

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, August 26, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHlBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman
✓ Brennan Merrell, Treasury (in Paul Barrett absence)
✓ Harry Wilson, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Christel Burgos ✓ (Via Zoom) April Mitchell	P-35-20	Contract Amendment No. 1 Medical Collection Services Jacksonville Fire and Rescue Department	That the Contract between the City of Jacksonville and Applied Business Services, Inc., d/b/a Security Collections Agency to provide Medical Collection Services be amended to exercise the first of three (3) one-year renewal options extending the period of service from October 1, 2021 through September 30, 2022, with two (2) renewal options remaining; All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/21	Approved 4-0
Wanda Verdejo ✓ Tracy Flynn	P-58-15 PB#1	Contract Amendment No. 6 Piggyback of DCSB Master Casualty Consultant Finance and Administration Department/Risk Management Division	That Contract No. 9429-02 between the City of Jacksonville and E.W. Siver & Associates d/b/a Siver Insurance Consultants Management, for Master Casualty Consulting/Employee Benefits and Auditing Services, be amended to: (i) extend the period of service from October 1, 2021, through September 30, 2022; and (ii) increase the maximum indebtedness by \$65,000.00 to a not-to-exceed amount of \$400,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/21	Approved 4-0
Tracy Flynn Bibinia Centeno ✓ Barbara Holton ✓	P-18-18	Contract Amendment No. 3 Casualty Actuarial Services Finance and Administration Department/Risk Management Division	That Contract No. 9925-01 between the City of Jacksonville and AMI Risk Casualty, Inc., for the provision of Casualty Actuarial Services be amended to exercise the third (3) of four (4) renewal options extending the period of service from October 1, 2021, through September 30, 2022, with one renewal option remaining; provide \$27,200.00 for the annual services; and increase the maximum indebtedness by \$27,200.00 to a new not-to-exceed total maximum of \$108,800.00. All other terms and conditions, as previously amended, shall remain the same.	09/30/21	Approved 5-0
Tracy Flynn Bibinia Centeno ✓ Barbara Holton ✓	P-19-18	Contract Amendment No. 3 Workers Compensation Managed Care Services Finance and Administration Department/Risk Management Division	That Contract No. 9926-01 between the City of Jacksonville and USIS, Inc., d/b/a AmeriSys, for Workers' Compensation Managed Care Services, be amended to (i) exercise the third renewal option extending the period of service from October 1, 2021, through September 30, 2022, with one renewal option remaining; (ii) provide \$365,500.00 for the services; thereby (iii) increasing the maximum indebtedness by	09/30/21	Approved 5-0

			\$365,500.00 to a new not-to-exceed total maximum of \$1,409,750.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
Thomas Goldsbury✓ Robin Smith	P-14-17	Contract Amendment No. 6 Professional Design Services for Jacksonville Beach Pier – Review/Design Department of Public Works/Engineering & Construction Management Division	That Contract No. 3140-33 between the City of Jacksonville and RS&H for Professional Design Services for Jacksonville Beach Pier Review/Design be amended to: (i) incorporate the attached Scope of Services for Contract Administration identified as Exhibit 'A-5' and Contract Fee Schedule identified as Exhibit 'B-5'; (ii) increase a lump-sum amount for Project Management, Pre-Construction Support and Construction Support Services by \$27,867.55 to a new total of \$125,151.39, to increase the not-to-exceed amount for Construction and Engineering Inspection by \$176,420.00 to a new total of \$709,351.58; and to increase the maximum indebtedness of the City by \$204,287.55 to a new total of \$1,472,552.24. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	To Project Completion	Approved 4-0
Michael Chao Kristin De Han✓	P-26-21	Introduce & Review Scope Asbestos Abatement Consulting Services Neighborhoods Department/Municipal Code Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0 (as amended)
William Joyce Robin Smith Nikita Reed✓	P-13-21	Introduce & Review Scope Construction Engineering and Inspection Services On Handicap Ramp Design-Build Projects Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
William Joyce Robin Smith Nikita Reed✓	P-14-21	Introduce & Review Scope Construction Engineering & Inspection Services for the Lasalle Drainage Design-Build Project Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		Approved 4-0
Robin Smith Steven Long Nikita Reed✓	P-11-17	Contract Amendment No. 2 St. Johns Bluff Road Sidewalk Improvement Projects Department of Public Works/Engineering & Construction Management Division	That Contract No. 10101-01, originally executed November 2, 2017, between the City and Civil Serves, Inc., for St. Johns Bluff Road Sidewalk Improvement Project, be amended to incorporate the attached Scope of Services identified as Exhibit 'E'; increase the exceed limits for: Post Design Services for the East Side in the amount of \$14,000.00 to a new limit of \$28,000.00 and the West Side by \$16,000.00 to a new limit of \$26,000.00; thereby increasing the maximum indebtedness by \$30,000.00 to a new maximum of \$421,945.70. All other terms and condition, as previously amended shall remain the same.		Approved 4-0

Kenneth Lathrop Thomas Ossi ✓	SS-10956-21	Single Source Purchase Application Development Analyst Finance and Administration Department/Information Technologies Division	That the City of Jacksonville enter into a Single Source Contract with AR International Enterprises, Inc., for Dinesh Thota for Application Development Analyst by incorporating the attached fee summary identified as Exhibit 'A'; the Period of Service will be from September 1, 2021, August 31, 2022; the maximum indebtedness is a not-to-exceed purchase order amount of \$140,160.00; all other terms and conditions are per the City's standard contract language.	Approved 4-0
Kenneth Lathrop Thomas Ossi ✓	SS-10965-21	Single Source Purchase Application Development Analyst Finance and Administration Department/Information Technologies Division	That the City of Jacksonville enter into a Single Source Contract with AR International Enterprises, Inc., for Venkat Maddireddy for Application Development Analyst by incorporating the attached fee summary identified as Exhibit 'A'; the Period of Service will be from September 1, 2021, August 31, 2022; the maximum indebtedness is a not-to-exceed purchase order amount of \$140,160.00; all other terms and conditions are per the City's standard contract language.	Approved 4-0
Kenneth Lathrop Michael Turner ✓	SS-10454-21	Contract Amendment No. 1 Oracle Cloud Consulting Services Finance and Administration Department/Information Technologies Division	That the Contract No. 71055-21 between the City of Jacksonville and Oracle America, Inc., for Oracle Cloud Consulting Services be amended by increasing the maximum indebtedness by \$550,000.00 to a new not-to-exceed maximum of \$875,600.00; all other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	Approved 4-0
Bradley Elias Erika McManus Gail McCormick ✓	P-05-20	Contract Amendment No. 1 Laboratory Services for JFRD Jacksonville Fire & Rescue Department	That Contract No. between the City and Quest Diagnostics Clinic for Laboratory Services for JFRD be amended to ratify the contract from June 30, 2021, through the date of the granting of this award and extend the period of service to June 30, 2022., with two (2) renewals remaining;; the maximum indebtedness shall remain a not to exceed amount of \$123,000.00. All other terms and conditions remain the same.	Approved 4-0
Meeting Adjourned: <u>10:23 A.M.</u>				

"The next PSEC meeting is scheduled to be held on Thursday, September 9, 2021."