City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Greg Pease, Chairperson

Professional Services Evaluation Committee

From: Mary DiPerna, Chief, Compensation and Benefits

Carolina Teran-Oceguera, Manager, Compensation and Benefits

Re: P – 26-19 – Group Life Insurance Plan

Date: June 10, 2019

The subcommittee received three (3) proposals for the Group Life RFP. All were found to be responsive, interested, qualified, and available to provide services required by the Request for Proposal. The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP and the proposals.

Based on the above, the following firms listed alphabetically and ranked, were determined to be the most qualified:

(2) Metlife
(3) The Hartford
(1) The Standard

The subcommittee requests to meet with the Professional Services Evaluation Committee at your earliest convenience for the purpose of submitting our recommendation to the Mayor for final selection. Upon his signature, we request permission to immediately conduct fee and contract negotiations.

Attachments: Evaluation Matrix

Evaluation Matrix

EVALUATION SCALE

1----------15

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. **P-26-19** Average

PROJECT TITLE **GROUP LIFE INSURANCE PLAN**

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	Quotation of rates, fees or charges	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	**10**	**10**	**10**	**10**	**10**	**5**	**10**	**15**	**15**	**5**	**100**
Consultants											
The Hartford	**9.00**	**8.50**	**8.50**	**9.00**	**9.00**	**3.50**	**9.00**	**9.25**	**9.50**	**3.00**	**78.25**
Metlife	**9.00**	**8.50**	**10.00**	**9.50**	**9.00**	**4.50**	**9.00**	**10.00**	**8.50**	**4.00**	**82.00**
The Standard	**9.00**	**9.00**	**8.50**	**8.50**	**9.50**	**4.50**	**8.00**	**14.00**	**14.50**	**1.50**	**87.00**