ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
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June 2, 2017

TO: Gregory W. Pease, Chairperson
Professional Services Evaluation Committee

THRU John P. Pappas, P.E.
Director

FROM: Jill Enz
Manager, Parks Development and Natural Resources

R. Duane Kent, P. E.,
Engineer Manager, Engineering and Construction Management Division

RE: **REQUEST FOR PERMISSION TO REVIEW PROPOSAL**
P-27-17 BLUE CYPRESS PARK POOL

The Department of Public Works received only one (1) proposal for the RFP solicitation for the Referenced RFP. **Per Section 126.302(f) of the Procurement Code if:**

"PSEC receives responses from less than three proposers, it shall re-solicit proposals from proposers previously solicited and from additional persons, unless it determines, in writing, that no advantage would be obtained by re-soliciting. Notwithstanding the number of responses received, PSEC may proceed to consider those proposers responding to the re-solicitation or to the initial solicitation if it determines, in writing, that no advantage would be obtained by re-soliciting."

The Department of Public Works does not have employees with the necessary expertise to design the Blue Cypress Park Pool. Since this is a specialty discipline, the City has, in the past, hired a Consultant to prepare required studies, construction plans and specifications. The RFP for these services was advertised for over 4 weeks and was downloaded by 15 Architectural/Engineering firms. We feel that 4 weeks afforded ample time for consulting firms to become aware of the RFP and prepare/submit responses. Additionally, we believe that we have received a proposal from a qualified firm.

Considering the foregoing information, staff requests permission to review and grade the proposal received.

JPP/ddh

xc: David D. Hahn, P. E., Manager, Paving & Drainage Design Section
Lori West, Contract Specialist, Engineering Division