

**PROFESSIONAL SERVICES EVALUATION
COMMITTEE MEETING**
MINUTES FOR Thursday, May 30, 2024, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106f if you wish to protest any of these items.

Committee Members: ✓Robert Waremburg, Chairman
✓Robin Adams, Treasury (in Brennan Merrell absence)
✓James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Noah Ray✓ Anne Coglianese✓	1	P-22-24	Introduce & Review Scope Extreme Temperature Risk Analysis Jacksonville Fire & Rescue /Emergency Preparedness Division	That the Committee approve the Scope of Service/Request for Proposal as Presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 5-0
Leah Hayes ✓ Diane Moser	2	P-17-21	Contract Amendment No. 3 Drug and Alcohol Screening Employee Services Department	That Contract No. 71173-21 between the City Of Jacksonville and Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening, be amended to increase the maximum indebtedness by \$20,000.00 to a new not-to-exceed maximum of \$185,000.00. All other terms and conditions, as previously amended shall remain the same.	08/31/24	Approved 4-0
Mary Diperna✓ Carolina Teran-Oceguera✓	3	P-09-24	Subcommittee Report Group Life Plan Employee Services Department	It is the consensus of the committee that of the three(3) proposals received in response to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) MetLife 2) The Standard 3) Usuable Life We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>MetLife</u> , the number one(1) ranked firm.		Approved 5-0
Robert Scott✓ Daryl Weinstein✓	4	P-48-23	Subcommittee Report Construction Engineering and Inspection Services for Various Architectural/Vertical Projects below \$4M – Annual Contract Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the three(3) proposals received in response to the Request for Proposal all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) Construction & Engineering Services Consultants, Inc. 3) Michael Baker International 1) Via Consulting Services, Inc. We recommend the above list is forwarded to the Mayor		Approved 5-0

				for final selection so that fee and contract negotiations may begin with <u>Via Consulting Services, Inc.</u> , the number one(1) ranked firm.	
Thomas McKnight Aaron Heric✓	5	P-50-23	Subcommittee Report Construction Engineering & Inspection Services for 2 nd Avenue North and Penman Road Complete Streets Projects Department of Public Works/Engineering & Construction Management	It is the consensus of the committee that of the two proposals received in response to the Request for Proposal both were found to be responsive, interested and qualified to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are: 2) CSI Geo, Inc. 1) RS&H, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>RS&H, Inc.</u> , the number one (1) ranked firm.	Approved 4-0
Steven Long Sheldon Gibbs	6	P-20-21	Contract Amendment No. 1 Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road Department of Public Works/Engineering & Construction Management	That Contract No. 70421-23, Originally executed June 26, 2023, between the City Of Jacksonville and STV, Inc., for Professional Engineering Services for Hartley Road Widening from San Jose Boulevard to Old St. Augustine Road, be amended to incorporate the attached Scope of Services, identified as Exhibit 'C' and Fee Schedule identified as Exhibit 'D' to increase the lump sum amount for Design Services by \$1,099,134.97 to a new limit of \$1,479,112.17 and to increase the not-to-exceed limits for: Survey/SUE/Mapping by \$108,353.53 to a new limit of \$349,343.82 and Geotechnical by \$43,786.67 to a new limit of \$57,181.12 and to add new not to exceed limits for Utility Coordination in the amount of \$47,623.99 and Traffic Counts in the amount of \$14,300.84, thereby increasing the maximum indebtedness by \$1,313,200.00 to a new maximum indebtedness in the amount of \$1,947,598.94. All other terms and conditions shall remain the same.	Deferred
Steven Long Sheldon Gibbs Gary Goldsberry✓	7	P-29-21	Contract Amendment No. 2 Engineering Services for Beach Renourishment Projects – Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 71759-22, originally executed June 23, 2022 between the City Of Jacksonville and Olsen Associates, Inc. for Coastal Engineering Services for Beach Renourishment Projects be amended to extend the Period of Service from June 23, 2024 to June 22, 2026 and to incorporate the attached Scope of Services identified as Exhibit E and Fee Schedule identified as Exhibit 'F'; increase the not-to-exceed limit for Professional Coastal Engineering Services by \$339,080.00 to a new limit of \$763,772.00, thereby increasing the maximum indebtedness to the City by \$339,080.00 to a new maximum indebtedness of \$763,772.00. All other terms and conditions, as previously amended shall remain the same.	Approved 4-0
Steven Long Sheldon Long	8	P-45-19	Contract Amendment No. 1 Professional Engineering Services for Collins Road Reconstruction from Blanding Blvd to Pineverde Lane Department of Public Works/Engineering & Construction Management Division	That Contract No. 70350-23, originally executed April 20, 2023, between the City of Jacksonville and Osiris 9 Consulting, Inc., for Professional Engineering Services for Collins Road Reconstruction from Blanding Blvd. to Pineverde Lane, be amended to incorporate the attached Scope of Services identified as Exhibit C and Fee Summary identified as Exhibit D; to increase the lump sum amount for Design Services by \$179,356.00 to a new lump sum amount of \$1,261,819.50; and to increase the not-to-exceed limit for Survey by \$41,583.28 to a new limit of \$356,224.11 and to add a new not-to-exceed limit for Traffic Data Collection in the amount of \$612.00; thereby increasing the maximum indebtedness by \$221,551.28 to a new maximum of \$2,325,370.68. All other terms and conditions shall remain the same.	Deferred

Melissa Long ✓ John Phillips ✓	9	P-12-24	Approval to Proceed with Evaluation the One (1) Proposal Received. Professional Engineering Review Services for Petroleum Restoration – Annual Contract Department of Public Works/Engineering & Construction Management Division	That the Committee approves proceeding with evaluation of the one(1) proposal received in accordance with Section 126.302(f) of the Procurement Code.		Approved 5-0
Meeting Adjourned: <u>10:15 A.M.</u>						

“The next PSEC meeting is scheduled to be held on Thursday, June 13, 2024