PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, June 21, 2018, 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Patrick Greive, Member, Treasury
Jeff Close, Member, OGC

Subcommittee Members	ITEM #	Title & Action	MOTION	CONTR EXP	OUTCOME
Ed Randolph Michael Thomas	P-09-18	Fee & Contract Negotiations Contracts Management and Maintenance/Caretaker Support Cecil Commerce Center Office of Economic Development	That the City of Jacksonville enter into a contract with VT Griffin, Inc., for the provision of Contracts Management and Maintenance/Caretaker Support for Cecil Commerce Center that (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; (ii) provide a period of service from date of execution of the contract through July 31, 2021 with two (2) one-year renewal options available at terms mutually agreeable; and (iii) provides a not-to-exceed maximum indebtedness of $1,840,598.00. All other terms and conditions are per the RFP and the City's standard contract language.		
Robert Parr Mary DiPerna	P-17-15	Contract Amendment No. 3 Group Vision Plan Employee Services Department	That Contract No. 10169 between the City of Jacksonville and EyeMed Vision Care, LLC. for Group Vision Insurance be amended by: (i) exercising the third of four (4) renewal options extending the period of service from January 1, 2019 through December 31, 2019 with one (1) renewal remaining and (ii) increase the maximum indebtedness by $624.000.00 to a new not-to-exceed total maximum indebtedness of $2,500,970.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/31/18	
Robert Parr Mary DiPerna	P-30-18 SS#6	Single Source Purchase TRICARE Supplement Plan Employee Services Department	That the City of Jacksonville enters into an agreement with Selman & Company for the provision of the TRICARE Supplement Plan as a voluntary group health insurance plan. The period of service will be from January 1, 2019 through December 31, 2019, with the option to renew for four (4) additional one-year periods, at terms mutually agreeable. The City will not subsidize or incentivize this plan. It will be paid solely by the employees. All other terms and conditions are per the City's standard contract language.		

Robert Parr **Mary DiPerna**	**P-13-14**	**Contract Amendment No. 4** **Group Life Insurance Plan** Employee Services Department	**That the Contract No. 10072 between the City of Jacksonville and The Standard Insurance Company for the Group Life Plan be amended to: (i) exercise the fourth and final renewal option extending the period of service from January 1, 2019 through December 31, 2019; with no renewal option remaining; (ii) increase the maximum indebtedness by $2,328,000.00 to a new not-to-exceed total maximum indebtedness of $14,356,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.**	*12/31/18*	
Robert Parr **Mary DiPerna**	**P-40-17**	**Contract Amendment No.1** **Flexible Spending Administrator** Employee Services Department	**That the Contract No. 10364 between the City of Jacksonville and Discovery Benefits for the Group Flexible Spending Account Administration and Services, be amended to: (i) exercise the first of four (4) renewal options extending the period of service from January 1, 2019 through December 31, 2019, with three (3) renewal options remaining; and (ii) increase the maximum indebtedness by $105,000.00 for CY 2019 to a new total maximum of $210,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.**	*12/31/18*	
Robert Parr **Randall Barnes**	**P-43-17**	**Fee & Contract Negotiations (Rescind)** **Retirement Plan Service Provider** Employee Services Department	That the City of Jacksonville enter into a contract with Great West Life and Annuity Insurance Company d/b/a Empower, as the Retirement Plan Service Provider to (i) incorporate the attached Scope of Services identified as Exhibit A and the attached Contract Fee Summary identified as Exhibit B; (ii) **the initial period of service is from April 1, 2018 through March 31, 2023,** with two 2-year renewal options available;. All other terms and conditions are per the RFP and the City's standard contract language.		
Robert Parr **Randall Barnes**	**P-43-17**	**Fee & Contract Negotiations (Restate)** **Retirement Plan Service Provider** Employee Services Department	That the City of Jacksonville enter into a contract with Great West Life and Annuity Insurance Company d/b/a Empower, as the Retirement Plan Service Provider to (i) incorporate the attached Scope of Services identified as Exhibit A and the attached Contract Fee Summary identified as Exhibit B; (ii) **the initial period of service is from July 1, 2018 through June 30, 2023,** with two 2-year renewal options available;. All other terms and conditions are per the RFP and the City's standard contract language.		

Paul Crawford Daphne Colbert	P-27-18	Introduce & Review Scope Food Desert and Grocery Store Study Office of Economic Development	That the Committee approves the Scope of Service/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		
William Joyce Duane Kent	P-16-18	Introduce & Review Scope Professional Design Services for Belfort Road Widening and Traffic Improvement Department of Public Works	That the Committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		
Steve Long Duane Kent	P-22-18	Introduce & Review Scope Professional Design Services for Duval Road Widening from Dunn Avenue to I-295 Department of Public Works	That the Committee approves the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		
William Joyce Steve Long	P-67-17	PROTEST (C&ES) CEI Services for Fire Stations and Misc. Vertical Construction Department of Public Works			
William Joyce Steve Long	P-67-17	Subcommittee Report CEI Services for Fire Stations and Misc. Vertical Construction Department of Public Works	It is the consensus of the committee that of the three (3) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) Construction & Engineering Services Consultants, Inc. 3) Keville Enterprises, Inc. 1) VIA Consulting Services, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with VIA Consulting Services, Inc., the number one ranked company.		
MEETING ADJOURNED: _____					

CC: Council Auditor
Subcommittee Members