City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

July 7, 2020

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Robin G. Smith, P.E.
Chief, Engineering and Construction Management

SUBJECT: P-11-18 Professional Design Services for Preparation of DCP & RFP for Hart Expressway Modifications
Contract 10425-01 Amendment 6

The purpose of this amendment is to provide additional support, associated with providing as-needed BUILD Grant Services for Hart Expressway modifications. The Engineering Division has negotiated with the consultant to provide these services resulting in the attached Scope of Services, Exhibit M and Fee Summary, Exhibit N. JSEB firms to be utilized to meet the 15% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that Contract Number 10425-01, originally executed August 21, 2018 between the City and STV, Incorporated for Professional Design Services for Preparation of DCP & RFP for Hart Expressway Modifications, be amended to incorporate the attached Scope of Services, Exhibit M and Fee Summary, Exhibit N, to increase the lump sum amount for Design Services by $23,046.63 to a new lump sum amount of $3,171,976.59 and to add a new Not to Exceed limit for BUILD Grant assistance in the amount of $180,180.00, thereby increasing the maximum indebtedness by $203,226.63 to a new maximum of $4,195,268.74. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project should be encumbered as follows:

ACCOUNTS:	TOTAL
001095	
PWCP Public Works Cap Proj-Other Trans Svcs	
565051	
1	
32111-384020	
$203,226.63	$203,226.63

RGS/lw

Attachment: Exhibits M & N
JSEB Participation

cc: Lori West, Engineering and Construction Management
Gary Goldsberry, P.E. Engineering and Construction Management

AMENDMENT #6 SCOPE OF SERVICES
PROFESSIONAL DESIGN SERVICES FOR PREPARATION OF DCP & RFP
FOR HART EXPRESSWAY MODIFICATIONS

1.0 PURPOSE:

The purpose of this scope is to detail services, schedule, deliverables, and fee to be provided by STV (the CONSULTANT) to the City of Jacksonville (COJ) associated with providing as-needed BUILD Grant Services for the Hart Expressway Modification DCP & RFP project as requested at by COJ on May 7, 2020.

2.0 OBJECTIVE:

2.1. SUMMARY:

2.1.1. Provide BUILD Grant Services on an as-needed basis (see attached scope and staff hour proposal from Capital Engineering)

2.2. SUBMITTALS:

2.2.1. Required Reporting Details (as-needed)

2.3. SCHEDULE:

2.3.1. TBD at time of COJ request

2.4. PROVISIONS FOR WORK:

2.4.1. All reports will be in accordance with FHWA BUILD Grant reporting requirements

3.0 WORK TASKS, SERVICES, AND DELIVERABLES:

Services below are detailed further in Appendix A.

3.1. BUILD GRANT REPORTING SERVICES

3.1.1. Initial Project Review & Determination of Documentation.

3.1.2. Weekly Coordination

3.1.3. Progress Reports

3.1.4. System Performance Reporting

3.1.5. Closeout Reporting

3.2. DELIVERABLES

3.2.1. Reporting Documents (as-needed):

3.3. OTHER SERVICES – N/A

4.0 PROJECT REQUIREMENTS:

4.1 LIAISON OFFICE

Unchanged from Master Agreement.

4.2 PROGRESS REPORTING

Unchanged from Master Agreement.

4.3 QUALITY CONTROL

Unchanged from Master Agreement.

4.4 PROFESSIONAL ENDORSEMENT

Unchanged from Master Agreement

4.5 COMPUTER ANIMATION

Unchanged from Master Agreement.

4.6 COORDINATION WITH OTHER CONSULTANTS

Unchanged from Master Agreement.

4.7 OPTIONAL SERVICES

Unchanged from Master Agreement.

4.8 SERVICES NOT INCLUDED

Unchanged from Master Agreement.

Better Utilizing Investments to Leverage Development "BUILD" Transportation Grant Scope of Work and Report Requirements

The task identified below are the typical task associated with grant administration and reporting requirements. Capital Engineering and Consulting, LLC is proposing to complete these task as directed by the City of Jacksonville, on an as needed hourly basis (time & materials) not exceed 928 hours/$180,180.00. The City of Jacksonville will determine which task, or additional task, need to be completed in accordance with the BUILD Transportation Grant Requirements.

Task 1: **Initial Project Review & Determination of Documentation:** Review existing project documentation, coordination with the City and FHWA on reporting requirements, determine additional documentation needed for support of the BUILD grant requirements: 2 wks x 40 hrs/wk = 80 hours

Task 2: **Coordination**: Coordinate with CEI, Design, and Contractor on a weekly basis to track schedule, budget, and scope changes. Collect all documentation transmitted during construction to include in Final Closeout report including pay applications; bid cost, reimbursement request, etc: 78 wks (18-months) x 8 hrs/wk = 624 hrs

Task 3: **Progress Reports:** Prepare and submit quarterly progress reports and Federal Financial Reports to monitor project progress and ensure accountability and financial transparency in the BUILD Transportation grant program: Quarterly reports: 2 reports x 4 times/yr x 1.5 yrs = 12 reports x 8 hrs/report = 96 hours

Task 4: **System Performance Reporting:** Collect and report to the DOT information on the project's performance using performance indicators that align with the measures included in the application and relates to at least one of the selection criteria: 1 report x 4 times/yr x 1.5 yrs = 6 reports x 8 hrs/report = 48 hours

Task 5: **Closeout Report:** Prepare and submit all financial, performance, and other reports required under the grant within 90 days after the grant award expires or is terminated: 1 report x 80 hours = 80 hours

Exhibit A – BUILD Transportation Grant Administrative and Reporting Requirements

Exhibit B – Capital Engineering & Consulting, LLC – Contract Fee Summary, Schedule of Proposed Prices/Rates and Published Rates

Exhibit C – Capital Engineering & Consulting, LLC – Resumes

Exhibit A

BUILD Transportation Grant Administrative and Reporting Requirements

Administrative and Report Requirements:

1. Administrative Policy Requirements
    a) Awards are to be administered in accordance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards found in 2 CFR Part 200, as adopted by DO at 2 CFR part 1201. Federal wage rate requirements included in subchapter IV of chapter 31 of title 40, U.S.C., apply to all projects receiving funds under this program, and apply to all parts of the project, whether funded with BUILD Transportation Grant funds, other Federal funds, or non-Federal funds.
    b) In connection with any program or activity conducted with or benefiting from funds awarded under this notice, recipients of funds must comply with all applicable requirements of Federal law, including, without limitation, the Constitution of the United States; the conditions of performance, nondiscrimination requirements, and other assurances made applicable to the award of funds in accordance with regulations of the Department of Transportation; and applicable Federal financial assistance and contracting principles promulgated by the Office of Management and Budget. In complying with these requirements, recipients, in particular, must ensure that no concession agreements are denied, or other contracting decisions made on the basis of speech or other activities protected by the First Amendment. If the Department determines that a recipient has failed to comply with applicable Federal requirements, the Department may terminate the award of funds and disallow previously incurred costs, requiring the recipient to reimburse any expended award funds.
    c) Additionally, applicable Federal laws, rules and regulations of the relevant operating administration administering the project will apply to the projects that receive BUILD Transportation grant awards, including planning requirements, Service Outcome Agreements, Stakeholder Agreements, Buy America compliance, and other requirements under DOT's other highway, transit, rail, and port grant programs. Executive Order 13858 directs the Executive Branch Departments and agencies to maximize the use of goods, products, and materials produced in the United States through the terms and conditions of Federal financial assistance awards. If selected for an award, grantees must be prepared to demonstrate how they will maximize the use of domestic goods, products, and materials in constructing their project BUILD Transportation grant projects involving vehicle acquisition must involve only vehicles that comply with applicable Federal Motor Vehicle Safety Standards and Federal Motor Vehicle Safety Regulations, or vehicles that are exempt from Federal Motor Carrier Safety Standards or Federal Motor Carrier Safety Regulations in a manner that allows for the legal acquisition and deployment of the vehicle or vehicles.
2. Funding Requirements
    a. For each project that receives a BUILD Transportation grant award, the terms of the award will require the recipient to complete the project using at least the level of non-Federal funding that was specified in the application. If the actual costs of the project are greater than the costs estimated in the application, the recipient will be responsible for increasing the non-Federal contribution. If the actual costs of the project are less than the costs estimated in the application, DOT will generally reduce the Federal contribution.
3. Reporting Requirements
    a. Progress Reporting on Grant Activities
        i. Each applicant selected for BUILD Transportation grant funding must submit quarterly progress reports and Federal Financial Reports (SF–425) to monitor project progress and ensure accountability and financial transparency in the BUILD Transportation grant program.
    b. System Performance Reporting
        i. Each applicant selected for BUILD Transportation grant funding must collect and report to the DOT information on the project's performance. The specific performance information and reporting time period will be determined on a project-by project basis. Performance indicators will not include formal goals or targets, but will include observed measures under baseline (pre-project) as well as post-implementation outcomes, and will be used to evaluate and compare projects and monitor the results that grant funds achieve to the intended long-term outcomes

of the BUILD Transportation grant program are achieved. To the extent possible, performance indicators used in the reporting should align with the measures included in the application and should relate to at least one of the selection criteria defined in Section E. Performance reporting continues for several years after project construction is completed, and DOT does not provide BUILD Transportation grant funding specifically for performance reporting.

c. Reporting of Matters Related to Recipient Integrity and Performance
    i. If the total value of a selected applicant's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then the applicant during that period of time must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system (currently FAPIIS) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110–417, as amended (41 U.S.C.2313). As required by section 3010 of Public Law 111–212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

d. Closeout Report
    i. The closeout step is where the grant process ends. In order to complete a closeout, the award recipient must submit the final financial and programmatic reports. According to the OMB Uniform Grants Guidance §200.343, the receipt must submit all financial, performance, and other reports required under the grant within 90 days after the grant award expires or is terminated. The awarding agency will review these reports to ensure compliance will all the grant terms and conditions as well as to make sure you spent all the funds appropriately.

Exhibit B

Capital Engineering & Consulting, LLC – Contract Fee Summary, Schedule of Proposed Prices/Rates and Published Rates

FOR INFORMATION ONLY – DO NOT SUBMIT WITH YOUR PROPOSAL

Form 1 – SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULTANT Capital Engineering and Consulting, LLC

Proposal Number P-11-18 (Hart Bridge Modification D-B DCP & RFP)

1. Average hourly direct labor rates (without Fringe Benefits)

Principal Grant Manager	$ 75.00 hr.
Senior Grant Consultant	$ 60.00 hr.
	$ _____ hr.
	$ _____ hr.
	$ _____ hr.
	$ _____ hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ N/A hr.

4. Other Direct Project Costs per Unit (please specify)

_____

_____

_____

6. Estimated percentage of total fee to be performed by subconsultants _____%

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

_____

_____

_____

Capital Engineering and Consulting, LLC
Published Standard Hourly Rates

The following standard hourly rates are effective January 1, 2020. The unloaded rates are used on all projects and are considered the base rates for the position identified for the specific services to be rendered. The standard multiplier is three (3.0), and is subject to negotiations or thresholds established by an entities procurement policy which require audited rates.

Engineering & Design Services			
Position	**Unloaded Rate**	**Standard Multiplier**	**Loaded Rate**
Principal Engineer	$75.00	3.00	$225.00
Senior Engineer	$60.00	3.00	$180.00
Project Manager	$50.00	3.00	$150.00
Project Engineer	$42.00	3.00	$126.00
Senior CADD Technician	$30.00	3.00	$90.00
Engineer Intern/Designer	$25.00	3.00	$75.00
Construction Engineering Inspection (CEI) Services			
Position	**Unloaded Rate**	**Standard Multiplier**	**Loaded Rate**
Principal Engineer	$75.00	3.00	$225.00
Asphalt Plant Inspector	$35.00	3.00	$105.00
Senior Inspector	$25.00	3.00	$75.00
Inspector/Field Technician	$20.00	3.00	$60.00
Contract Support Specialist	$20.00	3.00	$60.00
Grant/Administration Services			
Position	**Unloaded Rate**	**Standard Multiplier**	**Loaded Rate**
Principal Grant Manager	$75.00	3.00	$225.00
Senior Grant Consultant	$60.00	3.00	$180.00
Grant Consultant	$50.00	3.00	$150.00
Junior Grant Consultant	$40.00	3.00	$120.00

Certified By: Donald Stanley, President

Signature: Donald Stanley

Date: 1/2/2020

Exhibit C

Capital Engineering & Consulting, LLC - Resumes

DONALD STANLEY, P.E.

PRESIDENT

Job Assignment for Other Projects: Principal Engineer
% Assigned Full Time to This Project: 50%
Years with This Firm/Other Firms: 3 Years / 7 Years

PROFESSIONAL PROFILE:

Mr. Stanley has worked on various types of civil design projects, which include erosion control, stormwater, roadway, sidewalk and landfill design. Mr. Stanley's duties also include permitting, construction estimates, construction layout, inspection, grant writing, and contract administration. Mr. Stanley has been involved with a variety of roadway design projects which required compliance with AASHTO Green Book, FDOT Plans Preparation Manual, FDOT Green Book, FDOT Design Standards and Federal Highway Administrations Manual of Uniform Traffic Control Devices. Field experience also includes horizontal and vertical construction layout, staking ROW, setting offsets, grades, cuts and fills for several projects. Mr. Stanley has been responsible for managing inspection staff for the past 10 years including scheduling, overseeing reporting and testing , providing guidance in the field, and maintaining current CTQP certifications for all field staff; managing day-to-day operations; ensuring quality and timely completion of projects; providing technical and subject matter expertise; participating as a senior team member providing high-level consulting services; executing project task in successful delivery of services; developing and defining strategic visions; ensuring quality standards and work performance on projects and organizing, direction and managing support services.

REPRESENTATIVE EXPERIENCE:

Mr. Stanley has been responsible for application for funds and contract administration through various FEMA programs including Disaster Recovery (404) and Mitigation (406), Pre-disaster Mitigation (PDM) and Hazard Mitigation Program (HMGP). Some of Mr. Stanley's successful projects are listed below.

Martin Sewell Road HMGP	$614,395
B H Stone HMGP	$747,156
Macs Nursery HMGP	$198,438
Gray Road HMGP	$421,027
White Water Grade HMGP	$198,438
Chipola Road HMGP	$1,100,506
Tupelo Ave HMGP	$384,437

J F Bailey Site One HMGP	$100,000
J F Bailey Site Two HMGP	$150,000
Roy Golden Road HMGP	$75,000
Bears Head HMGP	$275,000
Troy McCrone HMGP	$150,000
Sam Duncan HMGP	$75,000
Black Bottom HMGP	$125,000

FEMA Storm Damage Repair DR 1785, Calhoun County (TOTAL REPAIRS $10,146,343.09): This project included the stabilization and re-rocking of multiple roads in Calhoun County damaged by flooding during Tropical Storm Fay. The project included drainage improvements and a course

DONALD STANLEY, P.E. – (CONTINUED)

of limerock. Mr. Stanley was responsible for inspection, quantities and payment review and solicitation of contractors.

FEMA Storm Damage Repair DR 1831, Calhoun County (TOTAL REPAIRS $10,295,305.09): This project included the stabilization and re-rocking of multiple roads in Calhoun County damaged by flooding during the 2009 spring storms. The project included drainage improvements and a course of limerock. Mr. Stanley was responsible for the development of the scope of work, writing project worksheets, inspection, quantities and payment review, project closeouts, and solicitation of contractors.

FEMA Storm Damage Repair DR 4177, Calhoun County (TOTAL REPAIRS $7,182,243.29): This project included the stabilization and re-rocking of multiple roads in Calhoun County damaged by flooding during the spring storm of 2014. The project included drainage improvements, installing limerock base, and repairing dirt roads. Mr. Stanley was responsible for the development of the scope of work, writing project worksheets, inspection, quantities and payment review, project closeouts, and solicitation of contractors.

EDUCATION:

- Chipola College
- Florida State University, Bachelor of Science in Civil Engineering, 2009
- State of Florida Professional Engineer – P.E. No. 76116

REGISTRATIONS, CERTIFICATIONS & TRAINING:

- Earthwork Construction Inspection L1
- Earthwork Construction Inspection L2
- Asphalt Paving L1
- Asphalt Paving L2
- Asphalt Plant L1
- Asphalt Plant L2
- Advanced Maintenance of Traffic
- FDEP Qualified Stormwater Inspector

JASON CRENSHAW, P.E.

VICE PRESIDENT

Job Assignment for Other Projects: Principal Engineer
% Assigned Full Time to This Project: 75%
Years with This Firm/Other Firms: 2 Year / 14 Years

PROFESSIONAL PROFILE:

Mr. Jason Crenshaw, P.E. –has over 15 years of experience on FDOT projects including Major Capacity, Bridge Replacement, RRR projects, intersection improvements, utility design & coordination, and safety improvement projects. Mr. Crenshaw also served as part of FDOT District Three's Damage Assessment Team and was responsible for conducting preliminary engineering analyses and preparation of damage assessment reports for areas devastated by storms throughout the District. Mr. Crenshaw's responsibilities include: Managing day-to-day operations; ensuring quality and timely completion of projects; providing technical and subject matter expertise; participating as a senior team member providing high-level consulting services; executing project task in successful delivery of services; developing and defining strategic visions; ensuring quality standards and work performance on projects and organizing, direction and managing support services.

REPRESENTATIVE EXPERIENCE:

DR 4399: Hurricane Michael FEMA Public Assistance and Debris Monitoring: Assisting applicants to navigate FEMA's Public Assistance program including Preliminary Damage Assessments; Disaster Debris Monitoring; DDD and SOW development; and Project Worksheet Formulation. Served as a Field Supervisor and Data Manager and Project Expert for Debris Monitoring services.

DR 4337: Hurricane Irma FEMA Public Assistance: Data collection and dissemination of force account labor and equipment utilized subgrantee's response to Hurricane Irma.

FPID 439722-1-32-01: SR 75 from north of SR 73 to north of CR 162, Jackson County, FL: Project Manager/EOR for a 3.481-mile multi-lane divided 3R project located in Jackson County, Florida consisting of milling and resurfacing, minor drainage improvements, and ITS improvements. Responsibilities included project management, scheduling, resource analysis, cross sections, plans production, traffic control plans, signing and pavement marking plans, and quantity calculations.

FPID 430787-1-32-01: SR 71 from SR 69 (Pear Street) to the Jackson County Line, Calhoun County, FL: Project Manager/EOR for a 13.705-mile 3R project located in Calhoun County, Florida, consisting of milling and resurfacing, minor drainage improvements, and ADA improvements. Responsibilities include drainage design, cross sections, plans production, erosion control plans, traffic control plans, signing and pavement marking plans, quantity calculations and computation book preparation, project scheduling, coordination, community awareness meetings, and specification package preparation.

JASON CRENSHAW, P.E. – (CONTINUED)

SR 752 (Texar Drive) from SR 295/727 (Fairfield Drive) to SR 289 (9th Avenue), FPID 426928-1-32-01, Escambia County, FL: Project Manager/EOR for a 1.085-mile multi-lane undivided 3R project located in Escambia County, Florida, consisting of milling and resurfacing, minor drainage improvements, ADA improvements, and design of pier protection barriers. Responsibilities include drainage design, cross sections, plans production, erosion control plans, traffic control plans, signing and pavement marking plans, quantity calculations and computation book preparation, project scheduling, coordination, community awareness meetings, and specification package preparation.

SR 289 (9th Avenue) from SR 10A (US 90) to SR 742 (Creighton Road), FPID 426934-1-32-01, Escambia County, FL: Project Manager/EOR for a 5.486-mile multi-lane undivided 3R project located in Escambia County, Florida, consisting of milling and resurfacing, minor drainage improvements, ADA improvements, and design of box culvert concrete barrier wall to protect drop-off hazard at Carpenters Creek. Responsibilities include drainage design, cross sections, plans production, erosion control plans, traffic control plans, signing and pavement marking plans, quantity calculations and computation book preparation, project scheduling, coordination, community awareness meetings, and specification package preparation.

SR 85 (Eglin Parkway) from SR 30 (US 98) to North of Richbourg Avenue, FPID 419313-1-32-01, Okaloosa County, FL: Project Manager / EOR for a 4.8 mile multi-lane undivided 3R project located in Okaloosa County, Florida, consisting of milling and resurfacing, ADA improvements, traffic signal loop replacements and reconstruction of approximately 600' of the 7 lane section to replace a 48" stormwater conveyance trunk line, correct superelevation and severe grades around drainage inlets. Responsibilities include drainage design, cross sections, plans production, erosion control plans, traffic control plans, signing and pavement marking plans, quantity calculations and computation book preparation, project scheduling, coordination, community awareness meetings, and specification package preparation.

EDUCATION:

- Chipola Junior College, Associate of Arts in Engineering, 2001
- Florida State University, Bachelor of Science in Civil Engineering, 2003
- State of Florida Professional Engineer – P.E. No. 69583

REGISTRATIONS, CERTIFICATIONS & TRAINING:

- Mutual Gains Negotiations for Project Management
- Long Range Estimate Training, FDOT
- OSHA Training Course in Construction Safety and Health
- FDOT Supervisory Academy
- FDOT Management Academy
- FEMA Public Assistance Program IS-00634

ASLEIGH LOLLIE

SENIOR GRANT CONSULTANT

Job Assignment for Other Projects: Senior Grant Consultant
% Assigned Full Time to This Project: 80%
Years with This Firm/Other Firms: 1 Years / 8 Years

PROFESSIONAL PROFILE:

Ms. Lollie has diverse experience in the disaster relief, real estate, insurance, and business strategy arenas. At Capital Engineering and Consulting, Ashleigh has led teams focused on complex post-disaster administration projects, ensuring validation, funding, and accountability requirements are met for local governments. Prior to joining Capital Engineering and Consulting, Ashleigh served as an Assistant Vice President and Claims Counsel at Fidelity National Title Group, one of the largest title insurers in the nation. In her role at Fidelity, Ashleigh oversaw claims and legal strategy for eight states in the New England Region. Ashleigh managed extensive, time-sensitive caseloads comprised of complex and intricate real estate and insurance issues across multiple jurisdictions. Ashleigh received her Juris Doctorate from the Florida State University, is a member of the Florida Bar, and received her B.A., magna cum laude, from the University of Florida.

REPRESENTATIVE EXPERIENCE:

Capital Engineering and Consulting, LLC:

- Ensuring the quality and timely completion of disaster relief and post-disaster projects
- Validation of debris removal tasks, supervision, analysis, and validation of force account documentation
- Complex project plan development
- Analysis of CDBG-DR funding issues
- Force account documentation training and curriculum preparation
- Planning, organizing, and executing project tasks in successful delivery of disaster relief and disaster preparation and administrative services
- Providing technical and subject matter expertise

Fidelity National Title Group Claims Counsel, Assistant Vice President:

- Investigated and analyzed complex title issues; conducted research and writing to make coverage determinations
- Oversaw and edited pleadings and negotiated settlements on behalf of the Company
- Managed external counsel in resolving title disputes and curing title defects through litigation
- Managed extensive claim caseload while developing action plans to effectively track progress of claim files and meet metric goals
- Drafted legal documents for claims resolution, including deeds, releases, and settlement agreements
- Mentored Associate Claims Attorneys on property and title insurance law

ASHLEIGH LOLLIE – (CONTINUED)

Public Interest Law Center - Family Law Clinic, Certified Legal Intern:

- Represented indigent clients in various family law matters, including dissolution of marriage, modification of timesharing and alimony, division of property and assets, domestic violence, child support and custody
- Drafted settlement agreements and pleadings
- Scheduled and prepared for mediation and trial

Heath & Rasky, PA, Law Clerk:

- Drafted client responses to discovery and productions requests, reviewed and summarized extensive records in preparation for mediations, depositions, and trial

EDUCATION:

- Florida Bar #: 1000487
- Florida State University College of Law, Juris Doctor (J.D.), August 2016
- University of Florida, Bachelor of Arts, Political Science, December 2012
- Chipola College, Associate of Arts, Political Science, December 2010

REGISTRATIONS, CERTIFICATIONS & TRAINING:

- IS 634 – Introduction to FEMA's Public Assistance Program
- IS-01000 – Public Assistance Program and Eligibility
- IS-700.B – An Introduction to the National Incident Management System
- IS-100.C — Introduction to the Incident Command System
- IS-200.C — Basic Incident Command System for Initial Response

EXHIBIT N

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Hart Bridge Modification D-B DCP/RFP Amendment #6 - BUILD Grant Services	2. Proposal Number P-11-18
3. Name of Consultant STV Incorporated	4. Date of Proposal 5/18/2020

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Project Manager	$63.87	18	$1,149.66	
Principal	$98.04	0	$0.00	
Chief Engineer	$76.12	78	$5,937.36	
Senior Engineer	$58.20	0	$0.00	
Design Engineer	$41.33	0	$0.00	
Designer	$40.66	0	$0.00	
CADD/Computer Tech	$26.93	0	$0.00	
Engineering Intern	$29.49	0	$0.00	
Clerical	$20.45	26	$531.70	
TOTAL DIRECT LABOR		122	Hours	$7,618.72
6. Overhead (Combined Fringe Benefit & Administrative)			175.00%	$13,332.76
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$20,951.48
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$2,095.15

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			$0.00
10. SUBCONTRACTS (Lump Sum)			
	ERS (Environmental)	$ -	
	Terrracon (Contamination)	$ -	
	Peters & Yaffee (Signals/Signing/Marking)	$ -	
	Pond (Landscape)	$ -	
	SEARCH (Archaeology)	$ -	
	CSI Geo (Geotechnical)	$ -	
	Arcadis US (Traffic Analysis)	$ -	
	DRMP (Survey/SUE/Mapping)	$ -	
	Consor Engineers (Structures Peer Review)	$ -	
SUB-CONTRACT SUB-TOTAL			$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			$23,046.63
11. REIMBURSABLE COSTS (Limiting Amount)			
	CSI Geo (Geotechnical)	$ -	
	Terrracon (Geotech)	$ -	
	DRMP (Survey/SUE)	$ -	
	Cardno (Utility Coordination)	$ -	
	Captial Engineering (BUILD Grant)	$ 180,180.00	
SUB-TOTAL REIMBURSABLES			$180,180.00

PART IV - SUMMARY

TOTAL AMOUNT OF AMENDMENT #5 (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$203,226.63**
12. PRIOR CONTRACT AMOUNT (Through Amendment # 5)	$3,992,042.11
AMENDED AMOUNT OF CONTRACT	**$4,195,268.74**

STV

EXHIBIT B
ESTIMATE OF PROFESSIONAL SERVICES

STV Proposal or Job Number: 40-19574 **Client Job Number:** GC#1230657
Project Description/Location: PROFESSIONAL DESIGN SERVICES FOR PREPARATION OF DCP & RFP FOR HART EXPRESSWAY MODIFICATIONS
BUILD Grant Services
Client: City of Jacksonville
Design Assumptions: See EXHIBIT A - SCOPE OF SERVICES

Prepared By/Date: JKJ 05/18/20
Reviewed By/Date:

Manhours by Classification

Direct Labor Estimate:	Project Manager	Principal	Chief Engineer	Senior Engineer	Design Engineer	Designer	CADD Operator	Engineering Intern	Clerical	Total
Sub Contract Execution & Montly Coordination (18 Mo)	18	0	0	0	0	0	0	0	26	44
Task 3.1.2 - Weekly Coordination (1 hr/wk)	0	0	78	0	0	0	0	0	0	78
Manhour Totals:	18	0	78	0	0	0	0	0	26	**122**
Loaded Billing Rate:	$63.87	$98.04	$76.12	$58.20	$41.33	$40.66	$26.93	$29.49	$20.45	
Budgeted Costs:	$1,149.66	$0.00	$5,937.36	$0.00	$0.00	$0.00	$0.00	$0.00	$531.70	

SUBCONSULTANTS:

	ITEM COST
Captial Engineering	$ 180,180.00
	$ -
SUBTOTAL SUBS:	**$ 180,180.00**

Notes:

Summary

NOT-TO-EXCEED AMOUNT		
LOADED RATE LABOR:		$7,618.72
OVERHEAD:	175.00%	$ 13,332.76
FCCM:	N/A	$ -
EXPENSES (Note 5):	N/A	
PROFIT:	10.00%	$ 2,095.15
STV FEE:		$23,046.63
SUBCONSULTANTS:		
SUBCONSULTANTS:		$ 180,180.00
SUBS MULTIPLIER:		1.00
SUBS FEE:		$ 180,180.00
TOTAL FEE:		$ 203,226.63

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL	
1. Project Hart Bridge Modification Amendment 6 (BUILD Grant Services)	2. Proposal Number P-11-18
3. Name of Consultant Capital Engineering & Consulting, LLC	4. Date of Proposal 5/14/2020

PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal Grant Manager	$75.00	656	$49,200.00	$49,200.00
Senior Grant Consultant	$60.00	272	$16,320.00	$16,320.00
TOTAL DIRECT LABOR		928	Hours	$65,520.00
6. Overhead (Combined Fringe Benefit & Administrative)			150%	$98,280.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				$163,800.00
8. PROFIT: Labor Related Costs (Item 7)			x 10%	$16,380.00

PART III - OTHER COSTS		
9. Miscellaneous Direct Costs	$ $ $ $	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL		$0.00
10. SUBCONTRACTS (Lump Sum)	$ $	
SUB-CONTRACT SUB-TOTAL		$0.00
TOTAL LUMP SUM AMOUNT (Items 9 and 10)		$0.00
11. REIMBURSABLE COSTS (Limiting Amount)	$ 0.00 $ 0.00 $ 0.00 $ 0.00	
SUB-TOTAL REIMBURSABLES (Item 5, 6 and 8)		$180,180.00

PART IV - SUMMARY	
TOTAL AMOUNT OF CONTRACT (Limiting Amount - Not To Exceed) (Items 5, 6, 8, 9, 10 and 11)	**$180,180.00**

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: **STV Incorporated**

Project Title: **Hart Bridge Modification D-B DCP/RFP – Amendment #6 – BUILD Grant Services**

Proposal Number: **P-11-18** Total Base Proposal Amount (if applicable): **$203,226.63**

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
CSI Geo, Inc.	African-American	Geotechnical Investigations	**$0.00**
Environmental Resource Solutions Inc.	Woman	Environmental Investigations	**$0.00**
Meskel & Associates Engineering	Woman	Contamination Screening	**$0.00**
Peters & Yaffee	African-American	Signal/Signing/Marking	**$0.00**
Cardno	Non-MBE	Utility Coordination	**$0.00**
DRMP Inc.	Non-MBE	Topo Survey & SUE	**$0.00**
POND Incorporated	Non-MBE	Landscape Architecture	**$0.00**
SEARCH Inc.	Non-MBE	Cultural Resource Evaluation	**$0.00**
ARCADIS US Inc.	Non-MBE	Traffic Analysis	**$0.00**
Terracon Consulting Engineers & Scientists	Non-MBE	Contamination Screening/Geotechnical	**$0.00**
Consor Engineers	Non-MBE	Independent Peer Review	**$0.00**
Capital Engineering & Consulting	Non-MBE	BUILD Gran Services	**$180,180.00**

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	**$0.00 (0%)**
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	**$0.00 (0%)**
Non-MBE Participation Total	**$203,226.63 (100%)**

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: J. Keith Jackson Title: STV Project Manager Date: May 18, 2020

Print Name: J. Keith Jackson, P.E.