

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, May 16, 2024, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

Join Teams Meeting

For Teams link, please visit coj.net/departments/finance/procurement

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e) if you wish to protest any of these items.

Committee Members: ✓ Robert Waremburg, Chairman
 ✓ Brennan Merrell, Treasury
 ✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Keith Powers Gail McCormick ✓ Barbara Holton ✓ Dan Pearson	1	P-35-21	Contract Amendment No. 1 Physical Therapist for JFRD Jacksonville Fire & Rescue Department	That Contract No. 71619-22 between the City Of Jacksonville and Unify Health Services LLC, for Physical Therapist for JFRD be amended to ratify the contract to May 16, 2024, and extend it thru April 26, 2026, with one(1) renewal option remaining at terms mutually agreeable and increase the maximum indebtedness by \$98,000.00 to a new not-to-exceed amount of \$283,000.00, with all other terms and conditions remaining the same.		Approved 5-0
Mary Diperna ✓ Carolina Teran-Oceguera ✓	2	P-04-21	Contract Amendment ¹ Dental Insurance Employee Services Department	That Contract No. 71083-21 between the City Of Jacksonville and Humana Insurance Company for the provision of Dental Insurance shall be amended to incorporate the attached Renewal Rate Offer identified as Exhibit 'C'; increase the maximum indebtedness by \$2,544,000.00 to a new not-to-exceed amount of \$9,544,000.00 and exercise the first renewal option extending the period of service from January 1, 2025, thru December 31, 2025, with one (1) renewal option remaining at terms mutually agreeable	12/31/24	Approved 5-0

<p>Gary Goldsberry ✓</p> <p>Fred Sumter</p>	<p>3</p>	<p>P-43-23</p>	<p>Fee & Contract Negotiations Construction Engineering and Inspection Services for City Bridge-Structural Projects Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with Eisman & Russo, Inc. for Construction Engineering and Inspection Services for City Bridge-Structural Projects below \$4M – Annual Contract that includes the attached Scope of Services identified as Exhibit ‘A’ and Rate Schedules identified as Exhibit ‘B’ each project performed under this agreement shall be authorized by an individual purchase order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$1,000,000.00; the initial period of service will be for two (2) years from the execution of the contract thru two-years with the option to extend such contract for two additional two-year periods upon satisfactory performance by the consultant. All other terms and conditions are as provided in the RFP and the City’s standard contract language.</p>		<p>Approved 4-0</p>
<p>John Baxter</p> <p>Daniel VanSickle</p> <p>David Hahn ✓</p>	<p>4</p>	<p>P-44-23</p>	<p>Fee & Contract Negotiations Professional Services for Various Pedestrian Improvements and Sidewalk Projects Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City Of Jacksonville enter into a contract with Almond Engineering, P.A. for Professional Services for Various Pedestrian Improvements and Sidewalk Projects that incorporates the attached Scope of Services identified as Exhibit ‘A’ and Rate Schedules identified as Exhibit ‘B’; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$2,500,000.00. The initial Period of Service will be from date of execution of contract thru two (2) years with the option to extend such contract for two (2) additional two(2) year periods upon satisfactory performance by the consultant. All other terms and conditions are as provided in the RFP and the City’s standard contract language.</p>		<p>Approved 4-0</p>
<p>Gary Goldsberry ✓</p> <p>Michael Derbaum</p>	<p>5</p>	<p>P-45-23</p>	<p>Fee & Contract Negotiations Engineering Design Services for Hopkins Creek Regional Stormwater Improvements Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City Of Jacksonville enter into a contract with Almond Engineering, P.A. for Engineering Design Services for Hopkins Creek Regional Stormwater Improvements that incorporates the attached Scope of Services identified as Exhibit ‘A’ and Rate Schedules identified as Exhibit ‘B’ to provide a lump sum amount for Design Services in the amount of \$210,084.14 and not-to-exceed limits for: Survey & SUE in the amount of \$40,540.09, Geotechnical in the amount of \$81,834.34, Environmental in the amount of \$20,380.53, Structural Engineering in the amount of \$153,784.41, Traffic Engineering in the amount of \$59,819.71 and Landscaping in the amount of \$24,750.00, with a maximum indebtedness to the City in the amount of \$591,193.22 and with a Period of service from Execution of the contract to Project Completion. All other terms and conditions are per the RFP and the City’s standard contract language.</p>		<p>Approved 4-0</p>

Jill Enz ✓ Anne Coglianese ✓	6	P-20-24	Introduce & Review Scope Urban Forest Management Plan Planning & Development	That the Committee approve the Scope of Service/Request for Proposal as Presented with such minor changes thereto as may be approved by the Chief of Procurement and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and applicable federal and state laws.		Approved 5-0
Alex Baker	7	N/A	Addition to Legal Related Services List Procurement Division	That the Committee review/approve the request of Lyon Goultix on behalf of Omni-Invictus, LLC d/b/a Array for inclusion on the Legal Related Services list - Court Reporting.		Approved 3-0
Meeting Adjourned: <u>10:09 A.M.</u>						

"The next PSEC meeting is scheduled to be held on Thursday, May 30, 2024