

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, December 12, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: ✓ Gregory Pease, Chairman
 ✓ Paul Barrett, Treasury (in Randall Barnes absence)
 ✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTR EXP</i>	<i>OUTCOME</i>
Jody McDaniels ✓ Krista Fogarty ✓	P-41-19	Subcommittee Report Brownfield Environmental Site Assessment Services Planning and Development Department	It is the consensus of the committee that of the three (3) proposals that were submitted all were found to be responsive interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Environmental Consulting & Technology, Inc. 3) Kimley-Horn 1) Terracon Consultants, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Terracon Consultants, Inc.</u> , the number one ranked company.		Approved 5-0
Bradley Elias ✓ Erika McManus ✓	P-05-20	Approval to proceed with Evaluation of Proposal Received Laboratory Services for JFRD Department Personnel Jacksonville Fire & Rescue Department	That the committee approves proceeding with evaluation of the one proposal received in accordance with Section 126.302(f) of the Procurement Manual.		Approved 5-0
Jeff Foster ✓ Will Williams ✓	P-30-14	Contract Amendment No. 2 Environmental Consulting, Testing and O&M Services Department of Public Works/Solid Waste Division	That Contract No. 10082 between the City of Jacksonville and Mechling Engineering & Consulting, Inc., for Environmental Consulting, Testing and O&M Services is amended to: (i) exercise the second and final renewal option extending the period of service from December 20, 2019 through December 19, 2020 with no renewal option remaining; the maximum indebtedness shall remain a not-to-exceed amount of \$1,925,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	12/19/19	Approved 5-0
William Joyce Robin Smith David Hahn ✓	P-02-20	Introduce & Review Scope Professional Engineering Services for New Berlin Road from the Intersection at Pulaski Road/Starratt Road to Cedar Point Road Department of Public Works/Engineering & Construction Management Division	That the committee approves the Scope of Services/Request for Proposal(RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
William Joyce Robin Smith Nikita Reed ✓	P-40-16	Contract Amendment No. 4 Master Stormwater management Plan (MSMP) Program Management Services Department of Public Works	That Contract No. 6354-16, originally executed June 23, 2017, between the City of Jacksonville and CDM Smith, Inc., for Master Stormwater Management Plan (MSMP) Program Management Services-Annual Contract, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'G' and Contract Fee Summary identified as Exhibit 'H'; (ii) add a new not-to-exceed limit for CRS Support in the amount of \$40,000.00; thereby (iii) increasing the maximum indebtedness by \$40,000.00 to a new not-to-exceed total maximum of \$372,209.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable federal and state laws.	06/21/21	Approved 4-0
William Joyce David Hahn ✓ Daryl Joseph	P-10-19	Fee & Contract Negotiations Professional Design Services for the Southbank Riverwalk Extension	That the City of Jacksonville enter into a contract with the Haskell Company for Professional Design Services for the Southbank Riverwalk Extension, that incorporates the attached Scope of Services identified as		Approved 4-0

		Department of Public Works/Engineering & Construction Management Division	Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide not-to-exceed limits for Design in the amount of \$283,118.69, Survey in the amount of \$41,410.10; Geotechnical in the amount of \$158,993.39, Permitting in the amount of \$37,715.29, Public Outreach \$5,083.56, Structural Engineering in the amount of \$258,568.38 and Upland Connections in the amount of \$5,000.00, thereby providing a not-to-exceed total maximum indebtedness of 789,889.41; and providing a period of service from execution of the contract to project completion.		
Damian Cook ✓ Devon Dignan ✓	P-46-17	Contract Amendment No. 6 (Deferred 12/05/19) Data Analytics Consultant Services Finance and Administration Department/Office of Grants and Contract Compliance	That Contract No. 10167-03 between the City of Jacksonville and NLP Logix, LLC for Data Analytics Consultant Services, be amended to: (i) increase the attached Scope of Services identified as: Criminal Justice Reinvestment Grant Project 10 by \$16,800.00; Kids Hope Alliance Advance Analytics Project 11 by \$72,000.00; & Kids Hope Alliance-Healthy Families Program Efficacy Analysis Project 12 by \$25,000.00; thereby (ii) increasing the maximum indebtedness by \$113,800.00 to a new not-to-exceed total maximum of \$437,755.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	07/12/20	Approved 5-0
MEETING ADJOURNED: — 10:23 A.M. —					

cc: Council Auditor
Subcommittee Members