Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Master Stormwater Management Plan (MSMP) Program Management Services

Requested Action/Authority:

Recommend that COJ enter into a contract with CDM Smith, Inc. that includes the attached Scope of Services, Exhibit A and Rate Schedules, Exhibit B. Each project performed under the agreement are authorized by individual Purchase Orders subject to funding and not to exceed cost based on each.

Justification/Explanation:

Scope and Rate award for P-39-23.

Legal Contract #:	TBD	Contract Date:	07/18/2024	Change Order/AMD #:	n/a	
PO/Release #:	TBD	Bid Date:	07/18/2024	Awarded Supplier:	CDM Smith, Inc.	
Licenses Verified:	Yes	Effective Date:	07/18/2024	Basis of Award:	Highest Evaluated	
Federally Funded:	Yes	No. of Bids:	N/A	Responses Received:	N/A	Attachments:
Solicitation:	N/A - P-39 - 23			Procurement Contract #:	N/A - n/a	
Executed By:	Office of General Counsel					

PoP:Base:	2 years	Options:	2 @ 2 Year Renewal Options	Extension(s):	2
JSEB Rec.:	Encouragement	%:	0	Bonds Waived Pursuant To:	N/A

Fund:	00111	Center:	153001	Acct:	531090	Proj:	000000	Activity:	00000000	$	0
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 1,000,000	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWEN:ENGINEERING_AND_CONSTRUCTION_MANAGEMENT			
Concurrence:	DocuSigned by: Sheldon D. Gibbs, P.E. 843DE27A46A74CA...	Title:	CHIEF OF ENGINEERING CONSTRUCTION MANAGEMENT	7/19/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	7/22/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Benjamin Kemp 17483D5CD0EE4C1...	Chief of Procurement:	DocuSigned by: B19F1D517352456...
Name:	Benjamin Kemp	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
Jacksonville.gov

A NEW DAY.

July 8, 2024

TO: Dustin Freeman, Chairman
Professional Services Evaluation Committee

THRU: Nina Sickler, P.E. DocuSigned by: Nina Sickler 1EFA223D5D23487...
Director of Public Works

FROM: Sheldon D. Gibbs, P.E. DocuSigned by: Sheldon D. Gibbs, P.E. 9A3DE2A6A7C0...
Chief, Engineering and Construction Management

Nikita Reed, PE DocuSigned by: Nikita Reed 4A8CA23E53642E...
Engineering Operations Manager

Michael Derbaum, P.E. DocuSigned by: Michael Derbaum 68C42C5864EE436...
Professional Engineer

SUBJECT: Scope and Fee Award P-39-23
CDM Smith, Inc.
Master Stormwater Management Plan (MSMP) Program Management Services (Rebid)

The Engineering Division has negotiated with the consultant selected for Master Stormwater Management Plan (MSMP) Program Management Services (Rebid), resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. This project was bid as encouragement.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with CDM Smith, for Master Stormwater Management Plan (MSMP) Program Management Services (Rebid) that includes the attached Scope of Services identified as Exhibit “A” and Rate Schedules, identified as Exhibit “B”. Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is $1,000,000.00. The initial Period of Service will be for two (2) years from the date of contract execution, with the option to extend such contract for two (2) additional two (2) year periods upon satisfactory performance by the Consultant. All other terms and conditions are as provided in the RFP and the City’s standard contract language.

SDG/lw

Attachment: Exhibits A& B
JSEB Participation

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Description of Services and Deliverables

This is a Request for Proposals (RFP) from Consultants to provide Professional Engineering, services, and all other services as may be needed by the City for the updating and upgrading of the current Master Stormwater Management Plan (MSMP) for the City of Jacksonville, Florida.

Components that may be addressed as a part of the project include, but are not limited to, the following:

- Coordination with FEMA and other adjacent communities
- Data acquisition
- Update, upgrade and develop SWMM models
- Develop Digital Flood Insurance Rate Maps (DFIRMs)
- Develop a water quality model to identify and prioritize city stormwater retrofit projects that will most efficiently reduce pollutant loading entering the lower St. Johns River from urban runoff.
- Develop and update web-based applications for Flood Maps, hydrology and hydraulics, stage and flow time series and summary statistics.
- Update the existing MSMP project list.
- Update MSMP models based on newest information.
- Development of conceptual design solutions in problem areas.
- WQ Coordination.
- Provide support to the Planning Department for future and existing flood risk discussions.
- Update the county-wide DFIRM.

It is anticipated that services will generally be performed in accordance with the following:

A. Work by the CONSULTANT selected under this RFP may include, but not necessarily be limited to, updating and upgrading the City's MSMP and updating FIRMS based the upgraded SWMM model. Coordination with FEMA and the adjacent communities to incorporate all applicable data needed to produce an accurate MSMP. Updating the current SWMM model (or the latest version) acceptable by the City of Jacksonville. Update the MSMP's land use & hydraulics applications, coordinate with adjacent communities as needed, water quality modeling, and developing a web based application for the above.

B. Additionally, the CONSULTANT will consider potential tidally influenced sunny day and joint tidal and design storm event flooding to determine flood stage impacts on:
   - Flood stages and level of service (LOS); and
   - Existing and proposed City infrastructure, including water, sewer, stormwater, roadways, seawalls/bulkheads, and City emergency facilities.

   The results will be used to incorporate resiliency planning into current and future City projects, and will include but not be limited to:
   - Review of available data, models, studies, and design guidance documents;
   - Evaluations of varying scenarios with existing and future models;
   - Review and analysis of the impacts on City infrastructure;
   - Recommendations for project features and components; and
   - Evacuation route and emergency facility planning.

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EXHIBIT B

CDM Smith Inc.

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

May 7, 2024

Ms. Nikita Reed
Engineering Manager
City of Jacksonville
214 North Hogan Street, 10th Floor
Jacksonville, FL 32202

Subject: RFQ: 39-23 Master Stormwater Management Plan Program Management Services Hourly Fee Development

Dear Ms. Reed:

As requested, the following is our information regarding overhead multipliers and personnel hourly rates for the contract identified above with the City of Jacksonville. These hourly rates for individual classifications will be used through the duration of the Contract, unless otherwise agreed upon by both parties. Our audited overhead rate is 1.778.

Overhead and Fringe Benefits	1.778

Since our overhead rate is above the 175% allowed by the City, CDM Smith is agreeing to use 175 for the billing rates as shown on the next page.

I hereby certify that the hourly rates and multiplier are true and correct.

Approved By:

Name: Leslie Samel, PE, BCEE, Vice President

Date: April 29, 2024

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EXHIBIT B

CDM Smith

Ms. Nikita Reed
May 7, 2024
Page 2

Individual classification for personnel hourly rates is as follows.

NAME OF CONTRACTOR **CDM Smith Inc.**

Proposal Number **P-39-23**

1. Average hourly direct labor rates (without Fringe Benefits)

Officer	$	104.00	hr.
Technical Expert/Quality Manager	$	93.00	hr.
Project Manager	$	80.00	hr.
Sr Design Engineer or Architect	$	82.00	hr.
Design Engineer or Architect (Registered) II	$	70.00	hr.
Design Engineer or Architect (Registered) I	$	58.00	hr.
Designer or Technician (Non-Registered) II	$	53.00	hr.
Designer or Technician (Non-Registered) I	$	40.00	hr.
Drafter or CADD Operator	$	52.00	hr.
Sr Field Inspector	$	57.00	hr.
Field Inspector	$	35.00	hr.
Project Accountant	$	43.00	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	$	30.00	hr.

2. Total Overhead Rate (to be applied to Direct Labor:) **175** %
3. Profit Rate (to be applied to Direct Labor plus Overhead) **10** %
4. Cost of 4-man survey crew per 8 hour day (If applicable) $ NA hr.
5. Other Direct Project Costs per Unit (please specify)
   Subconsultants and direct expenses are not included in the hourly billing rates.
6. Estimated percentage of total fee to be performed by subconsultants %
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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EXHIBIT B

CDM Smith Inc.
North America Unit

Statement of Direct Labor, Fringe Benefits, and General Overhead

For the Fiscal Year Ended December 31, 2022

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Chris Russell + Co.
Accountants | Advisors

Independent Auditor's Report on the Statement of Direct Labor, Fringe Benefits, and General Overhead

The Management of
CDM Smith Inc. - North America Unit
Boston, Massachusetts

Opinion

We have audited the Statement of Direct Labor, Fringe Benefits, and General Overhead (the "Statement") of CDM Smith Inc. - North America Unit, an operating unit within CDM Smith Inc., for the fiscal year ended December 31, 2022 and the related notes to the Statement.

In our opinion, the Statement referred to above presents fairly, in all material respects, the direct labor, fringe benefits, and general overhead of CDM Smith Inc. - North America Unit for the fiscal year ended December 31, 2022, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Statement of Direct Labor, Fringe Benefits, and General Overhead section of our report. We are required to be independent of CDM Smith Inc. - North America Unit and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Statement of Direct Labor, Fringe Benefits, and General Overhead

Management is responsible for the preparation and fair presentation of the Statement in accordance with accounting principles generally accepted in the Unites States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Statement that is free from material misstatement, whether due to fraud or error.

In preparing the Statement, management is required to evaluate whether there are conditions or events, considered in aggregate, that raise substantial doubt about CDM Smith Inc. - North America Unit's ability to continue as a going concern within one year after the due date that the Statement was available to be issued.

9133 R. G. Skinner Parkway, Suite 4, Jacksonville, Florida 32256
Telephone (904) 862-6119- Facsimile (904) 212-3334 - www.crcocpa.com

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Auditor's Responsibilities for the Audit of the Statement of Direct Labor, Fringe Benefits, and General Overhead

Our objectives are to obtain reasonable assurance about whether the Statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the Statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of CDM Smith Inc. - North America Unit's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the Statement.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about CDM Smith Inc. - North America Unit's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Chris Russell + Company, PLLC

Jacksonville, Florida
May 31, 2023

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EXHIBIT B

CDM Smith Inc-North America Unit
Statement of Direct Labor, Fringe Benefits, and General Overhead
Year Ended December 31, 2022

	Per General Ledger		
	Office	Field (CEI)	Field (Non CEI)
Direct Labor	$ 114,440,985	$ 11,761,680	$ 22,609,684
Fringe Benefits			
Sick, vacation, holiday, and other paid absences	$ 21,315,720	$ 1,933,236	$ 3,682,204
Health, dental, and workers' comp insurance	17,143,479	1,669,960	2,981,053
Payroll tax expense	12,887,909	1,315,384	2,383,011
Incentive compensation	8,146,293	487,545	1,301,866
Retirement benefits	4,693,048	456,247	815,133
Other benefits	164,188	11,896	35,507
Career development	31,056	264	3,523
Total Fringe Benefits	$ 64,381,693	$ 5,874,532	$ 11,202,297
General Overhead			
Salaries	$ 43,192,766	$ 3,794,977	$ 5,776,742
Corporate allocation	36,695,739	3,358,754	5,866,739
Computer expense	17,927,523	1,527,909	2,847,284
Rent expense	13,444,344	144,367	200,314
Administrative expense	6,047,500	272,665	581,262
Audit and general legal expense	5,320,289	546,793	1,049,109
Professional liability insurance	3,930,342	421,915	717,200
State and local taxes	3,701,282	131,178	254,177
Depreciation expense	3,095,909	38,140	29,471
General insurance	1,627,580	176,156	299,408
Taxes and licenses	893,124	32,582	31,254
Consulting	834,578	77,432	57,965
Marketing	734,434	69,154	151,427
Telephone expense	713,238	118,420	123,801
Committees and societies	692,508	16,512	55,504
Printing	528,034	7,792	6,978
Sponsorships	515,228	4,061	30,065
Supplies	437,964	44,695	32,963
Moving expenses	382,041	20,083	13,988
Bid and proposal costs	320,181	31,608	64,556
Equipment and furniture rental	249,805	841,443	23,197
Postage and delivery	189,177	4,961	17,801
Federal income taxes	55,133	-	-
Repairs and maintenance	28,264	6,484	365
Subscriptions and library	15,436	3,001	266
Technical research	11,927	-	683
Temporary help	2,792	28	271
Contributions	676	-	-
Interest expense	120	-	26
Bad debt expense	(154,953)	-	520
Miscellaneous and other expense	(2,394,285)	313,515	606,446
Total General Overhead	$ 139,038,696	$ 12,004,625	$ 18,839,782
Total Indirect Costs	$ 203,420,389	$ 17,879,157	$ 30,042,079
Fringe Benefits Percentage of Direct Labor	56.26%	49.95%	49.55%
General Overhead Percentage of Direct Labor	121.49%	102.07%	83.33%
Total Overhead Percentage of Direct Labor	177.75%	152.02%	132.88%

See Notes to Statement of Direct Labor, Fringe Benefits, and General Overhead

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EXHIBIT B

CDM Smith Inc. – North America Unit
Notes to Statement of Direct Labor, Fringe Benefits, and General Overhead
December 31, 2022

1. *The Company*

CDM Smith Inc. – North America Unit ("NAU"), is an operating unit of CDM Smith Inc., (the "Company") a professional engineering, planning, and environmental consulting firm. CDM Smith Inc. was founded in 1947 and incorporated in the Commonwealth of Massachusetts in 1970. Its projects are diverse, including industrial and public facilities and transportation and private development.

Within CDM Smith Inc. there are several operating units called "client service units" organized around and to serve major client types. The North America Unit is the largest of these operating units. NAU provides services to non-federal public sector clients in the United States.

Revenues are derived from billings for services, equipment, and reimbursable expenses. Revenues are recognized when (or as) performance obligations are satisfied.

2. *Basis of Accounting and Description of Accounting System*

NAU uses the accrual basis of accounting for recording revenue and expenses.

NAU maintains a job-order cost accounting system for the recording and accumulation of costs incurred under its contracts. Each project is assigned a job number so that costs may be segregated and accumulated in NAU's job-order cost system. Direct costs are charged to the projects based on actual costs incurred. Any contract labor is charged directly to the project based on actual costs.

NAU's method of estimating costs for pricing purposes during the proposal process is consistent with the accumulation and reporting of costs under its job-order accounting system.

NAU's accounting practices and procedures, explained above, are consistent with all other client service units within CDM Smith Inc.

3. *Description of Overhead Rate Structure*

NAU calculates three separate overhead rates: One rate applied to the direct labor of employees who predominately work on Office projects, another applied to the direct labor of employees who predominately work on Field-construction, engineering, and inspection projects (Field CEI), and a third rate applied to the direct labor of employees who predominately work on Field (Non-CEI) projects. Each project is identified in NAU's job-

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3. Description of Overhead Rate Structure (continued)

order cost system as either an Office project, a Field (CEI) project, or a Field (Non-CEI) project. Direct costs are charged to the projects based on actual costs incurred.

When an indirect cost can be identified as specific to field, office, or CEI operations, those costs are included in the respective overhead rate.

Corporate overhead costs that benefit more than one operating unit and that are accumulated in an overhead cost pool are allocated to all other operating groups in accordance with CAS 403- Allocation of Home Office Expenses to Segments.

4. Fiscal Year

NAU reports its operating results based upon a 52-53 week fiscal year ending on the Saturday nearest December 31st.

5. *Allocation of Expenses*

NAU consistently bills its clients for the following direct costs:

Subconsultants, outside production costs, travel (transportation, parking, taxi, fuel, lodging, and meals), computer, telephone, equipment, materials, supplies, printing, subcontracts, consultants, repairs, and all other expenses incurred directly in the execution of the client projects.

6. Description of Labor Related Costs

NAU charges project labor based on actual hourly rates of employees. Direct labor of salaried employees is calculated using their standard hourly rate (annual salary ÷ 2,080 hours).

7. Paid Time Off (PTO)

NAU maintains an Earned Time/Vacation benefit policy which accrues hours of paid-leave benefit based on years of eligibility. For domestic salaried and full-time hourly employees, vacation days generally begin to accrue immediately. The days accrued are based on years of service and can range from 15-25 days per year. Earned Time/Vacation days are not directly allocated to projects but are included in the direct cost pool. The maximum amount of PTO that an employee is able to accrue is 1.5 times their annual PTO benefit. Once an employee reaches the maximum amount, the accrual is capped, and no additional PTO will be earned until the employee uses or sells some of the PTO. Employees record their paid time off in the timekeeping system which is the source of posting to the general ledger.

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8. Overtime Premium and Uncompensated Overtime

NAU has certain employees that may incur overtime in meeting certain deadlines. If an hourly employee is eligible for overtime, they receive hourly compensation for hours worked equal to 1.5 times (premium portion) their standard hourly rate. The premium portion of paid overtime is included in the project direct labor regardless of whether the premium portion is chargeable to the client. If a salaried employee is eligible for overtime, they may receive compensation for overtime hours worked at a rate equal to 1 times their standard hourly rate.

NAU has salaried employees who, if they work more than forty (40) hours a week, are not compensated for all hours in excess of 40 hours per week. In these cases, the *Salary Variance Method* is used as an offset to indirect costs. This method credits the indirect cost pool for an amount equal to the hours the employee worked but was not compensated for. Exempt employees who are not part of the SPARS bonus program and earn more than $86,000 per year will receive 60% of their hourly rate for hours worked over 40. The remaining 40% of the rate is credited to overhead using the *Salary Variance Method*.

9. Retirement Plans

The Company has a Capital Accumulation Plan that contains a 401(k) plan. The match is made in the form of cash and/or CDM Smith Inc. common stock. In the fiscal year ended December 31, 2022, the amount of the NAU's match is $5,964,428.

The Company has a non-qualified deferred compensation plan that permits certain key employees to annually defer a portion of their compensation for retirement. The Company uses an irrevocable trust whose assets are included in the Company's balance sheet as well as the contingent liability for amounts due to employees.

10. Depreciation and Leasing Policies

Certain assets are purchased and depreciated, while others are leased under operating leases. The annual lease costs are included in the overhead pool. NAU depreciates assets on a straight-line basis over the estimated useful lives of the related assets. Estimated range from 3 to 15 years.

11. Related Party Transactions

Building Rent: NAU did not rent any office facilities from an entity or individual that would be considered an affiliate, a related party, or an entity under common control.

Personal Use of Company Vehicles: NAU does not provide company vehicles to its executives. Any personal usage of a company vehicle, which is tracked through vehicle logs, is reimbursable to NAU at the current standard mileage rate issued by the Internal Revenue Service and is credited to the overhead costs pool.

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12. ***Other Direct Cost Accounts and Charge Rates***

Non-salary direct project costs, sometimes referred to as Other Direct Costs (ODCs) are consistently charged to all projects. These costs include auto and travel, computer related expenses, entertainment, equipment, overtime premium, printing, shipping, telephone, and other miscellaneous direct costs.

13. ***Management's Evaluation of Subsequent Events***

In accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 855, *Subsequent Events,* management has evaluated subsequent events through May 31, 2023, the date the Statement was available to be issued.

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EXHIBIT B

Alpha Envirotech Consulting, Inc.

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Individual classification for personnel hourly rates is as follows.

NAME OF CONTRACTOR Alpha Envirotech Consulting, Inc.

Proposal Number **P-39-23**

1. Average hourly direct labor rates (without Fringe Benefits) See attached rate sheet

Technical Expert/Quality Manager	$	hr.
Project Manager	$	hr.
Design Engineer or Architect (Registered)	$	hr.
Designer or Technician (Non-Registered) II	$	hr.
Designer or Technician (Non-Registered) I	$	hr.
Drafter or CADD Operator	$	hr.
Field Inspector	$	hr.
Clerical (Typist, Word Processor, Document Assembly, etc.) $		hr.

2. Total Overhead Rate (to be applied to Direct Labor:) $ 150 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) $ 10 %
4. Cost of 4-man survey crew per 8 hour day (If applicable) $ NA hr.
5. Other Direct Project Costs per Unit (please specify)

   Subconsultants and direct expenses are not included in the hourly billing rates

   mileage at $0.67/mile
6. Estimated percentage of total fee to be performed by subconsultants 0 % lab, drilling, GPR services excluded
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

$ hr.

$ hr.

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EXHIBIT B

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART I - GENERAL

1. Project: MASTER STORMWATER MANAGEMENT PLAN (MSMP)	**2. Proposal No. / Contract No.** P-39-23
3. Name of Consultant Alpha Envirotech Consulting, Inc.	**4. Date of Proposal** 3/6/2024

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal (Partner or Senior Officer)	$ 87.00	0	$ 0.00	0.00
Project Manager (Responsible Professional)	$ 70.00	0	$ 0.00	0.00
Certified Industrial Hygienist	$ 75.00	0	$ 0.00	0.00
Senior Engineer / Geologist / Scientist	$ 65.00	0	$ 0.00	0.00
GIS Specialist	$ 60.00	0	$ 0.00	0.00
Engineer/Geologist/Scientist/Field Inspector	$ 55.00	0	$ 0.00	0.00
Drafter or CADD Operator	$ 35.00	0	$ 0.00	0.00
Administrative Specialist	$ 25.00	0	$ 0.00	0.00
TOTAL DIRECT LABOR	#DIV/0!	0		$ -

6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor	$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)	$ -
8. PROFIT: Labor Related Costs (Item 7) x 10%	$ -

PART III - OTHER COSTS

9. Miscellaneous Direct Costs			
Transportation & Shipping	at $0.670/mile	$ 0.00	
Original Reproducibles		$ 0.00	
Reproduction		$ 0.00	
Other		$ 0.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL			$ -
10. SUBCONTRACTS (Lump Sum)			
SUB-CONTRACT SUB-TOTAL			$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			$ -
11. REIMBURSABLE COSTS (Limiting Amount)			
SUB-TOTAL REIMBURSABLES			$ -

PART IV - SUMMARY

12. TOTAL AMOUNT AMENDMENT NO. 0 (Lump Sum + Reimbursables) (Items 5, 6, 8, 9, 10 and 11)	**$ -**
13. CURRENT CONTRACT AMOUNT	
14. AMENDED CONTRACT AMOUNT	**$ -**

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EXHIBIT B

BGE, Inc.

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Individual classification for personnel hourly rates is as follows.

Name of Contractor **BGE, Inc.**

Proposal Number **P-39-23**

1. Average hourly direct labor rates (without Fringe Benefits)

Advisor	$	85.74	hr.
Senior Engineer	$	67.31	hr.
Design Engineer or Architect (Registered)	$	46.15	hr.
Senior CADD Designer	$	50.96	hr.
Senior Survey Technician	$	42.00	hr.
2-Person Survey Crew	$	57.00	hr.
Aerial (Drone) Crew	$	88.25	hr.
Professional Surveyor	$	74.52	hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 200 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
4. Cost of 3-man survey crew per 8 hour day (If applicable) $ 76.50 hr.
5. Other Direct Project Costs per Unit (please specify)

   Subconsultants and direct expenses are not included in the hourly billing rates.

6. Estimated percentage of total fee to be performed by subconsultants N/A%
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

$	(IRS)	Mileage.
$	40	Delivery

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EXHIBIT B

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

July 14, 2023

Eric Hampton, Vice President
BGE, INC.
551 North Cattlemen Road, Suite 104
Sarasota, Florida 34232

Dear Mr. Hampton:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 4 - Highway Design - Bridges

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

Group 13 - Planning

- 13.4 - Systems Planning
- 13.5 - Subarea/Corridor Planning
- 13.6 - Land Planning/Engineering

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EXHIBIT B

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
200.13%	0.010%	Reimbursed	No	0.00%

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator

CBHK/kw

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EXHIBIT B

BV & Associates, Inc.

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Individual classification for personnel hourly rates is as follows.

NAME OF CONTRACTOR **BV & Associates Inc.**

Proposal Number **P-39-23**

1. Average hourly direct labor rates (without Fringe Benefits)

Technical Expert/Quality Manager	$		hr.
Project Manager	$	64.00	hr.
Design Engineer or Architect (Registered)	$		hr.
Designer or Technician (Non-Registered) II	$		hr.
Designer or Technician (Non-Registered) I	$	40.00	hr.
Drafter or CADD Operator	$	33.00	hr.
Field Inspector	$		hr.
Clerical (Typist, Word Processor, Document Assembly, etc.) $		24.00	hr.

2. Total Overhead Rate (to be applied to Direct Labor:) $ **150%** %
3. Profit Rate (to be applied to Direct Labor plus Overhead) $ **10%** %
4. Cost of 4-man survey crew per 8 hour day (If applicable) $ 85.00 hr.
5. Other Direct Project Costs per Unit (please specify)

   Subconsultants and direct expenses are not included in the hourly billing rates.

6. Estimated percentage of total fee to be performed by subconsultants %
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Survey Field Crew (3 person)	$	70.00	hr.
Surveyor PLS (Registered)	$	58.00	hr.

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EXHIBIT B

Construction and Engineering Services Consultants, Inc. (C&ES)

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Individual classification for personnel hourly rates is as follows.

NAME OF CONTRACTOR **C&ES**

Proposal Number **P-39-23**

1. Average hourly direct labor rates (without Fringe Benefits)

Technical Expert/Quality Manager	$85.00	hr.
Project Manager	$79.00	hr.
Assistant Project Manager	$60.00	hr.
Design Engineer or Architect (Registered)	$62.70	hr.
Designer or Technician (Non-Registered) II	$50.00	hr.
Designer or Technician (Non-Registered) I	$45.00	hr.
Senior CADD Technician	$57.56	hr.
Drafter or CADD Operator	$40.00	hr.
Field Inspector	$40.00	hr.
Clerical (Typist, Word Processor, Document Assembly)	$30.00	hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 173.7 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
4. Cost of 4-man survey crew per 8 hour day (If applicable) $648.00 hr.
5. Other Direct Project Costs per Unit (please specify)

   Subconsultants and direct expenses are not included in the hourly billing rates.

6. Estimated percentage of total fee to be performed by subconsultants %
7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Monakey & Company, LC
Certified Public Accountants

Steven J. Davis
Construction & Engineering Services Consultants, Inc.
9432 Baymeadows Road, Suite 100
Jacksonville, FL 32256

August 22, 2022

Dear Mr. Davis,

I've attached a copy of the Raw Labor Cost worksheet that you requested. These figures are sourced from your completed 2021 corporate tax return.

Item	Amount	% of Raw Labor Total
Benefits (employee health insurance, holidays, etc.)	121,996.64	20.41%
Indirect Salaries (Office Admin/Accountant)	546,438.24	91.40%
Office Equipment & Lease	10,424.69	1.74%
Taxes, Licenses & Insurance	116,865.20	19.55%
Auto Lease Expense	15,233.28	2.55%
Office Expense & Supplies	20,133.75	3.37%
Rent and Utilities	143,625.86	24.02%
Depreciation	63,829.00	10.68%
Total Benefits and OH/G&A Costs	1,038,546.66	173.7%
Total Labor Raw Cost (total payroll)	597,862.00	

Very truly yours,

Samina Monakey, CPA

12443 San Jose Blvd ◊ Suite 301 ◊ Jacksonville, FL 32223
(904) 262-2661 ◊ Fax (904) 262-1611
Members of American Institute of CPA's and Florida Institute of CPA's

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EXHIBIT B

Halff Associates, Inc.

Docusign Envelope ID: 495F5CA1-4C6E-4404-882C-5275E98C71DC

EXHIBIT B

Individual classification for personnel hourly rates is as follows.

NAME OF CONTRACTOR **Halff Associates, Inc.**

Proposal Number **P-39-23**

1. Average hourly direct labor rates (without Fringe Benefits)

Principal	$	120.00	hr.
Project Manager	$	82.50	hr.
Engineer IV	$	69.50	hr.
Engineer II	$	52.50	hr.
Sr. Designer	$	55.75	hr.
Designer	$	39.00	hr.
Landscape Architect IV	$	77.50	hr.
Landscape Architect III	$	49.00	hr.
Landscape Architect I	$	31.12	hr.
Scientist IV	$	65.00	hr.
Scientist III	$	44.50	hr.
Scientist I	$	26.00	hr.
Clerical	$	36.40	hr.

2. Total Overhead Rate (to be applied to Direct Labor:) $ **190.25** %

3. Profit Rate (to be applied to Direct Labor plus Overhead) $ **10** %

4. Cost of 4-man survey crew per 8 hour day (If applicable) $ hr.

5. Other Direct Project Costs per Unit (please specify)

   Subconsultants and direct expenses are not included in the hourly billing rates.

6. Estimated percentage of total fee to be performed by subconsultants %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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EXHIBIT B

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

December 11, 2023

Melissa Fleming, Strategic Pursuits Manager
HALFF ASSOCIATES, INC.
1201 North Bowser Road
Richardson, Texas 75081

Dear Ms. Fleming:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 4 - Highway Design - Bridges

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design
- 6.3.2 - Intelligent Transportation Systems Implementation
- 6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications
- 6.3.4 - Intelligent Transportation Systems Software Development

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

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Group 8 - Survey and Mapping

8.1 - Control Surveying
8.2 - Design, Right of Way & Construction Surveying
8.3 - Photogrammetric Mapping
8.4 - Right of Way Mapping

Group 10 - Construction Engineering Inspection

10.1 - Roadway Construction Engineering Inspection
10.3 - Construction Materials Inspection
10.4 - Minor Bridge & Miscellaneous Structures CEI

Group 13 - Planning

13.4 - Systems Planning
13.5 - Subarea/Corridor Planning
13.6 - Land Planning/Engineering

Group 15 - Landscape Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
190.25%	146.02%	0.719%	Reimbursed	No	4.60%	13.55%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator