

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, May 27, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851  
Ed Ball Building, 214 N. Hogan Street  
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHlBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman  
✓ Brennan Merrell, Treasury (in Paul Barrett's absence)  
✓ David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Michael Turner ✓ Ken Lathrop	SS-10454-21	Single Source Purchase Oracle Cloud Consulting Services Finance and Administration Department/Information Technologies Division	That the City of Jacksonville enter into a Single Source Contract with Oracle America, Inc., for Oracle Cloud Consulting Services by incorporating the attached Ordering Document No. US-0982950 and Fee Agreement identified as Exhibit 'A'; the Period of Service will be from execution of the contract through one-year; the maximum indebtedness is a not-to-exceed purchase order amount of \$325,600.00; all other terms and conditions are per the City's standard contract language.		Approved 4-0
Todd Smith ✓ Steve Woodard ✓	P-09-21	Subcommittee Report Disaster Recovery and Mitigation Consulting Services for Incidents and Events Jacksonville Fire and Rescue Department/Emergency Preparedness Division	It is the consensus of the committee that of the six (6) proposals responding to the Request for Proposals (RFP) all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) Deloitte & Touche, LLP 1) Ernst & Young, LLP 2) Innovative Emergency Management, Inc. (IEM) We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Ernst &amp; Young, LLP, the number one ranked company.</u>		Approved 5-0
Nikita Reed Tim Rogers	P-31-20	Subcommittee Report Professional Architectural Services for Oceanway/New Berlin Library Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals responding to the Request for Proposals (RFP) all were responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) G. M. Hill Engineering, Inc. 1) PQH Group, Inc. 2) TTV Architects, Inc. We recommend the above top three listed companies are scheduled for oral interviews for further evaluation.		Deferred
Robin Smith ✓ William Joyce	P-40-16	Contract Amendment No. 7 Master Stormwater Management Plan (MSMP) Program Management Services Annual Contract	That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith Inc. for Master Stormwater Management Plan (MSMP) Program Management Services-Annual Contract be amended to: exercise the second and final 2-year	006/22/21	Approved 4-0

		Department of Public Works/Engineering & Construction Management Division	renewal option extending the period of service from June 22, 2021 through June 21, 2023; incorporate the attached Scope of Services identified as Exhibit M and Contract Fee Summary identified as Exhibit N; add a new lump-sum amount for MSMP County-wide CIP list in the amount of \$30,000.00 and a new not-to-exceed limit of \$20,000.00 for MSMP Support; thereby (iii) increasing the maximum indebtedness to the City by \$50,000.00 to a new not-to-exceed maximum of \$464,672.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of general Counsel may deem appropriate to ensure compliance with the City's ordinance, Procurement policies and procedures and applicable federal and state laws.		
William Joyee Robin Smith ✓  Tim Crutchfield ✓	P-17-19	Contract Amendment No. 1 Professional Architectural and Engineering Services for Programming, Site Selection and Design of New Medical Examiner's Office Department of Public Works/Engineering & Construction Management Division	That Contract 10754, originally executed February 4, 2020 between the City of Jacksonville and Gresham Smith for Professional Architectural and Engineering Services for Programming, Site Selection and Design of the New Medical Examiner's Office be amended to incorporate the attached Scope of Services identified as Exhibit "C" and Fee Schedule identified as Exhibit "D"; add a new lump sum amount for Design Services in the amount of \$1,188,335.22; and new not to exceed limits for: Transportation in the amount of \$3,000.00, Reproductions in the amount of \$7,000.00 and FGBC Registration Fee in the amount of \$500.00, thereby increasing the maximum indebtedness by \$1,198,835.22 to a new maximum indebtedness to the City in the amount of \$1,390,535.14. All other terms and conditions shall remain the same.	To Project Completion	Approved 5-0
Alex Baker		Addition to Legal Related Services List Procurement Division	That the committee approve the following company for inclusion to the Legal Related Services list under the category of Abstracts and Title Insurance Services:  Paradise Title of St. Augustine, LLC Pamela B. Gesell, Owner		Approved 3-0
<b>MEETING ADJOURNED 10:08 A.M.</b>					

cc: Council Auditor  
Subcommittee