Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

City of Jacksonville, Florida
Procurement Award Form (PAF)

Part 1: Form Type JPAC Award Request and Administrative Details

Goods and/or Services: Landscape Maintenance Services for City ROW - South Service Area 2 - Bid # JSC-0453-18

Requested Action/Authority:

Request approval of a three (3) month extension with K and J Lawn Care, LLC from October 1, 2024 through December 31, 2024 in the increase amount of $600,000.00. Total revised not-to-exceed award amount of $8,249,500.82.

Justification/Explanation:

JSC-0453-18 expires September 30, 2024 with no renewal options remaining. The extension will allow sufficient time to formally award replacement solicitation number JSC-0422-24 / ITB-15754-24. Funded from various agency accounts and encumbered by purchase order.

Legal Contract #:	N/A	Contract Date:	06/30/2018	Change Order/AMD #:	N/A	
PO/Release #:	8A09289	Bid Date:	05/23/2018	Awarded Supplier:	K and J Lawn Care, LLC	
Licenses Verified:	Yes	Effective Date:	09/26/2024	Basis of Award:	LPTA	
Federally Funded:	N/A	No. Invited:	10	Responses Received:	4	Attachments:
Solicitation:	N/A - 0453 - 18			Procurement Contract #:	POA - 8A09289	
Executed By:	Procurement					

PoP:Base:	2 years	Options:	two, two-year renewal options	Extension(s):	1
JSEB Rec.:	Set aside	%:	100	Bonds Waived Pursuant To:	N/A

Fund:	00000	Center:	000000	Acct:	000000	Proj:	00000000	Activity:	00000000	$	600,000.00
Fund:		Center:		Acct:		Proj:		Activity:		$	
Fund:		Center:		Acct:		Proj:		Activity:		$	

New NTE/GMP:	$ 8,249,500.82	Contingent Amount:	$ 0	DMP/ODPO Amount:	$ 0

Using Agency/BU:	PWML:MOWING_AND_LANDSCAPE_MAINTENANCE			
Concurrence:	Signed by: Perry, Russell 929E4774266149F...	Title:	MOWING AND LANDSCAPE CONTRACT MANAGER	9/18/2024
Concurrence:	Signed by: McDaniel, Dave 041C4F173D4A4A0...	Title:	CHIEF OF MOWING AND LANDSCAPE MAINTENANCE	9/18/2024
Concurrence:	DocuSigned by: Nina Sicker 1EFA223D5D23487...	Title:	DIRECTOR OF PUBLIC WORKS	9/18/2024
Concurrence:		Title:		

Procurement Analyst/Buyer:	Signed by: David Klages 2E820995264D4AE...	Chief of Procurement:	DocuSigned by: B19F1D517352456... 9/24/2024
Name:	David Klages	Name:	Dustin L. Freeman

Part 2: JPAC Actions on Above Requests/Recommendations
All Award Actions Subject to Lawfully Appropriated Funds

Members Who Approve:	
Members Who Disapprove:	
Other Action:	

Date:

Part 3: Final Awarding Authority Action

Action:

Date:

Signature:

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

PAF Instructions

Form Type: Select the type of award from the dropdown options. This form will be used for all Procurement awards (Administrative Awards and JPAC Requests).

Goods and/or Services: Enter a brief description of the types of goods and services included in the request.

Requested Action/Authority: Enter a brief description of the requested action or authority being sought. i.e.; *request permission to award to the lowest, responsive responsible bidder for ITB or award the highest ranked supplier for an RFP*.

Justification/Explanation: Enter a brief justification or explanation for the requested action. Use this box to add any additional information such as additional account strings, or other information essential for contract execution.

Legal Contract Number: Provide the existing City contract number if applicable. This will be the same number as your POA number.

Contract Date: Select the effective date for the contract using the calendar option in the form. Leave blank for contracts to become effective on the execution date.

Change Order/AMD #: Provide the applicable Change Order or Amendment number represented by this request.

Date: Enter the date of PAF submission.

Effective Date: Enter the effective date of requested authority and/or action.

Solicitation: Select the competitive procurement method used (1Cloud generated prefix), enter the 1Cloud generated numbering sequence, and 1Cloud generated fiscal year of solicitation

Basis of Award: Select from Lowest Price Technical Acceptable (LPTA), Highest Price Technical Acceptable (HPTA),

Procurement Contract #: This is your PO number. Select Type, Enter Number

PO/Release Number: Enter PO Release Number

Awarded Supplier: Enter Awarded Supplier Name

Federally Funded: Select yes or no from dropdown if Federal Funds will be used.

Responses Received: This is the number of responses received.

No Bids Received: The number of responses received that indicated supplier would not bid.

Executed By: Select whether executed by OGC or JPAC / Chief of Procurement

PoP Base: Select the Period of Performance for the initial period.

Options: Period for each renewal period i.e. one (1) two (2) year.

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Extensions: How many extensions have we preformed after the initial base period and option periods have been completed?

JSEB Goal: Select the percentage established by JSEB.

JESB Other: Select Encouragement or Set Aside Option

Bonds Waived Pursuant to: Select authority allowing bonds to be waived.

Funding Source: Fund/Center/Account/Project/Activity, all fields are required even if zeros.

New NTE/GMP: Enter the new total not to exceed the amount. Note, this should match the contract maximum indebtedness, if applicable**.**

Contingent Amount: If your agency requests an allowance for unforeseen additional expenses, then specify the amount of your requested increase and new NTE that represents the contingency allowance. This is over and above any quote.

DMP/ODPO Amount: Enter the total Direct Materials Purchase/Owner Direct Purchase Order amount for project.

Attachments: Name any attachments included as supplemental information to the PAF.

Using Agency/BU: This should be the requesting agency/requirement owner.

Concurrence: Electronic Signature

Title: Enter the title of person electronically signing form.

**Any fields where there is no data available, or no entry is required, either leave it blank or enter N/A. Any fields where there is known data, include for informational purposes. Any changes to an original award should contain the data that is being changed and any other relevant data required for JPAC review and approval.*

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K and J Lawn Care, LLC

7001 Cisco Gardens Rd
Jacksonville, FL 32219
Kandjlawncare@aol.com
904.226.2031

To whom it may concern,

This letter is to act as acceptance of the offered three (3) month extension for JSC-0453-18 Landscape Services For City Right-of-Way South Service Area 2, at current contract pricing. The three (3) month extension is to start October 1st, 2024 and extend to December 31st, 2024. On this date September 12, 2024, with the signature below accepts the offered extension.

Thank You,

James Evans Date: 9/12/2024

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

Lange, Jim - PWML

From: Perry, Russell - PWML
Sent: Tuesday, September 10, 2024 1:20 PM
To: Lange, Jim - PWML
Cc: McDaniel, Dave - PWML
Subject: FW: extensions

Jim, see below Mr. Freeman's 90 day extension approval.

Russell Perry
Contract Manager
City of Jacksonville - Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road, N.
Jacksonville, FL 32225
Office No. (904) 255-4306
Email: RussellP@coj.net

From: McDaniel, Dave - PWML <McDaniel@coj.net>
Sent: Thursday, September 05, 2024 2:54 PM
To: Perry, Russell - PWML <RussellP@coj.net>
Subject: FW: extensions

From: Freeman, Dustin - AFPS <DustinF@coj.net>
Sent: Thursday, September 5, 2024 2:22 PM
To: McDaniel, Dave - PWML <McDaniel@coj.net>
Cc: Long, Steve - PWOD <SLong@coj.net>
Subject: Re: extensions

No, these do not meet the definition of an emergency.

Respectfully,
Dustin L. Freeman
Chief of Procurement
Procurement Division
Office of Administrative Services
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph. 904-255-8811
Email: dustinf@coj.net

****** Florida has a very broad public records law. As a result, any written communication created or received by City of Jacksonville officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public***

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records. If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone. *

On Sep 5, 2024, at 2:20 PM, McDaniel, Dave - PWML <McDaniel@coj.net> wrote:

Dustin do you think we should do extensions or do an emergency PO's to the contractors that we have recommended award too based off their bid schedules that they submitted?

From: Freeman, Dustin - AFPS <DustinF@coj.net>
Sent: Thursday, September 5, 2024 12:32 PM
To: McDaniel, Dave - PWML <McDaniel@coj.net>
Cc: Long, Steve - PWOD <SLong@coj.net>
Subject: Re: extensions

I will support a 90 day extension.

Respectfully,
Dustin L. Freeman
Chief of Procurement
Procurement Division
Office of Administrative Services
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph. 904-255-8811
Email: dustinf@coj.net

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On Sep 5, 2024, at 11:54 AM, McDaniel, Dave - PWML <McDaniel@coj.net> wrote:

September 30

Get Outlook for iOS

From: Freeman, Dustin - AFPS <DustinF@coj.net>
Sent: Thursday, September 5, 2024 11:38:18 AM
To: McDaniel, Dave - PWML <McDaniel@coj.net>

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

Cc: Long, Steve - PWOD <SLong@coj.net>
Subject: Re: extensions

When do current contracts expire?

Respectfully,
Dustin L. Freeman
Chief of Procurement
Procurement Division
Office of Administrative Services
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph. 904-255-8811
Email: dustinf@coj.net

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On Sep 5, 2024, at 11:26 AM, McDaniel, Dave - PWML <McDaniel@coj.net> wrote:

Dustin here is the schedule of when the bids went to your Division. We also were not aware until a week ago that unless course is reversed, that a contract would be required on all of them, not just the one bid, (North Service Area). This was a new one for us. Especially considering that South 1 and 2 are set aside. I would have thought that having them all to Procurement by mid-June and not having to get a contract on 5 of the 6 would have been plenty of time for us to start work in October. Four months seems like plenty of head start. The 6 bids didn't include Abatement because we thought that they didn't need a contract and was the least critical bid.
We also cannot control the fact that some of the bidders seem incapable of putting a packet of minimum qualifications into a bid package and then they chose to protest their erroneous submittals after they are rejected thus lengthening the process based on the Code.
I think we should extend current bids for at least three months. At this rate maybe we should do 4.

The process started mid-May with all the bids to procurement by mid-June except for abatement, which was sent 8/20 (Would have been earlier had we known that JSEBS will be required to have a contract on a winning bid).

Note pre-bid schedules

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Pre-Bid Meeting for SC-0411-24 Landscape Maintenance Services for City Road Right-of-Ways - **North Service Area 6/5/2024**
Pre- Bid Meeting for Landscape Maintenance Services - **South 1 and South 2-6/28/2024**
Pre-Bid Meeting for **City Buildings & Parcels and Stormwater Treatment Ponds Mowing Solicitations- 7/10/2024**
Non-Mandatory Pre-Bid Meeting for ITB-15934-24 Countywide Parcel Mowing 8/8/2024.

- South 1 = JSC-0452-18
- South 2 = JSC-0453-18
- Mowing of Stormwater Ponds = SC-0455-18

From: Freeman, Dustin - AFPS <DustinF@coj.net>
Sent: Thursday, September 5, 2024 9:45 AM
To: McDaniel, Dave - PWML <McDaniel@coj.net>
Cc: Long, Steve - PWOD <SLong@coj.net>
Subject: Re: extensions

Dave, my first thought is why didn't we anticipate this and get these things going through the process sooner?

How long are you wanting to extend these?

Respectfully,
Dustin L. Freeman
Chief of Procurement
Procurement Division
Office of Administrative Services
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph. 904-255-8811
Email: dustinf@coj.net

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On Sep 5, 2024, at 9:29 AM, McDaniel, Dave - PWML <McDaniel@coj.net> wrote:

Dustin,

We put out 6 bids of those 6 mowing bids we have awarded one. There are 4 recommendations with Director for signature, one has been awarded and one just got pulled. We are thinking we need to ask for an extension for the 5 that have not been awarded yet. I

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am anticipating more protest on the others as well. What do you think?

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3

SUBJECT: LANDSCAPE MAINTENANCE SERVICES FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2 – JSEB SET-ASIDE

BID #: JSC-0453-18 **OPEN DATE:** 5/23/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: **MOWING AND LANDSCAPE MAINTENANCE DIVISION**

BASIS OF AWARD: **TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reduce the unit price for edging for K and J Lawn Care, LLC from $0.0552 per linear foot to $0.0237 per linear foot for increased edging services. The number of edging cycles will be increased effective 10/1/23; therefore, recommend approval to increase the not-to-exceed expenditure amount for the current contract term by $1,771,915.06. Total revised not-to-exceed award amount will be $7,649,500.82.

This award will be funded from various agency accounts and executed by individual Purchase Orders.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Previous Awards

BUYER: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/28/23

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 10/3/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2- JSEB SET-ASIDE**

BID #: JSC-0453-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to implement 9.1% CPI unit price increases for K and J Lawn Care, LLC effective October 1, 2022 for the period of service ending September 30, 2024. Total not-to-exceed award amount will remain unchanged at $5,877,585.76.

This award will be funded from various agency accounts and executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Revised Unit Prices, Previous Awards

BUYER: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 9/8/2022

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/9/22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
~~For Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2- JSEB SET-ASIDE**

BID #: JSC-0453-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final two-year renewal option with K and J Lawn Care, LLC in the not-to-exceed expenditure amount of $2,000,000.00 and to extend the final contract term by three (3) months so it aligns with the end of the fiscal year. Period of service will from June 30, 2022 through September 30, 2024. Total revised award amount not-to-exceed $5,877,585.76.

This award will be funded from various agency accounts and executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

BUYER: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/26/2022

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 5/27/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2- JSEB SET-ASIDE**

BID #: JSC-0453-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 06/30/18 to K and J Lawn Care LLC, in the amount of $906,157.85; Increased on 11/08/18 in the amount of $252,954.36; Increased on 09/19/19 in the amount of $906,157.85.

Recommend approval to utilize the first renewal option with K and J Lawn Care LLC, in the annual expenditure amount of $1,812,315.70. Period of service will from June 30, 2020 through June 30, 2022, with one (1) two (2) year renewal option remaining. Total revised award amount not-to-exceed $3,877,585.76.

This award is to be funded by account: 00111.154001.534100.000000.00001200.00000.0000000 and; 44101.154004.534100.000000.00000000.00000.0000000 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Pease
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/21/20

Jesse R Eikner

OTHER: _____

Will Reed

James R McCaig

ACTION OF AWARDING AUTHORITY DATE 5/21/20

APPROVED ✓ B/J DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2- JSEB SET-ASIDE**

BID #: JSC-0453-18 **OPEN DATE: 2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $906,157.85, for a total revised award amount not-to-exceed $2,065,270.06.

This award is to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/19/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/19/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2- JSEB SET-ASIDE**

BID #: JSC-0453-18 **OPEN DATE: 2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award to K and J Lawn Care LLC, in the amount of $252,954.36, for a total revised award amount not-to-exceed $1,159,112.21.

This award is to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/08/18

OTHER:

James R. McCain

ACTION OF AWARDING AUTHORITY DATE 11/08/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

Docusign Envelope ID: 33F1904D-727C-4A6E-AA01-F38B4FA89E54

SUBJECT: **LANDSCAPE MAINTENANCE SRVS FOR CITY RIGHTS-OF-WAY SOUTH SERVICE AREA 2- JSEB SET-ASIDE**

BID #: JSC-0453-18 OPEN DATE: **2018-05-23**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – TWO (2) YEAR PERIOD, WITH TWO (2) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder K and J Lawn Care LLC, in the annual expenditure amount of $906,157.85. Period of service will be two (2) years from date of award, with two (2) year renewal options.

This award to be funded by account: PWML011MOW-03410; PWML461MOW-03410 to be executed by individual Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, JSEB Letter, Minimum Requirements, Addendum #3, Basis of Award, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/28/18

Teresa R Eilers

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/18

MK APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05