

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, February 18, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/82589525551?pwd=UzhWU3MxUk9Gd0hiSmNZV2Z2ck9SQ09>

Meeting ID: 825 8952 5551

Passcode: 673292

Committee Members: ✓ Gregory Pease, Chairman
✓ Paul Barrett, Treasury (in Randall Barnes absence)
✓ David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Keith Powers✓ April Mitchell✓	P-49-20	Subcommittee Report Disaster Recovery Consulting Services for COVID-19 & Other Public Health Emergencies Jacksonville Fire & Rescue Department/Emergency Management Division	It is the consensus of the committee that of the ten (10) proposals received responding to the Request for Proposal (RFP) Five were deemed non-responsive and five (5) were responsive, interested, qualified and available to provided the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Ernst & Young 3) ICF Incorporated, LLC 1) Wheeler Emergency Management Consultants We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Wheeler Emergency Management Consultants</u> , the number one ranked company.		Approved 5-0
Wanda Verdejo✓ Bibinia Centeno Tracy Flynn✓	P-36-19	Contract Amendment No. 2 Property Insurance Brokerage Services Finance and Administration Department/Risk Management Division	That Contract No. 602671-20 between the City of Jacksonville and Brown & Brown, Insurance for Property Insurance Brokerage Services be amended to: exercise the second of four (4) renewal options extending the period of service from March 1, 2021 through February 28, 2022, with two (2) renewal options remaining; and increase the maximum indebtedness by \$6,905,657.00 to a new total maximum of \$13,150,636.00. All other Terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, procurement policies and procedures and applicable federal and state laws.		Approved 5-0

<p>Thomas McKnight Kelsey Cox</p>	<p>P-43-20</p>	<p>Subcommittee Report Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects Department of Public Works/Engineering & Construction Management Division</p>	<p>It is the consensus of the committee that of the six (6) proposals received responding to the Request for Proposal (RFP) all was responsive, interested, qualified and available to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are:</p> <p>2) AE Engineering, Inc. 3) CSI Geo, Inc. 1) Meskel & Associates Engineering, PLLC</p> <p>We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Meskel & Associates Engineering, PLLC</u>, the number one ranked company.</p>		<p>Deferred</p>
<p>Jordan Elsbury Marlene Russell ✓</p>	<p>P-39-20</p>	<p>Fee & Contract Negotiations Federal Government Relations Consultant Office of the Mayor</p>	<p>That the City of Jacksonville enter into a contract with Ballard Partners, Inc., for Federal Government Relations Consultant that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; the initial period of service will be from April 1, 2021 through March 31, 2022, with three (3) one-year renewal options remaining upon satisfactory performance by the Consultant. All other terms and conditions shall be as provided in the Request for Proposal and the City's standard contract language.</p>		<p>Approved 4-0</p>
<p>MEETING ADJOURNED 10:08 A.M.</p>					

cc: Council Auditor
Subcommittee