PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, July 18, 2019 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Christel Burgos Kevin Stork	P-12-16	**Contract Amendment No. 3** **Medical Collection Services** Finance and Administration Department/Jacksonville Fire Rescue Department	That Contract No. 10231 between The City of Jacksonville and Security Collection Agency, Inc., for Medical Collection Services, be amended to: (i) exercise the third and final renewal option extending the period of service from August 3, 2019 through August 2, 2020, with no renewal option remaining; (ii) incorporate the attached Contract Fee Summary identified as Exhibit B-1; and (iii) increase the maximum indebtedness by $132,000.00 to a new total not-to-exceed maximum amount of $528,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance, Procurement policies and procedures and applicable federal and state laws.	08/02/19	
Nick Burgos Alan Parker	P-37-19	**Subcommittee Report** **Operational & Geographical Assessment for the JSO** Jacksonville Sheriff's Office	It is the consensus of the committee that of the two (2) proposals that submitted both were found to be responsive interested, qualified and available to provide the requested services. The ranking of first and second designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) International Association of Chiefs of Police (IACP) 2) Matrix Consulting Group We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with International Association of Chiefs of Police (IACP), the number one ranked company.		
Mary DiPerna Carolina Teran-Oceguera	P-28-16	**Contract Amendment No. 3** **Group Dental Insurance Plan** Employee Services Department	That Contract No. 10255 between the City of Jacksonville and Delta Dental Insurance Company for Group Dental Insurance Plan is amended to: (i) exercise the third of four renewal options extending the period of service from January 1, 2020 through December 31, 2020 with one renewal option remaining. (ii) provide $4,300,000.00 for CY 2019; thereby (iii) increasing the maximum indebtedness by $4,300,000.00 to a new not-to-exceed total maximum of $15,770,645.00. All other terms and conditions shall remain the same, except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, procurement policies and procedures, and applicable federal and state laws.	12/31/19	

Mary DiPerna Carolina Teran-Oceguera	P-30-18 SS#6	**Contract Amendment No. 1** **TRICARE Supplement - Voluntary Group Health Insurance** Employee Services Department	That Contract No. 9563-02 between the City of Jacksonville and Selman Corporation for the provision of TRICARE Supplement Plan be amended to exercise the first of four (4) one-year renewal options extending the period of service from January 1, 2020 through December 2020 with three renewals available. The City will not subsidize or incentivize this plan and it will be paid for solely by the employees. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/19	
Mary DiPerna Carolina Teran-Oceguera	P-17-15	**Contract Amendment No. 4** **Group Vision Insurance Plan** Employee Services Department	That Contract No. 10169 between the City of Jacksonville and EyeMed Vision Care, LLC., for Group Vision Insurance, be amended by: (i) exercising the fourth and final renewal option extending the period of service from January 1, 2020 through December 31, 2020 with no renewal option remaining; and (ii) increase the maximum indebtedness by $624.000.00 for a new not-to-exceed total maximum indebtedness of $3,124,970.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/19	
Mary DiPerna Carolina Teran-Oceguera	P-42-15	**Contract Amendment No. 4** **COBRA Administration** Employee Services Department	That Contract No. 10195 between the City of Jacksonville and Total Administrative Services Corporation (TASC) for COBRA Administration is amended to: (i) exercise the fourth and final renewal option extending the period of service from January 1, 2020 through December 31, 2020, with no renewal remaining; and (ii) increase the maximum indebtedness by $50,000 to a new not-to-exceed total maximum of $200,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	12/31/19	
Mary DiPerna Carolina Teran-Oceguera	P-40-17	**Contract Amendment No. 2** **Group Flexible Spending Account Administration and Services** Employee Services Department	That Contract No. 10364 between the City of Jacksonville and Discovery Benefits for the Group Flexible Spending Account Administration and Services, be amended to: (i) exercise the second of four (4) renewal options extending the period of service from January 1, 2020 through December 31, 2020, with two (2) renewal options remaining; and (ii) increase the maximum indebtedness by $102,000.00 for CY 2020, to a new total maximum of $312,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/19	
William Joyce Noah Ray	P-22-19	**Subcommittee Report** **Professional Grant Services for Acquisition & Demolition of Flood Prone Structures in the COJ** Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three (3) proposals that submitted all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) Affinity Consulting Group, NEFL LLC 2) Tetra Tech, Inc. 1) Wheeler Emergency management Consulting, LLC We recommend the above list is forwarded to the Mayor for final		

			selection so that fee and contract negotiations may begin with Wheeler Emergency Management Consulting, LLC the number one ranked company.		
William Joyce R. Duane Kent	P-01-19	**Subcommittee Report** **Construction Engineering & Inspection Services for Ramona Boulevard Widening and Reconstruction Project** Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the six (6) proposals that submitted all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 1) CSI Geo, Inc. 3) England Thims & Miller, Inc. 2) VIA Consulting Services, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with CSI Geo, Inc., the number one ranked company.		
Robin Smith R. Duane Kent	P-46-18	**Fee & Contract Negotiations** **Construction Engineering and Inspection Services for the Cecil Field Northern Extension Project** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with AE Engineering, Inc., for Construction Engineering and Inspection Services for the Cecil Field Northern Extension, by: (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) providing a not-to-exceed limit for Construction Engineering and Inspection Services for Phase A in the amount of $53,994.17 and for Phase B in the amount of $101,997.61; thereby (iii) providing a maximum indebtedness to the City in the amount of $155,991.78 ; and (iv) providing a period of service from date of execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Robin Smith R. Duane Kent	P-60-17	**Contract Amendment No. 1** **Professional Design Services for Armsdale Road Sidewalk and Roadway Improvements** Department of Public Works/Engineering & Construction Management Division	That Contract No. 10479, originally executed October 4, 2018, between the City and Peters and Yaffee, Inc., for Professional Design Services for Armsdale Road Sidewalk and Roadway Improvements be amended to: (i) decrease the lump sum amount for design Services by $13,884.23 to a new lump-sum amount of $235,969.58; (ii) increase the not-to-exceed limit for Survey by $4,516.29 to a new limit of $55,580.46; (iii) decrease the limits for Lighting & Structures Design by $13,356.53 to a new limit of $47,855.05 and for Landscape Design by $5,515.00 to a new limit of $20,500.00; thereby (iv) decreasing the maximum indebtedness by $28,239.47 to a new total maximum of $406,578.01. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Alex Baker		**Addition to Legal Related Services List** Procurement Division	That the committee approve the following companies for inclusion to the Legal Related Services list under the category of Expert Witness: 1. Romaro Worth - Worthmore Services, Inc. 2. Beverly Adkins -JOHNS Eastern Claims Adjusters & Third Party Administrators 3. Kevin Riviere - ServiceMaster 4. Tommy Lee Braddock - SERVPRO		
MEETING ADJOURNED: _____					

cc: Council Auditor
Subcommittee Members