ONE CITY. ONE JACKSONVILLE.

April 11, 2018

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Kathleen Collins, Chief Financial Officer
Property Appraiser

Justin Gicalone, Field Operations Division Chief
Property Appraiser

Subject: **Certification Letter for RFP for P-15-18 Aerial Imagery RFP**

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study:

   See attached RFP.

2. The Objective of the study or services:

   To obtain a provider for aerials and software needed for aerial review.

3. The estimated period of time needed for the service or study:

   Four years.

4. The estimated cost of the service or study:

   $800,000.00

5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:

   Would not.

6. List of current contracts or prior services or studies which are related to the proposed study or service.

   Contract #10064 Amendment 1

7. A statement as to why the service/study cannot be done by department or agency staff:

   Aerial flights are required by DOR, and the City does not have the ability to fly or the proper cameras/software to capture the images.

8. The **names** and **telephone numbers** of **two** representatives from the using agency designated to serve on the evaluation committee as subcommittee members

   Kathleen Collins, 630-2403
   Justin Gicalone 630-7102

9. A project funding account number:

   PAAD015 - 03109

10. The **names** and **addresses** of **specific consultants** the using agency wishes to be included in the solicitation process.

    EagleView – CARL.DECATOR@eagleview.com
    3700 Monte Villa Pkwy, Suite 200
    Bothell, WA 98021

    Geomni, Inc. – F5.Wilson@verisk.com
    855-1 St Johns Bluff Road North, Box 12
    Jacksonville, FL 32225

11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated March, 2017

4/11/18

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