10%	\$	-

**PART III - OTHER COSTS**

<b>9. Miscellaneous Direct Costs (Lump Sum)</b>		\$	-
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>		\$	-
<b>10. SUBCONSULTANTS (Lump Sum)</b>		\$	
		\$	
		\$	
<b>SUB-CONTRACT SUB-TOTAL (Reimb/NTE)</b>		\$	-
<b>11. SUBCONTRACTS (Reimbursable/Not to Exceed)</b>		\$	
		\$	
		\$	
		\$	
<b>SUB-TOTAL REIMBURSABLES</b>		\$	-

**PART IV - SUMMARY**

<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10, and 11)	\$	-
<b>12. TOTAL PRIOR CONTRACT AMOUNT</b>		N.A.
<b>TOTAL AMENDED CONTRACT AMOUNT</b>		N.A.



*Florida Department of Transportation*

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

July 13, 2023

Mara Scott, Manager - Corporate Licensing  
THE HASKELL COMPANY  
111 Riverside Avenue  
Jacksonville, Florida 32202

Dear Ms. Scott:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
  - 3.3 - Controlled Access Highway Design
  
- Group 4 - Highway Design - Bridges
  - 4.1.1 - Miscellaneous Structures
  - 4.1.2 - Minor Bridge Design
  
- Group 5 - Bridge Inspection
  - 5.1 - Conventional Bridge Inspection
  - 5.2 - Movable Bridge Inspection
  - 5.4 - Bridge Load Rating
  
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
  - 6.2 - Traffic Signal Timing
  
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  
- Group 13 - Planning
  - 13.3 - Policy Planning
  - 13.6 - Land Planning/Engineering

Group 14 - Architect

Group 15 - Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
161.34%	149.62%	Reimbursed	No	5.19%	0.00%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,



Carliayn Kell  
Professional Services  
Qualification Administrator



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

June 19, 2023

Antoinette Meskel, President  
MESKEL & ASSOCIATES ENGINEERING, PLLC  
3728 Philips Highway, Suite 208  
Jacksonville, Florida 32207

Dear Ms. Meskel:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 9 - Soil Exploration, Material Testing and Foundations
  - 9.1 - Soil Exploration
  - 9.2 - Geotechnical Classification Laboratory Testing
  - 9.3 - Highway Materials Testing
  - 9.4.1 - Standard Foundation Studies
  - 9.5 - Geotechnical Specialty Laboratory Testing
- Group 10 - Construction Engineering Inspection
  - 10.1 - Roadway Construction Engineering Inspection
  - 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

**Approved Rates**

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
231.00%	142.37%	1.247%	Reimbursed	No	8.20%	0.00%*	Yes

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator



**EXHIBIT B**  
**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION**  
**CITY OF JACKSONVILLE, FLORIDA**

PART I - GENERAL				
1. Project Misc. Architectural-Engineering Services - Annual Contract Original Contract			2. Proposal No. / Contract No. P-52-22 / TBD	
3. Name of Consultant Meskel & Associates Engineering, PLLC			4. Date of Proposal October 19, 2023	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 70.30		\$ 0.00	
Chief Engineer	\$ 64.89		\$ 0.00	
Senior Project Engineer	\$ 60.58		\$ 0.00	
Project Engineer	\$ 38.75		\$ 0.00	
Engineer Intern	\$ 28.13		\$ 0.00	
Driller	\$ 24.83		\$ 0.00	
Assistant Driller	\$ 19.00		\$ 0.00	
Draftsperson/CAD Operator	\$ 28.00		\$ 0.00	
Sr. Field Technician	\$ 28.58		\$ 0.00	
Clerical	\$ 25.75		\$ 0.00	
<b>TOTAL DIRECT LABOR</b>		0		\$ -
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate		200 % x Total Direct Labor		\$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ -
8. PROFIT: Labor Related Costs (Item 7)				x 10% \$ -
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
<b>Field Exploration</b>				
Mobilization of Crew & Eq. -Truck Mounted Rig	0	\$600.00	\$ 0.00	
Movement of Crew & Eq. Between Boreholes	0	\$185.00	\$ 0.00	
SPT Boring : 0 to 30 feet, per LF	0	\$14.00	\$ 0.00	
SPT Boring : 30 to 50 feet, per LF	0	\$16.50	\$ 0.00	
SPT Boring : 50 to 100 feet, per LF	0	\$18.00	\$ 0.00	
SPT Boring : 100 to 150 feet, per LF	0	\$23.50	\$ 0.00	
Wash Borings : 0 to 50 feet, per LF	0	\$11.50	\$ 0.00	
Grouting of Borings, per LF	0	\$8.00	\$ 0.00	
Undisturbed Samples of Soft Soils : 0 to 50 feet, ea	0	\$155.00	\$ 0.00	
Auger Borings, per LF	0	\$13.00	\$ 0.00	
Addl Split-Spoon Samples, 0 to 50 feet, each	0	\$40.00	\$ 0.00	
Addl Split-Spoon Samples, 50 to 100 feet, each	0	\$45.00	\$ 0.00	
Addl Split-Spoon Samples, 100 to 150 feet, each	0	\$50.00	\$ 0.00	
Setting 4-inch Casing, per LF	0	\$11.00	\$ 0.00	
Pavement Core with Asphalt Patch	0	\$40.00	\$ 0.00	
Difficult Drilling and Sampling/Muck Probes, per Ho	0	\$185.00	\$ 0.00	
GPR Services - Utility Locates, Day	0	\$1,300.00	\$ 0.00	
MOT Services - Lane Closure, Day	0	\$2,500.00	\$ 0.00	
<b>Laboratory Testing</b>				
Natural Moisture Content, ea.	0	\$16.00	\$ 0.00	
Sieve Analysis, ea.	0	\$60.00	\$ 0.00	
Soil Gradation, ea	0	\$65.00	\$ 0.00	
Organic Content, ea	0	\$40.00	\$ 0.00	
Atterberg Limits, ea	0	\$90.00	\$ 0.00	
Corrosion Series, ea	0	\$250.00	\$ 0.00	
Triaxial Shear (UU), ea	0	\$250.00	\$ 0.00	
Consolidation, ea	0	\$550.00	\$ 0.00	
Limerock Bearing Ratio, ea	0	\$320.00	\$ 0.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ -
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				0.00 \$ -
PART IV - SUMMARY				
12. TOTAL AMOUNT AMENDMENT NO. <u>0</u> (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$ -

**EXHIBIT B**  
**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION**  
**CITY OF JACKSONVILLE, FLORIDA**

**PART I - GENERAL**

<b>1. Project</b> Misc. Architectural-Engineering Services - Annual Contract Original Contract	<b>2. Proposal No. / Contract No.</b> P-52-22 / TBD
<b>3. Name of Consultant or Subconsultant:</b> Smith Surveying Group, LLC	<b>4. Date of Proposal</b> October 19, 2023

**PART II - LABOR RELATED COSTS**

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principle	\$ 70.72		\$ 0.00	
Project Manager	\$ 67.82		\$ 0.00	
Project Surveyor	\$ 56.18		\$ 0.00	
CADD	\$ 45.45		\$ 0.00	
Survey Crew	\$ 67.82		\$ 0.00	
Admin	\$ 45.02		\$ 0.00	
<b>TOTAL DIRECT LABOR</b>		0		\$ -
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate			<b>150 %</b> x Total Direct Labor	\$ -
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b>			x	<b>10%</b> \$ -

**PART III - OTHER COSTS**

<b>9. Miscellaneous Direct Costs (Lump Sum)</b>	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	\$ -
<b>10. SUBCONSULTANTS (Lump Sum)</b>	
	\$
	\$
	\$
	\$
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)	\$ -
<b>11. SUBCONTRACTS (Reimbursable/Not to Exceed)</b>	
	\$
	\$
	\$
	\$
	\$
SUB-TOTAL REIMBURSABLES	\$ -

**PART IV - SUMMARY**

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	\$ -
<b>12. TOTAL PRIOR CONTRACT AMOUNT</b>	N.A.
<b>TOTAL AMENDED CONTRACT AMOUNT</b>	N.A.

**EXHIBIT B**  
**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION**  
**CITY OF JACKSONVILLE, FLORIDA**

**PART I - GENERAL**

<b>1. Project</b> Misc. Architectural-Engineering Services - Annual Contract Original Contract	<b>2. Proposal No. / Contract No.</b> P-52-22 / TBD
<b>3. Name of Consultant or Subconsultant:</b> Acuity Design Group	<b>4. Date of Proposal</b> October 19, 2023

**PART II - LABOR RELATED COSTS**

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principle	\$ 77.00		\$ 0.00	
Project Manager	\$ 77.00		\$ 0.00	
Communications Director	\$ 65.00		\$ 0.00	
Graphic Design	\$ 55.00		\$ 0.00	
Outreach Specialist	\$ 55.00		\$ 0.00	
Clerical	\$ 35.00		\$ 0.00	
<b>TOTAL DIRECT LABOR</b>		0		\$ -
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate			<b>150 %</b> x Total Direct Labor	\$ -
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b>			x	<b>10%</b> \$ -

**PART III - OTHER COSTS**

<b>9. Miscellaneous Direct Costs (Lump Sum)</b>	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL	\$ -
<b>10. SUBCONSULTANTS (Lump Sum)</b>	
	\$
	\$
	\$
	\$
SUB-CONTRACT SUB-TOTAL (Reimb/NTE)	\$ -
<b>11. SUBCONTRACTS (Reimbursable/Not to Exceed)</b>	
	\$
	\$
	\$
	\$
	\$
SUB-TOTAL REIMBURSABLES	\$ -

**PART IV - SUMMARY**

TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10, and 11)	
<b>12. TOTAL PRIOR CONTRACT AMOUNT</b>	N.A.
<b>TOTAL AMENDED CONTRACT AMOUNT</b>	N.A.

**EXHIBIT B  
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

**PART I - GENERAL**

<b>1. Project</b> Misc. Architectural-Engineering Services - Annual Contract Original Contract	<b>2. Proposal No. / Contract No.</b> P-52-22 / TBD
<b>3. Name of Consultant or Subconsultant:</b> The NDN Companies	<b>4. Date of Proposal</b> October 19, 2023

**PART II - LABOR RELATED COSTS**

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Archaeologist I	\$ 36.80		\$ 0.00	
Archaeologist II	\$ 53.20		\$ 0.00	
Biologist I	\$ 36.80		\$ 0.00	
Biologist II	\$ 53.20		\$ 0.00	
Environmental Scientist I	\$ 36.80		\$ 0.00	
Environmental Scientist II	\$ 53.20		\$ 0.00	
<b>TOTAL DIRECT LABOR</b>			0	\$ -
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate			<b>150 %</b> x Total Direct Labor	\$ -
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b>			x	<b>10%</b> \$ -

**PART III - OTHER COSTS**

<b>9. Miscellaneous Direct Costs (Lump Sum)</b>	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>	
	\$ -
<b>10. SUBCONSULTANTS (Lump Sum)</b>	
	\$
	\$
	\$
	\$
<b>SUB-CONTRACT SUB-TOTAL (Reimb/NTE)</b>	
	\$ -
<b>11. SUBCONTRACTS (Reimbursable/Not to Exceed)</b>	
	\$
	\$
	\$
	\$
	\$
	\$
<b>SUB-TOTAL REIMBURSABLES</b>	
	\$ -

**PART IV - SUMMARY**

<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10, and 11)	\$ -
<b>12. TOTAL PRIOR CONTRACT AMOUNT</b>	N.A.
<b>TOTAL AMENDED CONTRACT AMOUNT</b>	N.A.

**EBO FORM 1**  
**SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

Name of Proposer: The Haskell Company, Inc.

Project Title: Misc. Architectural/Engineering Services - Annual Contract

Proposal Number: P-52-22 Total Base Proposal Amount (if applicable): \$ TBD

**\*Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>Smith Surveying</u>	<u>Non-MBE</u>	<u>Survey</u>	<u>3.00% (Estimated)</u>
<u>Meskel &amp; Associates, Inc..</u>	<u>Women-Owned</u>	<u>Geotech</u>	<u>1.00% (Estimated)</u>
<u>Acuity Design Group</u>	<u>African-American</u>	<u>Public Outreach</u>	<u>1.00% (Estimated)</u>
<u>NDN Companies</u>	<u>Women-Owned</u>	<u>Environmental</u>	<u>1.00% (Estimated)</u>

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	<b>1.00% (Estimated)</b>
Hispanic-American Participation Total	<b>0.00 (Estimated)</b>
Native-American Participation Total	<b>0.00 (Estimated)</b>
Asian-American Participation Total	<b>0.00 (Estimated)</b>
Woman Participation Total	<b>2.00% (Estimated)</b>
Non-MBE Participation Total	<b>3.00 (Estimated)</b>

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: 

Title: VP/AE Operations  
Principal

Date: 01/02/2024

Print Name: Christopher D. Flagg, FASLA





A NEW DAY

# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
[www.jacksonville.gov](http://www.jacksonville.gov)

January 3, 2024

TO: Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

THRU Nina Sickler, P. E.   
Director of Public Works

FROM: Nikita Reed,   
Engineering Operations Manager

Daryl Weinstein   
Public Works Construction Project Manager

SUBJECT: Shortlist  
P-34-23 Professional Design Services for First Responder Hurricane Safe Room

The subcommittee received five (5) proposals for evaluation for the subject project. Two responses failed to address all the minimum requirements as required in Section 1.4 of the RFP. The remaining 3 were found to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. Matthews Design Group, LLC d/b/a Mathews | DCCM
1. PQH Group Design, Inc.
3. Zyscovich, LLC

We recommend that the above list be forwarded to the Mayor for final selection.

NS/lw

Attachment: Scoring Matrix







# City of Jacksonville, Florida

**Donna Deegan, Mayor**

Department of Public Works  
214 N. Hogan St., 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 630-CITY  
[www.jacksonville.gov](http://www.jacksonville.gov)

A NEW DAY.

January 2, 2024

TO: Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

THRU: Nina Sickler, P. E. *Nina Sickler*  
Director of Public Works

FROM: Robin G. Smith, P. E. *Robin G. Smith*  
Chief, Engineering and Construction Management Division

*for* Thomas G. McKnight  
Capital Improvement Construction Manager *Thomas G. McKnight*

SUBJECT: REQUEST FOR PERMISSION TO REVIEW PROPOSALS  
RFP P-10-23 CEI SERVICES FOR 3 SWIMMING POOL PROJECTS

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The Department of Public Works received only two (2) proposals for the RFP solicitation for the Referenced RFP. Per Section 126.302(f) of the Procurement Code if:

"PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by re-soliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the re-solicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."

The Department of Public Works does not have qualified staff to manage the Master Stormwater Management Program and, since the program's inception, has been hiring a Consultant to provide the necessary Program Management Expertise. The RFP for these services was advertised for almost 5 weeks and was downloaded or picked up by 8 local Engineering firms, including five that typically submit proposals to provide CEI services on our projects. We feel that 34 days afforded ample time for consulting firms to become aware of the RFP and prepare/submit responses. Additionally, we believe that we have received proposals from two highly qualified firms.

Considering the foregoing information, staff requests permission to review and rank the 2 proposals received.

RGS/lw

cc: David D. Hahn, P. E., Engineering and Construction Management





A NEW DAY.

# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Department of Public Works  
214 N. Hogan St., 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 630-CITY  
[Jacksonville.gov](http://Jacksonville.gov)

January 2, 2024

TO: Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

THRU Nina Sickler, P. E.  
Director of Public Works

FROM: Robin Smith, P. E.  
Chief, Engineering and Construction Management Division

for Thomas G. McKnight  
Capital Improvement Construction Manager

STEWART D. LONG

SUBJECT: REQUEST FOR PERMISSION TO REVIEW PROPOSALS  
RFP P-43-23 CEI SERVICES FOR CITY BRIDGE-STRUCTURE PROJECTS <\$4M

---

The Department of Public Works received only two (2) proposals for the RFP solicitation for the Referenced RFP. Per Section 126.302(f) of the Procurement Code if:

"PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by re-soliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the re-solicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."

The Department of Public Works does not have qualified staff to manage the CEI Services for City Bridge-Structure Projects < \$4M and, since the program's inception, has been hiring a Consultant to provide the necessary Program Management Expertise. The RFP for these services was advertised for almost 5 weeks and was downloaded by 10 local Engineering firms, including 6 that typically submit proposals to provide CEI services on our projects. We feel that 34 days afforded ample time for consulting firms to become aware of the RFP and prepare/submit responses. Additionally, we believe that we have received proposals from two highly qualified firms.

Considering the foregoing information, staff requests permission to review and rank the 2 proposals received.

RGS/lw

cc: David D. Hahn, P. E., Engineering and Construction Management





A NEW DAY.

# City of Jacksonville, Florida

**Donna Deegan, Mayor**

Department of Public Works  
214 N. Hogan St., 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 630-CITY  
[jacksonville.gov](http://jacksonville.gov)

## MEMORANDUM

**TO:** Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

**THRU:** Nina Sickler, P. E.  
Director of Public Works

**FROM:** Robin Smith, P. E., Chief  
Engineering and Construction Management Division

Tom McKnight, Manager, Construction Management Section  
Engineering and Construction Management Division

**SUBJECT:** Request for Proposals – RFP NO. P-48-23  
Construction Engineering and Inspection Services for Various  
Architectural/Vertical Projects Below \$4,000,000 – Annual Contract

**DATE:** January 3, 2024

---

Please take appropriate action to issue the attached Request for Proposals (RFP) for subject professional services.

The following information is furnished as required by the Ordinance Code and Procurement Department Regulations:

1. The general purpose of these services is stated in the accompanying RFP.
2. The objective of this request is to make available professional services as stated in the RFP.
3. The services shall be performed in accordance with negotiated time schedules.
4. The cost of these services is estimated at approximately \$1,750,000.
5. These services will not duplicate prior or existing work.
6. There are no current or prior services directly related to this request.
7. Coordination has been completed between the pertinent Divisions of the Department of Public Works for proper utilization of these services.
8. The Department of Public Works does not have the in-house capabilities to provide these services.

9. A subcommittee composed of Robin Smith, P. E., Chief, Engineering and Construction Management Division, 255-8710; and Tom McKnight, Manager, Construction Management Section, Engineering and Construction Management Division, 255-8744, is assigned to review submittals for this RFP.
10. Internal Services administrative costs should be charged to Account No. PWEN011AD.
11. Funding will be identified at the time purchase orders are issued for these services.
12. All firms who have expressed an interest in furnishing Professional Engineering Services as detailed in the RFP should be mailed a notice of this RFP.
13. The subcommittee members assigned to this RFP have read and understand the Procurement Administrative Code dated April 2022.
14. Three (3) weeks is believed to be sufficient time for interested parties to respond to this RFP.

We certify the contents of this memorandum are correct and true to the best of our knowledge.

**Attachments:** Request for Proposals  
Risk Management Approval (sent by e-mail)  
EBO Approval (sent by e-mail)

**cc:** Tammy Duggan, PW Contracts and Finance Manager  
Lori West, Contract Specialist





# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
Jacksonville.gov

A NEW DAY

January 3, 2024

TO: Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

THRU Nina Sickler, P. E. *[Signature]*  
Director of Public Works

FROM: Robin G. Smith, P.E. *[Signature]*  
Chief, Engineering and Construction Management

Nikita Reed, PE *[Signature]*  
Engineering Operations Manager

Michael Derbaum, P.E. *[Signature]*  
Professional Engineer

SUBJECT: P-39-23 Master Stormwater Management Plan (MSMP) Program Management  
Services (Rebid)

---

The subcommittee received two (2) proposals for evaluation for the subject project and found them to be responsive, interested, qualified and available to provide the services required by the RFP. A request was submitted to and approved by the Professional Services Evaluation Committee to allow grading of the two proposals.

Permission by PSEC was given to evaluate the proposal using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first and second designates the order of qualification of these firms to perform the required services.

1. CDM Smith, Inc.
2. Taylor-Woolpert, LLC

We recommend that the above list be forwarded to the Mayor for final selection.

NS/lw

Attachment: Scoring Matrix









A NEW DAY

# City of Jacksonville, Florida

*Donna Deegan, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

December 14, 2023

**TO:** Dustin Freeman, Chairman  
Professional Services Evaluation Committee

**THRU:** Nina Sickler, P.E.  
Director of Public Works

**FROM:** Robin G. Smith, P.E.  
Chief, Engineering and Construction Management

Thomas G. McKnight  
Capital Improvement Construction Manager

**SUBJECT:** P-27-23 CEI Services for Southbank Bulkhead Replacement Projects

The Engineering Division has negotiated with the consultant selected for CEI Services for Southbank Bulkhead Replacement Projects, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 30% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with The Gibbs Group, Inc. for CEI Services for Southbank Bulkhead Replacement Projects that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$2,000,000.00. The Period of Service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

NS/lw

Attachment: Exhibits A& B  
JSEB Participation

cc: Lori West, Engineering and Construction Management

## SCOPE OF SERVICES

### I. GENERAL:

This is a Request for Proposals (RFP) from Consultants to provide Construction Engineering and Inspection (CEI) services for constructability reviews, contract administration, inspection, and for materials sampling and testing for 2 bulkhead replacement projects (see location map) each with an anticipated construction cost exceeding \$4,000,000. The City reserves the right to perform some of the work required on this project or to specify the extent of the work needed for this project.

Southbank bulkhead replacement projects that are expected to require CEI services under this contract include:

- Replacement of bulkhead along the former River City Brewing property (Approx. 445 Lineal Feet)
- Replacement of bulkhead along the Friendship Fountain property (Approx. 360 Lineal Feet)

### II. ANTICIPATED CONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES:

Services to be provided under this contract may include, but may not be limited to, the following:

- Design Phase constructability reviews
- Schedule and conduct pre-construction conferences as necessary
- Ensure that all necessary private property agreements, utility agreements, construction easements and construction/environmental permits are on file.
- Issue Notices to Proceed to contractors
- Enforce and perform terms of the construction contracts between the City and its contractors
- Review shop drawings submitted by contractors for conformance to the specifications, and distribute to parties as necessary
- Review thoroughly and answer contractors' inquiries and RFI's in a timely manner
- Provide qualified construction inspectors to inspect the work to ensure that construction is proceeding in accordance with the specifications, and that work is constructed in conformance with the contract plans and specifications.
- Direct the contractor, after consultation with the City, on removal and replacement of defective work which does not meet specifications, or is otherwise incorrectly constructed
- Review and analyze contract change order requests and proposals to determine validity and potential cost/time impacts thereof, and recommend appropriate action to the City
- Review claims and disputes and recommend necessary actions
- Review and recommend for approval contract change orders and forward necessary documentation and paperwork to the City as to the necessity for such changes, including substantiation of the extra costs thereof
- Arrange for construction materials testing by third party testing laboratories and review test reports to ensure that materials installed meet the requirements of the contract documents
- Review construction inspection reports relating to the contractors' performance and communicate with each, if necessary, regarding non-conformance to plan specifications, workmanship, etc.
- Review contractors' requests for monthly progress payments and, if appropriate, certify pay application is proper and transmit to City with recommendation that the invoice be paid
- Review contractors' pay requests for compliance with minority business enterprise participation requirements
- Review contractors' proposals for additional work or change orders for compliance with minority business enterprise participation requirements
- Adjust requests for monthly progress payments, as necessary, to align amount of pay requested with actual progress of construction satisfactorily performed
- In the event of the need to revise the contract drawings during the construction period, coordinate with the City and the Design Consultant to obtain the revised originals from the design consultant, review the changes and corrections on behalf of the City, and coordinate the issuance of new prints for the revised drawings to the parties concerned

- Prepare and maintain monthly progress schedules and reports applicable to all phases of the construction operations, and such special reports as may be required to keep the City fully advised with respect to the progress of construction of the projects
- Monitor contractors' preparation of in-progress as-built drawings during the course of construction to ensure that final as-built drawings will be easily produced
- Collect final as-built drawings electronically and for each project, review for conformance with the contract documents and specifications, and recommend approval/disapproval to the City
- If final as-builts are recommended for disapproval, monitor contractor's preparation of revised final as-built drawings.
- Prepare a final engineering report on the construction status of each project, including lessons learned.
- Recommend in writing, that the City make final payment on a project when appropriate
- Collect documents and deliverables, including release of liens and consent of surety, when required, from the contractors prior to recommending that final payments be made
- Continue acting as the City's representative throughout the post-construction phase of the projects, which generally cover the contractors' one-year warranty periods
- Deliver final documents, including originals of construction drawings and specifications, approved mylar as-built drawings, a DVD with as-built drawings in AutoCAD or .pdf format, two sets of blue line prints and the projects files to the City
- Prepare and deliver final project financial accounting reports to the City
- Evaluate and rate the contractor's performance
- Direct the contractor to replace or correct defective work which becomes known during the warranty period
- Provide monthly status reports to the City concerning warranty activities and corrective work by contractors.
- Enforce all warranty provisions of the contract documents
- Schedule and conduct an eleven (11) month warranty inspection of projects including the contractors, design consultants and City personnel as appropriate
- Develop eleven-month warranty punchlist and forward to the contractor for corrective action
- Monitor contractor's performance on addressing the punchlist
- Advise the City, in writing, when contractors have satisfactorily completed their obligations under the warranty periods of the contracts
- Provide any other construction engineering and inspection services as may be necessary to implement a successful project

III. CONSTRUCTION MANAGEMENT RESPONSIBILITIES WITHIN THE CITY OF JACKSONVILLE'S TECHNOLOGY ENVIRONMENT:

The City of Jacksonville is seeking a CEI firm with strong technical skills to coordinate, manage and inspect this project using web, content management geographic information system (GIS), and e-commerce technology tools throughout the construction phase. Ideal candidate will establish project resource requirements and manage deliverables in a web-enabled environment. The CEI construction manager is expected to drive the delivery, to specification, on schedule and within budget, of this project using a centralized, enterprise-wide communications strategy supporting four components: GIS, project management, performance management and schedule management.

- IV. A detailed Scope of Services defining the exact performance requirements and contract schedule for each project will be developed during negotiations with the selected Consultant to establish terms of the agreement for professional services and consultant's fee and Purchase Orders Issued.

EXHIBIT B  
RATE TABLE

<b>1. Project</b>		<b>2. Proposal No. / Contract No.</b>		
Construction Engineering and Inspection Services for Southbank Bulkhead Replacement Projects		P-27-23 / TBD		
<b>5. Labor Rates</b>				
	<b>The Gibbs Group</b>	<b>Halff Associates</b>	<b>Keville Enterprises</b>	
Principle Engineer	\$ 77.90			
Sr. Project Engineer	\$ 77.90	77.90	\$ 77.86	
Project Engineer	\$ -	\$ -	\$ 53.97	
Geotech Engineer	\$ -	\$ -	\$ -	
Asst. Project Engineer	\$ -	\$ -	\$ -	
Asst. Project Manager	\$ -	\$ -	\$ 40.75	
Sr. Construction Manager	\$ -	\$ 60.58	\$ -	
Construction Manager	\$ 36.06	\$ -	\$ -	
Contract Support Specialist	\$ 35.45	\$ 35.25	\$ 35.45	
Bridge Inspector	\$ 67.80	\$ -	\$ -	
CEI Senior Inspector	\$ 33.48	\$ 33.48	\$ 33.48	
CEI Inspector	\$ 28.25	\$ -	\$ 28.25	
Geotech Technician	\$ -	\$ -	\$ -	
MEP Inspector	\$ -	\$ -	\$ -	
Structural Inspector	\$ 67.80	\$ -	\$ -	
Constructability Reviewer	\$ 36.06	\$ -	\$ -	
Secretary/Admin	\$ 22.25	\$ -	\$ -	
Chief Designer	\$ -	\$ -	\$ -	
Senior Designer	\$ -	\$ -	\$ -	
Staff Waterfront Engineer	\$ -	\$ -	\$ -	
Sr. CAD Technician	\$ -	\$ -	\$ -	
CAD Technician	\$ -	\$ -	\$ -	
<b>Overhead Rate</b>	200.00%	190.25%	150.00%	
<b>Profit Rate</b>	10.00%	10.00%	10.00%	



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

June 24, 2023

Sheldon Gibbs, President  
THE GIBBS GROUP, INC. d/b/a GIBBS GROUP, INC.  
7400 Baymeadows Way, Suite 215  
Jacksonville, Florida 32256

Dear Mr. Gibbs:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 5 - Bridge Inspection
  - 5.1 - Conventional Bridge Inspection
  - 5.4 - Bridge Load Rating
- Group 10 - Construction Engineering Inspection
  - 10.1 - Roadway Construction Engineering Inspection
  - 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Field Direct Expense
246.84%	1.185%	Reimbursed	No	3.59%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator



**Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

July 18, 2023

Melissa Fleming, Strategic Pursuits Manager  
HALFF ASSOCIATES, INC.  
1201 North Bowser Road  
Richardson, Texas 75081

Dear Ms. Fleming:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 2 - Project Development and Environmental (PD&E) Studies
- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
  - 3.3 - Controlled Access Highway Design
- Group 4 - Highway Design - Bridges
  - 4.1.1 - Miscellaneous Structures
  - 4.1.2 - Minor Bridge Design
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
  - 6.2 - Traffic Signal Timing
  - 6.3.1 - Intelligent Transportation Systems Analysis and Design
  - 6.3.2 - Intelligent Transportation Systems Implementation
  - 6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications
  - 6.3.4 - Intelligent Transportation Systems Software Development
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  - 7.2 - Lighting
  - 7.3 - Signalization
- Group 8 - Survey and Mapping
  - 8.1 - Control Surveying
  - 8.2 - Design, Right of Way & Construction Surveying
  - 8.3 - Photogrammetric Mapping
  - 8.4 - Right of Way Mapping



- Group 10 - Construction Engineering Inspection
  - 10.1 - Roadway Construction Engineering Inspection
  - 10.3 - Construction Materials Inspection
  - 10.4 - Minor Bridge & Miscellaneous Structures CEI
  - 10.5.1 - Major Bridge CEI - Concrete
  - 10.5.2 - Major Bridge CEI - Steel

- Group 13 - Planning
  - 13.4 - Systems Planning
  - 13.5 - Subarea/Corridor Planning
  - 13.6 - Land Planning/Engineering

Group 14 - Architect

Group 15 - Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

**Approved Rates**

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
190.25%	146.02%	0.719%	Reimbursed	No	4.60%	13.55%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator

**EBO FORM 1**  
**SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

Name of Proposer: The Gibbs Group, Inc.

Project Title: CEI Services for Southbank Bulkhead Replacement Projects

Proposal Number: P-27-23 Total Base Proposal Amount (if applicable): To Be Determined

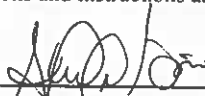
**\*Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>The Gibbs Group, Inc.</u>	<u>Y</u>	<u>CEI Services</u>	<u>60%</u>
<u>Keville Enterprises, Inc.</u>	<u>N</u>	<u>CEI Services</u>	<u>20%</u>
<u>Half Associates, Inc.</u>	<u>N</u>	<u>CEI Services</u>	<u>20%</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	60%
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	
Non-MBE Participation Total	40%

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: 

Title: President

Date: 12/14/2023

Print Name: Sheldon Gibbs





# City of Jacksonville, Florida

**Donna Deegan, Mayor**

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

A NEW DAY.

December 7, 2023

**TO:** Dustin Freeman, Chairman  
Professional Services Evaluation Committee

**THRU:** Nina Sickler, P.E.  
Director of Public Works

**FROM:** Robin G. Smith, P.E.  
Chief, Engineering and Construction Management

Steven D. Long, Jr., P.E.  
Director of Operations

James Carroll  
Chief, Right-of-Way and Stormwater Maintenance

**SUBJECT:** Amendment 1 P-20-20 Contract 70323-23/ PO 656714-23  
Construction and Engineering Services Consultants, Inc.  
Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North

FDOT has designated bridge 724337, located on Broward Road, as scour critical. An assessment is needed to determine and correct the scour critical condition. Negotiations have resulted in the attached Scope of Services, Exhibit C and Fee Summary, Exhibit D to provide these services. Construction and Engineering Services Consultants, Inc. is committed to meeting the 20% Participation Percentage Plan for this contract.

Accordingly, this is to recommend that Contract 70323-23, originally executed April 13, 2023, between the City and Construction and Engineering Services Consultants, Inc. for Professional Engineering Services for Broward Road from Interstate Center Drive to 1,250 North be amended to incorporate the attached Scope of Work, Exhibit C and Fee Summary, Exhibit D to increase the lump sum Design Services by \$44,775.50 to a new lump sum amount of \$569,542.05, thereby increasing the maximum indebtedness to the City by \$44,775.50 to a new maximum of \$635,322.80. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNTS:	
32111.153101.565051.009023.00000000.00000.0000000	
<b>TOTAL</b>	<b>\$44,775.50</b>

RGS/lw

Attachment: Exhibits C & D

cc: Gary Goldsberry, P.E., Engineering and Construction Management



October 17, 2023

Gary Goldsberry, P. E.  
Project Manager  
City of Jacksonville I - Engineering Design Section  
214 N. Hogan Street, 10th Floor  
Jacksonville, Florida 32202  
(904) 255-8793  
[www.coj.net](http://www.coj.net)

**Re: Proposal for Consulting Services  
Civil-Site Engineering  
Broward Road Widening  
From Interstate Center Drive to 1,250 feet North  
Jacksonville, Florida  
Bridge no. 724337 Scour – Amendment no. 1**

Dear Mr. Goldsberry:

Construction & Engineering Services Consultants, Inc. (C&ES) is pleased to submit the following fee proposal to City of Jacksonville (THE CLIENT), per your request to provide Scour Analysis and Design for Broward Bridge no. 724337. FDOT has designated that the Broward Bridge no. 7124337 as scour critical and required attention. JACOBS, SUB-CONSULTANT for C&ES, will be doing the hydraulic and scour analysis and recommendations for Broward Bridge no. 7124337.

**Scope of Work**

See attached JACOBS EXHIBIT A.

**TOTAL PROPOSAL FEE: \$ 44,775.50 (AMENDMENT 1)**

This proposal will remain in effect for a period of 60 days from the date of this letter. Acceptance after that period is subject to a review of the conditions stated herein, and possible revision by C&ES in response to changed conditions.

If this proposal meets with your approval, please send us your copy of the contract agreement for our signature. Once the executed agreement is finalized, we will consider it our Notice to Proceed and will perform this work on a timely matter. We look forward to the opportunity of working with you on this project.

If you have any questions, please do not hesitate to contact our office at 904-652-1186.

Sincerely,

**CONSTRUCTION & ENGINEERING SERVICES CONSULTANTS, INC.**

**Claro N. Magpantay, P.E.** Digitally signed by Claro N. Magpantay, P.E.  
Date: 2023.10.22 16:51:04 -04'00'

---

Claro N. Magpantay, P.E.  
Senior Project Engineer  
Project Manager

cc: **Steven Davis**  
President/CEO

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT D

**PART I - GENERAL**

<b>1. Project</b> Broward Road Widening Amendment no. 1	<b>2. Proposal No. / Contract No.</b> P-20-20 / TBD
<b>3. Name of Consultant or Subconsultant:</b> Construction & Engineering Services Consultants, Inc. (C&ES)	<b>4. Date of Proposal</b> October 17, 2023

**PART II - LABOR RELATED COSTS**

5. Direct Labor (Reimbursable)	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal in Charge	\$ 82.50	0	\$ 0.00	
Project Manager/Engineer of Record	\$ 74.80	0	\$ 0.00	
QA/QC Engineer	\$ 69.30	0	\$ 0.00	
MOT Engineer	\$ 62.70	0	\$ 0.00	
Senior Staff Engineer	\$ 62.70	0	\$ 0.00	
Associate Staff Engineer	\$ 52.80	0	\$ 0.00	
Senior Cad Technician	\$ 42.35	0	\$ 0.00	
Cad Technician	\$ 34.10	0	\$ 0.00	
Administrative	\$ 24.20	0	\$ 0.00	
<b>TOTAL DIRECT LABOR</b>	#DIV/0!	0		\$ -
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate			175 % x Total Direct Labor	\$ -
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b>				\$ -
			x 10%	\$ -

**PART III - OTHER COSTS**

<b>9. Miscellaneous Direct Costs (Lump Sum)</b>				
Printing			\$ 0.00	
Transportation & Shipping			\$ 0.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				\$ -
<b>10. SUBCONSULTANTS (Lump Sum)</b>				
a) JACOBS - Bridge Design			\$ 44,775.50	
			\$	
			\$	
			\$	
<b>SUB-CONTRACT SUB-TOTAL (Reimb/NTE)</b>				\$ 44,775.50
<b>11. SUBCONTRACTS (Reimbursable/Not to Exceed)</b>				
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
<b>SUB-TOTAL REIMBURSABLES</b>				\$ -

**PART IV - SUMMARY**

<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10, and 11)	\$ 44,775.50
<b>12. TOTAL PRIOR CONTRACT AMOUNT</b>	\$ 590,547.30
<b>TOTAL AMENDED CONTRACT AMOUNT</b>	\$ 635,322.80

**SCOPE OF PROFESSIONAL SERVICES  
BRIDGE NO. 724337 SCOUR - AMENDMENT No. 1  
to  
STRUCTURES – BRIDGE DESIGN RELATED SERVICES FOR  
BROWARD ROAD WIDENING PROJECT  
August 16, 2023**

**PROJECT DESCRIPTION**

This is supplemental Agreement No. 1 to Broward Road Widening COJ Project P-20-20. JACOBS (SUB-CONSULTANT) shall provide and perform the following professional services, which shall constitute the general scope of Services under the covenants, terms, and provisions of City of Jacksonville (COJ) Engineering and Design Services. Bridge No. 724337 is classified as Scour Critical, most likely because of the encroachment of the bridge abutments and the upstream adjacent property. This Supplemental Scour effort involves hydraulic modeling, analysis, and development of corrective action construction documents. These additional documents will be included, for bidding and construction, within the original Broward Road Widening documents. This project will include design of abutment and/or channel armoring. Structural supports for the bridge, such as crutch bents, bulkheads, etc. or bridge lengthening, are not a part of this supplement, and if analysis indicates such need, the owner will be notified.

SUB-CONSULTANT will gather available data, conduct field review, prepare a Scour/Hydraulics Report, prepare the additional construction plans sheets, specifications, supporting engineering analysis, calculations and provide engineering cost estimates in accordance with Florida Department of Transportation (FDOT) Manuals & Standards and City of Jacksonville policy, procedures and requirements. (Effective July 2021).

**TASK 1 – STRUCTURES – GENERAL TASKS**

The SUB-CONSULTANT shall analyze, design, and develop the associated additional contract documents for this supplemental effort.

The SUB-CONSULTANT shall provide Design Documentation to COJ with each submittal consisting of analysis and design calculations and other supporting documentation. The Design Documents shall adequately address the complete design of all required elements. These calculations shall be neatly and logically presented on digital media or on 8 ½"x11" paper and all sheets shall be numbered. The final Documents shall be signed and sealed by a Florida-licensed professional engineer. A cover sheet indexing the contents of the calculations shall be included and the engineer shall sign and seal that sheet. All computer programs and parameters used in the design calculations shall include sufficient backup information to facilitate the review task.



Following is a summary of General Tasks required as part of this supplement.

- 1.1 Key Sheet and Index of Drawings – Not Applicable (NA)
- 1.3 General Notes and Bid Item Notes – Supplemental Effort to original scope (SE).
- 1.5 Incorporate Report of Core Borings - NA
- 1.6 Standard Plans – Bridges - NA
- 1.7 Existing Bridge Plans – NA
- 1.8 Assemble Plan Summary Boxes and Quantities - SE
- 1.9 Cost Estimate – SE
- 1.10 Technical Special Provisions – SE
- 1.11 Field Reviews – SE
- 1.12 Technical Meetings - SE
- 1.13 Quality Assurance/Quality Control - SE
- 1.15 Supervision -SE
- 1.16 Coordination - SE

## **TASK 2 - BRIDGE DEVELOPMENT REPORT**

The SUB-CONSULTANT will supplement the Bridge Development Report (BDR) with the contents and results of the Hydraulic and Scour Analysis.

Following items summarize the Supplemental work effort for the BDR Task.

### **General Requirements**

- 2.1 Bridge Geometry -NA

### **Superstructure Alternatives - NA**

- 2.4 Short-Span Concrete (3 and 4-span arrangement with Prestressed Slabs (FSB))
- 2.7 Structural Steel Bridge (Single Span Prefabricated Steel Truss Option)

### **Foundation and Substructure Alternatives - NA**

- 2.8 Pier/Bent
- 2.10 Deep Foundations

**Other BDR Issues**

- 2.24 Aesthetics -NA
- 2.25 TCP/Staged Construction Requirements-SE
- 2.26 Constructability Requirements – SE
- 2.28 Quantity and Cost Estimates -SE

**Report Preparation**

- 2.31 Exhibits – SE
- 2.33 Report Preparation – SE
- 2.35 BDR Submittal Package – SE

**TASK 3 - FINAL BRIDGE DESIGN & PLANS**

The SUB-CONSULTANT will supplement the Bridge Design and Plans with the results and recommendations of the Hydraulic and Scour Analysis.

Following items summarize the Supplemental work effort.

**Location A - New Ped/Bike Pathway Bridge over tributary to Trout River - NA**

Following is a summary of work effort for Location A.

**General Layout Design and Plans**

- 3A.1 Overall Bridge Final Geometry
- 3A.2 Expansion/Contraction Analysis
- 3A.3 General Plan and Elevation
- 3A.4 Construction Staging
- 3A.5 Approach Slab Plan and Details

**End Bent Design and Plans**

- 3A.7 End Bent Geometry
- 3A.8 End Bent Structural Design
- 3A.9 End Bent Plan and Elevation

**Location B - Existing Broward Road Bridge 724337 over Tributary to Trout River**

**General Layout Design and Plans**

- 3B.1 Overall Bridge Final Geometry -NA
- 3B.3 General Plan and Elevation -SE
- 3B.4 Construction Staging -NA
- 3B.5 Approach Slab Plan and Details - NA
- 3B.6 Miscellaneous Details – SE (Development effort is included within 4.3 Bridge Slope Protection Details)

**Superstructure Design and Plans- NA**

- 3B.26 Superstructure Section and Details

**Reinforcing Bar Lists - NA**

- 3B.27 Preparation of Reinforcing Bar List

**Load Rating -NA**

- 3B.28 Load Rating of Existing Bridge

**TASK 4 – BRIDGE 724337 HYDRAULIC AND SCOUR ANALYSIS AND RECOMMENDATIONS**

The SUB-CONSULTANT shall provide hydraulic and scour analysis and recommendations for the existing Bridge 724337 and document it as part of the Bridge Hydraulics and Report (BHR), which includes scour analysis. Following items summarize the work effort.

**4.1 Bridge Hydraulic & Scour Analysis - SE**

Prepare a BHR for the existing Bridge 724337 over the tributary to Trout River. This project assumes access to existing models prepared during the February 18, 2013, Phase II Hydraulic/Hydrologic Assessment of the District 2 Scour Evaluation Report. The Phase II Report prepared a calibrated RMA2 two-dimensional hydrodynamic model to determine tide and storm surge for a one-dimensional HEC-RAS model that simulates the water surface profile and scour at the bridge. This project will only update the HEC-RAS model based on the new survey to analyze and design scour countermeasures for the existing bridge abutment and the proposed pedestrian bridge.

As the bridge is scour critical due to the narrowing of the channel due to bridge abutments, an analysis will also be performed to determine the theoretical length of the bridge that

would not be scour critical to provide information for setting the pedestrian bridge length.

**4.2 Bridge Hydraulic Recommendations -SE**

Prepare Bridge Hydraulics Recommendation Sheet summarizing results of the Bridge Hydraulic Analysis for inclusion with the contract bridge plans.

**4.3 Bridge Slope Protection Details/Scour Countermeasures -SE**

Prepare detail plan sheets for the recommended scour countermeasures.

**TASK 5 - EXCLUSIONS:**

The following tasks are not included in the Scope of Work for this Supplemental Agreement:

1. Services During Construction upon contract award.
2. Construction Engineering and Inspection Services.
3. Corrective actions necessitated by design changes resulting from contractor action are not included and will be the responsibility of the contractor. All corrective actions will require a submittal to the Engineer for review and the review effort will be part of additional services under services during construction.
4. As-Built Plans.

200 West Forsyth, Suite #  
1520  
Jacksonville, Florida 32202  
United States  
T +1.904.636 .5432

[www.jacobs.com](http://www.jacobs.com)

August 24, 2023

Mr. Claro Magpantay, P.E.  
Director of Engineering

**Construction & Engineering Services Consultants, Inc.**  
9432 Baymeadows Road, Suite 100  
Jacksonville, FL 32256

**Re: P-20-20 Broward Road Widening Project –  
Structural Engineering Services – Amendment No. 1**

Dear Mr. Magpantay,

Jacobs is pleased to submit this proposal for Amendment No. 1 to the Structural Engineering Services for Broward Road Widening Project for City of Jacksonville. The attachments include;

Additional Services Authorization (With Exhibit A)  
Exhibit B – Price Proposal (Contract Fee Summary)

We appreciate this opportunity and look forward to providing our services. If you have any questions, please do not hesitate to contact me at 904.616.4016 (M) or via email [randy.mock@jacobs.com](mailto:randy.mock@jacobs.com).

Sincerely,

JACOBS



Randy L. Mock, P.E.  
Project Manager



Mike Dykes, P.E.  
Vice President

Enclosures:



1999 Bryan Street, Suite 1200  
Dallas, Texas 75201

## ADDITIONAL SERVICES AUTHORIZATION

**PROJECT NAME:** Broward Road Widening  
Amendment 1  
**CLIENT:** C&ES Consultants, Inc  
**ADDRESS:** 9432 Baymeadows Rd, Suite 100  
Jacksonville, FL 32255

**PROJECT NUMBER:** P-20-20 (Owner is City of  
Jacksonville, FL)

Client hereby requests and authorizes Jacobs Engineering Group Inc. ("Engineer") to perform the following Additional Services as referenced in Exhibit A.

The Agreement dated July 19, 2023 is incorporated herein and forms an integral part of this Additional Services Authorization. To the extent of any conflicts between the terms and conditions of this Additional Services Authorization and the Agreement, the Agreement shall control.

**SERVICES AUTHORIZED:** Client authorizes Engineer to perform the Services described in Exhibit A, attached hereto and incorporated by reference herein.

**COMPENSATION to be on a basis of:**

a Lump Sum amount of \$ 44,775.50. This Lump Sum includes all charges for professional services, which will be provided by Jacobs and all outside sources and an estimate of expenses.

Accepted for **CLIENT**

Accepted for **JACOBS ENGINEERING GROUP INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Steven J. Davis

Name: Mike Dykes

Title: President/CEO

Title: Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

**PART I - GENERAL**

<b>1. Project</b> Broward Road Widening Amendment No. 1 -Bridge 724337 Scour	<b>2. Proposal No. / Contract No.</b> P-20-20 / TBD
<b>3. Name of Consultant or Subconsultant:</b> JACOBS (Structural/Bridge Design)	<b>4. Date of Proposal</b> August 16, 2023

**PART II - LABOR RELATED COSTS**

<b>5. Direct Labor (Reimbursable)</b>	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Engineer	\$ 88.00	43	\$ 3,784.00	
Project Manager	\$ 78.00	43	\$ 3,354.00	
Senior Project Engineer	\$ 68.00	53	\$ 3,604.00	
Design Engineer	\$ 58.00	48	\$ 2,784.00	
Designer or Technician	\$ 52.00	53	\$ 2,756.00	
Drafter	\$ 45.00	0	\$ 0.00	
Field Inspector		0	\$ 0.00	
Clerical	\$ 30.00	0	\$ 0.00	
<b>TOTAL DIRECT LABOR</b>	\$ 67.84	240		\$ 16,282.00
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate	150 %	x Total Direct Labor		\$ 24,423.00
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ 40,705.00
<b>8. PROFIT: Labor Related Costs (Item 7)</b>		x	10%	\$ 4,070.50

**PART III - OTHER COSTS**

<b>9. Miscellaneous Direct Costs (Lump Sum)</b>				
Printing			\$ 0.00	
Transportation & Shipping			\$ 0.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				\$ -
<b>10. SUBCONSULTANTS (Lump Sum)</b>			\$	
<b>SUB-CONTRACT SUB-TOTAL (Reimb/NTE)</b>			\$	-
<b>11. SUBCONTRACTS (Reimbursable/Not to Exceed)</b>			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
<b>SUB-TOTAL REIMBURSABLES</b>				\$ -

**PART IV - SUMMARY**

<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10, and 11)	\$ 44,775.50
<b>12. TOTAL PRIOR CONTRACT AMOUNT</b>	\$ 172,942.00
<b>TOTAL AMENDED CONTRACT AMOUNT</b>	\$ 217,717.50

**Project Staff Hour Summary**

**Project - Broward Road Widening  
Level of Effort for Bridge Structures  
Amendment No. 1 - Bridge 724337 Scour  
Name of Sub-Consultant:  
Name of Prime**

**By: Randy Mock  
Date: 08.16.2023**

**JACOBS  
CE&S**

<b>Task No.</b>	<b>Task Description</b>	<b>Estimated Staff Hours</b>
1	Structures - General Tasks	46
2	Structures - BDR	28
3A	New Ped/Bike Bridge	0
3B	Exist Bridge 724337	22
4	Bridge Hydraulic Analysis & Recommendations	144
	<b>Structures Sub-Total</b>	<b>240</b>



**Task 1: Structures - General Tasks**

Estimator: Randy Mock

Amendment No. 1 - Bridge 724337 Scour  
1. Structures General Tasks

Representing		Print Name	Signature / Date			
FDOT District		COJ				
Consultant Name		JACOBS				
<b>NOTE: Signature Block is optional, per District preference</b>						
Task No.	Task	Units	Design and Production Staffhours			Comments
			No. of Units	Hours per Unit	No. of Sheets	
<b>General Drawings</b>						
1.1	Key Sheet and Index of Drawings	Sheet	0	0	0	0
1.2	Project Layout	Sheet	0	0	0	0
1.3	General Notes and Bid Item Notes	Sheet	1	2	1	2
1.4	Miscellaneous Common Details	Sheet	0	0	0	0
1.5	Incorporate Report of Core Borings	Sheet	0	0	0	0
1.6	Standard Plans- Bridges	LS	0	0	0	0
1.7	Existing Bridge Plans	LS	0	0	0	0
1.8	Assemble Plan Summary Boxes and Quantities	LS	1	2		2
1.9	Cost Estimate	LS	1	2		2
1.10	Technical Special Provisions	LS	1	4		4
1.11	Field Reviews	LS	1	6		6
1.12	Technical Meetings	LS	1	8		8
1.13	Quality Assurance/Quality Control	LS	%	5%		10
1.14	Independent Peer Review	LS	0			0
1.15	Supervision	LS	%	2%		4
1.16	Coordination	LS	1	8		8
<b>1. Structures - General Tasks Sub-Total</b>						<b>46</b>

Task 1: Structures - General Tasks

204

Technical Meetings	Units	No of Units	Hours/ Unit	Total Hours	Comments	PM Attendance at Meeting Required?	Number
BDR Coordination/Review	EA	0	0	0			0
90/100% Comment Review	EA	1	1	1			0
Aesthetics Coordination	EA	0	0	0			0
Regulatory Agency	EA	1	2	2			0
Local Governments (cities, counties)	EA	1	1	1			0
Utility Companies	EA	1	2	2	Potential additional conflicts		0
Other Meetings	EA	1	2	2			0
<b>Subtotal Technical Meetings</b>				0			0
Progress Meetings				6			0
Phase Review Meetings	EA	2	1	2	PM attendance at Progress Meetings is manually entered on General Task 3		0
<b>Total Meetings</b>	EA	0	0	0	PM attendance at Phase Review Meetings is manually entered on General Task 3		--
				<b>8</b>	<b>Total Project Manager Meetings (carries to Tab 3)</b>		<b>--</b>

Carries to 9.12

Carries to Tab 3

Task 2: Structures - BDR

Randy Mock

Estimator:  
Amendment No. 1 - Bridge 724337 Scour  
2. Structures - BDR

Representing	Print Name	Signature / Date
CLIENT	COJ	
Consultant Name	JACOBS	

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
<b>General Requirement</b>							
2.1	Bridge Geometry	LS	0	0		0	
2.2	Ship Impact Data Collection	LS	0	0		0	
2.3	Ship Impact Criteria	EA	0	0		0	
<b>Superstructure Alternatives</b>							
2.4	Short Span Concrete Bridge	EA ALT	0	0		0	
2.5	Medium Span Concrete Bridge	EA ALT	0	0		0	
2.6	Long Span Concrete Bridge	EA ALT	0	0		0	
2.7	Structural Steel Bridge	EA ALT	0	0		0	
<b>Foundation &amp; Substructure Alternatives</b>							
2.8	Pier/Bent	EA Type	0	0		0	
2.9	Shallow Foundations / GRS Abutments	EA Type	0	0		0	
2.10	Deep Foundations	EA Foundation Evaluated	0	0		0	
<b>Movable Span</b>							
2.11	Data Collection and Design Criteria	LS	0	0		0	
2.12	Movable Span Geometrics and Clearances	LS	0	0		0	
2.13	Deck System Evaluation	LS	0	0		0	
2.14	Framing Plan Development	LS	0	0		0	
2.15	Main Girder Preliminary Design	LS	0	0		0	
2.16	Conceptual Span Balance/Counterweight	LS	0	0		0	

Task 2: Structures - BDR

Task No.	Task	Units	No of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
2.17	Support System Development	LS	0	0		0	
2.18	Drive Power Calculations	LS	0	0		0	
2.19	Drive System Development	LS	0	0		0	
2.20	Power and Control Development	LS	0	0		0	
2.21	Conceptual Pier Design	LS	0	0		0	
2.22	Foundation Analysis (FL PIER)	LS	0	0		0	
2.23	Tender Visibility Study	LS	0	0		0	
	<b>Other BDR Issues</b>						
2.24	Aesthetics	LS	0	0		0	
2.25	TTCP/Staged Construction Requirements	LS	1	4		4	
2.26	Constructibility Requirements	LS	1	4		4	
2.27	Load Rating for damaged/widened structures	EA Unit	0	0		0	Evaluation of construction equipment, materials delivery, site access, construction methodology, existing rip-rap removal, scour countermeasures installation.
2.28	Quantity and Cost Estimates	EA ALT	3	2		6	Articulated Concrete Block (ACB), Gabions, Rip-Rap
2.29	Quantity and Cost Estimates - Movable Span	LS	0	0		0	
2.30	Wall Type Justification	LS	0	0		0	
	<b>Report Preparation</b>						
2.31	Exhibits	EA SHEET	2	2		4	
2.32	Exhibits - Movable Span	EA SHEET	0	0		0	Inclusion of Scour Countermeasure details, from Hydraulics/Scour Report
2.33	Report Preparation	LS	1	8		8	
2.34	Report Preparation - Movable Span	LS	1	0		0	
2.35	BDR Submittal Package	LS	1	2		2	Additional material
	<b>2. Structures - Bridge Development Report Sub-Total</b>					<b>28</b>	

**Task 3A: Structures- New Ped/Bike Pathway Bridge**

Estimator: Randy Mock

Amendment No. 1 - Bridge 724337 Scour  
3A Structures New Pedestrian/Bike Bridge

Representing	Print Name	Signature / Date
CLIENT	COJ	
Consultant Name	JACOBS	

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No. of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
<b>General Layout Design and Plans</b>							
3A.1	Overall Bridge Final Geometry	LS	0	0		0	
3A.2	Expansion/Contraction Analysis	EA Unit	0	0		0	
3A.3	General Plan and Elevation	Sheet	0	0	0	0	
3A.4	Construction Staging	Sheet	0	0	0	0	
3A.5	Approach Slab Plan and Details	Sheet	0	0	0	0	
3A.6	Miscellaneous Details	Sheet	0	0	0	0	
<b>End Bent Design and Plans</b>							
3A.7	End Bent Geometry	EA End Bent	0	0		0	
3A.8	End Bent Structural Design	EA Design	0	0		0	
3A.9	End Bent Plan and Elevation	Sheet	0	0	0	0	
3A.10	End Bent Details	Sheet	0	0	0	0	
<b>Intermediate Bent Design and Plans</b>							
3A.11	Bent Geometry	EA Bent	0	0		0	
3A.12	Bent Stability Analysis	EA Analysis	0	0		0	
3A.13	Bent Structural Design	EA Design	0	0		0	
3A.14	Bent Plan and Elevation	Sheet	0	0	0	0	
3A.15	Bent Details	Sheet	0	0	0	0	

**Task 3A. Structures - New Ped/Bike Pathway Bridge**

Task No.	Task	Units	No. of Units	Hours/Unit	No. of Sheets	Total Hours	Comments
<b>Miscellaneous Substructure Design and Plans</b>							
3A.16	Foundation Layout	Sheet	0	0	0	0	
<b>Miscellaneous Superstructure Design and Plans</b>							
3A.17	Finish Grade Elevation Calculation	LS	0	0		0	
3A.18	Finish Grade Elevations	Sheet	0	0	0	0	
<b>Cast-In-Place Slab Bridges</b>							
3A.19	Bridge Deck Design	EA Unit	0	0		0	
3A.20	Superstructure Plan	Sheet	0	0	0	0	
3A.21	Superstructure Sections and Details	Sheet	0	0	0	0	
<b>Prestressed Slab Unit Bridges</b>							
3A.22	Prestressed Slab Unit Design	EA Design	0	0		0	
3A.23	Prestressed Slab Unit Layout	Sheet	0	0	0	0	
3A.24	Prestressed Slab Unit Details and Schedule	Sheet	0	0	0	0	
3A.25	Deck Topping Reinforcing Layout	Sheet	0	0	0	0	
3A.26	Superstructure Sections and Details	Sheet	0	0	0	0	
<b>Reinforcing Bar List</b>							
3A.27	Preparation of Reinforcing Bar List	Sheet	0	0	0	0	
<b>Load Rating</b>							
3A.28	Load Ratings	EA Unit	0	0		0	
<b>3A. Structures - New Ped/Bike Pathway Bridge Sub-Total</b>			0	0	0	0	

**Task 3B: Structures- Exist Bridge 724337, Retrofit**

Estimator: Randy Mock  
 Amendment No. 1 - Bridge 724337 Scour  
 3B\_Existing Bridge 724337

Representing	Print Name	Signature / Date
CLIENT	COJ	
Consultant Name	JACOBS	

NOTE: Signature Block is optional, per District preference

Task No.	Task	Units	No. of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
<b>General Layout Design and Plans</b>							
3B.1	Overall Bridge Final Geometry	LS	0	0		0	
3B.2	Expansion/Contraction Analysis	EA Unit	0	0		0	
3B.3	General Plan and Elevation	Sheet	1	4	1	4	
3B.4	Construction Staging	Sheet	1	16	1	16	Additional temporary traffic control to the original barrier installation.
3B.5	Approach Sub Plan and Details	Sheet	0	0	0	0	
3B.6	Miscellaneous Details	Sheet	2	1	2	2	Inclusion into plan set, Development effort within 4.3, Scour Countermeasure Details
<b>End Bent Design and Plans</b>							
3B.7	End Bent Geometry	EA End Bent	0	0		0	
3B.8	End Bent Structural Design	EA Design	0	0		0	
3B.9	End Bent Plan and Elevation	Sheet	0	0	0	0	
3B.1	End Bent Details	Sheet	0	0	0	0	
<b>Intermediate Bent Design and Plans</b>							
3B.11	Bent Geometry	EA Bent	0	0		0	
3B.12	Bent Stability Analysis	EA Analysis	0	0		0	
3B.13	Bent Structural Design	EA Design	0	0		0	
3B.14	Bent Plan and Elevation	Sheet	0	0	0	0	
3B.15	Bent Details	Sheet	0	0	0	0	

**Task 3B: Structures - Exist Bridge 724337 Retrofit**

Task No.	Task	Units	No. of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
<b>Miscellaneous Substructure Design and Plans</b>							
3B.16	Foundation Layout	Sheet	0	0	0	0	
<b>Miscellaneous Superstructure Design and Plans</b>							
3B.17	Finish Grade Elevation Calculation	LS	0	0		0	
3B.18	Finish Grade Elevations	Sheet	0	0	0	0	
<b>Cast-In-Place Slab Bridges</b>							
3B.19	Bridge Deck Design	EA Unit	0	0		0	
3B.20	Superstructure Plan	Sheet	0	0	0	0	
3B.21	Superstructure Sections and Details	Sheet	0	0	0	0	
<b>Prestressed Slab Unit Bridges</b>							
3B.22	Prestressed Slab Unit Design	EA Design	0	0		0	
3B.23	Prestressed Slab Unit Layout	Sheet	0	0	0	0	
3B.24	Prestressed Slab Unit Details and Schedule	Sheet	0	0	0	0	
3B.25	Deck Topping Reinforcing Layout	Sheet	0	0	0	0	
3B.26	Superstructure Sections and Details	Sheet	0	0	0	0	
<b>Reinforcing Bar List</b>							
3B.27	Preparation of Reinforcing Bar List	Sheet	0	0	0	0	
<b>Load Rating</b>							
3B.28	Load Rating of Existing Bridge	EA Unit	0	0		0	
					<b>3B. Structures - Existing Bridge 724337 Retrofit Sub-Total</b>	<b>4</b>	<b>22</b>



**Task 4: Bridge Hydraulics Analysis**

Estimator: Marcel Duley

Amendment No. 1 - Bridge 724337 Scour

Representing	Print Name	Signature / Date
Client	COJ	
Consultant Name	JACOBS	

**NOTE: Signature Block is optional, per District preference**

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
4.1	Bridge Hydraulic & Scour Analysis	EA	1	64	64	Pre and Post condition HEC-RAS analysis. Involves modeling existing broward road bridge and the new ped/bike pathway bridge Tributary to Trout River is tidal. Will need to coordinate with overall watershed model for hydrologic data
4.2	Bridge Hydraulics Recommendations	Sheet	1	32	32	Includes Hydraulics engineer effort plus CADD. Bridge Hydraulics Recommendation Sheet (BHRS) is part of the bridge plans.
4.3	Scour Countermeasure Details	Sheet	2	24	48	Includes engineering effort plus CADD. Slope protection details will be included in the bridge plans.
<b>4. Bridge Hydraulics Analysis &amp; Recommendations Sub-Total</b>					<b>144</b>	





# City of Jacksonville, Florida

*Donna Deegan, Mayor*


Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
[www.jacksonville.org](http://www.jacksonville.org)


A NEW DAY.


December 13, 2023

## MEMORANDUM

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E.   
Director of Public Works

FROM: Robin G. Smith, P.E.   
Chief, Engineering and Construction Management

James Carroll   
Chief, Right-of-Way and Stormwater Maintenance

SUBJECT: Amendment 2 P-13-19 Contract 8003-12/ POA 70064-20  
Hanson Professional Services, Inc.  
Professional Engineering Services for Roadway, Intersection & Parking Projects -  
Annual Contract

The subject contract expires January 26, 2024. All work has been performed satisfactorily for the past two years. Section 1.2 of the contract allows for two, two year renewals. Therefore, we wish to extend the contract for the 2nd of the two year renewals. The rates have never been adjusted since the contract execution date. Hanson Professional Services, Inc. has requested a rate increase for themselves as well as their subconsultants and is committed to meeting the 20% JSEB goals established for this contract.

Accordingly, this is to recommend that Contract 8003-12, originally executed January 27, 2020 between the City and Hanson Professional Services, Inc. for Professional Engineering Services for Roadway, Intersection & Parking Projects - Annual Contract, be amended to increase the rates as requested in Exhibit C and to increase the upset limit by \$3,000,000.00 to a new limit of \$9,000,000.00 and to extend the period of service from January 27, 2024 thru January 26, 2026, with all other terms and conditions of the Agreement as previously amended, remaining unchanged.

RGS/lw

cc: Dave Hahn, P.E., Engineering and Construction Management

**FORM 1- SCHEDULE OF PROPOSED PRICE/RATES**NAME OF CONTRACTOR Hanson Professional Services Inc.Proposal Number P-13-19 Professional Services for Roadway, Intersection and Parking

## 1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ <u>76.88</u> hr.
Architect (Registered)	\$ <u>N/A</u> hr.
Design Engineer (Registered)	\$ <u>67.51</u> hr.
Design or Technician (Non-Registered)	\$ <u>52.91</u> hr.
Drafter or CADD Operator	\$ <u>37.47</u> hr.
Clerical	\$ <u>29.76</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 172.72 %3. Profit Rate (to be applied to Direct Labor plus Overhead) 10.00 %4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ N/A

5. Other Direct Costs per Unit (please specify) \$ \_\_\_\_\_

6. Estimated percentage of total fee to be performed by subconsultants Varies %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

<u>Principal</u>	<u>\$94.79</u>
<u>Senior Engineer</u>	<u>\$81.01</u>
<u>Lead Design Engineer</u>	<u>\$71.09</u>
<u>Senior Designer</u>	<u>\$58.69</u>
<u>Senior GIS Specialist/Programmer</u>	<u>\$62.00</u>
<u>GIS Specialist/Programmer</u>	<u>\$41.88</u>
<u>Senior Clerical/Accounting</u>	<u>\$33.07</u>

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*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

JARED W. PERDUE, P.E.  
SECRETARY

June 12, 2023

Jeffery Bowen, Senior Vice President  
HANSON PROFESSIONAL SERVICES INC.  
8075 Gate Parkway West, Suite 204  
Jacksonville, Florida 32216

Dear Mr. Bowen:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 2 - Project Development and Environmental (PD&E) Studies
- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
  - 3.3 - Controlled Access Highway Design
- Group 4 - Highway Design - Bridges
  - 4.1.1 - Miscellaneous Structures
  - 4.1.2 - Minor Bridge Design
  - 4.2.2 - Major Bridge Design - Steel
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
  - 6.2 - Traffic Signal Timing
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  - 7.2 - Lighting
  - 7.3 - Signalization
- Group 8 - Survey and Mapping
  - 8.1 - Control Surveying
  - 8.2 - Design, Right of Way & Construction Surveying
  - 8.4 - Right of Way Mapping

- Group 10 - Construction Engineering Inspection
  - 10.1 - Roadway Construction Engineering Inspection
- Group 13 - Planning
  - 13.3 - Policy Planning
  - 13.4 - Systems Planning
  - 13.5 - Subarea/Corridor Planning
  - 13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
166.26%	0.357%	Reimbursed	No	6.10%

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator

FORM 1  
SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONTRACTOR Clary & Associates, Inc.

Proposal Number P-13-19 Roadway, Intersection and Parking projects

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ <u>73.30</u> hr.
Architect (Registered)	\$ _____ hr.
Design Engineer (Registered)	\$ _____ hr.
Designer or Technician (Non-Registered)	\$ _____ hr.
Drafter or CADD Operator	\$ <u>42.16</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>24.52</u> hr.

- 2. Total Overhead Rate (to be applied to Direct Labor:) 135.96 %
- 3. Profit Rate (to be applied to Direct Labor plus Overhead) 12.92 %
- 4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ N/A hr.

5. Other Direct Project Costs per Unit (please specify)

3 Man survey crew per 8 hour day \$170.84 per hour

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6. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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**Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

**JARED W. PERDUE, P.E.**  
SECRETARY

June 7, 2023

Tina Clary, Principal/CEO  
CLARY & ASSOCIATES, INC.  
3830 Crown Point Road  
Jacksonville, Florida 32257

Dear Ms. Clary:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 8 - Survey and Mapping
  - 8.1 - Control Surveying
  - 8.2 - Design, Right of Way & Construction Surveying
  - 8.4 - Right of Way Mapping

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
157.83%	1.059%	Reimbursed	No	22.22%

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator



**FORM 1- SCHEDULE OF PROPOSED PRICE/RATES**NAME OF CONTRACTOR Civil Services, Inc.Proposal Number P-13-19 Professional Services for Roadway, Intersection and Parking

## 1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ <u>71.64</u> hr.
Architect (Registered)	\$ <u>N/A</u> hr.
Design Engineer (Registered)	\$ <u>66.13</u> hr.
Design or Technician (Non-Registered)	\$ <u>35.27</u> hr.
Drafter or CADD Operator	\$ <u>28.66</u> hr.
Clerical	\$ <u>31.27</u> hr.
Principal	\$ <u>79.48</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 189.14 %3. Profit Rate (to be applied to Direct Labor plus Overhead) 10.00 %4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ N/A

5. Other Direct Costs per Unit (please specify) \$ \_\_\_\_\_

6. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel



**Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

September 7, 2023

Christopher Morse, President  
CIVIL SERVICES, INC.  
2394 St. Johns Bluff Road South  
Jacksonville, Florida 32246

Dear Mr. Morse:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
- Group 4 - Highway Design - Bridges
  - 4.1.1 - Miscellaneous Structures
  - 4.1.2 - Minor Bridge Design
- Group 5 - Bridge Inspection
  - 5.1 - Conventional Bridge Inspection
  - 5.4 - Bridge Load Rating
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

**Approved Rates**

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
189.14%	137.41%	0.410%	Excluded	No	1.19%	1.27%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in blue ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell  
Professional Services  
Qualification Administrator

**FORM 1  
SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONTRACTOR: CSI Geo, Inc.

Proposal Number: P-13-19 Roadway, Intersection and Parking Projects

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ <u>74.10</u> hr.
Architect (Registered)	\$ <u>N/A</u> hr.
Design Engineer (Registered)	\$ <u>51.13</u> hr.
Designer or Technician (Non-Registered)	\$ <u>N/A</u> hr.
Drafter or CADD Operator	\$ <u>37.44</u> hr.
Field Technician	\$ <u>30.86</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>18.74</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 200 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$            hr.

5. Other Direct Project Costs per Unit (please specify)  
Please see attachments.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel  
Please see attachments.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FORM 1a**  
**SCHEDULE OF OTHER RELEVANT RATES**

NAME OF CONTRACTOR CSI Geo, Inc.

Proposal Number P-13-19 Roadway, Intersection and Parking Projects

1. Average hourly direct labor rates (without Fringe Benefits)
 

Senior Geotechnical Engineer	\$ <u>51.13</u> hr.
Geotechnical Engineer	\$ <u>50.17</u> hr.
Engineer Intern	\$ <u>42.78</u> hr.
Senior Engineering Technician	\$ <u>35.00</u> hr.
Designer/Sr. CADD Tech Sr.	\$ <u>41.50</u> hr.
Senior Clerical/Secretary	\$ <u>25.25</u> hr.
  
2. Total Overhead Rate (to be applied to Direct Labor:) 200 %
  
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
  
4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ \_\_\_\_\_ hr.

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## Florida Department of Transportation

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

August 10, 2023

William Price, President  
CSI GEO, INC.  
2394 St. Johns Bluff Road South, Suite 200  
Jacksonville, Florida 32246

Dear Mr. Price:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.4.2 - Non-Redundant Drilled Shaft Bridge Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection
- 10.4 - Minor Bridge & Miscellaneous Structures CEI

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

### Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
232.43%	135.55%	0.771%	Excluded	No	9.65%	0.31%*	Yes

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in blue ink that reads "Carliayn Kell". The signature is written in a cursive style with a large, stylized 'C' and 'K'.

Carliayn Kell  
Professional Services  
Qualification Administrator

	Unit	Cost/Unit
<b>Truck Rig / ATV</b>		
Truck Mount Mobilization 0-30 Miles	Each	580.00
Truck Mount Mobilization Over 30 Miles	Mile	8.00
Mudbug/All Terrain Vehicle Mobilization 0-30 Miles	Each	875.00
Mudbug/All Terrain Vehicle Mobilization Over 30 Miles	Mile	8.50
Truck/Mud Bug and Crew (2-person)	Hour	300.00
Truck/Mud Bug and Crew (3-person)	Hour	360.00
Truck/Mud Bug and Crew Daily Rate	Day	3,500.00
Truck/Mud Bug SPT 0-50 Ft	LF	15.50
Truck/Mud Bug SPT 50-100 Ft	LF	17.50
Truck/Mud Bug SPT 100-150 Ft	LF	23.50
Truck/Mud Bug SPT 150-200 Ft	LF	30.00
Truck/Mud Bug SPT 200-250 Ft	LF	40.00
Truck/Mud Bug Extra SPT Samples 0-50 Ft	Each	42.00
Truck/Mud Bug Extra SPT Samples 50-100 Ft	Each	47.00
Truck/Mud Bug Extra SPT Samples 100-150 Ft	Each	50.00
Truck/Mud Bug Extra SPT Samples 150-200 Ft	Each	70.00
Truck/Mud Bug Extra SPT Samples 200-250 Ft	Each	80.00
Truck/Mud Bug Auger/Wash Boring 0-50 Ft	LF	12.00
Truck/Mud Bug Temp Casing 3" 0-50 Ft	LF	10.00
Truck/Mud Bug Temp Casing 3" 50-100 Ft	LF	12.00
Truck/Mud Bug Temp Casing 3" 100-150 Ft	LF	14.00
Truck/Mud Bug Temp Casing 3" 150-200 Ft	LF	16.00
Truck/Mud Bug Temp Casing 3" 200-250 Ft	LF	18.00
Truck/Mud Bug Temp Casing 4" 0-50 Ft	LF	11.00
Truck/Mud Bug Temp Casing 4" 50-100 Ft	LF	12.00
Truck/Mud Bug Temp Casing 4" 100-150 Ft	LF	15.00
Truck/Mud Bug Temp Casing 4" 150-200 Ft	LF	16.00
Truck/Mud Bug Temp Casing 4" 200-250 Ft	LF	18.00
Truck/Mud Bug Temp Casing 6" 0-50 Ft	LF	16.00
Truck/Mud Bug Temp Casing 6" 50-100 Ft	LF	17.50
Truck/Mud Bug Temp Casing 6" 100-150 Ft	LF	19.50
Truck/Mud Bug Grout Boreholes 0-50 Ft	LF	7.00
Truck/Mud Bug Grout Boreholes 50-100 Ft	LF	8.00
Truck/Mud Bug Grout Boreholes 100-150 Ft	LF	9.00
Truck/Mud Bug Grout Boreholes 150-200 Ft	LF	11.00
Truck/Mud Bug Grout Boreholes 200-250 Ft	LF	12.50
Truck/Mud Bug Undisturbed Samples 0-50 Ft	Each	160.00
Truck/Mud Bug Undisturbed Samples 50-100 Ft	Each	200.00
Truck/Mud Bug Undisturbed Samples 100-150 Ft	Each	251.00
Truck/Mud Bug Undisturbed Samples 150-200 Ft	Each	245.00
Truck/Mud Bug Rock Coring Less Than 4" ID 0-50 Ft	LF	48.00
Truck/Mud Bug Rock Coring Less Than 4" 50-100 Ft	LF	53.00
Truck/Mud Bug Rock Coring Less Than 4" 100-150 Ft	LF	58.00
Truck/Mud Bug Rock Coring Less Than 4" 150-200 Ft	LF	67.00
Truck/Mud Bug Rock Coring Less Than 4" 200-250 Ft	LF	75.00
Truck/Mud Bug Coring 4" ID & Over 0-50 Ft	LF	89.00
Truck/Mud Bug Coring 4" ID & Over 50-100 Ft	LF	99.00
Truck/Mud Bug Coring 4" ID & Over 100-150 Ft	LF	109.00
Truck/Mud Bug Coring 4" ID & Over 150-200 Ft	LF	119.00
Truck/Mud Bug Coring 4" ID & Over 200-250 Ft	LF	139.00



	Unit	Cost/Unit
<b>Amphibious / Barge / Track</b>		
Amphibious Rig Mobilization	Each	13,500.00
Barge Mount Rig Mobilization	Each	10,000.00
Track Rig Mobilization 0-30 Miles	Each	3,000.00
Track Rig Mobilization Over 30 Miles	Mile	8.50
Barge Rig (Small) Mobilization (Permit not Required)	Each	10,000.00
Barge Rig (Small) with Crane (Permit not Required)	Each	15,000.00
Barge Rig (Large) Mobilization (Permit Required)	Each	20,000.00
Barge Rig (Large) with Crane (Permit Required)	Each	35,000.00
Barge Rig - Floating Platform	Day	3,900.00
Amphibious/Barge/Track Out of State Travel Permits	Each	580.00
Amphibious/Barge/Track Moving Hole to Hole	Each	1,300.00
Amphibious/Barge/Track and Crew (2-person)	Hour	315.00
Amphibious/Barge/Track and Crew (3-person)	Hour	375.00
Amphibious/Barge/Track and Crew Daily Rate	Day	6,000.00
Amphibious/Barge/Track SPT 0-50 Ft	LF	28.00
Amphibious/Barge/Track SPT 50-100 Ft	LF	34.00
Amphibious/Barge/Track SPT 100-150 Ft	LF	48.00
Amphibious/Barge/Track SPT 150-200 Ft	LF	65.00
Amphibious/Barge/Track SPT 200-250 Ft	LF	75.00
Amphibious/Barge/Track Extra SPT Samples 0-50 Ft	Each	65.00
Amphibious/Barge/Track Extra SPT Samples 50-100 Ft	Each	74.00
Amphibious/Barge/Track Extra SPT Samples 100-150 Ft	Each	95.00
Amphibious/Barge/Track Extra SPT Samples 150-200 Ft	Each	115.00
Amphibious/Barge/Track Extra SPT Samples 200-250 Ft	Each	130.00
Amphibious/Barge/Track Auger Boring/Wash Boring 0-50 Ft	LF	18.00
Amphibious/Barge/Track Temp Casing 3" 0-50 Ft	LF	17.00
Amphibious/Barge/Track Temp Casing 3" 50-100 Ft	LF	20.00
Amphibious/Barge/Track Temp Casing 3" 100-150 Ft	LF	22.00
Amphibious/Barge/Track Temp Casing 3" 150-200 Ft	LF	27.00
Amphibious/Barge/Track Temp Casing 3" 200-250 Ft	LF	42.00
Amphibious/Barge/Track Temp Casing 4" 0-50 Ft	LF	20.00
Amphibious/Barge/Track Temp Casing 4" 50-100 Ft	LF	22.00
Amphibious/Barge/Track Temp Casing 4" 100-150 Ft	LF	24.50
Amphibious/Barge/Track Temp Casing 4" 150-200 Ft	LF	25.00
Amphibious/Barge/Track Temp Casing 4" 200-250 Ft	LF	29.50
Amphibious/Barge/Track Temp Casing 6" 0-50 Ft	LF	23.00
Amphibious/Barge/Track Temp Casing 6" 50-100 Ft	LF	27.00
Amphibious/Barge/Track Temp Casing 6" 100-150 Ft	LF	34.00
Amphibious/Barge/Track Grout Boreholes 0-50 Ft	LF	10.00
Amphibious/Barge/Track Grout Boreholes 50-100 Ft	LF	11.75
Amphibious/Barge/Track Grout Boreholes 100-150 Ft	LF	13.00
Amphibious/Barge/Track Grout Boreholes 150-200 Ft	LF	15.50
Amphibious/Barge/Track Grout Boreholes 200-250 Ft	LF	17.50
Amphibious/Barge/Track Undisturbed Samples 0-50 Ft	Each	215.00
Amphibious/Barge/Track Undisturbed Samples 50-100 Ft	Each	245.00
Amphibious/Barge/Track Undisturbed Samples 100-150 Ft	Each	230.00
Amphibious/Barge/Track Rock Coring Less Than 4" ID 0-50 Ft	LF	70.00
Amphibious/Barge/Track Rock Coring Less Than 4" 50-100 Ft	LF	75.00
Amphibious/Barge/Track Rock Coring Less Than 4" 100-150 Ft	LF	85.00
Amphibious/Barge/Track Rock Coring Less Than 4" 150-200 Ft	LF	95.00
Amphibious/Barge/Track Rock Coring Less Than 4" 200-250 Ft	LF	105.00
Amphibious/Barge/Track Coring 4" ID & Over 0-50 Ft	LF	99.00
Amphibious/Barge/Track Coring 4" ID & Over 50-100 Ft	LF	115.00
Amphibious/Barge/Track Coring 4" ID & Over 100-150 Ft	LF	150.00
Amphibious/Barge/Track Coring 4" ID & Over 150-200 Ft	LF	200.00
Amphibious/Barge/Track Coring 4" ID & Over 200-250 Ft	LF	265.00

	Unit	Cost/Unit
<b>Tripod</b>		
Tripod Mount Mobilization 0 to 30 Miles	Trip	1,600.00
Tripod Mount Mobilization 30 Miles and Over	Mile	8.00
Tripod Mobilization from Hole to Hole	Each	350.00
Tripod and Crew (3-person)	Hour	370.00
Tripod and Crew Daily Rate	Day	3,000.00
Tripod Standard Penetration Test (SPT Borings)	LF	32.00
Tripod Extra Split Spoon Sample	Each	48.00
Tripod Casing to Stabilize Borehole	LF	18.50
Tripod Grouting the Borehole	LF	9.00
Tripod Undisturbed Sample-Thin Wall Shelby Tube	Each	300.00
<b>Other Services</b>		
Drill Crew Support Vehicle	Day	265.00
Support Boat & Operator Mobilization	Each	530.00
Air Boat Mobilization	Each	900.00
Tugboat Mobilization	Each	TBD
Hand Auger Mobilization	Each	250.00
Soil Probing 2-Person Crew	Day	1,500.00
Core Box (Cardboard)	Each	9.50
Core Box (Wooden)	Each	150.00
Sample Pick-up	Each	90.00
<b>Geophysical</b>		
Ground Penetrating Radar (GPR) Mobilization	Each	450.00
Ground Penetrating Radar (GPR)	Hour	360.00
Mobilization of Soil Electrical Resistivity Testing Equipment	Each	280.00
Electrical Resistivity Testing Daily Rate	Day	1,300.00
<b>Clearing / Site Access / Standby</b>		
Mobilization of Clearing Equipment	Each	700.00
Difficult Access/Standby Time (2-person)	Hour	315.00
Difficult Access/Standby Time (3-person)	Hour	375.00
Clearing Equipment	Day	2,100.00
Backhoe (Owned)	Day	1,200.00
Chainsaw (Owned)	Day	110.00
Dozer (Owned)	Day	1,100.00
Clearing Equip- Tractor, Bush Hog Attachment	Day	1,000.00
Clearing Equip-Skid Steer/ASV, Forest Mulching Attachment	Day	1,000.00
Clearing Equip-Skid Steer/ASV, Brush Cutter Attachment	Day	1,000.00
Weather Delay (Amphibious/Barge/Track)	Day	3,500.00
<b>Maintenance of Traffic</b>		
MOT	Day	2,150.00
<b>Pavement Coring</b>		
Asphalt Pavement Coring Mobilization	Each	425.00
Asphalt Pavement Coring - 4" Diameter with Base Depth Check	Each	170.00
Asphalt Pvmnt Coring - 4" Diameter without Base Depth Check	Each	130.00
Asphalt Pavement Coring - 6" Diameter with Base Depth Check	Each	190.00
Asphalt Pvmnt Coring - 6" Diameter without Base Depth Check	Each	150.00
Concrete Coring Mobilization	Each	425.00
Concrete Pavement Coring - 4" Diameter	Each	200.00
Concrete Pavement Coring - 6" Diameter	Each	225.00
Patching	Each	55.00
Pavement Coring Mobilization 30 Miles and Over	Mile	8.00

	Unit	Cost/Unit
<b>In Situ Tests</b>		
Hand Auger with DCP 0-50 ft (ASTM D1452)	LF	21.00
Hand Auger with SCP 0-50 ft (ASTM D1453)	LF	19.50
CPT Rig Mobilization	Each	2,000.00
CPT Truck/Mud Bug 0-50 Ft	LF	16.00
CPT Truck/Mud Bug 50-100 Ft	LF	17.00
CPT Truck/Mud Bug 100-150 Ft	LF	18.00
CPT Truck/Mud Bug 150-200 Ft	LF	22.00
CPT Dissipation Test	Hour	200.00
Soils Field Vane Shear Mobilization	Each	550.00
Soils Field Vane Shear Test ASTM D2573	Each	300.00
Dilatometer Sounding	Hour	250.00
Field Dynamic Cone Penetrometer Test (DCP) Hourly Rate	Hour	120.00
Vibration Monitoring	Day	985.00
<b>Wells and Permeability Tests</b>		
Double Ring Infiltration ASTM D3385	Each	570.00
Field Permeability 0-10 Ft Open-End Borehole Method	Each	400.00
Field Permeability 10-25 Ft Open-End Borehole Method	Each	455.00
Temporary Monitoring Well at 15 Ft	Each	1,000.00
Grouted Monitor Well 2in 0-50 Ft	LF	36.00
Piezometer 2" 0-50 Ft	LF	35.00
Concrete Pad & Cover for Monitoring Wells	Each	305.00
<b>Pre-Discharge Groundwater Sampling &amp; Analysis Results</b>		
Discharge Water Sampling	Each	320.00
Discharge Water Sample Analysis	Each	1,150.00
Notice of Intent (NOI) and NPDES Permit Application	Each	2,100.00
Dewatering Plan	Each	3,000.00
<b>Laboratory Tests</b>		
Lab Aggregate Total Moisture Content by Drying AASHTO T255	Each	50.00
Lab Moisture Content of Soils (ASTM D2216, AASHTO T127)	Each	22.00
Lab Moisture Content Microwave (AASHTO D4643)	Each	22.00
Lab Particle Size Hydrometer Method - ASTM D422, AASHTO T88 (Lab Grain Size Analysis)	Each	195.00
Lab Particle Size Mechanical Method - ASTM D422, AASHTO T88 (Lab Grain Size Analysis)	Each	75.00
Lab Material Finer Than No.200 Sieve	Each	48.00
Lab Liquid Limit of Soil (AASHTO T89)	Each	60.00
Lab Plastic Limit of Soil (AASHTO T90)	Each	60.00
Lab Atterberg Limits Test - ASTM D423, D424, AASHTO T90, ASTM D4318	Each	115.00
Lab Organic Content in Soils (Ignition or Combustion Method)	Each	52.00
Lab Sieve Analysis of Fine & Coarse Aggregate (AASHTO T27)	Each	80.00
Lab Hydrometer Only (AASHTO T88)	Each	140.00
Lab Sedimentation/ Settling Test	Each	150.00
Lab Porosity for Soil	Each	160.00
Lab Porosity for Rock	Each	160.00
Lab Dry & Moist Unit Weight	Each	60.00
Lab Specific Gravity	Each	85.00
Lab Miniature Vane Shear Test (ASTM D4648)	Each	16.00
Lab Aggregate Soundness (AASHTO T104)	Each	450.00
Lab Specific Gravity/Absorption Coarse Aggregate (AASHTO T85)	Each	85.00
Lab Carbonate Content	Each	150.00
Lab Soil Resistivity	Each	60.00
Lab Soil pH	Each	47.00
Lab Sulfate Content	Each	75.00
Lab Chloride Content	Each	75.00
Lab Corrosion Series Test - (Environmental Corrosion)	Each	235.00
Lab Limerock Bearing Ratio Test (LBR)	Each	370.00
Lab CBR California Bearing Ratio Test (CBR)	Each	355.00

2023-2024  
**PUBLISHED GEOTECHNICAL FEE SCHEDULE**  
**FOR**  
**DRILLING AND LABORATORY TESTING SERVICES**

	<b>Unit</b>	<b>Cost/Unit</b>
Lab Permeability (Falling Head) (ASTM D5084-16a)	Each	370.00
Lab Permeability (Constant Head) (ASTM D2434-19)	Each	370.00
Lab Flexible Wall Permeability (ASTM D5084)	Each	450.00
Lab Pocket Penetrometer Test	Each	13.00
Lab Undisturbed Sample Extrusion	Each	100.00
Lab Unconfined Compressive Strength of Concrete Cores ASTM C-138	Each	70.00
Lab Unconfined Compressive Strength of Cohesive Soil ASTM D-2166	Each	150.00
Lab Unconfined Compressive Strength of Intact Rock Cores (ASTM D 7012)	Each	160.00
Lab Splitting Tensile Strength of Intact Rock Cores (ASTM D 3967)	Each	150.00
Lab Consolidation (ASTM D2435-2011)	Each	530.00
Lab Consolidation Additional Increments (AASHTO T216)	Each	180.00
Lab Direct Shear Consolid Drained/Point (FM 3-D3080)	Each	320.00
Lab Unconsolidated Undrained Triaxial (per Confining Stress) (UU)	Each	300.00
Lab Consolidated Undrained Triaxial (per Confining Stress) - ASTM D4767, AASHTO T 297 (CU)	Each	525.00
Lab Consolidated Drained Triaxial (per Confining Stress) - ASTM D7181 (CD)	Each	525.00
Lab Standard Proctor Moist.-dens. 5.5 lb-12" drop	Each	140.00
Lab Modified Proctor Moist.-dens. 10 lb-18" drop	Each	140.00
Lab Bulk Specific Gravity of Asphalt (FM 1-T166)	Each	60.00
Lab Asphalt Content (FM 5-563)	Each	145.00
Lab Asphalt Gradation (FM 1-T030)	Each	100.00
Lab Asphalt Los Angeles (LA) Abrasion Coarse Aggregate (FM 3-C535)	Each	450.00
Lab Asphalt Los Angeles (LA) Abrasion Small Aggregate (FM 1-T096)	Each	425.00
Lab Concrete Beam Flexural Testing (ASTM C78)	Each	55.00
Lab Concrete Compressive Strength of Grout/Mortar (ASTM C109)	Each	29.00
Lab Concrete Cylinder Curing, Capping & Breaking (ASTM C39)	Each	37.00
Lab Concrete Drilled Cores & Sawed Beams (ASTM C42)	Each	45.00
<b>Per Diem</b>		
Per Diem 1 Man Crew	Day	200.00
Per Diem 2 Man Crew	Day	400.00
Per Diem 3 Man Crew	Day	600.00

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT C

PART I - GENERAL				
<b>1. Project</b> P-13-19 Professional Services for Roadway, Intersection & Parking Projects			<b>2. Proposal No. / Contract No.</b> / TBD	
<b>3. Name of Consultant</b> MESKEL & ASSOCIATES ENGINEERING			<b>4. Date of Proposal</b> 11/27/2023	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 63.60		\$ 0.00	0.00
Project Manager/Senior Engineer	\$ 52.98		\$ 0.00	0.00
Senior Geologist	\$ 48.50		\$ 0.00	0.00
Staff Engineer	\$ 33.51		\$ 0.00	0.00
Engineer Intern	\$ 15.43		\$ 0.00	0.00
Drafter	\$ 27.00		\$ 0.00	0.00
Senior Field Inspector	\$ 33.34		\$ 0.00	0.00
Field Inspector	\$ 22.60		\$ 0.00	0.00
Driller	\$ 28.66		\$ 0.00	0.00
Assistant Driller	\$ 16.53		\$ 0.00	0.00
Clerical	\$ 24.25		\$ 0.00	0.00
<b>TOTAL DIRECT LABOR</b>	#DIV/0!	0	\$	-
<b>6. Overhead (Combined Fringe Benefit &amp; Administrative)</b>				
Overhead Rate			175 % x Total Direct Labor	\$ -
<b>7. SUBTOTAL: Labor + Overhead (Items 5 &amp; 6)</b>				\$ -
<b>8. PROFIT: Labor Related Costs (Item 7)</b>				x 10% \$ -
PART III - OTHER COSTS				
<b>9. Miscellaneous Direct Costs</b>				
<b>Field Exploration</b>				
Mobilization of Crew & Eq.	\$ 578.66	Ea	\$0.00	
Movement of Crew & Eq. Between Boreholes	\$ 181.86	Hr	\$0.00	
SPT Boring : 0 to 50 feet	\$ 13.78	Ft	\$0.00	
SPT Boring: 50 to 100 feet	\$ 16.53	Ft	\$0.00	
SPT Boring - Extra Samples: 0 to 50 feet	\$ 33.07	Ea	\$0.00	
SPT Boring - Extra Samples: 50 to 100 feet	\$ 38.58	Ea	\$0.00	
Auger Borings	\$ 11.02	Ft	\$0.00	
Field Permeability Test	\$ 413.33	Ea	\$0.00	
Double-Ring Infiltrometer Test	\$ 495.99	Ea	\$0.00	
Grouting Borings	\$ 7.16	Ft	\$0.00	
Temporary Casing, 4-inch	\$ 11.02	Ft	\$0.00	
Mobilization of Pavement Core Equipment	\$ 275.55	Ea	\$0.00	
Pavement Cores, Asphalt & Base, Patching	\$ 66.13	Ea	\$0.00	
<b>Maintenance of Traffic (MOT)</b>				
Lane Closure, Set Up	\$ 344.44	Ea	\$0.00	
Flagmen	\$ 41.33	Hr	\$0.00	
MOT Supervisor	\$ 68.89	Hr	\$0.00	
Signs & Cones Only	\$ 55.11	Day	\$0.00	
<b>Laboratory Testing</b>				
Natural Moisture Content	\$ 11.02	Ea	\$0.00	
Percent Passing No. 200 Sieve	\$ 38.58	Ea	\$0.00	
Soil Gradation	\$ 66.13	Ea	\$0.00	
Organic Content	\$ 44.09	Ea	\$0.00	
Atterberg Limits	\$ 88.18	Ea	\$0.00	
Corrosion Series	\$ 176.35	Ea	\$0.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				\$ -
<b>10. SUBCONTRACTS (Lump Sum)</b>				
SUB-CONTRACT SUB-TOTAL			\$	-
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				\$ -
<b>11. REIMBURSABLE COSTS (Limiting Amount)</b>				
SUB-TOTAL REIMBURSABLES			\$ 0.00	-
PART IV - SUMMARY				
<b>12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				\$ -
<b>13. CURRENT CONTRACT AMOUNT</b>				\$ -
<b>14. AMENDED CONTRACT AMOUNT</b>				\$ -



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

June 19, 2023

Antoinette Meskel, President  
MESKEL & ASSOCIATES ENGINEERING, PLLC  
3728 Philips Highway, Suite 208  
Jacksonville, Florida 32207

Dear Ms. Meskel:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
231.00%	142.37%	1.247%	Reimbursed	No	8.20%	0.00%*	Yes

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator

**FORM 1**  
**SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONTRACTOR Peters and Yaffee, Inc.

Proposal Number P-13-19 Professional Services for Roadway, Intersection and Parking

- |  |          |     |
|--|----------|-----|
| 1. Average hourly direct labor rates (without Fringe Benefits) |          |     |
| Project Manager (Responsible Professional)                     | \$ 77.03 | hr. |
| Architect (Registered)   | \$ n/a   | hr. |
| Design Engineer (Registered)                                   | \$ 42.58 | hr. |
| Designer or Technician (Non-Registered)                        | \$ 31.77 | hr. |
| Drafter or CADD Operator                                       | \$ n/a   | hr. |
| Clerical (Typist, Word Processor,<br>Document Assembly, etc.)  | \$ 26.98 | hr. |
| 2. Total Overhead Rate (to be applied to Direct Labor:)        | 179.06   | %   |
| 3. Profit Rate (to be applied to Direct Labor plus Overhead)   | 10       | %   |
| 4. Cost of 4-man survey crew per 8 hour day (If applicable)    | \$ n/a   | hr. |
| 5. Other Direct Project Costs per Unit (please specify)        |          |     |

6. Estimated percentage of total fee to be performed by subconsultants 0 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Principal (\$ 96.12)

Senior Engineer (\$ 75.78)

Engineering Intern (\$ 37.67)

Designer Associate (\$ 17.64)



**Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

June 30, 2023

Dow Peters, President  
PETERS AND YAFFEE, INC.  
9822 Tapestry Park Circle, Suite 205  
Jacksonville, Florida 32246

Dear Mr. Peters:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
  - 3.1 - Minor Highway Design
  - 3.2 - Major Highway Design
  
- Group 6 - Traffic Engineering and Operations Studies
  - 6.1 - Traffic Engineering Studies
  - 6.2 - Traffic Signal Timing
  - 6.3.1 - Intelligent Transportation Systems Analysis and Design
  
- Group 7 - Traffic Operations Design
  - 7.1 - Signing, Pavement Marking and Channelization
  - 7.2 - Lighting
  - 7.3 - Signalization

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
196.20%*	0.376%	Reimbursed	No	0.20%

\*For multi-year contracts, DOT has adjusted the overhead rates to mitigate the adverse impacts of Payroll Protection Program loan forgiveness. For information on the adjusted overhead rates, contact the district Procurement Office.



**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in blue ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell  
Professional Services  
Qualification Administrator

**FORM 1- SCHEDULE OF PROPOSED PRICE/RATES**NAME OF CONTRACTOR Survey and Mapping, PPC (SAM) used to be Ghiotto.Proposal Number P-13-19 Professional Services for Roadway, Intersection and Parking

## 1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional) \$ \_\_\_\_\_ hr.

Architect (Registered) \$ \_\_\_\_\_ hr.

Design Engineer (Registered) \$ \_\_\_\_\_ hr.

Design or Technician (Non-Registered) \$ \_\_\_\_\_ hr.

Drafter or CADD Operator \$ \_\_\_\_\_ hr.

Clerical \$ \_\_\_\_\_ hr.

Principal \$ \_\_\_\_\_ hr.

2. Total Overhead Rate (to be applied to Direct Labor:) \_\_\_\_\_ 200 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) \_\_\_\_\_ 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ 1575.00

5. Other Direct Costs per Unit (please specify) \$ \_\_\_\_\_

Subconsultants and direct expenses are not included in the hourly billing rates. All subconsultants and other project direct related expenses are subject to a handling/administrative charge of 10% (Standard GSA Rate 2023) = \$.066. GPS Unit \$10.00/hour, Tier 3 HDS Scanner \$312.00/hour, Tier 1 UAS Small Lift \$50.00/hour

6. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ 0 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

<u>Senior Professional Surveyor and Mapper</u>	<u>\$121.24</u>
<u>Project Professional Surveyor and Mapper</u>	<u>\$57.71</u>
<u>Survey CADD Tech</u>	<u>\$35.00</u>
<u>Contract Coordinator</u>	<u>\$31.41</u>
<u>Cost of 3-man survey crew per 8 hour day</u>	<u>\$1258.72</u>



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

July 13, 2023

Chad Turner, Office Manager  
SURVEYING AND MAPPING, LLC  
cross reference SAM SURVEYING AND MAPPING, LLC  
2844 Pablo Avenue  
Tallahassee, Florida 32308

Dear Mr. Thurner:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 8 - Survey and Mapping
  - 8.1 - Control Surveying
  - 8.2 - Design, Right of Way & Construction Surveying
  - 8.3 - Photogrammetric Mapping
  - 8.4 - Right of Way Mapping

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
190.26%	1.079%	Reimbursed	No	35.18%

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator

**FORM 1- SCHEDULE OF PROPOSED PRICE/RATES**NAME OF CONTRACTOR SES Energy Services LLCProposal Number P-13-19 Professional Services for Roadway, Intersection and Parking**PROJECT-ANNUAL CONTRACT**

- |  |                     |
|--|---------------------|
| 1. Average hourly direct labor rates (without Fringe Benefits)   |                     |
| Project Manager (Responsible Professional)   | \$ <u>92.73</u> hr. |
| Sr. Env. Scientist II  | \$ <u>58.75</u> hr. |
| Sr. Env. Scientist III   | \$ <u>52.99</u> hr. |
| Environmental Scientist I  | \$ <u>47.87</u> hr. |
| Environmental Scientist II   | \$ <u>44.71</u> hr. |
| Environmental Scientist III  | \$ <u>38.45</u> hr. |
| Environmental Scientist IV   | \$ <u>36.30</u> hr. |
| Environmental Technician I   | \$ <u>27.56</u> hr. |
| Environmental Technician II  | \$ <u>22.20</u> hr. |
| Environmental Technician III   | \$ <u>20.14</u> hr. |
| GIS Specialist   | \$ <u>32.86</u> hr. |
| Drafter or CADD Operator   | \$ <u>27.56</u> hr. |
| 2. Total Overhead Rate (to be applied to Direct Labor:)  | <u>175</u> %        |
| 3. Profit Rate (to be applied to Direct Labor plus Overhead)   | <u>10.00</u> %      |
| 4. Cost of 4-man survey crew per 8 hour day (If applicable)  | \$ _____            |
| 5. Other Direct Costs per Unit (please specify)  | \$ _____            |
| 6. Estimated percentage of total fee to be performed by subconsultants   | _____ %             |
| 7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel |                     |

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From: Owens, Jeffrey <[Jeffrey.Owens@dot.state.fl.us](mailto:Jeffrey.Owens@dot.state.fl.us)>

Sent: Thursday, April 27, 2023 10:05 AM

To: Kim Allerton <[kallerton@bbch-llc.com](mailto:kallerton@bbch-llc.com)>

Cc: Cook, Jonathan <[Jon.Cook@dot.state.fl.us](mailto:Jon.Cook@dot.state.fl.us)>; Kell, Carliayn <[Carliayn.Kell@dot.state.fl.us](mailto:Carliayn.Kell@dot.state.fl.us)>; Walls, Kelly <[Kelly.Walls@dot.state.fl.us](mailto:Kelly.Walls@dot.state.fl.us)>; Whitfield, Aneisha <[Aneisha.Whitfield@dot.state.fl.us](mailto:Aneisha.Whitfield@dot.state.fl.us)>

Subject: SES Energy Services LLC - approval memo for FYE 3/31/23

EXHIBIT C

[EXTERNAL]



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

This Office has completed a review of the self-certification information submitted by SES Energy Services LLC for the period ending March 31, 2023. The rates we have accepted are listed below. The overhead and direct expense rates are limited to the department caps. **This Firm is not a Professional Services Firm as defined by Rule Chapter 14-75.**

**REVIEW OF SELF-CERTIFICATION**

<b>CONSULTANT NAME</b>	SES Energy Services LLC	<b>F/T Ended</b>	3/31/23	<b>Rate Expiration Date</b>	10/1/24
<b>CPA'S NAME</b>	Self-Certification	<b>DATE OF RECEIPT</b>	4/26/23	<b>Cert. DATE</b>	4/19/23

**REPORT STATUS**

<b>REJECTED</b>	<b>OT PREMIUM</b>	<b>Reimb. Actual Expenses</b>
X	Reimbursed (Excluded or Reimb)	NO

**COST BASED RATES**

<b>OVERHEAD</b>		<b>DIRECT EXPENSE</b>		<b>FCCM</b>	<b>Published Fee Schedule</b>
Home	Field	Home	Field		
169.62% capped		6.26% capped		0.000%	NO

Jeffrey B. Owens  
Procurement Office  
Florida Department of Transportation  
850-414-4539  
[jeffrey.owens@dot.state.fl.us](mailto:jeffrey.owens@dot.state.fl.us)

Please note that Florida has a broad public records law and that all correspondence, including e-mail, may be subject to disclosure. However, Indirect Cost Rate information is protected by Title 23 U.S. Code 112.

**The following subconsultants have been added to the contract  
with the current rates as attached.**

**DRMP, Inc.**

**England-Thims & Miller, Inc.**

**ETM Survey & Mapping, Inc.**

**HDR Engineering, Inc.**

**FORM 1**  
**SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONTRACTOR DRMP, Inc.

Proposal Number P-13-19 Professional Services for Roadway, Intersection and Parking

1. Average hourly direct labor rates (without Fringe Benefits)

Chief Surveyor (Responsible Professional)	\$ <u>94.34/275.00</u> hr.
Project Surveyor	\$ <u>61.75/180.00</u> hr.
Survey Technician (Non-registered)	\$ <u>36.02/105.00</u> hr.
Party Chief	\$ <u>30.00/87.45</u> hr.
Instrument Person	\$ <u>22.00/64.13</u> hr.
Rod Person	\$ <u>18.00/52.47</u> hr.
Contract Coordinator	\$ <u>29.16/85.00</u> hr.
2. Total Overhead Rate (to be applied to Direct Labor:)	<u>165</u> %
3. Profit Rate (to be applied to Direct Labor plus Overhead)	<u>10</u> %
4. Cost of 4-man survey crew per 8 hour day (If applicable)	\$ <u>2,052.16 / 256.52</u>
5. Cost of 3-man survey crew per 8 hour day (if applicable)	\$ <u>1,632.40 / 204.05</u>
6. Cost of 2-man survey crew per 8 hour day (if applicable)	\$ <u>1,212.64 / 151.58</u>

**Subsurface Utility Engineering Hourly Rates**

(Based on loaded rates at 160% Overhead and 10% Profit)

Senior SUE Technician	\$120.00 / \$41.165 hr.
2-Person Utility Designated/Locate Crew	\$185.00 / \$63.465 hr.
3-Person Vacuum Excavation SUE Crew	\$240.00 / \$82.333 hr.
4-Person Vacuum Excavation SUE Crew	\$285.00 / \$97.77 hr.
SUE Project Manager	\$220.00 / \$75.47 hr.
Mobile Survey Operator	\$ 85.00 / \$29.16 hr.

**Subsurface Utility Engineering (Replacement Materials)**

Bag of Concrete	\$5.00/each
Bag of Asphalt	\$14.00/each

**FORM 1**  
**SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONTRACTOR England-Thims & Miller, Inc.

Proposal Number ~~P-15-19~~ P-13-19 Professional Services for Roadway, Intersection and Parking

1. Average hourly direct labor rates (without Fringe Benefits)

Principal	<u>\$112.83</u>	Hr.
Project Manager (Responsible Professional)	<u>\$66.88</u>	Hr.
Senior Engineer (Registered) / Senior Planner	<u>\$70.40</u>	Hr.
Design Engineer (Registered)	<u>\$52.80</u>	Hr.
Engineer Intern	<u>\$37.37</u>	Hr.
Landscape Architect	<u>\$56.32</u>	Hr.
Senior Designer	<u>\$45.76</u>	Hr.
Designer (Non-Registered) / Planner	<u>\$35.20</u>	Hr.
GIS Analyst	<u>\$51.63</u>	Hr.
GIS / CADD Operator	<u>\$29.33</u>	Hr.
Intern	<u>\$18.77</u>	Hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	<u>\$31.68</u>	Hr.

- |  |               |     |
|--|---------------|-----|
| 2. Total Overhead Rate (to be applied to Direct Labor:)      | <u>200</u>    | %   |
| 3. Profit Rate (to be applied to Direct Labor plus Overhead) | <u>10</u>     | %   |
| 4. Cost of 4-man survey crew per 8 hour day (If applicable)  | <u>      </u> | Hr. |
| 5. Other Direct Project Costs per Unit (please specify)      |               |     |

- |  |           |   |
|--|-----------|---|
| 6. Estimated percentage of total fee to be performed by subconsultants   | <u>20</u> | % |
| 7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel |           |   |



## RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: England, Thims & Miller, Inc.  
 Project Name Moderate to Large Drainage Improvements  
 RFP# P-15-19 P-13-19 Professional Services for Roadway, Intersection and Parking  
 Contract # 70029-20  
 Amendment # 2

Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

Calculation:

	Month	Year	CPI Amount
Current CPI	Feb	2023	300.840
Date of contract or last contract amendment	April	2020	256.389
		Increase =	44.451
		Percentage increase in CPI =	17.34%

	Current Rates	17.34% Increase	Requested: New Rates
Principal	\$ 96.16		\$ 112.83
Project Manager	\$ 57.00		\$ 66.88
Senior Engineer/Senior Planner	\$ 60.00		\$ 70.40
Design Engineer	\$ 45.00		\$ 52.80
Engineer Intern	\$ 31.85		\$ 37.37
Landscape Architect	\$ 48.00		\$ 56.32
Senior Designer	\$ 39.00		\$ 45.76
Designer/Planner	\$ 30.00		\$ 35.20
GIS Analyst	\$ 44.00		\$ 51.63
GIS/CADD Technician	\$ 25.00		\$ 29.33
Intern	\$ 16.00		\$ 18.77
Clerical	\$ 27.00		\$ 31.68



***Florida Department of Transportation***

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

January 3, 2023

Christopher Wilkey, Chief Financial Officer  
ENGLAND, THIMS & MILLER, INC.  
14775 Old St. Augustine Road  
Jacksonville, Florida 32258

Dear Mr. Wilkey:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

**Group 2 - Project Development and Environmental (PD&E) Studies**

**Group 3 - Highway Design - Roadway**

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

**Group 6 - Traffic Engineering and Operations Studies**

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing

**Group 7 - Traffic Operations Design**

- 7.1 - Signing, Pavement Marking and Channelization
- 7.3 - Signalization

**Group 10 - Construction Engineering Inspection**

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection
- 10.4 - Minor Bridge & Miscellaneous Structures CEI
- 10.5.1 - Major Bridge CEI - Concrete
- 10.5.2 - Major Bridge CEI - Steel

**Group 13 - Planning**

- 13.4 - Systems Planning
- 13.5 - Subarea/Corridor Planning
- 13.6 - Land Planning/Engineering

**Group 15 - Landscape Architect**

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

Approved Rates

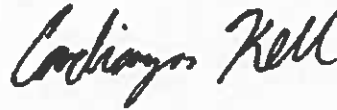
Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
216.18%	174.30%	0.201%	Reimbursed	No	6.18%	7.46%*

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,



Carliayn Kell  
Professional Services  
Qualification Administrator

CBHK/kw

**FORM 1**  
**SCHEDULE OF PROPOSED PRICES/RATES**

**NAME OF CONTRACTOR** ETM Survey & Mapping, Inc.

**Proposal Number** P-15-19 P-13-19 Professional Services for Roadway, Intersection and Parking

**I. Average hourly direct labor rates (without Fringe Benefits)**

Principal	<u>\$85.34</u> Hr.
Project Manager	<u>\$76.81</u> Hr.
Project Surveyor	<u>\$66.14</u> Hr.
Survey Technician	<u>\$53.34</u> Hr.
Drafter	<u>\$44.80</u> Hr.
Field Crew	<u>\$66.14</u> Hr.
SUE Field Crew	<u>\$58.67</u> Hr.
Clerical	<u>\$31.68</u> Hr.

- 2. Total Overhead Rate (to be applied to Direct Labor:) 167.50 %
- 3. Profit Rate (to be applied to Direct Labor plus Overhead) 10.0 %
- 4. Cost of 4-man survey crew per 8 hour day (If applicable) \_\_\_\_\_ Hr.
- 5. Other Direct Project Costs per Unit (please specify)

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6. Estimated percentage of total fee to be performed by subconsultants \_\_\_\_\_ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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## RATE ADJUSTMENT COMPUTATION FORM

Consultant Name: ETM Surveying & Mapping, Inc.  
 Project Name Moderate to Large Drainage Improvements  
 RFP# P-15-19 P-13-19 Professional Services for Roadway, Intersection and Parking  
 Contract # 70020-20  
 Amendment # 2

## Rate Request Worksheet (Using the following website):

Consumer Price Index for All Urban Consumers: All Items in U.S. City Average (CPIAUCNS) | FRED | St. Louis Fed (stlouisfed.org)

Formula: Current CPI Amount minus Last CPI Amount Used divided by Last CPI Amount Used equals % for new increase

## Calculation:

	Month	Year	CPI Amount
Current CPI	Feb	2023	300.840
Date of contract or last contract amendment	April	2020	256.389
		Increase =	44.451
		Percentage increase in CPI =	17.34%

	Current Rates	17.34% Increase	Requested: New Rates
Principal	\$ 72.73		\$ 85.34
Project Manager	\$ 65.46		\$ 76.81
Project Surveyor	\$ 56.37		\$ 66.14
Survey Technician	\$ 45.46		\$ 53.34
Drafter	\$ 38.18		\$ 44.80
Field Crew	\$ 56.37		\$ 66.14
SUE Field Crew	\$ 50.00		\$ 58.67
Clerical	\$ 27.00		\$ 31.68



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

June 23, 2022

Scott Graham, Vice President  
ETM SURVEYING & MAPPING, INC.  
14775 Old St. Augustine Road  
Jacksonville, Florida 32258

Dear Mr. Graham:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 8 - Survey and Mapping
  - 8.1 - Control Surveying
  - 8.2 - Design, Right of Way & Construction Surveying
  - 8.4 - Right of Way Mapping

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

**Approved Rates**

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
167.50%	0.406%	Reimbursed	No	3.58%

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

Carliayn Kell  
Professional Services  
Qualification Administrator

Form 1- SCHEDULE OF Proposed PRICE/RATES

NAME OF CONTRACTOR

HDR Engineering, Inc.

Proposal Number

P-13-19 Professional Engineering Services for Roadway,  
Intersection and Parking Projects -- Annual Contract

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional) \$ 79.00 hr.

Senior Landscape Architect \$ 82.00 hr.

Engineer \$ 66.50 hr.

CADD Technician \$ 45.50 hr.

Clerical (Typist, Word Processor, Document Assembly, etc.) \$ 37.00 hr.

2. Total Overhead Rate (to be applied to Direct Labor:) \$ 159.9 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) \$ 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ NA hr.

5. Other Direct Project Costs per Unit (please specify)

Mileage at IRS approved rate

Printing at \$0.10 per copy

6. Estimated percentage of total fee to be performed by subconsultants 5 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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*Florida Department of Transportation*

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

Steve Ferrell, Senior Vice President  
HDR ENGINEERING, INC.  
315 East Robinson Street, Suite 400  
Orlando, Florida 32801

Dear Mr. Ferrell:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 4 - Highway Design - Bridges

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design
- 4.2.1 - Major Bridge Design - Concrete
- 4.2.2 - Major Bridge Design - Steel
- 4.2.3 - Major Bridge Design - Segmental
- 4.3.1 - Complex Bridge Design - Concrete
- 4.3.2 - Complex Bridge Design - Steel
- 4.4 - Movable Span Bridge Design

Group 5 - Bridge Inspection

- 5.1 - Conventional Bridge Inspection
- 5.2 - Movable Bridge Inspection
- 5.3 - Complex Bridge Inspection
- 5.4 - Bridge Load Rating

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design
- 6.3.2 - Intelligent Transportation Systems Implementation
- 6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications
- 6.3.4 - Intelligent Transportation Systems Software Development



**Group 7 - Traffic Operations Design**

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

**Group 9 - Soil Exploration, Material Testing and Foundations**

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.4.1 - Standard Foundation Studies

**Group 10 - Construction Engineering Inspection**

- 10.1 - Roadway Construction Engineering Inspection

**Group 11 - Engineering Contract Administration and Management****Group 13 - Planning**

- 13.3 - Policy Planning
- 13.4 - Systems Planning
- 13.5 - Subarea/Corridor Planning
- 13.6 - Land Planning/Engineering
- 13.7 - Transportation Statistics

**Group 15 - Landscape Architect****Group 21 - Acquisition, Negotiation, Closing, and Order of Taking****Group 24 - Acquisition Relocation Assistance****Group 25 - Right of Way Clearing and Leasing Your firm is now technically prequalified**

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2023, for contracting purposes.

**Approved Rates**

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
154.88%	122.46%*	0.130%	Reimbursed	No	4.96%	5.70%^

\*Interim Rates

^Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,

A handwritten signature in blue ink that reads "Carliayn Kell". The signature is written in a cursive, flowing style.

Carliayn Kell  
Professional Services