

**PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**MINUTES FOR Thursday, November 14, 2019, 10:00 a.m.**  
**Eighth Floor, Conference Room 851**  
**Ed Ball Building, 214 N. Hogan Street**  
**Jacksonville, FL 32202**

Committee Members: ✓Gregory Pease, Chairman  
 ✓Randall Barnes, Treasury  
 ✓James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
April Mitchell Steve Woodard ✓ Todd Smith ✓	P-05-17	Contract Amendment No. 6 Disaster Recovery Consulting Services Jacksonville Fire and Rescue Department/Emergency Preparedness Division	That Contract 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services be amended to increase the following accounts; Hurricane Matthew (DR4283) by \$181,500.00; Hurricane Irma (DR4337) by \$93,500.00; and Hurricane Dorian (DR4468) by \$375,000.00; for a total amount of \$650,000.00; Thereby, increasing the maximum indebtedness by \$650,000.00 to a new total maximum of \$5,689,494.00. All other terms and conditions as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	02/07/20	Approved 5-0
Twane Duckworth ✓ Ann Willis Bibinia Centeno ✓	P-47-15	Contract Amendment No. 4 (deferred 11/7/19) Aviation Insurance Broker Services Finance & Administration Department/Risk Management Division	That Contract No. 8518-04 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Aviation Insurance Broker Services is amended to: (i) ratify the contract from October 1, 2019 to effective date of renewal and exercise the fourth and final renewal option extending the period of service through September 30, 2020 with no renewal option remaining; (ii) incorporate the attached Renewal Proposal identified as Exhibit 'E'; and (iii) increase the maximum indebtedness by \$100,343.00 to a new not-to-exceed total maximum indebtedness of \$444,664.00. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	Approved 5-0
Twane Duckworth ✓ Ann Willis Bibinia Centeno ✓	P-58-15 PB#1	Contract Amendment No. 4 (deferred 11/7/19) Master Casualty Consultant Finance & Administration Department/Risk Management Division	That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, is amended to: (i) ratify the contract from October 1, 2019 to the effective date of renewal and exercise the fourth & final renewal option extending the period of service through September 30, 2020, with no renewal option remaining; and (ii) the maximum indebtedness of \$270,000.00 shall remain the same. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	Approved 5-0
William Joyce ✓ Robin Smith ✓	P-24-18	Subcommittee Report Construction Engineering & Inspection Services for Hart Bridge Approach Modifications Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three (3) proposals that were submitted all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 2. Eisman & Russo, Inc. 3. England Thims & Miller, Inc. 1. G-A-I Consultants, Inc.  We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>G-A-I Consultants, Inc.</u> , the number one ranked company.		Approved 5-0

<p>Robin Smith Jill Enz David Hahn ✓</p>	<p>P-11-19</p>	<p>Fee &amp; Contract Negotiations Architectural and Engineering Services for Miscellaneous Park Improvements-Annual Contract – North Department of Public Works/Engineering &amp; Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with GAI Consultants, Inc., for Architectural and Engineering Services for Miscellaneous Park Improvements-Annual Contract-North that: (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; (ii) provide a not-to-exceed maximum indebtedness to the City in the amount of \$2,000,000.00; and (iii) provide a period of service from execution of the contract to two (2) years with two (2) additional 2-year renewal options available upon satisfactory performance by the Consultant. All other terms and conditions are per the RFP and the City's standard contract language.</p>		<p>Approved 4-0</p>
<p>Patrick Greive Randall Barnes</p>	<p>N/A</p>	<p>Informational Update Financial Services Finance and Administration Department/Treasury Division</p>	<p>Pursuant to Section 126.313 of the City Code of Ordinances and the Treasury and Pension Procurement Procedures, the Treasury Division plans to issue requests for information for Underwriter Services on November 14, 2019. The selected firms will serve as a pool of qualified firms from which the City will choose to provide underwriting services related to the financing, refinancing, or restructuring of the City's debt during the term of the engagement. Selection under this process does not represent or guarantee any firm an award for underwriting business or that any amount of financings will be completed, it only makes the selected firm an eligible member of the City's underwriting team.</p>		<p>No approval needed</p>

MEETING ADJOURNED: 10:12 A.M.

cc: Council Auditor  
Subcommittee Members