Docusign Envelope ID: D13D149A-CC49-4D6A-A68A-6AA65E9EE5C3

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: SC-0328-24 Badges, Insignia and Accessories - Rescind award

Requested Action/Authority:

Requesting to rescind award with VH Blackinton on Bid SC-0328-24 Badges, Insignia and Accessories because they bid wrong gold finish.

Justification/Explanation:

Rescinding award so we can update the bid package and resubmit to obtain correct pricing on required gold finish.

Legal Contract #:	N/A	Contract Date:	07/22/2024	Change Order/AMD #:	1	
PO/Release #:	N/A	Bid Date:	05/30/2024	Awarded Supplier:	VH Blackinton	
Licenses Verified:	N/A	Effective Date:	06/03/2024	Basis of Award:	N/A	
Federally Funded:	No	No. of Bids:	1	Responses Received:	1	Attachments:
Solicitation:	ITB - N/A - 24			Procurement Contract #:	POA - 71346-24	
Executed By:	Procurement					

PoP:Base:	1 year	Options:	two 1 year renewals	Extension(s):	N/A
JSEB Rec.:	Encouragement	%:	0	Bonds Waived Pursuant To:	N/A

Fund:	00111	Center:	552101	Acct:	552040	Proj:	000000	Activity:	00000000	$	0.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 0.00	Contingent Amount:	$ 0.00	DMP/ODPO Amount:	$ 0.00

Using Agency/BU:	SHPS:POLICE_SERVICES			
Concurrence:	Signed by: Clement, William 3F803720B14E49E...	Title:	JSO - CHIEF OF BUDGET AND MANAGEMENT	7/22/2024
Concurrence:		Title:		
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Olivia Wallace Cohen A7A7DE8878BC4DD...	Chief of Procurement:	DocuSigned by: B19F1D517352456...
Name:	Olivia Wallace Cohen	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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JACKSONVILLE SHERIFF'S OFFICE

T.K. Waters, Sheriff

Dedication. Service. Honor. Community.

To: Dustin Freeman
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Jennifer Short
Director of Police Services

Subject: SC-0328-24 Badges, Insignia and Accessories

Date: June 26, 2024

We are requesting to rescind the award with V.H. Blackinton on bid SC-0328-24 Badges, Insignia and Accessories because they bid on gold plate finish and not heavy gold electroplate finish. The samples did not meet the standard for the badges for the Jacksonville Sheriff's Office. We are updating the bid specifications and are going to re-bid the items.

Please let me know if you need any additional information.

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SUBJECT: BADGES, INSIGNIA AND ACCESSORIES

BID #: SC-0328-24 **OPEN DATE: 02/28/2024**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract – Date of Award through September 30, 2025 with two (2) one (1) year renewal options

AGENCY: Sheriff's Office

BASIS OF AWARD: By group Groups 1-4 and by item Group 5 to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 43 **NUMBER RECEIVED:** 1 **OTHER:** 2

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to V.H. Blackinton & Co. as the lowest responsive responsible bidder for Groups 1, 3, 4 and item 5914 for Badges, Insignia, and accessories for the Jacksonville Sheriff's Office. Period of service is from date of award through September 30, 2025 with two (2) one (1) year renewal options. Total award not to exceed expenditure is $100,000.00.

Funding for this award to be encumbered by account 00111.552101.552040.000000.00000000.00000.0000000 to be executed purchase order releases.

Attachments: Recommendation Memo, Bid Tabulation, Terms and Condition, Specifications

Analyst: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: JENNIFER SHORT, DIRECTOR OF POLICE SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/30/2024

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/3/2024

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02