

PUBLIC NOTICE
PSEC AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, September 22, 2022, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202
[Join Teams Meeting](#)
[Teams Meeting](#)

Committee Members: ✓Dustin Freeman, Chairman (in Greg Pease absence)
✓Brennan Merrell, Treasury
✓Harry Wilson OGC (in James McCain absence)

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Traey Flynn Wanda Verdejo ✓	P-43-18	Contract Amendment No. 16 Casualty Insurance Broker Services Finance and Administration Department/Risk Management Division	That Contract No. 9269-08 between the City of Jacksonville and Brown & Brown of Florida, Inc., for Contract Casualty Insurance Broker Services, for the placement, binding and ratification of purchase of various casualty insurance policies for the City of Jacksonville, be amended to exercise the fourth and final renewal option extending the period of services from October 1, 2022 thru September 30, 2023, and increasing the maximum indebtedness by \$3,458,818.00 to a new not-to-exceed amount of \$13,461,843.04. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	10/01/22	Approved 4-0
Tyrica Young ✓ LaRaya Strong	P-22-21	Contract Amendment No. 1 Communication and Branding Consulting Services Kids Hope Alliance (KHA)	That Contract No. 71441-22 between the City of Jacksonville and Acuity Design Group, Inc., for Communication and Branding Consulting Services be amended to extend the the period of service from October 1, 2022, thru December 31, 2022; All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	10/01/22	Approved 4-0
Steve Long Robin Smith ✓	P-06-18	Contract Amendment No. 3 Professional Services for Miscellaneous Dredge and Waterway Infrastructure Projects Citywide Department of Public Works/Engineering & Construction Management Division	That Contract No. 3140-34, originally executed September 28, 2018, between the City and RS&H, Inc., for Miscellaneous Architectural/Engineering Services, be amended by incorporating the attached Fee summary identified as Exhibit 'C' to increase the rates; exercise the first renewal option extending the period of service from September 27, 2022 thru September 26, 2024, with one (1) renewal option remaining at terms mutually agreeable; and increase the maximum indebtedness by \$2,000,000.00 to a new not-to-exceed amount of \$6,000,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement Policies and procedures and applicable federal and state laws.	09/28/22	Approved 4-0
Steve Long Robin Smith ✓ Tom McKnight ✓	P-24-22	Subcommittee Report CEI Services for the Jacksonville Fairgrounds Relocation Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four (4) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: <ol style="list-style-type: none"> 1) AE Engineering, Inc. 2) Construction & Engineering Services Consultants, Inc. 3) The Gibbs Group, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>AE Engineering, Inc.</u> , the number one (1) ranked firm.		Approved 5-0

Willie Evans ✓ Reuben Bryant ✓	P-30-22	Subcommittee Report Residential Substance Abuse Education, Treatment Case Management & Community Reintegration Aftercare Program for Adult Inmates within the Duval County Correctional System Parks, Recreation and Community Services Department/Social Services Division	It is the consensus of the committee that the one (1) company that submitted a response to the Request for Proposal was found to be responsive, interested, qualified and available to provide the required services and that company is: 1) River Region Human Services, Inc. We recommend the above list is forward to the Mayor for final selection so that fee and contract negotiations may begin with <u>River Region Human Services, Inc.</u>		Approved 5-0
Steve Long Robin Smith ✓	P-20-21	Subcommittee Report Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the six (6) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) England Thims & Miller, Inc. 3) GAI Consultants, Inc. 1) STV, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>STV, Inc.</u> , the number one (1) ranked company.		Approved 4-0
Tom McKnight Robin Smith	P-45-22	Introduce & Review Scope Construction Engineering and Inspection Services for 2 Fire Station Projects Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Withdrawn per Using Agency
Andre Conyers Paul Freeman Tom Ossi ✓	SS-1119-21 (P-15-22)	Contract Amendment No. 2 ERP Team Lead Services Information Technology Division	That Contract No. 71379-21 between the City of Jacksonville TEK Systems, Inc., for ERP Team Lead Services, originally executed on September 27, 2021, be amended to extend the period of service from October 1, 2022, thru March 1, 2023; and increase the maximum indebtedness by \$133,100.00 to a new not-to-exceed total maximum of \$406,700.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	10/1/22	Approved 4-0
Noah Ray ✓ Todd Smith ✓	P-25-22	Subcommittee Report Training and Exercise Design Management and Program Jacksonville Fire and Rescue Department	It is the consensus of the committee that of the eight (8) proposals received in response to the Request for Proposals (RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 3) Emergency Management Services International, Inc. 2) Kenjya-Trusant Group 1) The Olsen Group, Ltd. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The Olsen Group, Ltd.</u> , the number one (1) ranked company.		Approved 5-0
Anne Coglianese ✓ Kristin Reed ✓	P-31-22	Subcommittee Report Professional Services for Resilience Updates to the Land Development Regulations Department of Planning and Development	It is the consensus of the committee that of the two (2) proposals received in response to the Request for Proposal (RFP), both were found to be responsive, interested, qualified, and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required service and alphabetically they are: 1) CSRS, LLC 2) Utile, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>CSRS, LLC</u> , the number one (1) ranked firm.		Approved 5-0
Meeting Adjourned: <u>10:11 A.M.</u>					

"The next PSEC meeting is scheduled to be held on Thursday, October 6, 2022."