Docusign Envelope ID: 3C94FCC9-FD02-4440-983C-6BF299FBCA6C

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Purchase of Universal Nestable Waste Containers

Requested Action/Authority:

Request approval to increase the award to Toter, LLC in the amount of $97,106.78 to purchase additional recycle carts for curbside collection. Total revised not-to-exceed award amount will be $597,106.78. Period of service will remain unchanged with an expiration date of September 30, 2025 with three (3) one (1) year renewal options.

Justification/Explanation:

The additional funds are needed to cover the expense of additional carts for citizens for curbside pickup.

Legal Contract #:	70553-23	Contract Date:	07/20/2023	Change Order/AMD #:	Amendment #2	
PO/Release #:	NA	Bid Date:	05/31/2023	Awarded Supplier:	Toter, LLC	
Licenses Verified:	N/A	Effective Date:	09/19/2024	Basis of Award:	LPTA	
Federally Funded:	No	No. Invited:	22	Responses Received:	4	Attachments:
Solicitation:	SS - SC-0378-23 - 23			Procurement Contract #:	POA - 70553-23	
Executed By:	Procurement					

PoP:Base:	2 years	Options:	Three (3) One (1) Year Renewal Options	Extension(s):	N/A
JSEB Rec.:	Encouragement	%:	0	Bonds Waived Pursuant To:	N/A

Fund:	11401	Center:	153101	Acct:	531090	Proj:	010636	Activity:	00000000	$	97,106.78
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 597,106.78	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWSW:SOLID_WASTE			
Concurrence:	Signed by: Williams, Will 2F1C3BA2BC9346F...	Title:	CHIEF OF SOLID WASTE DIVISION	9/10/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	9/12/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Warchol, LeeAnn 72F42AB443D04B7...	Chief of Procurement:	Signed by: Robert Waremburg, for Dustin Freeman 4912CA1D431247A... 9/16/2024
Name:	Warchol, LeeAnn	Name:	Dustin L. Freeman

Initial DT

Initial DT

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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SUBJECT: PURCHASE OF UNIVERSAL NESTABLE CONTAINERS

BID #: SC-0378-23 **OPEN DATE:** 5/31/2023

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2025 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED:** 4 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to Toter, LLC (contract #70553-23) in the amount of $250,000.00 to ensure sufficient funding for the remainder of the initial contract term. Total revised not-to-exceed award amount will be $500,000.00. Period of service will remain unchanged with an expiration date of September 30, 2025 with three (3) one (1) year renewal options.

This award will be funded from account 43101.157007.552160.000000.00000000.00000.0000000, executed by formal contract amendment #1 through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ FOR: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: WILL WILLIAMS, MBA, CHIEF, SOLID WASTE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 12/21/23

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 12/23/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

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City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE.

TO: Dustin L. Freeman
Chief of Procurement Division

THRU: Nina Sickler, P.E.
Director Department of Public Works

FROM: Will Williams, MBA
Chief of Solid Waste Division

DATE: December 12, 2023

SUBJECT: Request for Increase - Contract #71414-22, Bid #SC -0378-23
Toter – Purchase of Universal Nestable Containers

The Solid Waste Division respectfully requests an increase in the amount of $250,000 to the award (POA-70553-23) of SC-0378-23 with Toter, LLC. Additional funds are needed to cover expenses for the remainder of the fiscal year. The new total revised not to exceed amount will be $500,000.00. Payment will be processed by purchase orders.

Please advise when this item will be on the Awards Agenda so appropriate personnel can be in attendance.

Your assistance in this matter is appreciated. If you have any questions concerning this matter, please do not hesitate to contact me at 255-7512.

Fundin g for this project will be encumbered as follows:

ACCOUNTS	TOTAL
43101.157007.552160.000000.00000000.00000.0000000	$250,000.00

Attachments

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SUBJECT: PURCHASE OF UNIVERSAL NESTABLE CONTAINERS

BID #: SC-0378-23 **OPEN DATE:** 5/31/23

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – 2 YEARS FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: SOLID WASTE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 22 **NUMBER RECEIVED: 4** **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject bids from Schafer Plastics North America, LLC and Rehrig Pacific Company for not meeting the minimum dimension requirements. Recommend approval to reject the bid from Otto Environmental for not bidding on all items.

Recommend approval to award to the lowest responsive, responsible bidder, Toter, in the amount not-to-exceed $250,000.00. Period of service will be upon contract execution through 30 September 2025 with three (3) one (1) year renewal options.

FUNDING SOURCE: 43101.157007.552160.000000.00000000.00000.0000000 – To be executed by a formal contract through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications, and Rejection Letters

ANALYST: for JACLYN STAMOS **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MICHAEL PINCKNEY, CHIEF, SOLID WASTE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/22/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 6/22/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02