Docusign Envelope ID: 8D8AA928-B6DD-421F-ABFE-7735DE659C5F

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Electrical Services for City Buildings - SC-0340-24

Requested Action/Authority:

Request approval to increase the award with Miller Electric Company by $2,000,000.00 for FY25 projects. Total revised not-to-exceed amount is $6,400,000.00 for the period ending March 17, 2027.

Justification/Explanation:

N/A

Legal Contract #:		Contract Date:		Change Order/AMD #:	Amendment #2	
PO/Release #:	71159-24	Bid Date:	3/6/2024	Awarded Supplier:	Miller Electric Company	
Licenses Verified:	Yes	Effective Date:	10/31/2024	Basis of Award:	LPTA	
Federally Funded:	N/A	No. Invited:	6	Responses Received:	2	Attachments:
Solicitation:	ITB - SC-0340- - 24			Procurement Contract #:	POA - 71159-24	
Executed By:	Procurement					

PoP:Base:	3 years	Options:	2, 1-year renewals	Extension(s):	N/A
JSEB Rec.:	Encouragement	%:	0	Bonds Waived Pursuant To:	N/A

Fund:	54101	Center:	155007	Acct:	534100	Proj:	000000	Activity:	00000000	$	2,000,000.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 6,400,000.00	Contingent Amount:	$ 0.00	DMP/ODPO Amount:	$ 0.00

Using Agency/BU:	PWPB:PUBLIC_BUILDINGS			
Initial DT Concurrence:	DocuSigned by: Roy Bibel FBA0E6E082164F6...	Title:	CHIEF OF PUBLIC BUILDINGS	10/16/2024
Initial DT Concurrence:	DocuSigned by: Nina Sicka 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	10/24/2024
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Kemp, Benjamin 17483D5CD0EE4C1...	Chief of Procurement:	Signed by: Robert Warmburg, for Dustin Freeman 4912CA1D431247A... 10/25/2024
Name:	Kemp, Benjamin	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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SUBJECT: ELECTRICAL SERVICES FOR CITY BUILDINGS – RE-BID

BID #: SC-0340-24 **OPEN DATE:** 3/6/2024

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – THREE (3) YEARS FROM THE DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 2 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award ending 5/17/2027 (POA-71159-24 – AMD #1) by $2,000,000.00 to Miller Electric Company. Total revised not-to-exceed expenditure is $4,400,000.00.

Funding for this award will be encumbered from various agency accounts and executed by Purchase Order Releases.

ATTACHMENTS: Recommendation Memo and Previous Awards

ANALYST: LeeAnn Warchol
LEEANN WARCHOL

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/20/24

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/21/24

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: 8D8AA928-B6DD-421F-ABFE-7735DE659C5F

DocuSign Envelope ID: 0BD55FAE-F77A-4FD5-9846-FF91CE7D9810

SUBJECT: ELECTRICAL SERVICES FOR CITY BUILDINGS – RE-BID

BID #: SC-0340-24 **OPEN DATE:** 3/6/2024

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – THREE (3) YEARS FROM THE DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 2 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award ending 5/17/2027 (POA-71159-24 – AMD #1) by $400,000.00 to Miller Electric Company for electrical services for the Jacksonville Sheriff's Office.

Period of service will be three (3) years from the date of award with two (2) one (1) year renewal options. Total revised not-to-exceed expenditure is $2,400,000.00.

Funding for this award will be encumbered from various agency accounts and executed by Purchase Order Releases.

ATTACHMENTS: Agency Memo/Emails, Previous Award

ANALYST: Wallace-Cohen
OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED:
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JENNIFER SHORT, DIRECTOR OF POLICE SERVICES

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/2/2024

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 5/8/24

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: 8D8AA928-B6DD-421F-ABFE-7735DE659C5F

DocuSign Envelope ID: 0BD55FAE-F77A-4FD5-9846-FF91CE7D9810

SUBJECT: ELECTRICAL SERVICES FOR CITY BUILDINGS – RE-BID

BID #: SC-0340-24 **OPEN DATE**: 3/6/2024

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – THREE (3) YEARS FROM THE DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED**: 2 **OTHER**: 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Miller Electric Company as the lowest responsive, responsible bidder. Period of service will be three (3) years from the date of award with two (2) one (1) year renewal options. Estimated initial not to exceed award amount will be $2,000,000.00

Funding for this award will be encumbered from various agency accounts and executed by Purchase Orders

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: DAVID KLAGES **RESPECTFULLY SUBMITTED**: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE:

MEMBERS APPROVING ____ MEMBERS DISAPPROVING 6 DATE 3/14/2024

OTHER

ACTION OF AWARDING AUTHORITY DATE 3/18/2024

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For Mayor Donna Deegan
Under Authority Of
Executive Order No. 2023-03