Docusign Envelope ID: 625C52FB-C250-4605-94C5-ACC9320A12B2

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Installation of Counter & Base Cabinets for Five (5) Fire Stations - ITB-15925-24

Requested Action/Authority:

Recommend approval to reject the sole bidder, Electol, LLC for Group 1 and Electol, LLC for Group 2 as detailed in the recommendation letter. Recommend approval of award to the lowest, responsive, responsible bidder for Group 2 from Southeastern Stainless Fabricators Inc. in the amount of $374,360.00. This is a one-time purchase.

Justification/Explanation:

Group 1 will be rebid at a later date.

Legal Contract #:	N/A	Contract Date:	09/26/2024	Change Order/AMD #:	N/A	
PO/Release #:	N/A	Bid Date:	08/23/2024	Awarded Supplier:	As per Award Letter	
Licenses Verified:	N/A	Effective Date:	09/26/2024	Basis of Award:	LPTA	
Federally Funded:	No	No. Invited:	119	Responses Received:	2	Attachments:
Solicitation:	ITB - 15925 - 24			Procurement Contract #:	CPA - N/A	
Executed By:	Procurement					

PoP:Base:	One Time Project	Options:	None	Extension(s):	N/A
JSEB Rec.:	Encouragement	%:	0	Bonds Waived Pursuant To:	N/A

Fund:	32124	Center:	127001	Acct:	565051	Proj:	008823	Activity:	00000000	$	374,360.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 374,360.00	Contingent Amount:	$ 0.00	DMP/ODPO Amount:	$ 0.00

Using Agency/BU:	FROD:OFFICE_OF_THE_DIRECTOR			
Concurrence:	Signed by: Tamara Hertlein 093B726B52DE409:...	Title:	JFRD PAYROLL AND PROCUREMENT ASSISTANT MANAGER	9/17/2024
Concurrence:		Title:		
Concurrence:		Title:		
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: Wallace Cohen, Olivia A7A7DE8878BC4DD...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 9/23/2024
Name:	Wallace Cohen, Olivia	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

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PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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FIRE AND RESCUE DEPARTMENT

September 4, 2024

TO: Dustin Freeman, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

SUBJ: **ITB-15925-24 INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 36**

After reviewing the bids submitted for ITB-15925-24 Installation of Counter & Base Cabinets for Fire Stations 13, 23, 31, 35 & 36 we recommend award the bid as follows:

Group 1 Upper Cabinet Upgrades – Reject vendor Eletcol, LLC as pricing submitted is over budgetary quotes received by almost double. Eletcol, LLC was the only vendor that submitted pricing. We will re-solicit this group at a later date.

Group 1 Total: None

Group 2 Counter and Base Cabinet Upgrades – Award to Southeastern Stainless Fabricators, Inc. as the lowest conforming bidder. The lowest bidder, Eletcol, LLC did not submit pricing to include stainless steel base cabinets as per the specifications. Back-up documentation included from vendor acknowledging the error.

Group 2 Total: $374,360.00

Total Award: $374,360.00

Funding Source: 32124.127001.565051.008823.00000000.00000.0000000

Project: 008823
Task: 15
Expenditure: 565051
Organization: FRCP Fire Stations Capital Projects – Fire Control

515 N. Julia Street | Jacksonville, FL 32202-4128 | Phone: 904.255.3275 | tamih@coj.net

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Contract Number: 32124-384020 Long Term Debt Issued
Funding Source: COJ Internal – Authorized Capital Projects

If you have any questions, please contact Tamara Hertlein at (904) 255-3275. Thank you.

KP/tjh

515 N. Julia Street | Jacksonville, FL 32202-4128 | Phone: 904.255.3275 | tamih@coj.net

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TITLE: INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 36

BID NO.: ITB: 15925-24

OPEN DATE: 08/23/24

ANALYST: Olive Wallace-Cohen

No. Invited: ( ) No. Received: (4) No Bids: (0)

Recorded By: Announcer:

	Descriptions	Usage	UOM	ELETCOL, LLC PRICE	SOUTHEASTERN STAINLESS FABRICATORS, INC. PRICE
	Group 1 Upper Cabinet Upgrades				
1	FS# 13: 1411 Atlantic Blvd, Jacksonville, FL 32207 Quote per detailed specifications	1	Job	$7,950.00	$ -
2	FS# 23: 5323 Ortega Blvd, Jacksonville, Florida 32210 Quote per detailed specifications	1	Job	$12,850.00	$ -
3	FS# 31: 5527 Hillman Dr, Jacksonville, Florida 32244 Quote per detailed specifications	1	Job	$15,550.00	$ -
4	FS# 35: 12851 N Main Street, Jacksonville, Florida 32218 Quote per detailed specifications	1	Job	$13,750.00	$ -
5	FS 36: 2926 Lippia Rd, Jacksonville, Florida 32209 Quote per detailed specifications	1	Job	$13,950.00	$ -
		TOTAL GROUP 1		**$ 64,050.00**	**$ -**
	Group 2 Counter and Base Cabinet Upgrades				
1	FS# 13: 1411 Atlantic Blvd, Jacksonville, FL 32207 Quote per detailed specifications	1	Job	$18,980.00	$ 74,872.00

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TITLE: INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 36

BID NO.: ITB: 15925-24

OPEN DATE: 08/23/24

ANALYST: Olive Wallace-Cohen

No. Invited: ( ) No. Received: (4) No Bids: (0)

Recorded By: Announcer:

	Descriptions	Usage	UOM	ELETCOL, LLC PRICE	SOUTHEASTERN STAINLESS FABRICATORS, INC. PRICE
2	FS# 23: 5323 Ortega Blvd, Jacksonville, Florida 32210 Quote per detailed specifications	1	Job	$23,980.00	$ 74,872.00
3	FS# 31: 5527 Hillman Dr, Jacksonville, Florida 32244 Quote per detailed specifications	1	Job	$20,980.00	$ 74,872.00
4	FS# 35: 12851 N Main Street, Jacksonville, Florida 32218 Quote per detailed specifications	1	Job	$25,980.00	$ 74,872.00
5	FS 36: 2926 Lippia Rd, Jacksonville, Florida 32209 Quote per detailed specifications	1	Job	$22,980.00	$ 74,872.00
		TOTAL GROUP 2		$ 112,900.00	$ 374,360.00
		GRAND TOTAL (GROUPS		$ 176,950.00	$ 374,360.00

NOTES:

*corrected

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PROCUREMENT DIVISION

A NEW DAY

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: September 6, 2024

Via Email: jpineda@eletcol.com

Bidder's Name: ELETCOL, LLC

Address: 5011 Gate Parkway, Bldg. 100, Suite 100, Jacksonville Fl 32256

Contact Name: Jose Pineda

Bid No: XF-0383-24 ITB-15925-24 –

Title: INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 36

Date Opened: August 23, 2024

REASON FOR RECOMMENDED BID REJECTION: Using Agency recommends **bid rejection** for Group 1 as pricing submitted exceed the Budget; Group 2 because pricing did not include stainless steel base cabinets as required in the bid specification. Group 1 Specifications will be revised and rebid at a later date.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for **Thursday, September 12, 2024 at 1:00 p.m.**

Purchasing Analyst's Signature: _____
Olive Wallace Cohen, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Docusign Envelope ID: 82B0B2F8-C250-4655-94C5-ACC8320A1282

Award Solicitation: INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 36

Solicitation: **FIN 1060-24** Procurement BU: **CGI BIU** Close Date: **8/23/2024 14:00** Solicitation Currency: **USD**	Responses Received: **2** Active Responses: **2** Shortlisted Responses: **2**	Invited Suppliers: **118** Will Participate: **3** Responded: **2**

Line Summary

Requisitioning BU	Line	Item	Item Revision	Supplier	Business Relationship	UOM	Quantity	Response Quantity	Award	Fixed Q Quantity	Rank	Response Price	Promised Delivery Date	Supplier Site	Response	Requested Delivery Date	Category Name	Location	Line Type
PRFO: Fire Operations	1 TOTAL - Group 1 - Upper Cabinet Upgrades			Entrice LLC	Spend Authorized			1	No		1	90,050.00	11/30/2024	Orlando/Home	43002		550.42 Kitchen and Bathroom Fixtu	PRFO Headquarters 3rd Floor	Dollars
PRFO: Fire Operations	1 TOTAL - Group 1 - Upper Cabinet Upgrades			Southeastern Stainless Fabricatio	Spend Authorized			1	No		1	3.00	9/23/2024	Orlando/Home	43002		550.42 Kitchen and Bathroom Fixtu	PRFO Headquarters 3rd Floor	Dollars
PRFO: Fire Operations	2 TOTAL - Group 2 - Counter and Base Cabinet Upgr			Entrice LLC	Spend Authorized			1	No		1	112,300.00	11/30/2024	Orlando/Home	43002		550.42 Kitchen and Bathroom Fixtu	PRFO Headquarters 3rd Floor	Dollars
PRFO: Fire Operations	2 TOTAL - Group 2 - Counter and Base Cabinet Upgr			Southeastern Stainless Fabricatio	Spend Authorized			1	No		2	379,360.00	2/10/2025		43002		550.42 Kitchen and Bathroom Fixtu	PRFO Headquarters 3rd Floor	Dollars

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Award Solicitation: INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 36

Solicitation **ITB 15925-24**	Responses Received **2**	Invited Suppliers **119**
Procurement BU **COJ BU**	Active Responses **2**	Will Participate **3**
Close Date **8/23/2024 14:00**	Shortlisted Responses **2**	Responded **2**
Solicitation Currency **USD**		

Overview

		Eletcol LLC **Response: 430932**	**Southeastern Stainless Fabricators Inc** **Response: 430957**
Business Relationship		Spend Authorized	Spend Authorized
Supplier Site		Order/Remit	
Supplier Contact		Pineda, Jose	Moore, Teresa
Response Status		Active	Active
Shortlist Status		Included	Included
Response Amount		176,950.00	379,361.00
Total Award Amount			
Time of Response		8/22/2024 12:20	8/23/2024 12:33
Response Valid Until			
Reference Number			
Note to Buyer			
Attachments		Yes	No
Requirements			
Requirement	**Target Value**	**Eletcol LLC** **Response: 430932**	**Southeastern Stainless Fabricators Inc** **Response: 430957**
1. Affirmation			
1. Type name and title of person submitting bid in the comments box.		a. Acknowledge	a. Acknowledge
Comments		Jose Pineda	Teresa S Moore
2. Type name of company in the comments box.		a. Acknowledge	a. Acknowledge
Comments		ELETCOL LLC	Southeastern Stainless Fabricators Inc
3. No Alterations: Bidder has not altered the original Solicitation Document in any way and further understands that any such alteration of the original solicitation document may result in reject of the bid.		a. Acknowledge	a. Acknowledge
4. Solicitation Silence: The Solicitation Silence policy is in effect for this solicitation and all communications related to this solicitation must be in writing to the designated procurement representative. Violations of the solicitation silence policy may result in the rejection/disqualification of the submission.		a. Acknowledge	a. Acknowledge
5. Legal authorization and solicitation specific minimum requirements: All bidders must be legally authorized to do business in Duval County and shall comply with all minimum requirements for this bid. Failure to submit evidence for meeting any of these requirements may be grounds for rejection. Vendor shall provide proof of applicable local business licenses and particulars such as specific licensure, experience on similar projects, years of expertise in the area etc.		a. Acknowledge	a. Acknowledge
6. Certification of No Conflict of Interest: Supplier certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Supplier's company. Supplier must complete and submit the attached Conflict of Interest Statement fully detailing any potential conflicts.		a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.	a. Contractor certifies that no official or employee of the City or independent agency requiring the goods or services described in the specifications has a material financial interest in the Contractor's company.
7. Equal Business Opportunity Program: Pursuant to Part 6 of Chapter 126, Jacksonville Ordinance Code, the City of Jacksonville encourages the utilization and participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. It is the City's intent in adopting this program to reflect the philosophy with regards to enhancing participation of JSEBs in all areas of procurement.		a. Acknowledge	a. Acknowledge
8. Electronic Signature: I understand this acknowledgment serves as my electronic signature and has the same force and effect as my manual signature.		a. Acknowledge	a. Acknowledge
2. General Requirements			
1. The City of Jacksonville, Fire and Rescue (JFRD) is currently accepting bids to obtain a source of supply for the items/services as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items/services and to obtain pricing commitments for **Installation of Counter & Base Cabinets for Fire** **Stations 13, 23, 31, 35 & 36** as listed in the bid documents.		a. Acknowledge	a. Acknowledge
Attachments		Yes	
2. Specifications: Provide all items or services as identified on each line or identified below in accordance with all other Terms and Conditions specified herein. See the attachment(s) for additional information.		a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes
3. Federal Funding: Complete and return all federal funding attachments.		a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes
4. Price Sheet: Please download the attached spreadsheet to enter prices and upload back. Please do not make any changes to the item descriptions or quantities indicated. See the attachment(s) for additional information.		a. Acknowledge	a. Acknowledge
Attachments		Yes	Yes

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Award Solicitation: INSTALLATION OF COUNTER & BASE CABINETS FOR FIRE STATIONS 13, 23, 31, 35 & 3

Solicitation **ITB 15925-24**	Responses Received **2**	Invited Suppliers **119**
Procurement BU **COJ BU**	Active Responses **2**	Will Participate **3**
Close Date **8/23/2024 14:00**	Shortlisted Responses **2**	Responded **2**
Solicitation Currency **USD**		

Lines

Number of Awarded Lines **0**
Number of Awarded Suppliers **0**
Total Award Amount

1 TOTAL - Group 1 - Upper Cabinet Upgrades

Requisitioning BU **FRFO: Fire Operations**
Line Type **Dollars**
Category Name **910.42 Kitchen and Bathroom Fixture Repair (**
Location **JFRD Headquarters 3rd Floor**

Start Price
Current Price

Award Amount
Savings
Savings

	Target Value	Eletcol LLC Response: 430932	Southeastern Stainless Fabricators Inc Response: 430957
Business Relationship		Spend Authorized	Spend Authorized
Supplier Site		Order/Remit	
Response Status		Active	Active
Shortlist Status		Included	Included
Rank		2	1
Line Pricing			
Response Price		64,050.00	1.00
Unit Price Savings			
Unit Price Savings Percent			
Minimum Release Amount			
Award Decision			
Award		No	No
Award Amount			
Promised Delivery Date		11/30/2024	8/23/2024
Note to Buyer			
Attachments		No	No

2 TOTAL - Group 2 - Counter and Base Cabinet Upgrades

Requisitioning BU **FRFO: Fire Operations**
Line Type **Dollars**
Category Name **910.42 Kitchen and Bathroom Fixture Repair (**
Location **JFRD Headquarters 3rd Floor**

Start Price
Current Price

Award Amount
Savings
Savings

	Target Value	Eletcol LLC Response: 430932	Southeastern Stainless Fabricators Inc Response: 430957
Business Relationship		Spend Authorized	Spend Authorized
Supplier Site		Order/Remit	
Response Status		Active	Active
Shortlist Status		Included	Included
Rank		1	2
Line Pricing			
Response Price		112,900.00	379,360.00
Unit Price Savings			
Unit Price Savings Percent			
Minimum Release Amount			
Award Decision			
Award		No	No
Award Amount			
Promised Delivery Date		11/30/2024	2/22/2025
Note to Buyer			
Attachments		No	No

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