

**PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Wednesday, July 3, 2019 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202**

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Robin Smith Duane Kent	P-04-19	Fee & Contract Negotiations Professional Design Services for McCoy's Creek Restoration Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Wood Environment & Infrastructure Solutions, Inc., for Professional Design Services for McCoy's Creek Restoration by: (i) Incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B' Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness shall be a not-to-exceed amount of \$4,000,000.00; the period of service shall be from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Mary DiPerna Carolina Teran-Oceguera	P-26-19	Fee & Contract Negotiations Group Life Employee Services Department	That the City of Jacksonville enter into a contract with The Standard for the City of Jacksonville Group Life Insurance Plan by: (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) providing a fee of \$7,500,000.00 for the first contract period; and (iii) providing an initial period of service from January 1, 2020 through December 31, 2023 with two (2) additional one-year renewal options. All other terms and conditions are as provided in the RFP and the City's standard contract language.		
Nick Burgos Alan Parker	P-37-19	Approval to Proceed with Evaluation of the Proposals Received Operational & Geographical Assessment for the JSO Jacksonville Sheriff's Office	That the Committee approves proceeding with the evaluation of the two (2) proposals received in accordance with Section 126.302 (f) of the Procurement Code.		
Alex Baker		Addition to Legal Related Services List Procurement Division	That the committee approve the following companies for inclusion to the Legal Related Services list under the category of Expert Witness: 1. James Madden - Coastal Tree Service LLC 2. Robbie Morales - RIMKUS Consulting Group, Inc.		

MEETING ADJOURNED:

cc Council Auditor
Subcommittee Members



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 26, 2019

MEMORANDUM

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *[Signature]*
Director

FROM: Robin G. Smith, P.E. *[Signature]*
Chief, Engineering and Construction Management

R. Duane Kent, P.E. *[Signature]*
Public Works Project Manager

SUBJECT: P-04-19 Professional Design Services for McCoy's Creek Restoration
Consultant Services Account Nos.: N/A
Internal Services Account No.: PWEN011AD

06/28/19 12:45:11
Procurement

The Engineering Division has negotiated with the consultant selected for Professional Design Services for McCoy's Creek Restoration resulting in the Scope of Services, Exhibit A and Contract Rate Schedules, Exhibit B, attached. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Wood Environment & Infrastructure Solutions, Inc. for Professional Design Services for McCoy's Creek Restoration, that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$4,000,000.00. The Period of Service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

RGS/lw

Attachments: Exhibits A & B
JSEB Participation

cc: Lori A. West, Engineering Contract Specialist, Engineering & Construction Management

ab

Description of Services and Deliverables

1. This is a Request for Proposals (RFP) for Consultants to provide engineering design and all other professional services necessary for the McCoys Creek Improvement Project. The purpose of this project is to reduce flooding of infrastructure and private properties, provide a robust creek-side recreational trail thereby connecting adjacent neighborhoods to downtown and increasing economic value and re-development opportunities, and utilize a variety of multi-disciplinary goals and resources to achieve a model project. At the City's option, individual components of this improvement plan may be selected for Design/Build, in which case, the Consultant services will entail the preparation of a Design Criteria Package (DCP). Consequently, these services will be phased as follows:
 - a. Phase I – Advance the design of each component to approximately 30% complete, at which time the City will determine whether or not the projects will require further design refinement, proceed to Design-Bid-Construct or Design-Build.
 - b. Phase II Alt A – Advance the design of each component to approximately 60% complete at which time the City will determine whether or not the projects will proceed to Design-Bid-Construct or Design-Build; or
 - c. Phase II Alt B – Upon completion of 30% design, proceed directly to develop Final Design and Construction Bid Documents for each component or Design Criteria Package for each component. It is anticipated the individual components will be grouped together, where appropriate.
 - d. Phase III – provide Professional Services During Construction

General Terms

- A. All design recommendations shall, as may be applicable, be consistent with:
 - ☑ The "McCoy's Creek Restoration Conceptual Plans and Reference Information" for creek restoration prepared by The Wood Group (for the sake of continuity and to minimize lost value of work/services, the City encourages Consultants to seek out the assistance of the aforementioned design firm)
 - ☑ The Emerald Trail Master Plan and Implementation Strategy prepared by the Path Foundation and Kaizen Collaborative dated August 29, 2018
 - ☑ The City's Land Development Procedures Manual
 - ☑ The City Standard Specifications and Details
 - ☑ Manual on Uniform Traffic Control Devices
 - ☑ The City's Master Storm Water Management Plan and "McCoys Creek Project - An Urban Greenway and Flood Mitigation Project" prepared by CDM-Smith (for the sake of continuity and to minimize lost value of work/services, the City encourages Consultants to seek out the assistance of the aforementioned design firm)
- Record of Decision, Summary of Remedial Alternative Selection Jacksonville Ash prepared by U.S. Environmental Protection Agency dated August 2006

B. A contract and subsequent contract amendments may be issued for the Consultant's services on each component of the creek restoration plan. These services may be conducted in three (3) or four (4) phases: (1) 30% design; (2) Proceed to 60% Design and/or Complete Final Design (prepare Bidding Contract Documents) and/or Design Criteria Package Preparation upon completion of 30% design; (3) if 60% design option selected, upon completion Complete Final Design (prepare Bidding Contract Documents) and/or Design Criteria Package Preparation and (4.) Professional Services During Construction (PSDC), with separate negotiated fees for each phase and component. At the City's option, upon successful completion of any of the Design Phases, the Consultant's services may be terminated or extended to include PSDC.

C. It is intended that Consultant's services will result in all designs, drawings, specifications, permits and other documents needed for the City to identify potential utility conflicts/adjustments, acquire necessary rights of way and easements, obtain required permits, seek bids, and contract for construction of the projects.

D. A detailed Scope of Services defining the exact performance requirements and schedules for completion of each section of the improvements will be developed during negotiations with the selected Consultant to establish terms of the agreement for professional services and Consultant's fee.



Wood Environment & Infrastructure Solutions, Inc.
 6256 Greenland Road
 Jacksonville, Florida 32258
 Phone: 904.396.5173
 www.woodplc.com

June 25, 2019
~~May 8, 2019~~

Ms. Nikita Reed, P.E.
 City of Jacksonville
 Engineering & Construction Management Division
 214 North Hogan Street
 Jacksonville, FL 32202

Subject: **Professional Design Services for McCoys Creek Restoration (RFP No.: P-04-19)**

Dear Ms. Reed:

Per your request to revise the proposed overhead rates, please find attached our revised rates so that the contract for this project may be established and prepared for future assignments using purchase orders (POs). Attached to this memorandum are the individual corporate labor rates for each of our participating team members (Form 1) and for those proposing above 150% overhead, backup documentation is attached.

- ▶ **Scope Development** – As we await the contract development and execution process, we look forward to assisting the City with initial scope development so that we can make progress on the project development process as quickly as possible. The potential to realize collaboration with adjacent and supporting endeavors with both public and private partnerships is ripe, and we look forward to pursuing these with the City.
- ▶ **Acquisition Strategy** – In order to bring this project to fruition efficiently, we have some thoughts on the various project elements and their specific acquisition approaches that we believe will assist the City. We would like to accomplish this coincident with scope development and will pursue scheduling this important meeting.
- ▶ **Transparency** – As part of our supplied rate schedules, you will also see our second tier subconsultant rates. For example, Environmental Resource Solutions will be subcontracted through Johnson Survey & Mapping and Via CS will have RS&H and Eisman & Russo as their subconsultants for the CEI efforts. In the effort of true transparency, the provided rates are inclusive of all services we expect at this time.

As the seventh largest design firm in the world, we are confident in our ability to bring the necessary skills and talents to serve the City of Jacksonville, as we have locally since 1957.

Sincerely,

Wood Environment & Infrastructure, Inc.

Rebecca Vanderbeck, PE
 Project Manager
 Primary Project Liaison
 Phone: (904)391-3760
 rebecca.vanderbeck@woodplc.com

Michael Holm, PE
 Principal, Operations Manager
 Alternate Project Liaison
 Phone: (904)391-3762
 michael.holm@woodplc.com





Mr. Dave Hahn
 June 19, 2019
 Page 2

Individual classification for personnel hourly rates is as follows.

NAME OF CONTRACTOR	CDM Smith	
Proposal Number	P-04-19	
1. Average hourly direct labor rates (without Fringe Benefits)		
Technical Expert/Quality Manager	\$ 70.00	hr.
Project Manager	\$ 65.00	hr.
Design Engineer or Architect (Registered)	\$ 50.00	hr.
Designer or Technician (Non-Registered) II	\$ 42.00	hr.
Designer or Technician (Non-Registered) I	\$ 34.00	hr.
Drafter or CADD Operator	\$ 33.00	hr.
Field Inspector	\$ 23.00	hr.
Clerical	\$ 23.00	hr.
2. Total Overhead Rate (to be applied to Direct Labor:)		
	\$ 173.6	%
3. Profit Rate (to be applied to Direct Labor plus Overhead)		
	\$ 10	%
4. Cost of 4-man survey crew per 8 hour day (If applicable)		
	N/A	
5. Other Direct Project Costs per Unit (please specify)		
Subconsultants and direct expenses are not included in the hourly billing rates.		
6. Estimated percentage of total fee to be performed by subconsultants		
	0%	
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel		
Project Principal	\$ 80.00	hr.
Project Accountant	\$ 33.00	hr.



Form 1- SCHEDULE OF Proposed PRICE/RATES

NAME OF CONTRACTOR

SCAPE LANDSCAPE ARCHITECTURE D.P.C. INC.

Proposal Number

P-04-19

1. Average hourly direct labor rates (without Fringe Benefits)

Project Manager (Responsible Professional)	\$ <u>48.07</u> hr.
Design Engineer or Architect (Registered)	\$ <u>45.19</u> hr.
Designer or Technician (Non-Registered)	\$ <u>39.42</u> hr.
Drafter or CADD Operator	\$ <u>31.25</u> hr.
Field Inspector	\$ <u>45.19</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>24.37</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) \$ 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) \$ 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ N/A hr.

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants N/A %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Project Principal (not subject to multiplier) \$ \$72.12 hr.

Project Accountant \$ 36.06 hr.

WILLIAM S. MYERS

CERTIFIED PUBLIC ACCOUNTANT

To: Whom It May Concern

From: William S. Myers, CPA

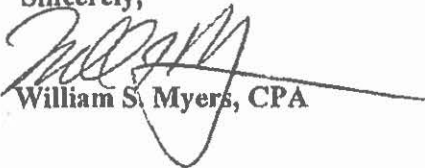
Date: June 24 10, 2019

Re: Johnson Surveying and Mapping, Inc.

As the Certified Public Accountant for Johnson Surveying & Mapping, Inc. over the last several years I can verify that the overhead incurred by the Company has averaged 179%.

If there should be any questions regarding this matter, please feel free to contact me.

Sincerely,



William S. Myers, CPA

Charlie Cruz

From: Owens, Jeffrey <Jeffrey.Owens@dot.state.fl.us>
Sent: Wednesday, June 13, 2018 8:55 AM
To: Kell, Carliayn; Walls, Kelly
Cc: Cook, Jon; Charlie Cruz
Subject: Review self-certification information for Environmental Resource Solutions - FYE 12/31/17



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

Michael J. Dew
SECRETARY

This Office has completed a review of the Self-Certification information submitted by Environmental Resource Solutions, Inc. for the period ending December 31, 2017. The rates we have accepted are listed below. The direct expense rate is limited to the department cap. Marketing costs were removed from the overhead rate calculation, per FAR 31.205-1. **If this Company is prequalified in a work type, the expiration date should coincide with the prequalification expiration date.**

REVIEW OF SELF-CERTIFICATION

CONSULTANT NAME	Environmental Resource Solutions, Inc.	F/Y Ended	12/31/17	Prequalification Expires	6/30/19
CPA'S NAME	Self-Certification	DATE OF RECEIPT	6/12/18	Cert. DATE	6/12/18

REPORT STATUS

ACCEPTED	REJECTED	OT PREMIUM	Reimb. Actual Expenses
X		Reimbursed (Excluded or Reimb)	NO

COST BASED RATES

OVERHEAD		DIRECT EXPENSE		FCCM	Published Fee Schedule
<i>Home</i>	<i>Field</i>	<i>Home</i>	<i>Field</i>		
164.34%		8.72%		0.000%	NO
		<i>Capped</i>			

Jeffrey B. Owens
Procurement Office
Florida Department of Transportation

P-04-19 Owner's Representative Services for McCoy's Creek Project
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULTANT RS&H, Inc.

Proposal Number P-04-19

1. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ <u>74.00</u> hr.
Senior Project Engineer (Registered)	\$ <u>65.00</u> hr.
Project Administrator	\$ <u>48.00</u> hr.
Contract Support Specialist	\$ <u>33.00</u> hr.
Senior Inspector	\$ <u>31.00</u> hr.
Inspector	\$ <u>25.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>21.00</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 174.86 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ _____ hr.

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

- Group 9 - Soil Exploration, Material Testing and Foundations
 - 9.4.1 - Standard Foundation Studies
- Group 10 - Construction Engineering Inspection
 - 10.1 - Roadway Construction Engineering Inspection
 - 10.3 - Construction Materials Inspection
 - 10.4 - Minor Bridge & Miscellaneous Structures CEI
 - 10.5.1 - Major Bridge CEI - Concrete
 - 10.5.2 - Major Bridge CEI - Steel
 - 10.5.3 - Major Bridge CEI - Segmental
- Group 11 - Engineering Contract Administration and Management
- Group 13 - Planning
 - 13.3 - Policy Planning
 - 13.4 - Systems Planning
 - 13.5 - Subarea/Corridor Planning
 - 13.6 - Land Planning/Engineering
 - 13.7 - Transportation Statistics
- Group 14 - Architect
- Group 15 - Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue in the referenced work types with fees of any dollar amount. This status shall be valid until September 30, 2019 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
174.86%	126.90%	0.185%	Reimbursed	No	6.19%	20.60%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,



Carliayn Kell
Professional Services
Qualification Administrator



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

June 21, 2019

Antonio Mahfoud, President/CEO
EISMAN & RUSSO, INC.
6455 Powers Avenue
Jacksonville, Florida 32217

Dear Mr. Mahfoud:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
 - 3.2 - Major Highway Design
 - 3.3 - Controlled Access Highway Design
- Group 6 - Traffic Engineering and Operations Studies
 - 6.1 - Traffic Engineering Studies
- Group 7 - Traffic Operations Design
 - 7.1 - Signing, Pavement Marking and Channelization
 - 7.3 - Signalization
- Group 10 - Construction Engineering Inspection
 - 10.1 - Roadway Construction Engineering Inspection
 - 10.4 - Minor Bridge & Miscellaneous Structures CEI
 - 10.5.1 - Major Bridge CEI - Concrete
 - 10.5.2 - Major Bridge CEI - Steel
 - 10.5.3 - Major Bridge CEI - Segmental

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2020 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
170.73%	118.71%	0.373%	Reimbursed	No	1.10%	17.45%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Wood
Project Title: Professional Design Services for McCoys Creek Restoration
Proposal Number: P.04.19 Total Base Proposal Amount (if applicable): _____

*Please list all JSEBs first

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>CDM Smith</u>	<u>N/A</u>	<u>H&H Modeling/Transportation</u>	<u>TBD</u>
<u>Johnson Survey</u>	<u>JSEB/Non-MBE</u>	<u>Survey Services</u>	<u>TBD</u>
<u>Environmental Resource Solutions</u>	<u>Sub to Johnson Survey</u>	<u>Environmental Services</u>	<u>TBD</u>
<u>SCAPE</u>	<u>Non-JSEB/WBE</u>	<u>Landscape Architecture</u>	<u>TBD</u>
<u>Meskel Engineering</u>	<u>JSEB/WBE</u>	<u>Geotechnical</u>	<u>TBD</u>
<u>Via CS</u>	<u>JSEB/WBE</u>	<u>CEI Services</u>	<u>TBD</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____			<u>Over 20%</u>

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	_____
Hispanic-American Participation Total	_____
Native-American Participation Total	_____
Asian-American Participation Total	_____
Woman Participation Total	<u>TBD</u>
Non-MBE Participation Total	<u>TBD</u>

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: [Signature] Title: Office Manager Date: 01/10/19

Print Name: Michael Holm PE





City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

To: Greg Pease, Chairperson

Professional Services Evaluation Committee

From: Mary DiPerna, Chief, Compensation and Benefits

Carolina Teran-Oceguera, Manager, Compensation and Benefits

Mary DiPerna
Carolina Teran-Oceguera

Re: P – 26-19 – Group Life

Date: June 28, 2019

As a result of fee and contract negotiations with The Standard, we recommend that the City enter into a contract with The Standard for the City of Jacksonville Group Life Insurance Plan. The contract shall begin on January 1, 2020 for an initial three year period and will include renewal options for two additional one-year periods ending on December 31st of each year.

All other terms and conditions are according to the Scope of Services outlined in the Request for Proposal. The maximum indebtedness shall not exceed \$7,500,000 for the first contract period.



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Employee Services Department
City Hall, 117 West Duval St., Suite 150
Jacksonville, Florida 32202

MEMORANDUM

To: Greg Pease, Chairperson

Professional Services Evaluation Committee

From: Mary DiPerna, Chief, Compensation and Benefits

Carolina Teran-Oceguera, Manager, Compensation and Benefits

Mary DiPerna
Carolina Teran-Oceguera

Re: P – 26-19 – Group Life

Date: June 28, 2019

As a result of fee and contract negotiations with The Standard, we recommend that the City enter into a contract with The Standard for the City of Jacksonville Group Life Insurance Plan. The contract shall begin on January 1, 2020 for an initial three year period and will include renewal options for two additional one-year periods ending on December 31st of each year.

All other terms and conditions are according to the Scope of Services outlined in the Request for Proposal. The maximum indebtedness shall not exceed \$7,500,000 for the first contract period.

**Section 4
Description of Services and Deliverables**

The stated goals of the City through this RFP are to:

- Obtain one (1) insurance Contractor to provide the requested Group Life Insurance Plans to the full time employees working at least 30 hours or more per week, part time employees, their eligible dependents and the eligible retirees of the City of Jacksonville
- Provide waiver coverage for (11) eleven current waived employees
- Provide realistic and competitive premiums for the requested services
- Provide multi-year premium guarantee periods
- Provide quality and effective Group Life Insurance plan administration
- Provide quality claims management and timely claims adjudication
- Provide excellent and timely client services
- Provide excellent and timely member services
- Provide a comprehensive premium and claims reporting package that at a minimum provides what has been requested in this RFP (See "Reporting Requested" information below.)
- Provide legal and legislative updates to the City and the City's benefit administrator with issues regarding changes in State and Federal statutes and legislation

The successful Proposer must provide an appropriate number of Contractor representatives to assist with the initial open enrollment and implementation of the Group Life Insurance benefit plans.

**City of Jacksonville
Group Life Insurance Plan Information**

Plan Effective Date: January 1, 2020

Plan funding: Fully Insured

Commissions: No Commissions

Current Life Insurance Carrier: The Standard

Life insurance amounts by classification: As stated in the benefit contracts

Guaranteed Insurability Amounts: As stated in the benefit contracts

Types of products requested: Group Term Life Insurance
Accidental Death and Dismemberment
Voluntary Group Term Life Insurance
Voluntary Accidental Death and Dismemberment
Dependent Life
Retiree Life

Accelerated Death Benefits
Seat Belt Rider

Supplemental Restraint System Rider

Voluntary Dependent Life: Option 1: \$10,000
Option 2: \$20,000

Voluntary Retiree Life: Option 1: \$5,000
Option 2: \$10,000

Waiver Coverage for (11) Eleven Current Waiver Employees: Basic Amount: \$465,500
Optional Amount: \$254,000
Total Waiver amount: \$719,500

Employer Contribution: Employee Term Life Insurance: 100%
Employee AD&D: 100%
Supplemental Life Insurance: 0%
Supplemental AD&D: 0%
Dependent Life Insurance: 0%
Retiree Life Insurance: 0%

Reporting Requested: The City of Jacksonville is requesting a comprehensive financial and claims experience reporting package that will provide clear, precise and meaningful financial information and data for the management of the Group Life Insurance Plan.

Each Contractor must provide complete information on their financial claims experience reporting package and provide illustrative samples of their Group Life Insurance claims experience reports. The cost of the reporting package should be included in the cost/premiums proposed in your proposal. Any additional premiums, charges or fees for the standard reporting package should be clearly identified. **Any additional premiums, charges or fees not identified in the proposal response for the financial and claims reporting will be considered to be included in the basic reporting package and the responsibility of the Proposer.**

Claims experience reports should be provided to the City, at a minimum on the following basis:

Monthly/Quarterly

- Total insurance premium/claims by month, by plan with an YTD roll-up.
- Loss ratio statistics
- Claims broken out by employees, retirees and dependents
- Claims broken out by bargaining units
- Waiver Report

Ad Hoc

- Year to date roll up claim report
- Comprehensive year end claim report

Please provide for review, your Contractor's information and sample reports for your Contractor's Group Life Insurance Plan financial and claims reporting package.

CITY OF JACKSONVILLE
Group Life Insurance Plan
RFP P-26-19

**Current City of Jacksonville Group Life Insurance Benefits
Basic and Additional Term Life / AD&D Coverage**

The Standard currently provides the Group Life Insurance benefits to the City of Jacksonville. The following numbers of participants are currently enrolled in the City of Jacksonville Life Insurance Plans:

Coverage	Number of Employees	Total Volume
Basic Employee Life	7,720	\$507,585,857
Basic AD&D	7,720	\$507,585,857
Basic Retiree Life	2,117	\$12,343,762
Basic Part Time Life	499	\$1,512,000
Supplemental Employee Life		
< age 30	284	\$19,291,143
30 - 34	299	\$25,432,667
35 - 39	366	\$36,909,250
40 - 54	1,206	\$123,548,160
> 55	569	\$49,999,379
Supplemental Employee AD&D	2,724	\$255,180,599
Supplemental Dependent Life Option 1 - SP \$10k / CH \$5k	555	Priced per member \$2.65
Supplemental Dependent Life Option 2 - SP \$20k / CH \$10k	1,966	Priced per member \$5.30

Schedule of Benefits

Definition of Member: You are a Member if you are one of the following:

1. An active full-time employee of the Employer, other than a former elected or appointed official, who is a member of one of the collective bargaining units and who is regularly working at least 30 hours each week;
2. An active part-time employee of the Employer, other than a former elected or appointed official, who is a member of one of the collective bargaining units and who is regularly working at least 25 hours each week;
3. A former elected or appointed official of the Employer; or
4. An employee of the Employer who retired under the Employer's retirement program or under the Florida State Retirement System.

You are not a Member if you are:

1. A temporary or seasonal employee.
2. A leased employee.
3. An independent contractor.
4. A full time member of the armed forces of any country.

Class Definition:

Full-Time Members in the following Bargaining Units:

- Bargaining Unit 11
- Bargaining Unit 2222
- Bargaining Units 1111 and 4444
- Bargaining Units 10, 12, 13, 30, 40 (other than Flight Officers or Sergeants), 42, 45, 46, 70, 90, 120, 130, 131, 140, 141, 240, 279, and 5555
- Bargaining Units 37 (including the President of PFPF), 81, 82, 83, 86, 87, and 89
- Bargaining Units 7, 21, 22, 23, 24, 25, 26, 27, 28, 29, 40 (Flight Officers and Sergeants), 41 (other than Flight Lieutenants or Captains), 84, 85, 88, and 229
- Bargaining Units 41 (Flight Lieutenants and Captains)

Part-time Members in the following Bargaining Units:

- Bargaining Unit 190
- Bargaining Unit 179
- Bargaining Unit 104

Retired Members (This class does not include a Member who is covered under Waiver of Premium.)

Note: A Member may not be insured as both an active Member and a retired Member, or in more than one Bargaining Unit at a time.

Life Insurance Benefit:

You will become insured under Plan 1 if you meet the requirements to become insured under the Group Policy.

If you are insured under Plan 1, you may also become insured under Plan 2 if you meet the requirements to become insured under Plan 2 Life Insurance under the Group Policy. Plan 2 is a Contributory plan requiring premium contributions from Members.

Plan 1 (basic):

Bargaining Unit 11: \$5,000

Bargaining Unit 2222: 1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$150,000. The minimum amount is \$5,000.

Bargaining Units 1111 and 4444 (Former elected and appointed officials):* 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$100,000.

*Bargaining Unit 4444: Combined benefit (Basic and Optional Employee Term Life Coverage) up to \$100,000 available for 18 months if served two consecutive terms (8 years) in appointed official position.

Bargaining Units 10, 12, 13, 30, 40 (other than Flight Officers, Sergeants Or Bomb Squad Members), 42, 45, 46, 70, 90, 120, 130, 131, 141, 240, 279 and 5555: 1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$500,000.

Bargaining Units 81, 82, 83 (other than Bomb Squad Members), 86, 87, 89 and 140: 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$500,000.

Bargaining Unit 37: 2 times your Annual Earnings rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$500,000.

Bargaining Units 7, 21, 22, 23 (other than Bomb Squad Members), 24, 25, 26, 27, 28, 29, 40 (Flight Officers, Sergeants, and Bomb Squad Members), 41 (other than Flight Lieutenants, Captains or Bomb Squad Members), 83 (other than Bomb Squad Members), 84, 85, 88, and 229: 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$500,000.

Bargaining Units 23 (Bomb Squad Members), 41 (Flight Lieutenants, Captains, and Bomb Squad Members), and 83 (Bomb Squad Members): 3 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$500,000.

Bargaining Unit 190: \$2,000

Bargaining Unit 179: \$5,000

Bargaining Unit 104: \$33,000

Retired Members: As determined by your Collective Bargaining Unit you are eligible for one of the following Options:

Option 1: \$5,000

Option 2: \$10,000

Option 3: \$15,000

Plan 2 (additional):

Bargaining Unit 11: Your choice of one of the following options:

Option 1 \$5,000

Option 2 \$10,000

Bargaining Units 1111 and 4444 (Former elected and appointed Officials): Your choice of one of the following options:*

Option 1: 1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$100,000.

Option 2: 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$100,000.

**Bargaining Unit 4444, Combined benefit (Basic and Optional Employee Term Life Coverage) up to \$100,000 available for 18 months if served two consecutive terms (8 years) in appointed position.*

Bargaining Units 7, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 40, 41, 42, 81, 82, 83, 84, 85, 86, 87, 88, 89, 141, 229, 2222, 5555: Your choice of one of the following options:

Option 1: 1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Option 2: 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Bargaining Units 10, 12, 13, 37, 45, 46, 70, 90, 120, 130, 131, 140, 240 and 279: Your choice of one of the following options:

Option 1: 1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Option 2: 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Option 3: 3 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Bargaining Unit 104: None

Bargaining Unit 179: Your choice of one of the following option

Option 1 \$5,000

Option 2 \$10,000

Bargaining Unit 190: Your choice of one of the following options:

Option 1: 1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Option 2: 2 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Option 3: 3 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000 to a maximum of \$300,000.

Retired Members: None

The expenses incurred to transport your body to a mortuary near your primary place of residence, but not to exceed \$5,000 or 10% of the Life Insurance Benefit, whichever is less.

Dependents Life Insurance Benefit:

Full-time Active Members in a bargaining unit, other than Bargaining Unit 11, and former elected and appointed officials:

Your choice of one of the following Options:

Option 1:

Spouse: \$10,000

Child: \$5,000

Option 2:

Spouse: \$20,000

Child: \$10,000

Retired Members, Part Time Members and Bargaining Unit 11: None

The amount of Dependents Life Insurance for your Spouse may not exceed 100% of the amount of your Life Insurance.

The amount of Dependents Life Insurance for your Child may not exceed 100% of the amount of your Life Insurance.

AD&D Insurance

If you become insured under Plan 2 (additional) Life Insurance, you will automatically become insured under Plan 2 (additional) AD&D Insurance, Plan 2 (additional) AD&D Insurance is a Contributory plan requiring premium contributions from Members.

For you:

AD&D Insurance Benefit:

Plan 1 (basic)

Active Members in a bargaining unit: The amount of your Plan 1 AD&D Insurance Benefit is equal to the amount of your Plan 1 Life Insurance Benefit. The amount payable for certain Losses is less than 100% of the AD&D Insurance Benefit. See AD&D Table Of Losses.

Retired Members: None

Plan 2 (additional)

Active Members in a bargaining unit, other than Bargaining Unit 104: The amount of your Plan 2 AD&D Insurance Benefit is equal to the amount of your Plan 2 Life Insurance Benefit. The amount payable for certain Losses is less than 100% of the AD&D Insurance Benefit. See AD&D Table Of Losses.

Retired Members and Bargaining Unit 104: None

Seat Belt Benefit: The amount of the Seat Belt Benefit is the lesser of (1) \$50,000 or (2) the amount of AD&D Insurance Benefit payable for loss of life.

Air Bag Benefit: The amount of the Air Bag Benefit is the lesser of (1) \$50,000; or (2) the amount of AD&D Insurance Benefit payable for Loss of your life.

Career Adjustment Benefit: The tuition expenses for training incurred by your Spouse within 36 months after the date of your death, exclusive of board and room, books, fees, supplies and other expenses, but not to exceed \$5,000 per year, or the cumulative total of \$10,000 or 25% of the AD&D Insurance Benefit, whichever is less.

Child Care Benefit: The total child care expense incurred by your Spouse within 36 months after the date of your death for all Children under age 13, but not to exceed \$5,000 per year, or the cumulative total of \$10,000 or 25% of the AD&D Insurance Benefit, whichever is less.

Higher Education Benefit: The tuition expenses incurred per Child within 4 years after the date of your death at an accredited institution of higher education, exclusive of board and room, books, fees, supplies and other expenses, but not to exceed \$5,000 per year, or the cumulative total of \$20,000 or 25% of the AD&D Insurance Benefit, whichever is less.

Occupational Assault Benefit: The lesser of (1) \$25,000; or (2) 50% of the amount of the AD&D Insurance Benefit otherwise payable for the Loss.

Public Transportation Benefit: The lesser of (1) \$200,000; or (2) 100% of the amount of the AD&D Insurance Benefit otherwise payable for the Loss of your life.

AD&D TABLE OF LOSSES

The amount payable is a percentage of the AD&D Insurance Benefit in effect on the date of the accident and is determined by the Loss suffered as shown in the following table:

Loss	Percentage Payable
a. Life	100%
b. One hand or one foot	50%
c. Sight in one eye, speech, or hearing in one or both ears	50%
d. Two or more of the Losses listed in b. or c. above	100%
e. Thumb and index finger of the same hand	25%*
f. Quadriplegia	100%**
g. Hemiplegia	50%**
h. Paraplegia	75%**
i. Uniplegia 25%	25%
j. Coma	1% per month of the remainder of the AD&D Insurance Benefit payable for Loss of life after reduction by any AD&D Insurance Benefit paid for any other Loss as a result of the same accident. Payments for coma will not exceed a maximum of 11 months.

No more than 100% of your AD&D Insurance will be paid for all Losses resulting from one accident.

* No AD&D Insurance Benefit will be paid for Loss of thumb and index finger of the same hand if an AD&D Insurance Benefit is payable for the Loss of that entire hand.

** No AD&D Insurance Benefit will be paid for loss of a hand or foot if an AD&D Insurance Benefit is payable for Quadriplegia, Hemiplegia, Paraplegia or Uniplegia involving that same hand or foot.

REDUCTIONS IN INSURANCE

Active Members (Full-time & Part Time): If you reach an age shown below, the amount of insurance will be the amount determined from the Schedule of Insurance, multiplied by the appropriate percentage below:

Life and AD&D Insurance:

Bargaining Units 40 and 41:

Age of Member - 75 or over: 65%

All other Bargaining Units:

Age of Member - 70 or over: 65%

A decrease in your Life Insurance because of a change in your age becomes effective on January 1st following the date your age changes.

Retired Members: Your insurance is not subject to reductions due to age.

CITY OF JACKSONVILLE
 Group Life Insurance Plan
 RFP P-26-19

Current City of Jacksonville Life Insurance Waiver Benefits

Below is listing of the Waiver of Premium Claims to be taken over effective 1/1/2020.

Identifier	Date of Birth	Basic Amount	Additional Amount	Date of Disability	Gender
xxx-xx-2700	10/5/30	\$19,500	\$39,000	2/21/97	M
xxx-xx-6563	1/5/38	\$29,000	\$0	8/7/99	M
xxx-xx-5664	4/19/38	\$24,000	\$0	9/27/97	M
xxx-xx-2267	3/5/45	\$38,000	\$38,000	2/6/96	M
xxx-xx-2357	5/26/47	\$46,000	\$0	4/1/94	M
xxx-xx-6559	9/7/49	\$24,000	\$12,000	7/12/94	M
xxx-xx-0736	8/18/54	\$68,000	\$0	2/24/94	M
xxx-xx-9265	6/3/56	\$60,000	\$0	10/9/97	F
xxx-xx-4940	5/5/60	\$40,000	\$80,000	8/3/93	M
E55476	5/1955	\$53,000	\$53,000	12/2017	M
E79279	10/1958	\$64,000	\$32,000	11/2018	F

CITY OF JACKSONVILLE
Group Life Insurance Plan
RFP P-26-19

Current / Past Premiums

Coverage/Premium	2019	2018	2017	2016	2015
Basic Employee Life	\$.105 per 1,000	\$.105 per 1,000	\$.105 per 1,000	\$.105 per 1,000	\$.105 per 1,000
Basic AD&D	\$.015 per 1,000	\$.015 per 1,000	\$.015 per 1,000	\$.015 per 1,000	\$.015 per 1,000
Basic Retiree Life	\$1.98 per 1,000	\$1.98 per 1,000	\$1.98 per 1,000	\$1.98 per 1,000	\$1.98 per 1,000
Basic Part Time Life	\$.105 per 1,000	\$.105 per 1,000	\$.105 per 1,000	\$.105 per 1,000	\$.105 per 1,000
Supplemental Employee Life					
< age 30	\$.10 per 1,000	\$.10 per 1,000	\$.10 per 1,000	\$.10 per 1,000	\$.10 per 1,000
30 - 34	\$.20 per 1,000	\$.20 per 1,000	\$.20 per 1,000	\$.20 per 1,000	\$.20 per 1,000
35 - 39	\$.36 per 1,000	\$.36 per 1,000	\$.36 per 1,000	\$.36 per 1,000	\$.36 per 1,000
40 -54	\$.45 per 1,000	\$.45 per 1,000	\$.45 per 1,000	\$.45 per 1,000	\$.45 per 1,000
55+	\$.53 per 1,000	\$.53 per 1,000	\$.53 per 1,000	\$.53 per 1,000	\$.53 per 1,000
Supplemental Employee AD&D	\$.03 per 1,000	\$.03 per 1,000	\$.03 per 1,000	\$.03 per 1,000	\$.03 per 1,000
Supplemental Dependent Life Option 1 - SP \$10k / CH \$5k	\$2.65 Per Member	\$2.65 Per Member	\$2.65 Per Member	\$2.65 Per Member	\$2.65 Per Member
Supplemental Dependent Life Option 2 - SP \$20k / CH \$10k	\$5.30 Per Member	\$5.30 Per Member	\$5.30 Per Member	\$5.30 Per Member	\$5.30 Per Member

CITY OF JACKSONVILLE
Group Life Insurance Plan
RFP P-26-19

Plan Contributions

Coverage/Premium	Employer Contribution	Employee Contribution
Basic Employee Life	100%	0%
Basic AD&D	100%	0%
Basic Retiree Life	0%	100%
Basic Part Time Life	100%	0%
Supplemental Employee Life		
< age 30	0%	100%
30 - 34	0%	100%
35 - 39	0%	100%
40 -55	0%	100%
55+	0%	100%
Supplemental Employee AD&D	0%	100%
Supplemental Dependent Life Option 1 - SP \$10k / CH \$5k	0%	100%
Supplemental Dependent Life Option 2 - SP \$20k / CH \$10k	0%	100%

Claims Experience

January 2019 through March 2019
January 2018 through December 2018
January 2017 through December 2017

You may request a copy of the City's current and past claims by contacting Alex Baker at City of Jacksonville at abaker@coj.net.

In your email please note the name of the RFP and the RFP number in the subject field.

Census Information

You may request a copy of the City's current and past claims by contacting Alex Baker at City of Jacksonville at abaker@coj.net.

In your email please note the name of the RFP and the RFP number in the subject field.

(End of Section 4 - Remainder of page intentionally left blank)

**FORM 1
PRICE SHEET**

Name of Company Standard Insurance Company

RFP Number P-26-19

SCHEDULE OF PROPOSED PRICES/RATES

Please illustrate in this section your Company's premiums, fees, or charges that your Contractor is proposing for the Group Life Insurance Plan RFP. If your Company is proposing premiums with commissions, please disclose the percentage of commissions in the premiums.

Any additional premiums, fees or costs not disclosed in this premium exhibit shall be the responsibility of the proposer.

Failure to disclose full information on premiums, rates, fees, additional charges or commissions may result in the lowering of your Company's score or disqualification of your Company's proposal.

If your Company is proposing a multi-year rate guarantee, please show the rate guarantees for 12, 24, 36, 48 or 60 months.

Coverage	Number of Employees	Total Volume
Basic Employee Life	7,719	\$507,576,000
Basic AD&D	7,719	\$507,576,000
Basic Retiree Life	2,101	\$12,120,000
Basic Part Time Life	471	\$5,463,000
Supplemental Employee Life		
< age 30	183	\$11,608,000
30 - 34	261	\$20,181,000
35 - 39	348	\$33,498,000
40 -54	1,155	\$119,169,000
55+	828	\$70,978,850
Supplemental Employee AD&D	2,775	\$255,434,850

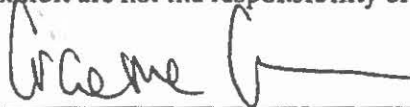
Supplemental Dependent Life Option 1 - SP \$10k / CH \$5k	555	Priced per member
Supplemental Dependent Life Option 2 - SP \$20k / CH \$10k	1,963	Priced per member

Life Insurance Rates	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5
Basic Employee Life	0.075	0.075	0.075	Conditional rate guarantee based on 80% loss ratio on all lines combined	Conditional rate guarantee based on 80% loss ratio on all lines combined
Basic AD&D	0.015	0.015	0.015		
Basic Retiree Life	1.98	1.98	1.98		
Basic Part Time Life	0.075	0.075	0.075		
Supplemental Employee Life					
< age 30	0.085	0.085	0.085		
30 - 34	0.170	0.170	0.170		
35 - 39	0.305	0.305	0.305		
40 - 54	0.385	0.385	0.385		
55+	0.450	0.450	0.450		
Supplemental Employee AD&D	0.03	0.03	0.03		
Supplemental Dependent Life Option 1 - SP \$10k / CH \$5k	2.65	2.65	2.65		
Supplemental Dependent Life Option 2 - SP \$20k / CH \$10k	5.30	5.30	5.30		

Annual Premium	Total Volume	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5
Basic Employee Life	\$ 507,576,000	\$456,818	\$456,818	\$456,818		
Basic AD&D	\$ 507,576,000	\$91,364	\$91,364	\$91,364		
Basic Retiree Life	\$ 12,120,000	\$ 287,971	\$ 287,971	\$ 287,971		
Basic Part Time Life	\$ 5,463,000	\$4,917	\$4,917	\$4,917		
Supplemental Employee Life						
< age 30	\$ 11,608,000	\$11,840	\$11,840	\$11,840		
30 - 34	\$ 20,181,000	\$ 41,169	\$ 41,169	\$ 41,169		
35 - 39	\$ 33,498,000	\$122,603	\$122,603	\$122,603		
40 - 54	\$ 119,169,000	\$550,561	\$550,561	\$550,561		
55+	\$ 70,978,850	\$383,286	\$383,286	\$383,286		
Supplemental Employee AD&D	\$ 255,434,850	\$91,957	\$91,957	\$91,957		
Supplemental Dependent Life Option 1 - SP \$10k / CH \$5k	555 members	\$17,649	\$17,649	\$17,649		
Supplemental Dependent Life Option 2 - SP \$20k / CH \$10k	1,963 members	\$125,038	\$125,038	\$125,038		

The above premiums are guaranteed for 3 years.

I confirm the premiums provided in this form have been accurately disclosed and are guaranteed for the period stated. I understand that any plan premiums, additional fees, charges or commissions not disclosed in this exhibit are not the responsibility of the City of Jacksonville.



 Signature of Company representative

5/2/2019

 Date

Graeme Queen



Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

Date: July 1, 2019

To: Gregory Pease, Chairman
Professional Services Evaluation Committee

Thru: Bill Clement, CPA
Chief of Budget

From: Nick Burgos
Director of Investigations & Homeland Security

Subject: Review of RFP Submittals for P-37-19 Operational & Geographical Assessment for the Jacksonville Sheriff's Office

The Office of the Sheriff received two (2) proposals for the **Operational & Geographical Assessment for the Jacksonville Sheriff's Office** Request for Proposal(s)

Per Section 126.302(f) of the Procurement Code if:

"PSEC receives responses from less than three proposers, it shall resolicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by resoliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the resolicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by resoliciting."

The **Operational & Geographical Assessment for the Jacksonville Sheriff's Office** cannot be performed by the City of Jacksonville (COJ) or the Jacksonville Sheriff's Office (JSO). The RFP for this project was advertised for over four weeks. We feel this was ample time for consulting firms to become aware of the RFP and to be able to prepare and submit viable responses. Additionally, we believe that we have received proposals from two qualified firms.

Considering the foregoing information, staff requests permission to review and rank the two (2) proposals received.

www.jaxsheriff.org



OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. GABRIEL*
GENERAL COUNSEL



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CRAIG D. FEISER
GILBERT L. FELTEL, JR.
SONDRA R. FITNER
LORIE L. FRENCH
CHRISTOPHER GARRETT
R. KYLI GAVIN
SEAN B. GRANAT
SUSAN C. GRANDIN
KATY A. HARRIS
LAWSIKIA J. HODGES
SONYA HARRIEL HOENER
PAIGE MORRIS JOHNSTON
EMERSON M. LOTZIA

RITA M. MAIRS
JAMES R. MCCAIN, JR.
WENDY L. MUMMAW
KELLY H. PAPA
TRACEY KORT PARDE
JACOB J. PAYNE
JON R. PHILLIPS
CHERRY SHAW POLLOCK
STEPHEN J. POWELL
ASHLEY B. RUTHERFORD
TIFFINY DOUGLAS SAIN
R. ANTHONY SALIM
JOHN C. SAWYER, JR.
MARGARET M. SIDMAN
SANDRA P. STOCKWELL
JASON R. TEAL
ADINA TEODORESCU
KEALIE A. WEST
STANLEY M. WESTON
GABY YOUNG

June 28, 2019

*BOARD CERTIFIED CITY, COUNTY
AND LOCAL GOVERNMENT LAW

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

RE: Coastal Tree Service, LLC
RIMKUS Consulting Group, Inc.

Dear Ms. Baker:

I have completed my review of the information provided by James Madden on behalf of Coastal Tree Service, LLC and Robbie Moralez on behalf RIMKUS Consulting Group, Inc. and concluded Coastal Tree Service, LLC and RIMKUS Consulting Group, Inc. are qualified, interested, and available source for the category of Expert Witness. Accordingly, I recommend that Coastal Tree Service, LLC and RIMKUS Consulting Group, Inc. be added to the list maintained pursuant to Section 126.308(b), Ord. Code.

Please contact me with any questions.

Sincerely,

Jeff Close
Assistant General Counsel

Cc: Twane Duckworth