PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, April 4, 2019 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Twane Duckworth Ann Willis	P-43-18	**Contract Amendment No. 3** **Contract Casualty Insurance Broker Services** Finance and Administration Department/Risk Management Division	That contract no. 9269-08 between the City of Jacksonville and Brown & Brown of Florida, Inc., for Contract Casualty Insurance Broker Services be amended for : (i) placement, binding and ratification of the purchase of the special events coverage for the City of Jacksonville effective February 15, 2019 to February 15, 2020; (ii) incorporate the attached Special Events Policy Proposal identified as Exhibit 'D'; (iii) provide an amount of $52,535.00 for the purchase of the policy; and (iv) increase the maximum indebtedness by $52,535.00 to a new not-to-exceed total maximum of $1,853,413.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.	*09/30/19*	
Mary DiPerna Carolina Teran-Oceguera	P-25-19	**Introduce & Review Scope** **Group Life Insurance** Employee Services Department	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		
William Joyce Duane Kent	P-04-19	**Subcommittee Report** **Professional Design Services for McCoy's Creek** Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three (3) firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services. The ranking of first, second, and third, designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) RS&H, Inc. 3) Tetra Tech, Inc. 1) Wood Environment & Infrastructure Solutions, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Wood Environment & Infrastructure Solutions, Inc., the number one ranked firm.		
William Joyce R. Duane Kent	P-12-18	**Fee & Contract Negotiations** **Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd. to 103rd Street** Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with England, Thims & Miller, Inc., for Professional Design Services for Old Middleburg Road South from Argyle Forest Blvd., to 103rd Street that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum amount for Design Services of $1,476,251.12, and not-to-exceed limits for: Structural Services in the amount of $163,707.73, Geotechnical Services in the amount of $257,449.28, SUE Designation and Locates in the amount of $274,551.75, Wetland/Environmental Permitting in the amount of $33,200.00, Environmental in the amount of $40,097.76, Traffic Counts in the amount of $23,643.00, Traffic Study/Signalization Services in the amount of $97,254.20, Survey/Mapping Services in the amount of $611,607.91, Lighting in the amount of $123,037.38 and Miscellaneous in the amount of $25,199.87; therefore (iii) provide a maximum indebtedness to the City in the amount of $3,126,000.00; and (iv) provide a period of service from execution of contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		

Patrick Greive Randall Barnes	T-29-19 SS#2	Financial Services Information Update Banking Services Single Source Award Finance and Administration Department/Treasury Division	Informational Update - Pursuant to Section 126.313 of the City Code of Ordinances and the Pension and Treasury Procurement Procedures: That a Single Source contract is awarded to Wells Fargo, N.A., for Banking Services by: (i) incorporating Contract No. 8789-02 identified as Exhibit "A' with all terms, conditions and fees remaining the same; (ii) providing a period of service from April 30, 2019 to April 30, 2020; and (iii) providing a maximum indebtedness of $100,000.00.		
MEETING ADJOURNED:					

CC: Council Auditor
Subcommittee Members