

**PUBLIC NOTICE**

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**

**MINUTES FOR Thursday, September 17, 2020, 10:00 a.m.**

**Join Zoom Meeting**

<https://zoom.us/j/259925317?pwd=T1dlaStlandTbUIRZ2JpL1IrVWdoQT09>

**Meeting ID: 259 925 317**

**Password: 759509**

**One tap mobile (pick either location)**

**+16465588656,,259925317# US (New York)**

**+13126266799,,259925317# US (Chicago)**

**Dial by your location (pick either location)**

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Committee Members: ✓Dustin Freeman, Chairman (in Greg Pease absence)  
 ✓Paul Barrett, Treasury(in Randall Barnes absence)  
 ✓David Migut, OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE &amp; ACTION</i>	<i>MOTION</i>	<i>CONTRA EXP</i>	<i>OUTCOME</i>
Will Evans✓  Deborah Wesley	P-58-17	<b>Contract Amendment No. 3 Substance Abuse Education/Information, Treatment, Case Management &amp; Aftercare Program for Adult Inmates within the Duval County Correctional System</b> Parks, Recreation and Community Services Department	That Contract No. 9442-55 between the City of Jacksonville and River Region Human Services, Inc., for the provision of the Substance Abuse Education/Information, Treatment, Case-Management and Aftercare Program for Adult Inmates within the Duval County Correctional System, be amended to: (i) exercise the third renewal option extending the period of service from October 1, 2020 through September 30, 2021 with one (1) renewal option remaining; (ii) incorporate the attached contract fee schedule identified as Exhibit B-3; and (iii) increase the maximum indebtedness by \$1,724,721.83 for FY 2020/2021 services to a new not-to-exceed total maximum indebtedness of \$6,603,289.85. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinance, Procurement policies and procedures and applicable federal and state laws.	09/30/20	Approved 4-0  Dustin Freeman Will Evans Paul Barrett David Migut
Robert Ownby✓  Renee Dawson	P-33-20	<b>Fee &amp; Contract Negotiations Foreclosure Property Registry Database</b> Neighborhoods Department/Housing and Community Development Division	That the City enter into a contract with Property Registration Champions d/b/a PROCHAMPS to develop, implement and manage a Foreclosure Property Registry Database that (i) incorporates the attached Scope of Service identified as Exhibit A and Contract Fee Summary identified as Exhibit B (ii) providing a maximum indebtedness to the City of \$0.00; (iii) providing a two-year initial period of service from October 1, 2020 thru September 30, 2022, with the option to renew for three (3) additional one-year periods at terms mutually agreeable and satisfactory performance by the consultants. All other terms and conditions are per the city's standard contract language and the RFP. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.		Approved 4-0  Dustin Freeman Robert Ownby Paul Barrett David Migut
Robin Smith  Nikita Reed✓	P-67-17	<b>Contract Amendment No 1 CEI Services for Fire Stations and Miscellaneous Vertical Construction</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 9894-397, Originally executed September 28, 2018, between the City and VIA Consulting Services, Inc., for CEI Services for Fire Stations and Miscellaneous Vertical Construction Consultant Services, be amended by exercising the first of two renewal options extending the period of service from September 28, 2020 through September 27, 2022, with one renewal option remaining; and (ii) increasing the maximum	09/27/20	Approved 4-0  Dustin Freeman Nikita Reed Paul Barrett David Migut

			indebtedness by \$2,000,000.00 to a new maximum of \$4,000,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures, and applicable federal and state laws.	
Robin Smith Jill Enz David Hahn✓	P-52-17	<b>Contract Amendment No. 8 Professional Services for Dock Inspections and Designs</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 8567-02, originally executed November 14, 2017, between the City of Jacksonville and Taylor Engineering, Inc., for Professional Services for Dock Inspections and Designs, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'X' and Fee Contract Summary identified as Exhibit 'Y'; (ii) increase the not-to-exceed limit for Bidding Assistance and Construction Administration Services by \$17,126.67 to a new limit of 429,691.55 thereby (iii) increasing the maximum indebtedness by \$17,126.67 to a new maximum of \$1,138,401.90. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures, and applicable federal and state laws.	Approved 4-0  Dustin Freeman David Hahn Paul Barrett David Migut
Christel Burgos✓ April Mitchell	P-35-20	<b>Subcommittee Report Medical Collection Services</b> Jacksonville Fire and Rescue Department	It is the consensus of the committee that of the two (2) companies responding to the Request for Proposal (RFP) all were found to be responsive , interested, qualified and available to provide the services. The ranking of first, and second designates the order of qualification of these companies to perform the required services and alphabetically they are:  1) Applied Business Services, Inc. d/b/a Security Collections Agency 2) Transworld System, Inc  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Applied Business Services, Inc., d/b/a Security Collections Agency</u> , the number one ranked firm.	Approved 4-0  Dustin Freeman Christel Burgos Paul Barrett David Migut
Bradley Elias✓ Erika McManus	P-34-20	<b>Subcommittee Report Diagnostic Testing Services</b> Jacksonville Fire and Rescue Department	It is the consensus of the committee that the one (1) company responding to the Request for Proposal (RFP) was found to be responsive , interested, qualified and available to provide the services requested in the RFP and that company was: 1) Siemens Medical Solutions USA, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Siemens Medical Solutions USA, Inc</u> , the number one ranked company.	Approved 4-0  Dustin Freeman Bradley Elias Paul Barrett David Migut
<b>MEETING ADJOURNED 10:18 A.M.</b>				