

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday December 03, 2020, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Dustin Freeman, Chairman (in Greg Pease absence)
Paul Barrett, Treasury (in Randall Barnes absence)
David Migut, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Marlene Russell Jordan Elsbury	P-44-20	Approval to Proceed with Evaluation of Proposals Received State Government Relations Consultant Office of the Mayor	That the committee approves proceeding with the evaluation of the two (2) proposals received in accordance with Section 126.302(f) of the Procurement Manual.		Approved 4-0
Thomas Ossi Kenneth Lathrop	P-48-20 PB#1	Permission to Piggyback State of Florida IT Contract Staff Augmentation ITD	That the City of Jacksonville is authorized to enter into an agreement utilizing State Contract No. 80101507-SA-19-1 for State of Florida IT Contract-Staff Augmentation Services per Purchasing Code 126.309 with one or more of the Contractors identified in Exhibit 'B' by: incorporating the attached Contract identified as Exhibit 'A'; incorporating the Contract Fee sheet set forth at https://www.dms.myflorida.com/business_operations/state_purchasing/state_contracts_and_agreements/state_term_contracts/information_technology_staff_augmentation_services2 incorporating Contractors List identified as Exhibit 'B' providing a not-to-exceed amount of \$80,640.00 for the service; and providing a period of service from December 7, 2020 through June 6, 2021. All other terms and conditions are per the City's standard contract language.		Approved 4-0
Robin Smith Melissa Long Nikita Reed	P-36-16	Contract Amendment No. 6 NPDES Engineering and Permit Administration Services - Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 6398-23, originally executed December 26, 2016, between the City and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services- Annual Contract be amended to incorporate the attached Scope of Services identified as Exhibit M and Contract Fee Summary identified Exhibit N; to exercise the second and final renewal option extending the period of service to December 25, 2022 with no renewal option remaining; and to increase the lump-sum amount for NPDES Engineering and Permit Administration Services by \$750,088.84 to a new limit of \$4,185,226.50 and to increase the not to exceed limits for: PWD Special Project Requests by \$30,000 to a new limit of \$95,900; EQD Special Project Requests by \$34,000 to a new limit of \$89,000.00 and M&LM Division Special Project Requests by \$25,000.00 to a new limit of \$223,535.05; thereby increasing the maximum indebtedness to the city by \$839,088.84 to a new limit of \$4,593,661.55; with all other terms and conditions of the agreement remaining unchanged.	12/25/20	Approved 4-0
Eric Fuller Nikita Reed	P-21-20	Subcommittee Report (Deferred 11/05/20) Contamination Assessment & Remediation Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the twelve (12) proposals received responding to the Request for Proposal (RFP) all were found to be responsive interested, qualified, and available, to provide the required services. The ranking of first and a tie for second designates the order of qualification of these companies to perform the required services and alphabetically they are: 1. Aerostar SES, LLC 2. Geosyntec Consultants, Inc.. 2. Terracon Consultants, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Aerostar SES, LLC., the number one ranked firm.		Approved 5-0

MEETING ADJOURNED: 10:07 A.M.

cc: Council Auditor Subcommittee Members